

**MINUTES OF THE MEETING OF RUDBY PARISH COUNCIL HELD  
ON MONDAY, 14 JANUARY 2013 AT 7.15 PM IN THE CHAPEL  
SCHOOLROOM**

Present: Councillor Mr M Jones (Chairman) Councillors Mrs R Danjoux, Messrs. S Cosgrove, M Fenwick, J Nelson, R Readman and N Thompson

District Councillor Mrs B Fortune

1. Apologies for absence were received from Councillors Mesdames J Butterworth and D Medlock, Messrs. J Cooper and S Stokes.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.

3. **Police Report and Neighbourhood Watch**

A report was received from PS 882 Simon Wilson. A catalytic converter had been stolen from a transit van; 2 sheds broken into at farm and bike stolen and two vehicles had catalytic converters removed. The Police are being proactive in delivering crime prevention packs to homes and giving advice. Bike marking events will be held on 2 February between 10 am and 2 pm at Great Ayton Discovery Centre and 9 February between 10 am and 2 pm at the Town Hall, Stokesley.

4. **Meeting open to the Public.** None present.

5. **Matters Arising**

- a. Footpaths. Nothing to report.
- b. Village Hall and Play Area. Nothing to report.
- c. Sports Area. Councillor Cosgrove said the area is well used on a Saturday.
- d. Middleton Play Area. Councillor Readman said the application for a grant from Stokesley and the Villages Community Regeneration Group had been successful and they had been awarded £400.
- e. Village Green. Northumbrian Water will undertake the work to install a water main to the new property in North End.
- f. Campion Lane. The Clerk had written to Prestons and their reply was that their first priority was to make sure that all their vehicles could leave and arrive at the depot. They will help where they can. The Clerk had also e mailed the County Council asking if they had a farmer/contractor who could grit Campion Lane if the Parish Council paid for the grit. They have also been asked if temporary signs saying "Ungritted Road" or "Slippery Surface" could be erected. A reply is awaited.
- g. Consultation examining the speed limit for HGVs over 7.5 tonnes on single carriageway roads. Councillors Jones and Fenwick will collaborate on the reply.
- h. Consultations. Councillor Stokes is going to reply to two consultations – a technical review of planning appeals and extending permitted development.
- i. Electoral Review of Hambleton. An e mail had been received from Crathorne Parish Meeting expressing their disagreement with the proposals. The Clerk had sent in the Council's views expressing their disapproval and an acknowledgement had been received from the Local Government Boundary Commission.

6. **Village Event**

The date for the Village Event this year is Saturday, 6 July.

**7. Allotments**

The Clerk said the allotment holders who requested permission to keep bees on the allotment have withdrawn their request. The Council had thought that they would spray allotments 7 and 9 but had been unable to carry out the work. The spraying can only be carried out when things have started to grow.

**8. War Memorial**

A report had been received that letters were missing on the War Memorial. An inspection will be undertaken.

**9. Parish Plan**

Councillor Danjoux reported that she had looked at various parish plans and said it is clear that the plan is for the parish as a whole and not a Parish Council plan. We need to gather together a group of people in the village who are willing to undertake some work to develop a questionnaire and queried how this should be done. The average person will want an explanation of what a Parish Plan is. Suggestions of an open day and a leaflet drop were made. Councillor Danjoux will put together a flyer. Data will be obtained from the District Council. It is hoped that a Saturday morning in mid March in Church House could be an open day.

**10. Planning Applications**

- a. Alterations and extension to Middleton Lodge, Middleton on Leven for Mr & Mrs R Bainbridge 12/02635/FUL. The Council recommended approval.
- b. Copy of an e mail had been received from Mr Powell re Rudby Hall.
- c. Councillor Cooper had attended the District Council Planning Committee's site visit to Blue Barn Cottage, Blue Barn Lane on 2 January.

**11. Finance**

The District Council had sent information on changes to council tax base and Parish/Town Council precepts 2013/14. Councillor Jones explained how the rules have been changed by Central Government. The District Council at the moment can give people Council Tax rebate and claim it back from Central Government. The Government have said they are no longer going to give rebate back but will give a grant which is 10% less. It is not known how many people will be claiming. This is being filtered down to Parish level. The District Council will pay our precept but they have to collect that amount of money. If there is an increase in the number of people claiming, everyone else will have to pay proportionally a bit more.

The balances in the Council's accounts are as follows:

Community Account	£63,660.21 (14 January 2013)
Burial Account	£13,357.95 (14 January 2013)

12. District Councillor Mrs Fortune had nothing to report.

**13. Correspondence**

- a. The Clerk reported that Northern Powergrid is doing work on the electricity supply on Parish Council land near the river.
- b. Letter from the County Council listing the grit bins for which the Parish Council will be charged for the grit. The new bin at Hundale Road will cost £50 plus VAT. An invoice will be sent next month.
- c. Hambleton District Council – Changes to Council Tax Base and Parish/Town Council Precepts 2013/14. Dealt with under Finance.

- d. E mail from YLCA giving details saying that parishes will not be rate capped in the 2013-2014 financial year. Forwarded to Councillors.
- e. E mail from Mr P Cole, Stokesley and Villages Communities Regeneration Group giving details for meetings in 2013. Forwarded to Councillors.
- f. Invitation from YLCA to Village Greens and Common Land training to be held on 6 April in Harrogate received by e mail and forwarded to Councillors.
- g. Details by e mail from YLCA on a consultation on the Local Government Pension Scheme. Forwarded to Councillors.
- h. Letter from Hambleton District Council giving details of why the meetings of Area Forums have been cancelled for 2013. Circulated.
- i. Update from Hambleton District Council – circulated to Councillors. Leaflet on “Speed Kills” giving advice for Parish Councils. A monthly agency task group meets monthly to look at speeding issues. The Council have not had feedback from the data logger at Stokesley Road and this will be requested.

Councillor Nelson joined the meeting.

- j. Leaflet from RoSPA advertising their annual playground inspections. Received.
- k. North Yorkshire Now newsletter received by e mail from NYCC. Circulate to Councillors.
- l. Information from Rural Services Network on Keep Warm, Healthy and Safe over Winter. They want to help rural communities to set up a Winter Weather Agent Scheme. Councillors thought that residents already look after vulnerable people.
- m. An e mail from Rural Services Network on how the countryside will be hit hardest as Government cuts Council funding. Circulate to Councillors.
- n. Information Notes received by e mail from YLCA and circulated to Councillors.
- o. News Digests received by e mail from Rural Services Network for 17, 24, 31 December, 7 and 14 January and forwarded to Councillors.
- p. Rural Opportunities Bulletin received by e mail from Rural Services Network and forwarded to Councillors.
- q. Letter from NYCC reiterating their response that they cannot agree to the Council’s request to buy their own traffic calming device.
- r. Clerks & Councils Direct magazine – circulated to Councillors.

#### **14. Planning Decisions of Hambleton District Council**

- a. Proposed works to 3 trees at Enterpen House for Mr D Bell. 12/02271/CAT. Granted.
- b. Revised application for proposed extension to front of 24 Hundale Road for Mr C Wastell. 12/02412/FUL. Granted.
- c. Revised application for proposed alterations and extensions to Blue Barn Cottage, Blue Barn Lane for Mr E McMordie. 12/00716/FUL. Refused.
- d. Application for LBC to demolish existing pump house, alterations to domestic outbuilding to form an annexe, alterations to garage door of existing dwelling and construction of a domestic garage with workshop as amended by plans received by HDC on 10 January 2013 at Hutton Tower, East Side for Mr B Scott. 12/02299/LBC. Granted.
- e. Alterations to domestic outbuilding to form an annexe, alterations to garage door of existing dwelling and construction of a detached domestic garage with workshop as amended by plans received by HDC on 10 January 2013 at Hutton Tower, 2 East Side for Mr B Scott. 12/02298/FUL. Granted.

#### **15. Accounts**

a. Hambleton District Council – Salary recharge, employers NI, admin fee	£1,634.64
b. Homefix Computers – Repair	£121.00
c. Methodist Church – Hire of schoolroom for meetings August – December 2012 (£45.50) plus donation towards cost of electricity for Christmas tree lights	£60.00
d. GGN Sportscare Ltd. – Interment	£135.00

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e. Clerk – Monthly Broadband Payments (December and January)	£32.80
f. Clerk – Cyan Ink Cartridge	£6.99
g. Clerk – Petty Cash	£30.00
h. Northumbrian Water – Tap Allotments	£58.78 (DD)

The Chairman declared the meeting closed at 7.53 pm.

**MEETING OF THE RUDBY PARISH BURIAL BOARD HELD ON  
MONDAY, 11 FEBRUARY 2013 AT 7.15 PM IN THE CHAPEL SCHOOLROOM**

Present: Mr J Cooper (Chairman), Mesdames J Butterworth and D Medlock, Messrs. S Cosgrove, M Jones, R Readman, P Stokes and N Thompson  
Mrs J Kitching – Sexhow Parish

District Councillor Mrs B Fortune

PCSO 3550 Terry Rodgeron

A request had been received for permission for a burial within the Parish Burial Ground for a person who had no connection to the Parish. After discussion, Councillors unanimously agreed that there should be a connection to the Parish for a burial to take place here. The Burial Ground will be full in a number of years and the Parish Council is allotting monies annually in order to purchase a new one in the future.

The Chairman closed the Burial Board meeting and Mrs Kitching left the meeting.

**MONTHLY MEETING OF RUDBY PARISH COUNCIL HELD ON  
MONDAY, 11 FEBRUARY 2013 AFTER THE ABOVE MEETING**

Present: As above with the exception of Mrs J Kitching and the addition of Councillors Messrs M Fenwick and J Nelson.

1. An apology for absence was received from Councillor Mrs R Danjoux.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch.** Ringmaster messages concerning a fatal collision on North Road, Stokesley, a BT telephone scam and theft of land rover defenders had been received and forwarded to Councillors. PCSO Rodgeron gave a report. Two crimes had been reported. People have been arrested in connection with the traffic accident on North Road, Stokesley. A draft Police and Crime Plan from the Police Commissioner was published on 4 February. Views are requested on the content of the plan prior to publication at the end of March at [crimeplan.org.uk](http://crimeplan.org.uk) North Yorkshire Police has published an iBook called Securing Your Home for further information go to the North Yorkshire Police website. PCSO Rodgeron left a questionnaire to be completed by the Council and returned to Stokesley Police Station by 11 March. The Chairman said we have had complaints about vehicles parked on the pavements and our advice is to report this to the Police. PCSO Rodgeron said tickets can be issued and the vehicle move if it is causing an obstruction. Various points in the village where pavement parking was occurring were mentioned. PCSO Rodgeron was thanked for her report and she left the meeting.

Councillor Nelson joined the meeting.

4. **Meeting open to the public.** None present.

**5. Matters Arising**

- a. **Footpaths.** Councillor Butterworth reported a raised kerb stone on North Side. This will be reported to the County Council.

- b. Village Hall and Play Area. Councillor Medlock reported on a Management Committee meeting regarding Mr Tarran's legacy. Foden Spence will be the contractor. Work will begin on 18 February.
- c. Sports Area. A Play Factor event has been organised by the District Council to take place on 21 March at the Golden Lion, Northallerton. Market place opens at 5.30 pm, refreshments from 6.00 pm and presentations from 7.00 pm.
- d. Village Green. A fish & chip van burnt out on the village green on Saturday afternoon. There is damage to the grass and perhaps a tree. The name of the owner will be sought. The Spar wagon has damaged the green at the bottom of South Side. The Chairman said damage done by the refuse vehicle on North End has not yet been repaired.
- e. Campion Lane. An e mail was received from NYCC and forwarded to Councillors. Campion Lane is priority 3 route and it would not be possible to place Ice boards at either end of Campion Lane as it could have the potential to set a precedent across the network. If a contractor employed by NYCC was used the Parish Council would have to pay for the salt and service provided. In addition to this there could also be a plant hire cost. The cost of treating Campion Lane as a priority 2 route would be £1,400 for salt alone. It was agreed to send a copy of the e mail to Mr Barnard.
- f. Consultation examining the speed limit for HGVs over 7.5 tonnes on single carriageway roads. This has been discussed but no formal response submitted.
- g. Consultations on the Technical review of planning appeals and extending permitted development. No response.
- h. Village Event. Nothing to report.
- i. War Memorial. Two letters are missing. Councillor Stokes will inspect and a stone mason will be contacted.
- j. Parish Plan. Mr Cole from the District Council will be asked if he can attend the March meeting of the Council.
- k. Middleton Play Area. Councillor Jones proposed, seconded by Councillor Stokes that the £500 earmarked be used towards the purchase of a swing for Middleton Play Area. This was agreed unanimously.

## **6. Planning Applications**

- a. Alterations and extensions to Peter Hill, Belbrough Lane for Mr P Collin. 13/00217/FUL. The Council recommended approval.
- b. Alterations and extensions to 20 Linden Close for Mr N Walters. 13/00216/FUL. The Council recommended approval.
- c. Single storey extension to front of Swinburn Lodge, The Grove for Mr G Naisby. 13/00164/FUL. The Council recommended approval.
- d. Revised application for alterations to domestic outbuilding to form an annexe, alterations to garage door of Hutton Tower, 2 East Side and construction of a detached domestic garage with workshop for Mr B Scott. 13/00235/FUL and Revised application for Listed Building Consent to demolish existing pump house, alterations to domestic outbuilding to form an annexe, alterations to garage door of Hutton Tower, 2 East Side, and construction of a detached domestic garage with workshop for Mr B Scott 13/00236/LBC. The Chairman declared an interest and did not vote. The Council recommended agreement.

Councillor Thompson said he had sent an e mail concerning the field next to the Ranch House to the Enforcement Officer at the District Council.

## **7. Finance**

A letter was received from Barclays Bank about the Financial Services Compensation Scheme. Letter received from Zurich Insurance concerning the renewal of the Council's insurance cover. Letter from the District Council concerning the changes in the cost of the service on payroll they provide to the Council. An e mail had also been received from Thirsk Payroll offering their services. Councillors agreed that Thirsk Payroll should be contacted and asked to carry out the service for the Council. The balances in the Council's accounts are as follows:

Community Account	£63,660.21 (14 January 2013)
Burial Account	£13,357.95 (14 January 2013)

## **8. Report from District Councillor Mrs B Fortune**

District Councillor Mrs Fortune said that no-one at the moment can have an additional green bin. It is one per property unless members decide to take it through Council for reconsideration. All collections are time measured. The matter will be raised to see if it can be reviewed. She has asked for more posters about “dog dirt”. Councillor Cosgrove said there are notes about it at the school. District Councillor Mrs Fortune said she will speak to the Enforcement Officer about the advertising sign in a garden in Rudby.

Councillor Fenwick joined the meeting.

