

**MINUTES OF THE MEETING OF RUDBY PARISH BURIAL BOARD**  
**HELD ON MONDAY, 11 JANUARY 2016 AT 7.15 PM IN THE**  
**CHAPEL SCHOOLROOM**

Present: Councillor Mr M Jones (Chairman) Councillors N Bennington, S Cosgrove, M Fenwick, R Readman and N Thompson

County Councillor Mr T Swales  
District Councillors Mrs B Fortune

Apologies for absence were received from Councillors Mesdames D Medlock and R Danjoux and Messrs J Cooper, J Nelson, A Parry and Mrs J Kitching from Sexhow Parish.

The Chairman said after two years' negotiations, the Parish Council now has an opportunity to buy some land to extend the Burial Ground. Councillors had received a copy of the Heads of Terms for the proposed sale and plans showing the area. The area hatched blue on the plan does not have an owner. The proposal now is to put a planning application into Hambleton District Council for change of use and also to instruct Jacksons, solicitors, to act on our behalf to look at the entrance issue and the title. The Clerk will e mail the YLCA to see if they have any advice. Fencing and landscaping will be required. Councillor Jones proposed, seconded by Councillor Fenwick, that the Council spend £35,000 from accumulated reserves to buy the land. This was carried unanimously.

**MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL**  
**HELD ON MONDAY, 11 JANUARY 2016 FOLLOWING THE ABOVE MEETING**

Present: As above

1. Apologies for absence were received from Councillors Mesdames D Medlock and R Danjoux and Messrs J Cooper, J Nelson and A Parry.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch**

Two sleepers had been stolen from the new seat on Hutton Bank. An e mail was received from the Police and Crime Commissioner inviting residents to have their say on local police funding.

A Police report was received from PCSO 3503 G Lodge and circulated to Councillors. It included burglaries at the building site on Garbutts Lane when a laptop was stolen. Enquiries ongoing. Door to door sellers on Belbrough Close. Officers attended with negative result. Poachers seen on Middleton Road. Officers attended with negative result.

4. **Meeting open to the Public.** None present.

5. **Matters Arising**

- a. **Footpaths.** The last e mail from Andy Brown, NYCC, concerning the river path erosion was in November when he was due to meet with the flood risk management team. He promised to update the Council when they had an agreed course of action. A letter to County Councillor Swales had raised some concerns with the Parish Council option of willow spiling. Councillor Jones said willow will be a longer term solution than galvanised steel. County Councillor Swales said he would try to push the matter on but there are budget cuts and have been staff changes. Councillor Jones said what we need is the sanction for some funding and the

Parish Council can do the rest. County Councillor Swales said if he tried to get £5,000 funding could the Council stand the rest. Councillor Jones suggested that if £6,000 was forthcoming the Parish Council could also repair the footpath which is very worn to make it more robust against flooding. The path is popular with walkers. Questions were asked as to when the bridge would be repaired and the footpath re-opened. County Councillor Swales promised to raise this matter at the County Council.

- b. Village Hall and Play Area. Councillor Jones said the registered charity is called Hutton Rudby Village Hall and Recreation Area. A note written a few years ago by Mrs K Watts was read out by the Chairman stating that the Management Committee are responsible for the Play Area.

Councillor Cosgrove joined the meeting.

There are issues with a neighbour. There is a suggestion that members of the Parish Council should meet with Members of the Management Committee as soon as possible or attend a Management Committee meeting.

District Councillor Mrs Fortune joined the meeting.

The Management Committee need to be asked how they are going to police the area when a function is being held. Councillor Fenwick said although it only affects one neighbour if people spill out onto the play area while attending a function it can affect more people in the village as their children may be unable to use the play area. Councillor Cosgrove said they Hall may have got more bookings because there is a play area. It was agreed that policing of the outside area was the issue.

- c. Sports Area. It was still too wet to compact the aggregate on the BMX track. Signs are required to instruct people how to use the new equipment. Councillor Bennington had managed to reduce the quote for the signs from Sovereign from £1,600 to £1,000. One board with 12 instructions. If there is a sign showing how to use the equipment you are taking away any danger of people using it wrongly. Councillor Bennington agreed to look at options. Councillor Cosgrove will look at the football posts where there may be a break in the weld.
- d. Village Green. There are a few areas of damage which need to be sorted out in the Spring. Councillor Cooper had requested that thanks be expressed to District Councillor Fortune for arranging green bins to collect leaves he had cleared off South Side. District Councillor Fortune said that Jack Butler from South Side had also cleared away leaves and a thank you letter will be sent.
- e. Village Seats. One new seat had been installed on Hutton Bank. The seat at the top of Rudby Bank and one on Belbrough Lane need replacing. PDS Building can do another two benches at the same price (each). Councillor Cosgrove proposed, seconded by Councillor Thompson that two new benches be purchased. This was carried unanimously. The builder will be asked to put in two new sleepers and pin them down into the ground. Councillor Jones said he could supply pins if necessary.
- f. Telephone Kiosk. An estimate had been received to prepare, undercoat and gloss interior and exterior. Councillor Cosgrove proposed the estimate be accepted, Councillor Thompson seconded and all agreed.
- g. Dog Fouling. An e mail was received from Mrs K Porritt about dog fouling on and near their property. District Councillor Mrs Fortune said the Dog Warden has been working in the parish. She will supply notices which Mrs Porritt can put on her fence. Councillor Nelson will also be asked if he could put some stencil signs around this area in Levendale.
- h. Cars Parking on Pavements. Councillors agreed to wait until the passing of the proposed new Bill on parking on pavements. Councillor Jones suggested photographs could be taken of offending cars.
- i. New Legislation – Change of use of premises. District Councillor Mrs Fortune said it is dependent on what the building has been changed to and from. Legislation has changed quite a lot since September.
- j. Local Plan. A meeting is to be held on 21 January in Stokesley Town Hall and Councillor Danjoux hoped to attend. A public drop in session is from 2.00 pm to 7.00 pm and the Parish Councils' meeting is from 7.30 pm – 9.00 pm. Councillor Jones will send a copy of the Issues and Options Consultation Document to all Councillors. The consultation closes on 19 February. Councillors are asked to e mail the Clerk with their answers to the various questions.

