

MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL
HELD ON MONDAY, 12 JANUARY 2015 AT 7.15 PM IN THE
CHAPEL SCHOOLROOM

Present: Councillor M Jones (Chairman) Councillors Mrs D Medlock, Messrs. N Bennington, M Fenwick, J Nelson, A Parry, R Readman and N Thompson

District Councillor Mrs B Fortune

1 member of the public

1. Apologies for absence were received from Councillors Mrs R Danjoux, Messrs. J Cooper and S Cosgrove.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch**

The Police report for December was received. Information gathered at the meeting on one of the items in the report will be e mailed to the Police. An e mail was circulated consulting on views on the proposed Police precept for the next financial year. Ringmaster messages included reports on damage to the King's Head and a blackmail scam.

4. Meeting open to the Public

Mr Autherson attended the meeting to bring the Council up to date with changes which are going to happen to the Chapel. They have decided not to go for planning permission but will be having an open consultation evening on 5 February. Leaflets will be distributed throughout the village. The project is going well and it is hoped to open in May. There will be a book exchange but there may be a chance of a branch library. Another suggestion is a CAB session once a week. Linking everything together is the coffee shop. There are enough volunteers to open 5 x ½ days a week with a hope to move to full days later on. A manager will be recruited in the next 6 weeks or so. A lot of funding will depend on a legacy. The money will come through but they cannot guarantee the timing. If it drags on we shall have to ask for guarantors or a begging bowl. The total capital cost is about £60,000.

District Councillor Mrs Fortune queried whether they had contacted Nicky Smith from the District Council about match funding.

The Chairman thanked Mr Autherson for attending the meeting.

5. Matters Arising

- a. Footpaths. Councillor Bennington reported on the steps at Crow Bank which he had inspected. He suggested using tannalised board. He will work out costs which can be used to obtain quotes for the work. Two quotes had been circulated to Councillors for repair of the riverside path. Both quotes will be sent to NYCC with the Council recommending the one they would prefer. It is the least expensive and the best solution.
- b. Signposts. Councillor Nelson said we should receive the items next month.
- c. Village Hall and Play Area. Councillor Medlock reported that over £1,000 had been received from the Government because of the new heating system.
- d. Sports Area. A quote had been received for equipment for a trim trail. It was agreed to obtain other quotes as it was very expensive. Councillor Jones will buy a gate post.
- e. Village Green. A blocked drain on Parish Council land will be inspected. Contractors may have to be employed to clear it.

- f. Settlement Hierarchy. Councillor Jones declared an interest. Councillor Thompson took the Chair. Councillor Cooper had e mailed Councillors with replies to the consultation. Councillors agreed with his comments and the form will be completed and returned to the District Council.

Councillor Jones took the Chair.

6. Report from District Councillor Mrs B Fortune. District Councillor Mrs Fortune said it is not too late to put in a nomination for the Hambleton Community Awards.

7. Planning Applications

- a. Alterations and extension to 1 Sexhow Lane for Mr C Bradley. 14/02496/FUL. A letter had been received from a neighbour. The Council recommended approval.
- b. Proposed works to trees subject to TPO 1967/45 at 29 Linden Crescent for Mr K Greaves. 14/02572/TPO. The Council recommended approval.

8. Finance

The employer's tax summary for October – December 2014 and the employer's summary for December 2014 were received. A letter was received from Hambleton District Council on Parish Precepts. The Chairman will contact the District Council for more information. The balances in the Council's accounts are as follows:

Community Account	£81,331.67 (12 December 2014)
Burial Account	£19,511.09 (12 December 2014)
Business Base Rate Tracker Account	£26,142.13 (8 December 2014)

9. Middleton

It was agreed to obtain quotes for a new notice board for Middleton. A gate post will also be purchased for the Play Area.

10. Correspondence

- a. Draft revised Sustainable Development Supplementary Planning document received by e mail from Hambleton District Council and circulated to Councillors.
- b. E mail from Mr D Griffiths, NYCC giving the initial phase evaluation and approved way forward for temporary VAS. The Council agreed to continue and ask for an extra socket to be sited on the Garbutts Lane entrance to the village.
- c. Application from Dales of Thirsk for erection of a headstone. This was agreed.
- d. North Yorkshire Now newsletter e mailed from NYCC and circulated to Councillors.
- e. White Rose Update received by e mail from YLCA and circulated to Councillors.
- f. E mail from Rural Vulnerability Services on Fuel Poverty. Circulated to Councillors.
- g. News Digests for 15, 24 December and 5, 12 January and Launch of Manifesto received by e mail from Rural Services Network and circulated to Councillors.
- h. E mail from YLCA offering an Affordable Rural Housing Guide for Parish Councils. The Council decided against purchasing a copy.
- i. E mail from YLCA on the Local Government Financial Settlement: Government Consultation/Referendum Requirements. Forwarded to Councillors.
- j. Clerks & Councils Direct magazine. Circulated to Councillors.

11. Planning Decisions of Hambleton District Council

- a. Construction of porch to rear of Village Hall for Mr J Autherson. 14/02218/FUL. Granted.

- b. Construction of an extension on ground level and gabled dormer at first floor level at 8 Linden Crescent for Dr J Watt. 14/02223/FUL. Granted.
- c. Extensions to 24 Doctors Lane for Mr D Downing. 14/02158/FUL. Granted.
- d. Retrospective application for change of use of domestic garage to beauty salon at 13 Hundale Road for Mr & Mrs Roberts. 14/02110/FUL. Granted.
- e. Single storey pitched roof extension to front of 5 Glendale for Mr D Williamson. 14/02268/FUL. Granted.

12. Accounts

a. Dandelion Troughs – Supply and transport 1 stone trough	£700.00
b. Thirsk Community Care – Preparation of payroll Oct. – Dec. 2014	£48.75
c. HMRC – Tax due	£385.40
d. Clerk – Monthly salary and broadband payment	£387.60
e. Mr S Britton – Crocus bulbs	£22.00

The Chairman declared the meeting closed at 8.10 pm

MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL
HELD ON MONDAY, 9 FEBRUARY 2015 AT 7.15 PM IN THE
CHAPEL SCHOOLROOM

Present: Councillor Mr J Cooper (Chairman) Councillors Mrs D Medlock, Messrs. N Bennington, S Cosgrove, M Jones, J Nelson, A Parry, R Readman and N Thompson

District Councillor Mrs B Fortune

PCSO 4829 Pete Lewis

1 member of the public

1. Apologies for absence were received from County Councillor Mr T Swales, Councillors Mrs R Danjoux and Dr M Fenwick.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch**

PCSO Lewis gave a report for the month of January. Poachers were reported on land behind Langbaugh Road and Trenholme Bar. Officers attended with negative results. Cold calling reported in Levendale. Officers attended and conducted search but there were no sightings. PCSO Lewis thanked the Council for the information sent last month about the man with parrots. The Chairman thanked him for his report and PCSO Lewis left the meeting.

4. **Meeting open to the Public**

Mr Searle had come to speak about the possible installation of a community defibrillator in the village. He is one of the team of First Responders and said this would be different from the one that they use at the moment. It could be accessed by any member of the public. It has been discussed at First Responders meetings as to whether they should seek funds to have a permanent installation. First Responders would fully support the installation of such a device. It would not replace the system they use. First Responders do have a view as to where it should be placed. There is a maintenance and care issue. The existing First Responders team would be happy to act as guardians. The Ambulance Service would provide replacement pads if it is used. They do provide free training awareness sessions to the community. The equipment is very easy to use. You are told what to do as soon as you open the equipment. No damage can be caused to the patient or operator. He suggested that we get in touch with the doctors' surgery too. The surgery also has a defibrillator. Mr Searle suggested that if we get a community defibrillator it should be sited on the outside of Chapel or Church House clearly visible. There would need to be information circulated around the village to make people aware of the equipment. Councillor Fenwick had sent an e mail to Councillors saying that we should apply for one. District Councillor Mrs Fortune said they are really targeting the smaller communities. Lisa Wilson will be managing the Hambleton project and she had put Middleton forward. If the Council are wishing to be considered for Hutton Rudby, District Councillor Mrs Fortune could arrange for us to go on the list. Mr Searle said this equipment would have 24 hour availability. Councillor Parry asked who would have access to the code. The Chairman said you would have to ring 999 to be given the code. Councillor Parry suggested it could be sited at the Village Hall.

The Chairman thanked Mr Searle for attending the meeting.

5. **Matters Arising**

a. Footpaths. An e mail had been received from Andrew Brown, NYCC, about the quotes for repair to the riverside path. He says that we should ensure that the landowner has a solution they are happy with and if we have ascertained how much the landowner is willing to contribute towards the repair. He is happy to go with the option chosen by the Parish Council. Councillor Jones said the landowner is happy to consent to the work. Councillor Fenwick has visited them but no mention was made of a contribution. The County Council have repaired a path before without a contribution from the landowner. The work is outside the garden boundary so he might not be willing to contribute.

Councillor Nelson joined the meeting.

The Chairman said an e mail had arrived from the Environment Agency about a fallen tree in the river. He has replied.

Councillor Bennington had inspected Crow Bank steps and he suggests repair is required to a minimum of 6 steps. Another quote will be sought. Access will be required through the field gate which is locked by Northumbrian Water. The Clerk will try to obtain a key.

b. Signposts. Councillor Nelson said there is one left to finish off. It was agreed that the signposts look excellent.

c. Village Hall and Play Area. The Chairman reported on a letter received today. The Management Committee is planning to spend some money on trying to reduce the noise from the building. They are building a brick lobby. Noise is coming from the ceiling above the stage area. A quote has been obtained for insulation tiles. Councillors thought the quote should go before the whole Management Committee. The Chairman will e mail comments. Mr Collingwood had sent an e mail to the Village Hall, copy to the Council about parking on pavements. The matter will be discussed at next meeting of the Trustees.

d. Sports Area. Councillor Cosgrove said Councillors will repair the gate and the bike track will be repaired in the Spring. The quote received for wooden equipment for a trim trail was expensive and more quotes will be obtained. Councillor Cosgrove said we may have to do something about the moles if it gets any worse. Councillor Jones will get a quote to treating the sports area and the play area in Middleton. The Clerk reported a request for a bench at the sports area. Councillors will make one.

e. Village Green. No work has been carried out on the iron railings even though the Council paid a deposit and the cheque was cashed. Councillor Jones will check up on the firm. A letter will be sent to Mr Parker about the village trough.

6. District Councillor Fortune had nothing further to report.

7. Planning Applications

a. Proposed removal of condition 03 – occupancy restriction – attached to application 2/01/134/0008M at Dream View Holiday Park, Skutterskelfe for J & JW Developments Ltd. 14/02611/MRC. The Council had no objections provided the restriction remains that it is a holiday let only and not a permanent dwelling. We would like assurances that the Enforcement Officer and the Company concerned would police this.

b. Application for Lawful Development Certificate for an existing use for a single dwelling at Dream View Holiday Park, Skutterskelfe for J & JW Developments Ltd. 15/00015/CLE. The Council recommend refusal as the previous owners to our knowledge were living in the property and managing the holiday lets.

c. Construction of a general purpose/livestock building at Goslingmire Farm, Middleton on Leven for Mr R Hall. 14/02604/FUL. The Council recommended approval.

d. Conversion of existing roof space into additional bedrooms/bathroom and replacement of existing sun lounge with new larger sun lounge at 4 Westholme for Mr I Johnson. 15/00032/FUL. The Council recommended approval.

e. Two storey extension and construction of single storey lobby to existing rear entrance door at 17C Doctors Lane for Mr S Boyle 15/00206/FUL. Councillor Bennington declared an interest. The Council recommended approval.

f. Appeal by J & JW Developments against the refusal of the variation of condition 2 of the planning consent 2/134/0008N – removal of occupancy restriction. The Council agreed to keep to their original comments.

8. Finance

The Employer's Tax Summary for January 2015 was received. A review of the Financial Regulations and Risk Management document will be on next month's agenda. The Clerk will send copies out to Councillors. The balances in the Council's accounts are as follows:

Community Account	£80,941.67 (14 January 2015)
Burial Account	£19,511.09 (14 January 2015)
Business Base Rate Tracker Account	£26,142.13 (26 January 2015)

9. Village Event

The Chairman reported that he had booked two bands to play later on in the evening. The inflatables have been booked. A band is required for the early part of the evening and suggestions are welcome. Village organisations will be informed of the date – 4 July 2015.

10. Care for our Village

Care for our village had asked if the Council will buy a plastic alternative to the wooden tubs around the village. They would like one to trial. The cost is £80 to £100 each. This was agreed unanimously.

11. Correspondence

- a. Letter from Hambleton, Richmondshire & Whitby Clinical Commissioning Group concerning community defibrillators and an e mail from District Councillor Mrs Fortune. The Council agreed that one should be requested for Hutton Rudby and Middleton.
- b. Letter from Latimer Hinks, solicitors, concerning the estate of the late Mrs F M Tarran. Received.
- c. E mail from Mr A Collingwood re parking on pavements and reply from Mr J Wallis. Received.
- d. Notification by e mail from Hambleton District Council of new premises licence application. The Council had no objections.
- e. E mail from NYCC giving details of road closures including Campion Lane. Circulated to Councillors.
- f. Invitation by e mail from Mr P Cole, Hambleton District Council to a workshop "Preparing for an Ageing Population" on 9 March at Civic Centre, Northallerton. Received.
- g. Invitation by e mail from Rural Yorkshire to a Winter Workshop to be held in Northallerton Town Hall on 4 March. Received.
- h. E mail from YLCA giving information on Local Council elections and holding of Annual Meeting. Circulated to Councillors.
- i. E mail from YLCA on permission to send summons for Council meetings by electronic communication. Circulated to Councillors.
- j. E mail from NYCC on the Minerals and Waste Local Plan – supplementary sites consultation. Circulated to Councillors.
- k. E mail from YLCA on a booklet "Plain English Guide to the Planning System". The Council agreed to purchase a copy.
- l. White Rose Update newsletter received by e mail from YLCA and forwarded to Councillors.
- m. Agenda and minutes of Stokesley & Villages Community Regeneration Group meeting held on 4 February received by e mail from Mr P Cole, Hambleton District Council and circulated to Councillors.
- n. Healthwatch North Yorkshire update received by e mail and circulated to Councillors.
- o. News Digests for 19 & 26 January, 2 February received by e mail from Rural Services Network and circulated to Councillors.
- p. North Yorkshire Now newsletter received by e mail from NYCC and circulated to Councillors.
- q. E mail from Mr Gifford concerning the grant awarded to the Fishing Club from Section 106 monies. The Council had written an Action Plan which had allocated the monies available to village groups.

12. Planning Decisions of Hambleton District Council

- a. Proposed work to trees subject to TPO 2004/15 at Cornerways, Blue Barn Lane for Mr P Eyles.
14/02397/TPO Granted.

13. Accounts

a. Hutton Rudby Methodist Church – Use of room September 2014 – January 2015	£47.25
plus donation towards electricity for Christmas tree lights	£25.00
b. Northumbrian Water – Tap Allotments	£17.41 (DD)
c. GGN Sportscare Ltd. – Interment	£145.00
d. Clerk – Monthly salary + broadband payment	£387.40

Monies Received

Northern Powergrid – Wayleave agreements	£11.50
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The Chairman declared the meeting closed at 8.50 pm.

MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL
HELD AT 7.15 PM IN THE TARRAN ROOM, VILLAGE HALL ON
MONDAY, 9 MARCH 2015

Present: Councillor Mr J Cooper Chairman, Councillors Mesdames D Medlock and R Danjoux, Messrs. N Bennington, S Cosgrove, M Fenwick, M Jones, A Parry and N Thompson

County Councillor Mr T Swales
District Councillor Mrs B Fortune

12 members of the public

PCSO P Lewis

1. Apologies for absence were received from Councillors Messrs J Nelson and R Readman.
2. The minutes of last month's meeting had been circulated and after being agreed as a correct record were signed by the Chairman.
3. **Police Report and Neighbourhood Watch**

Ringmaster messages had been received concerning a burglary at Great Broughton, travelling criminals, stolen quad bike, thieves targeting land rovers and CCTV on private property. E mails had been received concerning a Community Speed Watch Scheme and Neighbourhood Watch and Rural Watch Awards scheme. PCSO Lewis gave a report to the meeting. On 14/15 February overnight a quad bike was stolen from a shed on Garbutts Lane. On 26 February a suspicious grey Peugeot 206 estate VRM NV04 CMX was parked on Butcher Lane, Potto. Persons unknown were seen in the field adjacent to the parked vehicle and were acting suspiciously with shining torches. The vehicle is of interest to the Police and they request that any sightings be reported ASAP. On 7 March suspect poachers with a lurcher dog seen on land in the area of White House Farm, Trenholme Bar. Two male suspects left the area in a grey Vauxhall Zafira VRM X335 SEO going towards Potto. North Yorkshire Police have launched an awareness campaign to target bogus callers and help prevent distraction burglaries. Councillor Cosgrove said the gates to the Sports Area are left open most of the time and sometimes cars are parked there after dark. He requested that the Police include the area in their patrols. The Chairman thanked PCSO Lewis for his report and he then left the meeting.

4. Meeting open to the public

Fiona Coleman, Development Manager, Broadacres Housing Association said planning permission had now been granted for the development on Garbutts Lane and work will start on 16 March with the relocation of the water main and building of the properties should begin week commencing 4 May with properties ready for occupation Spring/early summer 2016. Amanda Madden, Rural Housing Enabler, said the list of those in need of housing now stands at 92, which includes 29 wanting to downsize or buy on the open market (it was explained that they would not qualify for affordable housing if they owned their own property and were to come out with high equity). Of the remaining 63 households in general housing need there are: 17 singles, 20 couples and 26 families. There are 16 houses in the new development. If there are any other suitable sites that would like to be considered for a possible phase 2 please get in touch with Amanda Madden at Hambleton District Council.

Mr Trenholm spoke about the planning application at Greaves garage site for a Spar store. He had spoken to the consultants and raised a number of concerns and was told that the application takes in his concerns. Mr Trenholm still had concerns, however. If the land opposite is developed in the future there will be a large volume of traffic generated. Speeding traffic was another of his concerns. The application requests opening times of 6.00am to 11.00 pm. They may decide not to open at these times but if granted will have

the opportunity if they so wish. At the moment the Spar shop is open between 7.00 am and 10.00 pm. There will be a canopy over the petrol station which will be lit and Mr Trenholm was concerned about light pollution. He has a right of way to the main road across the garage forecourt and has been assured that this will be signed to prevent people parking there.

Ms Cunningham said it is a major application and a lot of the issues could have been discussed earlier. She recommended a visit to Bedale to look at what was there. A substantial portion of the land is unregistered and may belong to Highways or the Parish Council. She thought there was poor access and visibility and the whole arrangement needed to be looked at. She was concerned that the approach route for tankers was Garbutts Lane through the village and not from the cricket field end. An ATM is proposed for outside the store but no protective measures have been put in place which may open up the village for crime from outside. She suggested the ATM should be inside the store. She said the Parish Council should ask for a reduction in the opening hours. There are not enough parking spaces provided. Mrs Lowther said the petrol station will be immediately in front of their property and she asked if members of the Council would like a petrol station in front of their lounge window. She would like to request a site visit to that it can be seen what impact it would have. She would like to attend the site visit. Mrs Cunningham said there is no mention of a Post Office in the plans and the public footpath is not on either. She thought the access from the proposed store to the garage is appalling. She thought the petrol station would be a white elephant and would be closed.

The Chairman closed the meeting to the public.

5. Matters Arising

- a. Footpaths. The Clerk will e mail the quotes received for work on the riverside path to County Councillor Swales. The owner of the land will be contacted and shown the proposal which the Council prefer and be asked if they would be willing to make a contribution towards the work. An e mail was received from NYCC about the proposed diversion of a footpath from Hutton Rudby to Crathorne. The Council had no comments as the new route had been in use since a replacement footbridge was constructed. The Chairman said there is a loose paving kerb at the junction of South Side and East Side. This will be reported to NYCC. A second quote had been received for the work on Crow Bank steps. Councillor Jones proposed, seconded by Councillor Medlock, that the lower quote be accepted. This was agreed unanimously.
- b. Signposts. To be discussed next month.
- c. Village Hall and Play Area. There is a committee meeting on Wednesday in the Village Hall.
- d. Sports Area. Thanks were expressed to Councillors Cosgrove and Jones for their work in the Sports Area including a new gate post and bench. The BMX track needs some attention. Councillor Jones proposed that the Council ask the track builder for an idea of the cost of a new harder surface. The Clerk will e mail him.
- e. Village Green. New season's costs had been received for grass cutting. Councillor Cosgrove proposed, seconded by Councillor Fenwick that these costs be accepted. This was agreed unanimously. Councillor Fenwick raised the matter of repair of some of the benches on the Village Green. A decorator is required to do some work before new laths are put in.
- f. Community Defibrillator. An e mail had been received about a community defibrillator asking for various assurances from the Parish Council. The Council agreed that the preferred location was the Village Hall and the Chairman will ask for permission at the Management Committee meeting on Wednesday. All other queries were answered but the Clerk will have to check on the willingness of First Responders to provide a guardian and deputy.
- g. Village Event. A band to play in the early evening has been booked. The usual carvery van has been cancelled for this year and Mrs S Hodgson will be providing food. Northallerton and District Voluntary Service Association had a booklet showing equipment and fundraising kit which can be borrowed for a donation. The Clerk will e mail Village Groups to see if they would like to use this.
- h. Care for our Village. The cost of the tub which the Council had agreed to purchase has risen slightly with delivery costs and VAT. The Council agreed unanimously that the purchase could go ahead.

6. Reports from County and District Councillors

County Councillor Mr Swales requested that he be copied into any e mails to the County Council. He said that the County Council are looking for people to register common land. Councillor Jones said we need to have information from the County Council about any liability of residents cutting grass verges.

District Councillor Fortune said she will not be attending next month's meeting because of the impending election. She said it was a struggle to get 16 affordable homes for Hutton Rudby. The village cannot be allowed to stagnate. We need at least another two pockets of properties like the one on Garbutts Lane just to cope. The allotted land is still there and although development has not taken place it does not mean that it will not. Local people want to stay in their local community and it needs new life to survive.

7. Planning Applications

- a.** Retrospective planning permission for the provision for two gypsy/traveller pitches at Hillside View Farm, Tame Bridge for Mr J McElvaney 15/00378/FUL. The Council recommended refusal. This is green field development and the applicant should follow planning procedure. To grant this application retrospectively will set a precedent and encourage other similar applications. Original permission was for one dwelling.
- b.** Retrospective application for the construction of a general purpose shed/livestock/storage building at Goslingmire Farm, Middleton on Leven for Mr R Hall. 14/02606/FUL. The Council recommended approval.
- c.** Redevelopment of garage to provide convenience store, ATM, customer car park and associated petrol filling station at Greaves Garage Ltd., Garbutts Lane for James Hall and Co. 15/00325/FUL. Councillor Cosgrove declared an interest and left the meeting. The Council request a site visit. The Council are in favour of the application for the convenience store but recommend refusal for the petrol station. There are concerns over the traffic management and road safety including the route in and out for cars and petrol tankers. There should be clear delineation between where cars and pedestrians will travel and a clear curtilage of the site. The petrol station would cause light pollution and disturbance to nearby residents. Residents' right of way should be protected. There should be adequate security surrounding the ATM. More car parking spaces should be provided. Opening hours seem to be too long and should be curtailed. The Council suggests that the developer pays for some traffic calming in this area. The Council had previously contacted NYCC to ask that the 30 mph limit on Garbutts Lane be moved further back towards Campion Lane.

8. Finance

- a. Review of Financial Regulations and Risk Management. A contract for the Clerk is still outstanding and will be dealt with. The Clerk will consult "Friends of War Memorials" about insurance. The County Council will be consulted about their emergency plans. The Council has to ensure that all requirements under employment law are met.
- b. A letter was received from the Pensions Regulator. A contact has to be nominated by 31 March 2015. The Clerk will make contact.
- c. Employer's Tax Summary for February. Received.
- d. Information from Barclays Bank on changes to Business Customer Agreement. Received.
- e. The Council reviewed the effectiveness of the internal audit and no queries were raised.

9. Correspondence

- a. Letter from Latimer Hinks, solicitors, enclosing a cheque as payment on account of the amount due to the Parish Council from the estate of Mrs F M Tarran. The Chairman signed the acceptance form.
- b. A letter was received from Hambleton District Council giving details of three nominations for the Standards Hearing Panel. All 3 candidates have been successfully considered for the positions and therefore voting will not be required.
- c. A letter was received from NYCC about the Commons Act 2006. Part 1 updates the registration system and makes provision for applications to amend the registers to bring them up to date; rectification of mistakes or omissions and a transitional period from 15 December 2014 to 14

December 2018 for applications to be made to the County Council for its registers to be amended in respect of qualifying event as set out in Schedule 3 of the Commons Act.

- d. Notification from CPRE of the AGM of the Hambleton District Branch to be held at Borrowby Village Hall on 13 March at 7.00 pm.
- e. Information received from Rural Action Yorkshire on their new campaign: 52 (Almost) Painless Things your Community Can Do. More information is on their website www.ruralyorkshire.org.uk
- f. E mail from Peter Edwards of Planning Progress offering advice on any aspect of planning and neighbourhood planning. Forwarded to Councillors.
- g. E mail from YLCA giving agenda for meeting of Hambleton Branch meeting to be held on 11 March in Northallerton Town Hall. Circulated to Councillors.
- h. Agenda received by e mail from NYCC for Hambleton Area Committee meeting to be held today at 2.00 pm at County Hall. Forwarded to Councillors.
- i. E mail from Ms R Wellock giving a Health Watch North Yorkshire Update. Forwarded to Councillors.
- j. North Yorkshire Now newsletters for February and March received by e mail from NYCC and forwarded to Councillors.
- k. Community Newsletter received by e mail from Northallerton and District Voluntary Service Association. Forwarded to Councillors.
- l. News Digests for 16 & 23 February, 2 & 9 March received by e mail from Rural Services Network and forwarded to Councillors.
- m. Clerks & Councils Direct magazine. Circulated to Councillors.
- n. E mail from Mr P Husband concerning litter on the roads leading to and from the Village. The Council agreed to have a community litter pick on Tuesday, 31 March beginning at 6.30 pm and meeting at the Village Pump.

10. Planning Decisions of Hambleton District Council

- a.** Construction of 16 affordable dwellings with associated infrastructure on land at Garbutts Lane for Broadacres Housing Association. 13/02666/FUL. Granted.

11. Parish Council Elections

Elections for all parishes in Hambleton District will be held on 7 May 2015 combined with elections for Hambleton District Council and the UK Parliamentary elections. The nomination period is from Monday, 23 March until the close of nominations at 4.00 pm on Thursday, 9 April. All candidates wishing to stand for election must fill in nomination forms. Hutton Rudby Parish has 7 Councillors; Rudby 2 Councillors; Skutterskelfe 1 Councillor and Middleton on Leven 1 Councillor.

12. Accounts

a. Clerk – Petty Cash	£40.00
b. Stokesley Lawnmowers – Strimmer Service	£54.00
c. Society of Local Council Clerks – Renewal of membership	£103.00
d. Clerk – Monthly salary + broadband payment	£387.60
e. Hutton Rudby Village Hall – Use of room for meeting	£26.00

Monies Received

Mothers Union – Pappy Wreath	£17.00
Scout Group – Poppy Wreath	£18.50
Allotment Holders – Rents	£42.00
Dales of Thirsk – Erection of new headstone	£75.00

The Chairman declared the meeting closed at 9.10 pm.

MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL
HELD ON MONDAY, 13 APRIL 2015 AT 7.15 PM IN THE
CHAPEL SCHOOLROOM

Present: Councillor Mr J Cooper (Chairman) Councillors Mesdames D Medlock and R Danjoux, Messrs. N Bennington, S Cosgrove, M Fenwick, M Jones, J Nelson and N Thompson

PCSO P Lewis

1 member of the public

1. Apologies for absence were received from Councillors Messrs A Parry and R Readman.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record. Due to the timing of the Parish Council elections, the May meeting cannot be held on 11 May. It was agreed to hold the meeting on the 18 May in the Chapel Schoolroom after the Annual Parish Meetings of Rudby, Skutterskelfe and Hutton Rudby which will begin at 7.00 pm.
3. **Police Report and Neighbourhood Watch.**

PCSO Lewis gave a report. On 17 March a report was received that 3 males with lurchers were on land near Potto slack. Search made but nobody found. 21 March report that a group of youths were being rowdy and throwing glass bottles onto the highway and in the car park of the Bay Horse. Officers attended but no youths or criminal activity found. 21 March Resident in Garbutts Lane disturbed by a young male walking in through the front door. Officers attended and searched the area but no one was found. The intruder left behind black Nike trainers which have not been claimed. North Yorkshire Police have launched an awareness campaign to target bogus callers and help prevent distraction burglaries. Ringmaster messages were received concerning post box thefts; damage to legal traps; bogus Police phone scam; theft from farm at Great Busby; outbuildings and sheds burglaries; Easingwold burglary. A newsletter from the Police and Crime Commissioner was received by e mail and circulated to Councillors. PCSO Lewis said the Police are extremely interested in reports of people with lurcher dogs and take them very seriously. Councillor Cosgrove asked if patrols could call in at the Sports Area as he has evidence that people may be using the area for smoking illegal substances. PCSO Lewis promised to forward this request. He then left the meeting.

4. Meeting open to the Public

Mr Autherson attended to give an update on the Methodist Chapel. Matters are more or less on schedule and going reasonably well. The opening, by the Bishop of Whitby, is planned for the 16 May and representatives from the Parish Council are invited to attend. 45 people have signed up as volunteers and to start with it will be open 5 x ½ days a week which will hopefully be increased. The Library Service is offering a limited service and the Youth Service is offering to help. Support is being received from circuit Methodists also. In funding terms enough money is available to finish what they are doing at the moment. There is not enough for the toilets or the solar panels. Applications have been submitted to various bodies. Mr Autherson said if the Parish Council feels able to contribute they would be very pleased. The total cost of the toilets is about £8,000. The Chairman asked that any request should be put in writing so that it can go on the agenda. The Chairman asked if there was any scope for using it for older children. Mr Autherson said they have been running a Youth Fellowship on Tuesday nights. The Chairman thanked him for his report and Mr Autherson left the meeting.

5. Matters Arising

- a. **Footpaths.** Councillor Fenwick had been to see the landowner and taken the proposal to repair the riverside path with him. The landowner had contacted the Clerk and was happy for the work to go ahead but did not feel able to contribute towards it. The Clerk will e mail Andrew Brown about this.

Northumbrian Water had contacted the Clerk today about access to Crow Bank steps through their field Gate. A & B Joinery will liaise with Northumbrian Water concerning access.

