

MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL
HELD ON MONDAY, 13 JANUARY 2014 AT 7.15 PM IN THE
CHAPEL SCHOOLROOM

Present: Councillor Mr P Stokes (Chairman) Councillors Mesdames D Medlock and R Danjoux, Messrs. J Cooper, M Jones, J Nelson, P Stokes and N Thompson

District Councillor Mrs B Fortune

PC L Kyle and PCSO D Griffin

1. Apologies for absence were received from County Councillor Mr T Swales and Councillor Mr R Readman.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch**

PC Kyle said over the last month the following incidents had been reported:

Electric fencer unit and battery stolen from Potto; theft of piping in Skutterskelfe; cold callers in Hutton Rudby; car left insecure for a few minutes in Appleton Wiske whilst loading and unloading and items stolen; poachers on land at Appleton Wiske; criminal damage to property at Appleton Wiske. Since the Christmas Safety Campaign began at the end of November, officers have arrested 61 motorists on suspicion of driving while under the influence of drink or drugs. Of these, 28 have been charged. Two new PCSOs will be joining Stokesley Safer Neighbourhood Team – Georgina Lodge and Richard Stringer. PCSO Angie Preston will be returning to Northallerton on 20 January 2014.

4. **Meeting open to the public.** None present.

5. Matters Arising

- a. **Footpaths.** The fence on the footpath at Rudby Bank is due for repair on 29 January. Work has been completed on the footpath and handrail at Sexhow Bank.
- b. **Signposts.** Nothing to report.
- c. **Village Hall and Play Area.** Nothing to report.
- d. **Sports Area.** Nothing to report.
- e. **Village Green.** The leaf clearing operation went well. A car has been parked on the Village Green for a number of months. The Clerk will follow this up.
- f. **Public Open Space, Sport and Recreation Plan.** The Clerk will circulate a draft letter.
- g. **Village Pump.** The replacement trough is not adequate and the post is narrower and has no lead cap. It might also need to be painted.

6. Village Event.

The inflatable have been booked as has a band and PA system.

7. Allotments

Work needs to be carried out to clear rubbish from the bottom right hand side of the allotments. Councillor Stokes and Cosgrove will inspect.

8. Report from District Councillor Mrs Fortune

District Councillor Mrs Fortune reported on complaints about dog fouling in the village. Some dog owners are not picking up after their dogs. The affordable housing consultation went very well and, to her knowledge, no adverse comments were received.

9. Planning Applications

- a. First floor side and rear ground floor extension at 10 Levenside for Mr I Smith. 13/02520/FUL. The Council recommended approval.
- b. Proposed works to trees at 7 Levenside for Mr R Chambers 14/00021/CAT. The Council recommended approval.
- c. Construction of 16 affordable dwellings with associated infrastructure at land west of Apple Tree House, Garbutts Lane for Broadacres Housing Association. 13/026666/FUL. The Council recommended approval with a condition that the existing 30 mph speed limit should be moved further down Garbutts Lane towards Campion Lane.
- d. Single storey side extension to 21 Enterpen fort Mr & Mrs N Kitching 14/00029/FUL. The Council recommended approval.

Councillor Cooper joined the meeting.

- e. Construction of an agricultural worker's dwelling at Embleton Farm, Garbutts Lane for Mr & Mrs W S Cunningham and Mr & Mrs D Bell 14/00009/FUL. Councillor Medlock declared an interest and left the room. The Council thought that if the original house has an agricultural tenancy on it there is no need for another dwelling. The Council recommended refusal as the status of the original house was not known. The Council asked District Councillor Mrs Fortune to call in the application.

10. Finance

Further information had been received from the District Council concerning the parish precept. The Council agreed unanimously that the precept for the financial year 2014-15 should be £43,000. The employer's summary for December 2013 and the employer's tax summary for October – December 2013 had been received from Thirsk Community Care. E mails from HMRC had been forwarded to Councillors.

The balances in the Council's accounts are as follows:

Community Account	£74,738.41 (14 January 2014)
Burial Account	£18,598.09 (14 January 2014)
Business Base Rate Tracker Account	£26,128.84 (24 January 2014)

11. Correspondence

- a. Letter from Latimer Hinks, solicitors, concerning the estate of the late Frances Mary Tarran. Received.
- b. E mails from YLCA on the localisation of Council Tax Support Grant – Government Statement and localisation of Council Tax benefit – Parish Grant 2014/15. Forwarded to Councillors.
- c. E mail from YLCA giving guidance to Councils on weekly bin collections. Forwarded to Councillors.
- d. Information note for week ending 23 December 2013 received from YLCA by e mail and forwarded to Councillors.
- e. North Yorkshire Now newsletter received by e mail from NYCC and forwarded to Councillors.
- f. E mail from Ms A Madden, Rural Housing Enabler, asking if the Parish Council would be prepared to take over responsibility for the proposed open space in the new affordable dwellings. The Council decided against and suggested the residents might like to form a group to look after the area. Responsibility for this area would add to the Parish Council's already stretched budget.
- g. E mail from Navigus Planning about changes taking effect in the new planning system and giving vital information for Parish Councils. Forwarded to Councillors.

- h. E mail from Rural Services Network on rural vulnerability services – fuel poverty. Forwarded to Councillors.
- i. News Digests for 23 December & 6 January received from Rural Services Network by e mail and forwarded to Councillors.
- j. Rural Opportunities Bulletin received from Rural Services Network by e mail and forwarded to Councillors.
- k. E mail on cemetery safety forwarded to Councillors.
- l. Application from Lords Monumental for extra inscription to headstone. Agreed.

12. Planning Decisions of Hambleton District Council

- a. Application to vary condition 2 of planning approval 12/02298/FUL to allow the annexe to be used as a holiday let at Hutton Tower, 2 East Side for Mr B Scott. Granted. 13/02112/MRC
- b. Demolition of existing timber outbuilding and replace with smaller timber building for use as home office/studio and gym at The Lodge, Skutterskelfe for Mr A Parry. Granted. 13/02195/FUL.

13. Accounts

a. GGN Sportscare Ltd. – Burial of ashes	£25.00
b. GGN Sportscare Ltd. – Clearing out rubbish bin in Burial Ground	£18.00
c. A & B Joinery – Tidy up steps on Sexhow Bank, supply & install posts and handrail	£742.80
d. Thirsk Community C.A. – Payroll preparation October – December 2013	£48.75
e. Northumbrian Water – Tap Allotments	£9.00 (DD)
f. Clerk – monthly salary + monthly broadband fee	£416.40

Monies Received

Hutton Rudby Brownies – Poppy Wreath	£18.00
Mrs Y Lancaster – Burial plot reserve	£125.00
Mrs B Simpson – Burial plot reserve	£125.00
Dales of Thirsk – Erection of new headstone	£65.00
John Pickard & Son – Erection of new headstone	£65.00

The Chairman declared the meeting closed at 8.10 pm

**MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL
HELD ON MONDAY, 10 FEBRUARY 2014 AT 7.15 PM IN THE CHAPEL SCHOLROOM**

Present: Councillor P Stokes (Chairman) Councillors Mrs D Medlock, Messrs. S Cosgrove, M Fenwick, M Jones, R Readman and N Thompson

County Councillor Mr T Swales
District Councillor Mrs B Fortune

1. Apologies for absence were received from Councillors Mrs R Danjoux, Messrs J Cooper and J Nelson.
2. The minutes of last month's meeting had been circulated and after being agreed as a correct record, were signed by the Chairman.
3. **Police Report and Neighbourhood Watch.** The Police report had been received by e mail and circulated to Councillors. An e mail had been received and forwarded to Councillors concerning the recruitment of Special Constables in North Yorkshire. Ringmaster messages included the theft of designer sunglasses from a shop in Stokesley and a burglary in Helmsley. An e mail giving New Ethics and Standards guidelines for NHW and Rural Watch Co-ordinators had been circulated.
4. **Meeting open to the public.** None present.
5. **Matters Arising**
 - a. **Footpaths.** The fence at Rudby Bank and one on Sexhow Road near the river have still not been repaired. They will be reported again. The Chairman said rubbish had been tipped in a ditch at Sexhow Bank. A car was again blocking the footpath at Enterpen and this will be reported again. County Councillor Swales said this can be reported by ringing 101. A car had crashed into the hedge at Hutton Bank and the fence damaged. A check will be made to see if the fence is NYCC or the Parish Council's responsibility. It was noted that the path on Rudby Bank is crumbling away.
 - b. **Signposts.** Work will be undertaken in the Spring.
 - c. **Village Hall and Play Area.** Nothing to report.

Councillor Fenwick joined the meeting.

- d. **Sports Area.** Councillor Cosgrove said there are moles in the field. He will monitor and report back.
- e. **Village Green.** Councillor Cooper is trying to obtain a larger trough for the Village Pump. The Green has again been damaged by Spar vehicles. Councillor Cooper has been in contact with their transport department to inform them. A resident had complained about a car parked on an unmade roadway which is part of the Village Green. The Clerk will contact the owner. The Council will consider moving the grit bin in this area so that cars cannot go past a certain area. An e mail had been received from a resident about dog fouling in the village. District Councillor Mrs Fortune said she had also received letters. An officer from the District Council has been to the village but it is very difficult to catch people in the act of not picking up after their dogs. They are irresponsible dog owners. County Councillor Mr Swales said there is a camera available from the District Council and District Councillor Mrs Fortune said she will look into this.
- f. **Public Open Space, Sport and Recreation Plan.** The letter the Clerk had drafted was agreed to be sent out to village organisations.
- g. **Village Event.** Nothing to add.
- h. **Footpaths (Cont'd).** Councillor Fenwick said a section of the previously repaired river bank has been washed away at Levenside. Councillor Jones will speak to the Rivers Trust.
- i. The Council agreed that GGN Sportscare should be asked to clear the rubbish from the bottom of the allotments.

6. Reports from County and District Councillors

County Councillor Mr Swales said that by 2020 the County Council will have a third less members. Savings have amounted to £96 million without affecting front line services. Up to 2020 they have to save another £74 million which will affect front line services. Highways are coming off worst. He thought there would have to be a change of attitude in how things are done and Parish Councils will have to do more. County Councillor Mr Swales said Highways are being told that they will not have to be so restricting. The Chairman said the general feeling is that we do not mind doing the repairs or bringing someone in to do them but at the moment we are not allowed to do things which we have been doing for years. County Councillor Mr Swales said it has to be a partnership. He said with regard to the proposed new dwellings on Garbutts Lane, Highways will not support the footpath. District Councillor Mrs Fortune had nothing further to report.

County Councillor Mr Swales left the meeting.

7. Planning Applications

- a. Two storey extension to south east elevation of 5 Eden Park Road to form additional habitable accommodation for Mr & Mrs Maltas. 14/00175/FUL. The Council recommended approval.
- b. Proposed work to beech and weeping willow trees at 6 Levenside for Mr R A Hill. 14/00104/CAT. The Council recommended approval.
- c. Proposed works to trees at All Saints' Church. 14/00151/CAT. The Council recommended approval apart from the beech tree. They recommended that the only works to this tree should be the removal of dead wood.
- d. Proposed work to fell cherry tree at 4 Levenside for Dr J Chandler 14/00215/CAT. The Council recommended approval.
- e. Siting of wind turbine (3.5 m mast) at Clan Chatten, Middleton on Leven for Mr N Carnell. 14/00094/FUL. The Council recommended approval.
- f. Proposed work to walnut tree at North End House, 6 North End for Dr P Geiser. 14/00270/CAT. The Council recommended approval.

8. Finance

The third quarter figures had been received from Councillor Jones. E mails had been circulated from HMRC giving help for employers. The employer's summary for January 2014 had been received from Thirsk Payroll.

The balances in the Council's accounts are as follows:

Community Account	£74,738.41 (14 January 2014)
Burial Account	£18,598.09 (14 January 2014)
Business Base Rate Tracker Account	£26,128.84 (24 January 2014)
Allotment Account	£1,381.10 (25 October 2013)

9. Care for our Village

Councillor Medlock said new tubs are required – 2 large and 4 medium. She said one village had painted their tubs pale green and the bands black. Councillor Jones said it will eventually flake off. He will look for a supplier for the tubs.

10. War Memorial

A quote had been received giving two options regarding the lettering issues on the War Memorial. It was agreed to apply for a grant from the War Memorials Trust.

11. Tennis Club

Some of the committee members of the Tennis Club are not happy about the wording of the proposed lease. A meeting will be held with our solicitor.

12. Correspondence

- a. A letter was received from Hambleton District Council reviewing the Polling Districts and Polling Places which are used for Parliamentary elections. The proposed polling place for Hutton Rudby is the Village Hall.
- b. Updated copy of the Council's insurance policy received from Aon and a revised policy schedule which corrects an administrative error.
- c. Copy of letter which a resident has received from Durham Tees Valley Airport. The increase in aircraft activity relates to fast moving military jet traffic flying outside controlled airspace. The RAF is responsible for these flights.
- d. E mail from Councillor Cooper who had spoken to Stokesley Ironwork about their quote. The Council agreed that an extra £150 should be paid to galvanise the railings.
- e. Applications from Darlington Memorials for two new headstones. Agreed.
- f. Information from Cloverleaf Advocacy on NHS Complaints. A poster will be put on the notice board.
- g. E mail consultation on £4 rise in Police precept. Forwarded to Councillors.
- h. E mail from YLCA on referendum principles which will not be applied to Parish and Town Councils on precept rises. Forwarded to Councillors.
- i. E mail from Mr P Cole, Hambleton District Council giving details of Hambleton Economic Study meetings to be held in March. Forwarded to Councillors.
- j. Agenda for Hambleton Area Committee meeting to be held on 10 February e mailed from NYCC and forwarded to Councillors.
- k. E mails from Rural Services Network – Spotlight on older people; News Digests 13,20, 27 January; Rural Vulnerability Services – Broadband and Fuel Poverty; Rural Opportunities Bulletin.
- l. Information from NYCC on a Local and Family History Day to be held on 15 March at the Pavilions of Harrogate. A copy will be given to the History Society.
- m. E mail from NYCC on the bus subsidy reduction information giving details of the services affected. Forwarded to Councillors.
- n. E mail from NYCC informing of a temporary road closure on 27 April for Scouts parade. Forwarded to Councillors.
- o. E mail from Ted Baker asking if a member of the Council could visit the Scouts to give short talk on the Parish Council. The Chairman volunteered to attend.