## **9. Correspondence**

- a. The District Council is in the process of preparing a Community Infrastructure Levy (CIL) charging schedule. This is a new charge that local authorities can place on new development in their area. The money generated will contribute to the funding of infrastructure to support growth. District Councillor Mrs Fortune said it is predominantly aimed at large developers.
- b. Request received from Hutton Rudby Fly Fishing Club for a donation towards the Youngsters Introduction to Fishing Day. Councillor Jones declared an interest and left the room. The Council agreed to give a donation of £150 which will be paid in the new financial year.
- c. E mail from Mr D Griffiths, NYCC concerning vehicle activated signs. The Chairman and Councillor Thompson had met with Mr Griffiths this morning in the village. The Chairman said we can have up to two signs in two locations. Stokesley Road and Belbrough Lane were chosen. It is hoped the signs will be erected by April and in for 6 weeks.
- d. E mail from Mrs A Grundy expressing concern about the amount of dog dirt in the village. It was agreed that more signs will be erected and that Councillors will take direct action by giving out leaflets to dog walkers on an early morning to be arranged. Mrs Grundy will be thanked for her concern which Councillors share.
- e. Letter from Mr C Lowe and other signatories about the use of the rubbish bin in North End by some dog walkers to dispose of dog waste. Councillors agreed that the bin, which is of the open top type, should be changed for a closed dog waste bin and sited further away from the seat.
- f. Copy of e mail from Mr A Collingwood to NYCC and their reply concerning traffic issues in Hutton Rudby. It is hoped that the Vehicle Activated Speed Signs will help reduce speeding. The Police have promised at this meeting to look at the situation re parking on pavements. If a car is causing an obstruction by parking on the pavement ring the Police on 101.
- g. Copy of e mail from Mrs K Jobson to Mrs B Robinson, Hambleton District Council about the hedge bordering Northfields. Councillors thought that the hedge probably belonged to the developers of Northfields.
- h. Applications for erections of two new headstones from Dales of Thirsk. Agreed.
- i. Agenda and papers for meeting of Stokesley & Villages Community Regeneration Group held on 6 February received by e mail and forwarded to Councillors.
- j. North Yorkshire Now newsletter received by e mail and forwarded to Councillors.
- k. White Rose Update received by e mail from YLCA and forwarded to Councillors.
- l. E Information bulletin and Information Note for 8 February received by e mail and forwarded to Councillors.
- m. Rural Services Network information received by e mail on MPs rally for fairer rural funding and forwarded to Councillors.
- n. News Digests received by e mail for 21, 28 January, 4, 11 February from Rural Services Network and forwarded to Councillors.
- o. Rural Opportunities Bulletin received from Rural Services Network by e mail and forwarded to Councillors.

## **10. Planning Decisions of Hambleton District Council**

- a. Application to vary condition 7 of planning permission 12/00019/FUL that no food shall be cooked on the application site other than for consumption by staff, guests staying overnight or for events held within the Hall at Rudby Hall, Skutterskelfe for Python Properties 12/02367/MRC. Withdrawn.
- b. Single storey extension to existing doctors' surgery to create additional treatment rooms and staff wc at 7-8 East Side for Mr R Rodley. 12/02520/FUL. Granted.
- c. Proposed works to fell an ash tree at Fairview, 32 North End for Mr A Reed. 12/02560/CAT. Granted.
- d. Revised application for proposed two storey side extension and single storey rear extension at 15 Linden Crescent for Mrs K Tennant. 12/024665/FUL. Granted.

**11. Accounts**

- a. Cartridge People – 12 ink cartridge pack £22.86

**Monies Received**

Scout Group – Poppy Wreath	£18.50
Hutton Rudby Brownies – Poppy Wreath	£18.50
Village Hall Management Committee – Payment towards repayment of loans	£2,000.00
Allotment Rents	£50.00
Northern Powergrid – Wayleaves	£11.50
Wm Scott & Sons – New headstone	£60.00
Barthrams Funeral Services – Interment + interment of ashes	£350.00
Mr M Thompson – Reservation of plot (double fee)	£240.00
Dales of Thirsk – Two new headstones + one extra inscription	£160.00
Mr & Mrs P Hayton – Reservation of ashes plot	£60.00

The Chairman declared the meeting closed at 8.45 pm.

**MINUTES OF MEETING OF RUDBY PARISH COUNCIL HELD ON  
MONDAY, 11 MARCH 2013 AT 7.15 PM IN THE CHAPEL SCHOOLROOM**

Present: Councillor Mr P Stokes (Chairman) Councillors Mesdames J Butterworth and R Danjoux, Messrs. S Cosgrove, M Jones, R Readman and N Thompson

District Councillor Mrs B Fortune

Due to adverse weather, Mr Cole will not be attending the meeting tonight.

1. Apologies for absence were received from Councillors Mrs D Medlock, Messrs J Cooper, M Fenwick and J Nelson.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch.** The Chairman had filled in the Police and Crime Consultation. He had noted down that speeding was one of the biggest issues. Ringmaster messages had been received concerning the sale of power tools and the sighting of a blue Citroen C5.
4. **Meeting open to the public.** None present.
5. **Matters Arising**
  - a. **Footpaths.** Councillor Butterworth said the exit from Levendale by car was difficult because of overhanging tree branches. The Chairman would contact the owner.
  - b. **Village Hall and Play Area.** The District Council has a sum of money available to the Council under Section 106. Councillors were asked to think about projects. The Clerk will e mail the criteria.
  - c. **Sports Area.** Councillor Cosgrove said the jumps need rescreening and this will be done when the weather improves. Football on Saturdays is very well supported.
  - d. **Village Green.** Grass cutting charges for the new season had been e mailed to Councillors. Councillor Thompson proposed, seconded by Councillor Jones, that these be accepted. This was agreed unanimously. The boulders on the Village Green are preventing damage but damage is occurring in other areas. The Chairman will speak to the owner of the fish and chip van about the damage caused to the Village Green.
  - e. **Campion Lane.** An e mail was received from Mr Barnard commenting on the e mail from NYCC. Councillors agreed to reply to Mr Barnard saying that they had done everything they could.
  - f. **Village Green.** Nothing to report.
  - g. **Parish Plan.** District Councillor Mrs Fortune said the Mr Cole is happy to come to a meeting with volunteers. He can help with a questionnaire. The District Council also has a designated officer to offer help. A Plan can unlock future funding. A new stream of funding has been released. She had spoken to two people about being volunteers and they are willing. She thought it would be quite easy to get together a working team of volunteers. Councillor Danjoux suggested that a meeting could first be held with Mr Cole to work out how to canvass support. The Clerk will organize a meeting before the next Parish Council meeting.
  - h. **Middleton Play Area.** Councillor Readman said a double swing has been ordered and the suppliers will be inspecting the site on Wednesday. Councillor Readman had two cheques to be paid into the Council's account towards the cost of the equipment.
  - i. **Dog Dirt.** Councillors have been speaking to dog owners. Councillor Cosgrove said the school gates are being locked to deter dog walkers.
6. **Planning Application**
  - a. Proposed works to trees at 25 Enterpen for Mrs E Roe. 13/00430/CAT. The Council recommended agreement.

## **7. Finance**

Information had been received from Thirsk Payroll Services and circulated to Councillors. Councillor Jones proposed, seconded by Councillor Thompson, that the Council now use Thirsk Payroll Services for the payment of the Clerk's salary. She will now be paid monthly instead of quarterly and the Council will no longer have to pay Employer's National Insurance. This was agreed unanimously. Councillor Jones had circulated the third quarter accounts. There were no queries. The balances in the Council's accounts are as follows:

Community Account	£61,501.50 (14 February 2013)
Burial Account	£13,547.95 (14 February 2013)
Allotment Account	£1,381.10 (26 October 2012)
Business Base Rate Tracker	£26,115.80 (25 January 2013)

## **8. Report from District Councillor Mrs B Fortune**

District Councillor Mrs Fortune reported on a telephone call from a resident asking the Council to write to the County Council asking for the pot holes in Green Lane to be filled in. Councillor Jones said this can be done on line. The 'Footpath Closed' sign has been removed from the entrance to Preston's field. The path is still closed. She had attended Appleton Wiske Parish Council meeting last week. They have a Police presence at their meeting every month unlike here. She thought this was unfair. District Councillor Mrs Fortune had taken part in a sleep out to publicise the need for more people to offer a room to the homeless. She raised £350.

## **9. Dates for Annual Meetings**

It was agreed that the Annual Parish Meetings for Rudby and Skutterskelfe and Hutton Rudby will be held on Monday, 13 May before the Annual Parish Meeting. The Annual Parish Meeting for Middleton will be held on Thursday, 16 May.

## **10. Correspondence**

- a. E mail from Hambleton District Council concerning the licence application for Rudby Hall. Councillor Thompson had circulated the Council with his comments. Concern was expressed about the sale of alcohol both inside and outside the premises from 10.00 am to 2.00 am with a seasonal variation until 3.00 am. Councillor felt that this would be detrimental to neighbours. No mention is made of the limitation on outside events. The Clerk will e mail the Council's comments to the District Council.
- b. Copy of letter from Prism Planning to the District Council forwarded by Councillor Cooper to the Council. The Council had not been consulted on this and agreed to express their dismay at this.
- c. Reminder of Play Factor Event to be held on 21 March in Northallerton. A poster will be displayed on the notice board.
- d. Papers for Hambleton Branch meeting of YLCA to be held on 13 March received by e mail and forwarded to Councillors Cooper and Medlock.
- e. Information Note for 15 February received by e mail from YLCA and forwarded to Councillors.
- f. News Digests for 18 and 25 February received by e mail from Rural Services Network and forwarded to Councillors.
- g. E mail from Rural Services Network on Rural Campaign Starts to Bear Fruit. Forwarded to Councillors.
- h. Clerks & Councils magazine. Circulated to Councillors.
- i. North Yorkshire Now newsletter received by e mail from NYCC and forwarded to Councillors.
- j. Rural Services Bulletin received by e mail from Rural Services Network and forwarded to Councillors.
- k. Circular from North Yorkshire and York Forum enclosing poster to publicise a new initiative for helping those who find themselves having to sleep rough. The poster will be displayed on the notice board.

11. **Planning Decisions of Hambleton District Council.** None received.

## **12. Accounts**

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a. NYCC – Sockets for vehicle activated signs	£1,632.00
b. GGN Sportscare Ltd. – Interment	£135.00
c. Clerk – Monthly Broadband Payment (February & March)	£32.80
d. PWLB – Repayments of loan	£7,769.95 (DD)

**Monies Received**

Councillor R Readman - Towards payment of equipment for Middleton Play Area	£332.00
Councillor R Readman – Towards payment of equipment for Middleton Play Area	£250.00
Dales of Thirsk – Two new headstones	£120.00
Barthrams Funeral Services – Interments, Plot Purchases and Plot Reserves	£2,070.00
Ms L Bainbridge – Reserve of ashes plot (double fee)	£120.00

The Chairman declared the meeting closed at 8.10 pm

**MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL  
HELD ON MONDAY 8 APRIL 2013 AT 7.15 PM IN THE CHAPEL SCHOOLROOM**

Present: Councillor Mr J Cooper (Chairman) Councillors Mesdames R Danjoux and D Medlock, Messrs. M Fenwick, J Nelson, P Stokes and N Thompson

District Councillor Mrs B Fortune

PCSO 3550 Teresa Rodgerson

1. Apologies for absence were received from County Councillor Mr T Swales, District Councillor Mr S Dickins, Councillors Ms J Butterworth, Messrs. S Cosgrove, M Jones and R Readman.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch.**

PCSO Rodgerson gave a report and asked to be informed of the relevant times and places when speeding was considered an issue. Councillor Stokes suggested Monday through to Friday from 8 – 8.35 am. Councillor Thompson said Stokesley Road was prone to speeding traffic at weekends.

Councillor Fenwick joined the meeting.

People selling power tools has been questioned by the Police and they were legitimate. Very little has happened in Hutton Rudby over the last few months. Wooden fencing has been stolen from the Primary School – 2 panels were taken on 5 March and 15 panels on the 15 March. There has also been damage to hedgerows on Stokesley Road. A catalytic converter was stolen in Crathorne. Four cars were seized while driving on the A19 near Crathorne for having no insurance. Heating oil has been stolen in Swainby. Ringmaster messages included the theft of push bikes and warning of door to door sales people. Bike register kits and catalytic converter marking kits are available from Stokesley Police Station.

4. **Meeting open to the public.** None present.

5. **Matters Arising**

- a. **Footpaths.** An e mail was received from Mr Chambers about a tree which had fallen across the footpath at Levenside. The County Council Footpaths Section and the Environment Agency have been informed. An e mail was received from Mr Collingwood concerning pavement obstructions, including overgrowing hedges. He mentioned Station Lane as a bad example. This will be checked and reported.
- b. **Village Hall and Play Area.** An e mail was received from the Tennis Club asking for a letter of support to go with their application for a grant from Sport England. Councillors agreed that it is an excellent facility for the Village and their plan to continue to develop the junior section and hoping to make links with the Primary School will encourage grass roots. It was agreed to send a letter of support.
- c. **Sports Area.** The Chairman said it was time for the annual risk assessment. The Chairman and Councillor Stokes will carry this out.
- d. **Village Green.** It was noted that areas of grass near the kerb have died off because of salt from the road. Councillor Stokes had spoken to the owner of the fish and chip van about damage to the green after the fire. The grass is recovering well and the tree will be highlighted to the arborist in our annual request for a tree survey. The Spar wagon had reversed up South Side and damaged the green. The Chairman had e mailed the Transport Manager.
- e. **Village Event.** Application will be made to NYCC for the road closure on 6 July. Stallholders need to be contacted to let them know the date. The Chairman will speak to Councillor Butterworth about this. Councillor Stokes will contact Judy Kitching about borrowing tables and chairs for picnic lunches.
- f. **Parish Plan/Action Plan.** The Chairman, Vice-Chairman, Councillor Danjoux and the Clerk had a meeting with Peter Cole from the District Council to talk about a Parish Plan and what we would get

out of it. At the moment we are not short of funds and there is 106 funding which can be accessed. Mr Cole was not sure we would benefit a huge amount from a Parish Plan. Councillor Stokes suggested we could sound out people at the Village Event. Councillor Danjoux said we could ask whether there are any concerns around the village. It is a way of gathering evidence. Mr Cole had brought various Parish Plans and the meeting examined some of the questions but the feeling was that the questions might build up expectations for things which we might not be able to deliver. We are managing to achieve a reasonable amount of what we want. Mr Cole advised the Council to review the Village Design Statement.