- b. Signposts. Councillor Nelson said he had made a start on the one at Blue Barn Lane. Another finger post is required for the one near the Village Hall. The letters on the road sign for West End need to be painted black and Councillors will do this. The Clerk will e mail the District Council concerning the name post at Levenside which is in need of repair.
- c. Village Hall and Play Area. The Management Committee AGM will be held on Wednesday, 13 May 2015 in the Tarran Room.
- d. Sports Area. A quote had been received for resurfacing the BMX track which Councillors thought was expensive and agreed to do the work themselves. Information from various providers of equipment for an adult trim trail had been received. Councillor Bennington will look at the information and bring suggestions to the next meeting.
- e. Village Green. Councillors noted that the Village Green had been cut and decided that the areas of grass in Linden Crescent and grass verges elsewhere in the village should be cut each time the Village Green is cut. A letter had been received from Mr Parker in answer to the Council's concerning the trough at the Village Pump. The Chairman will call to see him. A letter and booklet were received from BT giving communities the opportunity to adopt a Kiosk. It was agreed to see if the phone box on the Village Green was available.
- f. Village Seats. The Chairman and Councillor Jones have listed all the seats around the village and the work required on them. A quote had been received for repainting which Councillors thought was expensive. Other quotes will be obtained. It was proposed by Councillor Jones, seconded by Councillor Thompson that a quote in the region of £400 would be acceptable. This was agreed unanimously. A quote of £100 had been received for jet washing all the seats. Councillor Jones proposed, seconded by Councillor Cosgrove that the quote be accepted. This was agreed unanimously. The Chairman said there are flag stones under a few seats which need to be lifted and re-set. Two replacement seats were proposed – one in Belbrough Lane and one at the top of Rudby Bank. The Clerk will get information on re-cycled plastic seats.
- g. Notice boards One quote had been received for the new notice board at Middleton but the other firm were unable to quote due to work commitments. The quote has Perspex in the doors but Councillors though glass was preferable. The Chairman proposed that the quote be accepted with the provision that hardwood and glass be used, Councillor Cosgrove seconded and all agreed. Councillor Thompson will sand down the notice board on the Village Green.
- h. Community Defibrillator. The Village Hall Management Committee has agreed that the defibrillator can be fixed to an outside wall of the Village Hall. Yorkshire Ambulance Service offers a free familiarisation service and will come out to the village to deliver this. When the date is known it will be advertised.
- i. Village Event. The road closure will be applied for. Three bands have been booked for the event.
- j. Litter. A successful litter pick was carried out last week. There is still more to be done and another date was arranged for Wednesday, 15 April. Councillor Thompson said there is a lot of litter at Tame Bridge. Residents have complained to the District Council and it was agreed that the Parish Council will also write to the District Council.
- k. Emergency Plan. A template had been received from the County Council. Councillor Danjoux will read this and make recommendations.

6. **Reports from County and District Councillors.** None present.

7. **Planning Applications**

- a. Demolition of existing side and rear offshoots to allow for new two storey extension to side and rear. New dropped kerb with access to driveway to front at Oakdene, 13 Enterpen for Mr D Smart. 15/00593/FUL. The Council recommended approval
- b. Proposed extension at first floor and re-working of connecting walkway at Rook House, Skutterskelfe for Mr & Mrs Bhattacharyya. 15/00573/FUL. The Council recommended approval.

- c. Formation of domestic vehicular access at Dream View Holiday Park, Skutterskelfe for J & JW Developments Ltd. 15/00635/FUL. The Council recommend refusal as the house has an agricultural condition on it and is part of the site which already has an access.

8. Finance

Notice of the Annual Audit was received from PKF Littlejohn. The Employer's summary March 2015; Employer's tax summary January – March 2015 and the employer's end of year summary 2014-15 had been received from Thirsk Community Care and circulated. The Financial Regulations and Risk Management document had been reviewed and outstanding items were being dealt with. The balances in the Council's accounts are as follows:

Community Account	£78,670.62 (13 March 2015)
Burial Account	£19,441.09 (13 March 2015)
Allotment Account	£1,381.10 (13 March 2015)
Business Base Rate Tracker	£26,142.13 (26 January 2015)

9. Correspondence

- a. An invitation was received from Mr B Lamb, Tees River Trust to discuss the "Living Leven" Landscape Partnership project on Thursday, 16 April at 7.00 pm in Stokesley Town Hall. Councillors Jones and Fenwick hoped to attend. Councillor Jones asked if there were any parts of the Leven Councillors thought should be enhanced. Councillors mentioned the fish pass, the bridge at Skutterskelfe and the river banks.
- b. An e mail was received from a resident concerning the new Broadacres development. This had been circulated to Councillors.
- c. An e mail was received from NYCC giving details of the areas due for surface dressing for 2015. Forwarded to Councillors.
- d. Information had been received by e mail about a new national plant monitoring scheme. This had been circulated to Councillors and posted on the notice board.
- e. White Rose Update received by e mail from YLCA and circulated to Councillors.
- f. An Update received by e mail from Healthwatch North Yorkshire and circulated to Councillors.
- g. News Digests for 16, 23, 30 March and 7 April received by e mail from Rural Services Network and circulated to Councillors.
- h. Countryside Voice and Fieldwork magazines received from CPRE and circulated to Councillors.
- i. Notification was received from Safer Hambleton that they had received a request from a resident for the deployment of a speed measuring data logger at Garbutts Lane in the vicinity of Greaves Garage. The Council has already agreed to pay for further VAS placements one of which will be sited on Garbutts Lane. The Council has also asked NYCC to move the 30 mph limit further towards Campion Lane.
- j. Notification from Hambleton District Council of the Hambleton Parish Liaison meeting to be held on Thursday, 4 June at 7.00 pm at the Civic Centre, Northallerton. Bring forward next month.
- k. North Yorkshire Now newsletter received by e mail and circulated to Councillors.

10. Planning Decisions of Hambleton District Council

- a. Application for Lawful Development Certificate for an existing use for a single dwelling in breach of condition 2 of application ref. 2/01/134/0008N at Dream View Holiday Park, Skutterskelfe for J & JW Developments Ltd. 15/00015/CLE. Refused.
- b. Proposed variation of condition 03 – holiday occupancy restriction – attached to application 2/01/134/0008M at Dream View Holiday Park, Skutterskelfe for J & JW Developments Ltd. 14/02611/MRC. Granted.
- c. Extension to roof to form additional living accommodation at 4 Westholme for Mr I Johnson. 15/00032/FUL. Granted.

- d. Construction of a general purpose agricultural livestock building at Goslingmire Farm, Middleton on Leven for Mr R Hall. 14/02604/FUL. Granted.
- e. Two storey front extension and construction of single storey lobby to existing rear entrance doors at 17C Doctors Lane for Mr S Boyle. 15/00206/FUL. Granted.

11. Youth Shelter.

A group of teenagers had spoken to the Chairman about not having a meeting place. Councillors agreed to give the matter some thought.

12. East Side Railings

One quote had been received for the replacement of the railings on East Side. Another quote will be sought.

13. Dates for Annual Parish Meetings.

The Annual Parish Meeting for Rudby and Skutterskelfe Parishes will be held on Monday, 18 May at 7.00 pm in the Chapel Schoolroom to be followed by the Annual Parish Meeting for Hutton Rudby. A date for the Middleton meeting will be agreed with Councillor Readman.

14. Accounts

a. GGN Sportscare Ltd. – Three interments	£435.00
b. YLCA – Renewal of Membership	£513.00
c. HMRC – Fourth Quarter Tax	£385.60
d. NYCC – Replenishment of Grit Bins	£720.00
e. Armstrong Richardson – Gate attachments for Sports Area	£63.06
f. Thirsk Community Care – Payroll Preparation Jan – March 2015	£48.75
g. Rudby PCC – Room Hire	£131.70
(Payment received by Parish Council from Hambleton District Council in error)	
h. Clerk – Monthly salary + broadband	£387.40
i. D Adams – Jet Washing Village Seats	£100.00

Monies Received

Hambleton District Council - Room Hire (received in error)	£131.70
Co-op Funeral Services – Interment + plot purchase	£425.00

The Chairman declared the meeting closed at 9.05 pm.

MINUTES OF THE ANNUAL MEETING OF RUDBY PARISH COUNCIL
HELD ON MONDAY, 18 MAY 2015 FOLLOWING THE ANNUAL
ASSEMBLIES IN THE METHODIST CHAPEL SCHOOLROOM

Present: Mr J Cooper (Chairman) Councillors Mrs D Medlock, Messrs N Bennington, S Cosgrove, M Jones, J Nelson, A Parry, R Readman and N Thompson.

Mr S Cosgrove was co-opted as a Councillor for Hutton Rudby Parish.

The Chairman called for nominations for Chairman. Councillor Cosgrove nominated Councillor Cooper, seconded by Councillor Jones and this was agreed unanimously.

The Chairman proposed Councillor Danjoux as vice-Chair, Councillor Medlock seconded and this was agreed unanimously.

The Chairman proposed Councillor Jones as Treasurer, Councillor Cosgrove seconded and this was agreed unanimously.

Election of Committees:

- a. Planning – Chairman, Vice-Chairman, Councillors Medlock, Readman and Thompson
- b. Finance - Chairman, Vice-Chairman, Councillors Jones, Readman and Thompson
- c. Footpaths – Councillor Fenwick and Nelson
- d. Allotments – Councillors Cosgrove and Nelson
- e. Village Event – Chairman, Vice-Chairman, Councillors Bennington, Cosgrove, Fenwick, Jones, Nelson and Parry
- f. Care for our Village – Councillors Medlock and Cosgrove

Representation on Outside Bodies:

- i. Village Hall Management Committee – Chairman and Councillor Medlock
- ii. Yorkshire Local Councils Association – Chairman
- iii. Bathurst Educational Foundation – Councillor Thompson
- iv. Stokesley & Villages Community Regeneration Group – Councillors Nelson and Readman

The Council will continue to meet on the second Monday in every month at 7.15 pm in the Chapel Schoolroom.

All Councillors present signed the Acceptance of Office form and were given a Registration of Interests form to complete.

1. Apologies for absence were received from County Councillor Mr T Swales, District Councillor Mrs B Fortune and Councillors R Danjoux and M Fenwick.
2. The minutes of last month's meeting has been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch.**

The Police report had been received by e mail and circulated to Councillors. The North Yorkshire Neighbourhood Watch & Rural Watch Association Spring newsletter was received by e mail and circulated. Ringmaster messages included a man wanted in connection with theft and fraud across North Yorkshire; appeals for witnesses to fatal collision on A172 and fatal accident on Hutton Rudby/Crathorne road; missing person; lost property found at Newby and burglary of an outbuilding at Kildale.

4. **Meeting open to the public.** None present.

5. **Matters Arising**

- a. **Footpaths.** The repairs to Crow Bank will be carried out within the next few weeks. An e mail was received from Andrew Brown, NYCC about the repair of the riverside footpath. Their budget has been reduced by 40% and the cost of this relatively minor river bank repair would use a significant proportion of it. At the moment they do not have a manager for the Public Rights of Way team who would normally approve expenditure of this type. He hopes things will become clearer in the not too distant future. The email will be forwarded to County Councillor Swales to see if he can get a quicker response.
- b. **Signposts.** The nameplate at Levenside has been reported to the District Council for repair. The nameplate at West End requires painting.
- c. **Village Hall and Play Area.** The Management Committee expect to receive another bequest. It was agreed that any expenditure over £3,000 must come back to the Committee for agreement. People booking weddings will be asked for a deposit and if the booking is cancelled within 3 months of the event the deposit will not be returned. A porch will be built and window frames might be renewed. The defibrillator has been installed on the north east corner of the building.
- d. **Sports Area.** The area in the goal mouth needs to be re-seeded. Councillor Cosgrove reported a complaint about litter in the Sports Area. A broken post will be replaced. Other quotes will be sought for an adult trim trail.
- e. **Village Green.** Another quote will be sought for work on the seats around the village. The Chairman was given authority to accept the lowest quote. Councillor Jones said if the concrete seats are removed, new bases will be required. Councillor Bennington will inspect the bases.
- f. **Middleton Notice Board.** A quote had been accepted for the provision of a new notice board.
- g. **Community Defibrillator.** A defibrillator has been installed on the outside of the Village Hall. We await a date for training from YAS. First Responders have taken responsibility for the defibrillator.
- h. **Village Event.** The Chairman will erect notices on the Village Green. An order of events will be printed.
- i. **Emergency Plan.** Defer to next meeting.
- j. **Methodist Chapel Community Hub.** The official opening took place on 16 May and was well attended.
- k. **Hambleton Parish Liaison meeting.** No-one was available to attend the meeting on 4 June.
- l. **East Side Railings.** Another quote had been received. Councillor Thompson proposed, seconded by Councillor Jones that the Council accept this quote. This was agreed unanimously.
- m. **Living Leven Project.** An e mail had been received from John Gifford giving notes on the meeting held on 16 April 2015. Councillor Jones had also e mailed a questionnaire from the Tees River Trust asking various questions about involvement with future work on the River Leven and trying to gauge what interest there is. The Fishing Club will be involved.

6. **Reports from County and District Councillors.** None present.

7. **Planning Applications**

- a. Removal of existing roof, addition of new steeper roof including dormer windows. Garden room extension at Blue Barn Cottage, Blue Barn Lane for Mr E McMordie. 15/00706/FUL. The Council recommended approval.
- b. Retrospective application for area of paddock to be used as turn out area for exercising horses and grazing of livestock at Belle Vue Farm, Trenholme Lane, Trenholme Bar for Mr W M Caine. 15/00901/FUL. The Council recommended approval.
- c. Proposed demolition of existing single storey building and external store and construction of a new single storey building at Wellwood House, 26 North Side for Mr & Mrs R Devereux. 15/00941/FUL. The Council recommended approval.

- d. Variation of conditions attached to planning consent Ref: 12/00019/FUL. Change of use from dwelling to Country House Hotel at Rudby Hall, Skutterskelfe for Mr M Johnson. 15/00961/MRC. An e mail was received from a resident of Skutterskelfe saying residents were opposed to this application. Councillor Parry will contact residents before the Council make a decision.

8. Finance

The figures for section 1 were entered into the Annual Return and signed by the Chairman and Clerk. All the papers will now go to the Internal Auditor for her to complete section 4. The Employer's Tax Summary for April was received from Thirsk CCA. The Council's insurance is due for renewal and it was agreed unanimously to renew the policy with AON. The balances in the Council's accounts are as follows:

Business Base Rate Tracker Account	£104,032.75 (22 April 2015)
Allotment Account	£1,381.10 (14 April 2015)
Burial Account	£19,866.09 (14 April 2015)
Community Account	£5,000.00 (22 April 2015)

9. Correspondence

- a. A consultation received from Hambleton District Council by e mail on the house size, type and tenure SPD. Councillor Jones said it was important that the Council responds to this consultation.
- b. A request from YLCA received by e mail for members to confirm acceptance of the terms in the Provision of Services Agreement 2015-16. The Council agreed unanimously to do this.
- c. Letter from Safer Hambleton which had been circulated to Councillors. A data logger had been deployed for a standard 7 day period on Garbutts Lane in the vicinity of Greaves Garage. Analysis of the data has shown that the speed recorded at this location is commensurate with expected results within a 30 mph speed limit.
- d. Letter from Hutton Rudby Cricket Club regarding parking at the Cricket Club by Esh who will be building the new properties on Garbutts Lane. They would like to contribute to the community and the annual firework display and the village event had been suggested as possibilities for donations.
- e. E mail from Stokesley Parish Council about a Neighbourhood Plan. Bring forward to next meeting.
- f. E mail from Hambleton District Council consulting on a new road name for the development in Garbutts Lane. Suggestions from Councillor Thompson had been put forward.
- g. The minutes of the meeting held on 21 April 2015 were received from Care for our Village. These will be circulated to Councillors.
- h. E mails from NYCC concerning traffic orders at Codlin Road and Blue Barn Lane. Circulated to Councillors.
- i. E mail from Mr P Cole, Hambleton District Council on Energy Information. Circulated to Councillors.
- j. Applications for erection of headstones from Mr M Weatherill, stone mason, Dales of Thirsk and SP Davis Memorials Limited. All were approved.
- k. Copy letter from Hambleton District Council to J & JW Developments Ltd., Whitley confirming name change to Cleveland Hills View received by e mail and circulated to Councillors.
- l. E mails from YLCA – White Rose Update; Training Programme; Good Councillors Guide and Information Dividers. All circulated to Councillors.
- m. North Yorkshire Now newsletter received by e mail and circulated to Councillors.
- n. E mail from Yorkshire Air Ambulance asking if the Council had a site for a clothing bank. No site was available.
- o. News Digests for 20 & 27 April, 5 & 11 May received by e mail from Rural Services Network and circulated to Councillors.
- p. Updates received by e mail from Healthwatch North Yorkshire and circulated to Councillors.
- q. Clerks & Councils Direct magazine circulated to Councillors.
- r. Newsletter from Butterwick Hospice Care. Circulated to Councillors.