## **6. Reports from County and District Councillors**

District Councillor Mrs Fortune said the New Year had begun with a lot of issues to do with flooding to be dealt with. She had been to a meeting tonight about the Tour de Yorkshire.

County Councillor Mr Swales said there had been a lot of reports since Christmas about the grants given to Councillors. He intended to use his to get some mobile CCTV. The Police Inspectors agree with this. It would be community run. Some parishes do not want to be involved. It has to be done sensitively. He has to spend the money before the end of February. He asked whether the Council wanted to apply for cameras which would be

on loan. As time goes on he is hoping businesses will buy their own. Councillor Jones asked if businesses could only use cameras on their own premises. County Councillor Swales said they can cover the public highway. He said he could arrange for one of the Police Inspectors to attend a Council meeting. He has had correspondence about footpaths and flooding in Rudby which he has passed on to the County Council.

County Councillor Swales left the meeting.

Mobile CCTV will be on next month's agenda.

## **7. Planning Applications**

- a. Change of use of agricultural land to form domestic gardens at OS field 3700, Langbaugh Road for Messrs R Baird, M Brown and P Watts 15/02694/FUL. The Council recommended approval.
- b. Revised application of alterations and extensions to Woodland View, Rudby Bank for Mr & Mrs Blackmore 15/027064/FUL. The Council recommended approval.
- c. Appeal to Secretary of State re refusal of planning permission at Hillside View Farm, Tame Bridge for retrospective permission for the provision of two gypsy/traveller pitches for Mr J McElvaney 15/00378/FUL. Appeal Ref: APP/G2713W/15/3135812. The Council agreed to re-iterate their reasons for recommending refusal and add that the Council do not believe that Mr McElvaney satisfies the gypsy/traveller status; the area is on a known flood plain and there are already vacancies on other sites.
- d. Work to trees in a Conservation Area at 22 North End for Mrs K Jobson. 16/00014/CAT. The Council recommended approval.
- e. Works to trees in a Conservation Area at Greenacre, The Wynd for Mr M Beanland. 16/00008/CAT. The Council recommended approval.

## **8. Tour de Yorkshire**

Councillor Cosgrove had attended a meeting at Stokesley this evening and gave a report. There is to be a further meeting on 1 March. Rolling road blocks will be used. One person is needed to be the contact. There are ideas for dressing the route and flags are available. The event will be televised live. District Councillor Mrs Fortune said there were templates available for bikes. There is some money in the budget to be shared out. Marshalls will be appointed and Councillor Cosgrove said people can volunteer. Councillor Cosgrove will contact the school about their involvement. Councillor Thompson will contact the Scouts. The Clerk will contact the knitting group. Councillor Readman will contact David Preston about providing the organ for music on the Green. Councillor Jones asked if the Council wanted to spend any money? Councillor Cooper had provisionally reserved an Event Slide for a few hours. YLCA have circulated an e mail to parishes which have experience of the Tour passing through their area, asking for information.

## **9. Finance**

The Employer's tax summary for October – December 2015 and the Employer's summary for December 2015 were received from Thirsk CCA. The balances in the Council's accounts are as follows:

Community Account	£5,000.00 (14 December 2015)
Burial Account	£21,807.09 (14 December 2015)
Allotment Account	£1,381.10 (14 December 2015)
Business Base Rate Tracker	£105,948.63 (23 December 2015)

## **10. Allotments**

A letter had been received from an allotment holder wishing to give up his allotment to share another allotment. This allotment was of sufficient size to accommodate two tenants. The Council had no objections. The Clerk spoke about the problem of a tip of waste which has been dumped at the bottom of the allotments. Councillor Cosgrove will have a look to see how it can be removed.

## **11. Correspondence**

- a. Letter from Hambleton District Council asking for the amount the Parish Council wish to precept for in the next financial year. The Clerk had replied. The precept will be paid in two equal instalments in April and September.
- b. Letter from Hambleton District Council giving the estimated 2016/17 Band D base figure for setting the Council Tax. Copied for Councillors.
- c. E mail from YLCA giving important information on changes to the external audit regime. The Council has to make a decision on whether it will remain automatically opted in or out of the new Sector Led Body by 31 March 2016. Councils will be automatically opted in.
- d. E mail from Hambleton District Council re the licence application for Spar at the Greaves Garage site. There was an error in the advertisement and the new closing date for consultation is 13 January 2016.
- e. E mail from NYCC concerning changes to supported bus services from April 2016. There are none in our area.
- f. E mail from YLCA asking if the Council wished to take part in the Beacon Lighting on 21 April 2016 to celebrate the Queen's 90<sup>th</sup> birthday. Councillor Jones suggested that the beacon located at the Cricket Club could be moved to the Village Green. This will be investigated.
- g. Reminder from NYCC of the preferred options consultation on the Minerals and Waste Joint Plan. The closing date is 15 January 2016.
- h. Circular from YLCA explaining the increase in subscriptions for the next financial year. Circulated to Councillors.
- i. E mail from Hambleton District Council giving details of a grant scheme for repair works to war memorials. Received.
- j. White Rose Update received by e mail from YLCA and forwarded to Councillors.
- k. North Yorkshire Now newsletter received by e mail from NYCC and forwarded to Councillors.
- l. Winter newsletter received by e mail from Amanda Madden, Rural Housing Enabler and forwarded to Councillors.
- m. E mails received from Healthwatch North Yorkshire and forwarded to Councillors.
- n. E mail from Mrs Porritt, Levendale concerning dog fouling. Councillor Nelson will be asked to do some stencilling in this area and District Councillor Mrs Fortune will provide notices. Mrs Porritt will be asked if she can provide times when this is occurring to pass on to the Dog Warden.
- o. Clerks & Councils Direct magazine received and circulated to Councillors.
- p. News release from Two Ridings Community Foundation about the North Yorkshire Flood Appeal and a dedicated website. Circulated to Councillors.