13. Planning Decisions of Hambleton District Council

- a. Alterations and extensions to 1A Greenlands for Mr J N Kitson. Granted. 13/02484/FUL
- b. First floor side and rear ground floor extension at 10 Levenside for Mr I Smith. Granted. 13/02520/FUL.

14. Accounts

a. GGN Sportscare Ltd. – Clean out rubbish bin in Burial Ground	£18.00
b. GGN Sportscare Ltd. – Interment of ashes	£25.00
c. GGN Sportscare Ltd. – Interment	£140.00
d. Clerk – Monthly salary + broadband payment	£416.40

Monies Received

Northern Powergrid – Wayleaves	£11.50
Lords Monumental – Extra inscription on headstone	£45.00

The Chairman declared the meeting closed at 8.15 pm.

MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL
HELD ON MONDAY, 10 MARCH 2014 AT 7.15 PM IN THE
METHODIST CHAPEL SCHOOLROOM

Present: Councillor Mr J Cooper (Chairman) Councillors Mesdames R Danjoux and D Medlock, Messrs. S Cosgrove, M Fenwick, M Jones, J Nelson, R Readman, P Stokes and N Thompson

District Councillor Mrs B Fortune

1 member of the public

1. An apology for absence was received from Councillor Mr A Parry.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch.** A report had been received by e mail from North Yorkshire Police and circulated to Councillors. Ringmaster messages included the theft of a quad bike and chainsaw from the Crathorne area; bogus workmen; notice to appear in court scam and theft of a vehicle from Stokesley.
4. **Meeting open to the public.** No comments.

5. **Matters Arising**

- a. Footpaths.** Discussion took place about the erosion of the footpath along the river bank at Levenside. District Councillor Mrs Fortune said John Marshall is the Ramblers Association representative on the County Council.

Councillor Danjoux joined the meeting.

The fence on Rudby Bank has not yet been repaired but is on the schedule to be done. The fence bordering the river on Sexhow Lane is also in need of repair. Councillor Stokes said the steps and handrail on the Village Green leading to Church House are in need of repair.

- b. Signposts.** Councillor Stokes said the new signs will be ordered.

c. Village Hall and Play Area. Councillor Medlock had attended a meeting of the Village Hall Management Committee and gave a report. Letting income is down as Tumbletots no longer use the hall. There are 10 weddings this year and next which will bring in revenue. Overall they are doing quite well. A meeting is to be held to change the amount of reserves. They are continuing to repay the Parish Council a sum of money which goes towards the repayment of the loans taken out. Part of the roof has rain coming in and fusing the lights. The kitchen is going to be changed. They are investigating the use of pellets instead of oil for heating. A member had raised the query about who owns the land. The car park is in need of repair. In November, the structure of the building will be 10 years old and a celebration might be held.

d. Sports Area. Councillor Cosgrove said the mole situation had not worsened. He has details of someone who can deal with the problem if it becomes necessary. The BMX track will need some work due to all the rain.

e. Village Green. Councillors had been given the new charges from GGN Sportscentre for the coming season grasscutting. It was agreed to seek another quote. Boulders on the Green have been moved by a Spar lorry. The Chairman and Councillor Cosgrove will manoeuvre them back into place. The Chairman had contacted Mac Parker about the work done to replace the pump and trough. Mr Parker has proposed that a small stone trough be put underneath. Councillors said the wooden stave was narrower than the original as the plaque did not fit on it. It was agreed that a letter be sent to Mr Parker expressing the Council's dissatisfaction with the work done and asking for it to be rectified.

Councillor Nelson joined the meeting.

Councillor Nelson said he will arrange for the car on the Village Green to be moved.

- f.** Public Open Space, Sport and Recreation Plan. A group of Councillors will look through the responses received from the various Village organisations and report back. Councillor Jones noted that a YLCA e mail said 15% of Community Infrastructure Levy (CIL) received by the District Council from developers will be passed directly to local councils where the development has taken place. If the parish has a neighbourhood plan the share of the fund rises to 25%. We may have to look at doing a neighbourhood plan.
- g.** Village Event. More musical entertainment is required.
- h.** Dog Fouling. District Councillor Mrs Fortune said the camera mentioned by County Councillor Swales last month does not belong to the District Council and it cannot, according to Government guidelines, be used to film dog owners who do not pick up after their dog. The District Council has offered to stencil No Fouling signs on the pavement. Highways have given their permission. It is not permanent and will fade after 6-8 weeks. The Council agreed that Doctors Lane and Enterpen should have the stencilled signs.
- i.** Tennis Club Lease. An amended copy of the lease had been received from Jacksons Law Firm. On the front page it was agreed that it should read Rudby Parish Council and The Chairman of the Parish Council. Councillor Jones said in the lease the Tennis Club can use the car park but have no obligation to pay for the upkeep of it. The Council agreed that the lease should be signed.

6. Report from District Councillor Mrs Fortune

We are a service village for other smaller villages such as Potto and Sexhow. The site at Garbutts Lane was passed. There are now 90 names on the list of people who require properties. 20 more affordable homes are required and 20 older persons bungalows. People want to downsize. There is a big need for properties in this village. She said a Neighbourhood Plan will have an impact. Councillor Fenwick thought adjoining villages should contribute to the need for housing. District Councillor Mrs Fortune said we are the only village with a school, shop and Post Office.

7. Planning Applications

- a. Siting of a wind turbine (3.5 mast) at Clan Chatten, Middleton on Leven for Mr N Carnell. 14/00094/FUL. Further information. The Council recommended approval.
- b. Proposed works to fell sycamore tree at 3 The Old Orchard for Mrs J Pearson. 14/00274/CAT. The Council recommended approval.
- c. Application for certificate of lawful use for a stable/storage building which has been built in position different to approved plans at Hillside View Farm, Tame Bridge for Mr J McElvaney. 14/00157/CLE. The Council recommended refusal. The owner should abide by the planning regulations and not make a mockery of them. The site was originally for one gypsy family. District Councillor Mrs Fortune was asked to call in the application.
- d. Retrospective application for the formation of concrete hardstanding to be used in connection with existing stable/storage building at Hillside View Farm, Tame Bridge for Mr J McElvaney. 14/00158/FUL. The Council recommended refusal. The Council had concerns about further development which seem to be not unfounded. District Councillor Mrs Fortune was asked to call in the application.

8. Finance

E mail from HMRC giving important information for employers. Circulated to Councillors. Employer's summary for February from Thirsk CCA. Received. The balances in the Council's accounts are as follows:

Community Account	£73,521.46 (14 February 2014)
Burial Account	£18,643.09 (14 February 2014)
Allotment Account	£1,381.10 (25 October 2013)
Business Base Rate Tracker Account	£26,128.84 (24 January 2014)

9. Future of Hutton Rudby Post Office

The Chairman reported that he had been contacted by John Autherson on behalf of the Methodist Chapel. They were looking at the idea of putting the Post Office in the Chapel along with other amenities. The Chairman had been in touch with Mr Graham and the Post Office. Spar has been approached in the past. Spar has said they are quite keen to have the Post Office and are waiting for the Post Office to get in touch with them. Post Office rules have changed to try and make it easier to set up. A letter had been received from the Methodist Minister, Graham Peacock, and was read out at the meeting. He is asking for the Parish Council's views and there is some urgency as far as the Methodists are concerned. The Chairman thought the Post Office would pay for it to be set up and operated. It would have to be run by volunteers from the Methodist Chapel. The advantage with Spar is that it would be more viable. The Chairman had done all he could to find out what is happening and left it with Mr Graham. Councillor Jones said we have been asked to make a judgement on something over which we have no control. If the Chapel do take it on they would be looking to the Parish Council to support them. It was agreed that the Parish Council would support whoever gets to run the Post Office. We would want the facility to stay in the Village.

10. Correspondence

- a. Letter from solicitors Latimer Hinks about the estate of the late Frances Mary Tarran. We await further information.
- b. E mail from Beverley Gibbon regarding Campion Lane and the winter service from NYCC. Councillor Danjoux queried whether the Parish Council should be alerting the bus companies who use the road. It was agreed to write to Yarm and Stokesley Schools.
- c. Letter from Mrs Farman regarding street lighting. Lights in some areas are going off at 7.00 pm instead of midnight as advised. The Clerk will contact the District Council.
- d. E mail from the District Council re part lighting in Hutton Rudby. The part night lights will switch off approximately between the hours of 12 midnight and 5.00 am each night.
- e. Copy letter from Mrs C Banks to NYCC Highways concerning the traffic speed sign in Belbrough Lane. Received.
- f. E mail from Ms A Madden, Rural Housing Enabler, asking for the Council's support for the Garbutts Lane housing application. The Council has already recommended approval with the comment that the 30 mph sign should be moved further down Garbutts Lane towards Campion Lane.
- g. E mail from NYCC giving changes to provision of bus services. Forwarded to Councillors. It is proposed that the Stokesley to Yarm bus be withdrawn.
- h. Issues and Options consultation from NYCC on the Minerals and Waste Joint Plan. Passed to Councillor Stokes.
- i. E mail from YLCA giving details of the community infrastructure levy. Forwarded to Councillors.
- j. White Rose Update received from YLCA by e mail and forwarded to Councillors.
- k. E mails from Rural Services Network: News Digest 17, 24 February and 3 March; Rural Vulnerability – Broadband; Rural Opportunities Bulletin; On line survey of membership. Forwarded to Councillors.
- l. Request from Butterwick Hospice for the Council to make the Hospice their Charity of the year. Received.
- m. Clerks & Councils Direct magazine. Circulated to Councillors.
- n. Hambleton Area Committee meeting agenda for 17 March 2014 received by e mail and forwarded to Councillors.

11. Planning Decisions of Hambleton District Council

- a. Proposed works to trees at 7 Levenside for R J Chambers. 14/00021/CAT. Granted.
- b. Proposed works to trees on the Village Green for Rudby Parish Council 14/00252/CAT. Granted.
- c. Proposed works to trees, as amended by details received on 5 March, at All Saints Church 14/00151/CAT. Granted.
- d. Single storey side extension at 21 Enterpen for Mr & Mrs N Kitching 14/00029/FUL. Granted.
- e. Listed Building Consent for internal alterations, installation of roof lights and construction of a roof terrace over existing single storey extension at Hutton House for Mr J Cooper. Granted.

2012

12. Accounts

a. Methodist Church – Use of room for meetings August – December 2013 + donation towards the electricity costs for Christmas tree lights	£84.50
b. Public Works Loan Board – Repayment of loans	£7,561.60(DD)
c. Jacksons Law Firm – Charges for acting on Tennis Club lease	£316.80
d. G R Lince & Co. – Work to cobbles on Village Green	£1,008.00
e. Maynards Nursery – 6 barrels for Care for our Village	£140.00
f. Clerk – Petty Cash	£30.00
g. Clerk – Monthly salary and broadband repayment	£416.40

The Chairman declared the meeting closed at 8.55 pm.

MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL
HELD ON MONDAY, 14 APRIL 2014 AT 7.15 PM IN THE CHAPEL
SCHOOLROOM

Present: Councillor Mr J Cooper (Chairman) Councillors Mesdames D Medlock and R Danjoux, Messrs. M Jones, P Stokes and N Thompson

District Councillor Mrs B Fortune

1. Apologies for absence were received from Councillors Messrs S Cosgrove, M Fenwick, J Nelson and R Readman and PCSO G Lodge.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman, after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch.** A report was received from PCSO Lodge and forwarded to Councillors. Her report included reports of shooting around land and a bullet hitting a vehicle in Hutton Rudby; sandstone stolen from a wall in Skutterskelfe, theft of sandstone capping stones in Hutton Rudby; theft of tractor weights and batteries from a farm in Trenholme Bar; theft of kerosene from Hutton Rudby; callers going door to door asking for donations to a charity which involved giving out bank details; 6 poachers on land at Hutton Rudby. North Yorkshire Fire & Rescue Service is offering free home fire safety checks. Councillor Jones raised the issue of poachers in the River Leven. District Councillor Mrs Fortune queried whether the Fishing Club membership card included a photograph. Councillor Jones said it did not. The Clerk will contact PCSO Lodge to query whether Fishing Club members or members of the public should ring 101 if they see poachers. District Councillor Mrs Fortune said some residents had been pressurised into signing a form by salesmen. She had reported the matter to Trading Standards.
4. **Meeting Open to the Public.** None present.
5. **Matters Arising**
 - a. **Footpaths.** Councillor Medlock said the Community Care bus cannot turn round at the top of Goldie Hill because of cars parking in the turning area. Councillor Stokes said they are now using a larger bus. There was a Keep Clear sign on the road but it was not thought to be enforceable as the road has not been adopted by the County Council. The Chairman suggested the Council could look into buying a stencil to use to mark the area. Councillor Stokes said the fence is still not repaired on Sexhow Bank. The Clerk will e mail the County Council. The footpath alongside the River Leven is eroding. Work has previously been carried out by the County Council. Councillor Jones said baskets placed in the river have become loose from the bank and are diverting the river onto the footpath. The County Council will be contacted.
 - b. **Signposts.** Nothing further to report.
 - c. **Village Hall and Play Area.** Nothing to report.
 - d. **Sports Area.** Councillor Cosgrove had reported that the mole problem had not worsened.
 - e. **Village Green.** The car had been removed and thanks were expressed to Councillor Nelson for arranging this. It was agreed that a working party will be organised and the grit bin in North End will be moved. A letter had been received from Mr Parker in response to the Council's regarding the repair of the Village Pump. Councillors were not satisfied with the size of the trough or the post and agreed that a letter should be sent to Mr Parker saying that the trough and post replacements should be the same size as the original ones. The Council is prepared to source a new trough and post and send Mr Parker the bill or to deal directly with his insurance company.
The quote from GGN Sportscare for cutting the Village Green, etc. has been accepted.
Councillor Thompson said the notice board posts are not in a good condition. Councillor Jones suggested that a sandstone plinth be erected with new posts set into it.
 - f. **Public Open Space, Sport and Recreation Plan.** A meeting will be held on Wednesday 23 April at 6.00 pm.

