

**MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL**  
**HELD ON MONDAY, 10 JANUARY 2011 AT 7.15 PM IN THE CHAPEL**  
**SCHOOLROOM**

Present: Councillor Mr J Cooper (Chairman) Councillors Mesdames J Butterworth and C Brown, Messrs. S Cosgrove, M Jones, J Nelson, R Readman, P Stokes and N Thompson

District Councillor Mrs B Fortune

Ms T Guy-Jobson, Darlington and Stockton Times

1. Apologies for absence were received from County Councillor Mr T Swales and Councillor Mrs D Medlock.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch**

The monthly statistics had been received from NY Police and forwarded to Councillors. It was noted that the statistics are looking a little better. Councillor Stokes said 3 people have been arrested for the burglaries which took place in Hutton Rudby a few weeks ago.

**4. Meeting open to the public**

Mr Collingwood said he was very disappointed at the lack of communication from the Council about the proposed BMX track. He thought it had been poor and Council minutes had clearly stated that the Council will need to contact neighbouring residents before anything else is done. He was disappointed that the drawing circulated to residents was no different from the previous and he questioned whether people using the track would have to walk or cycle across the football area. He queried the lack of a health and safety and operation policies. He mentioned the public inquiry and previous comments that it would be a kick about area and there would be no structures. This had been reiterated time and time again. He said if the Council decided to go against this there would be big issues on safety. Station Lane is a dangerous road and it is like a race track. The signs on the road are in the wrong place and covered by hedges. He thought policing the facility was a problem and it is a dump for litter. The BMX track is not in accordance with the agreement between the Parish Council and the District Council.

Mrs Waddington said they had concerns that the area is not supervised and during the summer they are disturbed by loud music being played from cars parked at the area. She had complained before and nothing had been done. She asked how the Council could guarantee that the BMX track would only be used by young children or only by children from the village. Remote control cars and aeroplanes are also being used and children's parties held there.

Councillor Jones said the gates were locked for a period to stop people parking in there. He suggested new signs. We have also been in touch with the Police to ask them to include the area on their regular patrols. Mr Collingwood was of the opinion that if the use is increased the noise will be increased. The Chairman said there are a number of BMX tracks available on the market. The one we were planning to install is called a play track with very small earth jumps. It may attract interest from older children but they will soon realise that it is too small for them. It is designed for small children. Mr Waddington said residents will start to get annoyed if there is more noise. The Chairman said the Council agreed that loud music is anti social behaviour and we would do everything we can to tackle this. Mr Collingwood said it was always understood that it would be a kick about area for young children and it was never envisaged that people who were old enough to drive cars would use it. The Chairman said we will work with the authorities to try and stamp this out. The Chairman closed the meeting to the public

**5. Matters Arising from last month's meeting**

- a. Footpaths and Green Lane. The Clerk reported on a notice in the Darlington & Stockton Times saying the road through the village will be closed in February for one week for road repairs.
- b. Village Hall and Play Area. Councillor Stokes said the new heating is working very well.
- c. Sports Area. All Councillors have received copies of the responses from residents to the circular sent around about the proposed BMX track. The Chairman suggested that a discussion is held to decide how the Council want to go forward on this. Do we want to talk to residents further to give more information? About 50 copies of the letter had been distributed. We had letters of complaint and of approval. The main objections are
  - Change from original intended use
  - Road danger from lorries
  - Motor bikes and skate boarders using track
  - Children cutting through the Linden estate causing a nuisance
  - Attracting teenagers/older youths and outsiders
  - Parking problems
  - Supervision

We have had a letter from the Legal Officer of the District Council saying they have no objection to the works and from the Development Manager saying that the works in either Option 1 or 2 would not require the submission of a planning application. There have been comments about “no permanent structures” and that is why we are proposing an earth jump which can be ploughed back if the need arose. Councillor Jones thought the tone of most of the letters was the issue of noise and disturbance especially in the summer. The Police have said that residents should ring them if the issue arises. The Chairman said the Police are concerned about anti-social behaviour and encourage everyone to call them. There should not be any need for residents to confront people who are causing a nuisance. Perhaps we need to do something to get this message across. When the Council experienced problems with cars parking late at night we closed the gates. Residents should be encouraged to let the Council know at the time things are happening. Councillor Stokes said the Council has contacted the County Council a number of times about moving the 30 mph limit further down the road without success. The Clerk suggested the Council could approach the Hambleton Safety Partnership to do a survey of traffic speeds on the road. The Chairman said speeding traffic is a problem all over the village and this will no doubt come up in the Village Plan. Councillor Cosgrove said we need to demonstrate to the residents we have done as much as we can. Councillor Butterworth queried whether the Council could do something about more signs. The Chairman said unless there is evidence to prove that a road is dangerous this is not possible. It is the responsibility of County Council Highways. The Parish Council can highlight the matter again. As far as attracting people from outside the village is concerned, there are other BMX tracks around the area. Councillor Stokes said there was a point made about the design. An indicative view of the proposed track was in the letter that was circulated to residents. Councillor Jones said there is no fixed design yet and another meeting is required with the designer. Councillor Stokes thought most of the points in the 1993 and 1995 public inquiry had been superseded by the planning permission. Councillor Butterworth said no one has complained about what it will look like, the complaints are about noise and anti-social behaviour.

The design has to be safe and comply with regulations. A meeting is required with the designer about how much of the field will be used. We are thinking of a 10 metre gap between the goal posts and the BMX track. Councillor Nelson will contact the designer for revised costs and an exact specification.

- d. Village Green. A thank you letter will be sent to Steve Dawson for his help in erecting and later dismantling and taking away the Christmas tree. There has been a lot of damage to the Village Green during the recent bad weather. Councillors agreed to form a working party to repair the damage on Sunday, 23 January at 2.00 pm.
- e. Middleton Play Area. Councillor Readman reported that there are other buyers for the Pickhill equipment. Middleton will have to do some fund raising to pay for any equipment. Councillor Butterworth suggested the Village Event.
- f. Parish Plan. An item on this will be in the next newsletter.

- g. **Winter Maintenance.** Residents have complained about slippery pavements in the village during the recent severe weather. It was agreed to carry out a drain survey and each Councillor will do their own area.
6. **Finance.** The balances in the Council's accounts are as follows:

Community Account	£51,895.32 (14 December 2010)
Business Base Rate Tracker Account	£26,086.53 (26 October 2010)
Burial Account	£9,989.17 (14 December 2010)
Allotment Account	£1,381.10 (26 October 2010)

**7. Report from District Councillor Mrs Fortune**

District Councillor Mrs Fortune had received an e mail from a resident about the parking in Eden Park Road and Langbaugh Road by people dropping and picking up children from school. She had been in touch with the County Council and asked for a Highways Inspector to visit. Councillor Stokes said on the School website it clearly asks people to park at the Village Hall car park and walk to school. He thought the Police should be contacted about obstruction. The School have put it in their newsletter and are doing what they can. Councillor Butterworth suggested the Council could put something in their newsletter. District Councillor Mrs Fortune said she thought residents had done extremely well in keeping the roads and pavements safe during the severe weather. With reference to the development in North End, it is the responsibility of the developer to ensure that the road is kept in a clean state.

**8. Planning Applications**

- a. Construction of 7 dwellings at land off Deepdale for Mr N Kebbell. 10/02689/FUL. A letter was received from a neighbour and had been copied for Councillors. After discussion the Council agreed to recommend refusal on the grounds that there is inadequate amount of car parking; access is via Deepdale and there will be a vastly increased amount of traffic using this narrow road; the size of some of the proposed houses are not in keeping with the area and existing properties; the large houses will have an adverse impact on street scene; the Village Design Statement BG5 states that plots should be appropriately sized for their intended buildings allowing for gardens in proportion and suitable separation from adjacent properties, this is not the case with the 4 bedroomed properties. A site visit by the District Council Planning Committee will be requested.
- b. Revised application for alterations and extension to Station Hotel, 49 Enterpen for Mr A Hurwood. 10/02625/FUL. After discussion the Council recommended refusal. The Council are concerned about the parking in this area where pavements are already being used to take cars off the road. The extension is too large for the site. A site visit by the District Council Planning Committee will be requested.

**9. Correspondence**

- a. Letter from Mr Winterbotham, Seamer, about a wind turbine planning application which had been approved by both the Parish and District Council. He was concerned that Seamer Parish Council had not been informed of the application even though the turbine is on the border of Seamer and Rudby Parishes. It was agreed to reply that his comments have been noted but the Parish Council does not send letters to other parishes about planning applications.
- b. Letter from NYCC giving an update on North Yorkshire and York waste PFI. Circulate to Councillors.
- c. Notification from NYCC of proposed diversion of public bridleway Nos. 10.99/4 and 10.123/5 at Indian Farm, Middleton on Leven. The Council had no comments to make.
- d. Community News from Hambleton Local Development Agencies. Circulate to Councillors.
- e. Clerks & Councils Direct magazine. Circulate to Councillors.
- f. Brochure from Royal British Legion advertising the Great Poppy Party weekend. Circulate to Councillors.
- g. Update from Hambleton District Council. Circulate to Councillors.

- h. Rural News Digest for 20 December 2010 and 4 January 2011 emailed from Rural Services Network. Forwarded to Councillors.
- i. Notification from NYCC of Hambleton Area Committee meeting to be held on 17 January. Received.
- j. An e mail from John Wood, Census 2011 Area Manager, to raise awareness of the 2011 Census. From 7 March questionnaires will be posted out and Census Day is on Sunday, 27 March.

**10. Planning Decisions of Hambleton District Council**

- a. Application for Prior Notification for the construction of a general purpose agricultural storage building at Goslingmire Farm for Mr & Mrs R J Hall. Formal approval of details not required.
- b. Revised application for the construction of 5 holiday units, a cycle store and a stable block at Middleton Lodge Farm for Mr & Mrs Bainbridge. Approved, subject to conditions.
- c. Proposed works to ash tree at 9 Wynd Close for Mr P Atkinson. 10/02754/CAT. Approved.
- d. Application for Listed Building Consent for replacement of 4 windows at 2 Old School, Enterpen for Mrs P Dodds. 10/02570/LBC. Approved, subject to conditions.

**11. Accounts**

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|---|---------|
| a. Armstrong Richardson – Utility landscape lawn Middleton Play Area  | £110.00 |
| b. Methodist Church – Use of room for meetings August - December + donation towards electricity for Christmas tree lights | £69.00  |

The Chairman declared the meeting closed at 8.39 pm.

**MONTHLY MEETING OF RUDBY PARISH COUNCIL HELD ON  
MONDAY, 14 FEBRUARY 2011 AT 7.15 PM IN THE CHAPEL SCHOOLROOM**

Present: Councillor Mr J Cooper (Chairman) Councillors Mesdames J Butterworth and D Medlock, Messrs. S Cosgrove, J Nelson, P Stokes and N Thompson

County Councillor Mr T Swales and District Councillor Mrs B Fortune

PC M Macfarlane

1 member of the public

1. Apologies for absence were received from Councillors Mrs C Brown, Messrs M Jones and R Readman.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch**

PC Macfarlane said that there had been two cases of theft at Crathorne Hall and theft from Prestons. A water bowser had been taken from a farm and would probably be sold for scrap. There had been an incident of criminal damage at the Bay Horse. The Chairman asked that the Police keep an eye on the Sports Area in Station Lane. PC Macfarlane said when officers are in the area they will. The Chairman asked if the Police were happy for people to ring them if cars are seen parked there at night. PC Macfarlane said if the registration no. could be included it would help. Councillor Nelson said some residents have complained that in the summer they are disturbed by loud music from cars parked in the Sports Area. PC Macfarlane said they would bear this in mind. Statistics for January had been received from NY Police and forwarded to Councillors as well as various Ringmaster messages concerning thefts of mountain bikes, metal and diesel.

**4. Meeting open to the Public**

Mr Heighway said until last Saturday Middlesbrough in the Community had been running a very successful football training scheme for children at Stokesley Leisure Centre. The rental has been increased and they can no longer afford to pay. Between 20 – 40 children attend with about ¾ being from this village and a charge is made per child. He asked if the Sports Area on Station Lane could be used on a Saturday morning during term time. They would be prepared to pay a percentage of the takings towards the upkeep of the area because of the wear and tear. District Councillor Mrs Fortune said she would like to support this request. Councillor Cosgrove said there already is a football session at the Sports Area on a Saturday morning run, free of charge, by a resident. The Chairman said there are a few issues the Council would have to discuss. We would need to check that within the terms of the lease we are allowed to have a money making organisation use the area. Mr Heighway said he has contact names for Middlesbrough in the Community. Councillor Stokes asked what the age range was. Mr Heighway said from 4/5 up to 8 and the charge is £3.50 per child.

County Councillor Swales joined the meeting.

The Chairman closed the meeting to the public.

**5. Matters Arising from last month's Meeting**

- a. Footpaths and Green Lane. Councillor Butterworth said the dog & litter bin at the top of Rudby Bank was broken. Councillor Nelson that a car is still blocking the footpath on Enterpen. He has called twice without any answer. County Councillor Mr Swales said if it is obstruction you can contact the Police. New wooden signposts have been erected in North End and Blue Barn Lane. Councillor Medlock said Mr Nichols had retired after doing the grass strimming around the village for many years. A letter of thanks will be sent.
- b. Village Hall and Play Area. There is a Management Committee meeting on Wednesday. A request will be made for minutes to be sent to the Council.
- c. Sports Area. Councillor Butterworth thought that Mr Heighway's request was in principle a good idea. Councillor Cosgrove said a resident is already running a class there without charge and has been doing so

for about a year. The children seem to be about the same age as previously mentioned. The Clerk will contact the District Council about the lease.

The Chairman said Councillors have seen the concerns raised by some residents about the proposed BMX track. The main concerns were the siting of the track, the height and the traffic on Station and Belbrough Lanes. The Chairman said do we want the track designer to visit again, to inform him of the concerns raised and see if he can redesign to accommodate the concerns. Councillor Stokes proposed that the designer be asked to pay a return visit, Councillor Cosgrove seconded and all agreed. We need to know what his deadline is if we decide to go ahead. Councillor Nelson agreed to contact the designer and arrange a visit. Councillor Stokes said we must understand what is the best option in order to address these issues and if it does not work out, how it can be ploughed back in.

d. Village Green. The Chairman thanked everyone who had helped to clear up the leaves on the Village Green. The damage had also been inspected. A possible solution to one of the worst areas opposite Spar is to relocate a boulder to the opposite side of the road. There may be a cost involved. Another suggestion is to put some sort of stakes in to deter people from driving onto the Green. Councillor Stokes said the grasscrete is a great success but unfortunately people drive over it and onto the Green. Boulders seem to be very successful. Councillor Medlock said she requires more No Parking leaflets. It was agreed to move one of the boulders.

The Clerk had e mailed Councillors with the new season charges for grass cutting. Councillor Cosgrove proposed they be accepted, Councillor Medlock seconded and this was agreed unanimously.

Resurfacing work was due to start on the road through the Green on 21 February. The road will be closed for five days.

e. Parish Plan. The Chairman will put a paragraph in the next newsletter asking for volunteers to help prepare a Parish Plan.

f. Drain Survey. Councillors Stokes and Thompson had carried out a drain survey for their areas. This will be forwarded to the District Council. Councillor Thompson said drain cleaning was taking place in Rudby.