- s. Notification of the election results received from Hambleton District Council. Circulated to Councillors.
- t. Annual Report from CPRE. Circulated to Councillors.
- u. Letter and information from Mr J Autherson about the new Community Hub. They are asking for the Parish Council's capital support to ensure effective project completion. They are £12,000 short. After a full discussion Councillor Readman proposed that the Council give £6,000, Councillor Nelson seconded and this was agreed unanimously. Advice had been sought from YLCA regarding this grant.

10. Planning Decisions of Hambleton District Council

- a. Retrospective planning permission for the provision of two gypsy/traveller pitches at Hillside View Farm, Tame Bridge for Mr J McElvaney. 15/00378/FUL. Refused.
- b. Retrospective application for the construction of a general purpose shed/livestock/storage building at Goslingmire Farm, Middleton on Leven for Mr R Hall. 14/02606/FUL. Granted.

11. Accounts

a. GGN Sportscare Ltd. – Grass cutting Village Green, Play & Sports Areas, Verges	£889.20
b. GGN Sportscare Ltd. – Grass cutting Burial Ground	£132.00
c. GGN Sportscare Ltd. – Interment	£150.00
d. Clerk – Monthly salary + broadband	£453.13
e. Amberol Limited – Barrel Planter	£123.60
f. AON UK Limited – Renewal of Insurance Premium	£276.83
g. Hutton Rudby Community Hub – Grant	£6,000.00

Monies Received

Legacy	£13,500.00
Allotment Rent	£2.00
Allotment Rent and bonds x 3	£57.00
Two Plot Reservations	£270.00
Barthrams Funeral Services – Interment + purchase fees	£1,565.00
Erection of headstones x 3	£225.00

The Chairman declared the meeting closed at 9.30 pm

MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL
HELD ON MONDAY, 8 JUNE 2015 AT 7.15 PM IN THE CHAPEL
SCHOOLROOM

Present: Councillor Mr J Cooper (Chairman) Councillors Mesdames D Medlock and R Danjoux, Messrs. N Bennington, S Cosgrove, M Fenwick, R Readman and A Parry

County Councillor Mr T Swales

PC Lindsay Kyle

1 member of the public

1. Apologies for absence were received from Councillors Messrs M Jones, J Nelson and N Thompson.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.

3. **Police Report and Neighbourhood Watch**

PC Kyle gave a report. Over the past month no incidents have been reported to the Police. On the 20 May at approx. 18.45 a fail to stop traffic collision occurred. The driver was located and enquiries are ongoing. On 28 May at 21.52 a report was made of 4 people smoking cannabis in a vehicle. Area searched but vehicle and occupants had left before Police arrived. A quad bike was stolen from a padlocked shed. Enquiries are on going. Over the last two months there have been a number of burglaries from farm outbuildings and garages. All residents are urged to keep buildings and outbuildings safe and secure at all times. Ten simple ideas were given that are not expensive but will help keep outbuildings more secure. Councillor Cosgrove said cannabis smoking in the Sports Area is a real problem. PC Kyle said the Police are aware.

Mr Marshall said he had occasion to ring 101 when the side of his car was kicked by two young hawkers who refused to show their hawkers badge. A Policeman searched the area but did not find anyone. He said Tanton is a No Cold Calling Area and asked if Hutton Rudby could be one. County Councillor Mr Swales said Trading Standards deal with this but you have to have 85% agreement from residents. Deepdale and Goldie Hill are No Cold Calling areas and any street can apply if they can get agreement from the residents.

4. **Meeting open to the public**

Mr Marshall said he had been painting the seats on North Side for 10/12 years. He painted 5 seats at the beginning of May and was amazed to see two workmen painting them again. The Chairman said a survey was carried out of all the seats in the Village and most were in a bit of a bad state so it was decided to have them all jet washed prior to painting or staining. Mr Marshall said he understood that Councils were trying to get volunteers to do work. In future the Clerk will liaise with any volunteers before any work is carried out.

5. **Matters Arising**

- a. Footpaths. E mail from Andrew Brown, Hambleton Area Ranger, NYCC on funding for the repair of the riverside footpath.
- b. Signposts. Defer to next meeting.
- c. Village Hall and Play Area. A date is awaited for defibrillator training.
- d. Sports Area. Councillor Bennington said the Council need to decide whether they want wood or metal for the trim trail equipment or a combination of both and also how many pieces of equipment. Quotes had been received from Streetscape and Sovereign. It was agreed to ask Mr Day from Streetscape to come to a meeting to give a presentation.

- e. Village Green. The work on the seats has been completed. Hambleton District Council had given quotes for a dog waste bin. Councillors thought they were expensive and it was suggested that HDC be asked if they will relocate the one at Northfields to North End. The re-pointing on the notice board base has been done.
- f. Village Event. The road closure has been agreed with the County Council from 12 noon to 10.00 pm. Notices advertising the event will be placed on the Green. The go kart races will again be organised by Councillors.
- g. Emergency Plan. Councillor Danjoux had looked at the document and thought there would be a lot of work attached to it. Councillor Parry will also go through the document. County Councillor Swales asked if the village has a “welcome sheet”. A leaflet, which has been compiled by the three churches, is distributed to new residents. The Chairman said the Council needs to look at the most likely thing to happen which would cause an emergency.
- h. Neighbourhood Plan. Councillor Danjoux said she had attended the Stokesley open evening on their neighbourhood plan. It was quite a big set up. There has to be interest in the village to create a plan. County Councillor Mr Swales said Appleton Wiske is doing one. It is very difficult and a high percentage of agreement is required along with volunteers. There is a grant to help with costs. If you have real problems in the village it is worth doing one. The Chairman said there might be more chance of controlling housing applications if the Council has a neighbourhood plan. It was agreed to leave it for now.
- i. Planning Application 15/00961/MRC at Rudby Hall, Skutterskelfe. The Clerk had submitted the Council’s comments recommending refusal of the application as the proposed changes will lead to a significant increase in the size and number of events at Rudby Hall. This will increase disruption to local residents from traffic, noise, etc.

6. Report from County Councillor Mr T Swales

County Councillor Mr Swales said his Chairmanship of the County Council ended on the 20 May. It had been a challenging year. The Police and Crime Commissioner had sent an email concerning grants which were available from her office. As far as the repairs to the riverside footpath are concerned, they are applying to a different budget. Volunteers will be asked to do more. There are grants available for community transport. Things have to be done in a different way as another £74 million in cuts is required.

7. Grit Bin – Hutton Bank.

The Council agreed to request a grit bin for Hutton Bank which could fit into the area where grit used to be stored. The County Council do grit the road but not the footpath.

8. Planning Applications

- a. Proposed first floor extension over garage and single storey extension to rear at 7 Linden Crescent for Mr & Mrs Showler. 15/01096/FUL. The Council recommended approval.
- b. Construction of two bedroom dormer bungalow at Hill Top, East Side for Mr & Mrs S Bury. 15/01113/OUT. The Council expressed concern about the independent parking in the future.
- c. Conversion of granary building to form annexe accommodation at North End House, 6 North End for Mr P Geiser. 15/01136/FUL. The Council recommended approval.
- d. Copy letter from Mrs M Duff to Appeals Officer re appeal by J & J W Developments Ltd. against the refusal of the variation of condition 2 of the planning consent 2/134/0008N – removal of occupancy restriction. Received.
- e. Application for prior notification of proposed development for installation of electronic communications apparatus at Meadow Hill Farm, Stokesley Road for Arquiva 15/01193/TCC. The Council recommended approval.

9. Finance

Section 2 of the Annual Return was completed and signed by the Chairman and Clerk. The Internal Auditor had returned the Annual Return with her report and annual review. These were accepted by the Council. The Employer's summary for May was received from Thirsk CCA. The balances in the Council's accounts were as follows:

Community Account	£5,000.00 (14 May 2015)
Burial Account	£21,266.09 (14 May 2015)
Business Base Rate Tracker	£104,032.75 (22 April 2015)
Allotment Account	£1,381.10 (14 May 2015)

10. Correspondence

- a. Letter from Mr M Parker enclosing a cheque towards the cost of the new trough at the Village Pump. The Council agreed to accept it.
- b. Notification by e mail from Hambleton District Council that the new development off Garbutts Lane will be named Paddocks End.
- c. E mail from Mr P Cole, Hambleton District Council advising that the AGM of Stokesley and Villages Community Regeneration Group will be held on 10 June at Town Close, Stokesley at 7.30 pm. Circulated to Councillors.
- d. Invitation from NYCC/Rural Action Yorkshire to attend Community Resilience Training at the Town Hall, Helmsley on 8 July between 4- 6 pm received by e mail and circulated to Councillors.
- e. Information received by e mail from Mr P Cole, Hambleton District Council, on the small grants scheme 2015-16. Parish Councils are not eligible so the e mail will be circulated to various village organisations.
- f. E mail from NYCC giving details of the Library Consultation report. Circulated to Councillors.
- g. E mail from NYCC informing of resurfacing at Codlin Road on 12 June. Circulated to Councillors.
- h. E mail from YLCA giving revised template rules for the recording of Council meetings. A copy of the YLCA rules will be circulated to Councillors for adoption at the next meeting in July.
- i. Agenda for the YLCA Hambleton Branch Annual Meeting to be held on 24 June at 7.00 pm Galtres Centre, Easingwold received by e mail and circulated to Councillors.
- j. E mail from YLCA advertising training for undertaking inspections of Council's Play Areas. Circulated to Councils.
- k. E mail from NHS Yorkshire & Humber Commissioning Support Unit giving details of the AGM of Hambleton, Richmondshire and Whitby CCG to be held in Stokesley Town Hall on 7 July from 2 – 4.30 pm. Circulated to Councillors.
- l. Updates from Healthwatch North Yorkshire received by e mail and circulated to Councillors.
- m. News Digest for 1 June received by e mail from Rural Services Network by e mail and circulated to Councillors.
- n. E mail from Mr Wastell asking what sort of preservative is required for the notice board at Middleton. It was agreed that a micro porous weather proof stain would be best.
- o. Request from Mr Gifford, Hutton Rudby Fishing Club, asking permission to site a portaloos on Council land on two separate occasions. This was agreed and Councillor Bennington will contact Northumbrian Water so that access can be via the large field gate.

11. Planning Decisions of Hambleton District Council

- a. Formation of domestic vehicle access at Cleveland Hills View, Skutterskelfe for J & J W Developments Ltd. 15/00635/FUL. Granted.
- b. Demolition of existing side and rear offshoots to allow for new two storey extension to side and rear. New dropped kerb access with driveway to front at Oakdene, 13 Enterpen for Mr D Smart. 15/00593/FUL. Withdrawn.

12. Accounts

- | | |
|--|---------|
| a. Mrs M Roberts – Internal Audit for year ended 31 March 2015 | £110.00 |
| b. Communicorp – Clerks & Councils Direct Subscription Renewal | £60.00 |

1268

c. GGN Sportsare Ltd. – Grass Cutting Village Green, Sports & Play Areas, Verges	£889.20
d. GGN Sportsare Ltd. – Grass Cutting Burial Ground	£132.00
e. Clerk – Monthly Salary May + Broadband	£452.93
f. Whitegates Nursery – Plants & Compost (Care for our Village)	£291.00
g. Kevin Graham, Decorators – Painting Seats in Village	£650.00
h. D Adams – Jet Washing Village Seats	£100.00

The Chairman declared the meeting closed at 8.35 pm.

MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL
HELD ON MONDAY, 13 JULY 2015 AT 7.15 PM IN THE
CHAPEL SCHOOLROOM

Present: Councillor Mr J Cooper (Chairman) Councillors Messrs N Bennington, S Cosgrove, M Fenwick, M Jones, J Nelson, A Parry, N Thompson

County Councillor Mr T Swales
District Councillor Mrs B Fortune

1. Apologies for absence were received from Councillors Mesdames R Danjoux, D Medlock and Mr R Readman.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a true record. The minutes of the Annual Parish Meetings for Rudby and Skutterskelfe, Hutton Rudby and Middleton had been circulated and were signed by the Chairman after being agreed as correct records.

3. **Police Report and Neighbourhood Watch**

An apology for non-attendance was received from the Police but a monthly report was received by e mail and circulated to Councillors. Ringmaster messages included Drink and Drug Driving Campaign; Fraud; Trading Standards; Stop & Search; "Not in My Name"; and Hate Crimes. E mail about Police meetings going public received and circulated to Councillors.

4. **Meeting open to the public.** None present.

5. **Matters Arising**

- a. **Footpaths.** It was noted that an excellent job had been done on repairing the steps at Crow Bank.
- b. **Signposts.** Defer to next meeting.
- c. **Village Hall and Play Area.** A defibrillator familiarisation evening is being held in the Village Hall tonight beginning at 7.30 pm. Councillors hoped to attend after this meeting.
- d. **Sports Area.** Councillor Bennington had circulated two quotes – one from Sovereign and one from Streetscape – and had spoken extensively to both firms. Sovereign was the less expensive quote. Both firms have to certify any items of equipment they install. The Streetscape products are predominately wood but Sovereign's are steel and wood. His recommendation to the Council is to go for the Sovereign quote for 12 items. A decision has to be made on what type of equipment and the layout. Extras would include grassguard tiles and safety fencing and signage for the duration of the contract. There are 3 or 4 items which could be swapped around. Councillor Bennington also recommended a visit to sites where Sovereign has installed equipment to inspect the quality. Councillor Parry proposed that the Sovereign quote be accepted, Councillor Thompson seconded and this was agreed unanimously. The Council has a grant from the District Council which should cover most the cost. Councillor Jones proposed that Councillor Bennington have authority to alter things slightly if it goes over budget a bit. Councillor Parry seconded and all agreed. Councillor Jones proposed that remedial work is done on the surface of the BMX track during the summer by Councillors and this was agreed.
- e. **Village Green.** The Chairman reported that he had been in touch with Spar Head Office again as their large wagons were knocking the boulders about. It was agreed that 3 seats will be replaced – one on Belbrough Lane, top of Rudby Bank and Hutton Bank. The old seats need to be taken out and the sites prepared. Councillor Bennington will do a specification in order to obtain quotes for the work.
- f. **Village Event.** A report on the Event was read out by the Chairman. District Councillor Mrs Fortune said about 74 bags of rubbish had been collected by the District Council and next year they will charge for doing this. Thanks were expressed to the District Council for moving the rubbish so quickly. Next year's event will be held on 2 July 2016. The Village Green has been damaged by people using barbecues with

scorch marks left on the grass. A lot of smoke was also generated. Food was available from the fast food van at the Event. Councillor Parry thought it was a health and safety matter as children were running around and could trip over them. The Chairman said next year we ought to inform the Police about the Event as a group of youngsters were abusive to staff and interfering with their kit. We do need ideas for more stalls. "Chips n Things" have given a substantial donation. The music in the evening was very successful. The Fat Medicine Band have said they would like to come again and we should also try to book The Fallen. The lady singer was also good. There was a suggestion that the go-karting be scrapped for a while or the Council have a couple of karts made so that children can use them on the day.

Councillor Parry proposed that it should be scrapped altogether and this was agreed. The Chairman said expenses are around £3,500 and income about £1,000. He suggested that when the Finance Committee meet in November the budget for the Event should be £3,000 - £3,500. Councillor Parry asked if the generator could be booked for longer and the road closure until midnight? Councillor Jones said the generator could be booked for any time. He suggested a larger generator and distribution board.

Councillor Bennington said he had a complaint from the Bay Horse about their toilets being trashed by children with water bombs.

He suggested the Council think about having portaloos on the Green next year.