## **12. Planning Decisions of Hambleton District Council**

- a. Variation of conditions 02 (approved design and layout) and 06 (finish details) of planning consent 11/02143/FUL – extension to existing caravan park – as amended by documentation received by HDC on 12 August 2015 at Cleveland Hills View Holiday Park, Skutterskelfe for J & J W Developments Ltd. 15/01831/MRC. Granted.
- b. Proposed works to trees in a Conservation Area at Hill Top, East Side for Alexander Carson Tree Services. 15/01793/CAT. Granted.
- c. Single storey extension to the front and rear, installation of flue for log burner and alterations and installation of new window and patio door to side elevations of 11 Northfields for Mr S Trodden. 15/02362/FUL. Granted.
- d. Proposed construction of a porch to front of 52 Langbaugh Road for Ms M Young. 15/01779/FUL. Granted.
- e. Works to trees in a Conservation Area at 25 Enterpen for Mrs E Roe. 15/02590/CAT. Granted.
- f. Works to trees in a Conservation Area at 5 Levenside for Mr S Jackson. 15/02675/CAT/ Granted.

## **13. Accounts**

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|--|---------|
| a. PDS Building – Removal of existing bench, supply and fit new seating area   | £676.00 |
| b. Hutton Rudby Methodist Church – Use of room August – December 2015 + contribution towards electricity costs for Christmas tree lights | £85.00  |
| c. Thirsk Community Care – Payroll preparation October – December 2015   | £48.75  |
| d. Clerk – Monthly salary December + broadband   | £452.93 |

e. HMRC – Payment of Tax due for third quarter

£439.00

The Chairman declared the meeting closed at 9.10 pm.

**MINUTES OF THE MEETING OF RUDBY PARISH COUNCIL HELD  
ON MONDAY, 8 FEBRUARY 2016 AT 7.15 PM IN THE  
CHAPEL SCHOOLROOM**

Present: Councillor Mr J Cooper (Chairman) Councillors Mesdames D Medlock and R Danjoux, Messrs. N Bennington, S Cosgrove, M Fenwick, M Jones, J Nelson, A Parry, R Readman and N Thompson

1. Apologies for absence were received from County Councillor Mr T Swales and District Councillor Mrs B Fortune.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.

**3. Police Report and Neighbourhood Watch.** A Police report was received from PCSO 4310 Walshaw. A burglary had taken place at a property in Hutton Rudby. Car keys were stolen and then a vehicle. Vehicle recovered in Cleveland area. Two offenders have been remanded for the offence. A mountain bike was stolen from a garage. No offenders located. A report of criminal damage involving a slashed tyre. Offenders not located. Ringmaster messages included land rover thefts in Crathorne and Gribdale; suspicious vehicle – fish sellers; action fraud; death of cyclist; travelling criminals. Police newsletter had been received by e mail.

**4. Meeting open to the public.** None present.

**5. Matters Arising**

- a. Footpaths. An e mail was received with a complaint about the state of the footpath from Hundale Road to West End. The Council will ask the County Council to look at it. The repair of the river path is on the County's list to do but they want to use in house staff to do it. The bridge will hopefully be repaired before the Tour de Yorkshire.
- b. Village Hall and Play Area. The Chairman said the Village Hall are now of the opinion that they should do something about the Play Area and monitor it more closely and also mention it in the contract terms for letting to make sure clients know they should not use the Play Area. Mrs Brough's complaints should, in future, be addressed to the Village Hall Management Committee. Looking at their accounts they will have made a loss this year and may not pay the Council as much as they did last year. The Council is still paying back a big debt on their behalf.

Councillor Nelson joined the meeting.

- c. Sports Area. Councillor Bennington had circulated an e mail giving a quotation from Sovereign for a sign for the sports area detailing instructions on how to use the equipment. It would be one sign with 11 instructions on it. The instructions are in pdf form but we would have to pay some sort of copyright. It is hoped that we may be able to get something cheaper. Councillor Cosgrove has inspected the goalposts and a bracket has snapped. It needs to be welded and Councillor Readman will deal with this. It was agreed that the equipment at the Sports Area and the swing at Middleton will be added to our insurance policy.
- d. Village Green. A quote had been received from GGN Sportscare for grass cutting for the new season. It was unanimously agreed to accept the quote. Spar lorries have again caused damage to the Green. The Chairman spoke to one of the drivers and has e mailed pictures to Spar Head Office. It was agreed to leave any repairs for the moment and put grass seed down in the Spring. The Chairman said after tree work on Hutton Bank the contractors had dumped waste near the new seat. Concern was expressed about the wall at the lower end of the bank and this will be passed on to Highways.
- e. Cars Parking on Pavements. An e mail had been received about a 20 mph speed limit for the village. Speed limits cannot be changed by the Parish Council but we do make representations to the County Council. Councillor Parry expressed concern about cars parking on the road at the top of Rudby Bank which could cause an accident.
- f. LDF Consultation. The questionnaire was filled in at the meeting and will be sent back to Hambleton District Council.