## **6. Finance**

The balances in the Council's accounts are as follows:

Community Account	£51,592.32 (14 January 2011)
Burial Account	£9,989.17 (14 December 2010)
Business Base Rate Tracker	£26,089.78 (25 January 2011)

## **7. Reports from County and District Councillors**

District Councillor Mrs Fortune reported on the Stokesley and Villages Regeneration Group meeting she had attended on 9 February. Stokesley are developing a Wheels Bowl at North Road. District Councillor Mrs Fortune has been contacted by residents about the building site in North End and the demolition of the house. As a result she had sent an e mail to the Planning Officer and her reply was read out. District Councillor Mrs Fortune had taken the matter further and been to see Mr Cann, Head of Regulatory Services to express her concern about the demolition of the house and the fact that Deepdale was being used for site traffic. She had supported the Parish Council at the Planning Committee's site visit to the application site at Deepdale and at the Planning Meeting. The decision was to defer the application and new drawings will be submitted. Mr Cann has volunteered to attend a meeting to discuss the responsibilities of the District Council in planning applications.

County Councillor Mr Swales said he was a cabinet member for housing and planning at the District Council. He had been contacted again about parking outside the school. It was hoped that parents would be able to use the Village Hall car park and then walk children to school. He had also had a request for a one way system for Doctors Lane which he could not support. There is a consultation on library and bus cuts. The mobile libraries are under threat but the libraries in the main market towns will be retained.

## **8. Planning Applications**

- a. Proposed installation of a dormer window and roof works to Glenavon, Garbutts Lane for Mr G Cunningham. 11/00112/FUL. The Council recommended approval.
- b. The Chairman had attended the site visits of the District Planning Committee on 31 January to Deepdale and the Station Hotel. He had said the Parish Council wished to see the Deepdale application refused rather than

deferred. It was deferred and the developer gets a chance to resubmit. The house in North End had been demolished and the Chairman thought we should add our weight to the complaints because if it had not been demolished there would not be so many lorries going in and out of the site. There had been another application in the village to demolish a property and this was refused. The Clerk had spoken to the Planning Officer with the same result as District Councillor Mrs Fortune.

Councillor Thompson asked about the stable block at Tame Bridge. District Councillor Mrs Fortune said the Enforcement Officer had been out to have a look. A water supply has been put in in case there was insufficient supply for the welfare of the animals.

## **9. Correspondence**

- a. Consultation on library proposals from NYCC. The questionnaire was filled in at the meeting. The Council would like to see the mobile libraries retained.
- b. Letter from Hambleton Community Safety Partnership on speeding concern at Stokesley Road. A data logger will be deployed in the near future to re-assess the speeds and determine if the flashing matrix made an impact.

County Councillor Swales left the meeting.

- c. An e mail was received from Clive Thornton, District Council, concerning the wall which borders the Burial Ground and the Churchyard. Councillor Stokes said after the work is done we can tidy the area and use it.
- d. Agenda from Mr P Cole, Hambleton District Council for meeting on 23 February about Broadband across Stokesley and surrounding villages. Councillor Medlock hoped to attend.
- e. Invitation from Seamer Parish Council to attend a presentation on Localisation and what it will mean for Parish Councils to be held tomorrow evening. Councillor Stokes hoped to attend.
- f. An e mail from the Journal of Local Planning on the Localism Bill and real planning powers handed to the parishes. Forwarded to Councillors. District Councillor Mrs Fortune said the District Planning Committee has training every month.
- g. Circular from Hambleton District Council giving details of nominees for appointment to the Standards Committee as Parish Council representatives. The Council decided against voting.
- h. Confirmation of Diversion Order from NYCC for public bridleways Nos. 10/99/4 and 10/123/5 at Indian Farm, Middleton on Leven.
- i. Request from Hutton Rudby Fly Fishing Club for donation towards the Youngsters' Introduction to Fishing Day. Councillor Cosgrove proposed £125 but this proposal was not seconded. Councillor Butterworth proposed £150, Councillor Nelson seconded, voting was 3 for and 1 against. Carried. The Clerk said the Council had already given a donation in this financial year and as the event was not until July it was agreed to hold the donation over until the next financial year.
- j. Minutes of meeting of Stokesley Area Forum held on 17 January received by e mail and forwarded to Councillors.
- k. Update by e mail from Steve Shaw on the Sustainable Communities Act. Forwarded to Councillors.
- l. Information by e mail from Mr P Cole, HDC, on the Big Lottery Jubilee People's Millions Fund. Forwarded to Councillors.
- m. Questionnaire from North Yorkshire Strategic Housing Partnership. District Councillor Mrs Fortune said she had been contacted about this by people who found it extremely intrusive but if questionnaires are not filled in there will not be a big picture. She suggested that people only filled in the parts they wanted to.
- n. Consultation on LDF from Stockton Borough Council. Forwarded to Councillor Readman.
- o. E mails from Rural Services Network – Rural News Digest for 18 & 25 January, 1, 7 & 14 February. Parish News. All forwarded to Councillors.
- p. Information from Rural Action Yorkshire on Rural Community Buildings Training to be held in Kildale Village Hall on 28 March. Received. Country Air magazine – circulate to Councillors.
- q. Poster from Spinal Injuries Association about the Great British Fish & Chips Supper on 20 May. This will be put on the notice board.
- r. Newsletter from York and North Yorkshire Playing Fields Association. Circulate to Councillors.
- s. Circular on the Green Neighbourhood Challenge. The information will be given to Mr Lowe.
- t. Information from Hambleton District Council on request for road closure on St. George's Day 10 April. The Council had no objections.

- u. Information by e mail from Mr P Cole, HDC on NY Performance Reward Grant Fund and an update on York & North Yorkshire Local Enterprise Partnership. Forwarded to Councillors.
- v. White Rose Update from YLCA and training and development programme for 2011. Advice notes on Advisory Services and Elections. Agenda for Hambleton Branch meeting on 16 March. The Chairman hoped to attend.

**10. Planning Decisions of Hambleton District Council**

- a. Proposed alterations and extensions to 11 Eden Close for Mr M Peel. 10/02741/FUL. Approved, subject to conditions.
- b. Proposed works to beech tree subject to TPO No. 1988/04 at 3 The Wynd for Mr P Atkinson. 10/02513/TPO. Approved, subject to conditions.

**11. Accounts**

a. Northumbrian Water – Tap Allotments	£22.48 (DD)
b. GGN Sportscare Ltd. – Interment	£125.00
c. Clerk – ¼ salary + ¼ heat/light	£1,250.00

**Monies Received**

NEDL – Wayleave Village Green	£4.60
Barthram Funeral Services – Interment	£245.00
Fawcett & Hetherington – Interment + plot purchase (double fees)	£700.00
Cash collection at Fireworks Display 5 November 2010	£504.20
Scout Group – Poppy Wreath	£18.00
Hutton Rudby Guides – Poppy Wreath	£18.00
Allotment Rents	£40.00

The Chairman declared the meeting closed at 8.45 pm.

**MINUTES OF MEETING OF RUDBY PARISH COUNCIL HELD ON  
MONDAY, 14 MARCH 2011 AT 7.15 PM IN THE CHAPEL SCHOOLROOM**

Present: Councillor Mr J Cooper (Chairman) Councillors Mesdames C Brown, J Butterworth and D Medlock, Messrs. S Cosgrove, M Jones, J Nelson, R Readman, P Stokes and N Thompson

District Councillor Mrs B Fortune

Ms T Guy-Jobson, Darlington & Stockton Times

4 members of the public

1. An apology for absence was received from County Councillor Mr T Swales.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record. The minutes and agenda of meetings are on the Hambleton District Council website under Rudby Parish.
3. **Police Report and Neighbourhood Watch.**

The statistics for February had been received from NY Police and forwarded to Councillors. Ringmaster messages concerning distraction burglaries had been received.

**4. Meeting open to the public.**

Mr Marshall said he had been looking after the War Memorial garden for a number of years and had planted out the tubs last autumn. The bulbs in the tubs had been damaged by the amount of wooden crosses which had been pushed into the tubs on Remembrance Sunday. The Council thought that a special area specifically for the wooden crosses could be created instead of the tubs being used. Mr Marshall said the tubs are in a poor condition. Councillor Medlock will bring this matter up at the next Care for our Village meeting. Mr Marshall said the shrubs have grown quite high and are difficult to cut back. The Chairman said we have the trees on the Village Green inspected annually and we can add these to the list.

Mr Butler said he ran football coaching at the Sports Area and had heard that Middlesbrough Football Club has asked to run coaching there also. The Chairman said that everyone seems reasonably happy for it to happen as long as the sessions do not clash. Mr Heighway said MFC has been holding a training session at Stokesley Leisure Centre for many years and he thought he could help them by mentioning there was an area in the village which could be used. The Chairman said in principle the idea is good but the Council need to look into one or two matters.

The Chairman closed the meeting to the public.

**5. Matters Arising from last month's meeting**

- a. Footpaths and Green Lane. The Chairman said a working party is required to repair the step on Crow Bank.
- b. Village Hall and Play Area. The Chairman and Councillor Medlock had attended a meeting of the Village Hall Management Committee. Minutes of the meeting will be forwarded to Councillors. The Hall is doing well and on track to pay the Parish Council this year. There are 6 weddings booked.

District Councillor Mrs Fortune joined the meeting.

- c. Sports Area. Letters had been received from Mr P Butler and Middlesbrough Football Club on football training sessions and had been forwarded to Councillors. The Council is investigating whether their public liability insurance will cover the sessions run by Mr Butler. The Chairman

thought it was unlikely that there will be a risk on the part of the Council but we have to investigate. Councillor Cosgrove said the car park was full on Saturday morning and if there were another team of people arriving he thought parking would be an issue. He had concerns about the number of cars and the timing of the sessions. It was suggested that Swainby had a football field with a large car park. Councillor Cosgrove proposed that Mr Butler be allowed to carry on with his sessions and the Council finds out more information from MFC about transport, logistics and perhaps changing to a Sunday morning. Councillor Stokes seconded and this was agreed unanimously.

Councillor Nelson reported on a meeting with Steve Jenks the designer/builder of the proposed BMX track on 22 February. Councillors Cosgrove and Jones and the Clerk had also been present. Councillor Nelson said concerns had been raised by some residents about the location of the track and Mr Jenks had marked out various possibilities on the field. The most suitable was the bottom end of the field nearest to Potto between the goal posts and the fence using some of the car park. It would mean that the size of the car park would be reduced. Councillor Jones said it would be a more efficient use of the field and frees up the top part of the field. The height is one and a half metres and it will look a bit ugly until the hedge grows taller behind it. Councillor Cosgrove suggested that the bits of hedging which run parallel to the road should be taken out as they only act as litter gatherers. Other hedging could be planted. Councillor Jones said we may be able to get the soil free of charge but we need to give Mr Jenks the go ahead. Councillor Nelson will ask Mr Jenks to do a drawing which can be circulated to residents. Councillor Nelson proposed, seconded by Councillor Jones, that we employ Mr Jenks to start Option 2 works. This was agreed unanimously. The Chairman expressed thanks to Councillor Nelson for his work on this project.

- d. Village Green. A letter had been received from Spar in response to the Council's concerning damage to the Village Green. They express regret at the damage caused and will be asking their drivers to drive more carefully. The Council was pleased to hear this but repairs still need to be carried out to the Green. Councillor Nelson suggested the Council purchase more tubs and ask Spar to sponsor them. There is damage elsewhere on the Green and it was agreed to employ a gardener to fix all the damaged areas.
- e. Access to Broadband – Meeting held on 23 February. Councillor Medlock had attended the meeting at Stokesley and information had been e mailed to Councillors.
- f. Localisation Presentation at Seamer on 15 February. No-one had been able to attend.

## **6. Finance**

The figures for the third quarter had been circulated by Councillor Jones. There were no queries. Information was received from YLCA on the Council having to register as an employer with HMRC and online PAYE. HMRC have changed their treatment of clerks for tax purposes. By the 5 April 2011 all clerks are classed as office holders and must be on a PAYE scheme and the Council must register. The Council's Financial Regulations will have to be changed.

The Council went through the Annual Review of the effectiveness of the internal audit and found no areas for development. Councillor Stokes proposed that the Council accept the Annual Review and the decision that there are no areas for development, Councillor Cosgrove seconded, and all agreed.

The balances in the Council's accounts are as follows:

Community Account	£51,518.84 (14 February 2011)
Burial Account	£10,564.17 (14 February 2011)
Business Base Tracker Account	£26,089.78 (26 January 2011)
Allotment Account	£1,381.10 (26 October 2010)

## **7. Report from District Councillor Mrs Fortune**

District Councillor Mrs Fortune said the Clerk's salary can be run through the District Council. Councillor Jones asked if there was a cost and District Councillor Mrs Fortune promised to find out. She had had quite a few complaints about the new road through the village being dug up to install a gully. She thanked all Councillors for working with her.

## **8. Annual Parish Meetings**

The Annual Parish Meeting for Rudby and Skutterskelfe and Hutton Rudby will be held at 7.00 pm on Wednesday, 13 April 2011 in the Chapel Schoolroom. The Annual Meeting for Middleton will be held on Wednesday 11 May at 7.15 pm.

## **9. Planning Applications**

- a. Proposed works to trees at Orchard Cottage, The Wynd for Mr A Rutherford 11/00285/CAT + Application for works to trees the subject of TPO 2009/10 at Orchard Cottage, The Wynd for Mr A Rutherford 11/00176/TPO. The Council were not happy about the removal of the pear tree and would prefer that some work was done on it to preserve it.
- b. Proposed alterations and extensions to 4 Wynd Close for Mr & Mrs A Barthram 11/00349/FUL. The Council recommended approval.
- c. Erection of a canopy across the front of the school on land at Hutton Rudby Primary School for NYCC. NY/2010/0354/FUL. The Council recommended approval.
- d. Information from the Planning Inspectorate that the appeal by Mr M Van Geffen at 23 Enterpen had been dismissed.
- e. Planning Appeal by Mr & Mrs A Duff at Hare Hill Lodges to extend existing caravan park and increase number of caravans from 14 to 24. The Council agreed that their original comments recommending refusal should stand.
- f. Proposed raised decking area to rear of 3 Linden Crescent for Mr & Mrs Ferguson 11/00424/FUL. The Council recommended approval.

## **10. Highways Matters**

A resident had expressed concern about an area of cobbles on East Side. Councillors will inspect the area. A resident had asked that the Parish Council request white lines are put at the junction of Northfields and North End as traffic is coming out of Northfields onto North End without stopping which is dangerous. The Council agreed to write to the County Council about this. Councillor Medlock said the white lines at the T junction in Rudby have disappeared. This will be mentioned to the County Council.

## **11. Elections**

The Clerk has a supply of nomination forms. All forms must be returned to the District Council not later than 12 noon on Monday, 4 April 2011. Polling Day is Thursday, 5 May.