- g. Village Event. District Councillor Mrs Fortune asked if a gymnastics club could take part in the Village Event. They would need a flat area of the green. It would be to raise money for their trip to the USA representing Great Britain. They have a Village connection. Councillors agreed. The owner of the carvery van has asked permission to provide a second van further up the village. This was agreed.
- h. Dog Fouling. A petition was received from dog owners in the village who are all appalled by the amount of dog fouling on pavements, etc. The Chairman had been contacted by HDC after he put in a complaint on their website about dog fouling. The District Council road cleaning team had been in the village a few weeks ago to clean the pavements. The Council encouraged other dog walkers to report incidents to the District Council. Information required is a description of the dog, what time it happened and the date. The name and address of the dog owner would be ideal. The stencils on the pavements provided by the District Council are excellent.
- i. Tennis Club Lease. Jacksons Law Firm has sent a copy of the plan that has been prepared for the Tennis Club's lease. The Tennis Club have been successful in obtaining a £50,000 grant from Sport England.
- j. Post Office. Mr Graham is talking to the Post Office and Spar. Spar is still saying they are interested.
- k. Iron Railings. Councillor Stokes proposed that the quote be accepted, Councillor Jones seconded and all agreed.

6. Report from District Councillor Mrs B Fortune

District Councillor Mrs Fortune said her telephone wires go through one of the trees on the Village Green and would like to be informed when work is carried out on them. Councillor Stokes queried when superfast broadband was going to be available to everyone in the village. Anyone should be able to put their telephone number on the BT website but at the moment is it selective. Councillor Stokes said they have not achieved their objective until it is available to everyone.

7. Planning Applications

- a. Site visit held on 31 March 2014 at Embleton Farm, Garbutts Lane. District Councillor Mrs Fortune said it was refused at Planning Committee.
- b. Hillside View Farm – Certificate of lawfulness. An e mail on this had been received from District Councillor Mrs Fortune and circulated to Councillors.
- c. Extensions and alterations to 7 West End and construction of a detached double domestic garage for Mr G McQueen. 14/00368/FUL. Recommended approval.
- d. Single storey extension to rear of 39 Campion Lane for Mr J Stairmand. 14/00497/FUL. Recommended approval.
- e. Proposed work to fell a fir tree at Wynd House, The Wynd for Mr Roger Hole 14/00138/CAT. Recommended approval.
- f. First floor extension over garage to create annexe with external staircase at Rook House, Skutterskelfe for Mrs S Sangeeta. 14/00509/FUL. Recommended approval.
- g. Two storey side extension to Black Horse Cottage, Black Horse Lane for Mr & Mrs A Hill. 14/00668/FUL. Recommended approval.
- h. Extension to 15 Woodside for Mr & Mrs G Moore. 14/00724/FUL. Recommended approval.
- i. Single storey extension to rear of Orchard View for Mr M K Wiltshire. 14/00722/FUL. Recommended approval.
- j. Proposed work to fell a beech tree at 8 Levenside for Mr A Etherington. 14/00746/CAT. Recommended approval.
- k. Proposed work to fell a chestnut tree at 9 Levenside for Dr K Clifford. 14/00719/CAT. Recommended for approval.
- l. Construction of new dwelling with detached garage & stables at 23 Enterpen for Mr & Mrs C Jobson. 14/00765/FUL. The Council expressed concern about horses being in a domestic garden in the middle of a residential area. Is there a plan for disposal of waste? Straw, hay and feed will attract vermin. The Council recommend approval subject to clarifying the height of the building and the impact on neighbours. The Council has asked District Councillor Mrs Fortune to call in this application so that it can go to the Planning Committee.

8. Finance

The Council has only paid £300 in tax to HMRC. £900 is due and Councillor Jones proposed that this be paid, Councillor Stokes seconded and all agreed. The employer's summary for March and the tax summary for January – March and year end details had been received from Thirsk Community CA. Notice of Annual Audit had been received from PKF Littlejohn. The form has to be returned by 9 June. Renewal of insurance premium received from Aon. It was agreed to obtain another quote. E mails from HMRC which had been forwarded to Councillors concerning "Prepare for when your employees are sick" and "New tax year, here's how to finish the old one". Letter received from Prime Minister's Office on tax cuts for business.

The balances in the Council's accounts are as follows:

Community Account
Business Base Rate Tracker Account
Burial Account
Allotment Account

9. Dates for Annual Parish Meetings

It was agreed to hold the annual meetings for Rudby, Skutterskelfe and Hutton Rudby at 6.45 pm on Monday, 12 May before the annual meeting of the Council. It was suggested that the Middleton meeting be held at 7.00 pm on Tuesday, 13 May. Councillor Readman will be asked if this date is convenient.

10. Correspondence

- a. Notification from Hambleton District Council of European Parliamentary Elections to be held on 22 May. Notices will be displayed.
- b. Letter from Mr J Gifford of Hutton Rudby Fly Fishing Club received by e mail and forwarded to Councillors. It had been discussed under item 3.
- c. E mail from YLCA giving advice on accounting for the council tax support grant in the annual return. Forwarded to Councillors.
- d. E mail from YLCA about the power for Local Councils to make electronic payments. Forwarded to Councillors.
- e. E mail from YLCA on meeting of Hambleton Branch held on 12 March. Forwarded to Councillors.
- f. Invitation from NYCC to emergency planning and winter weather event to be held in Boroughbridge. Received. Representatives from the Parish Council had already attended an event in Northallerton.
- g. Countryside Voice and Fieldwork magazines received from CPRE. Circulated to Councillors. Posters on Save our Countryside which will be displayed.
- h. YLCA White Rose Update received by e mail and circulated to Councillors.
- i. North Yorkshire Now received by e mail from NYCC and circulated to Councillors.
- j. E mails from Rural Vulnerability Services on broadband; Invite from Rural Services Network to join a Rural Sounding Board and News Digests for 17, 24, 31 March and 7 April. Forwarded to Councillors.

11. Planning Decisions of Hambleton District Council

- a. Proposed works to walnut tree at Northend House, 6 North End for Dr P Geiser. 14/00270/CAT. Granted.
- b. Two storey extension to south east elevation of 5 Eden Park Road to form additional habitable accommodation for Mr & Mrs M Maltas. 14/00175/FUL. Granted.
- c. Proposed work to beech and weeping willow trees at 6 Levenside for Mr R Hill. Granted. 14/00104/CAT.
- d. Siting of a wind turbine at Clan Chatten, Middleton on Leven for Mr N Carnell. 14/00094/FUL. Withdrawn.
- e. Proposal to fell cherry tree at 4 Levenside for Dr J Chandler. 14/00215/CAT. Granted.

12. Accounts

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a. Thirsk Community CA – Payroll Preparation – January – March 2014	£48.75
b. NYCC – Replenishment of grit bins	£720.00
c. YLCA – Membership Invoice	£507.00
d. SLCC – Membership fee	£101.00
e. Northumbrian Water – Tap Allotments	£9.94 (DD)
f. Clerk – monthly salary + broadband fee	£416.40
g. HMRC – Tax Payment	£900.00

The Chairman declared the meeting closed at 9.00 pm.

**MINUTES OF THE ANNUAL MEETING OF RUDBY PARISH COUNCIL
HELD ON MONDAY, 12 MAY 2014 FOLLOWING THE ANNUAL MEETINGS
FOR ELECTORS OF RUDBY, SKUTTERSKELFE AND HUTTON RUDBY
IN THE CHAPEL SCHOOLROOM**

Present: Councillor Mr J Cooper (Chairman) Councillors Mesdames D Medlock and R Danjoux, Messrs. J Nelson, R Readman, A Parry and N Thompson

County Councillor Mr T Swales

Election of Chairman

County Councillor Mr Swales took the Chair and asked for nominations. Councillor Readman proposed Councillor Cooper, Councillor Medlock seconded. There were no other nominations. Councillor Cooper was unanimously elected as Chairman and took the Chair.

Election of Vice-Chairman

Councillor Parry proposed Councillor Danjoux, Councillor Thompson seconded. There were no other nominations. Councillor Danjoux was unanimously elected as Vice-Chairman.

Election of Treasurer

Councillor Thompson proposed Councillor Jones, seconded by Councillor Medlock. There were no other nominations and Councillor Jones was unanimously elected as Treasurer.

Election of Committees

Planning - Chairman, Vice-Chairman, Councillors Medlock, Readman and Thompson

Finance – Chairman, Vice-Chairman, Councillors Jones, Readman and Thompson

Footpaths – Councillors Fenwick and Nelson

Allotments – Councillors Cosgrove and Nelson

Village Event – Chairman, Vice-Chairman, Councillors Cosgrove, Fenwick, Jones, Nelson, Parry

Care for our Village – Councillors Medlock and Cosgrove

Representation on Outside Bodies

Village Hall Management Committee – Chairman and Councillor Medlock

Yorkshire Local Councils Association – Chairman

Community Care Association – Vacancy

Bathurst Educational Foundation – Councillor Thompson

Stokesley & Villages Community Regeneration Group – Councillors Nelson and Readman

The Council will continue to meet on the second Monday in every month at 7.15 pm in the Chapel Schoolroom.

The vacancy due to the resignation of Councillor Stokes has been advertised. The Council will be able to co-opt at the June meeting unless ten electors call for an election.

1. Apologies for absence were received from District Councillor Mrs B Fortune, Councillors S Cosgrove, M Fenwick and M Jones.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.

3. Police Report and Neighbourhood Watch

A report was received and circulated to Councillors.

4. **Meeting open to the public.** None present.

5. Matters Arising

- a. **Footpaths.** Councillor Parry thought that dog walkers would be the best people to police dog fouling of the footpaths and pavements.
- b. **Signposts.** Councillor Nelson had one quote for replacing the cast iron fingerposts of £250.00 plus VAT. The cost of the roundel would be £70.00 and Local Traffic Only - £80.00. A written quote is required.
- c. **Village Hall and Play Area.** The AGM is on Wednesday. The plans for the Tennis Club lease will be returned to the solicitor.
- d. **Sports Area.** A working party is required. N Sign have made a sign for the BMX track.
- e. **Village Green.** A letter had been sent to Mr Parker but no response had been received. The Council agreed to contact our insurance company and give them his details. A quote had been received for work to the Village Green trees and was accepted. Councillor Thompson asked about the plinth for the notice board. The Chairman will obtain two quotes.
- f. **Public Open Space, Sport and Recreation Plan.** Councillor Parry will join the group. A meeting will be arranged.
- g. **Village Event.** A Traffic Order has been received from the County Council for the road closure. Signs and a banner advertising the Event will be erected.

6. Allotments

A resident with a property bordering the allotments had erected a fence with a gate in it leading onto the allotments. There is no right of way through the allotments. It was agreed to write to the resident expressing our concern. Allotment holders and residents of Goldie Hill had expressed concerns.

A letter was received complaining about rubbish which had been dumped on the allotments. The Clerk will contact our grass cutting contractors for a price for removing it.

7. **Report from County Councillor Mr Swales.** He had nothing else to add to his report at the Annual Parish meetings held earlier this evening.

8. Planning Applications

- a. Listed Building Consent for the replacement of a conservatory at The Elms, 5 North Side for Mr J Lees. 14/00754/LBC. Recommend approval.
- b. Proposed work to trees subject to TPO Order No. 1988/04 at 3 The Wynd for Mr E Smyth. 14/00902/TPO. Recommend approval.
- c. Proposed ground and first floor extensions to Peranwisa, Rudby Bank for Mr A Carr. 14/00912/FUL. The Council recommended approval subject to concerns about the height, proximity to boundary and light impact on neighbours.
- d. Rear ground floor extension to Swinburn Lodge, The Grove for Mr & Mrs G Naisby. 14/00923/FUL. Recommend approval.

9. Finance

The Council agreed to renew the insurance premium with Aon at a cost of £276.83. Section 1 of the Annual Return was completed and signed by the Chairman and Clerk. The papers will now be sent to Mrs Roberts, our internal auditor. The annual review of the effectiveness of the internal audit was carried out. Mrs Roberts has agreed to continue as our internal auditor and the Council voted unanimously to re-appoint her. The balances in the Council's accounts are as follows:

Community Account	£63,612.43 (14 April 2014)
Burial Account	£18,950.09 (14 April 2014)
Allotment Account	£1,381.10
Business Base Rate	£26,132.10 (25 April 2014)

10. Correspondence

- a. Posters from Hambleton District Council giving details of European Parliamentary Election on 22 May 2014. These have been displayed on the Council's notice boards.
- b. E mail from Hambleton District Council giving details of the application for a premises licence for the Crathorne Arms. Circulated to Councillors.
- c. E mail from Hambleton District Council on funding for community projects. Forwarded to Councillors and interested organisations in the village.
- d. Information from the Fire Brigade Union received by e mail on the Fire Cover Review. Forwarded to Councillors.
- e. Letter from NYCC received by e mail concerning the non-statutory cutting of grass verges where it relates to amenity. NYCC will cease to provide this service from April 2015. This will be discussed next month.
- f. E mail from Hambleton District Council concerning Hambleton Business Awards. Forwarded to Councillors.
- g. White Rose Update received by e mail from YLCA and forwarded to Councillors.
- h. Annual Report for the North Yorkshire Branch received from CPRE and circulated to Councillors.
- i. Spring newsletter from Butterwick Hospice circulated to Councillors.
- j. E mails from Rural Services Network on Rural Vulnerability Services- Fuel Poverty and transport. Forwarded to Councillors.
- k. Application for additional inscription on headstone received from Co-operative Funeral Services. Agreed.
- l. Information from Puragen on biomass heating systems. Given to Councillor Medlock for Village Hall Management Committee.