- g. Tour de Yorkshire. An e mail had been received from District Councillor Mrs Fortune saying she had secured a sum of money to be allocated between areas that the race passes through. The Chairman has spoken to Lisa Wilson from the District Council who also has bunting available. He has asked for an application form to apply for funding. A banner or bikes have been suggested to go on the railings. Art work in fields using bales is another idea and Councillor Readman agreed that his field could be used. Preston's organ will provide music. Councillor Cosgrove will contact the primary school. Councillor Parry will ask Mrs Hodgson if she wants to be involved providing food. Councillor Thompson will liaise about mapping.
- h. Village Event. On agenda for next meeting.
- i. Mobile CCTV. Councillor Jones said it was an opportunity, on a rolling basis, to have cameras recording traffic in and out of the village. He proposed that the Council agree to County Councillor Mr Swales proposal, Councillor Bennington seconded. The proposal was carried with 10 for and 1 against.
- j. Allotments. The Clerk asked if the Allotments Committee could inspect the allotments and see if anything can be done to get rid of the large heap of rubbish next to allotment 9. Councillor Cosgrove will inspect the area.
- k. Queen's 90<sup>th</sup> Birthday Beacon. Councillors will look at the beacon at the Cricket Club to see if it is suitable for relocating to the Village Green. Councillor Parry suggested that fireworks could also be used.

**6. Reports from County and District Councillors.** Apologies had been received for their absence.

**7. Planning Applications**

- a. Appeal at Hillside View Farm, Tame Bridge will begin on 23 February at 10.00 am at Evolution Business Centre, 6 County Business Park, Darlington Road, Northallerton DL6 2NQ.
- b. Outline application with all matters reserved for the conversion of building into a residential unit at land between Lily Pond House and Erran Bungalow, Skutterskelfe for Mr & Mrs B Dawson. 16/00001/OUT. The Council recommended approval.
- c. Works to trees in a Conservation Area at Wynd House, The Wynd for Dr R Hole. 16/00053/CAT. The Council recommended approval.
- d. Proposed rear dormer extension, conversion of existing garage and yard to provide additional accommodation. Associated works for on site parking at 1 The Wynd for Flora Day. 16/00022/FUL. The Council recommended approval.
- e. Proposed alterations to windows and doors to include enlarged roof lantern, new conservation roof lights, extension of dormer window and formation of a Juliet balcony at The Range, Stokesley Road for Mr M Lewis. 16/00047/FUL. The Council recommended approval.
- f. Construction of driveway entrance consisting of brick walls, metal rail fencing and gates at Brawith House, Tame Bridge for Mr A Bruce. 15/02499/FUL. The Council will ask District Councillor Mrs Fortune to call this in. The Council recommended refusal. The proposal is not in keeping with the area and is overbearing.
- g. Replacement of flat roof to garden room with a pitched tiled roof at 11 Linden Crescent for Mrs H Bowers. 16/00142/FUL. The Council recommended approval.
- h. Works to trees in a Conservation Area at Orchard Cottage, The Wynd for Mr A Rutherford. 16/00200/FUL. The Council has No Objections.
- i. Change of use of land to allow for the siting of a larger caravan as part of the approved private gypsy site for one family at OS field 5045, Skutterskelfe for Mr T Foster. 16/00200/FUL. The Council recommended refusal. The site is large enough already and more agricultural land would be concreted over. It is on a new site and not replacing a caravan. District Councillor Mrs Fortune will be asked to call in this application.
- j. Outline application with some matters reserved for the construction of 5 dwellings at Mires End, Middleton Road for Mr J Hughes. 16/00115/OUT. The Council recommended refusal. The dwellings would be built on agricultural land which might set a precedent. It is outside village limits. The Council will ask District Councillor Mrs Fortune to call in this application.
- k. Proposed variation of condition 02 attached to planning consent 3/3/4414 – removal of agricultural occupancy condition at Parklands for Mrs B Milburn. 16/00234/MRC. The Council recommended refusal. It would set a precedent. The house would then increase in value. District Councillor Mrs Fortune will be asked to call in this application.

**8. Finance**

The figures for the third quarter had been circulated. There were no queries. The employer's summary for January 2016 was received from Thirsk CCA. A letter was received from the Pensions Regulator concerning workplace pensions. The balances in the Council's accounts are as follows:

Community Account	£5,000.00 (14 January 2016)
Burial Account	£21,807.09 (14 January 2016)
Business Base Rate Tracker	£105,948.63 (14 January 2016)
Allotment Account	£1,381.10 (14 January 2016)

**9. Correspondence**

- a.** Form received from Jacksons Law Firm to be signed in order that they can act for the Council regarding the purchase of land for a burial ground. The form was duly signed.
- b.** A copy of the Vehicle Activated Sign hire agreement was received from NYCC.
- c.** E mail from NYCC giving details of planned road closures for Black Horse Lane.
- d.** E mail from a resident of Doctors Lane drawing attention to the state of the road surface. Council agreed to forward the e mail to the County Council.
- e.** E mail from YLCA enclosing a briefing paper from the House of Commons on Combined Authorities. Circulated to Councillors.
- f.** E mail from YLCA giving further information on the sector led body for audit. Circulated to Councillors.
- g.** Minutes of Village Hall Management Committee Meetings held on 25 November 2015 and 27 January 2016. Accounts, budget and Trustees Report received by e mail and circulated to Councillors.
- h.** Minutes of Care for our Village Association meeting held on 1 September 2015. Circulated to Councillors.
- i.** Letter from NYCC concerning a planning application for Hydraulic Fracturing "Fracking" at Kirby Misperton received by e mail and circulated to Councillors.
- j.** White Rose Update received by e mail from YLCA and circulated to Councillors.
- k.** E mails received from Healthwatch North Yorkshire and forwarded to Councillors.
- l.** News Digests e mails received from Rural Services Network and circulated to Councillors.
- m.** Application from Dales of Thirsk for erection of new headstone and new inscription on existing headstone. Agreed.
- n.** Update received from Hambleton District Council and their Waste and Recycling Policy. Circulated to Councillors.
- o.** E mail from 3 residents regarding biodiversity and creating any attractive environment for the area. They will be invited to the next meeting of the Council.