Councillor Danjoux proposed the Council work on an Action Plan to access 106 funds. We could put suggested ideas to people at the Village Event. The Chairman suggested a committee to look at an Action Plan. Councillor Stokes said we should enquire whether we would be able to spend money on a major replacement of the allotment walls.

g. Middleton Play Area. Nothing to report.

h. Annual Parish Meetings. The Middleton Annual Parish Meeting will be held on Thursday, 16 May. The Rudby, Skutterskelfe and Hutton Rudby Parishes meetings will be held on Monday, 13 May before the Annual Meeting of the Parish Council, beginning at 7.00 pm.

i. YLCA Hambleton Branch Meeting. No-one had been available to attend the meeting held on 13 March.

## **6. Planning Applications**

- a. Proposed works to tree at 40 South Side for Mr S Slorach 13/00597/CAT. The Council recommended approval.
- b. Demolition of existing rear conservatory and construction of rear garden room extension at 4 Poplar Avenue for Mr E Robinson 13/00655/FUL. The Council recommended approval.
- c. Planning appeal by Mr E McMordie against refusal of planning application at Blue Barn Cottage, Blue Barn Lane. The Council's original comments will be forwarded to the Planning Inspector.

## **7. Finance**

Notice of the Council's annual audit had been received from Littlejohn LLP. They replace the previous auditors Mazars. The balances in the Council's accounts are as follows:

Community Account	£60,428.81 (14 March 2013)
Burial Account	£15,722.95 (14 March 2013)
Allotment Account	£1,381.10 (26 October 2012)
Business Base Rate Tracker Account	£26,115.80 (25 January 2013)

## **8. Report from District Councillor Mrs B Fortune**

District Councillor Mrs Fortune expressed her anger that one of the conditions imposed on the Rudby Hall planning decision has been overturned. There were 23 conditions, 17 of which were to protect the neighbours. Employees of the District Council have been taken to task for a communication failure. Any changes have now to go before Planning Committee. The changed condition means that 2 other tented structures can go on the site.

A member of the public had suggested to District Councillor Mrs Fortune that chicanes, like the one at Hilton, be set up on the three entrance roads to Hutton Rudby to combat speeding.

## **9. Correspondence**

- a. Papers from Hambleton District Council about the hearing before the Licensing Panel of the application by Rudby Hall. The Council had expressed their concerns about the proposals for the opening hours, sale of alcohol and the playing of music. The Chairman will attend the hearing.
- b. The final recommendations were received by e mail from the Local Government Boundary Commission on their Electoral Review of Hambleton. Rudby will stay a 1 member ward with the addition of Seamer and Newby. Picton and Potto will go to Swainby and Appleton Wiske and the two Rountons will go to Northallerton. Forwarded to Councillors.



**MINUTES OF THE ANNUAL MEETING OF RUDBY PARISH COUNCIL  
HELD ON MONDAY, 13 MAY 2013 IN THE CHAPEL SCHOOLROOM  
FOLLOWING THE ANNUAL MEETINGS**

Present: Councillor Mr J Cooper (Chairman) Councillors Mesdames R Danjoux and D Medlock, Messrs. S Cosgrove, M Fenwick, M Jones, J Nelson, R Readman, P Stokes and N Thompson

County Councillor Mr T Swales  
District Councillor Mrs B Fortune

PCSO Jack Moody

Councillor Ms J Butterworth has tendered her resignation from the Council. The vacancy will be advertised.

**Election of Chairman.** Councillor Stokes took the Chair and requested nominations for Chairman. Councillor Readman nominated Councillor Cooper, seconded by Councillor Cosgrove. This was agreed unanimously. Councillor Cooper took the Chair and signed the Acceptance of Office form.

**Election of Vice-Chairman.** The Chairman asked for nominations. Councillor Cosgrove nominated Councillor Stokes, seconded by Councillor Readman. Councillor Stokes was elected vice-chairman unanimously.

**Election of Treasurer.** Councillor Thompson nominated Councillor Jones, seconded by Councillor Stokes. Councillor Jones was unanimously elected Treasurer.

**Election of Committees**

Planning – Chairman, Vice-Chairman. Councillors Medlock, Readman and Thompson

Finance - Chairman, Vice-Chairman, Councillors Jones, Readman and Thompson

Footpaths – Councillors Danjoux, Cosgrove, Fenwick and Nelson

Allotments – Vice-Chairman and Councillor Cosgrove

Village Event – Chairman, Vice-Chairman, Councillors Danjoux, Cosgrove, Fenwick, Jones and Nelson

Care for our Village – Councillors Medlock and Cosgrove

Action Plan – Chairman, Vice-Chairman and Councillor Danjoux

**Representation on Outside Bodies**

Village Hall Management Committee – Chairman and Councillor Medlock

Yorkshire Local Councils Association – Chairman and Vice-Chairman

York and North Yorkshire Playing Fields Association – Councillors Cosgrove and Readman

Community Care Association – Vice-Chairman

Bathurst Educational Foundation – Councillor Thompson

The Council will continue to meet on the second Monday in every month beginning at 7.15 pm.

1. There were no apologies for absence.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch**

PCSO Jack Moody said in the last month in Hutton Rudby there had been report of a suspicious male in vehicle. Checked and no offences. Theft of a compost bin – enquiries continuing. Suspicious males – they were doing a leaflet drop. Door step sellers – 2 males checked and advised by officers to move on.

The current Rural Assistant Chief Constable for Northern Ireland, Dave Jones, has been appointed Chief Constable of North Yorkshire Police. Safer Neighbourhoods Supervision is changing at Stokesley. PS Simon Wilson is moving to Northallerton and being replaced by PS Nick Hill. Ringmaster messages circulated to Councillors included theft of wooden fencing from Hutton Rudby Primary School, theft of scrap metal, car and tractor batteries; cold callers. An e mail was circulated on the Police and Crime Commissioner's Community Fund.

4. **Meeting open to the public.** None present.

#### 5. **Matters Arising**

- a. **Footpaths.** Councillors Danjoux and Cosgrove had checked the hedges on Station Lane in response to an e mail from a resident and found no problems. A new bridge has been installed at Potto slack.
- b. **Village Hall and Play Area.** The AGM is to be held on Wednesday, 15 May.
- c. **Sports Area.** Work will be carried out on the jumps on the BMX track.
- d. **Middleton Play Area.** The new equipment will be added to the insurance and the annual inspection.
- e. **Village Green.** The Chairman said there are a few patches that need to be grass seeded. The Clerk will obtain a quote.
- f. **Village Event.** A notice will be put on the Green to advertise stalls. The Parish Council will also have a stall to gauge interest in an action plan. Litter bins will be ordered from the District Council. District Councillor Mrs Fortune has kindly agreed to store them.
- g. **Parish Action Plan.** The Action Plan Committee had held a meeting. Councillor Danjoux said there is a pro-forma to be completed and groups within the community have to be contacted. The Chairman said there may be a possibility of having a woodland track around the Sports Area which could be used for cycling, walking and dog walking. If it could be extended to the next field it would allow residents of Drumrauch a safer walkway.
- h. **Rudby Hall.** The General Manager will attend the next meeting of the Council.

#### 6. **Planning Applications**

- a. Alterations and extensions to Stoneridge, The Grove, as amended by plans received by HDC on 4 April, for Ms S Peace. 12/00598/FUL. The Council recommended approval.
- b. Retrospective application for alterations to existing domestic garage to form a holiday cottage at Lily Pond House, Skutterskelfe for Mr D Lee 13/00522/FUL. The Council recommended approval with a condition that the occupancy should be limited to 10 months of the year.
- c. Repainting of Hutton Tower, 2 East Side for Mr B Scott. 13/00702/FUL. 13/00703/LBC. The Council recommended approval.
- d. Proposed works and felling of sycamore trees at Victoria House, 4 Enterpen for Mr M van Geffen 13/00824/CAT. The Council felt there should be more detail of what work is to be carried out such as what the height of the trees will be afterwards. An arborist's report should have been provided and suggest that a TPO should be imposed until a report is provided.
- e. The appeal by Mr E McMordie against refusal of his planning application at Blue Barn Cottage has been allowed.

#### 7. **Finance**

The figures for Section 1 of the Annual Report were filled in at the meeting and the Chairman and Clerk signed the form. The Annual Return and all relevant papers will now go to the Internal Auditor. Mrs Roberts has agreed to act as the Council's Internal Auditor and the Council unanimously agreed that she should be appointed. Two quotes had been received for the renewal of the Council's insurance policy. Councillor Stokes agreed to check through them and it was agreed that the Council would accept his recommendation. Councillor Stokes had carried out the annual risk assessments and said the only item was the gate at the allotments which needs some work. Simpson & Hill will be contacted. The balances in the Council's accounts at as 13 April 2013 are as follows:

Community Account	£50,596.02
Burial Account	£15,662.65

### **8. Reports from County and District Councillors**

District Councillor Mrs Fortune has nothing to add to her report at the Annual Parish Meetings.

County Councillor Mr Swales said the County Council are proposing to switch off certain street lights between midnight and 5.00 am. He would like to arrange a meeting with the Parish Councils of Rudby and Crathorne with an officer of the County Council. Lighting will be maintained on the main traffic routes, road junctions and sheltered housing for vulnerable people. It was agreed that a meeting will be held on Monday, 10 June at 6.45 pm before the meeting of the Parish Council at 7.15 pm.

Councillor Swales left the meeting.

### **9. Care for our Village**

Councillor Medlock spoke about the need for funds for a new training defibrillator.

The tubs in the village will be emptied on the weekend of 1 - 2 June and replanted on the 7 June.

### **10 Correspondence**

- a. New allocation plans have been received from the District Council showing the proposed sites for housing in the future. 30 new dwelling are proposed near The Wickets. 50% will be affordable housing. The developer will have to pay a sum of money in accordance with section 106.
- b. A letter was received from NYCC in response to the Council's complaint about the potholes in Green Lane, Campion Lane.
- c. An e mail was received from Mr O Searle, CRF Team Co-ordinator, asking if the Council would donate £150 towards the purchase of a new training defibrillator. Councillor Stokes proposed, seconded by Councillor Medlock that the Council donate £150. This was agreed unanimously.
- d. A thank you letter was received from Hutton Rudby Fishing Club for the donation towards the Youngsters Introduction to Fishing Day. A letter was received from the Secretary, John Gifford, about the performances of the fish pass and road bridge at Sexhow which have been a concern to local anglers, the local community and the Environment Agency for decades. Councillor Jones said meetings have been held with the Environment Agency and improving the culvert where Potto Beck goes across the road would be a significant help to the river above it. A real issue is that if there is a flood and the concrete breaks away NYCC repairs would not be sympathetic to the problem. Mr Gifford, on behalf of the Fishing Club, asks that the Parish Council press NYCC to raise the priority of the replacement of the present culvert bridge at Sexhow with a single span bridge and to ask for more flexible attitudes in their discussions on this issue with the Environment Agency. The Council agreed to write to the County Council.
- e. Application from Dales of Thirsk for additional inscription to headstone. Agreed.
- f. E mail from Mr P Cole, Hambleton District Council, sending the agenda for the AGM of Stokesley and Villages AGM to be held on 5 June at Town Close, Stokesley at 7.30 pm. Circulated to Councillors.
- g. Information from CPRE on how to improve travel choices where you live. Annual Report for North Yorkshire Branch. Circulated to Councillors.
- h. E mail from YLCA on a Government consultation on protecting the independent press from unfair competition. Circulated to Councillors.
- i. E mail from YLCA on Communication Policy. Circulated to Councillors.
- j. E mail from YLCA on Government consultation on further reforms to the Community Infrastructure Levy. Circulated to Councillors.
- k. Neighbourhood planning leaflet from YLCA by e mail. Circulated to Councillors
- l. Survey by the Department of Communities and Local Government received by e mail and circulated.

- m. E mail from YLCA on the proposed Bill to cap Parish Precepts. Circulated to Councillors.
- n. White Rose Update and Training Programme received by e mail from YLCA and circulated.
- o. Update from Hambleton District Council. Circulated to Councillors.
- p. Newsletter received by e mail from Amanda Madden, Rural Housing Enabler and circulated.
- q. Country Air magazine received from Rural Action Yorkshire and circulated.
- r. Magazine received from Northallerton & District Voluntary Service Association and circulated.
- s. Newsletters from Butterwick Hospice and Teesside Hospice. Circulated to Councillors.
- t. Rural Opportunities Bulletin received by e mail from Rural Services Network and circulated to Councillors.
- u. News Digests for 15, 22 and 29 April received by e mail from Rural Services Network and circulated to Councillors.
- v. Clerks & Councils Direct magazine. Circulated to Councillors.
- w. Play Factor resources pack received from Hambleton District Council. A feedback form was filled in at the meeting.
- x. E mail from NYCC on Adult Social Care Services. Circulated to Councillors.

### **11. Planning Decisions of Hambleton District Council**

- a. Proposed works to tree at 40 South Side for Mr S Slorach. 13/00597/CAT. Granted.
- b. Proposed work to trees at 25 Enterpen for Mrs E Roe. 13/00430/CAT. Granted.
- c. Alterations and extensions to Peter Hill, Belbrough Lane for M P Collin. 13/00217/FUL. Granted.
- d. Alterations and extensions to 20 Linden Close for Mr N Walters 13/00216/FUL. Granted.

### **12. Accounts**

a. Norton Internet Security	£19.99
b. Clerks & Councils Direct – Subscription Renewal (5 copies)	£60.00
c. GGN Sportscare Ltd. – Grass cutting Village Green, Play & Sports Areas	£582.00
d. GGN Sportscare Ltd. – Grass cutting Burial Ground	£120.00
e. Clerk – Monthly Broadband fee	£16.40

### **Monies Received**

Hambleton District Council – First half of precept £21,500.00

The Chairman declared the meeting closed at 8.55 pm.

**MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL**  
**HELD ON MONDAY, 10 JUNE 2013 AT 7.15 PM IN THE CHAPEL**  
**SCHOOLROOM**

Present: Councillor Mr J Cooper (Chairman) Councillors Mesdames R Danjoux and D Medlock, Messrs. S Cosgrove, M Fenwick, M Jones, J Nelson, R Readman and N Thompson

4 members of the public.

Mrs Wendy Desiles, General Manager of Rudby Hall, addressed the meeting.

Planning permission was granted for a boutique hotel in July last year. An exclusive clientele will be catered for in small intimate functions and weddings. She wanted the Hall, which is a Grade 2 Listed Building, to be an asset to the area and part of the community but it has to pay its way. She showed photographs of the function rooms. The maximum number is 50-60 for a seated meal. They are allowed to have events in the grounds 12 times a year with a marquee and catering marquee. The planning permission came with conditions and the comments and concerns of the residents were taken on board. Another application has been lodged to vary one of the conditions regarding catering at the hotel. They agreed not to have a full on site kitchen and do not intend to run a restaurant. Food can be prepared for people who are staying and for staff but not for other people. External caterers will still need to plate up or warm up food and we need to do this on site. At the moment this one condition makes it impossible to take on any functions.