11. Planning Decisions of Hambleton District Council

- a. Extensions and alterations to 7 West End and construction of detached double domestic garage and retention of existing fence for Mr G McQueen. 14/00368/FUL.
- b. Construction of an agricultural worker's dwelling at Embleton Farm, Garbutts Lane for Mr & Mrs W S Cunningham and Mr & Mrs D Bell. 14/00009/FUL. Refused.
- c. Proposed work to fell a fir tree at Wynd House, The Wynd for Mr Roger Hole. 14/00138/CAT. Granted.
- d. Single storey extension to rear of 39 Champion Lane for Mr J Stairmand. 14/00497/FUL. Granted.
- e. Two storey side extension to Black Horse Cottage, Black Horse Lane for Mr & Mrs A Hill. 14/00668/FUL. Granted.

12. Accounts

a. GM Joinery Services – Replacement of notice board	£821.50
b. GGN Sportscare Ltd. – Interment of ashes	£25.00
c. GGN Sportscare Ltd. – Grass cutting – Village Green, etc.	£602.40
d. GGN Sportscare Ltd. – Grass cutting Burial Ground	£126.00
e. Clerk – Monthly salary + broadband fee	£416.40

Monies Received

Hambleton District Council – 1 st half of precept	£21,500.00
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The Chairman declared the meeting closed at 8.25 pm.

MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL
HELD ON MONDAY, 9 JUNE 2014 AT 7.15 PM IN THE CHAPEL
SCHOOLROOM

Present: Councillor Mr J Cooper (Chairman) Councillors Mesdames D Medlock and R Danjoux, Messrs. S Cosgrove, M Fenwick, M Jones, J Nelson, A Parry and N Thompson.

County Councillor Mr T Swales and District Councillor Mrs B Fortune

2 members of the public

Co-option of Councillor – Defer until next month.

1. An apology for absence was received from Councillor Mr R Readman.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch.**

A Police report had been received by e mail and circulated to Councillors. There was a report of a theft from a garage at a property in Hutton Rudby. The NY Neighbourhood Watch Association AGM will be held on 17 June at Newby Wiske. An e mail had been received and circulated asking for views in The Big Police Debate.

4. Meeting open to the Public

Mrs Heath said a sign has been erected for the second time on Stokesley Road which lights up when vehicles are travelling at over 30 mph. She believed the sign is on the wrong side of the road and that vehicles coming out of Rudby speed out of the village, sometimes very noisily. She had reported it to the Police. The Chairman said the signs are up for 6 weeks at a time. The Council can ask for them to be placed in other locations as we have made a contribution towards the cost. She asked about speed humps but the County Council are not keen on these. Speed humps are in Hilton but that village comes under a different Council. The Chairman said unless there is a record of accidents, no action will be taken. Mrs Heath also suggested that a sign be erected at the top of Hutton Bank which gives priority to traffic coming up the Bank. Some people do wait at the top but many do not. The Chairman said both the Parish and County Councils agreed that a sign was necessary but the County Council would not fund it. The Council could contact the County Council again.

Mr Finch said the Parish Council had commented on his planning application and he had brought an illustration to the meeting to show what the finished building would look like. The Chairman said the Council had legitimate concerns which the Planning Officer will then look at.

5. Matters Arising

- a. Footpaths. Care for our Village has highlighted some repairs that are required to the steps on Crow Bank. Councillor Fenwick will take some photographs and the land owner will be asked for his input. A complaint had been received about various hedges which were overhanging footpaths and pavements. It is the land owners' responsibility to keep these hedges trimmed. The Chairman will put a note in his next newsletter about this.
- b. Signposts. Councillor Nelson said he is awaiting more information from the firm who make the cast iron posts. A quote is needed for clamps. Councillor Nelson suggested a start could be made on tidying up the posts and a working party will be arranged by Councillor Fenwick to do this.

- c. Village Hall and Play Area. There is a broken seat in the Play Area which the Management Committee will deal with. Councillor Medlock had attended the AGM and gave a report. They have £147,000 invested in instant access accounts but when the improvements are carried out, the remaining funds will be invested into better interest accounts. Improvements include new carpeting, heating system up-date and reorganising the car park. The Committee remains the same. They have bookings for 8 weddings this year. An estimate of £45,000 has been received for a new type of heating using pellets. A vote was taken and it was agreed unanimously to accept this quote. The kitchen will be refurbished to give more room. The roof is in a fairly good state and repairs will cost a few thousand. A complaint has been received about noise.
The Tennis Club lease has been signed and sent back to the solicitors.
- d. Sports Area. Councillor Cosgrove said the BMX track has suffered damage due to the weather and weeds need to be sprayed. Goal posts need to be moved and the sign erected at the BMX track.
- e. Village Green. Two quotes had been received for a new base plinth for the notice board. Councillor Jones proposed, seconded by Councillor Fenwick that the lower quote be accepted. This was agreed unanimously. The Council are still waiting a response from Mr Parker to their letter about the Village Pump. The Chairman said there is a seat on the Green which is in need of repair.
- f. Public Open Space, Sport and Recreation Plan. The Committee had met and listed the applications in order. Councillor Jones proposed that the BMX track should be further up the list. District Councillor Mrs Fortune said if the money is released it would be expected that the items are funded in the order given.
- g. Village Event. The road closure notices has been received from the County Council. Unfortunately the main band has let us down but two others have been booked. A much larger generator will be used this year. Councillor Danjoux will contact the school about the fancy dress parade. Councillor Cosgrove is liaising with Mr Foden. The tables will be collected from Church House on the morning of the event.
- h. Fencing. A quote had been received for fencing at Sexhow Lane. Councillor Cosgrove proposed it be accepted, Councillor Jones seconded and this was agreed unanimously.
- i. Allotments. GGN Sportscare will clear the rubbish at the top of the allotments and on the left hand side at the bottom. They do not have equipment to clear the rubbish at the right hand side at the bottom of the allotments. Another contractor will be approached for a quote.
- j. Hambleton Parish Liaison meeting. The Clerk had attended and circulated a report.
- k. Dog Fouling. An e mail had been received advertising a new sticker designed to combat the ever increasing problem of dog fouling. The Chairman thought we could design our own and also look at providing dispensers for bags. Worst areas seem to be the footpath leading into Honeyman's field plus the field, Enterpen and Doctors Lane.

6. Reports from County and District Councillors

County Councillor Mr T Swales said the County Council do not have a statutory duty to cut grass in amenity areas and now cannot afford to do it any more. Urban grass cutting is not done within 30 mph signs. At a full Council meeting, Councillors voted to stop grass cutting and the savings will be spent on young and old people. A lot of Parish Councils are taking on the grass cutting. County Councillor Mr Swales had a letter from a resident in Linden Crescent concerning the grass cutting in that area and he has asked the County Council to reply to him. The Chairman asked Councillors whether the Council should get a quote from our contractors to cut the various areas. A survey will be carried out to pin point the areas which the County Council used to cut.

The Chairman congratulated County Councillor Mr Swales on being elected Chairman of the County Council.

District Councillor Mrs Fortune asked how much had been paid back of the loans taken out for the Village Hall. Councillor Jones has a table showing past and future payments which he will pass on to District Councillor Mrs Fortune.

7. Planning Applications

- a. Proposed work to trees at Hill Top, East Side for Alexander Carson Tree Services. 14/00982/CAT. The Council recommended approval
- b. Alterations and extensions to existing club house building at Hutton Rudby Tennis Club, Enterpen for Mrs P Dodds. 14/01063/FUL. The Council recommended approval.
- c. Extension to 8 Linden Crescent construction of a new pitched roof for Dr I Watt. 14/01128/FUL. The Council recommended approval.
- d. Variation of condition 2 of Planning Consent 2/134/0008N. Removal of occupancy restriction at Dream View Holiday Park, Skutterskelfe for J & JW Developments Ltd. 14/01121/MRC. The Council recommended refusal. The lifting of this restriction will set a precedent for other properties. Someone will be needed on the site if all caravans are to be occupied. The Council disagrees that the occupancy condition is null and void. The agricultural condition was valid at the time it was imposed. The existing site has a 10 months occupancy restriction and when this site becomes operational this restriction should be maintained.

8. Finance

Mrs Roberts, the internal auditor, has completed her section of the Annual Return. The annual governance statement of the Annual Return was completed and signed at the meeting. The return and accompanying papers will now be sent off to PKF Littlejohn, the external auditors. Mrs Roberts had issued a report which has been copied for Councillors. Her report was accepted. An e mail was received from HMRC on Business Help – Expenses and benefits deadline. This had been forwarded to Councillors. The balances in the Council’s accounts are as follows:

Community Account: £82,409.34 (14 May 2014)
Burial Account: £18,934.09 (21 May 2014)
Allotment Account: £1,381.10
Business Base Rate: £26,132.10 (25 April 2014)

9. Correspondence

- a. E mail from Hambleton District Council showing the draft charging schedule for Hambleton CIL. Forwarded to Councillors.
- b. Copy of letter from Mr P Showler to County Councillor Mr T Swales concerning amenity grass cutting in Linden Crescent and Close received by e mail and circulated to Councillors. The Council has agreed to do a survey of the areas of grass which are at the moment cut by the County Council.
- c. Notification by e mail from NHS NY and Humber Commissioning Support Unit of the Patient Congress Event to be held on 12 June at Northallerton. Forwarded to Councillors.
- d. Information from NYCC concerning the Tour de France Grand Depart on 5 and 6 July 2014. Received.
- e. YLCA Training Programme received by e mail and circulated to Councillors.
- f. News Digest for 2 June and Rural Opportunities Bulletin received by e mail from Rural Services Network and forwarded to Councillors.
- g. North Yorkshire Now received by e mail from NYCC and forwarded to Councillors.
- h. Invitation to join a Rural Sounding Board received by e mail from Richard Inman and circulated to Councillors.
- i. Reminder from Hambleton District Council that Parish Council elections will take place on 7 May 2015.
- j. Letter from Hutton Rudby Fishing Club received by e mail on plans to carry out work to improve the wildlife habitat of the River Leven. Councillor Jones declared an interest. The Chairman suggested that the application for funds from the Fishing Club be added to the Council Public Open Space, Sport and Recreation Plan. Councillor Parry proposed that this be done, Councillor Cosgrove seconded and all agreed. The amount is £2,200.

10. Planning Decisions of Hambleton District Council

- a. Proposed work to fell chestnut tree at 9 Levenside for Dr K Clifford. 14/00719/CAT. Granted.
- b. Proposed work to fell beech tree at 8 Levenside for Mr A Etherington. 14/00746/CAT. Granted.
- c. Extension to rear and side at 15 Woodside for Mr & Mrs G Moore 14/00724/FUL. Granted.
- d. Single storey extension to rear at Orchard View, The Grove for Mr M K Wiltshire 14/00722/FUL. Granted.
- e. First floor extension over garage to create annexe with external staircase at Rook House, Skutterskelfe for Mrs S Sangeeta 14/00509/FUL. Withdrawn.

11. Accounts

a. Clerks & Councils Direct – Subscription renewal	£60.00
b. GGN Sportscare Ltd. – Grass cutting Burial Ground	£126.00
c. GGN Sportscare Ltd. – Grass cutting Village Green, etc.	£602.40
d. Whitegates Nursery – Compost and plants	£267.00
e. Aon – Renewal of insurance premium	£276.83
f. Mrs M Roberts – Internal Audit	£110.00
g. Clerk – Monthly salary + broadband fee	£359.20

Monies Received

Allotment rents	£52.00
Irene Jessop Funeral Services – Interment	£270.00
Darlington Memorials – Erection of 2 Headstones	£130.00
Mrs J Wrightson – Interment of ashes	£90.00
Co-op Funeral Services – Interment + extra inscription on headstone	£135.00
Mr P Stokes – Reservation of ashes plot	£65.00

The Chairman declared the meeting closed at 9.40 pm.

MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL
HELD ON MONDAY, 14 JULY 2014 AT 7.15 PM IN THE
CHAPEL SCHOOLROOM

Present: Councillor Mr J Cooper (Chairman) Councillors Mrs D Medlock, Messrs N Bennington, M Jones, J Nelson, A Parry, R Readman and N Thompson

District Councillor Mrs B Fortune

1 member of the public

Councillor Jones proposed, seconded by Councillor Thompson, that Nigel Bennington be co-opted as a Councillor for Hutton Rudby Parish. This was agreed unanimously. He signed the Acceptance of Office form and was welcomed by the Chairman.

1. Apologies for absence were received from Councillors Mrs R Danjoux and Messrs S Cosgrove and M Fenwick.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a true record.
3. **Police Report and Neighbourhood Watch**

Ringmaster messages had been received about the theft of quad bikes from various villages including Hutton Rudby; vehicle theft from the Crathorne Arms; cannabis cultivation and a garage burglary in Great Broughton. Views were requested by e mail on an Inspection consultation.

4. **Meeting open to the public.** None present.