**10. Planning Decisions of Hambleton District Council**

- a. Replacement windows at Hutton Rudby Village Hall. Granted. 15/02500/FUL.
- b. Demolition of existing summer room and construction of a single storey extension at Thoraldby Cottage, Skutterskelfe for Mr A Khan. Granted. 15/02617/FUL.
- c. Proposed construction of new first floor balcony to the front elevation. Replacement and reconfigure double glazed windows and external doors. Proposed construction of a new detached garage and widening of the existing entrance – 2.9m to 4.2m wide at Willow Meads, Skutterskelfe for Mr A Robinson. Granted. 15/02668/FUL.
- d. Works to trees in a Conservation Area 18-20 North End for Mrs K Jobson. 16/00014/CAT. Granted.

**11. Accounts**

a. Northumbrian Water – Tap Allotments	£26.01 DD
b. Jacksons Law Firm – Advice re Play Area	£244.80
c. GGN Sportscare – Interment	£150.00
d. Clerk – Monthly salary January + broadband	£453.13

**Monies Received**

Northern Powergrid – Wayleaves	£11.50
Various – Allotment Rents	£34.00
Co-operative Funerals – New Headstone	£85.00

The Chairman declared the meeting closed at 9.10 pm.

**MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL**  
**HELD ON MONDAY, 14 MARCH 2016 AT 7.15 PM IN THE**  
**CHAPEL SCHOOLROOM**

Present: Councillor Mr A Parry (Chairman) Councillors Mesdames Danjoux and Medlock, Messrs. N Bennington, S Cosgrove, M Fenwick and J Nelson

District Councillor Mrs B Fortune

6 members of the public

1. Apologies for absence were received from County Councillor Mr T Swales, Councillors J Cooper, M Jones, R Readman and N Thompson.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch.** The Police Report had been received. The Chairman said that he had heard about 2 or 3 incidents in one night which were reported of people trying to break into garages, etc. The Clerk will ask why these incidents were not in the Police report. Ringmaster messages included – cars stolen while being de-iced; on line criminals and theft of a jacket from a store in Northallerton. NY Police News was received by e mail and circulated to Councillors.
4. **Meeting open to the Public.**

Mrs Hartford from Fairview Farm said her planning application was on the agenda and she wanted to know the Council's thoughts on this and the wider issues mentioned. She had bought the old Eastwood's turkey farm. The Chairman said the Council are asked to comment on planning applications. He represented Skutterskelfe where there have been a lot of concerns about unplanned development. People should follow the same rules and processes as everyone else. The planning laws have changed recently. Mrs Hartford explained her views and has asked if a caravan in front of her house could be screened. She has a static caravan on site. The house has been re-built and a member of her family lives in it. There is a lot of development going on around her. She was informed that a planning application had to be put in for replacement of the caravan with a timber building. She has a private access. The Chairman said there have been a lot of retrospective applications. Mrs Dodds had attended the meeting to ask about the Tour de Yorkshire. It is coming though the village on the 1<sup>st</sup> May. Unfortunately most of the Councillors will be away on that day. There will be a rolling road block on the route. Mrs Dodds said the Tennis Club could do something on the Green. Councillor Fenwick said we will need other people to get involved from the community. The Hub will be open. District Councillor Mrs Fortune said Hutton Rudby has a lot to offer. There is room in various places for land art, details of which are required so that they can be put in the Yellow Book which is given out to the media.

Mr Mancina from Cleveland Beekeepers' Association said they are approaching local councils to see if they are interested in doing what Hartlepool has done in planting wild flowers on grass verges, etc. He asked if Rudby Parish Council would like to do the same? The Chairman said the Council would support this. It needs someone who knows the appropriate way to do it. Mr Mancina said they would like to involve the Garden Club to grow plugs. He distributed a paper in which he had suggested areas which might be used. Car parking on the Green was raised.

Councillor Nelson joined the meeting.

The Chairman closed the meeting to the public.

**5. Matters Arising**

- a. Footpaths.** The bridge is to be repaired before the Tour de Yorkshire.

**b. Village Hall and Play Area.** Nothing to report.

**c. Sports Area.** Councillor Bennington had e mailed copies of the instructions for the trim trail equipment. He suggested putting a sign for each piece of equipment in three rows. Councillor Nelson would obtain quotes for the signs.

**d. Village Green.** There is a lot of damage on various parts of the Green which needs to be repaired.

**e. 20 mph Speed Limit.** E mail from Mr Collingwood regarding a 20 mph speed limit for the village. He asked if there was anything that villagers can do to help achieve this. Councillors agreed next time contact is made with the County Council about this thought will be given to involving residents.

**f. Tour de Yorkshire.** Councillor Thompson had supplied a map of the route through Hutton Rudby. He will be asked if it is available in a form for posting on the Council's website. The Chairman had arranged a meeting in the Hub for this Saturday, 19 March at 11.00 am and e mails will be sent out to interested parties. Councillor Cosgrove will put laminated posters up around the village and at the school advertising the Tour. Councillor Cosgrove proposed, seconded by Councillor Danjoux that the Council buy four banners. This was agreed by all. Councillor Nelson suggested the field where the Point to Point is held would be an ideal place for art work as it could be seen from the air. The Chairman will contact the farmer. Bins will be requested from the District Council for recycled materials, other rubbish and glass. It was agreed to do a litter pick on every Wednesday evening in April, meeting 6.00 pm at the Village Pump. Litter pickers and bags would be provided but people should bring gloves. District Councillor Mrs Fortune will try to get some litter pickers. She also had notices about litter to be distributed around.