The Chairman opened the Parish Council meeting.

1. Apologies for absence were received from County Councillor Mr T Swales, District Councillor Mrs B Fortune and Councillor Mr P Stokes.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a true record.
3. **Police Report and Neighbourhood Watch.** Ringmaster messages had been received and circulated concerning suspicious males, a stolen land rover and burglary at Trenholme Bar. The North Yorkshire Neighbourhood Watch AGM will be held on 18 June. An e mail with the details was forwarded to Councillors.
4. **Meeting open to the public**

Mr John Marshall, Ramblers Association Footpaths Officer for most of Hambleton, said he was consulted by NYCC or HDC about anything that might affect a public right of way. He had brought a copy of the definitive map to the meeting.

Potto slack is the boundary between Hutton Rudby and Potto and Mr Marshall first reported erosion of the bank near the bridge 22 years ago. He put a magistrate's notice on the NYCC about the bridge. A new bridge has been installed but he thought it was far too big and the wrong design for a rural bridge.

Sexhow Grange. An application to divert bridleway. RA objected to the width of the path.

Sexhow Hall. The bridge is unsafe. Right of way is 20 yards down stream. There is a ford. Diversion proposed.

The riverside path from the bridge towards North End has slipped into the river. Mr Marshall has suggested it should be extinguished as it will never be repaired.

The riverside path leading to Sexhow Lane was blocked by fallen trees which have been removed by the Environment Agency. The County Council will repair the path.

Five years ago DEFRA said County Councils had to tidy up their maps and classify all rights of way. NYCC are working on it and it has to be complete by 2024.

Mr Marshall said two letters are missing from the War Memorial. Three wooden slats across the top of the seat near Spar need replacing.

Councillor Thompson asked Mrs Desiles if she had spoken to the residents about the new details. Mrs Desiles said prior to the first meeting Messrs Broome and Johnson approached all the residents and described the plans for Rudby Hall. More recently residents were invited to come to the Hall to discuss the conditions which were in place. The licence was discussed and they were given assurances. We explained how condition 7 had come about at a meeting in April. It was agreed to have a monthly meeting. At the May meeting we went through a kitchen management plan and what the external caterers would be doing, in great detail. We have had various consultants come in to recommend a system so that residents would be not affected by odour or sound. We invited the nearest residents to come and see the kitchen. We have done our utmost to inform everyone. Another meeting is scheduled for 18 June but we have an open door policy for residents to contact us.

The Chairman said we have received an e mail saying the residents are going to oppose the application. Mrs Desiles said they were quite disappointed that they did not discuss it with us. She said we were given permission for the marquee and the catering marquee but the District Council did not give facilities for the preparation of food. It is a contradiction. We have a catering marquee but cannot cook in it. If there are 20 people coming in but not sitting to eat, you cannot cook for them. The variation of condition 7 is to regularise that. Environmental Health and Planning have given us minimum specifications for odour and sound. We have provided a kitchen management plan.

Condition 7 stated that no food shall be cooked on the application site other than for consumption by staff and guests staying overnight at the premises. The variation will allow for food to be cooked also for events held within the Hall,

The Chairman closed the meeting to the public.

## **5. Matters Arising**

- a. Footpaths. A section of wall has collapsed in Sexhow Lane at the top of the hill opposite CC Motors. District Councillor Mrs Fortune is trying to find out who owns the land.
- b. Village Hall and Play Area. At the AGM of the Village Hall Management Committee, Peter Johnson was elected Chairman. Refurbishments have been carried out.
- c. Sports Area. Councillor Cosgrove will co-ordinate a working party to repair the walls of the BMX track.
- d. Village Green. The tree which has been damaged by the chip van fire will be highlighted to the arborist carrying out the tree survey. Mr Marshall said tree branches are catching the tops of lorries.
- e. Village Event. Road closure has been agreed by the County Council. No Parking cones have to be ordered from County Council Highways, about 20 are required. It was agreed to ask for large wheelie bins from the District Council 2 for glass and cans and 1 for general rubbish. A fancy dress competition will be advertised. Notices will be put up a week before the event. Councillor Danjoux will do a form to be distributed at the Event for residents to give their views on the Section 106 money. Councillor Jones said the proposed path around the Sports Area would take far too much land. We could still look at the footpath at the top of the field but is it value for money?
- f. Parish Action Plan. Information will be distributed at the Village Event.
- g. Street Lighting. There will be a meeting on Thursday 27 June at Hambleton District Council about the introduction of part-night street lighting across North Yorkshire arranged by County Councillor Swales.

6. Armed Forces Day. This is the weekend beginning Saturday, 29 June. The Chairman will erect the flag.

## **7. Planning Application**

- a. Application to vary condition No. 7 of planning approval 12/00019/FUL to include functions held at Rudby Hall Hotel and within the grounds for Python Properties Ltd. 13/01018/FUL.

The residents are opposing the application.

The Chairman opened the meeting to the public again.

Councillor Jones asked whether this would allow the Hall to have functions 12 times a year using external catering or will it be ad lib. Mrs Desiles said somewhere in between. The maximum events

in a week would be 3. There would be a limit on the number of people attending. The external caterers would be inside for anything other than the 12 events. The number of guests within the Hall would be 150. The maximum seated at tables is 70. Controls are in the original planning conditions. On the courtyard side windows and blinds will be closed at all times and no deliveries will be coming in there. Deliveries will be at specific times as will waste collection. There will be no restaurant on site and the Hall will not be open to the public. We would need a new planning application for that. Councillor Jones said you already have consent to have events and functions 3 times a week but cannot feed them. Councillor Cosgrove asked if the kitchen was big enough. Mrs Desiles said it was. The Chairman thought there may need to be a change of business plan in a few years' time and whatever is agreed now needs to be future-proofed. Three times a week was suggested by the Environmental Health Officer but the Hall do not really envisage more than 1 a week. The residents objected to the licence application but after we met and talked with them, they withdrew their objection and we did not have to go to a Hearing. Objections were also received to the Civil Weddings Licence and they were withdrawn. Councillor Jones thought this amendment was necessary for the Hall to operate as it was envisaged. Councillor Fenwick asked if they envisaged any amendments to the planning application. Mrs Desiles said the arguments in the letter are things we have agreed to. Condition 7 is an obstacle to booking any functions because they cannot be catered for. We are trying to create something world class in Hutton Rudby. The Chairman closed the meeting to the public.

Councillor Thompson said his view had changed a little as long as controls are there. It is very difficult for the Council to vote against the application without a sound argument against from local residents. Councillor Jones proposed, seconded by Councillor Thompson, that the application be recommended for approval. This was agreed unanimously.

## **8. Finance**

Section 2 - the Annual Governance Statement of the Annual Return was completed at the meeting and signed by the Chairman and the Clerk. A letter and report were received from the Internal Auditor. These had been copied for Councillors. The Annual Return and accompanying papers will now be sent to Littlejohn LLP, external auditors. The Council's insurance was due for renewal and it was agreed to change from Zurich to AON. The balances in the Council's accounts are as follows:

Community Account	£71,452.02 (14 May 2013)
Burial Account	£15,822.65 (14 May 2013)

9. **Reports from County and District Councillors.** None present.

## **10. Correspondence**

- a. E mail from NYCC stating that from 30 May 2013 responsibility for the enforcement of parking restrictions on the public highway will pass to NYCC. In Hambleton, enforcement will be carried out by Scarborough Borough Council, telephone 01723 232487 or e mail [parking@scarborough.gov.uk](mailto:parking@scarborough.gov.uk).
- b. Highways capital programme for 2013/14 and 2014/15 received from NYCC. Circulate to Councillors.
- c. List of areas due for surface dressing received by e mail from NYCC and forwarded to Councillors.
- d. Agenda for the meeting of the Hambleton Area Committee to be held on 17 June received by e mail from NYCC and forwarded to Councillors.
- e. Letter from Prism Planning received by e mail and forwarded to Councillors enclosing an invitation to a consultation event at the Village Hall on 6 June between 4 – 8 pm, regarding the relocation of Yatton House Society to Skutterskelfe.
- f. E mail from Mr K Browse, Chairman of NALC, giving an update on a meeting with the Department of Communities and the Local Government Minister. Forwarded to Councillors.
- g. E mail from YLCA giving the agenda for a meeting of the Hambleton Branch on 12 June. Forwarded to Councillors.

- h. E mail from YLCA offering Cemetery Management Training. Forwarded to Councillors.
- i. E mail from YLCA concerning mobile connectivity in England – simplifying the planning process. Forwarded to Councillors.
- j. First consultation on the Minerals and Waste Joint Plan received by e mail and forwarded to Councillors. Councillor Stokes will be asked to look at this.
- k. Information Notes for 17, 24 and 31 May received by e mail from YLCA and forwarded to Councillors.
- l. The 9<sup>th</sup> edition of Local Councils Administration is now available and it was agreed to buy one for the Council.
- m. E mail from Mr P Cole, Hambleton District Council, attaching papers for the AGM of the Stokesley and Villages Community Regeneration Group held on 5 June. Forwarded to Councillors.
- n. Information from Zurich Insurance giving advance notification of their annual Local Councils Advisory Services Seminar to be held on 26 September. Received.
- o. E mail from Rural Action Yorkshire on neighbourhood planning and sustainable communities. Forwarded to Councillors.
- p. Winter Weather Agents toolkit received from Rural Action Yorkshire. Circulate to Councillors.
- q. E mail from Rural Services Network on fuel poverty. Forwarded to Councillors.
- r. E mail from Rural Services Network on transport. Forwarded to Councillors.
- s. News Digests for 20 & 28 May and 4 June received by e mail from Rural Services Network and forwarded to Councillors.

#### **11. Planning Decisions of Hambleton District Council**

- a. Alterations and extensions to Stoneridge, The Grove, as amended by plans received by HDC on 4 April 2013, for Ms S Peace. 13/00598/FUL. Granted.
- b. Demolition of existing rear conservatory and construction of rear garden room extension at 4 Poplar Avenue for Mr E Robinson. 13/000655/FUL. Granted.

#### **12. Accounts**

a. Clerk's salary – April and May 2013	£800.00
b. GGN Sportscare Ltd. – Cutting Burial Ground	£120.00
c. GGN Sportscare Ltd. – Cutting Village Green, Sports Area and Play Area	£582.00
d. First Responders – donation	£150.00
e. Aon – Insurance renewal	£276.14
f. Mrs M Roberts – Internal audit	£100.00

#### **Monies Received**

Mr J Cooper – Re-reservation of 3 burial plots	£120.00
Co-operative Funeral Services – Interment + purchase	£160.00
Barthram Funeral Services – Interments + plot reserve and purchase	£1,385.00
Dales of Thirsk – Extra inscription	£40.00

The Chairman declared the meeting closed at 8.55 pm

**MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL**  
**HELD ON MONDAY, 8 JULY 2013 AT 7.15 PM IN THE CHAPEL SCHOOLROOM**

Present: Councillor Mr J Cooper (Chairman) Councillors Mrs D Medlock, Messrs. M Jones, J Nelson, P Stokes and N Thompson

County Councillor Mr T Swales  
District Councillor Mrs B Fortune

PCSO 3550 Teresa Rodgerson

8 members of the public

1. Apologies for absence were received from Councillors Mrs R Danjoux, Messrs S Cosgrove, M Fenwick and R Readman.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch**

PCSO Teresa Rodgerson gave a report to the meeting. Thefts of heating oil and a hanging basket had been reported from properties in Hutton Rudby. A window had been smashed in Linden Close while occupants were on holiday. Distraction burglaries continue and Police and Trading Standards are working vigorously to combat them. North Yorkshire Police's summer drink and drug drive campaign began on 1 June and there have been a high number of arrests. 31 people have been detained on suspicion of driving while under the influence of drink and/or drugs. There has been a recent increase of burglaries across the area with offenders mainly targeting locked sheds and garages. Padlocks should conform to BS EN 12320:2001. Property marking kits are available from your local SNT. Thefts of Land Rover Defenders have increased. There has been a spate of thefts from motor vehicles left with valuables on show while their owners are away walking. Officers are visiting local beauty spots checking vehicles are secure and giving out crime prevention advice which is also available on [www.northyorkshire.pnn.police.uk](http://www.northyorkshire.pnn.police.uk). The Chairman said he had received an e mail from PCSO Jack Moody who had been looking at cars parked on the pavement and he had spoken to a few householders.

**4. Meeting open to the public**

Mrs Desiles from Rudby Hall said she wished to bring the Council up to date with developments at Rudby Hall further to discussions on condition 7. The Planning Officer is recommending that their application is approved when it goes to Planning Committee next week. A couple of extra conditions have been put on and Rudby Hall is happy to agree to them. Listed Building Consent has been applied for to remove 2 extractor grills and replace them with one. The grill will be coated to match in with the building. A condition of the original planning application regarding foul drainage still needs to be signed off and an application has gone into the Environment Agency for a permit. The District Council want to wait until this is received before signing everything off. The Chairman said we have had a few e mails from residents expressing their concerns. He asked what numbers had been agreed. Mrs Desiles said within the Hall they are limited by the size of the drawing room and for a sit down meal it is 70. For a buffet meal the absolute maximum would be 150 in the Hall. They are allowed 12 events a year outside but after 6.00 pm guests must come inside the Hall. In the licensing conditions, 3 events a week are allowed, but Mrs Desiles did not envisage more than one. Sunday to Thursday events would finish at 11.00 pm. Rachel Greenwood had come in response to the Council's leaflet distributed on Village Event day. She thought a footpath along Belbrough Lane leading to Drumrauch Hall was necessary. It is dangerous to walk on the road which has a 40 mph speed limit. Mr Cruddas said they had lived there for over 20 years and have tried to get a footpath. Mr Amer said the grass verge is disappearing. The Chairman said we

have access to a certain amount of funding from Section 106 and we need to find out whether this is something which the village want to spend money on. Mr Amer queried whether the County Council could have pressure put on them to reduce the speed limit. County Councillor Mr Swales said if there is no history why you should have a reduction in the speed limit, it will not be done. The Chairman said the Parish Council has paid to have flashing speed signs which will be erected in September. One will be on Belbrough Lane.

The Chairman closed the meeting to the public.