5. Matters Arising

- a. **Footpaths.** A working party of Councillors has carried out some work in the village including weed spraying at the BMX track and various other places. The Clerk reported a request for a hedge in Garbutts Lane to be trimmed back. It was agreed that this should be done.
- b. **Signposts.** Councillor Nelson reported that the manufacturer is able to supply clamps. The posts will be cleaned and painted.
- c. **Village Hall and Play Area.** A letter was received from Mr Johnson, Chairman of the Management Committee, including a photograph of a climbing frame and slide which it is intended to purchase for the children's play area behind the Village Hall. It will replace the slide. A letter was received from John Autherson, Operations Manager of the Village Hall concerning recent complaints about noise from the Village Hall and playground. The Hall has employed both a professional noise consultant and an architect to try to identify ways of dealing with the noise. They are also examining the equipment which is supposed to cut the sound when certain decibels are reached. So far the complaints, which are from a neighbour of the Hall, have been informal. The Clerk said she had received a telephone call from Environmental Health about this and had asked that the complaints be put in writing. District Councillor Mrs Fortune said people are usually asked to keep a diary of events. If the complainant can prove a catalogue of noise Environmental Health will look at the noise occurrences to see if it is an entertainment issue. The Chairman thought the Hall would do all it could to alleviate the problems.
- d. **Sports Area.** The weeds at the BMX track have been sprayed.
- e. **Village Green.** Councillor Fenwick's report included work on some of the village seats. An Adopt a Seat scheme has been suggested. A scheme was set up in 2007 and the Clerk has a list of the seats which have been adopted and those which have not. The Chairman said there is a horse chestnut on the Green which may need looking at. The Clerk will ask Stephen Johnson to look at it.

- f. Village Event. The Chairman has done a provisional report. He expressed his thanks to the event team and their families for their hard work. Letters of thanks had been sent to Prestons of Potto, Church House and Brad Thurrell. A letter will be sent to Mr Foden thanking him for helping with the barriers and the road closure. The weather was not promising at the start of the day but it picked up later on. The Bay Horse won the tug of war for the 7th year running. The races were very popular. He thanked District Councillor Mrs Fortune for organising the demonstration of the Tees Valley Gymnastics Club. He recommended that the date for next year should be 4 July 2015. This date does not clash with the Cornsheds Event. The Carvery donated £70 on the day. The Chairman suggested we may have to set a minimum fee for commercial enterprises. Councillor Parry will make enquiries as to what is a reasonable fee. Councillor Jones suggested that we go ahead with booking the bands. Village Event will be on the March agenda and contact will be made with stallholders. Bags were needed for the rubbish as well as the recycling bins. Total cost was £3,685. The Chairman recommended a budget of £2,850, with a degree of flexibility, for next year. This was agreed unanimously.
- g. Allotments. A letter had been received from an allotment holder suggesting that one allotment be divided. The Clerk reported that the rubbish has been cleared from the top and bottom of the allotments. There is still rubbish on the right hand side at the bottom and one allotment has been given up but is very overgrown. Efforts will be made to get them cleared.
- h. Iron Railings. A 30% deposit has been requested by Stokesley Ironworks. This was agreed.

6. Report from District Councillor Mrs Fortune

If the Council are planning on doing a community plan she has a lot of information. A community plan attracts more funding. Councillor Jones thought it would give us more voice on planning applications. The Chairman said it is a lot of work so it would be best to see what we would get out of it. She had a lovely day at the Village Event and suggested that a Camp Diner might be something to look at for next year. She asked if motor bikes were allowed on the BMX track and Councillor Jones replied no as they would ruin it.

The Chairman then opened the meeting to the public. Mr Showler said he sent a letter last month about the County Council stopping grass cutting in urban areas. He asked what the Parish Council would be doing about this. The Chairman said his letter was discussed and it was agreed to find out what areas will no longer be cut. Councillor Fenwick has compiled a list of grassed areas in the parish. Councillor Jones said at the moment we do not know how much residents will take over but we need to find out what the liability is. The Clerk has asked the County Council to let us know what they cut and about the liability. Mr Showler said at the Lindens there are large areas of grass and he did not think anyone would cut these. He explained the arrangement they had at the moment with the County Council. One condition is that the person who cuts the grass has £5 million insurance.

The Chairman closed the meeting to the public.

7. Planning Applications

- a. Proposed ground floor and first floor extensions to Perenwisa, Rudby Bank for Mr A Carr. Amended plans. 14/00912/FUL. The Council agreed the same comments.
- b. Single storey extension to 3 Blue Barn Lane for Mrs S Willgress. 14/01177/FUL. The proposed plans had not been included with the application. The Council agreed to delegate a response to the Chairman when the plans were received.
- c. Construction of a new dwelling with detached garage and stables for Mr & Mrs C Jobson at 23 Enterpen. 14/00765/FUL. Obscure glass was needed in one window in the east elevation which overlooks neighbour's garden. The Council are still concerned about the stabling of horses in a residential garden. Straw, hay and feed will attract vermin. Is there a waste disposal plan?

- d. Construction of a Day Care, Education, Training facilities for adults with learning and other difficulties at Noble Fuels Depot, Skutterskelfe for Yatton House Society. 14/01130/FUL. The Council recommended approval.
- e. Alterations and extensions to Hutton Rudby Tennis Club House. Amended plans 14/01063/FUL. The Council recommended approval.
- f. Appeal against the decision to refuse planning permission at Embleton Farm, Garbutts Lane for the construction of an agricultural worker's dwelling by Mr & Mrs S Cunningham and Mr & Mrs D Bell. 14/00009/FUL. Councillor Medlock declared an interest and left the room. The Council to keep the same comments as on the original application.

Councillor Parry said he had been told that there was a 12 month agreement for tenancy at what is now called Dream View Holiday Park. District Councillor Mrs Fortune will make some enquiries.

8. Finance

It was agreed that Councillor Jones will be a cheque signatory in place of Phil Stokes who has resigned from the Council. Application forms from Barclays Bank were given to the three Councillors, Chairman, Councillor Medlock and Councillor Jones, to complete.

The employer's tax summary from April to June 2014 was received from Thirsk Community Care. An e mail was received and circulated from HMRC giving details of on line support for employers.

The balances in the Council's accounts are as follows:

Community Account	£79,723.78 (14 July 2014)
Burial Account	£18,918.09 (14 July 2014)

9. Correspondence

- a. Application from Hutton Rudby Fly Fishing Club for a donation towards the Introduction to Fishing Day received by e mail and circulated to Councillors. Councillor Jones declared an interest and left the room. The Council agreed to donate the same as last year, £150.
- b. An e mail received from Jill Butterworth. She has contacted the County Council asking for road markings to be placed at the end of North Side and Hutton Bank to slow traffic down at the top of the bank. She asks for the Council's support for this.
- c. Information from NYCC about the closure of Trenholme Lane from 4 – 7 August received by e mail and circulated to Councillors.
- d. Request for temporary road closure received from Hambleton District Council for 9 November 2014 received by e mail. The Council had no objections.
- e. An inspection report from Independent Playground Inspections Limited was received on the three play areas. A copy of the Village Hall Play Area inspection will be sent to the Management Committee. Work is required on the gate at the Middleton Play Area which Councillor Readman will carry out. A stud is missing from a net bracket at the Sports Area and will be replaced.
- f. Quote received from Streetscape Products & Services Ltd. for surfacing of Middleton Play Area.
- g. A letter was received from Sally Alldis concerning a heating oil club. Councillor Jones will make some enquiries.
- h. The minutes of the meeting of Care for our Village Association held on 28 January were received.
- i. A Settlement Hierarchy and Audit of Village Services consultation was received from Hambleton District Council. The Clerk will check the audit of village services.
- j. Letter from Hambleton District Council announcing the appointment of a new Monitoring Officer.
- k. Application from Dales of Thirsk for additional inscription to headstone. Agreed.
- l. E mail from NHS Hambleton, Richmondshire and Whitby Clinical Commissioning Group. Circulated to Councillors.
- m. Circular and posters from NYCC about changes to charges for hardcore, rubble and plasterboard waste. The posters will be displayed on the notice boards.

- n. E mail from YLCA about the update of the finance manual “Audit and Accountability for Local Councils: A Practitioner’s Guide! The new edition can be downloaded free from the YLCA or NALC websites.
- o. E mail from YLCA giving details of training sessions available in July. Circulated to Councillors.
- p. E mail from YLCA asking for any response to the Government consultation on the draft Plain English Guide to the openness of Local Government Bodies Regulation. Circulated to Councillors.
- q. E mail from YLCA informing that NALC has issued a revised version of the Legal Topic Note 9 on Handling Complaints. It can be found on the YLCA website. It includes a revised model complaints procedure. Circulated to Councillors.
- r. E mail from Flowering Plants Ltd. concerning the biological control of insect pests. Circulated to Councillors.
- s. North Yorkshire Now magazine received by e mail from NYCC and circulated to Councillors.
- t. Agenda for YLCA joint meeting to be held on 19 July. Received.
- u. News Digests for 9, 16, 23, 30 June and 7, 14 July received by e mail from Rural Services Network and forwarded to Councillors.
- v. Letter from Mrs Rea. She has for a number of years been leaving plant cuttings near her house for people to take. She wondered if this could be expanded by using the Village Green for residents to leave plants out for people to take. The Council it was a good idea but it would need someone to organise it and make sure the area was left clean and tidy.

10. Planning Decisions of Hambleton District Council

- a. Rear ground floor extension to Swinburn Lodge, The Grove for Mr & Mrs G Naisby. Granted. 14/00923/FUL.
- b. Listed Building Consent for the replacement of a conservatory at The Elms, 5 North Side for Mr J Lees. Granted. 14/00754/FUL.

11. Accounts

a. HMRC – Tax payment – Quarter 1	£385.40
b. GGN Sportscare Ltd. – Grass cutting Village Green, Play Area, Sports field	£602.40
c. GGN Sportscare Ltd. – Grass cutting Burial Ground	£126.00
d. GGN Sportscare Ltd. – Interment	£145.00
e. GGN Sportscare Ltd. – Clearing rubbish from allotments	£114.00
f. Lucid – Posters for Village Event	£99.60
g. Streetscape Products & Services Ltd. – Annual inspection of play areas	£180.00
h. Councillor Mr J Cooper – Payment to three bands at Village Event	£850.00
i. AR Entertainments Ltd. – Equipment for Village Event	£2,070.00
j. Clerk to the Council – monthly salary + broadband payment	£387.40
k. Thirsk Community Care Association – Payroll preparation April – June	£48.75
l. Northumbrian Water – Tap Allotments	£27.86 DD

Monies Received

Councillor Mr J Cooper – Money from Village Event	£830.00
Dales of Thirsk – Additional inscription	£45.00

The Chairman declared the meeting closed at 9.20 pm

MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL
HELD ON MONDAY, 11 AUGUST 2014 AT 7.15 PM IN THE
CHAPEL SCHOOLROOM

Present: Councillor Mr J Cooper (Chairman) Councillors Messrs. N Bennington, S Cosgrove, M Jones, J Nelson, A Parry and N Thompson

District Councillor Mrs B Fortune

1. Apologies for absence were received from County Councillor Mr T Swales, Councillors Mesdames D Medlock and R Danjoux, Messrs M Fenwick and R Readman.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.

3. **Police Report and Neighbourhood Watch**

Reports for July and August had been received from NY Police and e mailed to Councillors. Ringmaster messages included generators being offered for sale; burglaries in the Stokesley area and in Hutton Rudby; poaching on land at Middleton Road and a horse box stolen from Seamer. The Police have launched a new app to help make your home burglar proof. To access the app visit the NYP App Store at www.northyorkshire.police.uk/appstore or visit burglarproof.nyp.mobi from any smartphone or tablet. Residents are invited to have their say with a survey on new punishments and rehabilitation.

4. **Meeting open to the Public.** None present.

5. **Matters Arising**

- a. **Footpaths.** Councillor Jones has arranged for the hedge on Garbutts Lane to be cut and this has been done.
- b. **Signposts.** Councillor Nelson will get prices for a cast iron roundel. Work has begun and two of the signposts are almost complete. Thanks were expressed to Councillor Fenwick for his work.
- c. **Village Hall and Play Area.** The minutes of the AGM and the Chairman's report were received from the Management Committee. An e mail was received from Mrs R Brough who lives next door to the Village Hall expressing her concerns about the sound nuisance and usage of the playground. The Management Committee has accepted that there should be no food or drink consumed outside. Hopefully they will stress this when the Hall is being booked. There would be concern if other children were stopped from using the playground when the Hall had been booked for a function. Councillor Jones said it is for the Committee to manage and the Chairman thought they would do whatever they can. The Chairman and Councillor Medlock are members of the Management Committee and will be present at the next meeting. The Village Hall is a facility for the whole village.
A letter had been received from Mr Clarke expressing his concern about the new heating system which is proposed for the Village Hall. The Chairman has forwarded his letter to Mr Autherson.
- d. **Sports Area.** Weed spraying has been carried out but there is still work to be done on the goal posts and reseeding the bare areas.
- e. **Village Green.** A report had been received that a Spar lorry had damaged a tub on the Village Green. Councillor Thompson said the iron band was missing. The Chairman will inspect it. Councillor Jones said he had asked for a quote for painting some of the seats on the Green. Councillor Bennington said the bench on the Green near Spar needs new slats. 6 pieces of wood will be required. It was agreed to buy hardwood which will cost about £15 - £18 per slat. An e mail had been received from Aon concerning the Village Pump. This is not covered under the Council's policy but they did give a phone number to contact the legal protection team. The Clerk will do this. Councillor Jones said we need to get a price for a new post and stone trough

f. Village Event. An e mail had been received from the District Council saying that the recycling bins used at the Village Event were contaminated and the waste had to go to landfill. If this happens at next year's Event we will be charged for the disposal. It was agreed to request only one bin for glass for next year and use bags for other rubbish. Councillor Parry said that Mrs Hodgson (Chips n things) would be happy to do next year's event and would offer 15% of the gross takings. This was agreed. The Chairman said the Buffalo Four who performed at this year's Event will be invited back. The Chairman's report on the Event was received.

g. Allotments. The request for the erection of a shed from Mr Lee was agreed. A letter was received from the allotment tenant whose allotment was not being looked after properly. She would like to work only half of the allotment and has cleared it of weeds. The Council agreed to her request.

h. NYCC Grass Cutting. An e mail had been received from NYCC showing the areas of grass which they cut in our Parishes. It was agreed to wait until next year to see what happens,

i. Heating Oil Club. Councillor Jones had looked into this. It would need someone local to organise it as has happened in villages round about.

j. Settlement Hierarchy and Audit of Village Services. The Clerk will complete the survey.

k. Complaints Procedure. The Council unanimously agreed to adopt the National Association of Local Councils (NALC) Legal Topic Note 9 on "Handling Complaints".