**g. Village Event.** Nothing to report.

**h. Allotments.** Councillor Cosgrove has inspected the rubbish which has accumulated at the allotments. He thought the ground had to be drier before any attempt was made to move it. Half of No. 10 allotment is free but at the moment Councillors decided that it should not be let as it can provide a way in to move the rubbish.

**i. Queen's 90<sup>th</sup> Birthday.** Councillor Readman is arranging for a beacon to be made which will be lit on the 21<sup>st</sup> April. A resident has offered his services to provide some music. The Council is looking at the idea of firing 9 large rockets in celebration.

**j. Wild Flowers.** Three members of the Cleveland Beekeepers' Association had attended the meeting and Councillor Cosgrove proposed that the Council accept their offer to co-ordinate the planting of wild flowers on various verges around the Parish, Councillor Nelson seconded and all agreed. The Council would be prepared to support this with a small grant.

**k. Meeting of YLCA Branch Meeting held on 2 March.** No-one had been available to attend.

**l. Land for new Burial Ground.** A water and drainage search had been carried out and quotes were being sought for indemnity insurance.

## **6. Report from District Councillor Mrs B Fortune**

District Councillor Mrs Fortune had some posters available about litter and would see if they could be made from different material. She would also endeavour to obtain some litter pickers and visibility vests.

## **7. Planning Applications**

**a.** Proposed works to trees subject to TPO 11/00002 at land south of 15 Northfields for Mr F Laird. 16/00299/TPO. The Council noted that the applicant said the owner of the land was not known. District Councillor Mrs Fortune agreed to do a land search. The Council had no objection to the application dependent on the land search.

**b.** Proposed replacement of existing caravan with timber building for residential use at Fairview Farm, Skutterskelfe for Mrs A Hartford. 16/00329/FUL. The Council had concerns about this application and would like District Councillor Mrs Fortune to call it in for a site visit.

**c.** Planning Appeal against unauthorised development OS field 1856 Tame Bridge – Mr R Adams. Appeal Ref: APP/G2713/C/16/3143204. The Council's comment's recommending a rejection of the appeal had been submitted.

**d.** The Chairman said there were concerns from residents about planning issues around Tame Bridge and the Ranch House. Many applications which were received were retrospective and the planning rules were not adhered to.

## **8. Finance**

The Employer's Summary for February 2016 was received from Thirsk CCA. Notification of the Section 137 expenditure limit for 2016 – 2017 of £7.42 was received from YLCA as was information from PKF Littlejohn, external auditors. The annual review of the effectiveness of the internal audit was carried out. Revised model financial regulations were received from YLCA and these will be examined and alterations made, where necessary, to the Council's financial regulations. An email, via YLCA, from the Chairman of the Smaller Authorities' Audit Appointments Limited was received and circulated to the Councillors. Rudby Parish Council is not opting out. A quote was received from Zurich Insurance. Our renewal date is 1 June 2016. Councillors agreed to await a quote from our present insurers before making a decision. Various items need to be added to the Council's insurance policy. The balances in the Council's accounts are as follows:

Community Account	£5,000.00 (13 February 2016)
Burial Account	£22,292.09 (13 February 2016)
Business Base Rate Tracker	£103,508.19 (13 February 2016)
Allotment Account	£1,381.10 (13 February 2016)

## **9. Correspondence**

- a. A letter and plans were received from Jacksons Law showing details of the drainage and water search on land for the proposed new Burial Ground. Indemnity insurance quotes are being sought.
- b. Care for our Village would like new barrel planters to replace some of the old wooden tubs around the village. Quotes had been received for 6 or 9 planters. The Village Hall Committee would like to fund two of the tubs and the Bay Horse would like to fund one. Councillor Cosgrove proposed that the Council buy 9 planters, Councillor Danjoux seconded and this was agreed unanimously.
- c. Letter from the Secretary of the Bathurst Educational Foundation asking if the Council would consider re-appointing Mr M Parker as one of the Parish Council representative trustees for the term 2016-2020. Councillor Cosgrove proposed that this be agreed, Councillor Danjoux seconded and it was agreed unanimously.
- d. Information on rented affordable housing requirements had been received and was passed on to the Chairman.
- e. The minutes of Care for our Village Association meeting held on 19 January 2016 were received. Councillor Medlock has answered the queries in the minutes.
- f. Healthwatch North Yorkshire received by e mail and forwarded to Councillors.
- g. E mail from YLCA about a petition to give local councils right to appeal planning decisions. The deadline is 19 April 2016 and the petition can be accessed at <https://petition.parliament.uk/petitions/110489>. Councillors were urged to vote.
- h. E mail from Stokesley Parish Council appealing for volunteers trustees for Stokesley Library to help it run as a community library.
- i. E mail from John Autherson giving a report on the performance of the sycamore tree project and a thank you letter to the Council for their support and contribution. Forwarded to Councillors.
- j. North Yorkshire Now newsletter received by e mail from NYCC and forwarded to Councillors.
- k. North Yorkshire Health and Wellbeing Board newsletter received by e mail from YLCA and circulated to Councillors.
- l. White Rose Update received by e mail from YLCA and forwarded to Councillors.
- m. Clerks & Councils Direct magazine. Circulated to Councillors.
- n. Various e mails from the solicitors dealing with the estate of the late Mrs Mary Tarran. Received.
- o. Invitation from Hambleton District Council to attend a Parish Liaison Meeting to be held on 31 March at 7.00 pm at the Civic Centre, Stone Cross, Northallerton.
- p. E mail from a project for the Living Leven. A questionnaire was included and replies are required by 29 April 2016.