## **5. Matters Arising**

- a. Footpaths. County Councillor Swales suggested that a site meeting with the County Council at Belbrough Lane would be the best way to go forward. The path from West End to Hundale is overgrown and in need of cutting back. A resident had reported that the sign at the bottom of Northfields is covered by a large overgrown plant. Councillor Nelson offered to cut this back. Councillor Medlock will contact Care for our Village about the footpath.
- b. Village Hall and Play Area. Nothing to report.
- c. Sports Area. The jumps on the BMX track have been repaired. The football club are holding a barbeque there on 20 July. The contractor will be asked to do the white lining.
- d. Village Green. The Chairman said permission had been given for a skip to be sited on the Green for a couple of days. Any damage will be repaired by the householder. The Council's noticeboard is in a state of disrepair. It was agreed to obtain quotes for a new one.
- e. Allotments. Councillor Stokes said one allotment at the bottom right is overgrown. The one allotment which is not let will be cleared.
- f. Village Event. The Chairman thanked everyone who had helped at the Village Event. Councillor Stokes, on behalf of the Council, thanked the Chairman for all his work. Councillor Nelson asked about the date for next year as the start of the Tour de France will be in Yorkshire. The week before may be a possibility.
- g. Parish Action Plan. We are awaiting the return of more forms which were given out at the Village Event.

## **6. Signposts**

It is hoped that work will be arranged soon. The metal railings opposite the Bay Horse are in need of repair. Mr Ward of Carlton has been contacted but may need to be contacted again.

## **7. Planning Applications**

- a. Siting of domestic wind turbine 20 m mast at The Lodge, Skutterskelfe for Mr A Parry. 13/01087/FUL. The Council recommended approval.
- b. Proposed works to trees at 29 Deepdale for S G Johnson (tree surgeon) 13/01327/CAT. The Council recommended approval.
- c. Application for LBC to remove 2 extractor grills and for the installation of one replacement extractor grill at Rudby Hall, Skutterskelfe for Python Properties 13/01275/LBC. The Council recommended approval.
- d. Site visit to Rudby Hall on 15 July at 9.30 am by District Planning Committee. The Chairman or vice-Chairman will attend.

## **8. Finance**

The Council carried out the annual review of the effectiveness of the internal audit. Councillor Thompson proposed that no changes were made, Councillor Stokes seconded and all agreed. The balances in the Council's accounts are as follows:

Community Account	£67,819.40 (14 June 2013)
Burial Account	£16,977.65 (14 June 2013)

## **9. Reports from County and District Councillors**

Councillor Jones asked County Councillor Swales to ensure that the County Council consulted with Tees Rivers Trust and the Environment Agency before anything was done at the fish pass. County Councillor Swales said there is a footnote on that.

District Councillor Mrs Fortune said the Village Event was brilliant and apologised for the mix up about the bins on behalf of the District Council.

## **10. Correspondence**

- a. A letter had been received from the County Council in reply to the Council's about the fish pass. It had been copied for Councillors and the Fishing Club.
- b. A letter was received from a resident in North End offering to repair the bench on the Green in North End. The Council agreed that they would pay for the materials and thank the resident for his offer to repair and paint the seat. The Chairman said there are seats advertised that are made from recycled plastic but look just like wood. Councillor Stokes will inspect the bench near the telephone exchange.
- c. A letter had been received from Mr Lowe detailing various matters. The broken bin will be reported to the District Council. Councillor Jones will put some stump killer on the remains of the sapling on the bridge. In reply to his query about work in the river, Councillor Jones said Tees Rivers Trust are doing some work and he had spoken to Mr Lowe about it.

County Councillor Swales left the meeting.

- d. An e mail had been received from YLCA giving information on a presentation to the Hambleton Branch by NYCC on their proposed policy relating to vehicle activated signs.
- e. E mail from Darren Griffiths, NYCC, about the deployment of the vehicle activated signs which should begin in September in Hutton Rudby.
- f. Invitation from York & North Yorkshire Playing Fields Association to an extra ordinary general meeting to be held on Saturday, 3 August to discuss a proposal to wind up the Association.
- g. Agenda for Joint Annual Meeting of YLCA to be held on Saturday, 20 July at Poppleton Community Centre at 2.00 pm. Received.
- h. An e mail from North Yorkshire and York Forum giving details of the project concerned with people sleeping rough.
- i. North Yorkshire Now newsletter received by e mail and forwarded to Councillors.
- j. Information notes for 21, 28 June, 8 July received by e mail from YLCA and forwarded to Councillors.
- k. E mails from Rural Services Network Rural Vulnerability service on fuel poverty and transport. Forwarded to Councillors.
- l. News Digests for 17, 24 June, 1, 8 July received from Rural Services Network by e mail and forwarded to Councillors.
- m. Rural Opportunities Bulletin received from Rural Services Network by e mail and forwarded to Councillors.
- n. Clerks & Councils Direct magazine. Circulated to Councillors.
- o. E mail from Mr P Cole, Hambleton District Council on funding for community projects. Forwarded to Councillors.
- p. E mail from YLCA asking if any Council had experience of prosecutions or fines for dog fouling. Forwarded to Councillors.
- q. Questionnaire from Hambleton District Council on developing parish liaison. The Council had no opinion on the matter.

## **11. Planning Decisions of Hambleton District Council**

- a. Proposed works to 3 leylandi trees at Highfield, 12 Enterpen for Mr R Preston. 13/01062/CAT. Granted.

- b. Application for LBC for repainting of render at Hutton Tower, 2 East Side for Mr B Scott.  
13/00703/LBC + 13/00702/FUL. Granted.

**12. Accounts**

a. Clerk's salary – June 2013	£400.00
b. Thirsk Community – Payroll preparation April – June 2013	£48.75
c. Whitegates Nursery – Compost and bedding plants	£271.35
d. Lucid – Village Event posters	£81.60
e. GGN Sportscare – Interment	£140.00
f. GGN Sportscare – Grass cutting Burial Ground	£120.00
g. GGN Sportscare – Grass cutting – Village Green, Play Area, Sports Area	£582.00
h. AR Entertainments – Equipment for Village Event	£2,220.00
i. The Fallen – Entertainment at Village Event	£300.00 (Cash)

The Chairman declared the meeting closed at 8.20 pm

**MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL**  
**HELD ON MONDAY, 12 AUGUST 2013 AT 7.15 PM IN THE**  
**CHAPEL SCHOOLROOM**

Present: Councillor Mr J Cooper (Chairman) Councillors Messrs M Jones, J Nelson, R Readman and P Stokes.

District Councillor Mrs B Fortune

PCSOs D Griffin, A Preston and L Kyle

1. Apologies for absence were received from Councillors Mesdames R Danjoux and D Medlock, Messrs. S Cosgrove, M Fenwick and N Thompson.
2. The minutes of last month's meeting had been circulated and were agreed as a correct record and signed by the Chairman.
3. **Police Report and Neighbourhood Watch.** Over the last month the following crimes have been reported. 8 July – damage at primary school. Person responsible located. 6 August – Secure garage entered at Skutterskelfe and gardening equipment removed. Enquiries ongoing. 7 August – theft of solar lights from front garden on Garbutts Lane. Volunteers are wanted to assist with Country Watch Patrols. If anyone is interested please contact PC1557 Skelton at Stokesley Police Station, e mail [Catherine.Skelton@northyorkshire.pnn.police.uk](mailto:Catherine.Skelton@northyorkshire.pnn.police.uk) A drink and drug drive campaign began on 1 June and there have been a high number of arrests. There continues to be instances of distraction burglaries. Three males in the local community have recently pleaded guilty to this type of crime. There has been a recent influx of burglaries with offenders mainly targeting locked sheds and garages. Buy padlocks that conform to BS EN 12320: 2001. There has been an increase in the theft of Land Rover Defenders. Thefts of catalytic converters, diesel, heating oil, quad bikes and high value pushbikes are continuing. Catalytic converter and bike marking kits are available from Stokesley Police Station.
4. **Meeting open to the public.** None present.
5. **Matters Arising**
  - a. **Footpaths.** District Councillor Mrs Fortune brought a photograph of the new bridge at Potto Slack to the meeting. County Councillor Mr T Swales will be contacted about the land adjacent to Belbrough Lane. The growth obscuring the sign at Northfields has been cut back.
  - b. **Village Hall and Play Area.** An inspection of the play area behind the Village Hall has been carried out by Streetscape and a copy will be sent to the Village Hall Management Committee.
  - c. **Sports Area.** An inspection has been carried out by Streetscape. One missing stud in the net bracket needs to be replaced and the goals need to be moved as the area is worn down. The Clerk has spoken to Mr Butler who runs the football at the Sports Area about the white lining of the pitches. He was mistakenly under the impression that the Parish Council had been paying for this. The Parish Council are willing to pay and Mr Butler will contact the person doing the work to tell him this.
  - d. **Middleton on Leven Play Area.** Streetscape inspected the Play Area. The only note was that clearance should be maintained at the bottom of the pedestrian gate.
  - e. **Village Green.** The Chairman had asked for quotes for repair of the cobbles and these are awaited. One quote had been received for carrying out a tree survey of the trees on the Village Green and behind the Village Hall. Another quote will be sought. Cars have been parking on the Green near the Bay Horse and it was agreed that a No Parking sign will be sited there. The Village Green is covered by byelaws and parking on the Green is forbidden.

- f. Village Event.** The Chairman has prepared a report and circulated it to Councillors. It was agreed that the date for next year's event will be Saturday, 28 June 2014 to avoid the start of the Tour de France in Yorkshire on the 5 July. The PA system has been booked. A larger generator is required. The bands which could be used are The Fallen and a local youth band and they need to be booked as soon as possible. A budget of £2,000 is recommended with a degree of flexibility. This was agreed unanimously.
- g. Parish Action Plan.** The Clerk had produced a note of the questionnaires returned from the Village Event. It was suggested that perhaps the fish pass might be a project if the footpath to Belbrough Lane is not viable. It was agreed to contact County Councillor Tim Swales asking him to contact the Land Agent re the land at Belbrough Lane. The Council thought that a questionnaire should be circulated around the village with a newsletter.
- h. Signposts.** Councillors Nelson and Stokes will detail what needs doing and report to the next meeting.
- i. Notice Board.** Quotes for a new notice board opposite Spar have been requested.
- j. Street Lighting.** The proposed alterations to street lighting had been circulated to Councillors. It was agreed to contact the County Council regarding the light at Goldie Hill which had been delegated as part night but according to their criteria should have been excluded.

## **6. Planning Applications**

- a. Proposed works to trees at Chestnut Cottage, Enterpen for Mr M van Geffen 13/01481/CAT. The Council felt there should be more detail of what work is to be carried out such as the height of the trees afterwards. An arborist's report should have been provided.
- b. Proposed works and fell of sycamore trees at Enterpen House for Mr M van Geffen 13/00824/CAT. Same comments as above.
- c. Removal of hedge at Blue Barn Farm for Armstrong Richardson & Co. Ltd. 13/01463/HNA. Councillor Jones declared an interest and left the room. The Council agreed to ask for the hedge to be checked for certain species as it was over 30 years old.
- d. Alterations and extensions to former bake house to form a dwelling at 14A East Side for Mr G Hill. 13/01380/FUL. There is no parking available and no amenity land. The Council agreed to ask for a site visit by the District Planning Committee.
- e. Application to remove condition 6 of planning approval 13/01646/MRC relating to paint colour at Hillside View Farm, Tame Bridge for Mr J McElvaney 13/01646/MRC. The Council recommended refusal as the colour should be sympathetic with the surrounding area.

## **7. Finance**

The balances in the Council's accounts are as follows:

Community Account	£66,411.26 (12 July 2013)
Burial Account	£16,857.65 (12 July 2013)
Business Base Rate Tracker	£26,122.32 (26 July 2013)

- 8. District Councillor Mrs Fortune has nothing to report.

## **9. Correspondence**

- a. E mail from Mrs D Henry, Hambleton District Council saying that insufficient requests had been received from eligible electors for an election to be held to fill the vacancy on the Parish Council. The Council can now co-opt to fill the vacancy.
- b. Letter from Hambleton District Council concerning the Highways Agency Noise Action Plans which include the A19. The letter will be posted on the notice board.
- c. Voting paper from NYCC for election to fill the vacancy of co-opted members on Hambleton Area Committee. The Council agreed their vote and this will be forwarded to the County Council.

- d. A report had been received by e mail from Care for our Village. This had been circulated to Councillors.
- e. The Hambleton Area Partnerships annual report was received by e mail from Mr P Cole and circulated to Councillors.
- f. E mail from Lisa Wilson, Hambleton District Council giving information on how to apply for free trees. Circulated to Councillors.
- g. E mail from YLCA on the Good Councillors' Guide. It was agreed to order 10 copies.
- h. Information from NALC on the 2013/2014 national salary awards received by e mail and forwarded to Councillors.
- i. Note received by e mail from Mrs W Desiles, Rudby Hall on a meeting with residents. Circulated to Councillors.
- j. E mail from Rachel O'Hara offering the services of Green Light Traffic and Event Management. Circulated to Councillors.
- k. Update from Hambleton District Council. Circulate to Councillors.
- l. North Yorkshire Now newsletter received by e mail from NYCC and circulated to Councillors.
- m. Countryside Voice magazine received from CPRE and circulated to Councillors.
- n. News from Rural Action Yorkshire received by e mail and forwarded to Councillors.
- o. Information notes 15, 19 July and 2 August received by e mail from YLCA and forwarded to Councillors.
- p. Email from Rural Services Network on rural vulnerability services – broadband and fuel poverty. Forwarded to Councillors.
- q. News Digests for 15, 22, 29 July, 5 and 13 August received by e mail from Rural Services Network and forwarded to Councillors.
- r. A consultation was received from NYCC by email on proposals to reduce the bus service subsidy and forwarded to Councillors. There will no longer be a service from Stokesley to Yarm if the proposals go ahead.

#### **10. Planning Decisions of Hambleton District Council**

- a. Proposed works to trees at 29 Deepdale for S G Johnson (Tree Surgeon). 13/01327/CAT. Granted.
- b. Retrospective application for construction of a domestic workshop and proposed alterations to form a holiday cottage, as amended by plans received by HDC on 6 June 2013, at Lily Pond House, Skutterskelfe for Mr D Lee. 13/00522/FUL. Granted.
- c. Application to vary condition 7 of planning permission 12/00019/FUL relating to use of existing kitchen facilities to include preparation of food for guests attending functions held at the hotel and within the grounds at Rudby Hall, Skutterskelfe for Python Properties Ltd. 13/01018/MRC. Granted.

#### **11. Accounts**

a. STDSCT Event Communications – PA System for Village Event	£250.00
b. Clerk's salary – July 2013	£400.00
c. Methodist Chapel – Use of schoolroom for meetings January – July 2013	£63.00
d. Stokesley Lawnmower Services – service of strimmer	£51.62
e. GGN Sportscare Ltd. – Interment	£140.00
f. GGN Sportscare Ltd. – Grass cutting Village Green, Play and Sports Areas	£582.00
g. GGN Sportscare Ltd. – Grass cutting Burial Ground	£120.00
h. Streetscape Products 7 Services Ltd. – Inspection of 3 Play Areas	£180.00
i. Northumbrian Water – Tap Allotments	£14.39 Cr.
j. N Sign Ltd. – Hutton Rudby sign	£144.00
k. Last Anthem – Entertainment at Village Event	£300.00 (Cash)

#### **Monies Received**

Carvery Van – Donation to Village Event £100.00

**1186**

Various – Village Event Donations	£191.91
Mrs C Bruce – Reservation of 4 burial plots (2 at double fees)	£720.00
Barthram Funeral Services – Interments + plot purchase + plot reserve	£770.00

The Chairman declared the meeting closed at 8.45 pm.