## **12. Village Event**

Councillor Butterworth said when she attended a Fire Awareness Presentation at Stokesley, they said they would be interested in attending the Village Event. She will contact them with the date – 2 July 2011. The bouncy castles are booked. The Chairman and Councillor Brown are discussing options for the music on the Green. The Chairman is also trying to book a show and walkabout act. It was agreed that improved barriers were needed at the corner of the go cart track. A first aider is required. It was thought that we should encourage more publicity by the stallholders.

## **13. Correspondence**

- a. A letter was received from Jacksons Law Firm concerning the Deed of Grant allowing access across the Village Green in North End. The Chairman suggested the Council obtain a new agreement with householders that they can use it as a right of way but they will maintain it. Jacksons are willing to help draft a new agreement. They have also looked at the road leading to the new house being built. Councillor Jones queried what standard the Council will require. The Chairman said it has to be

maintained so that it is not an eyesore. Councillor Nelson suggested asking the County Council for help. District Councillor Mrs Fortune suggested asking Planning Department as it is an on going development.

- b. Adoption of Open Space, Sport and Recreation Supplementary Planning document received from Hambleton District Council. Circulate to Councillors.
- c. Circular from Hambleton Strategic Partnership listing the Priorities for Hambleton and asking if they reflect local need. They also ask for suggestions as to how the Area Groups could help deliver initiatives to address some the priorities. E mailed to Councillors.
- d. E mail from NYCC giving details of the North Yorkshire Reward Grant Fund. Forwarded to Councillors. The Chairman suggested to Councillor Readman that it might be worth looking at to see if play equipment is within the remit.
- e. E mail from Mr R Mullen about the proposed 295 housing development at Dixons Bank, Nunthorpe. Forwarded to Councillors.
- f. Brochure from Speeditree Co. on Christmas tree installation and lighting system. Circulate to Councillors.
- g. Copy of the Parish Charter from NYCC. Circulate to Councillors.
- h. E mails from Rural Services Network – Rural News Digest for 21 February and 7 March and RSN online.
- i. Clerks & Councils Direct magazine. Circulate to Councillors.

#### **14. Planning Decisions of Hambleton District Council**

- a. Revised application for alterations and extensions to Station Hotel, 49 Enterpen to form two dwellings, as amended by plan received by HDC on 21 January 2011 for Mr A Hurwood. 10/02625/FUL. Approved, subject to conditions.
- b. Alterations and extension to 7 Eden Park Road for Mr & Mrs P Husband 10/02872/FUL. Approved, subject to conditions.

#### **15. Accounts**

- |   |                |
|---|----------------|
| a. Society of Local Council Clerks – Membership Renewal | £95.00         |
| b. Public Works Loan Board – Repayment of Loans         | £8,186.65 (DD) |
| c. Clerk – Petty Cash                                   | £25.00         |

The Chairman declared the meeting closed at 8.45 pm

**MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL**  
**HELD ON MONDAY, 11 APRIL 2011 AT 7.15 PM IN THE CHAPEL**  
**SCHOOLROOM**

Present: Councillor Mr J Cooper (Chairman) Councillors Mesdames C Brown and J Butterworth, Messrs. M Jones, J Nelson and N Thompson

District Councillors Mrs B Fortune and Mr S Dickins

1. Apologies for absence were received from County Councillor Mr T Swales, Councillors Mrs D Medlock, Messrs. S Cosgrove and R Readman.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch**

The crime statistics for March were received from NY Police. It was noted that the number of Violence against the Person crimes was up in each Ward.

**4. Meeting open to the Public**

Mr & Mrs Robinson from Poplar Avenue said they were concerned about the retaining wall at the top end of the avenue. Pieces of it are breaking off and flaking away and they were sure that there would be an accident sooner or later as people climb on the wall. They have repaired areas of it.

Councillor Jones joined the meeting.

The Chairman asked if the issue was about the ownership of the wall and Mr Robinson said it was. District Councillor Mrs Fortune said if it is a boundary wall the Land Registry will be able to tell you who the owners are.

**5. Matters Arising from last month's meeting**

- a. **Footpaths and Green Lane.** The Clerk reported that the County Council has agreed that the Parish Council can renovate the black & white signposts. Councillor Brown said the stile at the bottom of North End into the field is very unsafe.
- b. **Village Hall and Play Area.** Copy of a letter was received which a resident had sent to the Village Hall about the excessive noise on Saturday 2 April. The Chairman attends the Management Committee meetings and said they take the issue of noise very seriously. The Council agreed to write to the Management Committee expressing concern and wondering whether they should review their policy on live bands. Councillor Jones thought there was a sound governing system fitted which shut the power off if the noise level reached a certain height.
- c. **Sports Area.** A programme of works for the construction of Option Two BMX track was received from Trax SN Jenks including a quote of £14,200 plus VAT. The Chairman said the Council would notify residents who had expressed concerns about what we have decided to do. It was agreed to write to the residents concerned and enclose a plan of the track showing the location on the field. Councillor Jones said a start date is required so that we can arrange for the soil to be delivered. Councillor Nelson will contact Mr Jenks to confirm the start date of 16 May. Councillor Jones proposed that the Council spend the £10,000 grant plus £4,200 plus VAT, on a BMX track, Councillor Thompson seconded and this was agreed unanimously. A letter will be sent to Mr Jenks confirming the Council's acceptance. The Clerk said Streetscape had been in touch regarding their annual inspection of the two play areas and the Council agreed that these can go ahead as usual.

- d. Village Green. A resident had contacted the Council requesting permission to scatter the ashes of her late husband on the Village Green. The Clerk had been in contact with YLCA and after receiving their reply the Council agreed to give permission. Damaged areas of the Green had been repaired and re-seeded, free of charge by a resident. He is also going to install a couple of boulders to prevent further damage. Spar had said they would ask their drivers to be more careful but unfortunately they have driven over the re-seeded area. Councillor Jones has a supply of grasscrete which could be used to repair the area at the bottom of North End. The Chairman had inspected the cobbles near the surgery and there is a patch which needs repair but he thought Councillors could do this.
- e. Village Event. Permission to close the road on 2 July will be applied for. Wheelie bins will be requested from the District Council – 1 for glass and 2 for general rubbish. District Councillor Mrs Fortune has kindly agreed to store them until they are needed.
- f. Elections. The Clerk reported that there will not be a contested election in any of the parishes. The Council will have a full complement of 11 Councillors.
- g. HMRC. The Clerk reported that she had registered Rudby Parish Council with HMRC as an employer.
- h. CE Electric. Councillor Stokes was due to attend a meeting to be held in Gateshead.

## **6. Finance**

A notice of the audit of accounts for the year ended 31 March 2011 was received from Mazars and circulated to Councillors. The insurance renewal was received from AON which is due on 1 June. The Clerk had asked Zurich to quote and it was agreed to await this quotation before making any decision. The balances in the Council's accounts are as follows:

Community Account	£50,285.61 (14 March 2011)
Burial Account	£10,609.17 (14 March 2011)
Business Base Tracker Account	£26,089.78 (26 January 2011)
Allotment Account	£1,381.10 (26 October 2010)

## **7. Reports from District Councillors**

District Councillor Mrs Fortune said she was concerned about the length of time closure notices were put on footpaths, e.g. at Middleton, Potto Slack and across Hundale. She will look into this. On the Village Green a chestnut tree has lost a branch and she thought that the District Council should be asked to revisit all the TPOs, especially in Linden Crescent. She is Chair of the Stokesley and Villages Community Regeneration Group and said it was very pleasing to get extended broadband to those who live in way out areas. She had been contacted by a resident of Rudby who was prepared to act as a champion for this for Rudby. She thanked the Council for another good year. The Chairman thanked her for all her help to the Council.

District Councillor Dickins had nothing to report.

## **8. Planning Applications**

- a. Proposed alterations and extensions to Hacienda, Belbrough Lane for Mr M Wilkins. 11/00574/FUL. Councillors noted that it was a flat roof and BG8 of the VDS recommends pitched roof. The Council agreed to recommend approval apart from it not being a pitched roof.
- b. Proposed installation of solar PV panels to roof of Gardenstone Farm for David Clarke. 11/00405/LBC. The Council recommended approval.

## **9. Correspondence**

- a. Copy of letter sent by Mr J Richardson to NYCC Highways, Thirsk concerning the horse chestnut tree on the corner of Belbrough Lane and Eden Park Road highlighting his concern about the lack of attention to the tree. It was agreed to ask Mr Richardson to let the Council have a copy of the reply from NYCC.

- b. E mail from the Chief of General Staff about flying the flag on Armed Forces Day. The Union flag is usually flown in the Village to show our support but there is an Armed Forces Day flag. Councillor Jones proposed, seconded by Councillor Brown, that the Council buy an Armed Forces Day flag at a cost of £10. This was agreed unanimously.
- c. Hambleton District Council is carrying out a review of Polling Districts and Polling Places for Parliamentary Elections. Received.

Councillor Butterworth joined the meeting.

- d. Copy of e mail from Hambleton District Council to J McElvaney, Stokesley notifying of a new address of Stables, Hillside View Farm, Tame Bridge. Forwarded to Councillors.
- e. Public Services Efficiency update received by e mail from Sustainable Government and forwarded to Councillors.
- f. E mail from the Journal of Local Planning giving changes to planning as a result of the 2011 budget. Councillor Thompson queried whether the Neighbourhood Plan mentioned was the same as a Parish Plan. District Councillor Mrs Fortune thought it was just another name for the same thing.
- g. Minutes of the meeting of the Stokesley and Villages Community Regeneration Group held on 9 February and Agenda for the meeting held on 6 April received by e mail from Mr P Cole, Hambleton District Council and forwarded to Councillors.
- h. Agenda for the Broadband meeting held on 30 March at Faceby Village Hall received from Mr P Cole by e mail and forwarded to Councillors. No-one had attended.
- i. Details of Energysure Grant Fund received by e mail from Mr P Cole, HDC and forwarded to Councillors.
- j. E mail from Mr P Cole, HDC, on Robinsons "Ready for Ten" Funding concerning votes required for the North Road Park, Stokesley. Forwarded to Councillors.
- k. E mail from Rural Action Yorkshire on Community-led Planning Training to be held in Bedale on 4 April. Forwarded to Councillors.
- l. News Digest for 14, 21, 28 March and 4 April received by e mail from Rural Services Network and forwarded to Councillors.
- m. Brochure from Butterwick House Children's Hospice on Matthew's Memory Appeal. Circulate to Councillors.

#### **10. Planning Decisions of Hambleton District Council**

- a. Proposed installation of a dormer window and roof works to Glenavon, Garbutts Lane for Mr G Cunningham. Approved, subject to conditions. 11/00112/FUL
- b. Application for works to trees the subject of TPO 2009/10, as amended by letter received by HDC on 30 March 2011, at Orchard Cottage, The Wynd for Mr A Rutherford. 11/00176/TPO. Approved, subject to conditions.

#### **11. Accounts**

a. Trax – SN Jenks – Consultant fee and travelling costs	£396.00
b. NYCC – 1 new salt bin plus 5 annual replenishment charges	£522.00
c. Clerk – Black ink cartridge	£13.28
d. YLCA – Renewal of membership	£573.00
e. Hutton Rudby Fly Fishing Club – Introduction to Fishing – Donation	£150.00

The above accounts were agreed for payment but could not be signed at the meeting as there was only one cheque signatory present.

**MINUTES OF THE ANNUAL MEETING OF RUDBY PARISH COUNCIL HELD ON MONDAY  
9 MAY 2011 AT 7.15 PM IN THE CHAPEL SCHOOLROOM**

Present: Councillor Mr J Cooper (Chairman), Councillors Mesdames D Medlock, J Butterworth, C Brown, Messrs. S Cosgrove, M Jones, J Nelson, R Readman and P Stokes

Councillors signed the Acceptance of Office form. It was agreed that Councillors Messrs Fenwick and Thompson be allowed to sign their forms at the next meeting.

**Election of Chairman:** Councillor Cooper was nominated by Councillor Cosgrove and seconded by Councillor Butterworth. There were no other nominations. Councillor Cooper was unanimously elected as Chairman. The Chairman signed the Acceptance of Office form.

**Election of Vice-Chairman:** Councillor Stokes was proposed by Councillor Medlock and seconded by Councillor Cosgrove. There were no other nominations. Councillor Stokes was unanimously elected as Vice-Chairman.

**Election of Committees:**

- a. Planning Chairman, Vice-Chairman, Councillors Medlock, Readman, Thompson
- b. Finance Chairman, Vice-Chairman, Councillors Jones, Readman, Thompson
- c. Footpaths Councillors Medlock, Cosgrove, Fenwick, Nelson
- d. Allotments Vice-Chairman, Councillor Cosgrove
- e. Village Event Chairman, Vice-Chairman, Councillors Butterworth, Brown, Fenwick, Jones, Cosgrove, Nelson
- f. Care for our Village Councillors Medlock and Cosgrove
- g. Parish Plan Chairman, Vice-Chairman, Councillors Brown, Nelson

**Representation on Outside Bodies:**

- i. Village Hall Management Committee – Chairman and Councillor Medlock
- ii. Yorkshire Local Councils Association – Chairman
- iii. York & North Yorkshire Playing Fields Association – Councillors Cosgrove, Brown
- iv. Community Care Association – Councillor Stokes
- v. Bathurst Educational Foundation – Councillor Thompson

1. Apologies for absence were received from Councillors Messrs M Fenwick and N Thompson.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch.** Ringmaster messages had been circulated. No statistics had been received from NY Police.

4. **Meeting Open to the Public.** None present.

5. **Matters Arising from last month's meeting**

- a. Footpaths and Green Lane. The Clerk reported on a notice in the Darlington & Stockton Times dated 22 April 2011 stating that an Order will continue in force for the temporary prohibition of pedestrians on the footpath from Hundale to Crathorne until 27 October 2011 due to a damaged structure.
- b. Village Hall and Play Area. An acknowledgement of order was received from Streetscape for the inspections of the Play Area behind the Village Hall and the Sports Area. The cost will be £80 plus VAT.

- c. Sports Area – BMX Track. Councillor Jones said the soil supplier will lead it up when the contractor needs it and there will be a cost for this. Councillor Nelson will find out what time the contractor will arrive on site. One set of goalposts will have to be moved before the work begins. Councillor Jones proposed that the hedge bordering the car park be taken out while we have the opportunity. This was agreed unanimously. The area will be grassed over. An e mail had been received from a resident stating that tree branches are obscuring the 30 mph sign. Councillor Cosgrove agreed to deal with this. Awards for All have guidelines for grant acknowledgement which will have to be followed and a report is required. Councillor Nelson will organize a photograph.
- d. Village Green. The Chairman had spoken about the grass crete samples to see if they could be used for North End.
- e. Village Event. The agreement of North Yorkshire County Council Highways Department is awaited for the road closure. Next year it is the Queen's Diamond Jubilee and the celebration will be in June. Councillor Butterworth proposed that posters are put up at this year's event to inform people what is planned for next year and also to tell the stallholders. This was agreed.

## **6. Finance**

The insurance renewal was received from Aon and also a quote from Zurich Insurance which was much cheaper. Councillor Jones proposed, seconded by Councillor Cosgrove that the Council change to Zurich Insurance. This was agreed unanimously. The Council has been registered with HMRC for payroll purposes and the District Council are acting as agents. The District Council will pay the Clerk's salary minus tax into her bank account on 25 June and send the Parish Council an invoice for that amount plus their charges. The Clerk will be paid quarterly thereafter.

