

**MINUTES OF THE MEETING OF RUDBY PARISH COUNCIL HELD ON MONDAY,
9 JANUARY 2012 AT 7.15 PM IN THE CHAPEL SCHOOLROOM**

Present: Councillor Mr J Cooper (Chairman) Councillors Ms J Butterworth, Messrs. S Cosgrove, M Fenwick, M Jones, J Nelson, R Readman, P Stokes and N Thompson

County Councillor Mr T Swales

District Councillors Mrs B Fortune and Mr S Dickins

Two members of the public

1. An apology for absence was received from Councillor Mrs D Medlock.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record. The date for the April meeting will be Easter Monday. It was agreed to hold the meeting a week later on 16 April.
3. **Police Report and Neighbourhood Watch.** The December statistics had been received from NY Police. Ringmaster e mail had been received regarding a white transit van. An e mail was also received asking for volunteers for the Independent Custody Visiting Scheme.
4. **Meeting Open to the Public.**

Mrs Sibley said she would like to query who decided to lay gravel at the development in North End instead of replacing the original cobbles. She also said that when the site was being dug out, water started to come out of the Village Green near the tree. Water then came out of the drain further up North End. Further work was done on the site and water is now coming out of the road. On Saturday Northumbrian Water attended and put a yellow arrow by the tree. She would like to know who will be responsible of anything happens to the tree. The Chairman said the idea of putting the cobbles back had been discussed and the developers were willing to do this. We thought gravel would look better than the cobbles. Councillor Jones said cobbles cannot be put down like they were years ago because of trip hazards. You are now obliged to put in a lot more cement. The Clerk said she had contacted North Yorkshire Highways about the leak in the road and they had sent an Inspector out who had temporarily cleared a blockage. The drain has been added to the jetting list for January to permanently remove the blockage.

Mr Simpson thanked the Council for the copy of the map he had requested. At the last meeting it was said that the path would be made so that a car could not be parked in front of the house. He had seen, on a few occasions, transit vans parked there. At the last meeting the Council said they were not going to do anything further about the bay windows and the retaining wall. Mr Simpson said the bay windows are built on the Village Green against Section 29 of the Commons Act and Section 12 of the Enclosure Act. The developer has removed kerb stones between the grass and the concrete near 17 North End and has never returned them. The drive to the development is wider than it has been in the past. The Chairman closed the meeting to the public.

District Councillor Mr S Dickins joined the meeting.

5. Matters Arising

- a. **Footpaths.** Councillor Butterworth said Hutton Rudby bank is difficult to walk down because of leaves and sludge and it needs to be cleaned up. The Clerk had replied to Mrs Rea concerning the matter of a grit bin and a footpath. Mrs Rea had telephoned the Clerk saying she had meant the footpath between Hundale and West End and not Deepdale to North End. The Council agreed to buy a grit bin to be sited at the end of the footpath in Hundale. The Clerk had received complaints about a hedge in Garbutts Lane which was growing over the footpath. The owner was not in this

country and it was agreed to ask a relative to give permission for the hedge to be cut back and Councillors would do the work. The Clerk had contacted Mr Bury of East Side to ask if he had any information about the ownership of the iron railings. He thought his late father did have correspondence about this and would send copies of anything he found to the Clerk.

- b. Village Hall and Play Area. Nothing to report.
- c. Sports Area. Councillor Cosgrove said that the sign had blown over and the post snapped. He will try and repair it. A new padlock may be required. Councillor Cosgrove had asked Mr Butler to find out the cost of white lining for a football pitch. Councillor Jones has spare nets. The Chairman thought the posts needed to be re-located.
- d. Village Green. The Chairman said the developer has had a go at landscaping in North End. They have followed their plan. The Chairman had spoken to the site manager, Mr Russell, and they need to go back again and do what they said they would. The Council can do the alterations if necessary and charge them. Councillor Jones said the idea was to make the pathway narrow enough so that cars could not be parked in front of the house. There was a semi-circle of grass which has disappeared and we could ask for this to be replaced. Authorisation was given to the Chairman and Councillor Jones to take the matter up with Mr Mulligan, Northern Area Director of Kebbell Homes. Only one quote has been received for the work required on the Village Green trees. Councillor Cosgrove proposed, seconded by Councillor Stokes, that this quote be accepted. This was agreed unanimously. The Clerk had written to the District Council requesting permission for the works to be carried out.
A Spar lorry had done more damage to the Village Green on Saturday. The Transport Commissioners could be asked as to whether they have any influence on carriers who do damage to the Village Green. The Chairman said this damage happens every winter and we need a solution. A reply was awaited to the Council's letter to Spar Head Office.
The For Sale sign at the bottom of Hutton Bank on the Council's fence has been removed. The Chairman had visited the resident concerned to explain the Council's decision. It was noted that there was another For Sale sign on the Village Green in North End and they will be asked to remove it. Kebbell Homes' advertising sign is put out on the Village Green at weekends and they will be asked not to do this.
- e. Diamond Jubilee Village Event. A Committee meeting will be held at 8.00 pm on the 24 January. Mrs Kitching has provided the Chairman with a list of bands. He will check out their availability and cost. Inflatable items have been booked. A brochure on beacons was received and will be circulated. In response to an e mail from the Garden Club, Councillors agreed that they could choose their own charity to which to give any funds raised on the day. A brochure giving details of Jubilee products was given to Councillor Butterworth. The Choral and Dramatic Society have replied that they will be involved on the day. The Village Hall had suggested holding a Ball on the evening but Councillors thought that this would clash with the Event music evening. A Ball could be held on another evening.
- f. Direction Signs. Councillor Nelson had been unable to obtain another quote. He will obtain measurements and exact prices. Councillor Stokes volunteered to do a survey of road signs in need of refurbishment for the March meeting.
- g. Highways and Transportation Survey. This has been completed.

6. Finance

The Clerk will e mail copies of the Risk Management document for discussion next month. The balances in the Council's accounts are as follows:

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|------------------------------------|-------------------------------|
| Community Account | £48,454.71 (14 December 2011) |
| Burial Account | £11,291.77 (14 December 2011) |
| Business Base Rate Tracker Account | £26,099.53 (26 October 2011) |
| Allotment Account | £1,381.10 (26 October 2011) |

7. Reports from County and District Councillors

County Councillor Mr Swales said a Police Crime Commissioner is going to be appointed who will have full control of the budget. Big changes will pass more control to Parish Councils and Community Groups but there is no money. We do not yet know the full picture but it will make a big difference to everyone's life. The budget has been cut again and highways have been badly affected. Parish Councils are going to be able to take the County Council to task if they feel they can do something better. Councillor Jones asked about the iron railings. County Councillor Swales said the County have a duty of care if it is dangerous and children could be involved. If they do take responsibility the railings may not be replaced as they are now.

District Councillor Mrs Fortune said concerning the road sweeper for North End, it is on a rota and visits villages in turn. She said Potto Parish Council have ordered their own grit and salt instead of buying from the County Council. She referred to item 9b under Correspondence. Forty years ago the trees referred to were an integral part of the area when the estate was built. The trees are the land owners' responsibility. The cost of the District Council being pro-active would be about £1,000 to do a survey of the trees in that vicinity. This is not the District Council's responsibility and the money would be very difficult to justify. Many other villages would request the same. She understood the need for safety but if anyone had doubts about their trees they should contact an arborist and the District Council. District Councillor Dickins had nothing to report.

8. Planning Applications

- a. The Chairman had attended the site meeting on 3 January to Rudby Electricity Sub-Station. The application was recommended for approval.
- b. Proposed alterations to Moss Brow, Belbrough Lane for Mr T Bicknell. 11/02798/FUL. The Council recommended approval.
- c. Proposed construction of single garage at The Byre, Campion Lane for Ms S Peace. 11/02813/FUL. The Council recommended approval.
- d. Application for Listed Building Consent for alterations to The Byre, Campion Lane to include roof lights and flue for multi-fuel stove for Ms S Peace 11/02815/LBC. The Council recommended approval.

9. Correspondence

- a. Information on Council Tax Referendums from Communities and Local Government. Circulate to Councillors.
- b. Copy of e mails sent by a resident to the District Council concerning the safety of trees in the village. These had been forwarded to Councillors.
- c. Notification from NYCC of the closure of the footpath from Hutton Rudby to Potto due to unsafe bridge. Notice of Area Committee meeting to be held on 16 January in Stokesley. Forwarded to Councillors.
- d. Letter from NYCC detailing the replenishment of the grit bins. E mailed to Councillors.
- e. Booklet from CPRE on Planning Explained. Circulate to Councillors.

County Councillor Mr Swales left the meeting.

- f. E mail from Mr Cole, Hambleton District Council giving agenda for the meeting of Stokesley and Villages Community Regeneration Group to be held on 8 February and minutes of meetings held on 23 November and 7 December. Forwarded to Councillors.
- g. E mail from Hambleton and Richmondshire Strategic Forum of Newsletter Issue 2. Forwarded to Councillors.
- h. Update briefing paper from Hambleton District Council – circulate to Councillors. Posters on Christmas Tree recycling and Clearing Snow which will be displayed on the notice board.
- i. Report from Hambleton Citizens Advice Bureau received by e mail. Forwarded to Councillors.
- j. Newsletter from North Yorkshire Now. Circulated to Councillors.

- k. News Digests for 19 December and 3 and 9 January received by e mail from Rural Services Network and forwarded to Councillors.
- l. E mails from Sustainable Government – Has the time come for Britain to sever ties with Europe? 8 ways to stop e mail killing productivity in 2012. Forwarded to Councillors.
- m. Fieldwork magazine from CPRE. Circulate to Councillors.
- n. Clerks & Councils Direct magazine. Circulate to Councillors.
- o. Guidance Note from NALC on how to respond to planning applications. E mail forwarded to Councillors.
- p. Request for information from YLCA on working with the local community and voluntary sector groups. The Council co-operates with local groups, especially at the Village Event.

10. Planning Decisions of Hambleton District Council

- a. Retrospective application for a material change of use from agricultural land to a private gypsy site for one mobile home, formation of an access track and raised patio at Hillside View Farm, Tame Bridge for Mr J McElvaney. 11/00797/FUL. Approved, subject to conditions.
- b. Retrospective application for the construction of a replacement garage at The Folly, Rudby Bank for Mrs D Mothersdale. 11/02333/FUL. Approved, subject to conditions.
- c. Proposed side extension and dormer windows to 42 Garbutts Lane, as amended by plan received by HDC on 31 October 2011, for Mr N Middleton. 11/02352/FUL. Approved, subject to conditions.
- d. Proposed felling of sycamore tree at Layton House, 31 Enterpen for Mr A Young. 11/02455/CAT. Approved.

11. Accounts

| | |
|---|-----------|
| a. GGN Sportscare Ltd. – Interment | £130.00 |
| b. Hambleton District Council – Salary Recharges, etc. | £1,426.09 |
| c. Hutton Rudby Methodist Church – Use of room September – December 2011 plus donation towards electricity for Christmas Tree Lights (£27.00) | £60.00 |

The Chairman declared the meeting closed at 8.30 pm.

MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL
HELD ON MONDAY, 13 FEBRUARY 2012 AT 7.15 PM IN THE
METHODIST CHAPEL SCHOOLROOM

Present: Councillor Mr J Cooper (Chairman) Councillors Mesdames J Butterworth and D Medlock, Messrs. S Cosgrove, M Fenwick, M Jones, R Readman, P Stokes and N Thompson

District Councillor Mrs B Fortune
County Councillor Mr T Swales

1 member of the public

1. An apology for absence was received from Councillor Mr J Nelson.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman, after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch**

The crime statistics had been received from NY Police for January 2012 and circulated to Councillors. A crime report was also received which Councillors thought was interesting. Ringmaster messages had been received and forwarded concerning diesel thefts and doorstep selling.

4. Meeting open to the public

Mr Simpson queried when Kebbell Homes were going to amend the Village Green. The Chairman said we have contacted them but had no response. A working party is arranged for this Saturday so Councillors might make a start then. Mr Simpson said a sign saying "Private Driveway" has been put on the retaining wall which he still contends is partly on the Village Green. He said the developers are digging up the road in Deepdale and it is covered in soil. Any lorries or vans arriving at the development now have to drive across the grass and are flattening the daffodils. The Chairman suggested that the developers could be asked to supply more daffodil bulbs. The Chairman thanked Mr Simpson for his input and closed the meeting to the public.

5. Matters Arising

- a. Footpaths. The Chairman said copies of correspondence with NYCC had been received from a resident on East Side. This was mostly about the retaining wall. The Council agreed to contact a blacksmith to ask for a price for repairing the iron railings.
- b. Village Hall and Play Area. Councillor Medlock reported on a recent Management Committee meeting. They are doing very well and have weddings booked for this year. To celebrate the Diamond Jubilee it is planned to hold a tea party on Sunday, 3 June and also show a film of the Queen's coronation.
- c. Sports Area. Councillor Nelson had e mailed Councillors a copy of the proposed new sign. The Chairman said as we received a grant to help towards building the BMX track, a logo from Awards for All needs to be included on the sign. Councillor Cosgrove will buy a new padlock for the gate. Costs are required for marking out the football pitch on the area.
- d. Village Green. Councillor Butterworth said there are now two advertising signs on the Village Green. The Clerk confirmed that permission had been given for both. The Chairman said a skip had been placed on the Village Green at the bottom of North End. He had mentioned it to the people concerned and told them that permission should have been requested beforehand. They will put right any damage. In North End near the new development, water has been coming out of the Green and running down the road. Northumbrian Water has attended as blue lines have been painted on the grass. The Clerk was requested to ask Northumbrian Water what action was proposed.

An e mail had been received from Mr M Clayden, Transport Manager, James Hall & Co. in response to the Council's letter concerning damage done to the Village Green by Spar lorries. It was agreed to ask Mr Clayden to meet with members of the Council some time next week. The Chairman said he had had a complaint that the footpath in North End is never gritted. He suggested that the grit bin at the bottom of North End be located nearer to the top. This could be done on Saturday.

The Clerk reported that the District Council has given permission for the work on the trees on the Village Green to be carried out. Mr Johnson will be informed.

The Chairman reported that the PCC has asked the Council to think about the use of land near the river as a parking area for the Church when weddings, funerals, etc. are held. Councillor Stokes said there was only a thin layer of soil over concrete. The Council agreed to buy a new sign for the wall and Councillor Stokes will arrange this. The Council agreed in principle to the PCC's request but other authorities including the County Council and Northumbrian Water would have to be consulted.

- e. Diamond Jubilee Village Event. It was agreed to apply for the road closure for the 2 June. Two large wheelie bins for glass recycling will be ordered from the District Council and two for general rubbish from another source. The Council decided that, unfortunately, they could not take part with the beacon lighting to celebrate the Jubilee as there was no suitable site in the parish.
- f. Direction Signs. It was agreed to carry this over to the next meeting when Councillor Nelson would be present.
- g. Stokesley and Villages Community Regeneration Group Meeting. No-one had been able to attend the meeting held on 8 February.