- g. Allotments. A complaint had been received about two allotments which were not being worked. One was a new let and the gentleman concerned had been away. He had also requested permission for a shed. It was agreed that a shed can be erected if the allotment is being worked. The other allotment holder will be contacted and given until December to work the allotment or her tenancy would not be renewed.
- h. Emergency Plan. Defer to next meeting.
- i. Revised Template Rules for recording of Council Meetings. The Council agreed to adopt the rules circulated by YLCA and the Chairman signed the document.

6. Reports from County and District Councillors

County Councillor Swales said he hoped to attend more meetings now his year of office as Chairman had finished. The Chairman asked County Councillor Swales if he would make some enquiries about the repair to the riverside footpath.

Councillor Nelson arrived at the meeting.

District Councillor Mrs Fortune said 16 houses are currently being built on Garbutts Lane. There is a problem with water where the run off from the road goes into the stoll. The drain in the road has been cleared but until the stoll has been cleaned out there is still the risk of flooding. She asked that the Parish Council write to the land owners asking them to clear out the stoll. The area of land opposite the new build is in the preferred allocation site. It has three owners and only two are in agreement.

7. Planning Applications

- a. Removal of existing roof, addition of new steeper roof including dormer windows. Garden room extension at Blue Barn Cottage, Blue Barn Lane for Mr M McMordie. Amended plans or further information. 15/00706/FUL. The Council is concerned about the proposed new entrance on Middleton Road from a safety aspect. There is already an entrance on Blue Barn Lane which would be preferable.
- b. Construction of two bedroomed dormer bungalow at Hill Top, East Side for Mr & Mrs S Bury. Amended plans or further information. 15/01113/OUT. The Council request that Highways look at the retaining wall which borders Hutton Bank as heavy traffic will be going to the proposed site.
- c. Proposed ground floor extension and alterations to porch and driveway at Woodland View, Rudby Bank for Mrs K Blackmore. 15/00951/FUL. The Council recommended approval.
- d. Proposed felling of sycamore tree within the Conservation Area at Hutton House, 1 East Side for Mr J Cooper 15/01434/CAT. The Council recommended approval.
- e. Works to trees in a Conservation Area at 23 Enterpen for Mrs K Jobson. 15/01426/CAT. The Council recommend approval.
- f. Work to trees in a Conservation Area at Enterpen House, Enterpen for Mr D Bell. 15/01428/CAT. The Council recommend approval.
- g. Work to trees in a Conservation Area at 11 Westholme for Mrs C Tweedy 15/01427/CAT. The Council recommend approval.

- h. Proposed rear dormer window and conversion of existing garage and yard to provide additional living space together with associated works to create parking area at 1 The Wynd for Ms F Day. 15/01357/FUL. The Council recommend approval.
- i. Application for prior notification of proposed development for installation of electronic communications apparatus – 1 no. monopole, 1 no. meter cabinet, 1 no. equipment cabin and 1.8m, fence with access gate to create a compound at Meadow Hill Farm, Stokesley Road for Arquiva. Amended plans or further information. 15/01193/TCC. The Council recommend approval.

8. Finance

The employer's summary and the employer's tax summary for April – June 2015 were received from Thirsk Community Care. The balances in the Council's accounts are as follows:

Community Account	£5,000.00 (12 June 2015)
Burial Account	£21,209.09 (12 June 2015)
Business Base Rate Tracker Account	£104,032.75 (22 April 2015)
Allotment Account	£1,381.10 (14 May 2015)

9. Correspondence

- a. Letter from Latimer Hinks, solicitors, concerning a legacy left to the Parish Council by Mr H V C Tarran to be used for the maintenance of the village green and the trees and seats on the green. An acknowledgement has been sent.
- b. E mail from Hambleton District Council who are starting work on a new Local Plan and requesting landowners and agents to submit details of their sites. Councillor Jones left the meeting while the matter was discussed. The Chairman queried how the Parish Council can ensure that local people are allocated the affordable properties that are built. District Councillor Mrs Fortune said Hutton Rudby is a service village for Potto, Sexhow and Middleton and applicants from these villages will be on the list. The Chairman said the Council needed to see real evidence of the numbers on the list.

Councillor Cosgrove left the meeting. Councillor Jones returned to the meeting.

- c. E mail from Mr P Cole about a draft Community Plan to help identify, address and resolve issues that are important to residents of Stokesley and the surrounding villages. There was a template attached which the Council is asked to fill in and identify any issues that are important to our community and if possible to suggest how these issues can be addressed. Defer to next meeting.
- d. A letter was received from Hambleton District Council saying they will no longer be able to post Parish Council minutes on their new website. The letter gave suggestions of website hosting systems. The Chairman will investigate various providers.
- e. Thank you letter from Hutton Rudby Methodist Church for the Council's financial help towards the Sycamore Project.
- f. Request from Hutton Rudby Methodist Church for permission to put a display board outside Chapel when the Hub is open and also at the bottom of the Green. The Council agreed to give permission.
- g. Application from Stockton Memorials for erection of a headstone. Agreed.
- h. Update received from Hambleton District Council. Circulated to Councillors.
- i. E mail from Hambleton District Council giving confirmation of address – Green Acres, Skutterskelfe.
- j. White Rose Update received by e mail from YLCA and circulated to Councillors.
- k. North Yorkshire Now newsletters for June and July received by e mail from NYCC and circulated to Councillors.
- l. NY Health and Wellbeing Board Newsletter received by e mail from NYCC and circulated.
- m. E mail from Amanda Madden, Rural Housing Enabler. Circulated to Councillors.
- n. Request from Butterwick Hospice Care to be the Council's Charity of the Year. Circulated to Councillors.
- o. News Digests for 15, 22, 29 June and 6 July received from Rural Services Network and forwarded to Councillors.
- p. Healthwatch North Yorkshire Updates received by e mail and circulated to Councillors.

- q. Clerks & Councils Direct magazine received and circulated to Councillors.
- r. Note from Parish Liaison meeting held on 4 June on Dealing with Illegal and Unauthorised Encampments. Circulated to Councillors.
- s. Annual Review received from YLCA and circulated to Councillors.

10. Planning Decisions of Hambleton District Council

- a. Retrospective application for an area of paddock to be used as turn out area for exercising horses and livestock at Bell Vue Farm, Trenholme Lane, Trenholme Bar for Mr W M Caine. 15/00901/FUL Granted.

11. Accounts

a. GGN Sportscare Ltd. – Grass cutting Burial Ground	£132.00
b. GGN Sportscare Ltd. – Grass cutting Village Green, Sports Areas, Verges, etc.	£889.20
c. Lucid – Posters for Village Event	£108.00
d. AR Entertainments – Equipment and Generator for Village Event	£2,250.00
e. Whitegates Nursery - Compost (Care for our Village)	£65.00
f. A.W Joinery – New noticeboard for Middleton	£750.00
g. Thirsk Community Care – Payroll Preparation April – June 2015	£48.75
h. HMRC – 1 st Quarter Tax	£438.80
i. Clerk – Monthly salary June + broadband payment	£453.13
j. A & B Joinery – Work to steps on Crow Bank	£460.80

Monies Received

Mr J M Parker – Towards cost of new trough at Village Pump	£400.00
Mr H Tarran (via Latimer Hinks, solicitors) – legacy	£2,682.00

The Chairman declared the meeting closed at 9.00 pm.

MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL
HELD ON MONDAY, 10 AUGUST 2015 AT 7.15 PM IN THE
METHODIST CHAPEL SCHOOLROOM

Present: Councillor Mr J Cooper (Chairman) Councillors Mrs D Medlock, Messrs N Bennington, S Cosgrove, A Parry, R Readman and N Thompson

District Councillor Mrs B Fortune

Two members of the public.

1. Apologies for absence were received from County Councillor Mr T Swales, Councillors Mrs R Danjoux, Messrs M Fenwick, M Jones and J Nelson.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.

3. Police Report and Neighbourhood Watch

A report was received from PCSO P Lewis by e mail and circulated to Councillors. On 19 July at 2210hrs there was a report of youths at the Sports Area on Station Lane. Officers attended and conducted a search without locating anyone. Ringmaster messages included the theft of a horse trailer from Danby Wiske; assault at a nightclub in Northallerton. The Police and Crime Commissioner's annual report was received by e mail and circulated to Councillors.

4. Meeting open to the Public

Mrs Brough said that for some time she has had on going issues with the Village Hall. She had also been in touch with Environmental Health about the noise from the play area and Village Hall and it is not helpful if doors and windows are left open. Noise from the play area has gone on from 2.30 pm – 11.00 pm. She did not believe that this was the way the play area should be used. Her living space is being infringed more and more. Doors have been left open and music was heard from quite a distance. The Chairman said the Village Hall is managed by the Village Hall Management Committee and last time Mrs Brough complained it was brought up at a Management Committee meeting. It was suggested that notices should be posted but it looks as though we will have to go back to the Committee and express our concerns. Mrs Brough said it has been going on for three years. The Chairman asked if she had sent copies of her e mails to the Management Committee. The Chairman said users should lose their deposit for any infringement. Councillor Parry suggested that the Police should be called.

Councillor Cosgrove arrived at the meeting.

The Chairman thought the Management Committee would be upset by the problems. Mrs Brough said she would have a problem if she wanted to sell her house.

Mr Danjoux said his concern is about heavy goods vehicles going round and through the village. He gave details of a near miss involving his son and a lorry which was over the wrong side of the road on Champion Lane. He did not understand why trucks are forbidden to go through Potto but can come through Hutton Rudby. Councillor Cosgrove said it might be part of their licence. Mr Danjoux thought the A172 was a perfectly viable route. Champion Lane is not gritted in the winter. He asked for public support to stop HGVs going through the village. The Chairman said Prestons usually go out of their way to stop any friction in the village. Safety is the main issue.

The Chairman closed the meeting to the public.

5. Matters Arising

- a. Footpaths. Nothing further to report on the river path.
- b. Signposts. Defer to next meeting.
- c. Village Hall and Play Area. The Chairman said the Council have had concerns about noise from the Village Hall and Play area in the past. He did not feel that the Management Committee were taking it seriously enough. They need to make sure it is written in the letting contract that drinks and barbecues are not allowed outside in the play area. The Committee did put notices up. Councillor Parry did not think it was possible to police something like this. The Chairman thought that when bookings are taken it needs to be pointed out that the play area is not part of the booking. If the doors are a fire exit they cannot be locked. The Chairman suggested the door could be alarmed. He said it is not for the Parish Council to come up with a solution but he did not believe things could continue the way they are. The Management Committee has to decide. They are spending a lot of money sound proofing the hall but if people leave the doors open it is to no avail. There have not been many complaints this year. Councillor Bennington said internally they have got measures in place to deal with excessive noise. Councillor Parry thought the Committee would have to employ stewards and could increase the booking fee to cover the cost. It was agreed to send copies of Mrs Brough's e mails to the Management Committee Chairman saying that the Council sympathise with her concerns and ask for this item to be put on the next Management Committee meeting agenda.
- d. Sports Area. Councillor Bennington had spoken to Sovereign and they did suggest he looked at two schools were they have installed equipment but this is more for playgrounds. He has asked Sovereign to send a representative to a meeting. He had circulated pictures of the 12 pieces of equipment which will cost £11,300 plus VAT. Pictures were circulated at the meeting and a discussion took place as to which equipment should be purchased. 11 items were chosen. Councillor Bennington will get confirmed prices. The Chairman expressed thanks to Councillor Bennington for his work on this.
- e. Village Green. Nothing to report.
- f. Emergency Plan. Defer to next meeting.
- g. Stokesley and Villages Community Plan. The Council went through the template at the meeting and filled in the answers for Hutton Rudby. This will be returned to Mr P Cole, Hambleton District Council.
- h. Web Site. The Chairman had looked at the various suggestions from the District Council and also a quote from a local provider for the registration of a domain name. The Council agreed to accept the quote from the local provider.
- i. Village Seats. Three seats in the village need to be replaced; one in Belbrough Lane, one on Hutton Bank and one on Rudby Bank. The Council had agreed that recycled rubber which looks like wood would be the best material to buy. The price would be £2,476.14, which includes a 5% discount. Councillor Parry proposed, seconded by Councillor Cosgrove, that this quote be accepted. This was agreed unanimously. Councillor Jones will be asked if delivery could be made to his office.

6. Reports from District Councillor Mrs Fortune

After the last meeting District Councillor Mrs Fortune took the points made to the Rural Housing Enabler who was quite surprised at the Council's comments. She would like to come along to a meeting and explain the criteria for affordable homes. The Council agreed to invite Amanda Madden to a meeting. Councillor Parry requested that written documentation about the criteria be provided before the meeting.

7. Planning Applications

- a. Redevelopment of garage to provide convenience store, ATM, customer car park and associated petrol filling station as amended by plans received by HDC on 17 July at Greaves Garage, 36 Garbutts Lane for James Hall & Co. Amended plans or further information. 15/00325/FUL. Councillor Cosgrove declared an interest and left the room. A statutory advertisement has been placed in the Gazette to cover any land potentially not within the Garage ownership. The Chairman had attended the site visit and expressed the Council's concerns about the petrol station and the vehicles entering and leaving it.

Councillor Cosgrove returned to the meeting.

- b. Two storey side extension, single storey rear extension with porch to front (demolition of existing) at 24 Doctors Lane for Mr D Downing. 15/01685/FUL. The Council recommend approval.

c. Tame Bridge planning application. The Council had not received a copy of this application even though it is in our parish. A neighbouring farmer has expressed concern over drainage. It is queried whether the paths and hard standing are required. District Councillor Mrs Fortune was asked to call the application in for a site visit. The Council did not believe that this was a sustainable agricultural venture. A new access could potentially be abused, is detrimental to the environment without serving any purpose. The Council were concerned about another access on to this busy road.

d. Proposed two storey rear extension and alterations to 38 North End for Mr P Radigan. 15/01614/FUL. The Council expressed concern about any windows that may be overlooking neighbours.

8. Finance

The employer's summary for July from CCA Thirsk was received. The balances in the Council's accounts are as follows:

Community Account	£5,000.00 (14 July 2015)
Burial Account	£21,077.09 (14 July 2015)
Allotment Account	£1,381.10 (14 July 2015)
Business Base Rate Tracker Account	£115,844.67 (24 July 2015)

9. Correspondence

- a. The Chairman signed the Hirers' form from Hutton Rudby Methodist Church.
- b. The VAS Hire Agreement was received from NYCC by e mail. The name of the Council should be Rudby Parish Council and not Hutton Rudby Parish Council. The Council would also like to see a note of the charges.
- c. A consultation on the Local Transport Plan was received by e mail from NYCC. The Council agreed with the following proposal: The County Council will adapt a manage, maintain and improve hierarchy when providing its transport networks and services, where managing and maintaining is considered a higher priority than providing new improvements. The Council ranked the objectives given with access to services being at No. 1.
- d. An e mail was received from HDC under the Health & Safety at Work, etc. Act 1974 regarding leisure equipment – freestanding goal frames. Circulated to Councillors. The Council's equipment has a safety inspection every year.
- e. Information from NALC by e mail on Public Contracts Regulations 2015 and the impact on Standing Orders and Financial Regulations. Received.
- f. E mail from Rural Action Yorkshire giving details of a Good Neighbours Scheme. Circulated to Councillors.
- g. White Rose Update received by e mail from YLCA and circulated to Councillors.
- h. North Yorkshire Now newsletter received by e mail from NYCC and circulated to Councillors.
- i. E mails from Healthwatch North Yorkshire received and circulated.
- j. News Digests for 20 & 27 July, 3 & 10 August received by e mail from Rural Services Network and circulated to Councillors.
- k. Dales of Thirsk – Two applications for new headstones. Agreed.
- l. A consultation received by e mail from North Yorkshire Fire & Rescue Association and circulated to Councillors.
- m. E mail from Amey who want to carry out some tree pruning around power lines on behalf of Northern Powergrid. The Council thought most of the trees were not on Council land near the river but agreed that those trees which were could be pruned.
- n. E mail from Hambleton District Council giving advance notice of a rolling road closure on Remembrance Sunday. Received.
- o. Letter from Mr G Danjoux detailing his concerns about lorries travelling in and around Hutton Rudby. It was agreed to send a copy of his letter to Mr D Preston of Prestons of Potto.