- 7. Reports from County and District Councillors. None present.

## **8. Planning Applications**

- a. Revised application for the construction of a replacement dwelling with detached garage/store at Treeform, 23 Enterpen for Mr M van Geffen. 11/00782/FUL. A letter was received from residents enclosing a copy of a letter they had sent to the District Council detailing their reasons why the applications should be refused. The Council recommended approval.
- b. Revised application for Conservation Area consent for demolition of existing bungalow and garage at Treeform, 23 Enterpen for Mr M van Geffen. 11/00783/CON. The Council recommended approval.
- c. Revised retrospective application for the construction of a dog livery unit, associated barn, container unit and boundary fence at Levenside Farm, Skutterskelfe for Mr K & Mrs J Liddle. 11/00820/FUL. The Council had No Observations.
- d. Proposed single storey extension to 4 Northfields for Mr S Whitfield 11/00817/FUL. The Council felt that as in the VDS a pitched roof would have been preferable although the proposed flat roof is not in a prominent position. Recommend approval.
- e. Retrospective application for a material change of use from agricultural land to private gypsy site for one family at Hillside View Farm, Tame Bridge for Mr J McElvaney 11/00797/FUL. The Council recommend refusal. It is development in open countryside and agreement would set a precedent in the area. The applicant has not gone through normal planning channels.
- f. Revised application for the construction of 5 dwellings at land off Deepdale for Kebbell Homes 11/00890/FUL. The Council recommend refusal. It is over development of the land and the parking allowed is insufficient. In the VDS – BG5 it recommends that plots should be appropriately sized for their intended buildings allowing for gardens in proportion and suitable separation from adjacent properties. 4 bedroomed houses are out of character in this area which mainly consists of small bungalows. There will be a considerable impact on local residents of the sheltered housing due to the volume of traffic.
- g. Proposed extension and alterations to 19 Garbutts Lane for Mr R Connors 11/00817/FUL. Recommend approval subject to concerns about the impact on the neighbours.

**9. Correspondence**

- a. A letter was received from the Community Safety Manager about a speeding concern. The letter mentioned Belbrough Lane but was headed Stokesley Road. The Clerk will query this.
- b. Postcard acknowledgement from NYCC Highways to the Council's letter requesting road closure for the Village Event.
- c. E mail from NYCC saying they were not prepared to put white lining at the junction of Northfields and North End. The junction at Stokesley Road will be repainted.
- d. E mail from Stokesley Parish Council about a proposed Parish Council Forum to take place on 29 June. Councillor Stokes hoped to attend.
- e. E mail from Hambleton District Council re the registration of an address at 11a South Side. Forwarded to Councillors.
- f. E mail from Emma Adams, Hambleton District Council on a community group buying project for oil purchases. Councillor Jones will reply.
- g. Annual Report from CPRE, notification of AGM to be held on 20 May at 7.00 pm In Golden Fleece, Thirsk and Fieldwork magazine. Circulated to Councillors.
- h. Public Services Efficiency Update from Sustainable Government received by e mail and forwarded to Councillors.
- i. News Digest for 11 & 18 April received by e mail from Rural Services Network and forwarded to Councillors.
- j. Country Air magazine from Rural Action Yorkshire. Circulated to Councillors.
- k. Newsletter from York & North Yorkshire Playing Fields Association. Circulated to Councillors.
- l. Clerks & Councils Direct magazine. Circulated to Councillors.
- m. Letter from Hambleton District Council giving details of the Parish Councillors appointed as representatives to the Standards Committee. Received.
- n. Community Care Association newsletter. Circulated to Councillors.

**10. Planning Decisions of Hambleton District Council**

- a. Proposed raised decking area to rear of 3 Linden Crescent for Mr & Mrs Ferguson. 11/00424/FUL. Approved, subject to conditions.
- b. Proposed alterations and extension to 4 Wynd Close for Mr & Mrs A Barthram. 11/00349/FUL. Approved, subject to conditions.

**11. Accounts**

a. Sam Turner & Sons Ltd. – Strimmer service	£111.10
b. Northumbrian Water – Tap Allotments	£5.35 Cr.
c. Clerk – Monthly Broadband	£16.40
d. York & North Yorkshire Playing Fields Association – Subscription	£25.00
e. GGN Sportscare Ltd. – Grass Cutting – Village Green, Play Area, Sports Area	£529.20
f. GGN Sportscare Ltd. – Grass Cutting – Burial Ground	£110.40

**Monies Received**

Hambleton District Council – 1 <sup>st</sup> half of precept	£22,000.00
Darlington Memorials – 3 new headstones + one extra inscription	£170.00
Barthram Funeral Services – Interment Fees	£350.00
Allotment Rents	£16.00

The Chairman declared the meeting closed at 8.50 pm.

**MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL**  
**HELD ON MONDAY, 13 JUNE 2011 AT 7.15 PM IN THE CHAPEL**  
**SCHOOLROOM**

Present: Councillor Mr J Cooper (Chairman) Councillors Mesdames J Butterworth and D Medlock, Messrs. J Nelson, P Stokes and N Thompson

District Councillors Mrs B Fortune and Mr S Dickins.

The Acceptance of Office form was signed by Councillor Thompson and he was given the Registration of Interests form. The Council agreed that Councillor Fenwick should sign his Acceptance form at the next meeting.

1. Apologies for absence were received from County Councillor Mr T Swales, Councillors Mrs C Brown, Messrs. S Cosgrove, M Fenwick, M Jones and R Readman.
2. The minutes of last month's meeting and the minutes of the Annual Parish Meetings had been circulated and were signed by the Chairman after being agreed as correct records.
3. **Police Report and Neighbourhood Watch.** No crime statistics had been received from Stokesley Police and the Clerk would query why. Ringmaster messages had been circulated to Councillors.
4. **Meeting open to the public.** None present.
5. **Matters Arising from last month's meeting**
  - a. **Footpaths.** Councillor Nelson queried how the problem of the broken bridge at Potto Slack could be progressed. The Clerk will contact the County Council Bridges section. It was also noted that in the first section of this footpath there was a lot of dog fouling. It was agreed to ask the land owner if a sign can be erected at the entrance to the footpath. Councillor Butterworth said notices are needed at each end of the footpath across Honeyman's field. Councillor Thompson said there are a lot of trees overhanging the path down Rudby Bank. It was agreed to write to the owners asking them to trim back the trees. Councillor Butterworth reported that the sign "Dangerous Wall" has been thrown in the river. Councillors will retrieve it.
  - b. **Village Hall and Play Area.** The Chairman and Councillor Medlock had attended the AGM of the Management Committee on 18 May. The use of car park for parking by people collecting children from school was discussed. The Committee are willing to help out in principle but are little nervous about putting anything in writing that allows people from outside the organisation to use it. They are taking legal advice. The Treasurer's report was received and showed a surplus so the Parish Council should receive a cheque for the same amount as last year. Wedding bookings are very healthy. A letter had been received from Mr Autherson about the noise complaint at the Hall. Bigger notices will be posted on the main doors highlighting the need for them to remain closed. The need for control of noise will be emphasised on the booking form and each hirer will be responsible for minimizing the noise. The noise limiting switch will be re-calibrated and consideration will be given to lowering the trigger point. The Chairman thought the Committee had handled the complaint very thoroughly.
  - c. **Sports Area.** The Chairman congratulated all concerned who had been involved in the BMX track which was now in operation. Since the last meeting a standpipe had to be ordered from Northumbrian Water to provide a supply of water. Another cost has been for collecting and delivering 600 tons of earth to site when it was required. It will cost about £1,000. Councillor Stokes thought it was a good deal as it is usually £5 a ton minimum to move anything. There has been no negative feedback since the track opened. A temporary sign has been erected warning that helmets, etc. should be worn. Councillor Nelson said there will be a bill to come from Nobles Fencing and a new chain and lock are required for the gate. The top layer of the track needs

maintaining and Councillor Nelson is doing this. The Clerk will return the End of Grant report to Awards for All.

- d. Village Green. Complaints had been received about the behaviour of one of the team cutting the Village Green. These had been passed to GGN Sportscare and had been dealt with. A letter enclosing a wayleave agreement had been received from NEDL concerning the electricity supply to the 2 new dwellings in North End. Two short lengths of cable need to be laid under the Village Green. The Council agreed that agreement be given. It was reported that flower tubs at the War Memorial had broken open. It was agreed to let Care for our Village know. The Village Green is looking much better where it has been re-seeded by Mr Rowley. He has ordered some grasscrete to repair the damage in North End.
- e. Village Event. Everything has been booked including an entertainer. NYCC have given verbal agreement to the road closure. Councillor Butterworth is trying to get more stalls. Refuse bins have been ordered from the District Council. Plastic barriers will be used for the go kart races.
- f. Matters Arising from Annual Parish Meetings. District Councillor Mrs Fortune said agreement could not be reached on the site for a dual litter/dog refuse bin at the Middleton Play Area last year. The District Council now charge £700 and do not give them out free. Single bins cost £250. It was agreed to defer a decision on this until Councillor Readman was present. A village sign was also requested at the Middleton meeting and costs will be sought. Another matter raised was poor broadband reception and this will be discussed again with Councillor Readman.
- g. Stokesley and Villages Community Regeneration Group. No-one had been available to attend the AGM held on 8 June. District Councillor Mrs Fortune said she was re-elected as Chairman. There had been a presentation of about the digital TV changeover and she had some leaflets about it which she will give to the Clerk. She had updated the meeting on the BMX track and the fish pass. Middleton Play Area is still on the agenda but chances for grants are being missed.

## **6. Finance**

Section 1 of the Annual Return was gone through and signed by the Chairman and the Clerk. The Annual Return and all relevant papers will now be given to Mrs Roberts for her internal audit. The Council will not meet the deadline of 4 July for the Annual Return to be sent to Mazars. Section 2 of the Annual Return will be gone through at the next meeting in July after the internal auditor's report has been received. The Clerk will e mail Mazars to let them know of the delay. A policy schedule was received from Zurich, the Council's new insurers. The premium was agreed for payment. The financial regulations were reviewed and it was agreed that clause 7.2 would be removed and 7.1 altered because of the new HMRC regulations. The Chairman will look at the Clerk's contract of employment. The balances in the Council's accounts are as follows:

Community Account	£63,022.68 (13 May 2011)
Burial Account	£10,959.17 (14 April 2011)

## **7. Reports from District Councillors**

District Councillor Mrs Fortune said she is now on the Planning Committee. District Councillor Mr Dickins had nothing to report.

## **8. Planning Applications**

- a. District Council Planning Committee site visit on 23 May to Hillside, Tame Bridge. Councillor Stokes had attended the site meeting. District Councillor Mrs Fortune said the application had been deferred.
- b. Proposed rear extension with dormer windows and replacement side garage to Greenview, 43 Champion Lane for Mrs A Grimston. 11/01111/FUL. The Council recommended approval.
- c. Proposed works to trees at Overleven, The Wynd for Mrs F McGregor 11/01133/CAT and 11/01134/CAT. The Council recommended approval.

- d. Revised application for the construction of a replacement dwelling with detached garage/store at 23 Enterpen for Mr M van Geffen. 11/00782/FUL. The Council recommended approval.
- e. Proposed extension and alterations to 19 Garbutts Lane, as amended by plan received by HDC on 7 June, for Mr R Connors 11/00897/FUL. The Council recommended approval subject to concerns by neighbours.
- f. Proposed raising of crown to 6 metres on oak tree, reducing height by 30% of yew tree and felling of sycamore tree for Mrs J Pearson of 3 The Old Orchard. 11/01229/CAT. The Council were concerned about the yew tree reduction in height and thought there should be more justification than light. The Clerk will ask advice from the Planning Officer.
- g. Construction of 7 dwellings at land off Deepdale for Kebbell Homes. 10/02689/FUL. Withdrawn.

## **9. Correspondence**

- a. E mail from Community Safety Manager concerning deployment of the data logger in Belbrough Lane. Councillor Stokes thought the village would benefit from flashing signs even though we may have to pay for them. He asked that the quotes for them be revisited. It was agreed that we ask for the data logger to be deployed in Station Lane.
- b. Circular from NYCC saying that as from 1 July the Household Waste Recycling Centres would be closed every Wednesday. A poster was enclosed and this will be displayed on the notice board.
- c. E mail from Mr Gifford thanking the Council for their donation towards the Introduction to Fishing Day. Forwarded to Councillors.
- d. E mail from NYCC giving details of the surface dressing programme. Forwarded to Councillors.
- e. Notification from Hambleton District Council of a meeting of the Area Forum to be held in Stokesley Town Hall at 7.00 pm on the 18 July. Forwarded to Councillors.
- f. E mail from Mr P Cole, Hambleton District Council giving a digital switchover checklist. Forwarded to Councillors.
- g. E mail from Mr P Cole, Hambleton District Councillors asking for members to fill in the LSP Area Groups Satisfaction Survey. Forwarded to Councillors.
- h. E mail from Journal of Local Planning on Neighbourhood Planning. Forwarded to Councillors.
- i. News Digest for 10, 17, 24 May and 7 June received by e mail from Rural Services Network. Forwarded to Councillors.
- j. E mails from Sustainable Government giving a Public Services Efficiency Update and Public Services Efficiency News. Forwarded to Councillors.
- k. Countryside Voice magazine from CPRE. Circulated to Councillors.
- l. Consultation questionnaire received from NYCC by e mail on Countywide civil parking enforcement. Forwarded to Councillors to fill in if they wished.

## **10. Planning Decisions of Hambleton District Council**

- a. Proposed alterations and extensions to Hacienda, Belbrough Lane for Mr M Wilkins. 11/00574/FUL. Approved, subject to conditions.
- b. Proposed installation of solar PV panels to roof of Gardenstone Farm for David Clarke 11/00405/LBC. Approved, subject to conditions.

## **11. Accounts**

a. GGN Sportscare Ltd. – Grass cutting Village Green, Play Area, Sports Area	£529.20
b. GGN Sportscare Ltd. – Grass cutting Burial Ground	£110.40
c. Zurich Insurance – Premium	£546.76
d. Northumbrian Water – Standpipe charges for BMX track	£237.60
e. Direct Business Supplies – Black Ink Cartridge	£14.66
f. Direct Business Supplies – Cyan Ink Cartridge	£7.60
g. Zephyr Ltd. – Armed Forces Day Flag	£20.90
h. Trax SN Jenks – BMX Track Construction	£17,040.00

**MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL**  
**HELD ON MONDAY, 11 JULY 2011 AT 7.15 PM IN THE CHAPEL**  
**SCHOOLROOM**

Present: Councillor Mr J Cooper (Chairman) Councillors Mrs D Medlock, Messrs S Cosgrove, M Jones, J Nelson, R Readman, P Stokes and N Thompson

District Councillor Mrs B Fortune

Councillor Fenwick was away on holiday and was unable to be present at the meeting to sign the Acceptance of Office form. The Council agreed that he should sign it at the September meeting.