6. Report from District Councillor Mrs B Fortune

District Councillor Mrs Fortune said there have been a lot of rumours circulating about the affordable housing. Planning permission was given on 6 March 2014 subject to the signing of a 106 agreement. The Homes and Community Agency are continuing to support the scheme. All parties are committed to developing the scheme. There is a legal problem with access to the site. It is anticipated that work will start in the autumn.

She has checked on the occupancy of the site at Skutterskelfe and it is 12 months. It is easier to police.

7. Planning Applications

- a. Appeal into the refusal of the application for the construction of an agricultural worker's dwelling at Embleton Farm, Garbutts Lane to be held on 19 August at Stone Cross, Northallerton.
- b. Listed Building Consent for alterations to window to form glazed door at Briardene, Skutterskelfe for Mr T M Hardy. 14/01352/LBC. The Council recommended approval.
- c. Proposed installation of biomass (wood pellet) boiler in existing plant room and associated flues and external pellet hopper at Village Hall, Enterpen for Mr J Autherson. 14/01491/FUL. The Council recommended approval.
- d. Revised application for the construction of a wind turbine (3.5m blades) with a 12m tower at Clan Chatten, Middleton on Leven for Mr N Carnell 14/01362/FUL. The Council recommended refusal because of the visual impact. It is on an industrial scale and is too close to dwellings.
- e. Variation of condition 1 of planning consent 2/00/1340054C – Removal of agricultural occupancy at South Lund Farm, Tame Bridge for Mr J Bonson. 14/01590/MRC. The Council recommended refusal as approval would set a precedent. It was built as an agricultural dwelling and should remain as such.
- f. Demolition of existing conservatory and construction of a single storey extension at rear of 6 Hundale Road for Mr M Coleclough. 14/01577/FUL. The Council recommended approval.

8. Finance

Councillor Jones had circulated the first ¼ figures. There were no queries. The employer's tax summary for July had been received from Thirsk CCA. A letter had been received from Barclays

Bank concerning the Council's change of signatory request. The Clerk will reply. The balances in the Council's accounts are as follows:

Community Account	£79,723.78 (14 July 2014)
Burial Account	£18,918.09 (14 July 2014)
Business Base Rate Tracker	£26,135.36 (25 July 2014)
Allotment Account	£1,381.10

9. Correspondence

- a. Copy of e mails between Jill Butterworth and NYCC. Vehicles on North Side are parking too close to the junction which makes entering and exiting the Bay Horse car park difficult as visibility is reduced. The Council would not like double yellow lines to be the solution but there is a problem. The Council will suggest that a single white line, as used in Doctors Lane near the school, might be the answer.
- b. Letter from NYCC informing that NYCC is one of the nine Commons Registration Authorities to be a pilot authority for the implementation of Part 1 of the Commons Act 2006 which comes into force in North Yorkshire on 1 October 2014. This supersedes the Commons Registration Act 1965. Forwarded to Councillors.
- c. Information from YLCA on a ½ day training course for routine play area inspections. E mailed to Councillors.
- d. Agenda and papers for a meeting of Stokesley & Villages Community Regeneration Group to be held on 13 August at Stokesley Town Hall at 7.30 pm received from Mr P Cole, Hambleton District Council and e mailed to Councillors.
- e. Notification from NYCC of the temporary closure of Trenholme Lane for patching and kerbing works from 1 September for 2 weeks. E mailed to Councillors.
- f. E mail from Rainton Parish Council via YLCA asking for information if any Councils have experienced problems with the protection of the Village Green and have taken the issue to court or employed other successful remedies. Forwarded to Councillors.
- g. E mail from Paul Widdowfield, NHS giving news from NHS NY and Humber Commissioning Support Unit. Forwarded to Councillors.
- h. NY Health and Wellbeing Newsletter forwarded by e mail by YLCA. Forwarded to Councillors.
- i. North Yorkshire Now newsletter received by e mail from NYCC and forwarded to Councillors.
- j. E mail from Explain Research who are working on a project for Northern Powergrid. They wish to consult with Parish Councillors via a telephone interview. Forwarded to Councillors.
- k. E mails from Rural Services Network. News Digests for 21, 28 July, 4 August. Funding package to fight rural crime. Forwarded to Councillors.
- l. Countryside and Fieldwork magazines from CPRE. Circulated to Councillors.
- m. Note from Hambleton District Council that the temporary road closure on 9 November 2014 has been agreed.
- n. White Rose Update received by e mail from YLCA and forwarded to Councillors. Advertisements for trim trails were included.
- o. Letter from Hambleton District Council on the Caravan Sites & Control of Development Act 1960. They are carrying out a formal consultation on changes to site licence conditions. The Council agreed to give their backing to the changes.

10. Planning Decisions of Hambleton District Council

- a. Retrospective application for the formation of concrete hardstanding to be used in conjunction with existing stable/storage building at Hillside View Farm, Tame Bridge for Mr J McElvaney. 14/00158/FUL. Granted.
- b. Application for certificate of lawful use for a stable/storage building which has been built in a position different to approved plans at Hillside View Farm, Tame Bridge for Mr J McElvaney. 14/00157/CLE. Granted.

- c. Proposed ground and first floor extension to Peranwisa, Rudby Bank for Mr A Carr. 14/00912/FUL. Granted.
- d. Alterations and extensions to existing club house, as per amended plans received by HDC on 25 June, at Hutton Rudby Tennis Club for Mrs P Dodds. 14/01063/FUL. Granted.
- e. Construction of a utility and garage building, as amended by plans received by HDC on 6 November 2013, at Hillside View Farm, Tame Bridge for Mr J McElvaney. 12/01813/FUL. Granted.
- f. Single storey extension to 3 Blue Barn Lane for Mrs S Willgress. 14/01177/FUL. Granted.
- g. Proposed work to trees at Hill Top, East Side for Alexander Carson Tree Services. 14/00982/CAT. Granted.

11. Accounts

a. GGN Sportscare Ltd. – Grass cutting Village Green, Play Area, Sports Field	£602.40
b. GGN Sportscare Ltd. – Grass cutting Burial Ground	£126.00
d. GGN Sportscare Ltd. – Interment	£145.00
e. Clerk – Monthly salary + broadband fee	£387.60

Monies Received

Barthrams Funeral Services – Interments and plot purchases and reserve	£1,190.00
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The Chairman declared the meeting closed at 8.45 pm.

**MINUTES OF THE MEETING OF RUDBY PARISH BURIAL BOARD
HELD ON MONDAY, 8 SEPTEMBER 2014 AT 7.15 PM IN THE CHAPEL
SCHOOLROOM**

Present: Councillor Mr J Cooper (Chairman), Councillors Mesdames R Danjoux and D Medlock, Messrs. N Bennington, S Cosgrove, M Fenwick, M Jones, J Nelson and N Thompson

District Councillor Mrs B Fortune.

The Council agreed that the Burial Fees should be increased. A new list will be circulated.

**MINUTES OF MEETING OF RUDBY PARISH COUNCIL HELD ON
MONDAY, 8 SEPTEMBER 2014 FOLLOWING THE ABOVE MEETING**

Present: As above.

1. An apology for absence was received from Councillor Mr R Readman.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch.** Ringmaster messages included a shed burglary at Skutterskelfe and a missing person. An e mail was received concerning the type of Police reports received by the Council. The Council agreed that the detailed reports were preferred. An e mail was received asking for views on the Operational Policing Model. Circulated to Councillors.
4. **Meeting open to the Public.** None present.
5. **Matters Arising**
 - a. **Footpaths.** Councillor Medlock reported holes in the pavement on the right hand side of Eden Park Road. An e mail had been received from Councillor Fenwick concerning the river footpath. Councillor Jones suggested speaking to Ben Lamb of the Tees River Trust before we decide to do anything.

Councillor Danjoux joined the meeting.

- b. **Signposts.** Work is still required to two signposts.
- c. **Village Hall and Play Area.** The Chairman had circulated an e mail on the Management Committee meeting which he had attended with Councillor Medlock. Regarding the complaint about noise, the Council felt that notices concerning this would be appropriate both inside and outside the Hall.
- d. **Sports Area.** Councillor Cosgrove reported that the sign, which mentions lottery funding, has been erected. He will lock the big gates during Stokesley Show week. He has found lots of signs that illegal smoking is going on in the area. The Clerk will e mail the Police.
- e. **Village Green.** Councillor Nelson has removed the plaque and a new one will be made to fit the post. The trough is inadequate and quotes will be obtained for a new one. We may need some more flower tubs for the top of North End although there are some around the village which can be relocated such as the two opposite the Post Office. Some top soil and grass seed is required outside the hairdressers to level the ground.
- f. **Village Event.** The Chairman has booked the equipment and one band so far.

- g. Allotments. Councillor Cosgrove said an excellent fence had been erected down one side of the allotments. Signs had been posted on the fence asking allotment holders not to attach anything to it. A quote has been received to clear several allotments. This was accepted. Soil from the clear up could be used at the top of North End.

6. Fireworks Display

It was agreed to hold the display on Wednesday, 5 November if the Cricket Club are agreeable. The Chairman will contact Councillor Parry about ordering the fireworks.

7. Report from District Councillor Mrs Fortune.

She gave details of a fuel spillage which had been reported on Hutton Bank. The Council's Public Open Space, Sport and Recreation Plan has been agreed by the District Council and the money will be distributed to the Village organisations.

8. Planning Applications

- a. Listed Building Consent for proposed revised railing/balustrade design to newly constructed roof terrace to the rear of Hutton House, 1 East Side for Mr J Cooper. 14/01679/LBC. The Chairman declared an interest and left the room. Councillor Danjoux took the Chair. The Council recommended agreement for the plan.
The Chairman returned to the room and took the Chair.
- b. Revised application for the proposed demolition of existing storage shed and erection of double garage/storage with habitable accommodation over and connecting to raised access way at Rook House, Skutterskelfe for Mr & Mrs Bhattacharyya. 14/01712/FUL. The Council recommended approval.
- c. To install cladding and render external wall insulation to rear of Corner House, 4 East Side for Mr M Shovlin. 14/01787/FUL. The Council recommended approval.
- d. Demolition of existing conservatory and construction of single storey extension to rear of 6 Hundale Road for Mr M Coleclough. Amended plans or further information. 14/01577/FUL. The Council recommended approval.
- e. Construction of new dwelling with detached garage and stables, as amended by plans received by HDC on 1 September, at 23 Enterpen for Mr & Mrs C Jobson. 14/00765/FUL. The Council still had concerns and agreed to repeat their previous comments.

9. Finance

The Employer's tax summary for July had been received from Thirsk CCA. A letter was received from Barclays Bank confirming the new signing arrangements for cheques. The balances in the Council's accounts are as follows:

Community Account	£74,808.37 (14 August 2014)
Burial Account	£19,837.09 (14 August 2014)

10. Correspondence

- a. Councillor Jones declared an interest and left the room. An e mail was received from Mr Gifford on behalf of the Fishing Club thanking the Council for the grant. They did, however, spend less than was estimated and as a result have £50 unspent from the grant. Mr Gifford asks if the Council are agreeable to the £50 being spent on river improvement work which is currently in progress or would they prefer the money to be returned. The Council agreed that the money should be spent on river improvement work.

- b. An e mail was received from Mr Peel saying he would like to donate a bench in memory of his parents. There is a bench near the telephone exchange which could be replaced. Mr Peel will be advised that the Council would like the material to be hard wood or rubber, which looks like wood and would need to approve the type of bench.
Work is required by a painter to one of the village seats.
- c. E mail from Mr Griffiths, NYCC, asking for the Council to complete an evaluation of the Temporary Vehicle Activated Sign (VAS) scheme. The questions were completed at the meeting.
- d. E mail from Hambleton District Council on budget consultation for 2015/16. Circulated to Councillors.
- e. Poster from Heritage Craft Alliance Ltd. via Hambleton District Council on the recruitment of young people from the Hambleton Area to their level 3 Heritage Skills Apprenticeship course. The poster will be displayed on the notice board.
- f. E mail from Mr P Cole, Stokesley & Villages Regeneration Group giving details of the Tees Valley and Vale of Mowbray LEADER boundaries. Circulated to Councillors.
- g. E mail from Mr P Cole, Stokesley & Village Regeneration Group enclosing Hambleton Area Partnerships Annual Report. Circulated to Councillors.
- h. E mail from NYCC giving details of various traffic orders for work in this area. Circulated to Councillors.
- i. E mail from YLCA on Openness of Local Government and recording of meetings. Circulated to Councillors.
- j. North Yorkshire Now newsletter received by e mail from NYCC and circulated to Councillors.
- k. Application from Dales of Thirsk for new inscription on headstone. Agreed.
- l. E mails from Rural Services Network; News Digest 11,18 August, 1 September. Rural Vulnerability Service – Rural Transport. Circulated to Councillors.
- m. Clerks & Councils Direct magazine. Circulated to Councillors.
- n. E mail from Mr A Collingwood requesting information. The Clerk will reply.
- o. E mail from NYCC inviting applications for a Citizens Panel. Circulated to Councillors.

11. Planning Decisions of Hambleton District Council

- a. Construction of a Day Care, Education, Training and Respite Facilities for adults with learning and other difficulties at Noble Fuels Depot, Skutterskelfe for Yatton House Society. Granted.
14/01130/FUL.
- b. Application for agricultural storage building at Goslingmire Farm, Middleton on Leven for Mr R Hall. Granted. 14/01370/FUL.
- c. Extension to 8 Linden Crescent for Dr I Watt. Granted. 14/01128/FUL.
- d. Proposed work to trees T6 and T7 subject to TPO 1988/04 at 3 The Wynd for Mr E Smyth. Granted. 14/00902/TPO.