10. Planning Decisions of Hambleton District Council

- a. Outline consent for a bungalow with dormers at Hill Top, East Side for Mr & Mrs S Bury. 15/01113/OUT. Granted.
- b. Application for prior notification of proposed development for installation of electronic communications apparatus – 1 no. monopole, 1 no. meter cabinet, 1 no. equipment cabinet and 1.8m fence with access gate to create a compound at Meadow Hill Farm, Stokesley Road. Prior approval not required. 15/01193/TCC
- c. Variation of conditions 7 (kitchen management plan) and 10 (number of marquee events) of planning permission 12/00019/FUL (change of use from dwelling to country house hotel) at Rudby Hall, Skutterskelfe for Mr M Johnson. Granted. 15/00961/MRC.
- d. Proposed first floor extension over garage and single storey extension to rear at 7 Linden Crescent for Mr & Mrs Showler. Granted. 15/01096/FUL.

11. Accounts

a. Hutton Rudby Methodist Church – Use of room February, April – July	£63.00
b. GGN Sportscare Ltd. – Grass cutting Burial Ground	£132.00
c. GGN Sportscare Ltd. – Grass cutting Village Green, Play & Sports Areas, Verges	£889.20
d. GGN Sportscare Ltd. – Interment	£150.00
e. Clerk – Monthly salary (July) + broadband	£452.93
f. Hambleton District Council – Parish recharge for uncontested election	£100.00

The Chairman declared the meeting closed at 8.50 pm.

MEETING OF THE RUDBY PARISH BURIAL BOARD HELD ON 14 SEPTEMBER 2015
AT 7.15 PM IN THE CHAPEL SCHOOLROOM

Present: Councillor Mr M Jones (Chairman) Councillors Mesdames D Medlock and R Danjoux, Messrs N Bennington, S Cosgrove, J Nelson, A Parry and N Thompson

County Councillor Mr T Swales
District Councillor Mrs B Fortune

Ms A Madden, Rural Housing Enabler

One member of the public

The meeting discussed an increase in the Burial fees to be charged for the year 2015-16. The Chairman went through the list. Councillor Cosgrove proposed acceptance of the proposed increases, Councillor Thompson seconded and this was agreed unanimously.

MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL
HELD ON MONDAY, 14 SEPTEMBER 2015 FOLLOWING THE
ABOVE MEETING

Same attendance.

Ms Madden spoke about the local connection criteria which were applied when allocating houses. She said Parish Councils will be consulted on the Local Plan and that is the time to put your views forward. The existing stock has no local connection criteria on it. Ms Madden was asked if the criteria could be made stronger for Hutton Rudby. She said Potto and Crathorne are part of the Hutton Rudby community. Applicants have to prove why they want to come to Hutton Rudby. The Chairman asked about the rents. Ms Madden said Housing Associations have had to reduce rents by 1%. As of today she has 91 applicants on her list (62 households). 21 want to downsize but if they want to downsize they cannot own a property already. When a property becomes vacant Broadacres HA has to let Ms Madden know. She sits on the panel. Councillors queried how much stock there is and what the turnover is. Councillor Cosgrove asked if of the 62 that qualify, are some already renting in the village. Ms Madden some are finding it hard to afford the private rented properties and they have to prove they are having affordability issues. She has already done sifting before they get on the list.

The Chairman thanked Ms Madden for attending the meeting.

1. Apologies for absence were received from Councillors J Cooper, M Fenwick and R Readman.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch.**

A report was received from PCSO P Lewis and circulated to Councillors. A burglary took place in August of an outbuilding belonging to a property on Garbutts Lane. Tools were stolen. 2 males selling door to door were reported by a resident of Linden Close. Officers attended and the 2 males were evicted from the area with a warning. NY Police News and the Police and Crime Commissioner's newsletter were received by e mail and circulated. Information received by e mail from the National Crime Network on the launch of "Rural Crime Matters" campaign. An e mail from NY Police on a scrutiny meeting. All circulated to Councillors.

4. Meeting open to the public

Mrs Brough said she was reaching a point where she needed to address her complaints concerning noise at the Village Hall to the correct people. She is increasingly concerned about the use of the outside space. The Chairman said the Parish Council has two representatives on the Village Hall Management Committee but

the Village Hall is managed by the Management Committee. The Parish Council is limited in what it can do. We can make sure that Mrs Brough's concerns are addressed by the Committee. Councillor Parry said Rudby Hall has to employ professional doormen to ensure that their conditions are not breached. Noise suppressing equipment for outside can be obtained. The Chairman said it is up to the Management Committee to come up with a solution. The Parish Council is sympathetic to her concerns but cannot address them. The Management Committee has the power to address them. Mrs Brough said her concerns about the noise have been going on for three years now. Councillor Medlock, as one of the representatives on the Management Committee, said the matter will certainly be raised. Mrs Brough asked if the next meeting of the Management Committee was open to the public but Councillor Medlock said it was not. Mrs Brough said she has been asked to visit the Village Hall to see the improvements they have made.

5. Matters Arising

- a. Footpaths. County Councillor Mr Swales said he had been down to the river path to see the damage for himself. The Chairman said the footpath is getting scoured out. One of the metal baskets has broken away. The Council would like to the footpath to be repaired so it can be used in a safe manner. The last e mail we received from Andrew Brown, Hambleton Area Ranger, NYCC, was at the beginning of June. The Council did get two quotes for the repair which were sent to NYCC. The Tees River Trust seemed to have a better knowledge of how to work with the river. County Councillor Mr Swales said the County want to do a repair that is permanent but times are difficult. The Chairman said the situation will get worse in the winter. The Chairman queried how long it would take to get an answer. County Councillor Swales said that was difficult to answer. Councillor Medlock said cars are parking in the turning area at the top of South Side near Goldie Hill. District Councillor Mrs Fortune said it is a County Council responsibility to mark the area. The Clerk will draft some notices for Councillors to use when they see cars parked in the turning area.
- b. Signposts. Councillor Nelson said there is one finger post to fit on the sign near the Village Hall and some painting required.
- c. Village Hall and Play Area. Complaint about noise already discussed.
- d. Sports Area. The layout of the equipment was discussed and it was agreed that it should be installed in the far corner as long as enough space is left to enable access for a tractor to cut the hedge. Councillor Bennington will supervise the installation.
- e. Village Green. An accident had happened on the Village Green when a lady stepped on the lid covering the hole where the Christmas tree stands and fell through up to her knee. The Clerk had written to the lady concerned and expressed the Council's concern at her accident. After discussion the Council agreed to set a square paving slab into the grass which will not impede the grass cutting. Councillor Nelson will do the work. The Clerk has had a request from the Methodist Chapel, who are holding a scarecrow competition on the weekend 26-27 September, for permission to use the Village Green in front of the Chapel to display some of the scarecrows. This was agreed.
- f. Emergency Plan. Defer to next month.
- g. Web Site. The Clerk had no further information on this.
- h. Village Seats. Councillor Bennington will do a quote for the removal of the three seats, etc. for circulation to obtain other quotes. Councillor Jones agreed to take delivery of the seats to his office.
- i. HGV Traffic. A letter was received from Mr Preston and circulated to Councillors. Councillor Danjoux asked why any of Prestons lorries had to use Campion Lane. She wondered if residents in Crathorne have issues. County Councillor Mr Swales said the junction at the Tontine has been shut for 8 months. Historically there has been no problem going through Crathorne and Prestons go out of their way to be a good neighbour. The Chairman said they have trackers in most of their vehicles and if you have the time and date they can look at the tracking system to see who was driving. Councillor Cosgrove suggested a thank you letter should be sent to Mr Preston. The Chairman said it is driver behaviour rather than the Company. Councillor Thompson thought a lot more HGVs were coming through the village this year.
- j. VAS Hire Agreement. The agreement was signed and will be returned to NYCC.

6. Reports from County and District Councillors

County Councillor Mr Swales said each Councillor has been given £5,000 to spend within their communities. He has 12 Parish Councils and another 12 Parish meetings. The County Council has to fund

things differently. Adele Wilson, NYCC and Nicki Smith, voluntary sector can help with funding. He asked for the quotes obtained for the repair of the river path to be forwarded to him.

District Councillor Mrs Fortune said she was delighted that funding from Hambleton for the Sycamore Project at the Methodist Chapel is paying off. Last week a large group of cyclists from a private company were using Zac's coffee house.

7. Planning Applications

- a. Construction of a manure store and stock fence with gate on land to the south of South View for Mr R Readman. 15/01651/FUL. The Council recommended approval.
- b. Use of land and siting of caravan as a private gypsy site for one family on part of former football pitch, Hutton Rudby Road, Skutterskelfe for Mrs S Foster. 15/01652/FUL. The Council recommended refusal. There is no need for any more gypsy sites within Hambleton as there are vacant pitches within Hambleton. It is an agricultural site for grazing only.
- c. Construction of 3 no. single storey extensions to bungalow and extension of new 1800mm high close boarded timber boundary fencing at 12 Levendale for Mrs K Porritt 15/01776/FUL. The Council recommended refusal of the fence. This is an open plan estate as noted on title deeds of houses. The Council has concerns about the south elevation to the boundary of the property.
- d. Proposed works to trees subject to TPO 1967/45 at 29 Linden Crescent for Mr K Greaves. 15/01816/TPO. The Council recommend approval.
- e. Variation of conditions 02 (approved design and layout) and 06 (finish details) of planning consent 11/02143/FUL – extension to existing caravan park – as amended by documentation received by HDC on 12 August 2015 – at Cleveland Hills View Holiday Park, Skutterskelfe for J & JW Developments Ltd. 15/01831/MRC. The Council had no observations.
- f. Proposed works to trees in Conservation Area – felling of 4 ash trees and removal of two limbs of beech on grass verge, Sexhow Lane for Mr C Bradley 15/01454/CAT. The Council recommend refusal. There is no arborists report and no explanation as why the work has to be carried out. The trees are in a Conservation Area.
- g. Proposed work to fell a birch tree at 1 Northcliffe Grove for Dr C Titterton. 15/01879/CAT. The Council has no observations.
- h. Proposed demolition of existing side and rear offshoots to allow for new two storey extension to side and rear. New dropped kerb access with driveway to front at 13 Enterpen for Mr D Smart. 15/01903/FUL. The Council had concerns about highway safety. The proposed dropped kerb is opposite the Sexhow Road junction with Enterpen.
- i. Redevelopment of garage to provide convenience store, ATM, customer car park and associated petrol filling station, as amended by plans received by HDC on 17 July and 25 August 2015 at Greaves Garage Ltd., Garbutts Lane for James Hall and Co. Amended plans or further information. Councillor Cosgrove declared an interest and left the room. The Council had no further comments to those previously submitted.

8. Finance

The first quarter figures had been circulated. There were no questions. The employer's tax summary was received from CCA Thirsk. The balances in the Council's accounts are as follows:

Community Account	£5,000.00 (14 August 2015)
Burial Account	£21,980.09 (14 August 2015)
Allotment Account	£1,381.10 (14 August 2015)
Business Base Rate Tracker	£115,844.67 (24 July 2015)

9. Fireworks Display

The fireworks display will be held on Thursday, 5 November 2015 at the Cricket Club. Councillor Parry said a new PA system is needed and a first aid station should be set up. Yellow vests will be provided for stewards and medics.

10. Correspondence

- a. E mail from BT to say that the consultation with Hambleton DC has expired and the Parish Council can now adopt the telephone kiosk on the Village Green. This was agreed. The contract was signed and will be sent off together with a cheque for £1.00. It was agreed to ask Care for our Village if they would be prepared to look after it.
- b. A request from Care for our Village Association for the Council to purchase 6 barrel planters. One had been trialled during the summer and was found to be much better as it had a water reservoir contained in it. It was agreed to purchase the 6 planters as requested.
- c. E mail from Mr J Gifford, Hutton Rudby Fishing Club informing the Council that the whole of the Section 106 grant (£2,000) has now been received.
- d. E mail from Mr S Gibbs asking if the land the Council owns near the river and Honeyman's field could be cleared of thistles and made into a wild flower meadow. The Chairman said some work clearing trees had been carried out on the Council's land. He asked Councillors to have a look at the area. Honeyman's field is not the Parish Council's control and any queries should be taken up with the land owner.
- e. E mail received from Hambleton District Council confirming the temporary road closure for Remembrance Sunday.
- f. Minutes of the May meeting of the Village Hall Management Committee. Circulated to Councillors.
- g. E mails from YLCA saying they are in the process of formulating a list of venues and dates for the training event "Developing your skills as a Councillor" asking for Councillors interested in attending such an event to contact YLCA as soon as possible. Training programme for Autumn.
- h. E mail from Superfast Yorkshire announcing that superfast broadband has arrived in Hutton Rudby.
- i. Letter from Sally Alldis enclosing brochures on the Yarm Oil Heating Club. Received.
- j. Posters and Community News from Northallerton and District Voluntary Service Association. The posters will be displayed on the notice board.
- k. Notification of Hambleton & Richmondshire Citizens Advice Bureau AGM to be held on 9 October at Richmond Town Hall.
- l. Updates received by e mail from Healthwatch North Yorkshire.
- m. Clerks & Councils Direct magazine. Received and circulated.
- n. News Digests for 17 & 24 August, 1 & September received by e mail from Rural Services Network and circulated to Councillors.

11. Planning Decisions of Hambleton District Council

- a. Proposed rear dormer window extension and conversion of existing garage and yard to provide additional living space together with associated works to create parking area at 1 The Wynd for Ms F Day. 15/01357/FUL. Withdrawn.

12. Accounts

a. GGN Sportscare Ltd. – Interment	£150.00
b. GGN Sportscare Ltd. – Grass cutting Burial Ground	£132.00
c. GGN Sportscare Ltd. – Grass cutting Village Green, verges, Sports & Play areas	£889.20
d. Sovereign – Deposit for trim trail equipment	£2,630.20
e. Clerk – Monthly salary – August + broadband	£453.13
f. BT – Adoption of Telephone Kiosk on Village Green	£1.00
g. Amberol Ltd. – 6 barrel planters (Care for our Village)	£639.62

Monies Received

NYCC – Grass cutting	£778.76
Esh Property Services via Cricket Club for fireworks	£200.00

The Chairman declared the meeting closed at 9.35 pm.

MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL
HELD ON MONDAY, 12 OCTOBER 2015 AT 7.15 PM IN THE
CHAPEL SCHOOLROOM

Present: Councillor Mr J Cooper (Chairman) Councillors Mesdames R Danjoux and D Medlock, Messrs. M Jones, A Parry, R Readman and N Thompson

District Councillor Mrs B Fortune

1. Apologies for absence were received from County Councillor Mr T Swales, Councillors N Bennington, S Cosgrove, J Nelson and M Fenwick.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch.** No Police report had been received. Ringmaster messages included a banking scam; witness appeal following fatal collision on A19; targeting travelling criminals and cyber crime. An e mail was received and circulated concerning NY Police Annual Awards.
4. **Meeting open to the public.** None present.
5. **Matters Arising**
 - a. **Footpaths.** A letter had been received from Care for our Village highlighting various matters around the village in need of attention. The condition of the wooden posts on Hutton and Rudby Banks will be reported to NYCC. Councillor Danjoux requested that potholes on the pavement in Eden Park Road be reported also. Care for our Village had also reported that the fence bordering the wood on Rudby Bank is also in a poor state. A step on Crow Bank is in need of repair.
 - b. **Signposts.** Nothing to report.
 - c. **Village Hall and Play Area.** The Chairman and Councillor Medlock had attended a meeting of the Village Hall Management Committee. New windows are proposed for the front of the Hall. They are continuing to deal with the complaints about noise by making the Hall more sound proof. A porch on the side of the Hall will help stop noise getting out. When events are held another member will be present, as well as the Bar Manager, to help police the evening. Doors and windows should not be opened. The Committee thought it would be very difficult to stop people using the play area. A comment was made that it is public land but this is not so. Councillor Jones said the area is designated for children only accompanied by adults. The Chairman said there are notices displayed to say this. Councillor Jones said it is for the Management Committee to manage the area and if neighbours are not happy they can raise it with Environmental Health. The Chairman said we have brought the matter to the attention of the Management Committee and they are putting new things in place. We will have to see how it goes. The Village Hall needs these functions to be a success.
 - d. **Sports Area.** Work will start on installing the new equipment on 16 November. Councillor Bennington will supervise.
 - e. **Village Green.** District Councillor Mrs Fortune said the number of advertising boards on the Green seems to have increased. The Council agreed that one advertising board per business was enough.
 - f. **Emergency Plan.** Defer to New Year.
 - g. **Web Site.** The Chairman said Mr Whitlock needs the data for the site.
 - h. **Village Seats.** Other options are being explored.
 - i. **Fireworks Display.** Councillor Parry will purchase the fireworks from a wholesaler in Sheffield. They are in the form of a DIY display. Councillor Parry proposed spending £1,200, which includes the £200 donation from Esh Builders, Councillor Readman seconded and this was

agreed unanimously. Councillors will meet on 5 November at the Cricket Club at 5.15 pm for the display to start at 6.30 pm.