1. Apologies for absence were received from County Councillor Mr T Swales, District Councillor Mr S Dickins, Councillors Mesdames C Brown and J Butterworth, Mr M Fenwick.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record. The minutes and agenda are available for viewing on the Hambleton District Council website.
3. **Police Report and Neighbourhood Watch.** The crime statistics for June had been received from NY Police and circulated to Councillors.
4. **Meeting open to the public.** None present.
5. **Matters Arising**
  - a. **Footpaths.** An e mail had been received from Councillor Fenwick pointing out various items around the village which were in need of repair. Councillors have agreed to repair the broken step on Crow Bank and the cobbles on East Side.
  - b. **Village Hall and Play Area.** A report was received from Streetscape on their inspection of the Sports Area and the Play Area behind the Village Hall. The section of the report on the Play Area will be sent to the Village Hall Management Committee.
  - c. **Sports Area.** The report from Streetscape did not identify any high risks. The fact that there was only one pedestrian access was classified as a medium risk. A quote was received from Brian Noble Fencing Contractors Ltd. for straining posts and stockfencing. It was agreed to leave discussion of this until Councillor Nelson arrived at the meeting.

Councillor Jones arrived at the meeting.

Councillor Cosgrove said a tree had an overhanging branch which he will remove.

Councillor Nelson arrived at the meeting.

The track is being used a lot and it was noted that Councillor Nelson has been watering and grass cutting the track. Thanks were expressed to him. A discussion took place on the quote from Brian Noble and it was agreed not to have the work done for the time being.

- d. **Village Green.** A tree survey had been carried out by Mr Peter Harris, Arboricultural Consultant, and Councillors had received copies. Quotes will be obtained for the work detailed in the report and the permission of the District Council for the work to be carried out. Councillors had removed the suckers from the lime trees.
- e. **Village Event.** The Chairman thanked everyone who had helped to organise the day. There was a budget of £3,000, with a degree of flexibility. Total expenses were £3,250 with £734 income so total cost is about £2,500. Next year it has been agreed to hold the Village Event to coincide with the Queen's Diamond Jubilee on 2 June.

- f. Parish Councils Forum. No-one had been able to attend.
- g. Matters Arising from Middleton Parish Meeting. A dog refuse bin had been requested and it was agreed to buy one from the District Council at a cost of £250. The District Council will be requested to contact Councillor Readman to arrange siting it.
- h. Flashing Speed Signs. A letter had been received from the Community Safety Manager following the Hambleton Speed Matrix Meeting held on 28 June. NY Police have undertaken speeding enforcement along Stokesley Road. No tickets were issued. Periodic speeding enforcement will be continued. On Belbrough Lane the data loggers had been redeployed for a 7 day period commencing 8 March. 85% of the vehicles were travelling at a speed of 36 mph or less over the period of the deployment. NY Police have also undertaken speeding enforcement along this road and no tickets were issued. Again, periodic speeding enforcement will be continued. Councillor Stokes queried if there would be any benefits in having the flashing signs in view of the contents of the letter. He requested that a copy of the letter be put on the notice board. The data logger will be requested at Station Lane and Garbutts Lane.

## **6. Finance**

The Internal Auditor's report was received at the meeting and Councillors had received copies. Her report was accepted. The questions in Section Two of the Annual Report were answered at the meeting and the form was signed by the Chairman and the Clerk. The Return and other accompanying information will now be sent to Mazars, the external auditors. The balances in the Council's accounts are as follows:

Community Account	£61,972.55 (14 June 2011)
Burial Account	£10,848.77 (14 June 2011)
Business Base Rate Tracker Account	£26,093.03 (27 April 2011)
Allotment Account	£1,381.10 (26 October 2010)

## **7. Report from District Councillor Mrs Fortune**

District Councillor Mrs Fortune expressed her thanks for a brilliant Village Event this year. She had the telephone number of a band which may play for free next year. A concern she expressed was that children were using water from the allotments to fill water bombs and asked that this be borne in mind next year. The Chairman said the clean up went very well and he thanked District Councillor Mrs Fortune for organising the large bins. It was agreed that one for glass and three for general rubbish would be needed next year. District Councillor Mrs Fortune had a pack of information leaflets about the switchover to digital television next year which will be circulated to Councillors. There is help available for anyone over 75.

## **8. Planning Applications**

- a. Application to carry out works to 1 sycamore tree and felling of 1 horse chestnut tree the subject of TPO 1967/45 at 4 Linden Close for Mr E Hough. 11/01144/TPO. The Council recommended approval.
- b. Alterations and extensions to Crossways, Middleton Road for Mr K G Finch, as amended by plan received by HDC on 28 June. 11/01287/FUL. The Council recommended approval.
- c. Appeal by Mr & Mrs A Duff at North Yorkshire Holiday Homes Ltd., Skutterskelfe. The appeal had been dismissed.

District Councillor Mrs Fortune left the meeting.

## **9. Correspondence**

- a. E mail from Hambleton District Council giving details of public access to planning website. Forwarded to Councillors.
- b. Letter from Hambleton District Council requesting that the Council develop an action plan for public open spaces, sport and recreation. All Councillors had received a copy. Guidelines and a template were provided. The Chairman suggested that perhaps the focus should be on Middleton as Hutton Rudby already has a number of play and sport facilities.

- c. Letter from NYCC, Highways and Transportation Services giving an update on some of the main developments and challenges facing the County Council Highways in the coming year. Circulate to Councillors.
- d. E mail from NYCC saying that the current mobile library service will cease from Friday, 16 September 2011. The information is being given to those who use this service. The Home Library and Information Service provided by volunteers to people in their own homes will be extended. The County Council wish to hear from communities who wish to establish a library outlet collection in a suitable venue.
- e. Letter from Hambleton District Council giving details of the registration of replacement and new dwelling at 16 North End received by e mail and forwarded to Councillors.
- f. A reminder from Mr P Cole, Hambleton District Council, by e mail, asking for Councillors to fill in the Community Planning Team satisfaction survey. Forwarded to Councillors.
- g. White Rose Update magazine from YLCA and details of Joint Annual Meeting to be held at Poppleton on 23 July. Circulate to Councillors.
- h. Details by e mail from Rural Yorkshire of training on Rural Community Buildings at Masham on 19 July. Forwarded to Councillors.
- i. E mail from Ron Bailey asking for support for proposed new planning guidance for major developers. Forwarded to Councillors.
- j. News Digest for 15, 22, 28 June, 4 July received by e mail from Rural Services Network and forwarded to Councillors.
- k. Newsletter from Sustainable Government received by e mail and forwarded to Councillors.
- l. E mail from C Mewse offering a free trial of Parish On Line Mapping. It was agreed to take up the offer of a free trial.
- m. E mail from IMI giving details of their Cenotaph and stone cleaning services. Forwarded to Councillors.
- n. Clerks & Councils Direct magazine circulated to Councillors.
- o. Yorkshire Cancer Research and Butterwick Hospice newsletters. Circulate to Councillors.

## **10. Planning Decisions of Hambleton District Council**

- a. Proposed single storey extension to 4 Northfields for Mr S Whitfield 11/00817/FUL. Approved, subject to conditions.
- b. Revised retrospective application for the construction of boarding kennels (for 10 dogs), associated barn, container unit and boundary fence at Levenside Farm, Skutterskelfe for Mr & Mrs Liddle. 11/00820/FUL. Approved, subject to conditions.
- c. Proposed extension and alterations to 19 Garbutts Lane, as amended by plan received by HDC on 7 June, for Mr R Conners. 11/00897/FUL. Approved, subject to conditions.

## **11. Accounts**

a. Dawson Farms Ltd. – Supply and delivery of earth for BMX track	£1,200.00
b. Clerks & Councils Direct – Annual Subscription (5 copies)	£55.00
c. Hambleton District Council – Salary recharge and administration fee	£1,426.00
d. Lucid – Village Event posters	£70.00
e. Streetscape Ltd. – Inspection of Play and Sports Areas	£96.00
f. Fool’s Paradise Ltd. – Performer at Village Event	£486.00
g. Clerk – Monthly Broadband (2 months)	£32.80
h. Brian Noble Fencing Contractors Ltd. – Fencing at Sports Area	£574.20
i. Whitegates Nursery – Plants and compost (Care for our Village)	£248.00
j. GGN Sportscare Ltd. – Grass cutting Burial Ground	£110.00
k. GGN Sportscare Ltd. – Grass cutting Village Green, Play Area, Sports Area	£529.20
l. Councillor Cooper – Fees for two bands at Village Event	£830.00
m. AR Entertainments – Stalls, etc. at Village Event	£2,040.00
n. Mrs M Roberts – Internal Audit for year ended 31 March 2010	£95.00
o. Mr P Harris – Tree Survey, Village Green	£110.00

**Monies Received**

Collection from stalls at Village Event	£604.00
Mrs D Jackson-Clapham – Allotment rent and returnable bond	£19.00
Mr M Lee – Allotment rent and returnable bond	£19.00

The Chairman declared the meeting closed at 8.20 pm.

**MINUTES OF THE MEETING OF RUDBY PARISH BURIAL BOARD  
HELD IN THE CHAPEL SCHOOLROOM AT 7.15 PM ON MONDAY,  
12 SEPTEMBER 2011**

Present: Councillor Mr J Cooper (Chairman) Councillors Mesdames C Brown and J Butterworth, Messrs. S Cosgrove, M Fenwick, M Jones, R Readman, P Stokes and N Thompson. Mrs J Kitching representing Sexhow Parish.

District Councillor Mrs B Fortune

3 members of the public

The Council reviewed the Burial Fees and Councillor Stokes proposed, seconded by Councillor Cosgrove that the fees be increased by 5%. This was agreed unanimously.

Applications for erection of headstones by Darlington Memorials and Co-operative Funeralcare were agreed.

The Chairman closed the meeting of the Burial Board.

**MINUTES OF THE MEETING OF RUDBY PARISH COUNCIL HELD IN THE CHAPEL  
SCHOOLROOM ON MONDAY, 12 SEPTEMBER 2011 FOLLOWING THE ABOVE  
MEETING**

Present: As above with the exception of Mrs Kitching and plus Councillor J Nelson.

The Acceptance of Office form was signed by Councillor Fenwick and he was given the Registration of Interests form to be filled in and returned to the District Council.

1. Apologies for absence were received from County Councillor Mr T Swales, Councillor Mrs D Medlock and PCSO D Marshall.
2. The minutes of the July meeting had been circulated and were signed by the Chairman after being agreed as a true record. The Council did not hold a meeting in August.
3. **Police Report and Neighbourhood Watch.** The crime statistics for July and August had been received from NY Police and forwarded to Councillors. Various Ringmaster messages had been received concerning stolen cars, theft of diesel, suspicious vehicles and scrap dealers. Councillors can forward these e mails on to residents. Information had been received by e mail from the Police and Crime Commissioners about the setting up of Communication Focus Groups and requesting those interested in being part of a Group to get in touch.
4. **Meeting open to the Public.** Mrs Sibley was concerned about the Village Green in North End in front of the new development and asked if there had been encroachment onto the Village Green, was it clear where the Village Green begin and ends and if there had been any agreement with the developers about this. The Chairman said the registered map of the Village Green shows it coming right up to the house. Mrs Sibley said the house previously had cobbles at the front but these have been covered up. The new house is much higher than the original building. A retaining wall has been built which comes further out. A drive has been created to the two properties. Turf has been laid. Mrs Sibley said the Parish Council are custodians of the Village Green and nothing should be done without Parish Council permission. Mr Simpson said it should be returned to Village Green and if the developers will not do it the Parish Council should and charge them. He asked about a path before the new house was built. The Chairman said the other houses have an agreement with

the Parish Council for a road to drive to their houses. The developers have no agreement with the Council for encroachment onto the Village Green.  
The Chairman closed the meeting to the public.

## **5. Matters Arising**

- a. Footpaths. Complaints have been received about certain hedges on Station Lane which are growing out over the pavement. Councillor Jones will speak to the land owner. Councillor Fenwick had brought the iron railings on Hutton Bank to the notice of the Council. They do not belong to the Parish Council and the County Council will be asked if they are their property. A working party is required to do some repairs of the cobbles and a step on Crow Bank. Councillor Fenwick will photograph the areas. Councillor Butterworth had been approached about the provision of a footpath along Belbrough Lane to Drumrauch. The Council has approached NYCC Highways about this before but will write to them again. Councillor Medlock had sent a note about the poor road markings at the junction of Stokesley Road and Middleton Road. Highways will be contacted. Councillor Stokes said his wife had cleaned and repainted the road sign for Doctors Lane and was prepared to do a survey of others throughout the Village. The Council expressed their appreciation. Councillor Jones had circulated information on traffic calming signs. It was agreed to ask the County Council for permission to erect a sign in the village.
- b. Village Hall and Play Area. The Council had commissioned a survey of the trees at the Village Hall and the report will be passed to the Management Committee. The Chairman said the Committee are talking about extending the heat pumps to cover more of the Hall and also looking at solar panels.
- c. Sports Area. A letter had been received from Awards for All thanking the Council for their end of grant report. It meets their requirements and the grant file is now closed. The Chairman showed the meeting a copy of the sign which will be erected showing the Big Lottery logo. The Council discussed a rota for opening and closing the gate. Councillor Cosgrove said more keys are required and he will arrange to have these cut. Councillor Cosgrove had erected three new posts. He was thanked for his work. An e mail had been received and circulated to Councillors on outdoor gym equipment. The Council will investigate this as there may be the possibility of grants from the District Council.
- d. Village Green. The developers of 16 North End, Kebbell Homes, had encroached onto the Village Green. The Green needs to be returned to its previous state. It was agreed to try and source some pictures of 16 North End and the Green before the development took place. A meeting will be arranged with the developers. Councillor Stokes said it is nothing like we expected. They have not performed well and the Council is very disappointed. Residents have told us there were cobbles in front of the house. Regulations say there has to be wheelchair access and this is why they have put a ramp in. The Chairman said we can contact planning and ask them about the ramp as it is on the Village Green.
- e. Village Event. The Chairman had circulated a report. A meeting needs to be held about next year's event as soon as possible. The PA system has been booked. The Clerk had copies of the programmes for the Silver and Golden Jubilee events held in the village. District Councillor Mrs Fortune said everyone was invited to help and take part and volunteers requested. Many more celebrations will be held next year so we will have to book entertainers and bands soon. It was agreed to hold a meeting tomorrow evening at 8.00 pm.
- f. Stokesley & Villages Community Regeneration Group. A meeting had been held on 10 August but no-one was able to attend.
- g. Fireworks Display. Councillor Thompson asked when the Fireworks Display will be held. The Council agreed Friday, 4 November 2011. Councillor Thompson will inform the Cricket Club.

## **6. Finance**

The balances in the Council's accounts are as follows:

Community Account	£36,476.73 (12 August 2011)
Business Base Rate Tracker	£26,096.28 (26 July 2011)

Burial Community Account  
Allotment Business Saver Account

£10,677.97 (12 August 2011)  
£1,381.10 (26 October 2011)

## **7. Report from District Councillor Mrs B Fortune**

District Councillor Mrs Fortune said at the last Jubilee Day a Jubilee Princess was selected and suggested that this was something that could be thought about. She said a resident had contacted her concerned that a vehicle could not access Goldie Hill because two cars were parked in the hammerhead even though it is marked on the road to keep clear. She had contacted Broadacres Housing Association who say it is not their road so has asked Mr Thornton of the District Council to investigate. In answer to a query about solar panels for residents living in a Conservation Area, District Councillor Mrs Fortune said the District Council Planning Officers will help, free of charge. There are guidelines and she will forward them to the Clerk.