**MEETING OF RUDBY PARISH BURIAL BOARD HELD ON MONDAY,  
9 SEPTEMBER 2013 AT 7.15 PM IN THE CHAPEL SCHOOLROOM**

Present: Councillor Mr J Cooper (Chairman), Councillors Mesdames R Danjoux and D Medlock, Messrs. M Fenwick, M Jones, R Readman, P Stokes and N Thompson

Mrs J Kitching, representing Sexhow Parish

District Councillor Mrs B Fortune

3 members of the public

The Burial Fees were reviewed and it was agreed that they be increased by £5 per item.

An application for erection of a new headstone was received from Darlington Memorials. This was agreed.

The Chairman closed the Burial Board meeting after thanking Mrs Kitching for her attendance. She then left the meeting.

**MEETING OF RUDBY PARISH COUNCIL**

Present: As above with the addition of Councillor Nelson.

There was a vacancy on the Council for a Councillor for Hutton Rudby Parish. The Council could now co-opt after the vacancy had been advertised and no requests had been received for an election. Mr A Parry had expressed an interest in joining the Council. Councillor Fenwick proposed, seconded by Councillor Jones, that Mr Parry be co-opted onto the Council. This was agreed unanimously. Councillor Parry signed the Acceptance of Office form and the Chairman welcomed him to the Council.

Councillor Nelson joined the meeting.

1. Apologies for absence were received from County Councillor Mr T Swales and Councillor Mr S Cosgrove.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a true record.
3. **Police Report and Neighbourhood Watch**

Ringmaster messages included farm outbuilding broken into at Battersby and a distraction burglary.

**4. Meeting open to the Public**

Amanda Madden, Rural Housing Officer, addressed the meeting concerning affordable housing in Hutton Rudby. A housing needs survey had been carried out in the middle of 2012 which showed a high need but two thirds were people who owned their own homes. A coffee morning was held in December 2012 and quite a few people attended. Housing Associations did have some concerns whether these people were really in need. In August we confirmed with Broadacres Housing Association that we do have a need for 12 units in Hutton Rudby, half of the needs that came through. Some of the people are currently living in private rented accommodation with affordability issues, two are in the housing system but need either a larger or smaller property and others are living with parents. An area of land, not the allocated site, has been offered for affordable housing. The site could only be for affordable housing. There is a willing land

owner and the homes would be for local people from Hutton Rudby, Crathorne, Potto, Seamer or Skutterskelfe. Broadacres Housing Association is happy with the evidence of need. Ms Madden said she would like the Council's support to do a community consultation with the village. The land is off Langbaugh Road and this is where the access would be. Fiona Coleman, Development Manager from Broadacres Housing Association said matters were at a very early stage. There is the opportunity to pick up grants from the Homes and Community Agency but Broadacres have to complete all the properties they said they would by March 2015. Homes have been completed for which Broadacres received a grant but the Homes & Community Agency are asking for other schemes which can be completed within the time scale. Initially the Agency said they would be able to support the building of 10 units but it is now possibly 12. The units are not specifically adapted for the disabled but can be. The units will be a mixture of one, two and three bedroomed houses. A similar programme of work has been carried out in Osmotherley. The starting point is a consultation event when a map will be on display showing the site. This is for people to express their concerns and say what they do and do not like about the proposal. Anyone directly affected will be invited to have a private talk. The architect will attend the meeting. Consultations with planners and highways will take place. There will then be another meeting with the community with what it is thought people want the scheme to look like. Things can be changed at that stage. After that there will be the planning application. The aim is for people to be in the properties by February 2015. Things are driven by the need to get the grant and there is evidence of need. The properties will remain as affordable homes and they cannot be sold although some will be shared ownership.

Councillor Stokes said the land behind The Wickets was the preferred site for development. He wondered how someone can just offer a piece of land. Ms Coleman said this is an exception site. Councillor Jones said if this site is used the preferred site may not be for affordable housing. Ms Madden said the developer would have to pay a community sum if not. If anyone wants to build affordable housing they must contact her. Within the LDF there is a policy which allows sites to be considered for 100% affordable housing which would not normally be considered for ordinary housing. We can identify sites within the community which we can afford to pay for. The landowner gets an increase on the agricultural value of the land but it is nowhere near what an open market value would be.

Councillor Danjoux asked how the allocation is done. Ms Madden said by local connection and then housing need.

Ms Madden said she is looking for the Council's support for a community consultation event before the end of September. The Chairman said the Council appreciated the fact the matter has been explained to them this evening. The Council will support the consultation.

District Councillor Mrs Fortune said she understood Councillors concern about the other site but if the owner does not want to develop it, it may never go forward.

Ms Madden and Ms Coleman left the meeting. The Chairman closed the meeting to the public.

## **5. Matters Arising**

- a. Footpaths. The Chairman and Councillor Jones had inspected the area at Drumrauch. Councillor Jones said the residents at Drumrauch need to be contacted to see if they are happy to walk to the steps in the corner to then cross the road. District Councillor Mrs Fortune said there may be a possibility of a grant for a community project. The Clerk will contact Lisa Wilson.
- b. Village Hall and Play Area. A letter had been received from the Village Hall Treasurer stating that in October the Management Committee will send a cheque for £3,000 as their contribution this year towards repayment of the loans taken out for the Village Hall. Councillor Medlock gave a report and said finances this year were a lot better. The provision of Wifi at the Village Hall for use by the public was being investigated. The report from Streetscape on the Play Area was discussed.
- c. Sports Area. The Clerk said Mr Butler had not contacted her about the white lining.
- d. Village Green. One quote had been received for the repair of the cobbles. Mr Foden will be asked if he still wants to quote.
- e. Village Event. The Chairman said The Fallen will not be able to play at the Village Event on 28 June as they have a previous engagement.
- f. Parish Action Plan. Mr Cole will be contacted about grants from 106 money.

- g. **Signposts.** An e mail was received from NYCC saying work on the signposts should be carried out by an approved contactor. Councillors Nelson and Stokes have circulated a report on the work required. Councillor Jones proposed, seconded by Councillor Thompson, that the work contained in the report is carried out. This was agreed unanimously.
- h. **Notice Board.** Quotes are still awaited.
- i. **Dog Refuse Bins.** It was agreed to order two bins at a cost of £250 + VAT each. One bin is to replace an open basket in North End and the other is for outside the Middleton Play Area.

## **6. Planning Applications**

- a. E mails, a letter and a petition had been received voicing concerns about the proposed travellers' site at Tame Bridge. The Council agreed to write to the District Planning Director, Mr M Jewitt, objecting to the proposal. The local public feeling is against any site in this area and there are other sites which are more appropriate. The Council did not believe the infrastructure could cope with another site and this area is susceptible to flooding.
- b. Proposed works to trees at Northend House, 6 North End for Dr P Geiser. 13/01809/CAT. The Council recommended approval.
- c. Conversion and extension of outbuilding into self contained ancillary accommodation and double garage at Ravensthorpe, 19 Doctors Lane for Mr M Foden. 13/01787/FUL. The Council recommended approval.

## **7. Finance**

The first quarter figures had been circulated by Councillor Jones. There were no queries. The balances in the Council's accounts are as follows:

Community Account	£63,481.07 (14 August 2013)
Burial Account	£18,087.65 (14 August 2013)

## **8. Report from District Councillor Mrs Fortune**

She welcomed the housing scheme that was being put forward.

District Councillor Mrs Fortune left the meeting.

## **9. Fireworks Display**

It was agreed that the fireworks display will be held on Tuesday, 5 November at the Cricket Club, with the Club's permission.

## **10. Christmas tree**

A tree will be ordered from Maynards for delivery on Thursday, 5 December at 3.00 pm. The lighting ceremony will take place on Monday, 9 December at 6.15 pm.

## **11. Correspondence**

- a. E mail received from Hambleton District Council about the temporary road closure for Remembrance Sunday parade. There were no objections.
- b. The minutes of the meeting of the Village Hall Management Committee had been received by e mail and circulated to Councillors.
- c. An e mail was received from Stokesley Parish Council inviting attendance at an open forum with the Police and Crime Commissioner on 14 October at 7.00 pm at Stokesley Town Hall. This is the same date as our October meeting.

- d. Letter from NYCC giving details of the result of the election to fill vacancies for co-opted members on the Hambleton Area Committee plus agenda for meeting to be held on 16 September in Northallerton.
- e. E mail from North Yorkshire & Humber Commissioning Support Group on the launch of a consultation re children's and maternity services at the Friarage Hospital. Forwarded to Councillors.
- f. E mail from Mr Cole, Hambleton District Council on the above. Forwarded to Councillors.
- g. E mails from Rural Services Network on Rural Vulnerability Service, Transport and Broadband.
- h. Fair Share Rural Petition received by e mail from Rural Services Network and forwarded to Councillors.
- i. E bulletin received from YLCA for week ending 23 August and forwarded to Councillors.
- j. White Rose update, Training programme and conference brochure received by e mail from YLCA and forwarded to Councillors.
- k. Parish and Town Councils news received by e mail from Rural Action Yorkshire and forwarded to Councillors.
- l. E mail from Rural Action Yorkshire giving details of a networking event to be held on 12 October. Forwarded to Councillors.
- m. Poster from Hambleton District Council asking for views on the Council Tax reduction scheme. This will be posted on the notice board.

## **12. Planning Decisions of Hambleton District Council**

- a. Siting of domestic wind turbine, 15m mast, as amended by plans received by HDC on 9 July 2013, at The Lodge, Skutterskelfe for Mr A Parry. 13/01087/FUL. Refused.
- b. Application for LBC to install a new ventilation and fume extraction system, including internal flue and replacement extractor grill at Rudby Hall, Skutterskelfe for Python Properties. 13/01275/LBC. Granted.
- c. Proposed works to trees at Chestnut Cottage for Mr M van Geffen. 13/01481/CAT. Granted.
- d. Removal of 220 metres of hedgerow at Blue Barn Farm for Armstrong Richardson & Co. Ltd. 13/01463/HNA. Granted.

## **13. Accounts**

a. Clerk's salary – August	£400.00
b. Public Works Loan Board – Repayment of loans	£7,665.78 (DD)
c. GGN Sportscare Ltd. – Interment	£140.00
d. GGN Sportscare Ltd. – Grass cutting Burial Ground	£120.00
e. GGN Sportscare Ltd. – Grass cutting Village Green, Play and Sport Areas	£582.00
f. Clerk – Monthly Broadband fee	£16.40

## **Monies Received**

HM Revenue & Customs – Repayment of VAT – Burial	£170.44
HM Revenue & Customs – Repayment of VAT – Community	£1,887.60

The Chairman declared the meeting closed at 8.59 pm.

**MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL**  
**HELD ON MONDAY, 14 OCTOBER 2013 AT 7.15 PM IN THE**  
**CHAPEL SCHOOLROOM**

Present: Councillor Mr J Cooper (Chairman) Councillors Mrs D Medlock, Messrs S Cosgrove, M Fenwick, M Jones, J Nelson, A Parry, P Stokes and N Thompson

County Councillor Mr T Swales and District Councillor Mrs B Fortune

PCSO L Kyle

1 member of the public.

1. Apologies for absence were received from Councillors Mrs R Danjoux and Mr R Readman.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman, after being agreed as a true record.
3. **Police Report and Neighbourhood Watch.**

PCSO Kyle gave a report. There had been a burglary in The Grove and a report of suspicious circumstances regarding a horse's mane being plaited. Five males are being summonsed for poaching offences at Crathorne. Diesel and an electric fence stolen from an outside shed at a farm in Crathorne. Gates were removed and placed at the side of the road in Middleton on Leven. Reports of a suspect vehicle in the area were checked by Police. Officers will be on patrol from 3.00 pm onwards in Hambleton identifying homes that look unoccupied due to them being in darkness. A check will be made and a crime prevention pack delivered to the home owners giving advice. There has been an increase in reports of door to door sellers. PC Kyle recommended that people sign up to the Good Neighbour Holiday Scheme. Leaflets are available from Stokesley Police Station. Volunteers are required to assist with Country Watch Patrols. Anyone interested should contact PC1557 Skelton at Stokesley Police Station or e mail her on [Catherine.Skelton@northyorkshire.pnn.police.uk](mailto:Catherine.Skelton@northyorkshire.pnn.police.uk). Further crime prevention advice is available on [www.northyorkshire.pnn.police.uk](http://www.northyorkshire.pnn.police.uk).

**4. Meeting open to the public**

Mrs Malone asked what the Parish Council is doing about the proposal to withdraw the bus service No. 82 to Yarm. She wondered if there was anything proactive to be done rather than reactive consultations. She did not think lack of use was indicative of need. The withdrawal of the service will affect young and old for employment and leisure. The village will be cut off. She questioned what the responsibilities of the Council were to provide some kind of public transport. County Councillor Mr Swales said there is a period of consultation. The problem is that a lot of people can sign up to keep the service but only a few are using it. It would be cheaper to do "dial a ride" on the community bus. The County Council are looking for people who want to keep the service running but it is never going to be commercially viable. He could see where the necessity is but if it is not commercially viable it will not be kept running. The community bus has a "dial a ride" system already operating. Mrs Malone thought the community bus was a good point and appreciated that if things were not cost effective there was a problem but she did not think it was being run efficiently. She queried whether a full consultation had to be held with residents who might be affected. She said the school bus travels to and from the village but only children can use it. County Councillor Mr Swales said the home to school transport costs £23 million and the County Council is looking now at whether fare paying passengers could use the service. Mrs Malone said she was very concerned about residents who do not have their own transport and thought it would have a detrimental effect in the future. Councillor Stokes is one of the drivers of the community bus and said it is under used as he only picks up 2 or 3 people each trip. Mrs Malone suggested that more awareness is needed as to what transport is available. The Chairman said the Council can express their concerns that the bus service

could be cancelled but it will probably not stop the service ending. County Councillor Mr Swales said they are evidence gathering to see if it can be kept going. Councillor Medlock said the bus to Northallerton is now every 2 hours and concern has been expressed about people getting to appointments at the Friarage Hospital. Councillor Stokes said people can use the community bus or a volunteer car driver. Every volunteer has to be CRB checked. It is a 12 seater bus and can take disabled people. He will speak to Community Care about raising awareness of their service.