6. Finance

The Risk Assessment document had been e mailed to Councillors. The Chairman and Councillor Stokes had made some alterations. The Clerk will incorporate these and e mail the final document to Councillors. Councillor Jones spoke about the alterations to gratuity arrangements for Parish Clerks. YLCA had provided advice notes on this and the repeal of the Local Government (Discretionary Payments) Regulations 1996. Councillor Jones had e mailed the third quarter's figures to Councillors. There were no queries. YLCA had also sent information on calculating the Clerk's salary using the National Agreement and recommended Pay Scales and the National Agreement on Salaries and Conditions of Service of Local Council Clerks.

7. Reports from County and District Councillors

District Councillor Mrs Fortune said she had received an e mail regarding her comments in last month's minutes about trees. It had never been her intention to single out any area in the village at any time. She did her best to clarify the situation but said perhaps she had not explained it clearly enough. The Stokesley and Villages Community Regeneration Group is being reviewed to see whether it will continue. She asked for Councillors support for the Group and suggested that Mr Cole be asked how support can be shown. She asked that Councillor Readman from Middleton send Mr Cole a report on progress on the play area. There is an e petition asking for support for the Children and Maternity Services at the Friarage Hospital which can be found on the Government website.

Councillor Stokes asked what can be done about the trees and District Councillor Mrs Fortune said she had done her utmost but the trees are on private land and the District Council does not have the funding for this type of work. An exception cannot be made for Hutton Rudby.

County Councillor Mr Swales said he was available for any queries the Council may have.

8. Planning Applications

- a. A District Council Planning Committee site visit had taken place on 30 January to land east of Leven Valley and south of South View to look at change of use of land from agricultural to equestrian and construction of a stable block. A representative from the Council could not be found to attend as most Councillors were unable to because of a declaration of interest.

- b. Revised application for side extension and dormer windows to 42 Garbutts Lane for Mr N Middleton. 12/00002/FUL. The Council recommended approval.
- c. Internal alterations to Rudby Hall, Skutterskelfe to form a country house hotel for Python Properties Ltd. 12/00019/FUL. The Council recommended approval.
- d. Proposed works to 2 trees at 25 Enterpen for Mr J N Roe. 12/00210/CAT. The Council recommended approval.

9. Co-option of Councillor

The Clerk reported that the District Council had not received a request for an election so the Parish Council can now co-opt to fill the vacancy.

10. Allotments

A letter had been received from Northumbrian Water about an unusual increase of usage of water at the allotments. They suggested there may be a leak. Councillors Stokes and Cosgrove had inspected the area but could find no evidence of a leak. They had also checked the meter.

11. Correspondence

- a. A letter had been received from NYCC stating again that they could not agree to the Council erecting a traffic calming device in the Village.

Councillor Jones left the meeting

- b. Paper from the NHS discussing the future of children's and maternity services at the Friarage Hospital, Northallerton. This will be circulated to Councillors. County Councillor Swales said the County Council and Richmondshire with William Hague MP are looking for a big public response and William Hague is going to hold a public meeting.
- c. Information from Mr Cole, Hambleton District Council on a Training Event to be held on 6 March 1.30 – 4.30 pm at Northdale Horticulture, Northallerton on how to win lottery funding. This had been e mailed to Councillors.

District Councillor Mrs Fortune and County Councillor Mr Swales left the meeting.

- d. Agenda and papers for Hambleton Branch meeting of YLCA to be held on 14 March 2012. Councillor Medlock hoped to attend. White Rose Update. Briefing note on the abolition of the current Standards Regime and implementation of a new system. Advice Note on Public Interest Reports into failures in Local Council Governance and Financial Management and some suggestions for good practice in financial administration. All had been e mailed to Councillors.
- e. Campaign for Affordable Warmth in North Yorkshire poster. This will be displayed in notice board.
- f. A Guide to Neighbourhood Planning from CPRE. Given to Councillor Thompson.
- g. E mail from LDP Planning on developing a neighbourhood plan. Forwarded to Councillors.
- h. Bulletin on the Digital Switchover received by e mail and forwarded to Councillors.
- i. News Digest for 16, 23, 30 January, 6, 13 February received by e mail from Rural Services Network and forwarded to Councillors.
- j. E mails from Sustainable Government on State of the Union – Scotland seeks independence from the UK. Will London Olympics lead to economic gold? Will localised public sector pay become a defining issue of 2012? Data Protection – Gaining the trust of the public. Teinbridge Council. All forwarded to Councillors.
- k. North Yorkshire Now e mail received from NYCC and forwarded to Councillors.
- l. Country Air magazine from Rural Action Yorkshire. Circulate to Councillors.
- m. Community News from Hambleton Local Development Agencies. Circulate to Councillors.
- n. Newsletter from York & North Yorkshire Playing Fields Association. Circulate to Councillors.

- o. A poster from the Spinal Injuries Association asking for people to hold a Fish & Chips Supper on 18 May. This will be displayed on the notice board.
- p. An e mail had been received from Mr Collingwood asking the Parish Council to contact NYCC Highways about the frequency of their tree inspections as he has been unable to obtain an answer. The Chairman said trees in private gardens are the responsibility of the residents and an item could be put in the next newsletter to remind people about this. There are trees in the village which could potentially fall onto the highway and some are the responsibility of the County Council who have a duty of care.
- q. A poster was received from the County Council about a Local and Family History Fair which was taking place at the Pavilions of Harrogate on Saturday, 10 March. The poster will be displayed.
- r. An e mail was received from Mr Gifford asking for a donation toward this year's Introduction to Fishing Day. This will be brought forward in April at the beginning of the new financial year.
- s. E mail request from Mr D Doherty for information about land that is the responsibility of the Parish Council. The Clerk will reply.

12. Planning Decisions of Hambleton District Council

- a. Application for LBC for installation of 16 solar panels at Ober Green Cottage, Campion Lane for Mr J Mudd. 11/02457/LBC. Approved, subject to conditions.
- b. Retrospective application for change of use of equestrian land to a mixed equestrian use and use as a private gypsy pitch for one family at OS field 5045, Skutterskelfe for Mr & Mrs T Foster. 11/01695/FUL. Approved, subject to conditions.
- c. Siting of a 25m lattice tower and associated equipment at Rudby Electricity sub-station, Middleton Road for Northern Powergrid. 11/02421/FUL. Approved, subject to conditions.
- d. Application for LBC for installation of flue at Ober Green Cottage, Campion Lane for Mr J Mudd. 11/02533/LBC. Approved, subject to conditions.
- e. Proposed conservatory extension to 3 Rudby Lea for Mr & Mrs Harrow. 11/02544/FUL. Approved, subject to conditions.

13. Accounts

- a. Northumbrian Water – Tap Allotments £176.83 (DD)

Monies Received

| | |
|---|--------|
| Various – Allotment Rents | £56.00 |
| Northern Electric – Wayleaves – Village Green | £11.50 |

The Chairman declared the meeting closed at 8.30 pm.

MINUTES OF MONTHLY MEETING OF RUDBY PARISH COUNCIL
HELD ON MONDAY, 12 MARCH 2012 AT 7.15 PM IN THE
CHAPEL SCHOOLROOM

Present: Councillor Mr J Cooper (Chairman) Councillors Mesdames R Danjoux and D Medlock, Messrs. S Cosgrove, M Fenwick, J Nelson, R Readman, P Stokes and N Thompson

District Councillors Mrs B Fortune and Mr S Dickins

2 members of the public

A letter of interest in filling the vacancy on the Parish Council had been received from Mrs R Danjoux and circulated to Councillors. The Chairman welcomed her to the meeting. Councillor Medlock proposed, seconded by Councillor Cosgrove, that Mrs Danjoux be co-opted to fill the vacancy. This was agreed unanimously. She signed the Acceptance of Office form and the Chairman welcomed her to the Council.

1. Apologies for absence were received from Councillors Ms J Butterworth and Mr M Jones.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record. They have been posted on the Hambleton District Council website.
3. **Police Report and Neighbourhood Watch**

The crime statistics for February had been received from NY Police and circulated to Councillors. A report was received from PC Skelton. Investigations were ongoing into the thefts of a white van from the Rudby Bank area, a Land Rover Defender from the Middleton Road area and a Ford Transit van from East Side.

4. Meeting open to the public

Mr Taylor spoke about the planning application for the demolition of the existing bungalow and construction of a replacement dwelling at Crossways, Middleton Road. He had registered his objections and said that the replacement dwelling is going to be an enormous house compared to what is there now and is totally inappropriate. It is too high and out of place in a rural village. He also thought the new dwelling should be in the same place as the original one so that it precludes the building of a second house. It will impact on neighbours' privacy. He also mentioned that there is an old notice advertising the planning application not one dated 2012.

Mr Simpson thanked the Councillors their work on the Village Green at North End outside the new development and thought it looked much better. Last week at the Deepdale end of the development there was total chaos. Bricks were offloaded onto the road in Deepdale and tradesmen were parking there instead of on the site. Two small notices have been put up by Kebbell Homes telling tradesmen not to park there. He asked who would be responsible for the hedge that runs alongside the path. Mr Russell, Site Manager, had told the Clerk that Broadacres will accept responsibility for part of the hedge.

The Chairman closed the meeting to the public.

5. Matters Arising

- a. Footpaths. The Chairman thanked everyone in the working party for their efforts and Councillor Fenwick for organising it. A number of jobs had been completed. Councillor Medlock said the steps on the Village Green leading to Church House need the edges marking out in white paint again. Councillors will do the work. It was agreed to send a letter to Kebbell Homes about the hedge.

- b. Village Hall and Play Area. Nothing to report.
- c. Sports Area. The PTA had requested permission to use the Sports Area on 13 July for activities and a BBQ. The Council agreed to the request as long as insurance is in place. Councillors have moved the goal posts and repaired the bike track. Councillor Nelson is dealing with the new sign and lock.
- d. Village Green. The Clerk had e mailed Councillors the new charges for this season for grass cutting, etc. from GGN Sportscare Ltd. Councillor Medlock proposed, seconded by Councillor Thompson, that the new charges be accepted. This was agreed unanimously. An e mail had been received from Mr Clayden, Spar Distribution Manager, at the end of February saying a member of his staff had taken pictures of the area and given him a general view. He had promised to contact the Clerk as soon as possible. The Chairman said he would ring Mr Clayden as there had been no further word from him.
- e. Diamond Jubilee Village Event. The Chairman said he had spoken to Mr Preston who is very keen to help and will provide a stage and organ. Councillor Cosgrove suggested that we need to erect a banner to let people know what is happening. The Chairman said a new banner will be required. Councillor Thompson said the Scouts want to do a display.
- f. Direction Signs. Councillor Stokes had compiled a list of street signs which needed painting. Some will need to be taken down for two or three days. The District Council will be asked for their permission for the work to be carried out.
- g. Allotment Rules. Councillor Stokes proposed, seconded by Councillor Thompson, that there be an addition to the Allotment Rules stating that only parishioners are allowed tenancy of an allotment. This was agreed unanimously. Councillor Stokes had inspected the taps at the allotments which were not leaking. The Chairman suggested looking into a type with a pressure valve that will turn itself off.
- h. Grit Bin. The County Council will supply a grit bin at the end of Hundale Road near the footpath to West End later on in the year.

6. Finance

The Council reviewed the effectiveness of the internal audit and agreed that they were satisfied with the competence, experience and independence of the internal auditor. The Chairman signed the updated Risk Assessment document and the Financial Regulations document. In the Risk Management document regular inspections of the play area, sports field and burial ground have to be carried out. A book will be set up to record inspections. It was agreed to also inspect the allotments. The balances in the Council's accounts are as follows:

| | |
|------------------------------------|-------------------------------|
| Community Account | £46,629.29 (14 February 2012) |
| Burial Account | £12,336.77 (14 February 2012) |
| Business Base Rate Tracker Account | £26,102.78 (26 January 2012) |
| Allotment Account | £1,381.10 (26 October 2011) |

7. Reports from District Councillors

District Councillor Mr Dickins said he had received a complaint from a resident of Stokesley Road about speeding cars. He asked that a letter be sent to the Community Safety Partnership.

Councillor Nelson joined the meeting.

District Councillor Mrs Fortune said she had received several approaches from residents regarding the planning application for Crossways, Middleton Road.

8. Planning Applications

- a. Application to replace extant permission in order to extend the time limit for implementation of demolition of one dwelling, construction of two dwellings and new vehicular access as amended by

plans received by HDC on 13 June 2008 (08/00844/FUL) at 1 Wynd Close for Mrs B Munson. 12/00311/FUL. The Council recommended refusal as they were concerned that the property is deteriorating.

- b. Demolition of existing bungalow and construction of a replacement dwelling at Crossways, Middleton Road for Mr K G Finch. 12/00212/FUL. The Council recommended refusal. The proposed dwelling would have an overbearing impact on neighbours because of its height and is totally out of character in this very prominent position. The footprint of the new dwelling has been moved from the original footprint.
- c. Proposed alterations and extensions to rear of dwelling at 15 Doctors Lane for Mr & Mrs J Shanks. 12/00365/FUL. The Council recommended approval.
- d. Proposed extension to Broadmeadows, 3 Garbutts Lane for Mr S Hand. 12/00410/FUL. The Council recommended approval.
- e. Proposed extension to Lodore, Rudby Bank for Dr N Reynolds. 12/00426/FUL. The Council recommended approval.
- f. Proposed construction of a detached domestic double garage at 40 Langbaugh Road for Mr D Sutcliffe. 12/00450/FUL. The Council recommended approval.

9. Correspondence

- a. Details of the new opening hours for libraries received from NYCC and circulated to Councillors.
- b. E mail from YLCA giving details of the event to be held on 15 March on supporting communities and neighbourhoods in planning in Northallerton 1.30 – 5.00 pm. Circulated to Councillors.
- c. E mail from YLCA giving the Section 137 expenditure limit for 2012-13. Circulated to Councillors.
- d. E mail from YLCA giving details of the “Heroes Welcome” launch in North Yorkshire. Circulated to Councillors.
- e. Agenda and papers for YLCA Hambleton Branch meeting to be held on 14 March in Northallerton. Councillor Medlock will attend.
- f. E mail from YLCA asking for evidence if local councils have increased their precept and the supporting rationales. Circulated to Councillors.
- g. An Information Note – General Power of Competence Update - received by e mail from YLCA and a legal briefing from NALC. Circulated to Councillors.
- h. E mails from YLCA on Local Government Pay 2012-13 and Prayers at Council meeting. Circulated to Councillors.
- i. E mail from Alex Trewhit, Communications Project Manager, NHS, giving details of a public meeting to discuss children’s services at the Friarage. Circulated to Councillors.
- j. E mail from Dr V Pleydell, Shadow Accountable Officer of the Hambleton, Richmondshire and Whitby Clinical Commissioning Group on Consultant led Maternity Services and including a distance chart between various places and hospitals. Forwarded to Councillors.
- k. North Yorkshire Now Newsletter received by e mail from NYCC and forwarded to Councillors.
- l. Posters from Rural Action Yorkshire on Warm Homes Healthy People. These will be displayed on the notice boards.
- m. Newsletter received by e mail from Amanda Madden, Rural Housing Enabler. Forwarded to Councillors.
- n. News No 5 on community outreach seminars from Tyne Tees Digital Switchover received by e mail and circulated to Councillors.
- o. Various e mails received from Sustainable Government – Protecting the frontline is a backward step: how to improve public services and easily cut costs; Buying British – a thing of the past or a modern necessity?; Would financial transaction tax cripple London economy?. Forwarded to Councillors.
- p. Brochure on outdoor fitness equipment received by e mail from Streetscape. Forwarded to Councillors.
- q. News Digests for 20, 27 February, 5, 12 March received by e mail from Rural Services Network. Rural Opportunities bulletin received by e mail. Northern Voice bulletin received by e mail. Forwarded to Councillors.
- r. Clerks & Councils Direct magazine. Circulate to Councillors.