## **10. Planning Decisions of Hambleton District Council**

- a. Works to trees in a Conservation Area at Gree Acre, The Wynd for Mr M Beanland. 16/00008/CAT. Granted.
- b. Change of use of agricultural land to form domestic gardens at OS field 3700 Langbaugh Road for Messrs R Baird, M Brown and P Watts. 15/02694/FUL. Granted.
- c. Revised application for alterations and extensions to Woodland View, Rudby Bank for Mr & Mrs Blackmore 15/02764/FUL. Granted.

- d. Works to trees in a Conservation Area at Wynd House for Dr Roger Hole. 16/00053/CAT
- e. Works to trees in a Conservation Area at Orchard Cottage, The Wynd for Mr A Rutherford 16/00195/CAT.

**11. Accounts**

a. NYCC – Temporary Vehicle Activated Signs Deployment	£1,470.00	
b. Public Works Loan Board – Repayment of loans	£7,144.90	DD
c. Valuation Office Agency – Report on land for Burial Ground	£317.22	
d. Jacksons Law – Fees for purchase of land for Burial Ground	£448.21	
e. Clerk – Monthly Salary (February) + broadband	£452.93	
f. Clerk – Petty Cash	£40.00	
g. GGN Sportscare Ltd. – Interment	£150.00	
h. PDS Building – Remove 2 seats and install new benches	£1,350.00	

**Monies Received**

HMRC – VAT Repayment	£8,521.05
HMRC – VAT Repayment – Burial	£431.05
Barthram Funeral Services – Interments	£640.00
Allotment Rents	£12.00
Ashes Plots Reserve	£340.00
Dales of Thirsk – Extra Inscription. New Headstone	£485.00

The Chairman declared the meeting closed at 9.10 pm.

**MINUTES OF THE EXTRAORDINARY PARISH COUNCIL MEETING**  
**HELD ON MONDAY, 18 APRIL 2016 IN THE VILLAGE HALL**

Present: Councillor Mr J Cooper (Chairman) Councillors Mesdames D Medlock and R Danjoux, Messrs. S Cosgrove, J Nelson, A Parry, R Readman and N Thompson

268 members of the public

1. Apologies for absence were received from Councillors Messrs N Bennington, M Fenwick and M Jones.
2. The Chairman opened the meeting to members of the public. He introduced the Councillors and asked that people who wished to speak used the standing microphone. He then clarified a point made in the Planning Statement in support of the Application. In Section 3.2.1 it is stated that the developer's presentation to the Council was well received. This is not correct as can be seen from the Minutes of the Parish Council meeting held on 7 December 2015.

Points made at the meeting.

Save Hutton Rudby group is trying to build up as a community group.

There is a demand for more housing but it needs to be managed.

We want good design and open and transparent processes.

This application is outside the development boundaries but they are not frozen for ever.

The process is wrong because it was done without consultation.

The developer's objective is to be first in the queue.

I support social and affordable housing but this is the wrong proposal at the wrong time.

We can put together a better plan.

There has been a call for sites from Hambleton District Council who are formulating a new Local Plan. No decisions have been taken on the suitability for sites. It is a common ploy of developers to submit plans early. Sites are only approved when it is in the new Local Plan. This application goes against the local planning processes.

The Parish Council was thanked for giving people the opportunity to speak. The developer and the planning consultant he has employed have woken this village up. Hope we can reject this as a village. We do not want to become a town. The developer says it meets a housing need. It is not viable. 9.7 years of housing development land is already held in Hambleton.

People move to this village because it is something special. The application would mar one of the best views.

The infrastructure would be severely tested. This is probably the biggest issue that this village has had to face. Infrastructure should be built in advance of need. The application is premature and speculative.

Some members of the Parish Council have a connection with Armstrong Richardson. At the December meeting I cannot see that anyone declared an interest and left the meeting. The Clerk explained that the architect had spoken in the "Meeting Open to the Public" section of the meeting. Anyone can come and talk to the Parish Council in this section. The Council does not make any decisions on what is said in the Meeting Open to the Public. No discussion or decision took place in the Parish Council part of the meeting so no-one had to leave the meeting.

Twenty five years ago a similar application was put forward for Rudby and residents formed a small group to support the Parish Council who recommended a rejection of the plan. Preservation orders were put on 3 trees. Hambleton District Council also supported the rejection and permission was refused. The application went to appeal and an Inspector was appointed. The developers put up a very strong case but the Inspector supported the village and the appeal was refused. This is another thin end of the wedge. We want to keep Hutton Rudby as a village.

There is a Local Plan being prepared Hambleton District Council. Consultation came out earlier this year and closed on 19 February this year. Hambleton have to allow more houses to be built in the district.

Agriculture and tourism should be promoted for this area. This application is premature. A request was made for the Parish Council to ask Planning Officers to come and talk to a meeting. The Chairman said the Parish Council will certainly endeavour to do this.

Developers are going to be very motivated because of the attractiveness of the area. I don't think we need new houses in this area. We have a lovely village with its own character. We must support the Parish Council and give them any help we can even if we have to employ solicitors, planners, etc. to plead our case.

The housing in the application is in the wrong area. It will spoil one of the best views in the village. The access is dangerous now. It is wrong for the village and should be chucked out.

Roads in the village. The road from the War Memorials going through to Crathorne is very difficult to negotiate safely. There have been improvements made at the junction with Campion Lane as there had been two or three quite serious incidents. Developers should have to make prior reference to the County Council. Road safety is very important and the more we are faced with developments in the village the more we have to resist on these grounds.