## **8. Planning Applications**

- a. Application to modify conditions 2, amendments of design and 4, removal of hedge, planning approval 11/01287/FUL at Crossways, Middleton Road for Mr K G Finch 11/01696/MRC. Letters had been received from a neighbour and photographs. The Council decided on No Observations.
- b. Single storey front, rear and side extension to 30 Hundale for Mr & Mrs M Harston 11/01743/FUL. The Council recommended approval.
- c. Retrospective application for change of use of agricultural land to a private gypsy pitch for one family at OS field 5045, Skutterskelfe for Mr & Mrs T Foster. 11/01695/FUL. The Council recommend refusal. It is development in open countryside and agreement would set a precedent in the area. Hedge has been taken out and tarmac road put in without permission. The applicant has not gone through the normal planning channels.
- d. Proposed felling of two trees at 1 Wynd Close for Mrs B Munson. 11/01730/CAT. The Council recommended approval for the felling of the sycamore tree but felt the magnolia tree could be retained with pruning.
- e. Proposed alterations and extensions to 40 Langbaugh Road and construction of a detached garage for Mr D Sutcliffe. 11/01935/FUL. The Council recommended approval.

## **9. Correspondence**

- a. Report from Mr J Gifford on the Introduction to Fishing Day received by e mail and forwarded to Councillors.
- b. Application from Mr S Curtis to change allotments when one becomes vacant. Received.
- c. Notification from Hambleton District Council of a Tree Preservation Order 2011 No. 2 at Northfields. These trees border on the new development at Deepdale.
- d. Letter from Hambleton District Council requesting comments on the proposed temporary road closure for Remembrance Sunday. The Council had no objections.
- e. A copy of the wayleave agreement was received from NEDL concerning the supply of electricity to two dwellings at 16 North End. The annual payment will be £6.90.
- f. E mail consultation from NYCC to refresh the Sustainable Community Strategy for North Yorkshire. Circulated to Councillors.
- g. E mail information from NYCC on winter maintenance and snow clearance. Councillors thought it was useful advice.

Councillor Nelson joined the meeting.

- h. Information from York & North Yorkshire Waste Partnership on Choose2Reuse Fairs and Love Food Hate Waste Community Training. Posters will be put on the noticeboard.
- i. A consultation from Hambleton District Council received by e mail and circulated to Councillors on Taxi Stands in Hambleton.
- j. E mail from Fields Trust on the Queen Elizabeth II Fields Challenge. Circulated to Councillors.

- k. Annual Report of Standards Committee and Update received from Hambleton District Council. Circulate to Councillors.
- l. Request from Richmond and Hambleton Furniture Store for donations. A poster will be put on the noticeboard.
- m. Letter from Royal Horticultural Society inviting participation in Britain in Bloom. A copy will be passed to Care for our Village.
- n. E mail from NYCC of newsletter for North Yorkshire residents. Forwarded to Councillors.
- o. E mail from North Yorkshire Now. Forwarded to Councillors.
- p. E mail from Mr S Shaw on a proposal to empower Local Councils. Forwarded to Councillors.
- q. E mail from Journal of Local Planning on the National Planning Policy Framework. Forwarded to Councillors.
- r. Information from Hambleton & Richmondshire Physical & Sensory Impairment Reference Group. Circulated to Councillors.
- s. Countryside Voice and Fieldwork magazines from CPRE. Circulate to Councillors.
- t. E mail from NYCC giving details of the extension of the consultation period on Minerals and Waste Development Framework. Forwarded to Councillors.
- u. E mails from Sustainable Government – Public Services Efficiency Update; Public Services News (4) forwarded to Councillors.
- v. Community News from Hambleton Local Development Agencies. Circulate to Councillors.
- w. Weekly News Digest for 18 & 25 July, 1, 8, 15, 22 & 30 August received by e mail from Rural Services Network and forwarded to Councillors.
- x. Monthly Roundup from Rural Services Network received by e mail and forwarded to Councillors.
- y. Clerks & Councils Direct magazine. Circulate to Councillors.

#### **10. Planning Decisions of Hambleton District Council**

- a. Revised application for Conservation Area consent for demolition of 23 Enterpen and garage for Mr M van Geffen. Approved, subject to conditions. 11/00783/CON.
- b. Revised application for the construction of a replacement dwelling with detached garage/store at 23 Enterpen for Mr M van Geffen. Approved, subject to conditions. 11/00782/FUL
- c. Proposed rear extension with dormer windows and replacement side garage to Greenview, 43 Champion Lane for Mrs A Grimston. Approved, subject to conditions. 11/01111/FUL
- d. Proposed works to trees at Overleven, The Wynd for Mrs F McGregor. Approved 11/01133/CAT
- e. Application to carry out works to 1 sycamore tree and felling of one horse chestnut tree the subject of TPO No. 1967/45 at 4 Linden Close for Mr E Hough. Approved, subject to conditions 11/01144/TPO
- f. Proposed raising of crown to 6 metres on oak tree, reducing height by 30% of yew tree and felling of sycamore tree at 3 The Old Orchard for Mrs J Pearson. Approved. 11/01229/CAT.
- g. Alterations and extensions to Crossways, Middleton Road, as amended by plan received by HDC on 28 June, for Mr K G Finch. Approved, subject to conditions. 11/01287/FUL
- h. Revised application for construction of 5 dwellings at land off Deepdale for Kebbells Homes 11/00890/FUL. Approved, subject to conditions.

#### **11. Accounts**

- |  |              |
|--|--------------|
| a. Mr P Harris – Survey of trees at Village Hall   | £45.00       |
| b. S.T.D.S.C.T. – PA system for Village Event  | £250.00      |
| c. GGN Sportscare Ltd. – Grass cutting Village Green, Sports Field & Play Area (July and August) | £1,958.40    |
| d. GGN Sportscare Ltd. – Grass cutting – Burial Ground (July and August)                         | £220.80      |
| e. Hutton Rudby Methodist Church – Use of room January – July 2011                               | £75.50       |
| f. Public Works Loan Board – Loan Repayments   | £8,082.48 DD |
| g. Cartridge World – 2 ink cartridges  | £16.98       |
| h. Clerk – Monthly Broadband (August & September)  | £32.80       |
| i. Sam Turner & Sons Ltd. – Fence stakes, chain and padlock                                      | £15.95       |

**Monies Received**

Darlington Memorials – Erection of Headstone	£50.00
Various – Tub Sponsorship – Care for our Village	£120.00
Mr O Searle – Cash for surplus plants (Care for our Village)	£25.00
Mr S Britton – Cheque for surplus plants (Care for our Village)	£19.00
Refund of deposit from Northumbrian Water for metered standpipe	£150.00
Mr D Poole – Donation from catering van at Village Event	£90.00
Bay Horse – Tub sponsorship (Care for our Village)	£15.00

The Chairman declared the meeting closed.

**MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL**  
**HELD ON MONDAY, 10 OCTOBER 2011 AT 7.15 PM IN THE**  
**CHAPEL SCHOOLROOM**

Present: Councillor Mr J Cooper (Chairman) Councillors Mesdames C Brown, J Butterworth and D Medlock, Messrs. S Cosgrove, M Fenwick, M Jones, J Nelson, P Stokes and N Thompson

District Councillors Mrs B Fortune and Mr S Dickins

Three members of the public.

1. Apologies for absence were received from Councillor Mr R Readman and PCSO D Marshall.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch.** The September crime statistics had been received from NY Police and circulated to Councillors. Ringmaster messages concerning a stolen JCB, burglary in Stokesley, 4 x 4 vehicle thefts, caravan theft, theft from Public House and scrap metal collectors had been circulated to Councillors.
4. **Meeting open to the public.** Mr Simpson asked what had happened since the last meeting concerning the Village Green encroachment at North End. He would like to see a marker put on the edge of the Village Green so the developer or anyone who buys the property cannot argue and a formal letter sent from a solicitor to the developer giving them 2 weeks to reinstate the Green. If this is not done the Parish Council should arrange for it to be done and recharge the developer. Mrs Sibley had visited NYCC offices and obtained a copy of the registration of the Village Green and the 2 registration documents. Her solution was to take out the cobbled path and drive and put it all back to Green. The Council will have to give the new residents permission to drive over the Green. She would like to know what happened at the meeting with the developers. The Chairman thanked them for their input.
5. **Matters Arising**
  - a. **Footpaths.** Councillor Fenwick had carried out a photo survey of various items in the village which were in need of repair. These included cobbles on East Side and railings, broken spar on wooden railings on Rudby Bank, steps on Crow Bank and the signpost at the junction of Doctors Lane/Garbutts Lane. Councillors will have a working party to do as much as they can including the street name sign at Woodside which is leaning slightly. Councillor Cosgrove said trees on an open space in Linden Crescent are growing out into the road. The District and County Councils will be contacted about the other matters.
  - b. **Village Hall and Play Area.** The Chairman reported on an extraordinary meeting of the Village Hall Committee he had attended with Councillor Medlock called to discuss extending the heat pumps and putting solar panels on the roof. They have now put in a planning application for this. The meeting was to tell the Committee about the likely costs involved. Mr Autherson recommended that both systems be installed as it would contribute to the heating in the Hall and extend it to the two rooms at the back. It was decided to use some of the non-restricted and restricted funds. This expenditure would not impinge on the £3,000 they are due to pay us.
  - c. **Sports Area.** The Council had looked at adventure and fitness trails to see what is available. Local residents would be asked for their input before any commitment. Councillor Cosgrove agreed to investigate what is available and the costs. A new padlock had to be bought for the front gate and keys were distributed to Councillors. The Clerk will send one to GGN Sportscare.
  - d. **Village Green.** The Chairman said the developers, Kebbell Homes, have done some work on the Village Green without permission. On the 30 September the Chairman, Councillor Jones and the Clerk had a meeting with Mr Mulligan, Mr Russell and the site manager from Kebbell Homes.

Initially they were defending what they had done but eventually took on board what we were saying. They have to have the ramps to comply with building regulations. They promised to send us drawings of what they propose to do so that we could discuss it at tonight's meeting and then give them our response but these have not been received. Councillor Jones said their view was that local residents were very supportive of what had been done. The line of their property goes into a bit of a wedge shape and the left hand house is entirely within the boundary of their land. They did agree to take out the cobbled path and the edging and agreed that the curved path and the mound made it look like it was part of a garden rather than the Green. They had photographs of what it used to look like showing a car parked there. The original drawings did not show a ramp at the original house. Their argument is that they have got planning permission for it and it has to be there. The Chairman had contacted YLCA and asked them to look into this. Councillor Jones said they have planning permission but we did not give consent to any work on the Village Green. The Chairman queried what the Council's reaction would be if a long term resident needed a ramp on the Village Green? Councillor Fenwick asked if the tarmac drive is on a different line. The Chairman said the access was tarmac but it has been widened. They have agreed that it needs to be narrowed. The Chairman was sure that the developer would put down whatever surface the Council requires. Councillor Cosgrove said he was disappointed that the developers had not been in touch and suggested we should write to them. Councillor Stokes said the houses should have been designed with level access. There should not be a step. He suggested that the Council should write to the District Council about this. Councillor Jones said the developers have photographs showing the track going quite close to the tree, about 3 or 4 feet from the base. They pointed out that they had added more turf but it looks completely out of keeping with the rest of the area. The Green has had a lot of mistreatment in this area. The Chairman had looked into the matter of a concrete plinth next door to the new developments. It was put in to allow access to a garage and the Parish Council at the time had given permission for this. The garage has been absorbed into the house and the plinth is now used as a parking area. Councillor Cosgrove asked who gave permission for the signs that have been erected on lampposts directing people to the new development. The County Council will be asked about this. Two letters had been received from residents and e mailed to Councillors before the meeting. The Council agreed to write to the developers and the District Council.

The Chairman said the Kings Head had asked for permission in 2009 for a sign on the Village Green and the Parish Council had agreed. There now seems to be two signs permanently on the Green advertising events. The Council agreed that they be asked to only put a sign out on Wednesday and Friday and the other one on Saturday instead of leaving them there permanently.

- e. Village Event A meeting had been held on 13 September to discuss next year's event. A letter was drafted to be sent out to Village organisations and this had now been done. Another meeting will be held on 8 November at 7.30 pm. Councillor Nelson said Judy Kitching is more than happy to help out with the music. A note about Jubilee Beacons was passed to Councillor Jones.
- f. Fireworks Display. £850 is in the budget and Councillor Stokes will buy them. Councillor Cosgrove will do the signs for Friday, 4 November at 6.30 pm. Councillor Fenwick will be the first aider.
- g. Remembrance Sunday. All Councillors were invited to attend the service at All Saints' Church on Sunday, 13 November at 10.00 am and then the parade to the War Memorial where the Chairman will lay a wreath.
- h. Middleton. Councillor Readman had sent a message about the play area and whether there could be a hedge rather than a fence surrounding it.

## **6. Finance**

The Annual Return was received from the external auditors, Mazars, and there were no items to be brought to the Council's attention. Copies will be posted on the notice board. The Council's precept for 2012/13 needs to be sent to the District Council and it was agreed to have a Finance Committee meeting on 21 November at 7.30pm to discuss this and work out the budget. The balances in the Council's accounts are as follows:

Community Account	£36,476.90 (14 September 2011)
Burial Account	£10,677.97 (12 August 2011)
Business Base Rate Tracker Account	£26,096.28 (26 July 2011)
Allotment Account	£1,381.10 (26 October 2010)

Councillor Jones had circulated the first quarter figures. There were no queries.

**7. Reports from District Councillors Mrs B Fortune and Mr S Dickins**

District Councillor Mrs Fortune said the street name sign for South View has been found in a farmer's field. She has informed the District Council and it will be re-instated. District Councillor Mrs Fortune suggested that if the County Council refuse permission for a sign slowing down traffic, the Parish Council ask for "dragon's teeth" to be painted on the roads into the village from Stokesley and from Middleton. Stokesley and Villages Community Regeneration Group has been given a small budget and there may be money for a fence or hedge at Middleton Play Area. The Group has quite a lot of small projects. A list will be sent to parishes asking them to bid for the money. The closing date is 16 November. The projects will then be prioritised and voted on. She warned residents that cars had been seen cruising around the area and she urged them to be alert. Sheds and outbuildings were being targeted. Residents should make a note of the registration numbers of suspicious vehicles.

District Councillor Dickins had nothing to report.

**8. Christmas Tree**

It was agreed that the tree lighting ceremony will be held on 12 December at 6.30 pm. A 25 foot tree will be ordered for delivery by Maynards on 6 or 7 December.

**9. Care for our Village**

Councillor Medlock had the minutes of the meeting held on 28 June and they will be circulated to Councillors. She asked that No Parking cones be put at the War Memorial on the Saturday before Remembrance Sunday. Two new tubs are required for the War Memorial. A trough with sand will be provided for wooden crosses on Remembrance Sunday.