**MINUTES OF THE MEETING OF RUDBY PARISH COUNCIL HELD
ON TUESDAY, 10 APRIL 2012 AT 7.15 PM IN THE VILLAGE HALL**

Present: Councillor Mr J Cooper (Chairman) Councillors Mesdames J Butterworth, R Danjoux, D Medlock, Messrs. S Cosgrove, J Nelson and P Stokes

District Councillors Mrs B Fortune and Mr S Dickins

9 members of the public

1. Apologies for absence were received from Councillors Messrs. M Fenwick, M Jones, R Readman and N Thompson.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch.**

An e mail was received from G Allen, Planning & Performance Support Officer giving an introductory briefing on the Police and Crime Commissioner. A Ringmaster message about a Microsoft Support Centre scam was received by e mail as were the crime statistics from NY Police and a Police Report. All were circulated to Councillors. The Police Report mentioned poachers in Black Horse Lane and fly tipping in Middleton.

4. Meeting open to the public

Mrs Boynton, representing the Village Hall, asked if the Parish Council could include on any Diamond Jubilee advertising the fact that the Village Hall will be holding a Tea Party from 2.00pm – 5.00 pm on Sunday, 3 June. Any funds raised will be donated to the Butterwick Hospice.

Mr Hodgson spoke on behalf of a number of residents. He was very concerned to see the application to turn Rudby Hall into a boutique hotel. He had attended the site meeting held by the District Council Planning Committee and said residents had not been told about the proposed marquee which was mentioned at that meeting. He read from a letter sent to residents by Python Properties, the applicant, which states that there would not be a marquee. He thanked the Parish Council for supporting the residents.

Councillor Nelson joined the meeting.

Python Properties are talking about having 12 weddings a year. The residents are opposing this. Mr Hodgson thought there was not a room big enough to hold a wedding. There have been suggestions that if the planning application was passed there would be conditions imposed but conditions are there to be overturned. The Chairman asked if the residents were against any plan for changing the Hall into a hotel even if it is only for bed and breakfast? Mr Hodgson said it depended on what was proposed. If it was as the applicants first proposed he thought it was totally unviable as a business. They want 12 weddings with a marquee. There is not a function room. Mr Powell said he would not be against a bed and breakfast without the functions. The septic tank would cause serious issues. Everybody who has attended tonight is a resident of Skutterskelfe because of the peace and tranquillity and is looking for support to retain our peace and quiet. Mr Hodgson said it needs to be clear exactly what they are applying for. Mr Powell thought it might be the thin edge of the wedge and they would end up with a corporate events place. The Chairman closed the meeting to the public.

5. Matters Arising

- a. Footpaths. The Clerk reminded Councillors that the steps on the Green leading to Church House need some white paint on the edges to make them more visible. Councillor Medlock said two setts are loose near Long Acre, Middleton Road. This will be reported to the County Council.

- b. Village Hall and Play Area. The Chairman and Vice-Chairman have carried out a risk assessment in the Play Area. No actions were required.
- c. Sports Area. The Chairman and Vice-Chairman have carried out a risk assessment. Various actions were noted, e.g. replacing nets and fitting a nut & bolt to left hand side goal. Councillor Fenwick had sent an email saying that the cost of white lining the sports area football pitch would be £75 plus VAT for the initial cutting out of lines and £10 plus VAT for the overmarking of the pitch probably every 2-3 weeks. Councillor Butterworth proposed, seconded by Councillor Stokes, that the cost be accepted. This was agreed unanimously.
- d. Play Area – Middleton. A hedge has been planted and a gate put in. The Council has £1,000 put aside for Middleton. The cost of the work is £830. It was agreed to pay the account.
- e. Village Green. Councillor Medlock said Care for our Village will trim the grass down Hutton Bank and will be planting red, white and blue flowers in the tubs. The Chairman said Spar wagons are reversing up the slip road when they can. A representative from Spar Head Office will be coming to meet with the Chairman on site. A quote has been received for the repair of the Green on both sides of the road. Spar have given the go ahead for the work to be done and they will meet the cost. Councillor Cosgrove proposed that the work be given the go ahead, Councillor Stokes seconded and all agreed. The Chairman said in North End there are two cars parked on the Village Green on a concrete plinth. We can get advice from YLCA as to whether they have a prescribed right to park there after a number of years. The Council agreed unanimously to do this. It is an eyesore and we can probably work with the householders to improve it. It is the Parish Council's responsibility to maintain and care for the Village Green. The Chairman said a grit bin has been moved from the bottom of North End to the Green near the top of the footpath. There is a car parked in the place where the Council wish to locate the bin. It was agreed to write to the owner and give notice that the grit bin is going to be located there and ask him to move his car.
- f. Diamond Jubilee Village Event. A meeting of the sub-committee will be held on 17 April. The Clerk has applied for the road closure.
- g. YLCA. Councillor Medlock had attended the meeting of the Hambleton Branch held on 14 March and gave a report. Councillor David Jeffels, Chairman of the Transport, Economy and Environment Overview Scrutiny Committee, attended the meeting to talk about the County Council's protocol for vehicular activated signs on the highway. The protocol is to be reviewed this year and parishes will be consulted. Temporary signs could be allowed for Councils that want them. The Council should write to Mr A McVeitch, Business and Environmental Department, saying they would like to buy their own. At the meeting mention was made about Parish Councils data protection notification at a cost of £35. District Councillor Mrs Fortune said she had also had a query about this from Appleton Wiske Parish Council and would take it up with the District's Licensing and Legal Departments. Data Protection Licences depend on what you are storing and the purpose for which you are storing it. She will pass the information on to the Clerk.
- h. Hutton Rudby Fly Fishing Club. Mr Gifford has asked for a donation towards the expenses of this year's Introduction to Fishing Day for youngsters. Councillor Stokes proposed £150, Councillor Medlock seconded and all agreed.
- i. Parish Burial Ground. The Chairman and Vice-Chairman had carried out a risk assessment. A new sign is required. The land in front of the refurbished wall needs to be levelled for future use for ashes interments. The shed was in a poor state and Barthrams will be asked if they still use it. Some grave stones are leaning over in the closed Churchyard. District Councillor Mrs Fortune said she will mention this to Mr Thornton at the District Council.
- j. Allotments. The Chairman and Vice-Chairman had carried out a risk assessment. The walls near the seat and near the top allotment are in need of repair. Councillor Stokes will detail what is required.

6. Finance

The notice of audit of accounts was received from Mazars. The Council must approve the Annual Return by 30 June 2012. The balances in the Council's accounts are as follows:

| | |
|-------------------|----------------------------|
| Community Account | £46,155.46 (14 March 2012) |
| Burial Account | £12,391.77 (14 March 2012) |

7. Reports from District Councillors

District Councillor Mrs Fortune said she had some information from the Water Authority on what should not go down the sink. She suggested it may be used in the next newsletter.

District Councillor Mr Dickins had nothing to report.

8. Planning Applications

- a. The Chairman had attended the site visit of the District Council's Planning Committee held at Rudby Hall on 29 March. He gave a report on what happened. We now await the next application.
- b. No further information was available about Hare Hill Lodges, Skutterskelfe.
- c. Proposed construction of new boundary wall to replace existing fence at 6 North Meadow for Mr J Ensoll 12/00585/FUL. The Council recommended approval.
- d. Proposed replacement of orangery roof with traditional tiles at Glenavon, Garbutts Lane for Mr G Cunningham 12/00685/FUL. The Council recommended approval.
- e. Proposed removal of chestnut tree at Highfield House, Enterpen for Mr R Preston. 12/00596/CAT. The Council recommended approval.
- f. Proposed two storey extension to Hacienda, Belbrough Lane for Mr M Wilkins 12/00600/FUL. The Council recommended approval.
- g. Application to replace extant permission in order to extend the time limit for implementation of Conservation Area Consent to demolish a bungalow at 1 Wynd Close for Mrs B Munson. The Council recommended refusal as it would lead to overdevelopment of site and the proposed would look out of place in the area. 12/00754/CON

9. Correspondence

- a. The Local Government Boundary Commission had sent information on the Electoral Review of Hambleton. The Chairman was given authority to reply on behalf of the Council.
- b. Letter from Mrs C Race, Rudby Lea asking for the addition of "cul-de-sac" to the street name. The Council agreed to request this from the District Council.
- c. Letter from Broadacres Housing Association concerning the salt bins at Goldie Hill and Deepdale. They are prepared to donate both bins to the Council. The Clerk said that the Council already owned the grit bin at Goldie Hill but Broadacres had been told by the County Council that they did. The Clerk will check in the files.
- d. Details of programme of works to be carried out in 2012-2013 received by e mail from NYCC and forwarded to Councillors.
- e. Registration of new dwellings received from Hambleton District Council by e mail and forwarded to Councillors. 49 & 49a Enterpen, land adjacent to 26 North End and change of name from The Paddock to High Eden House on Belbrough Lane.
- f. E mails from Mr O Tipper, Communications Manager, NHS North Yorkshire & York concerning discussions on the future of children's and maternity services at the Friarage Hospital, Northallerton and Health Engagement Network in Hambleton, Richmondshire and Whitby. Forwarded to Councillors.
- g. E mails from Mr P Cole, Hambleton District Council giving details of future meetings of Stokesley and Villages Community Regeneration Group and an advert for a new Chair of Hambleton and Richmondshire Strategic Forum. Forwarded to Councillors.
- h. Details from York & North Yorkshire Playing Fields Association of the restructuring of their administration. Circulate to Councillors.
- i. A Legal Topic Note on Predetermination received by e mail from NALC and forwarded to Councillors.

- j. Poster received from NYCC on a campaign to recruit more library volunteers. This will be displayed on the notice board.
- k. E mails from Sustainable Government on cutting office paper waste with document scanning and procurement challenges with energy efficiency. Forwarded to Councillors.
- l. North Yorkshire Now bulletin e mailed from NYCC and forwarded to Councillors.
- m. Switchover News from Digital UK received by e mail and forwarded to Councillors.
- n. Rural Opportunities Bulletin and News Digests for 19, 26 March, 2, 10 April received by e mail and forwarded to Councillors.
- o. Countryside Voice magazine received from CPRE and circulated to Councillors.
- p. E mail from YLCA asking Councils to fly a flag on Armed Forces Day 25 June. The Chairman had passed the information to Mr Roe who very kindly undertakes this task for the Council.
- q. Information from Came & Co. on Parish Councils Insurance. Circulated to Councillors.

10. Planning Decisions of Hambleton District Council

- a. Proposed works to 2 trees at 25 Enterpen for Mr J N Roe. 12/00210/CAT. Approved.
- b. Application to vary conditions 2, 5 and 12 of planning consent 11/00782/FUL for the construction of a replacement dwelling at 23 Enterpen for Mr M van Geffen. 11/02568/MRC. Approved, subject to conditions.

11. Accounts

| | |
|---|---------|
| a. Hutton Rudby Village Hall – Use of room for meeting | £19.50 |
| b. Clerk – Broadband payment | £16.40 |
| c. Councillor J Cooper – Burial Ground Plan | £12.20 |
| d. Society of Local Council Clerks – Renewal of Membership | £97.00 |
| e. YLCA – Membership Renewal | £589.00 |
| f. Stephen Johnson – Work on Village Green Trees | £336.00 |
| g. Hutton Rudby Fly Fishing Club – Donation | £150.00 |
| h. A. Wadsworth – Hedge & gate & posts at Middleton Play Area | £830.00 |

Monies Received

| | |
|---|-----------|
| HM Revenue & Customs – VAT Repayment 1/4/2009 – 31/12/11 | £6,570.18 |
| HM Revenue & Customs – VAT Repayment Burial Board 1/4/10 – 30/9/11 | £203.82 |
| Barthram Funeral Services – Interments, plot purchases and reservations | £1,060.00 |
| Mr K Thompson – Plot Reserve | £115.00 |
| Macklin Memorials – New Headstone | £55.00 |
| Barthram Funeral Services – Interment + plot purchase | £135.00 |
| Mr M Toogood – Plot Reservations | £230.00 |

The Chairman declared the meeting closed at 8.55 pm.

**MINUTES OF THE ANNUAL MEETING OF RUDBY PARISH COUNCIL
HELD ON MONDAY, 14 MAY 2012 IN THE CHAPEL SCHOOLROOM**

Present: Councillor Mr J Cooper (Chairman), Councillors Mesdames J Butterworth, R Danjoux, D Medlock, Messrs. S Cosgrove, M Fenwick, M Jones, J Nelson, R Readman, P Stokes, N Thompson

Election of Chairman: Councillor Cooper was proposed by Councillor Stokes, seconded by Councillor Butterworth and unanimously elected Chairman.

Election of Vice-Chairman: Councillor Stokes was proposed by Councillor Medlock, seconded by Councillor Butterworth and unanimously elected Vice-Chairman.

Election of Committees

- a. Planning: Chairman, Vice-Chairman, Councillors Medlock, Readman, Thompson
- b. Finance: Chairman, Vice-Chairman, Councillors Jones, Readman, Thompson
- c. Footpaths: Councillors Danjoux, Cosgrove, Fenwick and Nelson
- d. Allotments: Councillors Cosgrove and Stokes
- e. Village Event: Chairman, Vice-Chairman, Councillors Butterworth, Danjoux, Cosgrove, Fenwick, Jones, Nelson
- f. Care for our Village: Councillors Medlock and Cosgrove
- g. Parish Plan: Chairman, Vice-Chairman, Councillors Butterworth, Danjoux, Nelson

Representation on Outside Bodies

- i. Village Hall Management Committee – Chairman and Councillor Medlock
- ii. Yorkshire Local Councils Association – Chairman
- iii. York & North Yorkshire Playing Fields Association – Councillors Cosgrove and Readman
- iv. Community Care Association – Councillor Stokes
- v. Bathurst Educational Foundation – Councillor Thompson

1. Apologies for absence were received from County Councillor Mr T Swales and District Councillor Mrs B Fortune.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a true record.
3. **Police Report and Neighbourhood Watch**

Ringmaster messages had been circulated concerning a burglary at Carlton, bogus NW officials and a NHS scam. The crime statistics for April had been received by e mail and forwarded to Councillors.

4. **Meeting open to the public.** None present.

5. Matters Arising

- a. Footpaths. A new sign has been ordered for the Burial Ground. Councillor Nelson will arrange a working party for renovation of the signposts. The Clerk will ask Potto Parish Council what they used on their signposts. The District Council will be asked about the repainting of the street name signs.
- b. Village Hall and Play Area. Nothing to report.
- c. Sports Area. Councillors agreed to leave the gate open during the summer months but monitor the situation. The football pitch has not yet been marked out.
- d. Middleton Play Area. Nothing to report.