- j. Broadacres Housing Stock. An e mail had been received from Ms Madden, Rural Housing Enabler giving details.
 - k. Remembrance Sunday. The service will be held at 10.00 am in All Saints Church on Sunday, 8 November, followed by a procession to the War Memorial for the laying of wreaths. All Councillors are invited to attend.
 - l. Burial Ground. An e mail had been received and circulated to Councillors concerning fresh flowers on a grave which had been destroyed. No other reports had been received of anything like this happening. The Council agreed to monitor the situation.
 - m. Turning Area. The Clerk had circulated a note which can be used to ask car owners not to park in the turning area at the top of Goldie Hill.
6. District Councillor Mrs Fortune had nothing to report.

7. Planning Applications

- a. E mail from Councillor Thompson re planning application 15/01652/FUL. Councillors noted the information.
- b. Proposed single storey extension to rear to replace existing garden room and outbuildings at 31 South Side for Mr & Mrs T Heighway. 15/02026/FUL. The Council recommend approval.
- c. Works to trees in conservation area at 1 The Old School for Mrs S Lowdon. 15/02161/CAT. The Council recommend approval.
- d. Listed Building Consent to remove damaged render, repair and re-render porch walls with traditional lime render at 3 East Side for Ms J Kennedy. 15/01697/LBC. The Council recommend approval.
- e. Outline application with some reserved matters (access) for the construction of a new dwelling in rear garden at Four Gables, Stokesley Road for Mr A Heath 15/01941/OUT. The Council recommend refusal. The proposed access is prone to flooding. It is outside Village limits and not in keeping with the area. It is infilling of a garden and could set a precedent.
- f. LBC for ground mounted solar panels at The Lodge, Skutterskelfe for Mr A Parry. 15/02206/LBC. Councillor Parry declared an interest and left the room. The Council recommend approval.
- g. Invitation to attend the Planning Committee meeting to be held on 15 October 2015. The application by James Hall & Co. Ltd. will be discussed.

8. Finance

It was agreed that a meeting of the Finance Committee will be held on Wednesday, 28 October at 7.30 pm. The external auditor had completed the annual audit of the Council's accounts. There were no matters to be raised. The certificate and report will be displayed on the Council's notice boards. The employer's summary for September 2015 and the employer's tax summary for July – September 2015 were received from Thirsk Community Care. A letter was received from Hambleton District Council detailing the arrangements for the financial year 2016-17. The balances in the Council's accounts are as follows:

Community Account	£5,000.00 (14 September 2015)
Burial Account	£21,416.09 (14 September 2015)
Business Base Rate Tracker	£115, 844.67 (24 July 2015)
Allotment Account	£1,381.10 (14 August 2015)

9. Christmas Tree

The Christmas tree will be ordered for delivery on Wednesday, 2 December. The tree lighting ceremony will be held on Monday, 7 December at 6.15 pm. It was agreed to bring the Parish

Council meeting for December forward to the 7th. The meeting will begin after the tree lighting ceremony. An electrician in the Village will be asked if he can check the installation.

10. Correspondence

- a. Invitation to Hambleton Parish Liaison meeting to be held on 19 November at 7.00 pm at the Civic Centre, Stone Cross, Northallerton. Councillor Medlock and the Clerk will attend.
- b. Invitation from NYCC for Parish Clerks to attend a workshop at Area 2 Thirsk Industrial Park on 28 October. The Clerk will attend.
- c. E mail from YLCA with details of the transparency code for Councils with annual turnover not exceeding £25,000. Received.
- d. Notification from YLCA of the Hambleton Branch meeting to be held in Northallerton Town Hall on 20 October. Forwarded to Councillors.
- e. Letter from Mr S Britton, Care for our Village Association, noting areas which need to be reported by the Parish Council such as the two fences bordering Hutton and Rudby Banks which are in need of repair. They will be reported to NYCC.
- f. A further e mail was received from Dr S Gibbs regarding Honeyman's field. The Council did not feel able to help with his request.
- g. E mail from Hambleton District Council giving details of the registration of a residential dwelling at Cleveland Hills View – Willow Meads, Skutterskelfe.
- h. Papers for Stokesley & Villages Community Regeneration Group e mailed from Mr P Cole, Hambleton District Council. Meeting was held on 7 October.
- i. E mail from North Yorkshire Fire Brigades Union expressing their concerns about the Fire Cover Review. E mail press release from Fire Brigades Union. Circulated to Councillors.
- j. North Yorkshire Now newsletter received by e mail from NYCC.
- k. E mails received from Healthwatch North Yorkshire and forwarded to Councillors.
- l. News Digests for 15, 21 & 28 September and 5 October received by e mail from Rural Services Network and circulated to Councillors.
- m. E mail from NYCC offering their services for footway lighting maintenance. The Council does not own any footway lighting.
- n. Information from NYCC on the closure of Hutton Bank for 1 week beginning 19 October. Circulated to Councillors.

11. Planning Decisions of Hambleton District Council

- a. Alterations to roof with dormer windows and garden room extension as per amended plans received by HDC on 18 August and 14 September 2015, at Blue Barn Lane Cottage, Blue Barn Lane for Mr E McMordie. 15/00706/FUL. Granted.
- b. Proposed two storey rear extension and alterations to 18 North End for Mr P Radigan 15/01614/FUL. Granted.
- c. Two storey side extension, single storey rear extension with porch to front (demolition of existing) at 24 Doctors Lane for Mr D Downing. 15/01685/FUL. Granted.
- d. Proposed work to fell birch tree at 1 Northcliffe Grove for Dr C Titterton. 15/01879/CAT. Granted.
- e. Proposed works to trees subject to TPO 1967/45 at 29 Linden Crescent for Mr K Greaves. 15/01816/TPO. Granted.
- f. Proposed works to trees in a Conservation Area – felling of 4 ash trees and removal of 2 limbs of beech on grass verge, Sexhow Lane for Mr C Bradley. 15/01454/CAT. Granted.

12. Accounts

a. Councillor A Parry – Deposit for bands to play at Village Event 2016	£600.00
b. Cleveland Audio Services – PA system for Village Event 2015	£350.00
c. GGN Sportscare Ltd. – Burial + interment of ashes	£180.00
d. GGN Sportscare Ltd. – Grass cutting Village Green, verges, Play & Sports areas	£889.20
e. GGN Sportscare Ltd. – Grass cutting Burial Ground	£132.00

f. HMRC – Tax due for 2 nd Quarter	£439.00
g. CPRE – Annual subscription	£36.00 DD
h. Thirsk Community Care – Payroll preparation July – September 2015	£48.75
i. Clerk – Monthly salary September + broadband	£452.93
j. NYCC - Replenishment of 8 grit bins for winter 2015-16	£720.00
k. Whitegates Nursery – Compost & pansy packs (Care for our Village)	£261.50
l. PKF Littlejohn – External audit for year ended 31 March 2015	£360.00
m. Dales of Thirsk – repayment for headstone	£75.00
n. Public Works Loan Board – Repayment of loans	£7,249.08 DD

Monies Received

Hambleton District Council – 2 nd half of precept	£21,500.00
Donation towards refurbishment of telephone kiosk	£5.00

The Chairman declared the meeting closed at 8.50 pm.

**MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL
HELD ON MONDAY, 9 NOVEMBER 2015 AT 7.15 PM IN THE
CHJAPEL SCHOOLROOM**

Present: Councillor Mr J Cooper (Chairman) Councillors Messrs. N Bennington, S Cosgrove, M Fenwick, M Jones, J Nelson and R Readman.

District Councillor Mrs B Fortune

1. Apologies for absence were received from County Councillor Mr T Swales, Councillors Mesdames R Danjoux and D Medlock, Messrs A Parry and N Thompson.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.

3. **Police Report and Neighbourhood Watch**

A report had been received from NY Police. There had been no incidents to report. Ringmaster messages included items on village burglaries, Keeping North Yorkshire Safe, keeping safe on line, cyber attacks, an offer on smart water and the present structure of Neighbourhood Watch.

4. **Meeting Open to the Public.** None present.

5. **Matters Arising**

- a. **Footpaths.** Nothing further had been received from NYCC on the repair to the riverside footpath. The Clerk will contact County Councillor Mr Swales to see if he can add some urgency to the matter.
- b. **Village Hall and Play Area.** Nothing to report.
- c. **Sports Area.** The trim trail equipment will begin to be installed on 16 November in the bottom right hand corner of the sports area. Councillor Bennington will supervise. The contractors need a filled water bowser and this will be arranged.
A second quote has been received for refurbishing the BMX track. Councillor Jones proposed, seconded by Councillor Fenwick that this quote be accepted. This was agreed unanimously. The Chairman said we should keep on top of the weed killing. Councillor Jones suggested a couple of applications in the Spring.
- d. **Village Green.** The railings on East Side have been repaired. An excellent job has been done. Councillors agreed to clear leaves from the Green on Sunday between 12 – 1.00 pm. Care for our Village have said they will help. The Clerk will contact HDC about collecting the leaves as soon as possible after this. A quote had been received for a survey of the trees on the Green and at the Village Hall. Councillor Cosgrove proposed, seconded by Councillor Bennington that the quote be accepted. This was agreed unanimously.
- e. **Web Site.** The Chairman reported on a meeting with Mr Whitlock today. He has used a secure way to download a website package for free. We will start off with a home page with a page for minutes and agenda. The Chairman asked Councillors to look at other websites to see what ours could include. It should be up and running by the weekend. www.rudbyparishcouncil.org.uk
- f. **Village Seats.** Quotes are required to clear away the seats, etc. in the three sites. The Council has decided against purchasing seats made from recycled material but will get quotes for stone blocks to be used as bases and planks for seating.
- g. **Fireworks Display.** Congratulations were offered to Councillor Parry for all his work. It was an excellent display. An e mail was received from Councillor Thompson. Donations on the night amounted to £672.60. He gave some suggestions for next year concerning parking, traffic and pedestrians.

h. Christmas Tree/Lighting. Councillor Jones has spoken to an electrician who will check the fittings. The tree will be delivered on Wednesday, 2 December at 1.45 pm. The tree lighting ceremony will be held on Monday, 7 December at 6.15 pm. The Parish Council meeting will take place after the tree lighting.

6. Report from District Councillor Mrs Fortune

District Councillor Mrs Fortune said she had received very good feedback from the fireworks display. People also said they felt safe at the display.

7. Planning Applications

a. The Chairman had attended two site visits held today. The first was the use of land and siting of a caravan as a private gypsy site for 1 family at part of former football pitch, Hutton Rudby road, Skutterskelfe for Mrs S Foster 15/01652/FUL and the second was an Outline Application, with some reserved matters, (access), for the construction of a new dwelling in rear garden of Four Gables, Stokesley Road for Mr A Heath 15/01941/OUT. An e mail was received from Councillor Thompson regarding the District Council's Enforcement Team's failure to enforce an order to remove a caravan from another site. District Councillor Mrs Fortune said she will bring this e mail to the notice of the Enforcement Officer tomorrow morning.

b. Work to trees in the Conservation Area at Green Acre, The Wynd for Mr M Beanland. 15/02342/CAT. The Council recommend approval and suggested another tree be planted if possible.

c. Proposed works to trees in a Conservation Area at Hill Top, East Side for Alexander Carson Tree Services 15/01793/CAT. The Council recommended approval.

d. Proposed construction of a porch at 52 Langbaugh Road for Ms M Young 15/01779/FUL. The Council recommend approval.

8. Finance

The Finance Committee had met on 28 October and recommends a budget and unchanged precept to the Council. Copies had been circulated to Councillors. Councillor Fenwick proposed, seconded by Councillor Cosgrove, that the budget and precept be accepted. The District Council will be informed of the amount, £43,000.00, that the Parish Council wish to precept. Councillor Jones said we have a healthy cash surplus at the moment but we are actively looking for land for a new Burial Ground. The figures for the 2nd quarter had been circulated. There were no queries. The Employer's tax summary for October 2015 was received from Thirsk CCA. The balances in the Council's accounts are as follows:

Community Account	£5,000.00 (14 October 2015)
Burial Account	£21,416.09 (14 October 2015)
Business Base Rate Tracker	£115,844.67 (24 July 2015)
Allotment Account	£1,381.10 (14 August 2015)

9. Correspondence

a. E mail from BT Payphones saying that they have now completed the decommissioning of the kiosk on the Village Green. The Clerk has put up a notice saying that BT no longer own the kiosk and to contact the Parish Council in the event of a problem. An e mail was received from Diana Coatsworth who is in charge of the small library at the Hub. She has plenty of spare books if the Council decide to use the kiosk as a library. It was agreed that notices be put up asking for suggestions as to how the kiosk could be utilised.

b. E mail from YLCA concerning public contracts regulations. Forwarded to Councillors.

c. E mail from NYCC inviting consultation on the Local Transport Plan. Councillors were requested to look at the options.

- d. E mail from NYCC giving details of the reduction in bus subsidy. Forwarded to Councillors.
- e. Application from Dales of Thirsk for extra inscription on existing headstone. Agreed.
- f. North Yorkshire Now newsletter received by e mail from NYCC and circulated to Councillors.
- g. News Digests for 19, 28 October and 2 November received by e mail from Rural Services Network and forwarded to Councillors.
- h. E mails received from Healthwatch North Yorkshire and forwarded to Councillors.
- i. Clerks & Councils Direct magazine. Circulated to Councillors.
- j. Letter and magazine received from Butterwick Hospice. The appeal will be posted on the notice board.
- k. Letter from Hambleton District Council announcing the withdrawal of the mini recycling centres. Under the new system to be introduced in February 2016 many more items will be able to be recycled from home.
- l. Letter from Latimer Hinks, solicitors, with an update in the administration of the late Mrs F M Tarran's estate. The Council agreed with the proposal for the shares and agreed that the recovery of a very small sum from one of the executors, now deceased, should not be pursued.
- m. Letter from NYCC concerning changes that will affect urban highway grass cutting in 2016/17. The Council agreed that the Parish Council would carry out urban visibility grass cutting in our area and accept the payment offered by the County Council in 2016/17/
- n. Request from HW Carter, Funeral Director, for the erection of a headstone. Agreed.