12. Accounts

a. Methodist Church – Use of schoolroom January – August 2014	£105.00
b. Public Works Loan Board – Repayment of loans	£7,457.43 (DD)
c. GGN Sportscare Ltd. – Grass cutting – Burial Ground	£126.00
d. GGN Sportscare Ltd. – Grass cutting Village Green, Play Area, Sports field	£602.40
e. Clerk – Monthly salary + broadband payment	£387.60

Monies Received

Dales of Thirsk – New inscription	£45.00
Mrs D Hogg – Allotment Rent	£4.00

The Chairman declared the meeting closed at 8.40 pm.

MINUTES OF THE MEETING OF RUDBY PARISH COUNCIL
HELD ON MONDAY, 13 OCTOBER 2014 AT 7.15 PM IN THE
CHAPEL SCHOOLROOM

Present: Councillor Mr J Cooper (Chairman) Councillors Mesdames R Danjoux and D Medlock, Messrs. N Bennington, S Cosgrove, M Fenwick, M Jones, J Nelson, A Parry, R Readman and N Thompson

County Councillor Mr T Swales
District Councillor Mrs B Fortune

PCSO 3503 Georgina Lodge

1 member of the public

1. There were no apologies for absence.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch.**

PCSO G Lodge gave a report giving details of incidents including poachers, burglary in Skutterskelfe and criminal damage at Middleton on Leven. Ringmaster messages included one from Trading Standards concerning unsolicited cold calls. Officers will be on foot patrol from 3 pm onwards as dark nights are approaching to identify homes that look unoccupied without any lights showing. A postcard will be delivered to the householders with follow up visits giving out crime prevention advice and timer switches.

4. Meeting open to the public

Mr Autherson attended the meeting to bring the Council up to date with what was happening at Chapel and to seek advice. When the Post Office was in danger of closing, the Methodists said they might be able to take it on but it is now probably going into Spar. It is planned to open up the front of the Chapel area for a communication point for the village, as a communal asset for the village. The floor is being levelled and pews taken out. It is hoped to open a coffee house next Spring. 31 people have signed up to help run it and it is planned to be open 5 x ½ days a week, probably mornings. Fund raising will have to be carried out. Hambleton District Council had been contacted about planning permission and they said that planning permission or change of use is not required. Mr Autherson wondered if it was sensible to go for planning permission to make it public and give people the opportunity to state their views. The immediate neighbour is being kept fully informed. The Chairman said that a leaflet drop would inform people and save money. Councillor Jones said he could not see anyone objecting and he strongly suggested that planning permission should not be applied for. Mr Autherson said one of the matters which may come up is parking. The details will have to go through building regulations. In answer to a query from Councillor Fenwick, Mr Autherson said the building will still remain a Chapel and the external appearance will not change.

5. Matters Arising

- a. Footpaths. Councillor Jones reported on his conversation with Tees River Trust concerning the riverside footpath. It was agreed to ask NYCC if they had a list of preferred contractors for this type of work. Part of the fence bordering the river near the steps from Levenside has broken down and this will be reported to NYCC.
- b. Signposts. A quote had been received for finger arms for the signposts. Councillor Jones proposed, seconded by Councillor Fenwick, that the quote be accepted. This was agreed unanimously.

- c. Village Hall and Play Area. The Chairman said that the Tennis Club had asked if they could site a cabin on the car park whilst work is being carried out. This had been passed to the Management Committee.
 - d. Sports Area. Councillor Cosgrove will replace a broken post. The Football Club have asked if the Parish Council would be prepared to help them buy some new kit. Councillor Cosgrove proposed that the Council give £100.00, Councillor Jones seconded and this was agreed unanimously.
 - e. Village Green. The Clerk requested that the Council buy some crocus bulbs for the Village Green. It was agreed that about £25.00 could be spent. The Chairman had circulated photos of new stone troughs for the Village Pump. Councillor Nelson said the new plaque will be ready next week. The notice board has new legs and a plinth. The removal of the fire damaged branches from a tree on the Village Green has cost £72.00 The Chairman will give a copy of the invoice to the fish man.
 - f. Allotments. A suggestion has been made by an allotment holder that the Council should install low level fencing between each allotment. Quotes will be sought for a new wall.
 - g. Fireworks Display. Councillor Cosgrove will do the signs advertising the display to be held at 6.15 pm on 5 November. The Clerk will ring Bill Jung about some items near the scoreboard which need to be removed.
 - h. Settlement Hierarchy Questionnaire. Answers have been submitted to the District Council.
 - i. Grass cutting. GGN Sportscafe will be asked to provide a quote for grass cutting the areas which the County Council has previously cut.
 - j. Remembrance Sunday. The service will take place at 10.00 am at All Saints Church on Sunday, 9 November to be followed by a procession to the War Memorial for the laying of the wreaths. All Councillors are invited to attend.
6. Christmas Tree Lighting Ceremony. This will take place on Monday, 8 December at 6.00 pm. The Clerk will order the tree to be delivered on the afternoon of Thursday, 4 December.

7. Reports from County and District Councillors

County Councillor Mr Swales said there will be more emphasis on the County Council working together with communities with a change in attitude in how matters are treated. The County Council has a poor record on road safety with nearly 20% of deaths being motorcyclists.

District Councillor Mrs Fortune said a hedge at the beginning of Enterpen needs to be trimmed back from the footpath. Councillor Nelson will speak to the owner. District Councillor Mrs Fortune said neighbourhood plans are becoming more and more important.

8. Planning Applications

- a. Proposed works to trees at 29 Enterpen for Mr I Livesey 14/01887/CAT. The Council recommend approval.
- b. Application for certificate of lawfulness for construction of dwelling and change of use of agricultural land to form domestic curtilage at Hutton View, Middleton on Leven for Mr P Twizell (Executor of Mr & Mrs R Hall). 14/01871/CLE. The Council recommended refusal as this is an agricultural property and should remain so.
- c. Revised application for extension and alterations to 7 West End and construction of a detached double domestic garage for Mr G McQueen 14/01937/FUL. The Council recommended approval subject to addressing the concerns of a neighbour.
- d. Notification from Hambleton District Council that the appeal at Embleton Farm had been dismissed.

9. Finance

A meeting of the Finance Committee will be arranged. Letter from Hambleton District Council received concerning the parish precept and arrangements for the financial year 2015/16. The completed annual audit had been received from PKF Littlejohn. The auditors made comments about the figure for the annual precept not agreeing with the figure notified to them by the District Council. The Clerk will write

to the District Council requesting an explanation. The employer's tax summary for July – September and the employer's summary for September 2014 were received from Thirsk CCA. The balances in the Council's accounts are as follows:

Community Account	£73,822.56 (12 September 2014)
Burial Account	£19,611.09 (12 September 2014)

10. Correspondence

- a. Letter from Hambleton District Council saying that the Cabinet had approved the Council's Public Open Space, Sport and Recreation Plan for Hutton Rudby. The Council has been awarded £10,000 towards the provision of an outdoor adult gym. The Acceptance form will be completed and signed. The Chairman said we will send letters out to households in the area as we need to inform members of the public what we are proposing. He also proposed that some Councillors look into what equipment is available.
- b. E mail from Mr P Gilmore, NYCC, giving details of the proposed street lighting column replacements. Circulated to Councillors.
- c. E mail from NYCC concerning parking on North Side. As the Council does not support the installation of yellow lines, the County Council will take no further action.
- d. Letter from Mrs K Milburn requesting the reappointment of a trustee for the Bathurst Educational Foundation. Councillor Cosgrove proposed that Councillor Thompson continue to be the Council's representative, Councillor Readman seconded, and all agreed.
- e. E mail from Mr Collingwood expressing his concern that NYCC will no longer do the grass cutting of amenity areas. The Council agreed that GGN Sports care should be requested to provide costs for cutting areas which the County Council will no longer cut.
- f. Letter from Mr N Walters on behalf of the Saturday morning football coaches asking if the Council were prepared to help towards replacing some of their equipment which is now in poor condition. Councillor Cosgrove proposed that the Council give £100, Councillor Jones seconded, and this was agreed unanimously.
- g. E mail from Mr J Gifford, Fishing Club, thanking the Council for supporting their application for funding to improve the habitat of the River Leven. The application was successful and they have been awarded a grant from Section 106 money.
- h. Minutes of meetings of Care for our Village Association held on 27 May and 9 September were received and will be circulated to Councillors.
- i. Application from Dales of Thirsk for additional inscription to headstone. Approved.
- j. E mail from Mr P Cole, Hambleton District Council, attaching agenda for the meeting of Stokesley and Villages Community Regeneration Group to be held on 15 October. Circulated to Councillors.
- k. E mail from NYCC giving details of the renewal of local bus contracts. There is no change to the Northallerton to Stokesley service. Circulated to Councillors.
- l. E mail from Hambleton District Council concerning wider community safety issues and asking that any concerns about potential terrorist activity, whether anecdotal or evidenced, should be reported to tracey.horseman@richmondshire.gcsx.gov.uk
- m. E mail from South Tees NHS Trust giving information on changes to children's and maternity services at the Friarage Hospital. Circulated to Councillors.
- n. E mail from YLCA attaching the agenda for the Hambleton Branch meeting to be held in Northallerton Town Hall on 22 October.
- o. Request for donation from Great North Air Ambulance. The Council agreed not to donate.
- p. E mail from Nigel Park, Messagemaker, giving examples of vehicle activated speed signs they can provide. Circulated to Councillors.
- q. White Rose Update newsletter received by e mail from YLCA and circulated to Councillors.
- r. North Yorkshire Now newsletter received by e mail from NYCC and circulated to Councillors.
- s. News Digests for 15, 22, 30 September, 7 and 13 October received by e mail from Rural Services Network and forwarded to Councillors.

11. Planning Decisions of Hambleton District Council

- a. Listed Building Consent for proposed revised railing/balustrade design to newly constructed roof terrace situated to rear of Hutton House, 1 East Side for Mr J Cooper 14/01679/LBC. Granted.
- b. Demolition of existing conservatory and construction of a single storey extension at rear of 6 Hundale Road for Mr M Coleclough. 14/01577/FUL. Granted.
- c. Listed Building Consent for alterations to window to form glazed door at Briardene, Skutterskelfe for Mr T M Hardy. 14/01352/LBC. Granted.
- d. Revised application for proposed demolition of existing storage shed and erection of double garage/storage with habitable accommodation over and connecting raised access way at Rook House, Skutterskelfe for Mr & Mrs Bhattacharyya. 14/01712/FUL. Granted.

12. Accounts

a. PKF Littlejohn – External audit of accounts year ended 31 March 2014	£360.00
b. A & B Joinery – Fencing on Sexhow Lane	£702.00
c. HMRC – Tax payment	£385.40
d. Thirsk CCA – Payroll preparation July – September 2014	£48.75
e. Cleveland Audio Services – Public address system for Village Event (evening)	£350.00
f. GGN Sportscare Ltd. – Interment	£145.00
g. GGN Sportscare Ltd. – Grass cutting Burial Ground	£126.00
h. GGN Sportscare Ltd. – Grass cutting Village Green, Play Area, Sports Area	£602.40
i. Stephen Johnson – Work on Village Green trees	£648.00
j. Stephen Johnson – Removal of fire damaged branches from tree on Village Green	£72.00
k. CPRE – Annual subscription	£36.00 (DD)
l. Clerk – Monthly salary for September + broadband payment	£387.60
m. A & B Joinery – New base for notice board	£930.00
n. Royal British Legion – 4 Poppy Wreaths + donation	£120.00
o. Celebration Fireworks – fireworks	£950.00

Monies Received

Hambleton District Council – 2nd instalment of precept £21,500.00

The Chairman declared the meeting closed at 9.05 pm.

**MINUTES OF THE MEETING OF RUDBY PARISH BURIAL BOARD
HELD ON MONDAY, 10 NOVEMBER 2014 AT 7.15 PM IN THE
CHAPEL SCHOOLROOM**

Present: Councillor Mr J Cooper (Chairman) Councillors Mesdames D Medlock and R Danjoux, Messrs. N Bennington, S Cosgrove, M Jones, J Nelson and A Parry

District Councillor Mrs Fortune

The Chairman said a site has been identified for an extension to the Burial Ground and the next step is to get a valuation of the land. The fee for this is £1,000 + VAT to inspect the site and write up a valuation report from the District Valuation Office in Leeds. The Chairman proposed that we use the District Valuer as it adds weight and credibility. The owner will also have the land valued. If the values are vastly different the land may not be sold. Councillor Jones proposed, seconded by Councillor Cosgrove, that the Council contact the District Valuation Office and arrange a meeting for them to come and inspect and value the land. This was agreed unanimously.

The Chairman closed the Burial Board meeting.

**MINUTES OF THE MEETING OF RUDBY PARISH COUNCIL
HELD FOLLOWING THE ABOVE MEETING ON MONDAY, 10 NOVEMBER 2104
IN THE CHAPEL SCHOOLROOM**

Present: As above.

1. Apologies for absence were received from Councillors Messrs M Fenwick, R Readman and N Thompson.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch**

Ringmaster messages received included one from Trading Standards about a rogue trader. Feedback is wanted on the new Police Plan for North Yorkshire.

4. **Meeting Open to the Public.** None present.

5. Matters Arising

- a. **Footpaths.** An e mail was received from Andrew Brown, Area Ranger, NYCC, giving the names of two contractors they normally use for this type of work, e.g. riverside footpath repair. The Council agreed that the contact in Bedale should be the first port of call. The contractor will be asked if they deal with the Environment Agency and when they can attend a site meeting in order that costings for the work can be assessed. District Councillor Mrs Fortune said there may be some money available from the community pot for the rural regeneration project. The Chairman said Crow Bank steps are deteriorating and in need of repair. The land owner will be contacted and enquiries will be made to see if any funds are available.