- e. Village Green. Legal advice is being sought from NALC via YLCA about parking on the Village Green. The new grass seed is beginning to take hold. Repairs are needed at the top of North End and on South Side.
- f. Diamond Jubilee Village Event. Confirmation of the road closure has been received from NYCC. The School have been asked about the fancy dress. An e mail from YLCA concerning the powers to fund Jubilee celebrations had been circulated.
- g. Allotments. Only one quote has been received for the work to the wall. Councillor Stokes will contact another contractor.
- h. Electoral Review. The Chairman had replied on behalf of the Council.

6. Finance

The figures for the fourth quarter had been circulated to Councillors. A query from Councillor Thompson was answered by Councillor Jones. The figures for section 1 of the Annual Return were agreed and signed by the Chairman and the Clerk. This will now be given to the internal auditor for her comments. Councillor Jones proposed, seconded by Councillor Medlock that Mrs Roberts be re-appointed as internal auditor. This was agreed unanimously. An invitation had been received from Zurich Municipal to renew the Council's insurance policy at a cost of £559.10. This was agreed unanimously.

- 7. **Reports from County and District Councillors.** None present.

8. Planning Applications

- a. No-one had been available to attend the site visit to Crossways, Middleton Road.
- b. Application to vary condition 2 of planning approval 10/02617/FUL to allow for the construction of 2 stores to house the plant for ground source heat pumps at Middleton Lodge Farm, Middleton on Leven for Mr D Bainbridge 12/00753/MRC. The Council recommended approval.
- c. Proposed extension to 1 Greenlands for M Rennison 12/00836/FUL. The Council recommended approval.
- d. Revised application for proposed alterations and extensions to Blue Barn Cottage and construction of a detached garage for Mr E McMordie. 12/00716/FUL. E mails from residents circulated to Councillors. The Council recommended refusal on the grounds that the proposed application was an over-development of the site and asked that the design be reconsidered to be in keeping with the area. Concern was also expressed about the height of the new development and the proposed single storey extension.

9. Correspondence

- a. E mail from Mr M Mulligan of Kebbell Homes in reply to the Council's e mail querying the responsibility for the hedge bordering the new development and a public footpath. Mr Mulligan stated that Broadacres Housing Association and the owners of the houses would be jointly responsible.
- b. E mail from Mr Gifford thanking the Council for their donation to Hutton Rudby Fly Fishing Club's Introduction to Fishing Day. Circulated to Councillors.
- c. Applications from Dales of Thirsk for the erection of 3 headstones. Approved.
- d. E mail from NYCC concerning the recruitment of 2 co-opted independent members of NY Police and Crime Panel. Circulated to Councillors.
- e. Letter and poster from Hambleton District Council giving the dates for meetings of the Area Forums. The poster will be displayed on the notice board.
- f. Update from Hambleton District Council and information on the Localism Act 2012 – Code of Member Conduct. Circulate to Councillors. Posters on the Fight for the Friarage and Health Advice and Treatment in North Yorkshire will be displayed on the notice board.

- g. E mail from M O Tipper, Communications Manager, NY & Humber NHS giving a briefing about a survey relating to the future of children's and maternity services at the Friarage Hospital. Circulated to Councillors.
- h. E mail from Mr P Cole, Hambleton District Council giving information on the series of public meetings in relation to the future of children's and maternity services at the Friarage Hospital.
- i. E mail from Historic Towns Forum about VAT on Listed Buildings. Circulate.
- j. E mail from Steve Shaw on empowering Town and Parish Councils. Circulate.
- k. Country Air magazine and The Playing Field magazine received from Rural Action Yorkshire and circulated to Councillors.
- l. Agenda for AGM of North Yorkshire Branch of CPRE to be held in Thirsk on 25 May and Fieldwork magazine. Circulate to Councillors.
- m. E mail from Fiona Toop, Director of Harvest asking if some young people who attend could serve the community in any way during the afternoons of 16, 17, 18 August. Councillors suggested litter picking on the Village Green and public footpaths.
- n. Switchover News from Tyne/Tees Digital UK. Circulate.
- o. Northern Voice housing magazine from North Housing. Circulate to Councillors.
- p. White Rose Update received by e mail from YLCA and forwarded to Councillors.
- q. News Digest for 16, 23, 30 April and 8 May received by e mail from Rural Services Network and forwarded to Councillors with the Rural Opportunities Bulletin; The Hinterland and 2012 Rural Insight Survey.
- r. North Yorkshire Now newsletter received by e mail from NYCC and forwarded to Councillors.
- s. Clerks & Councils Direct magazine. Circulated to Councillors.
- t. Newsletter from Butterwick Hospice. Circulate to Councillors.
- u. Poster advertising meeting of First Responders on 28 May which will be put on notice board.

10. Planning Decisions of Hambleton District Council

- a. Proposed alterations and extensions to rear of 15 Doctors Lane for Mr & Mrs J Shanks. 12/00365/FUL. Granted.
- b. Proposed extensions to Broadmeadows, 3 Garbutts Lane for Mr S Hand, as amended by plan received by HDC on 17 April 2012. 12/00410/FUL. Granted.
- c. Demolition of Crossways, Middleton Road and construction of a replacement dwelling for Mr K G Finch. Refused. 12/00212/FUL.
- d. Proposed construction of a detached double domestic garage, as amended by details received by HDC on 25 April 2012, at 40 Langbaugh Road for Mr D Sutcliffe. 12/00450/FUL. Granted.
- e. Proposed extension to Lodore, Hutton Bank for Dr N Reynolds. 12/00426/FUL. Granted.
- f. Proposed 2 storey extensions to Hacienda, Belbrough Lane for Mr M Wilkins. 12/00600/FUL. Granted.
- g. Proposed removal of chestnut tree at Highfield House, Enterpen for Mr R Preston. 12/00596/CAT. Approved.

11. Accounts

| | |
|---|-----------|
| a. Symbol Signs Ltd. – 12 “Keep off the Grass” signs + re-erection of sign at Sports Area | £328.80 |
| b. Hambleton District Council – Salary Recharges, Employer's NI + Admin Fee | £1,426.09 |
| c. GGN Sportscare Ltd. – Grass Cutting Village Green, Sports Area, Play Area | £562.80 |
| d. GGN Sportscare Ltd. – Grass Cutting Burial Ground + Interment of Ashes | £154.00 |
| e. Clerk – Monthly Broadband Fee | £16.40 |
| f. Cartridge World – Black Ink Cartridge | £9.99 |
| g. Zurich Municipal – Renewal of Insurance | £559.10 |
| h. Village Hall – Use of room for First Responders meeting | £19.50 |

Monies Received

Hambleton District Council – 1st half of precept

£21,500

MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL
HELD ON MONDAY, 11 JUNE 2012 AT 7.15 PM IN THE METHODIST
CHAPEL SCHOOLROOM

Present: Councillor Mr J Cooper (Chairman) Councillors Mesdames J Butterworth and R Danjoux, Messrs. S Cosgrove, J Nelson and N Thompson

District Councillor Mrs B Fortune

9 members of the public

1. Apologies for absence were received from County Councillor Mr T Swales, District Councillor Mr S Dickins, Councillors Mrs D Medlock, Messrs. M Fenwick, M Jones, R Readman and P Stokes.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch**

The May crime statistics had been received from NY Police and circulated to Councillors. Ringmaster messages included the theft of red diesel, damage to Hutton Rudby Primary School, theft of a steel container from Great Ayton and the appointment of temporary Chief Constable Tim Madgwick.

4. Meeting open to the public

Mr Peter Broome a partner in Python Properties addressed the meeting about their proposed Rudby Hall project. He gave a brief overview of the scheme, the principal issues raised at the Planning Committee and the work that had been done to address these. Mr Broome said it was a low key development to a country house boutique hotel for bed and breakfast with a limited number of events within the grounds and building. Members of the Planning Committee deferred the application in April until certain issues had been addressed by Python Properties and Planning. It is unlikely that the application will go to the June Planning Committee meeting. County Council Highways had concerns about the access but working with the County Council Engineer improvements and alterations have been agreed to the existing entrance. It is not proposed to use the back entrance. Another issue was noise at the boundary and an extensive noise survey has been carried out. The Environmental Health Officer expressed concern about the work done in the survey and required additional testing to be done. A report has been submitted to Environmental Health Department which is believed to be satisfactory and has addressed issues based on usage of the Hall and the marquee. Mr Broome said they have agreed to a condition restricting the number of events. Discharge of sewage was an issue but Python Properties will be putting in a new treatment plant and there will no longer be a septic tank. Mr Broome said there was work going on in the Hall which may have an impact on the Grade II listing but he believed that these matters had been dealt with. Another issue that was raised was the nature of the conditions. As far as Python Properties are concerned all matters have been satisfied and they believe that the Planning Officers will be recommending approval for the application.

Councillor Danjoux asked if the 12 functions would all be in the marquee and Mr Broome said yes. Councillor Thompson asked about the type of functions. Mr Broome said the restriction is for the marquee. Outside events can only happen during the afternoon. The wording of the conditions is being considered by the District Council. The Chairman asked if it was anticipated that the functions would be spread throughout the year and Mr Broome replied yes. Mr Powell queried if there could be two events if the marquee is up for the week-end. Mr Broome said there will not be more than one event. The marquee would be erected one day and the event held the next day. He believed the attendance at any event will be controlled by the noise conditions imposed.

Mr Hodgson asked how the guests attending events will be controlled. Mr Broome said they would only be able to control the guests within their boundaries. It is intended to have a strong management policy. Mr Hodgson asked if there would be an increase in noise levels on a commercial basis. Mr Broome said the Planning Authority have asked for a detailed noise survey and the level of noise will be limited by the outcome of the report. The Chairman asked if it would be a zero increase but Mr Broome could not say at this stage as the report was only submitted to the Local Authority last Wednesday. They came back with comments and queries on Friday. Mr Hodgson said residents were told of the plans for a boutique hotel but a marquee was not mentioned in the first discussions. Mr Broome said his recollection was that outside events were mentioned. The Planning Authority did not put the relevant information on their website correctly so that information on the marquee was not given out. It is one of the main reasons why the application was deferred. Mr Nicholson said the noise report mentions measuring noise at the boundary but there is no mention of the marquee. Mr Broome said there are two reports. Mr Nicholson said he thought the upgrading of the sewage disposal should have been part of the planning recommendations.

The Chairman closed the meeting to the public

5. Matters Arising

- a. Footpaths. Nothing to report.
- b. Village Hall and Play Area. Nothing to report.
- c. Sports Area. Streetscape will be carrying out their inspection this month. The extra cost for including the BMX track in their inspection is £25. The Council agreed to pay the extra cost. Councillor Cosgrove said the footballers and delighted with the new nets and line markings. Councillor Nelson said the grass on the track could do with some weedkiller. Councillor Cosgrove continues to litter pick in the area. He requested that the Police be asked to inspect the area when they drive through the village as he had picked up some unusual packets. The Chairman said Councillors should also report anything suspicious.
- d. Middleton Play Area. One of the bouncy castles at the Village Event will be used to raise money for the Play Area.
- e. Village Green. The re-seeded areas are growing through well. The Chairman suggested that a quote be requested to repair areas of the Green at North End and South Side. This was agreed.
- f. Diamond Jubilee Village Event. Councillor Butterworth reported on lots of really good feedback and e mails had been received from the Vicar, Pam Sanders, and Mr & Mrs Lennox congratulating the Council on arranging a splendid day. The Chairman will send out a draft report for comments. Thank you letters have been sent out to all who helped and provided equipment. The Chairman had been in touch with Mrs Kitching and said the Village Event will be held on 6 July next year and will not clash with the Cornshed Festival. The PA system had been booked. The bands this year were very good and we should consider at the next meeting whether to book them again. The total cost was about £3,825 with takings from the climbing wall and bouncy castles about £449. A budget of £3,500 had been approved. It was agreed that next year a first aider will be stationed near the PA system.
- g. Allotments. Two quotes had been received for repairs to the wall. Councillor Butterworth proposed that the quote from Simpson & Hill Ltd. be accepted, Councillor Thompson seconded and this was agreed unanimously. An e mail was received from an allotment tenant about the condition of the allotments. Councillors Cosgrove and Stokes will do an inspection. The trees at the bottom of the allotments are not the responsibility of the Parish Council as they are on private land.

6. Planning Applications

- a. Application for LBC for internal alterations to Rudby Hall to form an hotel for Python Properties Ltd. Amended plans or further information 12/00020/LBC. Change of use from dwelling and commercial office to a country house hotel at Rudby Hall for Python Properties Ltd. 12/00019/FUL. The Council felt that they would like the Hall to become a boutique hotel but have concerns about the disturbance to the neighbours. Councillor Cosgrove proposed refusal because of concerns about the noise, size of venue and number of people attending. No-one seconded. Councillor Thompson proposed approval of

the hotel and was seconded by Councillor Nelson. It was agreed that concerns be expressed about the noise levels during the day and in the evening which need to be addressed. The 12 marquee functions are likely to be concentrated within a few months. Conditions should state they should not all be in the summer as it would be too much to have an event every weekend. The Council would be concerned if there were more than two a month. The Council voted 3 for, 1 against and 1 abstained.

- b. Proposed 2 storey extension and single storey rear extension to 15 Linden Crescent for Mrs K Tennant 12/01047/FUL. The Council recommended approval.
- c. Proposed non material amendment – addition of balcony – to previously approved scheme for proposed extension to Broadmeadows, 3 Garbutts Lane for Mr S Hand, as amended by plan received by HDC on 17 April, 12/01031/NMC. The Council recommended approval.
- d. Proposed 2 storey extension to Holly Trees Farm, Garbutts Lane for Mr D Foster. 12/01148/FUL. The Council recommend approval.
- e. Proposed removal of 250m of hedgerow at Middleton Grove Farm for H & D R Bainbridge 12/01190/HNA. The Council recommended a site visit by the Enforcement Officer to establish how old the hedge was and the number of species contained in it.

7. Finance

Section 2 of the Annual Return was filled in at the meeting and signed by the Chairman and the Clerk. The Internal Auditor's report had been received and forwarded to Councillors. She had also completed her section of the Annual Report which could now be sent to Mazars with the accompanying documents. A letter was received from the Audit Commission consulting on the appointment of Littlejohn LLP as auditors for the next five years. This firm is based in London and Councillors felt this was not appropriate for North Yorkshire. The balances in the Council's accounts are as follows:

| | |
|------------------------------------|----------------------------|
| Community Account | £64,189.01 (14 May 2012) |
| Burial Account | £13,095.59 (13 April 2012) |
| Business Base Rate Tracker Account | £26,106.03 (26 April 2012) |

8. Report from District Councillor Mrs B Fortune

District Councillor Mrs Fortune said the Diamond Jubilee celebrations were excellent and everyone had a great time. Hutton Rudby School pupils will be in Northallerton to see the Olympic torch relay. She urged Councillors to attend training on the new Standards regime and the Localism Act.