Mrs Malone said adult education in this area is woefully inadequate. County Councillor Mr Swales said the District and County Councils circulate leaflets about the classes available. The lack of support in rural areas is a problem. Mrs Malone said there is always publicity about people learning new skills but she believed that the Council was not trying as there were only 2 classes in this area. She volunteered to get involved if anything practical could be done.

The Chairman closed the meeting to the public.

## **5. Matters Arising**

a. Footpaths. A letter was received from Drumrauch Hall Residents' Association saying they could not offer access to nearby residents through the garden. The Chairman and Councillor Jones had looked again at the grass verge near Drumrauch and felt that using it as a footpath was not viable unless there was access straight across into a farmer's field. It was agreed to ask the Residents' Association if they would be agreeable to an informal meeting with two Councillors.

The Clerk will contact the owner of the wall which has part collapsed onto a footpath.

A complaint had been received about the state of the hedge around the BT exchange. Councillor Cosgrove will have a look.

b. Village Hall and Play Area. The broken equipment mentioned in the inspection report of the play area has been replaced.

c. Sports Area. Northing further had been heard about the white lining.

d. Village Green. Two quotes had been received for the work required on East Side. Councillor Jones proposed, seconded by Councillor Fenwick, that the lower quote be accepted. This was agreed unanimously. Three quotes had been received to replace the notice board on the Village Green. Councillor Nelson requested that they be put on hold until another quote was received. This was agreed. Two quotes had been received for a survey of the trees on the Village Green and at the Village Hall. There was quite a large difference between the quotes and the Council voted to accept the lower one.

e. Parish Action Plan. The Chairman said we had agreed not to have an action plan but a Public Open Space, Sport and Recreation Plan was needed. A committee meeting will be arranged.

f. Christmas Tree. The Christmas tree had been ordered and will be delivered on Thursday, 5 December at 3.00 pm.

g. Fireworks Display. The fireworks display will be held at 6.30 pm at the Cricket Club grounds on Tuesday, 5 November. A note from the Council's insurance company had been given to Councillor Stokes.

## **6. Reports from County and District Councillors**

District Councillor Mrs Fortune said Stokesley has a full complement of evening classes and every class is full. U3A run classes during the day. She had received an enormous amount of correspondence regarding the proposed travellers' site at Tame Bridge. The Director of Planning has said that Mr McElvaney has been advised that his offer will not be progressed. On the particular day that the affordable housing consultation was happening there were twenty six people identified in our area in need of starter homes and most of them are in the village now. Since the meeting there have been 40 applications from people who want to make their home in Hutton Rudby.

County Councillor Mr Swales said he has been asked by Broadacres if he will get involved in relation to the housing. Ten houses were built in Osmotherley and all are occupied by local people. Concerns have been expressed about the increase in traffic which is a Highways issue. Councillor Parry asked about school capacity with the proposed new build. Hutton Rudby school has a lot of pupils from outside the area. District Councillor Mrs Fortune said there is space on the school field to have other buildings and still leave enough recreation space.

**7. Planning Applications**

- a. E mails from residents at Tame Bridge regarding proposed travellers' site. These had been circulated to Councillors.
- b. Two letters were received regarding the proposed affordable housing off Langbaugh Road. The Clerk will reply.
- c. Construction of a two storey extension to existing cottage at 14A East Side for Mr G Hill. 13/01961/FUL. The Council recommended approval subject to the parking issues being resolved.
- d. Demolition of part existing boundary fence and construction of a replacement boundary fence at 30 Hundale Road for Mrs M Harston. 13/02026/FUL. The Council recommended refusal. This is an open plan estate and it would have a detrimental effect on the street scene.
- e. Application to vary condition 2 of planning approval 12/02298/FUL to allow the annexe to be used as a holiday let at Hutton Tower, 2 East Side for Mr B Scott. 13/02112/MRC. The Council recommended approval.

**8. Finance**

- a. A finance committee meeting will be held on 22 October 2013 at 7.00 pm.
- b. Employer's tax summary and employer's summary received from Thirsk Payroll.
- c. PKF Littlejohn has completed the audit of the Council's accounts for the year ended 31 March 2013. They had no comments to bring to the Council's attention.

The balances in the Council's accounts are as follows:

Community Account	£74,165.64 (14 October 2013)
Burial Account	£19,781.69 (14 October 2013)

**9. Remembrance Sunday**

The Remembrance Service will be held on Sunday, 10 November at 10.00 am in All Saints Church to be followed by a short service at the War Memorial. Councillors are invited to attend. The Chairman will be laying a wreath.

**10. Correspondence**

- a. E mail from Mrs Malone. Dealt with under Meeting open to the public.
- b. E mail from Dales of Thirsk giving their quote for repair of the War Memorial. Councillors agreed to accept the quote.
- c. Letter from NYCC giving details of the salt bin replenishment charge. The Clerk will check that two bins in North End will be filled.
- d. E mail from Hambleton District Council confirming the temporary road closure on Remembrance Sunday.
- e. E mail from Mr P Cole, Hambleton District Council giving details of the recruitment of community first responders.
- f. Agenda and papers for meeting of Stokesley and Villages Community Regeneration Group held on 2 October received by e mail and circulated.
- g. Information from Healthwatch North Yorkshire on a new local consumer champion for health and social care services. Circulate to Councillors.
- h. E mail from NYCC on extra care housing. Circulated to Councillors.
- i. E mail from NYCC about a consultation on post 16 home to school transport. Circulated to Councillors.
- j. E mail from North Yorkshire Fire saying that financial information can now be found on their website.
- k. Agenda for Hambleton Branch meeting held on 9 October received from YLCA. No-one had been available to attend.

- l. Programme for Annual training conference to be held on 15/16 November at York received from YLCA by e mail. Forwarded to Councillors.
- m. Training programme for November 2013 – January 2014 received by e mail from YLCA and forwarded to Councillors.
- n. White Rose Update received by e mail from YLCA and forwarded to Councillors.
- o. Information notes for 6, 23, 27 September and 7 October received by e mail from YLCA and forwarded to Councillors.
- p. Information from VG Energy about the rural community energy fund. This will be circulated.
- q. Weekly News Digests for 10, 16, 23, 30 September received by e mail from Rural Services Network and forwarded to Councillors.
- r. E mails from Rural Services Network on rural vulnerability service concerning fuel poverty, transport and broadband. Forwarded to Councillors. Councillor Parry queried whether there was a plan for broadband in Hutton Rudby and if it was worth looking at getting wireless broadband for the area. Councillor Jones said superfast broadband is due to come here in December.
- s. E mail from Rural Services Network on spotlight on small businesses. Forwarded to Councillors.
- t. E mail from Navigus Planning on lessons from the new planning system. Forwarded to Councillors.
- u. Request for grant from Great North Air Ambulance. The Council decided against the request.
- v. Clerks & Councils Direct magazine. Circulated to Councillors.
- w. Letter from NYCC seeking opinions on options for savings on the household waste recycling centres budget. The proposal to save money in 2014/15 is to charge customers for soil and rubble or refuse to accept it and treat plasterboard in the same way. A list of 6 other proposals to save money in the future was also given. A questionnaire can be completed on line at [www.northyorks.gov.uk/hwrccconsultation](http://www.northyorks.gov.uk/hwrccconsultation) and the consultation ends on 22 December 2013.
- x. Letter from Hambleton District Council saying the inaugural parish liaison meeting will be held at 7.00 pm on Thursday, 7 November at Stone Cross, Northallerton. Councillor Stokes will attend.
- y. E mail from Councillor Jones concerning development land. Received.

### **11. Planning Decisions of Hambleton District Council**

- a. Alterations and extensions to former bake house to form a dwelling at 14a East Side for Mr G Hill. 13/01380/FUL. Withdrawn.
- b. Proposed works to trees at North End House for Dr P Geiser. 13/01809/CAT. Granted.

### **12. Accounts**

a. Thirsk Payroll – Payroll preparation July – September 2013	£48.75
b. HM Revenue & Customs – Tax payment	£300.00
c. Whitegates Nursery – Plants & Compost	£289.80
d. Clerk – monthly salary – September 2013	£400.00
e. Clerk – monthly broadband fee	£16.40
f. GGN Sportscare Ltd. – Grass cutting Burial Ground	£120.00
g. GGN Sportscare Ltd. – Grass cutting village green, play & sports areas	£582.00
h. CPRE – Annual subscription	£29.00 (DD)
i. PKF Littlejohn – External audit	£360.00
j. Northumbrian Water – Tap allotments	£23.09 (DD)
k. Transfer from Burial Account to Community Account of VAT repayment	£1,778.60

### **Monies Received**

Hambleton District Council – 2 <sup>nd</sup> half of precept	£21,500.00
Darlington Memorials – Erection of headstone	£60.00
Mr R Readman – Re-reservation of burial plots	£160.00
Mrs M Chappell – Re-reservation of burial plot	£45.00

The Chairman declared the meeting closed at 9.26 pm.

**MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL**  
**HELD ON MONDAY, 11 NOVEMBER 2013 AT 7.15 PM IN THE**  
**CHAPEL SCHOOLROOM**

Present: Councillor Mr J Cooper (Chairman), Councillors Mesdames R Danjoux and D Medlock, Messrs. M Fenwick, M Jones, R Readman, A Parry, P Stokes and N Thompson

District Councillor Mrs B Fortune

6 members of the public

1. Apologies for absence were received from Councillors Messrs S Cosgrove and J Nelson.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police and Neighbourhood Watch**

PCSO Angie Preston told the meeting that over the last month various incidents had been reported including a tractor grass mower stolen from an insecure garage; burglary at Skutterskelfe with jewellery and cash taken; criminal damage to school fence at primary school; criminal damage to vehicles at Crathorne and items taken from within. Enquiries are ongoing on all incidents. Operation Bright is being re-launched over the next month. Officers will be on foot patrol from 3.00 pm onwards in the Hambleton area identifying homes that look unoccupied due to them being in darkness. Country Watch is still looking for volunteers. If interested please contact PC Skelton at Stokesley Police Station or e mail [Catherine.Skelton@northyorkshire.pnn.police.uk](mailto:Catherine.Skelton@northyorkshire.pnn.police.uk) Reports are still being received of burglaries to garages/sheds. Please ensure to keep all outbuildings securely locked and mark all property. Crime prevention advice is available on [www.northyorkshire.pnn.police.uk](http://www.northyorkshire.pnn.police.uk) Crime has fallen by 6% in North Yorkshire. The Chairman queried if the statistics were still being received. PCSO Preston said no as there is more information in the report. The Chairman thanked her for her report and she left the meeting. A speed concern report was received which had been sent into the York & North Yorkshire Road Safety Partnership. It concerned a car which was said to leave the village most days at speeds up to 60-70 mph.

**4. Meeting open to the Public**

Amanda Madden, Rural Housing Officer, said that since the community consultation there has been an increase in the number of people in housing need, up to 42: 14 singles, 8 couples and 20 families, which includes single parents. A scheme of 16 houses would be proposed – 2 and 3 bedroomed houses and two bungalows. Fiona Coleman, Broadacres Housing Association, said the community consultation was extremely well attended. A large number of people had serious concerns, mainly around traffic and the highway. Following the consultation two further sites were brought to their attention. All three sites have been fully explored and advice taken from statutory authorities. The site which has been chosen is one opposite The Wickets on Garbutts Lane which the landowner has made available. It is proposed to take this site forward to a consultation event on 9 December when a site plan and layouts, etc. will be put before the community. They were meeting with the immediate neighbour this evening and Ms Coleman will also be talking to the residents of The Wickets who overlook the site. The site is currently a paddock and it may be necessary to encroach into the field a little bit. Comments made at the previous consultation will be taken on board. The Chairman queried whether this would take into account the timing of the meeting. Ms Coleman said the time of the meeting will go into the Church Newsletter. Immediate neighbours are identified and then there is a leaflet drop in neighbouring streets. Councillor Danjoux said if the consultation could be extended until later in the evening, say 8.00 pm, it would help people who work to attend. Ms Madden has received a lot of letters which have not yet been replied to but there will now be a response with an open letter identifying the Garbutts Lane site. The Chairman asked why this site had been chosen. Ms Coleman said, given the time frame, because it is close to the

allocated site it should go through planning easier and quicker. The other site is probably more tenuous.

Mrs Dodds spoke on behalf of the Tennis Club who had applied for a grant from Sport England. An application was posted in March/April but in August they were told it had been unsuccessful. There were a few things which the Club needed to address: more questionnaires with opinions from the community and who holds security of tenure of the land. Mrs Dodds has been in touch with the case assessors who need to establish security of tenure. The Parish Council and Chairman are the trustees and own the land that the Tennis Club stands on so the Council would have to grant the Tennis Club leasehold for a minimum of 7 years. The Chairman said we will discuss this tonight.

Mr Lowe said he wanted to speak about the replacement of the litter bin in North End. The open top bin is still being used to deposit dog waste. He now understands that the District Council are offering a litter bin that can also be used for dog waste. He did not think this was hygienic and is still pandering to the people whose sense of responsibility seems lacking. The public right of way leading into Honeyman's field is still strewn with dog waste and in addition today there was a heavy smearing on the wooden posts of the stile. The purchase of bins is on the agenda and will be discussed later in the meeting.

The Chairman closed the meeting to the public.

## **5. Matters Arising**

**a. Footpaths.** The Chairman has been in touch with the owner of the retaining wall part of which has fallen onto steps leading up to Sexhow Lane. She is very concerned. The Chairman offered her assistance to get a quote from a builder. Councillor Fenwick queried whether it could be repaired on her insurance. The owner thinks not. The path has not been closed so there is a danger of people tripping on the rubble. Notices will be erected warning of an unsafe wall.

The Chairman and Councillor Jones had met with residents from Drumrauch Hall and were disappointed with their response to the Council's suggestion. Councillor Jones said if we put the footpath in as planned residents of the Hall do not want people walking through the garden to the steps. Councillor Danjoux thought we would be spending a lot of money to only help a few people. The Chairman said the verge is reasonably wide most of the way and if it was maintained it could be walked on. We would have to ask Highways if they would allow us to get a contractor to trim the verge on a regular basis. Councillor Jones said it would not be possible to walk all the way as there are narrow strips. It was agreed to contact Highways and GGN Sportscare. District Councillor Mrs Fortune said Lisa Wilson, Hambleton District Council, will be able to give you the criteria about using the money.

A quote was received from Stokesley Ironwork to repair the railings opposite the Bay Horse. It was agreed to ask how much it would cost to replace all the railings.

**b. Signposts.** Nothing to report.

**c. Village Hall and Play Area.** A Management Committee meeting will be held next Wednesday.

**d. Sports Area.** Nothing to report.

**e. Village Green.** A survey of the trees on the Village Green and at the Village Hall had been received. A copy will be sent to Planning Department requesting permission to carry out the work. The Village Pump had been demolished by a runaway car. The car owner will arrange for a new stone trough and replacement pump. There is a loose kerbstone near Spar which will be reported to Highways.