**10. Planning Applications**

Three copies of an 8 Step Guide on How to Respond to Planning Applications had been received from CPRE. The Chairman and Clerk had a copy and one will be circulated to Councillors.

- a. Application for works to tree subject to TPO 1985/10 at The Paddock, Belbrough Lane for Addis Garden Design 11/01965/TPO. The Council recommended approval.
- b. Proposed works to tree subject to TPO 1967/45 at 1 Linden Crescent for Mr P Banks 11/01914/TPO. The Council recommended approval.
- c. Proposed works to tree at Enterpen House for Mr D Bell 11/02095/CAT. The Council recommended approval.
- d. Proposed works to 12 trees at Chestnut Cottage, 29 Enterpen for Mr Livesey. 11/02078/CAT. The Council recommended approval.
- e. Installation of 16 photovoltaic solar panels and 4 air sourced heat pumps on roof of existing Village Hall for Mr J Autherson. 11/01910/FUL. The Council recommended approval.
- f. Application for Listed Building Consent for replacement windows and door at Ober Green South, Campion Lane for Mr T Puttick 11/01970/LBC. The Council recommended approval.
- g. Retrospective application for a material change of use from agricultural land to a private gypsy site for 1 mobile home at Hillside View Farm, Tame Bridge for Mr J McElvaney. 11/00797/FUL. The

Council recommended refusal. This is development in open countryside and illegal access into what had been an enclosed field.

- h. Proposed extension to 46 North End for Mr R Hepburn 11/02065/FUL. The Council recommended approval.
- i. Revised application to extend the existing caravan park and increase the number of caravans from 14 to 24 at North Yorkshire Holiday Homes Ltd., Hare Hill Lodges, Skutterskelfe for Mr & Mrs A Duff. 11/02143/FUL. The Council recommended refusal. There is no footpath on this road and traffic travels very fast. The entrance is on the brow of a hill and there is concern whether visibility splays can be achieved. The development will cause increased traffic. It would be a large development outside the village and the LDF specifies that the only development area is off Garbutts Lane. The Council also recommends refusal for the extension of time allowed for visitors to stay.
- j. Construction of an agricultural building for the storage of manure at Doddle Hill Farm, Trenholme Lane, Trenholme Bar for Mr JC & CE Flintoff. 11/02144/FUL. The Council recommended approval.
- k. Proposed alterations and extensions to 40 Langbaugh Road for Mr D Sutcliffe. 11/01935/FUL. The Council recommended approval.
- l. Proposed entrance gates and wall at Hutton Grange, Garbutts Lane for Mr M Dawson. 11/02192/FUL. The Council recommended approval.

## **11. Correspondence**

- a. List of presurface dressing patching 2011 from NYCC received by e mail and circulated to Councillors.
- b. Letter from Hambleton District Council on the Parliamentary Boundary Review. It will have no effect on this area.
- c. 2013 Review of Parliamentary Constituencies in England received from Boundary Commission for England. Circulate to Councillors.
- d. Agenda and minutes for the Hambleton Branch meeting of YLCA to be held on 12 October in Northallerton. The Chairman hoped to attend.
- e. Information from Hambleton District Council on the meeting of the Area Forum to be held in Stokesley Town Hall on 17 October. The Chairman hoped to attend.
- f. Poster from York & North Yorkshire Waste Partnership on the Choose2Reuse Fairs. This will be put on the notice board and information circulated to Councillors.
- g. Summary of Accounts 2010/11 from North Yorkshire Fire & Rescue Service. Circulate to Councillors.
- h. Information from NYCC on Rural Area Outreach Project received by e mail and forwarded to Councillors.
- i. North Yorkshire Now – October 2011 received by e mail from NYCC. Forwarded to Councillors.
- j. E mail from Hambleton District Council informing of addition of name to address of 19 Garbutts Lane. Forwarded to Councillors.
- k. E mail from Kath Leonard, NY Police on Community Energy Champions. Forwarded to Councillors.
- l. September Bulletin of Hambleton & Richmondshire Strategy Forum received by e mail and circulated to Councillors.
- m. Agenda & papers for meeting of Stokesley & Villages Community Regeneration Group received by e mail from Mr P Cole, Hambleton District Council. Forwarded to Councillors. No-one had been able to attend.
- n. E mails from S Radcliffe, Richmondshire & Hambleton on Health & Adult Services Joint Strategy Needs Assessment; Local Government Big Society Task Force – Doing Something Big. Forwarded to Councillors.
- o. E mails from Martin Taylor, Sustainable Government – What makes a good green government and Extent of fraud in the public sector. Forwarded to Councillors
- p. News Digest for 19, 26 September and 3 October received by e mail from Rural Services Network and forwarded to Councillors.
- q. Letter from Hambleton District Council concerning the rolling road closure on Sunday, 13 November. Received.
- r. White Rose Update and Advice Note on the Bribery Act and its impact on Local Councils received from YLCA and circulated to Councillors.

**12. Planning Decisions of Hambleton District Council**

- a.** Application to modify condition 2 amendment of design and condition 4 removal of hedge of planning approval 11/01287/FUL at Crossways, Middleton Road for Mr K G Finch. 11/01696/MRC.  
Approved, subject to conditions.

**13. Accounts**

a. Mazars LLP – External Audit for year ended 31 March 2011	£480.00
b. Hambleton District Council – Salary Recharges, employers NI and Admin Fee	£1,426.09
c. GGN Sportscafe – Interment	£130.00
d. GGN Sportscafe – Grass Cutting – Burial Ground	£110.40
e. GGN Sportscafe – Grass Cutting – Village Green, Play Area, Sports Area	£529.20
f. CPRE – Annual Membership Fee	£29.00 DD
g. Clerk – Monthly Broadband	£16.40
h. Whitegates Nursery – Plants, Barrels, Compost	£413.36
i. Feet First, Stokesley – Padlock & Keys	£35.00

**Monies Received**

Hutton Rudby Bowls Club – Donation for flower tubs	£10.00
Hambleton District Council – 2 <sup>nd</sup> half of precept	£22,000.00
All Saints Church – Tub Sponsorship – Care for our Village	£30.00
Barthram Funeral Services – Interment + purchase fees	£655.00
Darlington Memorials – Erection of headstone	£50.00

The Chairman declared the meeting closed at 8.55 pm.

**MINUTES OF THE MEETING OF RUDBY PARISH COUNCIL HELD ON  
MONDAY, 14 NOVEMBER 2011 AT 7.15 PM IN THE CHAPEL SCHOOLROOM**

Present: Councillor Mr J Cooper (Chairman) Councillors Mesdames J Butterworth and D Medlock, Messrs. S Cosgrove, M Fenwick, M Jones, J Nelson, R Readman, P Stokes and N Thompson

District Councillors Mrs B Fortune and Mr S Dickins

2 members of the public

A resignation letter had been received from Councillor Cath Brown. The Chairman said the Council had very much appreciated the work that Councillor Brown had done on various committees whilst a member of the Council. The District Council will be informed of the vacancy and it will be advertised.

1. There were no apologies for absence.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.

**3. Police Report and Neighbourhood Watch**

The October statistics had been received from NY Police and forwarded to Councillors. It was noted that crime levels were down again. Ringmaster messages had been received and forwarded concerning bogus callers, vehicle security and door to door sellers.

**4. Meeting open to the public**

Mr Simpson gave his views about the boundary of the Village Green with regard to the development at North End. He said the boundary is not at the corner of the house but at a stone wall and gate post and had a map from the County Council to show this. He had spoken to Chris Stanford of the County Council and gave a report of their conversation. He said he would be prepared to inform the Secretary of State if any development on the Village Green was agreed. The Chairman said he had been informed that the developers would do what the Parish Council wished. We are awaiting a plan from them for the Council to look at.

Councillor Nelson joined the meeting.

Mr Simpson said he would like the Parish Council to put in writing to the developer a time scale for what will be put in place. He suggested the Council speak to Chris Stanford and also get legal advice. The developer should be asked to return the kerb stones they took up from a different part of the Green.

District Councillors Mrs B Fortune and Mr S Dickins and Councillor Butterworth joined the meeting

Mr Simpson also spoke about the removal of the ramp and replacement by steps and the drive in front of the house to be replaced by grass.

The Chairman thanked Mr Simpson for his views and said the Council will take up his points. The Chairman closed the meeting to the public.

**5. Matters Arising**

- a. Footpaths. An e mail had been received from the County Council Highways saying the iron railings on East Side are not their responsibility. It was agreed to ask residents in that area if they knew who owned the railings. Highways also say that the provision of a footpath from Belbrough Lane to Drumrauch would be highly unlikely during the current budgetary constraints. The white lining at the junction of Stokesley and Middleton Roads will be inspected. An e mail had been received from County Council Rights of Way in reply to the Council's concerning the bridge at Potto Slack. An e

mail on the same subject was received from Mr Collingwood and he will be sent a copy of the Rights of Way e mail. Councillor Butterworth said the Council owned land at the bottom of Hutton Bank has weeds growing out onto the footpath. Councillor Medlock thought perhaps Care for our Village might tidy it up. Councillor Stokes volunteered to repair the bench near Goldie Hill.

- b. Village Hall and Play Area. The Chairman said the Village Hall has a problem with their insurance regarding the parking of cars in their car park for people collecting and delivering children to school. The insurance company say the car park is not big enough to cope with children running around and cars being parked. There is also a problem with car parking at Langbaugh Road. The Management Committee has concerns about giving permission and then an accident happening. It seems to be stalemate. The hinges on the side door have been changed so it now automatically closes and hopefully this will eliminate the noise problem. The solar panels have been installed. The trees at the rear have been inspected but there are some problems getting quotes for the work. Five weddings are booked for next year. The Treasurer reported that they have sufficient funds for repairs and paying the Parish Council. For the Jubilee they want to plant a tree with a plaque on it. They have asked if the Council would like to donate towards this. The Chairman has asked them to send a proposal to the Council with costings, etc.
- c. Sports Area. Nothing to report.
- d. Village Green. The Chairman and Councillor Jones met with Mr Russell from Kebbell Homes and he apologised for the delay in getting information to the Council. The Council have to decide what we want and to go back to them. The Chairman and Councillor Jones also had a meeting with Mr Simpson when we looked at where we thought the boundary lay. We can spend a lot of time and money looking into this and probably not get a definitive answer. One line will show there has been encroachment on the Green from the steps and the ramps, another line would show encroachment from the bay window and steps. The old property did have a bay window there as well. The Council has heard Mr Simpson's concerns. In answer to a query from Councillor Stokes, the Chairman said the house is within their land but if we were to be really strict on this we can say that one of the bay windows is overlapping the Green. The old house did have two bay windows. Following a long discussion it was agreed that a boundary line has to be drawn, the landscape has to be put right. The Council can employ someone to take up the ramp on the Village Green at the cost to the developers. The Clerk had written to the Kings Head about the two signs on the Village Green but it was noted that they were still both in situ. Councillor Stokes will call in and speak to them.  
A Spar lorry has again damaged the Green. Photographs of the damage will be sent to their Head Office. One solution would be to install grasscrete or a boulder. Access to the front of Spar is difficult because of cars but drivers should be instructed to park on the main road and unload there. The damage only seems to happen on a Wednesday. Representatives from the Council would be willing to meet with Spar to try and find a solution. A smaller wagon might be the answer or Councillor Jones suggested a tub. Councillor Nelson said one could be relocated.
- e. Diamond Jubilee Village Event. The Committee had met last week and a few ideas were generated. Replies had been received from several Village organisations. Councillor Butterworth said the Scouts would be prepared to lend their tents and Mrs Kitching could provide tables and chairs. The Committee will meet again in a month or so.
- f. Direction Signs. Councillor Nelson had obtained costs for finger posts and finial and the approximate figure would be about £800 for cast iron. He will obtain a written quote.
- g. Fireworks Display. The display went very well and the Chairman congratulated the team. Councillor Medlock reported on a complaint from the Cricket Club about mud being trekked into the ladies toilet.
- h. Christmas Tree. The tree has been ordered from Maynards Nursery. It was agreed to ask for delivery on Friday, 9 December at 3.00 pm. The tree lighting ceremony will be on Monday, 12 December, 6.30 pm.
- i. No-one was able to attend the Hambleton Area Branch meeting of YLCA held on 12 October.
- j. No-one was able to attend the Stokesley Area Forum held on 17 October.

## **6. Finance**

A Finance Committee meeting to discuss the budget for the next financial year will be held on Monday, 21 November at 7.30 pm.

## **7. Reports from District Councillors**

District Councillor Mrs Fortune said she had received a request for a grit bin for North End. She will let the Clerk have the details. The new road sign for South View will now have No Through Road on it. It should be installed in 8 weeks. She had received reports from the Village of the very good fireworks display.

District Councillor Mr Dickins had nothing to report.

## **8. Planning Applications**

- a. Retrospective application for the construction of a replacement garage at The Folly, Rudby Bank for Mrs D Mothersdale. 11/02333/FUL. The Council recommended approval.
- b. Proposed works to 19 trees at The Elms, 5 North Side for Mr J Lees. 11/02329/CAT. The Council recommended approval.
- c. Proposed side extension and dormer windows to 42 Garbutts Lane for Mr N Middleton. 11/02352/FUL. Amended by plan received by HDC on 31 October. The Council recommended approval.
- d. Proposed installation of air source heat pump at 5 Eden Close for Mr N Roberts. 11/02417/FUL. The Council recommended approval.
- e. Siting of a 25m lattice tower and associated equipment at Rudby Electricity Sub Station, Middleton Road for Northern Powergrid. 11/02421/FUL. The Council recommended refusal. The visual impact would not be conducive with the openness of the area. It would spoil the amenities of the residents. District Councillor Mrs Fortune agreed to ask for it to be looked at by the Planning Committee.
- f. Application for Listed Building Consent for installation of 16 solar panels at Ober Green Cottage, Campion Lane for Mr J Mudd. 11/02457/LBC. The Council recommended approval.

District Councillors Mrs Fortune and Mr Dickins left the meeting.

## **9. Correspondence**

- a. Letter from County Council Highways in response to the Parish Council's request to install a Vehicle Actuated Sign. The County Council said, regardless of funding, they could not support the erection or purchase of a VAS at the current time based on the accident record for Hutton Rudby. The Parish Council did not agree with this response. There are not many of these signs in our vicinity and the Council would prefer not to wait until there is an accident. Only one was proposed which could be moved to different locations so as not to lose its effectiveness. We were proposing a sign that monitored speeds so that we would know whether it was being effective. It was agreed to write again to the County Council.
- b. Letter from Bathurst Educational Foundation informing the Council that the term of office of Mr M Parker, one of the Parish Council representative trustees, ends this year. Do the Parish Council wish to reappoint him for the term 2011-2015. Councillor Thompson proposed, seconded by Councillor Cosgrove that Mr Parker be reappointed. This was agreed unanimously.
- c. E mail from Mr P Cole, Hambleton District Council, giving details of the Funding for Community Projects. Forwarded to Councillors.
- d. Circular from York & North Yorkshire Playing Fields Association with an attached list of recommendations as it is carrying out an appraisal of its activities and future strategic plans. The Council agreed with the recommendations.
- e. Information from YLCA on subscription fees for 2012. Received.
- f. E mail from YLCA on the Future of Standards of Conduct of members of Local Authorities giving an update. Forwarded to Councillors.
- g. Two Information Briefings from YLCA received by e mail. Forwarded to Councillors.
- h. An amended Legal Topic Note on Data Protection had been received from YLCA and forwarded to Councillors.
- i. E mails from Sustainable Government on communications on line; three steps to happier home working and Public Service pensions. Forwarded to Councillors.
- j. North Yorkshire Now newsletter received by e mail from NYCC and forwarded to Councillors.