9. Fireworks Display

It was proposed that this year's Fireworks Display will be held on Friday, 2 November, subject to the agreement of the Cricket Club.

10. Correspondence

- a. A template Code of Conduct for Parish Councils had been e mailed from NALC and circulated to Councillors. The Code of Conduct has to be adopted by the 1 July. The Chairman proposed that the Council adopt the NALC Code of Conduct subject to agreeing Appendix A. This was agreed unanimously.
- b. E mail from YLCA on adopting a new Code of Conduct had been circulated to Councillors.
- c. Letter from Martyn Richards, Director of Corporate Services, HDC enclosing a note on the new Standards regime.
- d. Agenda for YLCA Hambleton Branch meeting to be held on 13 June in Northallerton. The Chairman will attend.
- e. Notification of a Parish Council training session on the Localism Act and Neighbourhood Planning on Tuesday, 3 July at Stone Cross, Northallerton. Councillors were asked to let the Clerk know if they were able to attend.

- f. E mail from YLCA on consultations on the infrastructure planning regime. Forwarded to Councillors.
- g. E mail from YLCA inviting comments on improvements to the policy and legal framework for Public Rights of Way. Forwarded to Councillors.
- h. Training programme for July received from YLCA and circulated to Councillors.
- i. Open letter by e mail from Vicky Pleydell, Shadow Accountable Officer, Hambleton, Richmondshire and Whitby Clinical Commissioning Group about the future of children's and maternity services at the Friarage Hospital. Circulated to Councillors.
- j. Notification of NY Neighbourhood Watch Association AGM to be held on 19 June at 11.45 am at NY Police Headquarters, Newby Wiske. No-one was available to attend.
- k. E mail advertising the launch of a new Disability Web Site for Hambleton and Richmondshire. Circulated to Councillors.
- l. YLCA Information Note 21 received by e mail and circulated to Councillors.
- m. North Yorkshire Now newsletter received by e mail from NYCC and agenda for Hambleton Area Committee meeting to be held at County Hall on 18 June. Circulated to Councillors.
- n. News Digests for 21, 28 May, 6, 11 June received by e mail from Rural Services Network and Rural Opportunities Bulletin. Circulated to Councillors.
- o. Northern Voice received by e mail from North Housing and circulated to Councillors.
- p. Yorkshire Cancer Research newsletter received and circulated to Councillors.
- q. Switchover News from Tyne/Tees Digital UK received by e mail and circulated to Councillors.
- r. Gypsy and Traveller Needs Assessment – Consultation with Parish Councils. It was agreed that the Chairman would fill in the survey.
- s. Pennine Playgrounds brochure on outdoor fitness circulated to Councillors.
- t. Brochure from Whitehill Direct Ltd. advertising wooden benches and picnic tables. Circulate to Councillors.

11. Planning Decisions of Hambleton District Council

- a. Proposed construction of new boundary wall to replace existing fence at 6 North Meadow for Mr J Ensoll. 12/00585/FUL. Granted.
- b. Proposed replacement of orangery roof with traditional tiles at Glenavon, Garbutts Lane for Mr G Cunningham. 12/00685/FUL. Granted.
- c. Application to replace extant permission in order to extend the time limit for implementation of demolition of one dwelling, construction of two dwellings and new vehicular access as amended by plans received by HDC on 13 June 2008 (08/00844/FUL) at 1 Wynd Close for Mrs B Munson. 12/00311/FUL. Granted.

12. Accounts

| | |
|--|------------|
| a. Stockton & District Scouts – PA System at Village Event | £250.00 |
| b. Clerks & Councils Direct – Subscription renewal | £60.00 |
| c. The Fallen – Entertainment at Village Event | £300.00 |
| d. Running Imp International Sports Ltd. – Bunting, etc. for Village Event | £511.04 |
| e. AR Entertainments Ltd. – Inflatables, etc. for Village Event | £1,710.00 |
| f. Last Anthem – Entertainment at Village Event | £300.00 |
| g. GGN Sportscare Ltd. – Grass cutting Village Green, Sports Area, Play Area | £562.80 |
| h. GGN Sportscare Ltd. – Grass cutting Burial Ground | £114.00 |
| i. Clerk – Monthly Broadband fee | £16.40 |
| j. Mrs M Roberts – Internal Audit | £100.00 |
| k. Lucid – Posters, etc. for Village Event | £346.80 |
| l. Northumbrian Water – Tap Allotments | £9.23 (DD) |
| m. NYCC – Fee for road closure for Village Event | £300.00 |

| | |
|---|---------|
| <u>Monies Received -</u> Councillor J Cooper – Village Event | £124.00 |
| Mrs B Hedger – Ashes interment + purchase | £135.00 |
| Dales of Thirsk – 3 headstones | £165.00 |

MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL
HELD ON MONDAY, 9 JULY 2012 AT 7.15 PM IN THE
CHAPEL SCHOOLROOM

Present: Councillor Mr J Cooper, Chairman, Councillors Mesdames J Butterworth, R Danjoux and D Medlock, Messrs M Fenwick, M Jones, P Stokes and N Thompson

District Councillor Mrs B Fortune

3 members of the public

Ms Amanda Madden, Rural Housing Enabler.

Ms Madden addressed the Council and said the last housing survey had been carried out in 2007. 84 surveys were returned with 41 households in the Parish in need of rented accommodation, affordable housing, or low cost home ownership. The latter could never be bought outright. Affordable housing tenants have to have a connection to the Parish. She has been asked by a developer what is the current housing need in Hutton Rudby and would like to do another survey. The Council agreed that they would support this. Ms Madden will send a copy of the proposed survey to the Clerk who will forward to Councillors for their input.

Ms Madden left the meeting.

1. Apologies for absence were received from County Councillor Mr T Swales and Councillors Messrs S Cosgrove, J Nelson and R Readman.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after a slight alteration.
3. **Police Report and Neighbourhood Watch.** The crime statistics for June had been received from NY Police and forwarded to Councillors. A ringmaster message warned that German cars were being targeted by thieves. An apology was received from PC Teresa Rodgerson who was unable to attend the meeting. She will send a written report.
4. **Meeting open to the public**

Mr Showler said he was waiting to hear the discussion on the allotments. Mr Eyles spoke about the planning application for Blue Barn Cottage. This was version 3 of the application and only minor changes had been made. He still had concerns about the latest application. The proposed garden room comes out about 6 metres in front of the building line. When his property was built both the building lines in Middleton Road and Blue Barn Lane were respected. He thought this precedent should have some relevance. Mr Franks spoke about the revised application for Crossways. He did not think the application had changed much. The ridge height has gone down slightly. As neighbours they will be faced with a gable wall. He was concerned about loss of privacy and amenity. He would have no objections if the developer wishes to knock the building down and rebuild a dwelling on the same footprint. Mr Eyles asked if we had any power to ensure that all building materials, contractors' vans, etc. are kept on the site. The Chairman said the planning authority can make that a condition.

5. Matters Arising

- a. **Footpaths.** Councillor Medlock said the hedge below the Bay Horse needs cutting back and Care for our Village will do it. A resident's daughter from Greenlands had complained about 3 cars parked on the footpath near the corner which meant traffic had to be on the wrong side of the road around a bend in the road. The Chairman said we have been advised to contact the Police about vehicles obstructing the footpaths. The Clerk will e mail PCSO Rodgerson. A complaint had been received about a hedge in Doctors Lane overhanging the footpath. Councillor Stokes will speak to the owner.

- b. Village Hall and Play Area. The inspection of the Play Area will be carried out this month by Streetscape.
- c. Sports Area. Councillor Jones will arrange for the weeds to be sprayed.
- d. Middleton Play Area. £220 was raised at the Diamond Jubilee Village Event from the Human Demolition inflatable for Middleton Play Area to help provide play equipment.
- e. Village Green. The Spar lorry has damaged the Village Green again. The Chairman will arrange a meeting with Spar Head Office. There had been no response to the Council's letter to a resident asking them not to park on the Village Green so the Council agreed that a solicitor's letter should be sent.
- f. Diamond Jubilee Village Event. The Chairman had circulated a draft report. The date for next year's event is 6 July 2013. We will need to book the bands as soon as possible. Councillor Butterworth thought the bands were quite similar and queried whether we needed two. After a discussion it was agreed that the Chairman be given authority to book the bands. The budget for next year's event will be discussed at the Finance Committee meeting in November.
- g. Allotments. E mails had been received from a tenant and forwarded to Councillors. Councillor Stokes had visited the allotments and said that obviously with the rainy weather there had been a lot of weed growth with tenants not being able to do much. Councillor Stokes suggested a letter should be sent to the allotment holders whose plots are not being cared for. The trees at the bottom of the allotments are not in the ownership of the Council. The Chairman suggested that if we speak to the owner he may prune some of them. Councillor Stokes said he would check on the condition of allotment 9. The Clerk said she had received a letter from the tenant of allotment 7 giving up the plot due to pressure of work.
- h. Code of Conduct. The Chairman said at the last meeting the Council voted to adopt the NALC Code of Conduct subject to receiving the appendices. Appendices A and B have now been received and the Council agreed unanimously to adopt these. The Clerk will inform the District Council and ask for the Register of Interest forms for Councillors.
- i. Training Session on the Localism Act and Neighbourhood Planning held on 3 July. Councillor Thompson had attended and had obtained a handout of copies of slides shown. This will be copied for Councillors.
- j. YLCA Training Programme. The Chairman, Councillor Medlock and the Clerk will attend a session on Monday, 30 July on the General Power of Competence. Neighbourhood Plan will be on the September agenda.
- k. YLCA Hambleton Branch Meeting held on 13 June. The Chairman had attended and sent an e mail report to Councillors.
- l. Gypsy and Traveller Needs Assessment. The Chairman had filled in the survey. It was agreed that the Council would be willing to attend a meeting as requested by Great & Little Broughton Parish Council.

6. Planning Applications

- a. Proposed replacement porch roof to 5 Middleton Road for Mr J Gannon 12/01281/FUL. The Council recommended approval.
- b. Revised application for proposed alterations and extensions to Blue Barn Cottage, Blue Barn Lane for Mr E McMordie. 12/00716/FUL. The Council recommended refusal. It is overdevelopment of the site. The proposed extension extends a long way past the building line. Concern was expressed that the site plan drawing was misleading.
- c. Proposed extension to front of 24 Hundale Road for Mr C Wastell 12/01224/FUL. The Council recommended approval.
- d. Acoustic Report – Change of use from dwelling and commercial offices to country house hotel at Rudby Hall for Python Properties Ltd. 12/00019/FUL. The Council felt it was a misleading report as noise was measured from inside the Hall but concern had been expressed about the acoustic level of noise near the boundary when outside events were being held and also the number of outside events.
- e. Revised application for the demolition of Crossways, Middleton Road and construction of replacement dwelling for Mr K G Finch 12/01252/FUL. The Council recommended refusal. The proposed dwelling is on an elevated site and would be overbearing to the neighbour and the

street scene in such a prominent position. It would be preferable for the new dwelling to be on the original footprint.

7. Finance

The balances in the Council's accounts are as follows:

| | |
|-------------------|---------------------------|
| Community Account | £59,448.67 (14 June 2012) |
| Burial Account | £13,276.95 (14 June 2012) |

8. Report from District Councillor Mrs B Fortune

District Councillor Mrs Fortune urged the Council to support the Rural Housing Enabler in her work as there is a desperate need for smaller houses in the village.

9. Care for our Village

Councillor Medlock gave a report on the meeting held on 3 July. Some of the flower tubs are in a mess and will need replacing. There is a working party tomorrow morning and a note will be made of the number required. The Chairman suggested that some tubs be located on the Green where the Spar lorry keeps churning up the grass. A drain was overflowing at the corner of North End and Northcliffe Grove. District Councillor Mrs Fortune said the drain cleaner has been in the village last week and today. The Clerk had been informed of a blocked drain near 6 South Side. Care for our Village will be clearing weeds on Rudby Bank.

10. Correspondence

- a. The NALC Code of Conduct was received by e mail from YLCA. The Council had voted to adopt this code.
- b. Appendices A and B were received from NALC and formally adopted by the Council.
- c. Circular from the Local Government Boundary Commission on the Electoral Review of Hambleton. The review is looking at the number of Councillors and following a public consultation they are proposing that the Council should have 27 Councillors in future, 16 fewer than at present. A poster about this will be displayed on the notice board. The consultation closes on 28 August 2012.
- d. Invitation from YLCA to the joint annual meeting to be held in Poppleton Community Centre on 21 July at 2.00 pm. Received.
- e. Advance notice from YLCA of the Regional Training Partnership Conference to be held in York on 29-30 September. Circulate to Councillors.
- f. E mail from Hambleton District Council/Yorkshire Energy Partnership. Councillors agreed that they would deliver letters to the parish in conjunction with the housing survey.
- g. E mail from Hambleton District Council giving details of an alias name for 7 Middleton Road – Willow House. Circulated to Councillors.
- h. E mail from the Journal of Local Planning on the Localism Act and the National Planning Policy Framework. Received.
- i. North Yorkshire Now newsletter received by e mail from NYCC and forwarded to Councillors.
- j. Received from Rural Services Network by e mail News Digests for 18, 26 June, 2, 9 July and forwarded to Councillors.
- k. Clerks & Councils Direct magazine. Circulated to Councillors.
- l. Brochure from Streetscape on their Outdoor Fitness System. Circulated to Councillors.
- m. Newsletter from Teesside Hospice. Circulated to Councillors.
- n. Wholesale Bulb Catalogue received from J Parker.

11. Planning Decisions of Hambleton District Council

1139

- a. Application to vary condition 2 of planning approval 10/02617/FUL to allow for the construction of 2 stores to house the plant for ground source heat pumps at Middleton Lodge Farm, Middleton on Leven for Mr D Bainbridge. 12/00753/MRC. Granted.
- b. Proposed extension to 1 Greenlands for M Rennison. 12/00836/FUL. Granted.

12. Accounts

| | |
|---|-----------|
| a. GGN Sportscare – Interment | £135.00 |
| b. GGN Sportscare – Grass cutting Burial Ground | £114.00 |
| c. GGN Sportscare – Grass cutting Village Green, Play Area, Sports Area | £562.80 |
| d. Hambleton District Council – Salary recharges, employers NI, admin fee | £1,634.64 |
| e. Clerk – Monthly Broadband fee | £16.40 |
| f. Councillor J Cooper – Cash paid to band at Village Event | £150.00 |

Monies Received

| | |
|--|-----|
| Lords Monumental – Erection of headstone | £55 |
|--|-----|

The Chairman declared the meeting closed at 8.50 pm.

MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL
HELD ON MONDAY, 13 AUGUST 2012 AT 7.15 PM IN THE METHODIST
CHAPEL SCHOOLROOM

Present: Councillor Mr J Cooper (Chairman) Councillors Mesdames J Butterworth and R Danjoux, Mr P Stokes

District Councillor Mrs B Fortune

1. Apologies for absence were received from County Councillor Mr T Swales, Councillors Mrs D Medlock, Messrs S Cosgrove, M Fenwick, M Jones, J Nelson, R Readman and N Thompson.
2. The minutes of last month's meeting had been circulated and after being agreed as a correct record, were signed by the Chairman.
3. **Police Report and Neighbourhood Watch**

The crime statistics for July had been received from NY Police and circulated to Councillors. The latest briefing about the Police and Crime Commissioner was received by e mail and circulated to Councillors along with ringmaster messages.