An e mail had been received from a resident expressing his concern about the state of the bridleway from Blue Barn Lane to Crathorne. Councillor Jones said it is an unclassified road. NYCC have no money to do any repairs. They have dropped off some planings but at the moment it is too muddy to put them down as rain water runs off the fields. A lot of money could be spent to no avail. A suggestion was to make a raised line of hard core so that there is a footpath width to walk along. Another item in the e mail asked what the policy of the Council was to keep residents informed of the Council's work. The Chairman said the minutes of every meeting are available on the Hambleton District Council website and on the Council's notice boards in the village and in the Post Office. It was agreed to send the resident a copy of the last Chairman's report.

- b. Signposts. A pro-forma invoice was received for the items required to finish off the work on the signposts. The quote had been agreed at the last meeting and a cheque will be sent off.
- c. Village Hall and Play Area. The Chairman said the new equipment and signs have been installed.
- d. Sports Area. Councillor Cosgrove had been to Bedale to look at their outdoor gym equipment. District Councillor Mrs Fortune said there is another installation at Marton. It was agreed to ask Streetscape to look at the proposed siting for the equipment. Councillor Cosgrove said a gate post has snapped and a new one is needed.
- e. Village Green. The Chairman had obtained a few more quotes for a trough. He had managed to get a valuation of the trough which had been destroyed and this was £2,500. The trough which is there at the moment is unacceptable. The Chairman had spoken to the company called Dandelion Troughs and he will visit them to inspect the troughs. One is available at a reduced price from £1,100 to £850. NY Stone Troughs have a few available but nothing the same size and the cost is £3,000. Councillor Nelson has the new plaque which will now fit on the post. The Chairman had e mailed James Hall Limited (Spar) about the damage to the tubs, etc. by one of their lorries.
- f. Firework Display. The display went well with a good attendance. There had, however, been an incident when a small child was injured. This has been documented. Councillor Danjoux thought more helpers might be required if anything happened in the future. Councillor Cosgrove said spectators were kept further back than the recommended distance. Councillors Bennington and Parry will take the lead in organising the display next year and new suppliers will be contacted. The Chairman said he had received a complaint about fireworks being set off in the village up to 10.30 pm at the week-end.
- g. Grass Cutting. A letter had been received from NYCC giving details of the changes to Highway grass cutting service. Councillor Jones proposed that the Parish Council take over the grass cutting from the County Council where they have a statutory duty to cut such as visibility splays. The Parish Council would require a more realistic payment to carry out these duties. It will be very expensive for the County Council to pay a contractor to come out to cut small areas of grass. A quote for the areas the County Council will no longer cut has been received from our contractor. He will be asked whether the areas in Linden were included in his quote.
- h. Christmas Tree lighting. The ceremony will take place on Monday, 8 December. Revd Peacock had requested that the ceremony begin at 6.00 pm in order for the Beavers to attend. This was agreed.

6. District Councillor Mrs Fortune had nothing to report.

7. Planning Applications

- a. Extensions to 24 Doctors Lane for Mr D Downing. 14/02158/FUL. The Council recommend approval.
- b. Construction of porch to rear of Village Hall for Mr J Autherson. 14/02218/FUL. The Council recommend approval.
- c. Construction of an extension on ground level and gabled dormer at first floor level at 8 Linden Crescent for Dr I Watt. 14/02223/FUL. The Council recommend approval.

8. Finance

A Finance Committee meeting had been held and recommends to the Council that the precept for the next financial year remain the same as this year at £43,000. Councillor Jones proposed, seconded by Councillor Cosgrove, that the precept for the next financial year be set at £43,000. This was agreed unanimously. We are holding a healthy surplus but hopefully we are getting close to an extension to the Burial Ground. The 2015-16 budget had been e mailed to Councillors. There were no questions.

A letter had been received from Dr J Ives of the District Council in response to the Council's letter about the annual precept and the auditor's remarks.

The employer's tax summary for October was received from CCA.

The balances in the Council's accounts are as follows:

Community Account	£86,725.13 (14 October 2014)
Burial Account	£19,485.09 (14 October 2014)

9. Correspondence

- a. Letter from NYCC detailing the grit bins which will be filled and be subject to their annual replenishment change of £75 per bin which covers the cost of filling the bin twice and following any significant snow events.
- b. Letter from Janet Dixon Town Planners Limited concerning the proposed convenience store and filling station at the site of Greaves Garage. Councillor Cosgrove declared an interest and took no part in the discussion. An e mail was received from Councillor Thompson giving his observations. He had concerns about the opening hours. Increase in traffic and the fact that there is no mention that a Post Office service might be part of the development. Councillor Medlock said we should ask again for the 30 mph limit to be moved further up towards Campion Lane. It was agreed in principle that the Council had no real objections to the proposal but had real concerns about the speed of traffic and pedestrian safety. The Council agreed to write back saying they would like to see some traffic calming measures as part of the development.

Councillor Danjoux left the meeting.

- c. A draft Affordable Housing supplementary planning document was received by e mail from Amanda Madden, Rural Housing Enabler. The Chairman asked if anyone wanted to give some feed back on it. District Councillor Mrs Fortune said there are now 83 names on the list for affordable housing.
- d. A Consultation on Care and Support where I live had been received by e mail from NYCC and forwarded to Councillors. Views are requested on proposals for transforming services to allow people to live independent, healthy and fulfilling lives.
- e. E mail from Mr P Cole, Hambleton District Council consulting on Hambleton Economic Strategy. Forwarded to Councillors.
- f. Letter from Hambleton District Council including guidance notes on the Registration of Interests. The notes had been e mailed to Councillors.
- g. E mail from NYCC consulting on proposals to change how library services are run across North Yorkshire. It is proposed that Stokesley Library becomes a community managed library. The consultation runs until 8 February 2015.
- h. E mail from NYCC about renewal of local bus contracts. There are no changes to our service.
- i. E mail from YLCA giving details of training events in October and November. Circulated to Councillors.
- j. Annual Report and Accounts from Citizens Advice Bureau. The Council decided against a donation.

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- k. Poster for the Wheels 2 Work scheme received from Northallerton & District Voluntary Service Association. It will be placed on notice board.
- l. Leaflets from Sally Alldis advertising a Heating Oil Club. Received.
- m. North Yorkshire Now newsletter received by e mail from NYCC and circulated to Councillors.
- n. News Digests for 20, 27 October, 3 & 10 November received by e mail from Rural Services Network and forwarded to Councillors.
- o. Newsletter and request for donation received from Butterwick Hospice Care. The Council decided against a donation.
- p. Clerks & Councils Direct magazine circulated to Councillors.
- q. Countryside Voice and Fieldwork magazines received from CPRE and circulated to Councillors.
- r. E mail from Hambleton District Council on the Warm Healthy Homes project. Information will be posted on the notice board.
- s. Details by e mail from Hambleton District Council of the criteria and categories for the Hambleton Community Awards 2015. Forwarded to Councillors.

10. Planning Decisions of Hambleton District Council

- a. To install cladding and render external wall insulation to rear of Corner House, 4 East Side for Mr M Shovlin 14/01787/FUL. Granted.
- b. Application for Listed Building Consent for alterations, installation of solid wall insulation to interior wall and exterior walls, painted render finish and replacement windows at Corner House, 4 East Side for Mr M Shovlin. 14/00699/LBC. Granted.

11. Accounts

a. GGN Sportscare Ltd. – Grass cutting Village Green, Play Area, Sports Area	£301.20
b. GGN Sportscare Ltd. – Grass cutting Burial Ground	£63.00
c. GGN Sportscare Ltd. – Work on allotments	£450.00
d. Mr N Walters, Football Club – Donation towards equipment	£100.00
e. Stockton, Thornaby District Scouts – PA system for Village Event	£250.00
f. GM Joinery Services – Supply of 2 oak beams for notice board	£140.00
g. Clerk – monthly salary + broadband fee	£387.40
h. Leander Architectural – Signpost fittings	£1,488.00

Monies Received

Collection at fireworks display £574.58

The Chairman declared the meeting closed at 8.50 pm.

**MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL
HELD ON MONDAY, 8 DECEMBER 2014 IN THE CHAPEL SCHOOLROOM
AFTER THE CHRISTMAS TREE LIGHTING CEREMONY**

Present: Councillor Mr J Cooper (Chairman), Councillors Mesdames D Medlock and R Danjoux, Messrs. N Bennington, S Cosgrove, M Fenwick, M Jones, A Parry, R Readman and N Thompson

District Councillor Mrs B Fortune

1. Apologies for absence were received from County Councillor Mr T Swales and Councillor Mr J Nelson.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch.** Ringmaster messages had been received concerning a burglary in The Grove and a Stay Safe booklet scam.
4. **Meeting open to the public.** None present.
5. **Matters Arising**
 - a. **Footpaths.** An e mail had been received concerning a bridleway that runs through a farm yard and garden. A map was available at the meeting to show the location. It was agreed that the sender should be invited to our next meeting. Councillor Medlock said the pavement in Eden Park Road is all ridged and very dangerous. A resident has again fallen off her scooter. District Councillor Mrs Fortune said this was referred to Clive Thornton at the District Council to deal with.
Councillor Jones reported on a meeting held on the riverside footpath with James Coxon, contractor. Mr Coxon will send a couple of solutions and costings by e mail. Councillor Jones will contact the Tees River Trust for a specification. The Clerk said the owner of the land at Crow Bank is happy for work to be carried out on the steps and would like to join the working party. Councillor Bennington will have a look at the work required and provide costings.
 - b. **Signposts.** Defer to next month.
 - c. **Village Hall and Play Area.** Councillor Medlock reported that anti noise equipment was in place. The porch will still probably be built. The bio mass boiler has been installed and the registration was submitted by 30 September. A new web site is being designed. A cheque for £3,000 has been received from the Management Committee towards the repayment of the loans. Mr Autherson is stepping down from the Management Committee after ten years. The minutes of the Village Hall Management Committee meeting held on 19 November were received and will be circulated.
 - d. **Sports Area.** A new gate post is required. Councillor Cosgrove had been contacting firms who provide trim trails to come and inspect the site.
 - e. **Village Green.** Councillors will meet on Saturday at 1.00 pm to clear leaves from the Village Green. The Clerk will contact the District Council to arrange for the leaves to be picked up on Monday. £72.00 cash was received from the fish & chip van owner to pay for fire damage to a tree on the Village Green. The Chairman had visited two suppliers of troughs and showed pictures of various troughs. It was agreed to purchase DAN 4075.
 - f. **Grass Cutting.** Our contractor has quoted a price of £110.00 per cut for cutting areas previously cut by the County Council and residents. Councillor Cosgrove proposed that this be accepted, Councillor Medlock seconded and this was agreed unanimously.
 - g. **Fireworks Display.** An accident report had been written by Councillor Danjoux and a full report on the display and an action plan by Councillor Parry. Council accepted the report and the action plan. The issues raised will be dealt with. A £50 donation towards the cost of the fireworks has been received from the Cricket Club.
6. **Report from District Councillor Mrs Fortune**

District Councillor Mrs Fortune reported that people are contacting her about the proposed development at Greaves Garage.

7. Planning Applications

- a. Extensions to 24 Doctors Lane for Mr D Downing. 14/02158/FUL. The Council recommended approval.
- b. Single storey extension to front of 5 Glendale for Mr D Williamson. 14/02268/FUL. The Council recommended approval.
- c. Retrospective application for change of use of domestic garage to business use at 13 Hundale for Mr & Mrs Roberts 14/02110/FUL. The Council had concerns about the extra parking this would generate on the road.
- d. Proposed work to trees subject to TPO No. 2004/15 at Cornerways, Blue Barn Lane for Mr P Eyles. 14/02397/TPO. No information was provided on what work was proposed and the reasons for it. The Clerk will contact the District Council for more information.

8. Finance

Councillor Jones had circulated the figures for the second quarter. There were no queries. The employer's tax summary for November was received from Thirsk Community. The balances in the Council's accounts are as follows:

Community Account	£81,299.44 (14 November 2014)
Burial Account	£19,574.09 (14 November 2014)

9. Correspondence

- a. Letter from Hambleton District Council concerning the Parish Council elections to be held on 7 May 2015. All Councillors wishing to stand for re-election will be required to complete a nomination paper. The District Council will charge £100 for uncontested elections but the costs of a contested election will be higher.
- b. Letter from Hambleton District Council concerning the appointment of a Parish Council representative on the Standards Hearing Panel. Given to Councillor Fenwick.
- c. Notification by e mail from NYCC of the closure of the road past Middleton to the County boundary for 2 weeks commencing 1 December. Circulated to Councillors.
- d. Rural Services bulletin received by e mail and circulated to Councillors.
- e. News Digests for 24 November, 2 and 8 December received by e mail from Rural Services Network and forwarded to Councillors.
- f. Information from Hambleton District Council concerning the settlement hierarchy. A meeting will be arranged prior to our next meeting to discuss this information.

10. Planning Decisions of Hambleton District Council

- a. Revised application for extensions and alterations to 7 West End and construction of detached double domestic garage, as amended on 11 November, for Mr G McQueen. 14/01937/FUL. Granted.
- b. Application for certificate of lawfulness for construction of dwelling and change of use of agricultural land to form domestic curtilage at Hutton View, Middleton on Leven for Mr P Twizell (executor of Mr & Mrs Hall). 14/01871/CLE. Granted.
- c. Variation of condition 2 of Planning Consent No. 2/134/0008N – removal of occupancy restriction at Dream View Holiday Park, Skutterskelfe for J & JW Developments Ltd. 14/01121/MRC. Refused.

11. Accounts

- a. Cartridge People – 16 black ink cartridges £19.84

b. Clerk – Monthly salary + broadband payment £387.40

Monies Received

Village Hall Management Committee – Towards repayments of loans	£3,000.00
Cricket Club – Donation towards cost of fireworks	£50.00
Brownies – Poppy Wreath	£18.50
Fish & chip van owner – Fire damaged tree on village green	£72.00
Dales of Thirsk – Two extra inscriptions	£90.00
Barthrams Funeral Services – Interment + interment of ashes	£270.00

The Chairman declared the meeting closed at 7.15 pm.