**f. Public Open Space, Sport and Recreation Plan.** It was suggested that a newsletter be sent to all residents informing them of what was available. A committee meeting will be arranged.

**g. Christmas Tree Lighting Ceremony.** The ceremony will begin at 6.15 pm on Monday, 9 December. The Parish Council meeting will follow at 6.45 pm in the Chapel to allow Councillors to pop into the consultation which is being held in Church House from 2.00 – 7.00 pm.

**h. Fireworks Display.** The display went very well and many positive comments were received. The Chairman thanked everyone who helped.

**i. Parish Liaison Meeting.** No-one had been able to attend.

**j. Dog Bins.** Councillor Parry proposed, seconded by Councillor Fenwick, that the Council buy a dual bin for North End and a single dog waste bin for Middleton. This was agreed unanimously.

**k. Notice Board.** Councillor Thompson declared an interest and did not vote or take part in discussion. No further quotes had been received for a notice board. Councillor Stokes proposed, seconded by Councillor Fenwick that the lowest quote be accepted.

6. District Councillor Mrs Fortune had nothing to report.

## **7. Planning Applications**

- a.** Demolition of existing timber outbuilding and replacement with a smaller timber building for use as home office/studio and gym at The Lodge, Skutterskelfe for Mr A Parry. 13/02195/FUL. Councillor Parry declared an interest and left the room. The Council recommended approval.
- b.** Proposed works to trees subject to TPO No. 1988/01 at The Clump. 18 Westholme for Mr J Autherson. 13/02071/TPO. The Council recommended approval.
- c.** Planning Appeal from Mr J McElvaney against refusal of his application to remove condition 6 of PA11/00797/FUL relating to paint colour. The Council agreed that their original comments should stand recommending refusal.
- d.** Proposed works to trees subject to TPO 1988/04 at land to the rear of Wynd Close for Mr E Smyth 13/02197/TPO. The Council recommended approval.

## **8. Finance**

Councillor Jones had circulated the second quarter figures. There were no queries. A Finance Committee meeting had been held on 22 October to work out the budget for the next financial year. Figures had been e mailed to Councillors. The Finance Committee recommends that the precept remain the same as for this year - £43,000. Councillor Jones said we are accumulating reserves but we have the issue that more land will be required for a burial ground. There may be an opportunity to accrue some land. The only potential issue with the precept is that central Government gives an amount of money which filters down the line but the grant offered by the District Council in 2013/14 will not be available in 2014/15. The Band D charge will go up by £1. Councillor Parry referred to the letter received from Ian Godfrey, Finance Team Leader, Hambleton District Council.

Even if we keep our precept the same as last year it will show as an increase by Rudby Parish Council on the Council Tax information which is circulated to all householders by the District Council. We would have to precept for £41,900 not to show an increase. Councillor Stokes proposed, seconded by Councillor Danjoux that the Council precept for £41,900. This was agreed unanimously. Councillor Jones will speak to Mr Godfrey and also ask why the grant is not being passed down this year. District Councillor Mrs Fortune said Council Tax is calculated from a base rate of zero. The balances in the Council's accounts are as follows:

Community Account	£74,045.95 (14 November 2013)
Burial Account	£18,213.09 (14 November 2013)

## **9. Tennis Club**

There are two trustees of the Village Hall – one is the Chairman of the Parish Council and the other is the Parish Council. Jacksons, solicitors, would charge £350 + VAT to draw up a lease. Councillor Parry did not think the Council should pay for the lease as the Tennis Club is a private members' club. He queried whether there was anything in their constitution about becoming a member. The Chairman suggested that Jacksons can be asked to draw up a lease which can then be e mailed around for comments. It was thought that it should be written down that membership should always be available to anyone in the village and that the membership cannot be closed. Councillor Medlock proposed, seconded by Councillor Thompson, that the Council set up a lease for 10 years which after that would roll forward a year at a time, and pay for it at a cost of up to £350. This was agreed. Councillor Thompson queried whether the Bowls Club should also have a lease and the Village Hall. The Chairman will contact Jacksons.

## **10. War Memorial**

Collinsons of Thirsk had replaced the missing letters on the War Memorial free of charge. They recommend that further work is carried out. The Council agreed to ask for a quote for the work. Councillor Parry asked if the War Memorial was registered with the War Memorials Trust. The Clerk will look into this.

## **11. Correspondence**

- a. Letter from Mr I Godfrey, Hambleton District Council requesting information on the parish precept for the next financial year. Dealt with under Finance.
- b. E mail from YLCA concerning parish precepts. Circulated to Councillors
- c. Information by e mail from YLCA concerning a survey on Council Tax support funding. Circulated to Councillors
- d. E mail from YLCA advertising a new publication from NALC – Local Councils Explained. It was agreed to purchase one copy.
- e. E mail from YLCA giving revised Model Standing Orders. These will be examined to see if any changes to the Council's Standing Orders are required.
- f. Update by e mail from YLCA on an order to legitimise electronic payments. Circulated to Councillors.
- g. A consultation paper by e mail from YLCA on standing for election in UK. Circulated to Councillors.
- h. E mail from YLCA giving details of training events in November. Circulated to Councillors
- i. Training Programme for 2014 received from YLCA. They would also like to know what training Councillors and Clerks need. It was agreed to reply that training for new Councillors is important but also if the training could be held in this area.
- j. Copy of a letter to Ms A Madden, Rural Housing Enabler from Dr & Mrs J Wylie on housing development. Received.
- k. Application from Darlington Memorials for a new headstone. This was agreed but it will be pointed out to them that the date of death on the application is listed as November 2013 instead of 2012.
- l. Invitation by e mail from Northallerton & District Voluntary Services Association to their AGM to be held at 12 noon on 18 November. Circulated to Councillors.
- m. North Yorkshire Now newsletter received by e mail from NYCC and circulated to Councillors.
- n. Information notes received from YLCA by e mail for 18 October and 1 November. Circulated to Councillors.
- o. E mails from Rural Services Network on Rural Vulnerability – Fuel Poverty and News Digests for 21, 28 October and 5 November. Circulated to Councillors.
- p. Rural Opportunities Bulletin received by e mail from Rural Services Network and circulated to Councillors.
- q. Information from Rural Action Yorkshire on credit based exchange schemes. Circulated to Councillors.
- r. Countryside Voice magazine received from CPRE and circulated to Councillors.
- s. Clerks & Councils Direct magazines. Circulated to Councillors.
- t. Information from AON on snow clearance, gritting, etc. Received.

## **11. Planning Decisions of Hambleton District Council**

- a. Application to remove condition 6 of planning approval 11/00797/FUL relating to paint colour at Hillside View Farm, Tame Bridge for Mr J McElvaney. 13/01646/MRC. Refused.
- b. Conversion of outbuildings into self contained ancillary accommodation and double garage at Ravensthorpe, 19 Doctors Lane for Mr M Foden. 13/01787/FUL. Granted.
- c. Proposed work to fell tree subject to TPO No. 1996/13 at 10 Deepdale for Broadacres Housing Association. 13/01911/TPO. Granted.

## **12. Accounts**

**1199**

a. Royal British Legion – 3 poppy wreaths	£51.00 + £49 donation = £100.00
b. Celebration Fireworks – fireworks	£900.00
c. Clerk – Monthly salary + monthly broadband fee	£416.40
d. GGN Sports care – Grass cutting Village Green, Play Area, Sports Area	£279.60
e. GGN Sports care – Grass cutting Burial Ground	£60.00
f. Elliot Consultancy – Tree Survey	£456.00

**Monies Received**

Mr & Mrs M Rayner – Scout Poppy Wreath	£18.00
Collection at Fireworks Display	£624.00
Barthram Funeral Services – Interment	£265.00

The Chairman declared the meeting closed at 9.15 pm.

**MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL**  
**HELD ON MONDAY, 9 DECEMBER 2013 AT 6.45 PM IN THE**  
**METHODIST CHURCH**

Present: Councillor Mr J Cooper (Chairman) Councillors Mesdames R Danjoux and D Medlock, Messrs. S Cosgrove, M Fenwick, M Jones, J Nelson, A Parry, R Readman, P Stokes and N Thompson

PCSO Dani Griffin

1. Apologies for absence were received from County Councillor Mr T Swales and District Councillor Mrs B Fortune.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.

3. **Police Report and Neighbourhood Watch**

PCSO Dani Griffin gave a report. A farm building had been broken into at Crathorne and 550 litres of diesel stolen. Attempted burglary in Hutton Rudby – one suspect arrested. A Christmas Safety Campaign has been launched. The main focus is on personal safety, protecting your property and drink and drug driving. Safety advice can be found on [www.northyorkshire.police.uk/Christmas](http://www.northyorkshire.police.uk/Christmas) Ringmaster messages had been received and forwarded concerning burglary in Thornton Dale, shed burglary Appleton Wiske, missing person, new Scrap Metal Act 2013, Operation Hawk 4 December and national campaign to raise awareness of burglary 18-24 November.

4. **Meeting open to the public.** None present.

**5. Matters Arising**

- a. **Footpaths.** The Chairman reported a comment from a resident of South Side about the leaves on the pavement. Councillor Parry said Rudby Bank was slippery with leaves. It was agreed that a work party will meet on Sunday at 12.30 pm to clear the leaves. The District Council will be requested to send the leaf clearer on Monday. The Chairman said the owner of the wall which had fallen onto the steps near Sexhow Bank has arranged for a builder to clear away the pieces of concrete. She has decided to sell the piece of land and the new owner will shore it up temporarily and apply for planning permission to put a small house there. A quote of £295 has been received for the repair of the steps and another quote will be required to fix the loose handrail. Councillor Jones proposed, seconded by Councillor Stokes that the work should go ahead. This was agreed unanimously.
- b. **Signposts.** Nothing to report.
- c. **Village Hall and Play Area.** A cheque for £3,000 has been received from the Management Committee towards repayment of the loans. A Management Committee meeting had been held where details were given of future projects including extending the warm air system and replacing the sound monitoring system.
- d. **Sports Area.** Councillor Cosgrove said cars are sometimes parked in the area after dark and it was agreed to close the gate without locking it.
- e. **Village Green.** Work has not yet begun on replacing the pump.
- f. **Public Open Space, Sport and Recreation Plan.** It was agreed that a letter should be sent to all community groups to ensure that all needs have been identified.
- g. **Christmas Tree lighting ceremony.** It went very well with a good crowd attending.
- h. **Tennis Club.** A letter has been sent to the Tennis Club saying that the Parish Council agree to give a lease to Hutton Rudby Tennis Club for ten years, rolling forward one year at a time after that.

Councillor Nelson joined the meeting.

- i. **Affordable Housing.** An exhibition was being held in Church House today to give information on the site and the type of dwellings. A planning application will be submitted shortly. Councillor Thompson noted that the entrance to the site is quite close to the 30 mph sign. This will be commented on when the application arrives.
- j. **War Memorial.** The Clerk is entering details of the War Memorial onto the War Memorials Trust online site.

**6. Reports from County and District Councillors.** None present.

**7. Planning Applications**

- a. Alterations, installation of roof lights and the construction of a roof terrace over existing single storey extension at Hutton House, 1 East Side for Mr J Cooper. 13/02315/FUL. The Chairman declared an interest and left the room. Councillor Stokes took the Chair. The Council discussed the plan and recommended approval.

Councillor Fenwick joined the meeting.

The Chairman rejoined the meeting and took the Chair.

- b. Alterations and extensions to 1A Greenlands for Mr J N Kitson. 13/02484/FUL. The Council recommended approval.

**8. Finance**

The District Council require the precept amount for the financial year 2014/15. Central Government say they are encouraging Billing Authorities to pass down the grant but not enforcing it. The letter from the District Council will tell us the level of precept which would mean no increase from this financial year. Councillor Jones proposed, seconded by Councillor Thompson, that the Council waits until the letter is received before finally deciding on the precept. This was agreed unanimously. An e mail had been received from Mr P Cole, Hambleton District Council, with a budget consultation questionnaire. It had been forwarded to Councillors. The Employer's summary of the Clerk's salary for tax purposes had been received from Thirsk Payroll. The balances in the Council's accounts are as follows:

Community Account	£74,045.95 (14 November 2013)
Burial Account	£18,213.00 (14 November 2013)

**9. Correspondence**

- a. E mail from Mr D Griffiths, NYCC giving the timetable for the vehicle activated sign. Forwarded to Councillors.
- b. Letter from Mr Hird enclosing his account for the materials he had used in repairing the bench at North End. Councillors agreed that he had done an excellent job.
- c. Application from Dales of Thirsk for the erection of a new headstone. Agreed
- d. Application from John Pickard & Son for erection of a new headstone. Agreed.
- e. Agenda for meeting of Stokesley and Villages Community Regeneration Group held on 4 December received by e mail and circulated to Councillors. No-one was available to attend.
- f. Minutes of the inaugural Parish Liaison meeting which took place on 7 November 2013 received from Hambleton District Council.
- g. Request from the Citizens Advice Bureau for a donation. The Council decided against giving a donation.
- h. E mail from YLCA giving details of Section 137 expenditure limit for 2014/15. Circulated to Councillors.
- i. E mail from YLCA with a letter from the Chairman of NALC on the Council Tax benefit support grant. Circulated to Councillors.

- j. E mail from YLCA on the future of local audit. Circulated to Councillors. There is a consultation on the draft regulations which the Clerk will complete.
- k. Information Note dated 15 November received by e mail from YLCA and forwarded to Councillors.
- l. North Yorkshire Now newsletter received by e mail from NYCC and forwarded to Councillors.
- m. E mails from Rural Services Network – Rural Vulnerability Services – Transport November 2013; News Digests – 18 & 25 November, 9 December; Rural Opportunities Bulletin; Spotlight on Rural Health. Circulated to Councillors.

**10. Planning Decisions of Hambleton District Council**

- a. Demolition of existing bakehouse building and construction of two storey extension to existing cottage at Bakehouse Yard, 14A East Side for Mr G Hill. Granted. 13/01961/FUL.
- b. Demolition of part existing boundary fence and construction of a replacement boundary fence at 30 Hundale Road for Mrs M Harston. Refused. 13/02026/FUL.
- c. Proposed works to trees subject to TPO No. 1988/01 at The Clump, 18 Westholme for Mr J Autherson. Granted. 13/02071/TPO.

**11. Accounts**

a. Mr M Hird – Materials for repair of bench	£43.56
b. Maynards Nursery – Christmas tree	£255.00
c. Clerk – monthly salary + monthly Broadband fee	£416.40

**Monies Received**

Village Hall Management Committee – Towards repayment of loans	£3,000.00
Cricket Club – Donation towards fireworks	£50.00
Darlington Memorials – Erection of headstone	£65.00

The Chairman declared the meeting closed at 7.40 pm.