4. **Meeting open to the public**

None present.

5. **Matters Arising**

- a. **Footpaths.** Councillor Butterworth queried the erection of a sign in a garden at Rudby. District Councillor Mrs Fortune suggested asking advice from NYCC/HDC if the sign was permanent. Comments had been received about the number of cars parking on pavements in the village. It was agreed that Councillors will e mail Police with their concerns if it happens frequently.
- b. **Village Hall and Play Area.** The annual inspection of the Play Area behind the Village Hall had been carried out by Streetscape and a report received. The report will be forwarded to the Village Hall Management Committee.
- c. **Sports Area.** Streetscape had carried out their annual inspection of the Sports Area. The condition in the goals was noted as poor. The Chairman said the goals were probably due to be moved around.
- d. **Middleton Play Area.** Nothing to report.
- e. **Village Green.** The Council had received a reply to their query from YLCA about parking on the Village Green. The concrete plinth in North End has been down for a number of years. Immediate action should have been taken when it was laid. The Chairman will contact the residents concerned. The Chairman reported on a good meeting with representatives from James Hall & Co. (Spar). They appreciated the Council's concern about the repeated damage to the Green and agreed to pay for repairs. They will also continue trying to educate their drivers not, under any circumstances, to drive on the Green. Unfortunately, last week, one of them did it again. This is going to happen occasionally. The Chairman suggested that 3 tubs be sited in this area which James Hall & Co. will pay for. This was agreed. Care for our Village will site the tubs when the Green has been repaired. The Council has discussed the car parked on the Village Green in North End outside the hairdressers. A letter had been sent to the owner but he continues to park there. The Clerk said if he moves his car other people park there too. The Chairman had spoken to the owner of Hair Belle who said that she has been parking there for many years. Grasscrete would be one solution. District Councillor Mrs Fortune said in the 1960s the Council had installed bollards and caused a lot of anger and annoyance. She suggested that the Council might like to formalise the situation of the concrete plinth. Councillors will have to be diligent about any continuous parking on the Green.

- f. Diamond Jubilee Village Event. The Chairman will circulate the final report.
- g. Allotments. Councillor Stokes and the Clerk will do an inspection. A tenant had requested permission to keep bees on their allotment. The Council agreed to this request.
- h. Training Session on “General Power of Competence”. Councillors Medlock, Stokes and the Clerk had attended training 30 July at Northallerton. If a Parish Council has the Power of Competence it can do anything an individual can do, e.g. set up a company to provide a service, run a shop or Post Office. Councillor Stokes will produce a note for the next meeting.
- i. New Standards Regime. Councillor Thompson and the Clerk had attended a training session at the District Council offices on 1 August. The Council had adopted the NALC Code of Conduct. The Clerk had asked YLCA if NALC had a Register of Interests Form for Councillors to sign. NALC has not produced a Register of Interests which is particular to its code of conduct because the Disclosable Pecuniary Interests which all Councillors have to declare are defined in law and are the same so that the Hambleton District Council form will be relevant. The Clerk will check this with the Monitoring Officer of the District Council.

6. **Planning Applications.** None.

7. Finance

The balances in the Council’s accounts are as follows:

| | |
|------------------------------------|---------------------------|
| Community Account | £57,049.87 (13 July 2012) |
| Business Base Rate Tracker Account | £26,109.36 (26 July 2012) |
| Burial Account | £13,008.95 (13 July 2012) |

8. Reports from County and District Councillors

County Councillor Swales is unable to attend the meeting but has sent an e mail. With regard to traffic calming devices, his understanding is that a Task & Finish Group are looking at various devices and will report to the Council later in the year at which point we will know if Parish Councils can erect their own devices. He said Hutton Rudby School had an Ofsted Inspection in the summer term and received outstanding grades.

District Councillor Mrs Fortune said she had spoken to the District Council about the damage done to the triangle of Village Green at the bottom of North End by the refuse wagon. A car is parked on the road which makes it impossible for the wagon to get through. A letter will be sent by the District Council to the owner asking them not to park there. If there is not a positive response there may have to be a central collection point for the bins. The Chairman said he understand that help will be provided to people who are unable to get their bins to a central collection point. He also requested that the Parish Council be involved in any site meeting. District Councillor Mrs Fortune said she had been informed about fly tipping on Sexhow Bank and has reported it. She had been contacted by a resident of Campion Lane about the height of grass on the verges at both ends of the Lane. She had contacted NYCC Highways and the verges have now been cut.

9. Correspondence

- a. The Department for Communities and Local Government had e mailed a guide for Councillors on Openness and Transparency on Personal Interests. The Clerk had forwarded it to Councillors and recommended that they all download a copy.
- b. The final version of the NALC Code of Conduct for Parish Councillors had been received by e mail and forwarded to Councillors. The Council has adopted this Code of Conduct.
- c. An e mail was received from YLCA regarding pecuniary interests and declarations at meetings and forwarded to Councillors.
- d. A letter was received from YLCA by email about Councillors’ signatures on the Register of Interest forms which were displayed on Councils’ web sites. This was forwarded to Councillors.

- e. Letter from NYCC Highways detailing the developments and challenges and also giving the programme of work to be carried out for 2012-13. Circulate to Councillors.
- f. E mail from YLCA giving details of a Government consultation on electronic payments by Parish Councils. The Chairman had replied agreeing with the proposal of electronic payments.
- g. Letter from Hambleton & Richmondshire Community Safety Partnership about speeding in Stokesley Road. A data logger had been redeployed week commencing 19 June at the junction of Rudby Lea and Stokesley Road. The speeds recorded are higher than those expected within a 30 mph speed limit and NY Police will undertake periodic speed enforcement activity.
- h. Letter from a resident of Stokesley Road expressing his concern about speeding in Stokesley Road. He will be given details of the information in the letter from Hambleton & Richmondshire Safety Partnership.
- i. The training programme for September was received by e mail from YLCA and forwarded to Councillors.
- j. The annual inspection of the Play and Sports Areas was received from Streetscape Products & Services Ltd. The section of the report about the Play Area behind the Village Hall will be copied for the Village Hall Management Committee. The only comment about the Sports Area was the poor condition in the goals. The Chairman said the goalposts are to be resited.
- k. An invitation was received by e mail to a training event on the Community Emergency Plan to be held in Northallerton on 3 October. Councillors Butterworth and Stokes will attend.
- l. The leaflets had been received from the Energy Partnership. Councillors had agreed to deliver these. The Clerk said when the copies of the Housing Survey arrive she will let Councillors have enough copies of both for delivery.
- m. Update received from Hambleton District Council. Circulate to Councillors.
- n. North Yorkshire Now received by e mail from NYCC and forwarded to Councillors.
- o. News Digest for 16, 23, 30 July and 6 August received by e mail from Rural Services Network and forwarded to Councillors.
- p. E Bulletin received from Rural Action Yorkshire and forwarded to Councillors.
- q. Rural Opportunities Bulletin received by e mail from Rural Services Network and forwarded to Councillors.
- r. Newsletter received by e mail from Rural Housing Enabler and forwarded to Councillors.
- s. Countryside Voice magazine received from CPRE. Circulate to Councillors.
- t. Request for support from Butterwick Hospice. Circulate to Councillors.

10. Planning Decisions of Hambleton District Council

- a. Proposed removal of 250 metres of hedgerow at Middleton Grove Farm, Middleton on Leven for H & D R Bainbridge. 12/01190/HNA. Granted.
- b. Proposed extension to front of 23 Hundale for Mr C Wastell. 12/01224/FUL. Granted.
- c. Proposed two storey extension to Holly Trees Farm, Garbutts Lane for Mr D Foster. 12/01148.FUL. Granted.

11. Accounts

| | |
|--|-------------|
| a. Streetscape Products & Services Ltd. – Inspection of Play & Sports Areas | £126.00 |
| b. Cartridge World – Black Ink Cartridge | £9.99 |
| c. Northumbrian Water – Tap Allotments | £12.04 (DD) |
| d. Use of Church House by History Society over Jubilee weekend | £60.00 |
| e. Maynards Nursery – Tubs, compost & plants (Care for our Village) | £161.75 |
| f. Hutton Rudby Methodist Church – Use of room for meetings (January – July) | £91.00 |
| g. Mrs D Jackson-Clapham – Return of allotment bond | £15.00 |
| h. GGN Sportscare Ltd. – Grass Cutting Burial Ground | £114.00 |
| i. GGN Sportscare Ltd. – Grass Cutting Village Green, Play Area, Sports Area | £562.80 |
| j. Hutton Rudby Village Hall – Hire of Johnson Room for First Responders | £19.50 |
| k. Clerk – Monthly Broadband payment | £16.40 |
| l. A Edwards – Erection of sign at Burial Ground + replacement post | £80.00 |

Monies Received

| | |
|--|---------|
| Mrs P Searle – Plants bought from Care for our Village | £12.50 |
| Cash collected at Diamond Jubilee Village Event from Human Demolition Inflatable – to be used for Middleton Play Area | £220.00 |
| Barthram Funeral Services – Interments + plot purchases | £935.00 |

The Chairman declared the meeting closed at 8.25 pm.

MINUTES OF THE MEETING OF RUDBY PARISH BURIAL BOARD HELD ON MONDAY, 10 SEPTEMBER 2012 AT 7.15 PM IN THE CHAPEL SCHOOLROOM

Present: Councillor Mr J Cooper (Chairman) Councillors Mesdames J Butterworth and D Medlock, Messrs. S Cosgrove, M Fenwick, M Jones, J Nelson, R Readman, P Stokes and N Thompson

Apologies for absence were received from Mrs J Kitching, Sexhow Parish.

It was agreed that the Burial Fees would be increased by £5 for each item.

The Chairman closed the Burial Board meeting.

MINUTES OF THE MEETING OF RUDBY PARISH COUNCIL HELD AFTER THE ABOVE MEETING IN THE CHAPEL SCHOOLROOM ON MONDAY, 10 SEPTEMBER 2012

Present : As above

District Councillor Mrs B Fortune.

1. Apologies for absence were received from County Councillor Mr T Swales and Councillor Mrs R Danjoux.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch.**

A report was received from PCSO Angie Preston, who offered her apologies for non-attendance at the meeting, and circulated to Councillors. There were reports of door to door sellers in Levendale on two occasions. Three people had been arrested concerning the theft of metal gates at Trenholme Bar. A ringmaster message was received and circulated to Councillors concerning a card skimming device.

4. **Meeting open to the public.** None present.

5. Matters Arising

- a. **Footpaths.** An e mail had been received about an overgrown hedge at Rudby. Councillor Butterworth will speak to the owner. The sign in a garden at Rudby had been referred to Planning who have passed it on to Enforcement.
- b. **Village Hall and Play Area.** The Chairman and Councillor Medlock had attended a meeting of the Management Committee. Income and donations are down but it is proposed to hold the fees at the same level for this year. They propose to lower the payment to the Parish Council to £2,000 in line with the drop in income. It is intended to replace the foundation stone at the front of the Hall and to put two new seats outside the Tarran Room with the names of Harry and Mary Tarran inscribed on them. A new lounge area will be created off the main hall. They have received a copy of the safety inspection of the play area and are trying to improve the slide as mentioned in the report.
- c. **Sports Area.** Councillor Cosgrove said the footballers are delighted that the pitch is being marked out regularly. He will repair a broken rail. Councillor Jones said the area has been sprayed for weeds and the hedge will be cut on the outside.
- d. **Middleton Play Area.** Councillor Cosgrove said Lithgows were holding a sale of play equipment. District Councillor Mrs Fortune said again this year the Stokesley & Villages Group has a small amount of money to help with funding.

- e. Village Green. The Chairman said we have been putting pressure on Spar when their wagons are damaging the Green. Residents have been letting us know when this happens. He had moved two tubs to the Green bordering the main road opposite the slip road to Spar but a week later a wagon had clipped one of the tubs. A wagon has also moved the boulder at the entrance to the slip road. The Chairman had again contacted Spar and asked them to remind their drivers about not driving on the Green. They e mailed back and suggested we get a quote for boulders. At the moment we have another 3 tubs which will be placed in this area. Councillor Jones will try to obtain a quote for boulders. The Clerk will contact Mr Brown, Hambleton District Council about the Green at the bottom of North End. Simpson & Hill will be asked to look at the wall bordering the Village Green near Goldie Hill while they are working on the allotment walls.
- f. Allotments. Councillor Stokes and the Clerk had carried out a tour of inspection. We understand that the allotment holder No. 13 has had an operation and is unable at the moment to work the allotment. The Clerk will contact the tenant of No. 14 as he is no longer living in the Village. The tenant of No. 10 will be asked to tidy up the allotment.
- g. Village Event. The Chairman had circulated his report on this year's event. His recommendations were accepted. The budget for next year will be £2,800 with a degree of flexibility.
- h. Registration of Financial and Personal Interests. The Clerk had been in touch with YLCA and Hambleton District Council. Councillors can use the Hambleton District Council form to register their interests with a section added on for Other Interests. Councillor Jones proposed, seconded by Councillor Butterworth that the Council adopt Standing Order A. This was agreed unanimously.
- i. Councillor Stokes will repair the bench near the telephone exchange.

6. Planning Applications

- a. Retrospective application for change of use of part of existing stable building to utility room and bathroom at OS field 5045, Skutterskelfe for Mr T Foster. 12/01621/FUL. The Council recommended refusal. This is unplanned development outside development limits and on agricultural land.
- b. Proposed felling of hawthorn tree at Northend House, 6 North End for Dr P Gelser 12/01750/CAT. The Council recommended approval.
- c. Formation of new vehicular access and driveway entrances at Brawith House, Tame Bridge for Mr A Bruce. 12/01739/FUL. The Council recommended refusal. It is encroachment on to agricultural land and would destroy more historical hedgerow and trees which are part of the streetscene and character of the area. It is opening up another hazard on to a busy road.
- d. Application for works to trees – 2 beech, 1 ash and 1 silver birch subject to TPO 2007/15 at Enterpen Cottage, 27 Enterpen for Mr R Baird. 12/01775/TPO. The Council recommended approval.

7. Finance

Councillor Jones will e mail the first quarter figures to Councillors. The external audit was received from Mazars. There were no matters arising. Notification will be posted on the notice board. The balances in the Council's accounts are as follows:

| | |
|------------------------------------|-----------------------------|
| Community Account | £54,806.49 (14 August 2012) |
| Burial Account | £13,694.95 (14 August 2012) |
| Business Base Rate Tracker Account | £26,109.36 (26 July 2012) |

8. Report from District Councillor Mrs Fortune

District Councillor Mrs Fortune said a number of people had commented on the very attractive flower displays. They are the work of Care for our Village Association. The Chairman said he had congratulated them.

9. Fireworks Display

The Council agreed to hold the display on Friday, 2 November 2012 at 6.30 pm at the Cricket Club ground, with their permission.