- k. Request from South Cleveland Heart Fund for a donation. The Council decided not to donate.
- l. Weekly News Digest for 18, 24, 31 October and 7 November received by e mail from Rural Services Network and forwarded to Councillors.
- m. Country Air magazine from Rural Action Yorkshire. Circulated to Councillors.
- n. Newsletter – The Playing Field – received from York & North Yorkshire Playing Fields Association. Circulated to Councillors.
- o. Clerks & Councils Direct magazine. Circulated to Councillors.
- p. Information from Safethaw on their winter de-icing kit. Received.
- q. Countryside Voice magazine from CPRE. Circulated to Councillors.

**10. Planning Decisions of Hambleton District Council**

- a. Single front, rear and side extensions to 30 Hundale Road for Mr & Mrs M Harston. 11/01743/FUL. Approved, subject to conditions.
- b. Proposed felling of two trees at 1 Wynd Close for Mrs B Munson. 11/01730/CAT. Approved.
- c. Proposed alterations and extensions to 10 Langbaugh Road, as amended by details received by HDC on 6 October 2011. 11/01935/FUL. Approved, subject to conditions.
- d. Application for works to trees subject to TPO 1985/10 at The Paddock, Belbrough Lane for Addis Garden Design. 11/01965/TPO. Approved, subject to conditions.
- e. Installation of 16 photovoltaic solar panels and 4 air sourced heat pumps on roof of Village Hall for Mr J Autherson. 11/01910/FUL. Approved, subject to conditions.
- f. Proposed works to tree subject to TPO 1967/45 at 1 Linden Crescent for Mr P Banks. 11/01914/TPO. Approved, subject to conditions.
- g. Application for Listed Building Consent for replacement windows and door at Ober Green South, Champion Lane for Mr T Puttick. 11/01970/LBC. Approved, subject to conditions.
- h. Proposed works to 12 trees at Chestnut Cottage, 29 Enterpen for Mr Livesey. 11/02078/CAT. Approved.
- i. Proposed works to tree at Enterpen House, Enterpen for Mr D Bell. 11/02095/CAT. Approved.

**11. Accounts**

a. Celebration Fireworks – Fireworks	£850.00
b. GGN Sportscafe – Interment	£130.00
c. Northumbrian Water – Tap Allotments	£41.94 DD
d. Royal British Legion – 2 Poppy Wreaths (£34.00) + donation (£66.00)	£100.00

**Monies Received**

Co-operative Funeral Services – Erection of headstone	£50.00
Mrs M Reed – Interment + purchase fees (double fees)	£270.00
Hutton Rudby Scout Group – Poppy Wreath	£18.50
Mr S Baker – Reservation of 2 burial plots	£230.00
Fireworks Display – Collection	£517.00
Hutton Rudby Cricket Club – Donation towards fireworks	£50.00

The Chairman declared the meeting closed at 9.00 pm.

**MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL HELD ON  
MONDAY, 12 DECEMBER 2011  
AFTER THE CHRISTMAS TREE LIGHTING CEREMONY**

Present: Councillor Mr J Cooper (Chairman) Councillors Mrs D Medlock, Messrs. S Cosgrove, M Jones, J Nelson, R Readman, P Stokes and N Thompson

District Councillor Mrs B Fortune

1 member of the public

1. Apologies for absence were received from Councillors Ms J Butterworth and Dr M Fenwick.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch.**

The November statistics were received from NY Police and also an e mail giving a report to the meeting. A poster will be put on the notice board advertising the use of a new non-emergency Police number – 101.

**4. Meeting open to the public**

Two letters had been received from Mr Simpson and a copy of his letter to Defra. He had attached a drawing used by Kebbell Homes in their planning application which shows the development envelope to be the gatepost at the end of the path and not the corner of the property on Greenbank Terrace. Mr Simpson noted that up to today the wall which was encroaching upon the Village Green at North End has been moved back about 9 inches. He thought the wall was still encroaching as the end of the post is the boundary which is where the definitive map shows it to be. The developer has also done some work on the Green. A letter was received from North Yorkshire Building Control in response to the Council's letter.

Encroachment is not a Building Regulation matter. With regard to level access to new dwellings, this will often be a matter of practicability and are assessed on an individual basis. If a level access cannot be provided then the developer will need to provide an Access Statement to the Local Authority Building Control which will be assessed and discussed on site.

The Chairman said the developers had sent a plan which was not acceptable and he showed the meeting a plan which has been put to the developer showing less gravel and more grass. The Council will have to discuss this later in the meeting. Mr Simpson asked for a copy of the plan sent to the developer. The Chairman said if the Council agree the plan tonight a copy will be made available for you.

A letter was received from a resident concerned that the turf laid by Kebbell Homes contains seedlings of the Himalayan Balsam plant.

The Chairman closed the meeting to the public.

**5. Matters Arising**

- a. Footpaths. Nothing to report.
- b. Village Hall and Play Area. Nothing to report.
- c. Sports Area. An e mail had been received from Councillor Fenwick who had been speaking to the resident who organises the football on the Sports Area. He has requested that the football area be marked out and the person who does the school playing field can do it. The Council agreed in principle but would like to know the cost.
- d. Village Green. The letters from residents had been forwarded to Councillors. The Council had told the developer what we would accept and they came up with a drawing. Councillors thought there was too much gravelled area. There should not be enough gravel to enable a car to be parked in front of the house. The developer has given assurances that he is going to work to the plan which the Chairman

showed at tonight's meeting. A semi-circle of grass which used to be near the wall has been lost but we have gained more grass elsewhere. There may still be a ramp to the front of 16 North End but it will be on their land. Councillor Stokes proposed, seconded by Councillor Jones that the plan be accepted. This was agreed unanimously. It is hoped that Kebbell Homes do everything we have asked for. The Chairman thanked Mr Simpson for his concerns and input which the Council were taking seriously. Councillors discussed the letter from a resident concerning the Himalayan Balsam plant seedlings in the turf laid by Kebbell Homes. They thought regular grass cutting would not allow the plant to grow in accordance with information from the Natural Environment Research Council.

More damage has been done to the Village Green by a Spar lorry. It was agreed to write to Spar Head Office sending pictures of the damage and requesting that a smaller lorry be used or the drivers be instructed to park on the main road. Councillor Jones suggested that if we do not get any agreement from Spar, the Council write to the Traffic Commissioners.

Councillor Stokes reported that he had repaired the bench near Goldie Hill.

District Councillor Mrs Fortune and Councillor Nelson joined the meeting.

- e. Diamond Jubilee Village Event. It was agreed to write a letter to Mr & Mrs Preston asking if they will help by providing traditional fairground equipment as well as a stage. A letter was received from Hutton Rudby Local Ecumenical Partnership saying they would be happy to lead a short united service on the Green at the beginning of the Village Event. They will be thanked for their letter and we will keep them informed as the planning for the event develops. The Chairman gave details of the equipment which could be booked for the event. The cost would be £1,425 plus VAT. This was within the budget for the event. Councillor Cosgrove proposed, seconded by Councillor Stokes that the equipment be booked. This was agreed unanimously. The Committee will meet again in the New Year.
- f. Direction Signs. Councillor Nelson had asked another company to quote for the work. He is awaiting their reply.
- g. Grit Bin. A request had been received via District Councillor Mrs Fortune for a grit bin to be placed near the path between Deepdale and North End. It was noted that there already was a grit bin relatively close to the footpath and Councillors volunteered to use that to spread grit on the footpath when necessary.

## **6. Finance**

A Finance Committee meeting had been held on 21 November 2011. Councillor Jones said the Council precept had been £44,000 for the last three years. The Committee had worked out a budget and felt that the precept could be dropped to £43,000 with some judicious budgeting. Councillors had received a copy of the figures. Councillor Medlock proposed, seconded by Councillor Cosgrove that the Council precept for £43,000 for the next financial year. This was agreed unanimously. The Council also accepted the proposed budget. Councillor Jones had circulated the 2<sup>nd</sup> quarter figures to Councillors. There were no questions.

## **7. Report from District Councillor Mrs B Fortune.**

District Councillor Mrs Fortune suggested that if recycling and refuse bins are required for the Diamond Jubilee Event they should be ordered in good time.

## **8. Planning Applications**

- a. Proposed felling of sycamore tree at Layton House, 31 Enterpen for Mr A Young. 11/02455/CAT. The Council recommended approval.
- b. Change of use of land from agricultural to equestrian and construction of a stable block at land east of Leven Valley and south of South View for Mr R Readman. 11/02472/FUL. + Further information. Letters from residents. The Chairman declared a person and prejudicial interest and left the room. Councillor Stokes took the Chair. Councillor Readman also left the room after declaring a personal and

prejudicial interest. Councillors Cosgrove, Jones, Nelson and Stokes declared a personal interest. All signed the book. The Council supported the application in principle but only if the land was used only for agricultural/equestrian purposes. They recommended that a site visit be carried out by the District Council as there were concerns about the access. It needs to be shown that visibility can be achieved.

The Chairman and Councillor Readman returned and the Chairman took the Chair.

- c. Application for Listed Building Consent for installation of flue at Ober Green Cottage, Champion Lane for Mr J Mudd. 11/02533/LBC. The Council recommended approval.
- d. Proposed alterations and extensions to Blue Barn Cottage, Blue Barn Lane for Mr E McMordie 11/02536/FUL. Letters from residents. The Council recommended refusal because of over development of the site. They asked that the design be reconsidered to be in keeping with the area. The single storey extension in Blue Barn Lane should be removed. Concerns were expressed about the height of the new development.
- e. Retrospective application for material change of use from agricultural land to a private gypsy site for one mobile home at Hillside View Farm, Tame Bridge, Stokesley for Mr J McElvaney. 11/00797/FUL - further information. District Councillor Mrs Fortune said this application had been agreed at the District Council Planning Committee.
- f. Proposed minor material amendment to position of garage to Plot 4, increase width of house type D+ by 225mm, minor alterations to windows and doors house types D and D+ at land off Deepdale for Kebell Homes. 11/02576/MMA. The Council said this should have been put in as a retrospective application because the houses are already built. The Council had wished to see the original application refused because of over-development of site so recommended refusal.
- g. Application to vary conditions 2, 5 and 12 of planning consent 11/00782/FUL for the construction of a replacement dwelling at 23 Enterpen for Mr M van Geffen 11/02568/MRC. The Council recommend refusal because of the increase of height of the property and the massing. It will dominate the street scene and is not in keeping with the area.
- h. Proposed conservatory to 3 Rudby Lea for Mr & Mrs Harrow. 11/02544/FUL. The Council recommend approval.
- i. Proposed installation of PV panels to roof at 37 North Side for Mr D Henniker-Major. 11/02107/FUL. Withdrawn.
- j. Proposed installation of air source heat pump at 5 Eden Close for Mr N Roberts. 11/02417/FUL. Withdrawn.

## **9. Correspondence**

- a. E mail from Mr P Cole, Hambleton District Council giving a summary of applications for funding for community projects across Stokesley and surrounding villages. Forwarded to Councillors.
- b. Agenda and papers for meeting of Stokesley and Villages Community Regeneration Group held on 7 December and minutes of meeting held on 5 October received by e mail and forwarded to Councillors.
- c. Notification from NYCC of the Diversion Order for a public bridleway at Indian Farm, Middleton on Leven. Circulate to Councillors.
- d. Highways and Transportation Survey received by e mail from NYCC. Defer until next meeting.
- e. Review of District Council Electoral Arrangements received from Hambleton District Council. Views are required by 3 January 2012. It was felt a reduction by half would be drastic. A 10-15% would be preferred.
- f. Notification from Hambleton District Council of meeting of Area Forum to be held on 16 January. A notice will be posted.
- g. Shared Services Update from Hambleton & Richmondshire Councils. Circulate to Councillors.
- h. E mail from NYCC – North Yorkshire Now. Forwarded to Councillors.
- i. E mail from Community Traffic Management offering their services. Received.
- j. E mail from David Stowell & Millwater on Localism Act 2011 and Neighbourhood Planning. Forwarded to Councillors.
- k. E mail from Glen McGill MD2 LLP on Parish Plans. Forwarded to Councillors.
- l. Northern Voice e mail from National Housing Federation. Forwarded to Councillors.

- m. E mails from Amanda Madden, Rural Housing Enabler on Community Led Projects and Winter newsletter. Forwarded to Councillors.
- n. E mails from Sustainable Government – Will escalating fuel prices drive UK economy off the road? Is Osborne’s £30 billion infra-structure boost enough to kick start Britain’s flagging economy? Are Government procurement cards as bad as the headlines claim? Forwarded to Councillors.
- o. Weekly News Digest for 28 November, 5 & 12 December received by e mail. Forwarded to Councillors.
- p. E mail from Lappset Playworld UK on Play and Fitness solutions. Forwarded to Councillors.
- q. White Rose Update from YLCA. Circulate to Councillors.
- r. Newsletter from Butterwick Hospice. Circulate to Councillors.
- s. Request from Vitalise for a donation. The Council decided against donating.
- t. E mail from Journal of Local Planning on the Localism Act and what it means for Town and Parish Councils. Forwarded to Councillors.
- u. E mail from Your Move about a For Sale sign on Council land. E mail from resident. The Council decided against allowing the sign to remain. The Chairman said he would visit the resident concerned.
- v. Newsletter from Yorkshire Councils. E mail forwarded to Councils.

**10. Planning Decisions of Hambleton District Council**

- a. Proposed extension to 46 North End for Mr R Hepburn. 11/02065/FUL. Approved, subject to conditions.
- b. Revised application to extend existing caravan park and increase the number of caravans from 14 to 24 at North Yorkshire Holiday Homes Ltd., Hare Hill Lodges, Skutterskelfe for Mr & Mrs A Duff. 11/02143/FUL. Approved, subject to conditions.
- c. Construction of an agricultural building for storage of manure at land to the north of Swan House, Trenholme Lane, Trenholme Bar for Mr JC & CE Flintoff. Approved, subject to conditions.
- d. Proposed entrance gates and wall at Hutton Grange, Garbutts Lane for Mr M Dawson. 11/02192/FUL. Approved, subject to conditions.
- e. Proposed works to 19 trees, as amended by details received by HDC on 5 December, at The Elms, 5 North Side for Mr J Lees. 11/02329/CAT. Approved.

**11. Accounts**

a. Hambleton District Council- Recharge for Uncontested Election 6 May 2011	£100.00
b. Cartridge People – Ink Cartridges	£16.96
c. Clerk – Monthly Broadband (Nov & Dec)	£32.80
d. Maynards Nursery – Christmas Tree	£230.00

**Monies Received**

Hutton Rudby Village Hall – Towards repayment of loan	£3,000.00
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The Chairman declared the meeting closed at 8.25 pm.