10. Planning Decisions of Hambleton District Council. None received.

11. Accounts

a. Jimmy's Fireworks Ltd. – Fireworks Package	£1,544.85
b. Clerk – Monthly salary October + broadband	£452.93
c. British Legion Poppy Appeal – 3 Poppy Wreaths £53.00 + £47.00 donation	£100.00
d. Northumbrian Water – Tap Allotments	£28.36 DD
e. GGN Sportscare Ltd. – Grass cutting Village Gree, Play & Sports Area, Verges	£889.20
f. GGN Sportscare Ltd. – Grass cutting Burial Ground	£132.00

Monies Received

Mrs D Brierley – Reserve Ashes Plot	£75.00
Stockton Memorials – Erection of headstone	£75.00
Dales of Thirsk – Erection of headstones	£150.00
Mr M Flynn – Ashes Plot + interment of ashes	£175.00
Ayton & District Funeral Services – Interment, plot purchase + reserve	£560.00
Barthram Funeral Services – Two Interments + One Ashes Interment	£680.00
Dales of Thirsk – Extra inscription to existing headstone	£60.00
Scout Association – Poppy Wreath	£19.00

The Chairman declared the meeting closed at 8.15 pm

**MINUTES OF THE MEETING OF RUDBY PARISH COUNCIL HELD
ON MONDAY, 7 DECEMBER 2015 AT 6.35 PM IN THE CHAPEL SCHOOLROOM
AFTER THE CHRISTMAS TREE LIGHTING CEREMONY**

Present: Councillor Mr J Cooper (Chairman) Councillors Mesdames R Danjoux and D Medlock, Messrs. N Bennington, S Cosgrove, M Jones, J Nelson, R Readman and N Thompson

District Councillor Mrs B Fortune

3 members of the public

1. Apologies for absence were received from County Councillor Mr T Swales and Councillor Dr M Fenwick.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch**

A report was received from PCSO 3503 Gina Lodge. Over the last month 5 incidents had been reported to the Police. On 18 November report of damage to a car bumper on The Wynd. Unable to establish when or where this occurred. Logged on system. Report of theft of water pump on Garbutts Lane which was reported days after it occurred. No suspects or CCTV. On 28 November and 7 December report of males possibly poaching on Sexhow Lane. Officers attend with negative sightings of anyone. 1 December report of suspect vehicle at Church. Officers attend with negative sightings of vehicle. Church all in order. Ringmaster messages received and circulated included Action Fraud, Travelling criminals, Neighbourhood Watch – personal safety issues. An e mail message was received from Police and Crime Commissioner and the NY Police newsletter was received by e mail and circulated.

4. Meeting open to the Public

Mr Mark Barlow of Logic Architecture Ltd. wished to address the meeting as the architect of a potential residential development and to seek the Parish Council's informal opinion on an indicative proposal for the village. He showed drawings, etc. on a projector to the meeting. He said in the village there was a demand for bungalows and family housing and 25% of the proposal would be bungalows. 50% would be affordable housing and there would be 9 executive houses, 56 units in total. There would be 14 bungalows and the rest are family units. Amanda Madden, Rural Housing Enabler, said the housing need in the village is 85 of which 16 will be provided in Garbutts Lane. People are not eligible for affordable housing if they own their property and want to downsize. Mr Barlow said the Government is looking at how they classify affordable housing. This scheme would generate CIL (Community Infrastructure Levy). The Chairman commented that the village would need about 4 schemes like this to satisfy the demand. Mr Barlow said the Council cannot stop applications coming in but is this site better than the others? Does the Council think the layout is sympathetic? The Chairman said it is not sympathetic in that it is highly visible. Does it fit in with other housing? Councillor Danjoux queried whether the same criteria would apply for those wanting affordable housing if more affordable housing developments are agreed for the village? Ms Madden said they would. The Chairman said there is a need but on the other hand the village could be changed permanently by two large developments. It is not going to be popular. The Chairman asked about the next step. Mr Barlow said there will be ecological reports and a traffic survey; comments from Highways and the Planners in respect of layout. It is hoped an outline application will be submitted in the New Year. Councillor Danjoux said when a previous development was proposed an open house meeting was held. Mr Barlow said they were advised by the Planning Department that for an outline application it is not needed. When the full application is submitted there will be some sort of event. The Chairman

thanked Mr Barlow and said the Council appreciated him coming to the meeting and showing the drawings.

Councillor Nelson joined the meeting.

Mr Hall said he had submitted a planning application at 5 East Side. The house needs a downstairs toilet. There is also an extension into the backyard. The size of the kitchen will be doubled. The first floor will have a shower room and terrace with glazed windows. Nos 2, 3 and 4 East Side have good views to the Cleveland Hills but No. 5 only has a bit of a view and it would be nice to look over the yew hedge. The proposal moves the site lines away from the neighbours. He had purchased a plot of land from No. 2 to create a garden which the terrace overlooks. No. 2 has a 12 foot yew hedge and has put in an application for it to be a holiday cottage. He had been in touch with the owners of Nos. 3 and 4. The owners of No. 2 had said to leave it to the Planning Department to decide.

The Chairman closed the meeting to the public.

5. Matters Arising

- a. Footpaths. The last e mail received from Andrew Brown, NYCC Public Rights of Way Officer, concerning the riverside footpath was dated 16 November and stated he was meeting with their flood risk management team to look at the best way of dealing with issues like this. He will update the Council once they have an agreed course of action for Hutton Rudby. Councillor Jones said the repair was going to be more expensive as it gets worse. Councillor Bennington reported that Rudby Bank footpath is in a poor state with soil and leaves. It was agreed that Councillors will clear it.
- b. Village Hall and Play Area. An e mail had been received from Mrs Brough. The Village Hall Management Committee is saying that they do not have responsibility for policing the children's play area. To prevent noise escaping when functions are held the Management Committee is going to keep doors and windows closed. The Chairman said we need to find out who has the responsibility for managing this area. The Council had already had Jacksons, solicitors, look at the plan, etc. with regard to the Tennis Club lease. The Clerk said a group of residents fund raised to buy the original equipment in the play area and one of the group said they had to attend VHMC meetings to get permission for the equipment. Councillor Jones said the land was gifted to the Parish Council for the community. It is owned by the Parish Council but the VHMC manage it. The Chairman said if the Committee say they do not want to manage the area the Council should take it on. Councillor Medlock said the Village Hall licence for live music ends at 11.00 pm and drinks are not supposed to be taken out into the play area. Councillor Thompson thought the Committee should be managing it as it is their bookings. Councillor Cosgrove thought the Hall could be in danger of losing its licence. The Village Hall has spent a lot of money to try to resolve the noise problem.
- c. Sports Area. The Chairman congratulated Councillor Bennington on his work with Sovereign to arrange the installation of the new equipment. A report was received from RoSPA on the newly installed equipment in the Sports Area. Councillor Bennington said Sovereign need to return to undertake a few minor failures/snagging items identified. Two items have been flagged with a "medium risk" due to the potential fall from height. Councillor Bennington will follow this up with Sovereign. He suggested the Council hold off settling the account until he has spoken to them. An item was also flagged up on the goalposts which needs to be addressed urgently. Councillor Readman can arrange for the work to be done. The Chairman said work has begun on the BMX track. Councillor Nelson will inspect it.
- d. Village Green. The District Council had collected the leaves from the Village Green. An e mail had been received from Tony Peart, Waste & Recycling Supervisor, suggesting that for next year the District Council could provide green bins a few days before the planned clear up which would help prevent leaves being blown around the area. Councillors

decided they would prefer to keep to their usual method. A tree survey report had been received from Elliott Consultancy and circulated to Councillors. A copy will be sent to the District Council for permission for the work needed to be carried out. Councillor Jones said many of the trees in the village are now quite old. A lot of damage has been done to the Village Green by a lorry from Batleys. The Chairman has taken photographs of the damage which have been sent to Batleys. Mrs Helm had been in touch and sent photographs of a large buddleia bush which has been blown over. It is on part of the Village Green adjacent to the Bay Horse car park. Councillors agreed that the tree surgeons would be asked to quote for the removal of this bush when quoting for the work required on the Village Green and Village Hall trees.

- e. Web Site. This is up and running.
- f. Village Seats. A quote of £640.00 had been received for removal of an existing bench, lay foundations, erect two stone pillars and supply and fit 3 planks to form seating area. The Council agreed to accept the quote.
- g. Telephone Kiosk. It was agreed to obtain a quote for tidying up the kiosk. No further suggestions had been received about the use of the kiosk.
- h. Parish Liaison Meeting held on 19 November. Councillor Medlock and the Clerk had attended. The new recycling services start at the end of February 2016. New vehicles have been purchased. A representative from NYCC spoke about service level changes. Repairs should be reported via the NYCC website rather than by e mail. E mail alerts are available via roadworks.org. Councillors at the meeting thought that NYCC should have a can do attitude rather than a can't do. More co-ordination is required when roads are dug up by utilities, etc. A question was asked as to why street lighting cannot come under one Authority. Hambleton District Council Local Plan consultation on issues and options will take place in the new year. The Council has to have a 5 year housing provision. Jonathan Walker, Business Intelligence Officer, NYCC, spoke about "Data North Yorkshire" which has information on the District Council, Police, road closures, etc. on it. Amanda Madden, Rural Housing Enabler, spoke about affordable housing and promoted the successes showing photographs of sites around the area.

6. Report from District Councillor Mrs Fortune

District Councillor Mrs Fortune said she had received a report of two suspicious people seen wandering around properties near the wellstand. She urged everyone to be alert. She said new vehicles for recycling had been purchased as the others were at the end of their lifespan. The planning application at Tame Bridge will go before Committee on Thursday. There will be a policy change in the new year relating to the travelling community.

7. Planning Applications

- a. Works to trees in a Conservation Area at 25 Enterpen for Mrs Roe. 15/02590/CAT. The Council recommended approval.
- b. Alterations and extensions to Franbridge House, The Wynd for Mr & Mrs W O'Hanlon. 15/02593/FUL. The Council recommended approval.
- c. Single storey extension to front and rear, installation of flue for log burner and alterations and installation of new window and patio door to side elevations of 11 Northfields for Mr S Trodden. 15/02362/FUL. The Council recommended approval.
- d. Demolition of existing summer room and construction of a single storey extension at Thoraldby Cottage, Skutterskelfe for Mrs A Khan. 15/02617/FUL. The Council recommended approval.
- e. Proposed construction of a new first floor balcony to front elevation. Replacements and reconfigured double glazed windows and external doors. Proposed construction of a new detached garage and widening of the existing entrance from 2.9m to 4.2m at Willow Meads, Skutterskelfe for Mr A Robinson. 15/02668/FUL. The Council recommended approval.

- f. Works to trees in a Conservation Area at 5 Levenside for Mr S Jackson. 15/02675/CAT. The Council recommended approval.
- g. Alterations and two storey extension at rear of 5 East Side for Mr M Hill. 15/02577/FUL. The Council had No Observations.
- h. Replacement windows at Hutton Rudby Village Hall, Enterpen for Hutton Rudby Village Hall. 15/02500/FUL. The Council recommended approval.

8. Finance

The employer's summary for November was received from Thirsk CCA. The balances in the Council's accounts are as follows:

Community Account	£5,000.00 (13 November 2015)
Business Base Rate Tracker Account	£118,033.93 (4 December 2015)
Burial Account	£21,769.09 (14 November 2015)
Allotment Account	£1,381.10

9. Correspondence

- a. E mail from Mrs Morton concerning dog fouling in the Village. District Councillor Mrs Fortune promised to flag this up at the District Council. Councillor Nelson will do some further spray signs on the pavement.
- b. E mail from Mr A Collingwood about speeding and parking on pavements. The Chairman said the BBC website has an article on parking on pavements and a private members bill is going through Parliament. So far as speeding is concerned the Council now pays for 3 signs to be erected in the village – Belbrough Lane, Stokesley Road and Garbutts Lane to warn motorists about their speed. The Council has also asked the County Council to move the 30 mph signs further down Station Lane towards Potto and also further down Garbutts Lane towards Campion Lane. It was agreed a note would be drafted which Councillors could use to put on cars parked on the pavement which were causing an obstruction.
- c. An e mail from Councillor Thompson had been circulated concerning new legislation with regard to “change of use” of premises. District Councillor Fortune promised to ask about this at the District Council.
- d. E mail from NYCC on the Mineral and Waste Joint Plan – Preferred Options consultation. Circulated to Councillors
- e. Received by e mail from Hambleton District Council an application for a premises licence at Spar, Garbutts Lane. Forwarded to Councillors.
- f. E mail from Mr F Pippet, Hambleton District Council issuing an invitation to attend a meeting specifically for Parish Councils to discuss some of the issues that the Local Plan needs to address. One of the meetings will be held in Stokesley Town Hall on 21 January 2016 from 7.30 – 9.00 pm. Councillor Danjoux hoped to attend.
- g. Copy of the Stokesley and Villages Community Plan 2015 -2020 received by e mail from Mr P Cole, Hambleton District Council and forwarded to Councillors.
- h. Application from Dales of Thirsk to erect a memorial. Agreed.
- i. Hambleton District Council Update received by e mail and forwarded to Councillors.
- j. Village Hall Management Committee minutes for September received by e mail and circulated to Councillors.
- k. White Rose Update received from e mail from YLCA and circulated to Councillors.
- l. NALC weekly bulletin received by e mail from YLCA and circulated to Councillors.
- m. Letter from Paula Williams concerning a small business she has set up which involves tending graves, cleaning of headstones, etc. Councillors thought this might be useful to people in the parish and Ms Williams will be contacted concerning a web link.
- n. Countryside Voice and Fieldwork magazines received from CPRE and circulated to Councillors.
- o. News Digests for 9, 16, 23 and 30 November received by e mail from Rural Services Network and circulated to Councillors.

- p. E mails received from Healthwatch North Yorkshire and circulated to Councillors.
- q. Application from Great North Air Ambulance requesting a grant from the Parish Council. The Council decided against and felt it was for people individually to make their own contribution.
- r. Waste and Recycling information received from Hambleton District Council and circulated to Councillors.

10. Planning Decisions of Hambleton District Council

- a. Proposed single storey extension to rear to replace existing garden room and outbuildings at 31 South Side for Mr & Mrs T Heighway. 15/02026/FUL. Granted.
- b. Construction of 3 no. single storey extensions to 12 Levendale, as amended by plan received by HDC on 4 September, for Mrs K Porritt. 15/01776/FUL. Granted.
- c. Proposed demolition of existing side and rear offshoots to allow for new two storey extension to side and rear. New dropped kerb access with driveway to front at 13 Enterpen for Mr D Smart 15/01903/FUL. Granted.
- d. Work to trees in Conservation Area at 1 The Old School, Enterpen for Mrs S Lowdon. 15/02161/CAT. Granted.
- e. Construction of a manure store and stock fence with gate on land to the south of South View for Mr R Readman. 15/01651/FUL. Granted.
- f. Listed Building Consent to remove damaged render, repair and re-render porch walls with traditional lime render at 3 East Side for Ms J Kennedy. 15/01697/LBC. Granted.
- g. Proposed ground mounted solar panels at The Lodge, Skutterskelfe for Mr A Parry. 15/02205/FUL. Granted.
- h. Application for Listed Building Consent for siting of ground mounted solar panels at The Lodge, Skutterskelfe for Mr A Parry. 15/02206/LBC. Withdrawn
- i. Redevelopment of garage to provide convenience store, ATM, customer car park and associated petrol filling station as amended by plans received by HDC on 17 July and 25 August 2015 at Greaves Garages Ltd., Garbutts Lane for James Hall and Company. 15/00325/FUL. Granted.

11. Accounts

a. G Ward & Son – Repairing metal railings	£396.00
b. Maynards Nursery – Christmas Tree	£270.00
c. Sovereign Design Play Systems Ltd. – Installation of equipment for trim trail	£10,520.80
d. Clerk – Monthly salary + Broadband	£453.13
e. Elliott Consultancy Ltd. – Survey of Village Green & Village Hall trees	£360.00

Monies Received

Dales of Thirsk – Erection of headstone	£85.00
Collection at Fireworks Display	£672.60
Donation to Fireworks Display	£5.00
HR Cricket Club – Donation to Fireworks Display	£50.00
HR Brownies – Poppy Wreath	£19.00
Village Hall Management Committee – Payment towards repayment of loans	£3,000.00

The Chairman declared the meeting closed at 8.30 pm.