10. Christmas Tree

It was agreed to order a tree from Maynards as last year for delivery on the afternoon of 6th December. They will be asked at what time they can deliver. The tree lighting ceremony will be at 6.00 pm on Monday, 10 December.

11. Correspondence

- a. An e mail was received from NYCC concerning Parking and Waiting Restrictions in Doctors Lane. The Council did not think extra restrictions were necessary and extra signage will be detrimental to the nature and character of the village.
- b. An e mail was received from NYCC in response to the Council's regarding a traffic calming device. They listed 5 issues which must be taken into consideration if a vehicle activated sign is proposed for any site. The Council thought they could answer every issue and will propose to the County Council that the Parish Council buy a solar powered sign which could be moved around the village on sites to be approved by the County Council on every approach road into the village. Councillor Jones will query a supplier as to whether solar powered signs will work during the winter months.
- c. Invitation from NYCC to attend a Community Emergency Planning "Speed" training to be held on the 3 October at 6.00 pm at County Hall, Northallerton. Councillors Butterworth, Stokes and the Clerk will attend.
- d. An eligibility criteria checklist for community grant funding was received from Mr P Cole, Hambleton District Council. It was thought that we could meet two of the criteria for the Middleton Play Area.
- e. Confirmation was received from the Audit Commission that Littlejohn LLP, based in London, will be auditing our annual return for the next five years.
- f. Notification from Hambleton District Council of the Area Forum to be held in Stokesley on 15 October. A poster will be displayed on the notice board.
- g. Questionnaire from York & North Yorkshire Playing Fields Association was completed in the meeting. Magazine – The Playing Field – will be circulated to Councillors.
- h. Invitation from NY Police to a Community Safety Roadshow to be held on 21 September at the Gold Lion Hotel, Northallerton from 10.00 am – 2.00 pm.
- i. Report by e mail from Mr J Gifford on the Introduction to Fishing Day. Received.
- j. Switchover News received by e mail from Tyne/Tees Digital. Circulated to Councillors.
- k. North Yorkshire Now newsletter received by e mail from NYCC and circulated to Councillors.
- l. News Digests for 20, 28 August, 2, 10 September received by e mail from Rural Services Network. Rural Opportunities Bulletin received by e mail. All circulated to Councillors.
- m. Clerks & Councils Direct magazine. Circulated to Councillors.

12. Planning Decision of Hambleton District Council

- a. Proposed replacement porch roof to 5 Middleton Road for Mr J Gannon. 12/01281/FUL. Granted.

13. Accounts

| | |
|---|--------------|
| a. GGN Sportscare Ltd. – Turfing Village Green at top of North End | £144.00 |
| b. GGN Sportscare Ltd. – Grass cutting Village Green, Play Area, Sports Area | £562.80 |
| c. GGN Sportscare Ltd. – Grass cutting Burial Ground | £114.00 |
| d. Parochial Church Council – Use of Church House for First Responders Training | £88.20 |
| e. Clerk – Monthly broadband fee | £16.40 |
| f. Public Works Loan Board – Loan Repayments | £7,874.13 DD |
| g. Mazars LLP – External Audit year ended 31 March 2012 | £480.00 |

Monies Received

| | |
|--|----------------------|
| Mr & Mrs Leyshon – Allotment rent and bond | £19.00 |
| Mr B Wood – Reservation of Ashes Plot | £110.00 (double fee) |

Councillor Thompson said Cub Scouts have asked if there are any projects in the village they can do. Councillors suggested planting spring bulbs such as snowdrops and crocus and litter picking on the Village Green.

The Chairman declared the meeting closed at 8.45 pm.

MINUTES OF MONTHLY MEETING OF RUDBY PARISH COUNCIL
HELD ON MONDAY, 8 OCTOBER 2012 AT 7.15 PM IN THE
CHAPEL SCHOOLROOM

Present: Councillor Mr J Cooper (Chairman) Councillors Mesdames R Danjoux, D Medlock, Messrs. S Cosgrove, M Fenwick, M Jones, J Nelson, R Readman, P Stokes

District Councillor Mrs B Fortune

4 members of the public

1. Apologies for absence were received from Councillors Ms J Butterworth and Mr N Thompson and PCSO A Preston.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch.**

A report had been received by PCSO A Preston and circulated to Councillors. Ringmaster messages had been received by e mail concerning door to door sellers. The Chairman said there had been a person selling door to door in the village today. The Police will send out an example of a licence which sellers should hold.

4. Meeting open to the public

Mr & Mrs Showler attended to hear about the allotments. Mr Smith said he needed a wayleave agreement from the Parish Council in order to connect his new property to the water mains as a small area of the Village Green is involved. He has been in touch with the Water Authority.

5. Matters Arising

- a. Footpaths. Councillor Cosgrove reported that the hedges on Station Lane had been cut back as has the hedge on Middleton Road.
- b. Village Hall and Play Area. A letter had been received from Mr J Wallis, Chair of the Trustees of the Village Hall concerning the annual payment to the Parish Council. They propose, this year, to pay £2,000 as the anticipated trading surplus will be unlikely to support a payment of £3,000 as paid in previous years. The Council were prepared to accept the lower amount.
- c. Sports Area. A letter was received from Mr P Butler, who, with other parents, runs football coaching sessions at the Sports Area. He asked if the Parish Council could make a donation towards some new equipment. Councillor Cosgrove said there are about 40 children attending the sessions which are very well run and inclusive. He proposed that the Council give a donation of £150, Councillor Jones seconded and this was agreed unanimously. Councillor Cosgrove said the gate is left open at the moment but he will now start to lock it at night.
- d. Middleton Play Area. Councillor Readman said the hedge has been trimmed. District Councillor Mrs Fortune said Stokesley & the Villages Community Regeneration Group has a small pot of money to distribute and recommended that the Middleton Play Area apply.
- e. Village Green. The Clerk said she had e mailed YLCA to ask them if they have a form of words for a wayleave and also for advice on charges. Councillor Jones said he has found a source of boulders. They cost £50 each. The Chairman said we can buy them and store them and recharge to Spar if they agree. The tubs are preventing damage at the moment. It was agreed that 4 boulders should be ordered.
- f. Allotments. A number of e mails had been received since the last meeting from allotment tenants concerned about the proposal to keep bees on one of the allotments. Councillors had looked up advice about keeping bees and the Clerk had spoken to the tenants concerned and asked them to write a note to the Council detailing what exactly they want to do. They have been keeping bees for four years and

would not move a hive until April. It was agreed to discuss the matter again when further advice had been sought. Allotments 7 and 9 are overgrown and Councillor Jones volunteered to spray them.

- g. Traffic Calming Device. No reply has yet been received from NYCC.
- h. Fireworks. The display will take place on Friday, 2 November at 6.15 pm at the Cricket Club. Councillor Stokes will order and collect the fireworks. AR Entertainments will supply the sound.
- i. Christmas Tree. The Clerk will order one from Maynards for delivery on the afternoon of 6 December to the Village Green. The tree lighting ceremony will take place on Monday, 10 December at 6.00 pm.
- j. Community Resilience Plan – Training. Councillor Stokes and the Clerk had attended the training at Northallerton and Councillor Stokes had circulated a note. It was agreed to review our previous plan to see what changes are required.

6. Planning Applications

- a. Construction of a utility building at Hillside View Farm, Tame Bridge for Mr J McElvaney 12/01813/FUL. The Council recommended refusal as it was outside development limits and against Policy 11 of the North East of England Regional Spatial Strategy. There is already one family unit on site which has facilities for washing and laundry.
- b. The revised application for the demolition of Crossways, Middleton Road for Mr K G Finch 12/01252/FUL will be discussed at the District Council Offices on Thursday, 11 October 2012.

7. Finance

Request received from Hambleton District Council for the Council's precept for the forthcoming financial year. It was agreed to hold a Finance Committee meeting on Wednesday, 7 November at 7.30 pm to set a budget. The first quarter figures had been circulated by Councillor Jones. There were no queries. The second half of the precept was received from Hambleton District Council.

8. Report from District Councillor Mrs B Fortune

She urged the Council to obtain an application form to apply for money from the Stokesley & Villages Community Regeneration Group.

9. Correspondence

- a. Agenda for the meeting of the Stokesley & Villages Community Regeneration Group to be held on 10 October and minutes of the last meeting had been received by e mail and forwarded to Councillors.
- b. Papers for the meeting of the Hambleton Branch of the YLCA to be held on 10 October had been received by e mail and forwarded to Councillors.
- c. E mail from Mr P Cole, Hambleton District Council giving details of a Hambleton Jobs Fair. Forwarded to Councillors.
- d. E mail from Hambleton District Council giving details of the registration of an existing commercial workshop at Hutton Fields Farm, Trenholme Bar. Circulated to Councillors.
- e. E mail from Mr P Cole, Hambleton District Council giving details of a new Community Orienteering Club in Swainby. Circulated to Councillors.
- f. Application from Scott Memorials for erection of headstone. Agreed.
- g. NYCC North Yorkshire Now newsletter received by e mail and circulated to Councillors.
- h. E mail from Journal of Local Planning giving early experience of the Localism Act and what we can learn from it. Forwarded to Councillors.
- i. Care for our Village minutes of meetings held on 3 April, 3 July and 11 September. Circulate to Councillors.
- j. Community News from Northallerton & District Voluntary Service Association. Circulate to Councillors.
- k. News Digests for 24 September and 1 October received by e mail from Rural Services Network and forwarded to Councillors.

- l. Rural Opportunities Bulletin received by e mail from Rural Services Network and forwarded to Councillors.
- m. Fieldwork magazine from CPRE. Circulate to Councillors.
- n. Yorkshire Cancer Research newsletter. Circulate to Councillors.
- o. Circular from Hambleton District Council including posters for the Police and Crime Commissioner election on 15 November. The posters will be displayed on the notice board.
- p. E mail from NYCC concerning civil parking enforcement in Doctors Lane. Forwarded to Councillors.

10. Planning Decision of Hambleton District Council

- a. Application for Listed Building Consent for internal alterations to Rudby Hall, Skutterskelfe, as amended by plans received by HDC on 19 March, 3 May and 6 June 2012 for Python Properties Ltd. 12/00020/LBC. Granted.

11. Accounts

| | |
|--|-----------|
| a. Hambleton District Council – Salary recharges, Employers’ NI, Admin. Fee | £1,634.64 |
| b. GGN Sportscare Ltd. – Grass cutting Burial Ground | £114.00 |
| c. GGN Sportscare Ltd. – Grass cutting Village Green, Sports Area, Play Area | £562.80 |
| d. CPRE – Annual Subscription | £29.00 DD |
| e. Clerk – Monthly Broadband payment | £16.40 |
| f. Les Clark & Sons – Removing silt from ditch bordering Burial Ground | £300.00 |
| g. Cartridge World – Black Ink Cartridge | £9.99 |

Monies Received

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|--|------------|
| Hambleton District Council – 2 nd half of precept | £21,500.00 |
| Mr & Mrs Morton – Allotment rent and bond | £19.00 |

The Chairman declared the meeting closed at 8.25 pm.

MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL
HELD ON MONDAY, 12 NOVEMBER 2012 AT 7.15 PM IN THE
CHAPEL SCHOOLROOM

Present: Councillor Mr J Cooper (Chairman) Councillors Mesdames J Butterworth, R Danjoux and D Medlock, Messrs. S Cosgrove, M Jones, J Nelson, R Readman, P Stokes and N Thompson

District Councillor Mrs B Fortune

1. Apologies for absence were received from County Councillor Mr T Swales and PC Skelton.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record. The Chairman said the Hambleton District website was still not working properly and he was unable to put the minutes of meetings on to it. Councillor Butterworth said there is a Hutton Rudby website. Councillor Danjoux suggested we could have a Parish Council section on this. The Chairman said it would have to be protected so that the minutes could not be changed. Councillor Butterworth will have a word with the owner.

3. **Police Report and Neighbourhood Watch**

A report was received from PC Skelton and forwarded to Councillors. Ringmaster messages concerning bogus callers, a Microsoft scam and a burglary at Tame Bridge had been circulated.

4. **Meeting open to the public.** None present.

5. **Matters Arising**

- a. **Footpaths.** An e mail was received from a resident concerning vehicles parking on pavements in the village. It was agreed that the best course of action was to ring the non-emergency Police number 101. The Council does share his concerns and have reported one vehicle to the Police which was completely blocking the pavement. Councillor Medlock reported on the not very satisfactory outcome when she reported poor parking to the Police.

Councillor Jones joined the meeting.

Councillor Medlock said a resident had queried the progress in refurbishing the old signposts.

Councillor Nelson said the working party was needed to refurbish the old signposts and replace some of the arms. It was agreed that this work would have to wait until the Spring.

- b. **Village Hall and Play Area.** Nothing to report.
- c. **Sports Area.** A thank you note and invoice had been received from Mr Butler for the Council's donation towards equipment for the Saturday football.
- d. **Middleton Play Area.** Councillor Readman said they are applying for a grant from Stokesley and the Villages Community Regeneration Group.
- e. **Village Green.** A copy letter was received which was addressed to Mr K Mallam from Northumbrian Water concerning the new service connection to 26A North End. An e mail was received from YLCA giving advice about wayleaves and easements across Village Green. The Council agreed that Northumbrian Water should be contacted to inform them that part of the area is Village Green. Councillor Danjoux queried who would have responsibility for the pipe. The Chairman said the resident and Northumbrian Water would have to put right any damage. Councillor Jones said a wayleave will give them the right to do the work. The Council agreed that the work could be done. Councillors agreed that they would rake leaves from the Green and Hutton and Rudby Banks on Sunday, 2 December from 12.30 pm, weather permitting. The Clerk will inform the District Council and ask for the leaves to be collected.

- f. Allotments. A letter and e mail was received from an allotment holder concerning the proposal to allow the keeping of bees on the allotments. He will be thanked and informed that the Council is carrying out further investigations.
- g. Traffic Calming Device. A letter was received from NYCC refusing permission for the Parish Council to purchase and erect a traffic calming device. The Parish Council were not prepared to accept this and it was agreed to write again refuting some of the reasons given for the refusal.
- h. Fireworks Display. The Chairman congratulated all of the team. It was a successful event and thanks were expressed to AR Entertainments for providing the music. A collection of £409.50 was taken on the night and a cheque for £50 had been received from the Cricket Club.
- i. Christmas Tree. One had been ordered from Maynards for delivery on the afternoon of 6 December. The lighting ceremony will take place at 6.00 pm on Monday, 10 December.

District Councillor Mrs Fortune joined the meeting.

- j. Community Resilience Plan. An e mail had been received from NYCC and circulated to Councillors concerning preparing your community for an emergency.

6. Planning Applications

- a. Alterations to Hillthaite House, 25 Linden Crescent for Mr S Mancina. 12/02099/FUL. The Council recommended approval.
- b. Proposed works to walnut tree at 1 Levenside for Mr E Trotter 12/02225/CAT. The Council recommended approval.
- c. Proposed works to 3 trees at Hutton House, 1 East Side for Mr J Cooper 12/02262/CAT. The Chairman declared an interest and left the room. Councillor Stokes took the Chair. The Council recommended approval.

The Chairman returned to the room and took the Chair.

- d. Proposed works to 3 trees at Enterpen House, Enterpen for Mr D Bell. 12/02271/CAT. The Council expressed concern at the proposed felling of a silver birch and suggested it could be thinned out to allow more light to the property.
- e. An e mail was received from a resident about the planning application at Blue Barn Lane restressing his comments. The Council agreed to ask District Councillor Mrs Fortune to call in the application.
- f. Application to vary condition No. 7 of Planning Approval 12/00019/FUL at Rudby Hall, Skutterskelfe for Python Properties Ltd. 12/02367/MRC. Councillor Butterworth declared an interest and did not vote. The Council recommended refusal on the grounds that it would disturb the residents by eventually requiring more catering equipment.

7. Finance

A Finance Committee meeting had been held on 7 November. The Committee set the budget and also recommended a precept for the financial year commencing 1 April 2013. Figures had been circulated to Councillors. Councillor Thompson proposed, seconded by Councillor Danjoux, that the budget and precept of £43,000 be accepted. This was agreed unanimously. Councillor Jones had circulated to 2nd ¼ accounts. There were no queries.

8. Report from District Councillor Mrs Fortune

She congratulated the Council on the Fireworks Display. She had a message from Environmental Health in that there has been an increase in pests and vermin because people are putting food out in their gardens for birds. She urged residents to report any strange vehicles and strangers in the village.

9. Correspondence

- a.** Letter from NYCC regarding traffic calming device. Dealt with under Matters Arising.
- b.** E mails from Mr Oliver to NYCC regarding road surfacing works in Langbaugh Road. Received.
- c.** Letter from Hambleton District Council concerning Police & Crime Commissioner Election on 15 November 2012. Posters have been displayed.
- d.** Information from Mr P Cole, Hambleton District Council on funding for community projects. Councillor Readman was applying for a grant on behalf of the Middleton Play Area. Mr Butler will be informed about the scheme.
- e.** E mail from Mr Cole on access to superfast broadband in North Yorkshire. Demand mapping survey was available on line.
- f.** E mail from YLCA on dispensations to take part in precept decisions. Circulated to Councillors.
- g.** Information on winter weather precautions from Hambleton District Council. The emergency No. is 0845 1211 555. Posters will be displayed.
- h.** Applications from Dales of Thirsk for 3 new memorials. Agreed.
- i.** Notice of meeting of Hambleton Area Committee to be held on 12 November. Received.
- j.** Update from Hambleton District Council. Circulate to Councillors.
- k.** North Yorkshire Now newsletter received by e mail and circulated to Councillors.
- l.** Parish on line newsletter circulated to Councillors.
- m.** Notification from CPRE of AGM to be held on 23 November at 7.30 pm in Borrowby Village Hall.
- n.** Countryside Voice magazine received from CPRE. Circulate to Councillors.
- o.** Clerks & Councils Direct magazine. Circulate to Councillors.
- p.** Request for donation from Great North Air Ambulance. The Council decided not to give a grant.
- q.** News Digests for 8, 22 October, 5, 12 November received from Rural Services Network by e mail and circulated to Councillors.
- r.** Rural Opportunities Bulletin received from Rural Services Network by e mail and circulated to Councillors.
- s.** Magazine “The Playing Field” received from York & North Yorkshire Playing Fields Association. Circulate to Councillors.
- t.** Newsletter from Butterwick Hospice Care received and circulated to Councillors.
- u.** Newsletter from Teesside Hospice received and circulated to Councillors.

10. Planning Decisions of Hambleton District Council

- a.** Application for works to trees, 2 beech, 1 ash and 1 silver birch, subject to TPO No. 2007/15 at Enterpen Cottage, 27 Enterpen for Mr R Baird. 12/01775/TPO. Granted.
- b.** Retrospective application for change of use of part of existing stable building to utility room and bathroom at OS field 5045, Skutterskelfe for Mr T Foster. 12/01621/FUL. Granted.
- c.** Formation of new vehicular access and driveway entrance at Brawith House, Tame Bridge for Mr A Bruce. 12/01739/FUL. Granted.
- d.** Revised application for demolition of existing bungalow and construction of a replacement dwelling at Crossways, Middleton Road for Mr K G Finch. 12/01252/FUL. Granted.
- e.** Change of use from dwelling to a country house hotel as amended by plans received by HDC on 24 February, 3 May and 6 June 2012 at Rudby Hall, Skutterskelfe for Python Properties Ltd. 12/00019/FUL. Granted.

11. Accounts

| | |
|--|-----------|
| a. Simpson & Hill Ltd. – Repairs to allotment walls | £1,192.80 |
| b. Royal British Legion – 3 Poppy Wreaths (£52) + donation | £100.00 |
| c. GGN Sportscare Ltd. – Interment | £135.00 |
| d. Whitegates Nursery – Flowers & Compost (Care for our Village) | £300.39 |
| e. Celebrations Fireworks – Fireworks for Display | £850.00 |
| f. Clerk – Monthly Broadband Fee | £16.40 |

| | |
|---|---------|
| <u>Monies Received</u> Donation from HR Cricket Club | £50.00 |
| Collection at Fireworks Display | £409.50 |

MINUTES OF MONTHLY MEETING OF RUDBY PARISH COUNCIL
HELD ON MONDAY, 10 DECEMBER 2012 IN THE CHAPEL SCHOOLROOM

Present: Councillor Mr J Cooper (Chairman) Councillors Mrs D Medlock, Messrs. S Cosgrove, M Fenwick, M Jones, P Stokes and N Thompson

County Councillor Mr T Swales
District Councillor Mrs B Fortune

1 member of the public

1. Apologies for absence were received from Councillors Mesdames J Butterworth and R Danjoux, Messrs. J Nelson and R Readman.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.

3. Police Report and Neighbourhood Watch

Ringmaster messages regarding a burglary in the Crathorne area and firearms security had been received by e mail and forwarded to Councillors. A report was received from PCSO Adam Scott giving details of what had been happening in the Hutton Rudby area and new initiatives.

4. **Meeting open to the public.** Mr Barnard attended to express his concern at the complete lack of gritting in Campion Lane. He has been in communication with the County Council. Campion Lane is used by many people from surrounding villages as well as residents, it is a bus route and for the school bus and Prestons lorries. He detailed accidents in recent years and had photographs of them. There has been another accident within the last month. He said that as Garbutts Lane and Belbrough Lane are gritted he could not understand why Campion Lane was not. It was not sensible planning in relation to finances due to the cost of the accidents to Police, Fire Service and Ambulances. County Councillor Tim Swales said we have asked before for Campion Lane to be gritted but the answer is that the County Council cannot grit all the roads in the County. Each village has a route that goes in and out of it gritted. Osmotherley have purchased their own grit spreader. He advised that if it was icy, drivers must drive slowly because not all roads are going to be gritted as this would be impossible over the whole County. Mr Barnard said this is a busy road and he thought it was not unreasonable to ask for it to be gritted. As it is not gritted signs should be erected saying this or "slippery surface". County Councillor Mr Swales said it is a priority 2 route as through roads have more traffic on them. The Chairman said we would have to argue that it should be treated as priority 1. Mr Barnard asked why the road was not gritted as it was a school bus route. County Councillor Mr Swales said the answer would be the same that they cannot grit all bus routes. The Chairman asked what advice County Councillor Swales would give. County Councillor Swales said you can ask but it will not be done. The only other option is for the Parish Council to arrange for it to be gritted. A number of companies buy their own grit and use it. The Chairman suggested it might be worth asking Prestons. County Councillor Swales said it is becoming more and more that self help is the way to get things done as the County do not have the money. There are contractors who are paid by the Council to help clear roads but there is a limit to the finance available for gritting. He advised asking for temporary "slippery road surface" signs. Councillor Stokes suggested buying a grit bin for this area. The Chairman thought it would need 3 bins to cover the whole road. District Councillor Mrs Fortune suggested that a nearby farmer might be prepared to help if the Council bought the grit. County Councillor Mr Swales said the farmer would have to apply to the County Council and a risk assessment would be carried out. He said priority two routes are usually gritted within 72 hours as long as there is no further snow or ice as priority one routes have to be kept open.

5. Matters Arising

- a. Footpaths.** The grit bin in Deepdale will be filled by the County Council to be paid for by the Parish Council. Councillor Medlock said Blue Barn Lane had been very slippery in the recent icy weather. There is a grit bin in Blue Barn Lane which is half way up the lane. Councillor Jones will ask one of the residents if he would be prepared to spread grit on the road and the Clerk will ask another. Two e mails had been received concerning the state of Blue Barn Lane during icy weather. One requested that a grit bin be purchased for the bottom of Blue Barn Lane but the Council decided against this as there already is a grit bin in Blue Barn Lane.
- b. Village Hall and Play Area.** Nothing to report.
- c. Sports Area.** Nothing to report.
- d. Middleton Play Area.** District Councillor Mrs Fortune said that Councillor Readman presented the case very well and a decision on the grant from Stokesley & the Villages Community Regeneration Group will be made on Wednesday.
- e. Village Green.** The Chairman thanked everyone who came out to clear the leaves. The District Council will collect them. Councillor Thompson said Rudby Bank is treacherous with wet leaves. Boulders have been sited on the Village Green. An e mail was received from Jane Armitage, Jacksons Solicitors, concerning the wayleave for work on the Village Green in North End to install a water main. It was agreed that a legal document was required to allow the work to go ahead.

6. Planning Applications

- a. Revised application for proposed extension to front of 24 Hundale Road for Mr C Wastell. 12/02412/FUL. The Council recommended approval.
- b. Alterations to domestic outbuilding to form an annexe, alterations to garage door of existing dwelling and construction of a detached domestic garage with workshop at Hutton Tower, 2 East Side for Mr B Scott. 12/02298/FUL. The Chairman declared an interest and did not vote. The Council recommended approval.
- c. Revised application for proposed 2 storey side extension and single storey rear extension, as amended by plans received by HDC on 24 May, at 15 Linden Crescent for Mrs K Tennant. 12/02466/FUL. The Council recommended approval.
- d. Revised application for proposed alterations and extensions to Blue Barn Cottage and construction of detached garage as amended 27 and 28 November, for Mr E McMordie. 12/00716/FUL. The Council recommended refusal on the grounds of overdevelopment of site and the proposed extension extends a long way past the building line. An e mail had been received from a resident and was circulated to Councillors.
- e. Single storey extension to existing doctors' surgery to create additional treatment rooms and staff wc at 7-8 East Side for Mr R Rodley. 12/02520/FUL. The Council recommended approval.
- f. Proposed works to fell ash tree at 32 North End for Mr A Reed. 12/02560/CAT. The Council recommended approval.
- g. Copy letter from Mr S Barker to Mr J Saddington, HDC Planning, giving his objections to the application by Python Properties to vary condition 7 of the planning approval 12/00019/FUL at Rudby Hall.

7. Finance.

The balances in the Council's accounts are as follows:

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|------------------------------------|-------------------------------|
| Community Account | £63,451.71 (14 November 2012) |
| Burial Account | £13,492.95 (14 November 2012) |
| Allotment Account | £1,381.10 (26 October 2012) |
| Business Base Rate Tracker Account | £26,112.54 (26 October 2012) |

8. Reports from County and District Councillors

County Councillor Mr Swales said he had received a letter from a resident about parking. He believed that it was a matter for the Police rather than the County Council. The same resident had also asked about trees and whose responsibility they are. He asked about the trees in the footpath area and whether they get inspected. County Councillor Swales said it would be impossible to check every one and the County rely on residents to let us know if there is a problem. Councillor Jones queried who is responsible for the trees on the green spaces in Linden. County Councillor Swales had also received a complaint about flooding in Middleton Road. There was no flood when he attended but there is a dip in the road which was flooded. The Council give priority to homes and businesses that may be flooded. He has forwarded the matter on. Councillor Medlock said the gully often floods but it usually goes down very quickly. District Councillor Mrs Fortune complimented the Council on the Christmas tree. A resident had asked her about the movement of traffic on Remembrance Sunday. The Clerk said she had e mailed the Police about this after the Council had received a complaint. The proposed boundary changes will mean that Rudby Ward will not resemble what it is now. We are a rural parish very different from Stokesley and should try to retain our individuality.

9. Correspondence

- a. An e mail from YLCA giving details of a consultation examining the speed limit for HGVs over 7.5 tonnes on single carriageway roads. Councillor Fenwick was concerned about the impact on injuries. Councillor Jones said there are statistics in the consultation. Councillors Fenwick and Jones will complete the consultation.
- b. E mail from YLCA on two consultations. Technical review of planning appeals and extending permitted development. Councillor Stokes will look at these and report back.
- c. Copy of letter from Mr C Barnard to NYCC Highways concerning accidents on Campion Lane plus photographs. The Council agreed to contact Prestons concerning help with gritting and also ask Highways to supply temporary road signs.
- d. E mail from Mr A Collingwood concerning responsibility for trees in the village and speeding. The Council took on board his comments. The Council are responsible for the trees on the Village Green and these are inspected every year and work undertaken as necessary. We have no knowledge of who owns other trees in the village.
- e. Agenda for meeting of Stokesley and Villages Community Regeneration Group to be held on 12 December received by e mail from Mr P Cole, Hambleton District Council.
- f. Legal Topic Note No. 79 on Staff Pensions and No. 80 on Code of Conduct received by e mail from YLCA and circulated.
- g. Information note received by e mail from YLCA and circulated to Councillors.
- h. Winter Weather message received from Hambleton & Richmondshire Partnership by e mail and forwarded to Councillors.
- i. Final accounts notification received by e mail from North Yorkshire Fire Service. A poster will be displayed on the noticeboard detailing where they can be accessed.
- j. News Digests for 19, 26 November, 3 December received by e mail from Rural Services Network and forwarded to Councillors.
- k. North Yorkshire Now newsletter for December 2012 received by e mail from NYCC and forwarded to Councillors.
- l. Rural Opportunities Bulletin received by e mail from Rural Services Network and forwarded to Councillors.
- m. Local Government Boundary Commission – Proposed Recommendations Electoral Review of Hambleton. The Council are concerned about the proposals to put Rudby, Hutton Rudby, Skutterskelfe and Middleton in with a market town. We are a rural parish and do not feel it is representative of us. We cannot support a proposal that will jeopardise our individuality.
- n. Fieldwork magazine from CPRE. Circulate to Councillors.
- o. E mail from YLCA on localising Council Tax support and the implications for Local Councils. Forwarded to Councillors.

10. Planning Decisions of Hambleton District Council

- a. Proposed works to walnut tree at 1 Levenside for Mr E Trotter. 12/02225/CAT. Granted.
- b. Alterations and extensions to Hillthaite House, 25 Linden Crescent for Mr S Mancina 12/02099/FUL. Granted.
- c. Proposed work to 3 trees at Hutton House, 1 East Side for Mr J Cooper. 12/02262/CAT. Granted.

11. Accounts

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| a. GGN Sportscafe – Two interments | £270.00 |
| b. Northumbrian Water – Tap Allotments | £13.15 (DD) |
| c. Maynards Nursery – Christmas Tree | £250.00 |

The Chairman declared the meeting closed at 7.40 pm