The Parish Council was requested to make it clear to everybody how they can make a comment. Log on to the District Council website/planning and enter the planning reference No. of the application 16/00633/OUT.

Initial proposal has been made by the land owner. Is he related to the Parish Council or Hambleton District Council. The Chairman replied that he is a Parish Councillor.

Is it possible that Armstrong Richardson would sell the land to the village?

This village is unique and that is why people want to come.

People are showing their commitment to the village. Go to HDC and log your complaint. We want this village to thrive as a village. Do not underestimate the strength of feeling and support from the people. Go to the Parish website and click on the link. You have to register to make a comment. Do not give HDC any room for manoeuvre.

The village is being doubled in size by developers. Do the District Council and developers put a value on community spirit?

The land is part of the Call for Sites and is not accepted in the plan yet so the application is premature.

I think someone should thank the Parish Council for setting up this meeting, for the way the Chairman has conducted it and everyone has had their say.

Eight proposed sites for housing in this village is a lot of sites to be worried about. We need to rally round the Parish Council because they do this voluntarily. People need to get together to format a local neighbourhood plan to see what is best for the village now and in the future.

The leaflet distributed showed the potential next sites. If this one goes away another one is going to take its place. We are a village under siege. We have to stop this happening. I am looking to form a group to undertake a neighbourhood plan. I would ask anyone interested in that to get in touch and we will see how we can put it together. The District Council will only count the Parish Council's vote as one vote so all objections need to go to the District Council.

Can we not direct developers to other villages which need development?

We have a very good school in the village but it cannot expand a great deal. We have a lot of children in the school from outlying villages.

The land has been put forward by owners and agents in a response to the Call for Sites. What does the District Council consider is appropriate? We ought to search the appropriateness of these other sites. We have to influence the Local Plan. The Local Plan is something which covers the whole of Hambleton. As a community you have the opportunity to develop a neighbourhood plan. We are only at the start of thinking about this. It will give us a defence against developers. It takes in the region of 2 years. There has to be a referendum and you need a majority to agree. There will be some decisions which are unpopular. You cannot put together a plan and satisfy everybody. It is important and the best defence we have against being swamped.

The Chairman said the sites are available for viewing on the HDC website. He asked residents to e mail the Council with their views about the various sites. Representatives from the Council will attend a meeting called by Hambleton District Council to discuss the sites.

A question was asked about access to the internet. The Chairman said comments can be sent in by letter to the District Council Offices, Civic Centre, Stone Cross, Northallerton DL6 2UU.

A comment made was that it was hard to afford a home in this area. If the development goes ahead will priority be given to people in the village. The Chairman said there is a criteria for allocation of affordable homes and said contact should be made with Amanda Madden, Rural Housing Enabler at the District Council.

The Chairman thanked everyone for their comments which had been delivered in a calm way even though this is a very emotive issue. He thanked everyone for attending.

The Chairman closed the meeting to the public.

Councillors then discussed the application and gave their views.

The Councillors unanimously voted to recommend refusal on the following grounds:

The application is premature as Hambleton District Council is in the process of consulting on a new Local Plan and have called for sites but none have yet been accepted.

The application is in a sensitive area hence the number of objections from residents.

It is outside Village limits.

There is a need to protect and enhance the countryside and this application does neither.

We have to protect the unique character of our towns and villages. We are aware that HDC are under pressure to provide a number of new houses but feel that this has been fulfilled by the housing now being built in nearby Stokesley.

There is concern about the additional traffic in the village. The junction of Station Lane with Belbrough Lane is very poor and there is a large haulage company whose lorries use Station Lane.

The development is too large. A 10% increase in the number of houses in the village is too many in one go. Smaller developments in less sensitive areas spread over a 20 year time period would be more sustainable.

In the Planning Statement in support of the application it is stated under Section 3.2.1. that the developer's presentation to the Parish Council was well received. This is not correct as can be seen from the Minutes of the Parish Council meeting held on 7 December 2015.

The Parish Council would like to request a site visit.

The Chairman declared the meeting closed at 8.55 pm.

**MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL**  
**HELD ON MONDAY, 11 APRIL 2016 AT 7.15 PM IN THE CHAPEL**  
**SCHOOLROOM**

Present: Councillor Mr J Cooper (Chairman) Councillors Mesdames D Medlock and R Danjoux, Messrs. N Bennington, S Cosgrove, M Jones, J Nelson and A Parry

District Councillor Mrs B Fortune

5 members of the public

1. Apologies for absence were received from County Councillor Mr T Swales, Councillors Messrs M Fenwick, R Readman and N Thompson.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch.**

A report was received from NY Police for the period 13 March – 7 April. There were no incidents to report. Ringmaster messages included information on a roadside scam; ticket fraud and illegal immigrants.

4. **Meeting open to the Public**

A member of the Cleveland Beekeepers Association said he had attended a previous meeting and wondered if the Council had considered the right places for the proposed planting of wild flowers. He volunteered to identify areas of suitable land and the landowners would then be contacted for their permission. The area of Council land at the bottom of Hutton Bank was suggested. The Cleveland Beekeepers Association can apply for a grant from Hambleton District Council and the Chairman said the Parish Council will also support it.

A resident from Enterpen expressed his concern about road safety in Enterpen. He said that recently more and more cars are parked on the road on the bend and he had seen a number of near misses. He was concerned that sooner or later there will be an accident. He asked if anything can be done re traffic calming. Can parking or speed be controlled? The Chairman said it would be for the County Council to identify the problem and perhaps put down yellow lines although they have been reluctant to do this and also any traffic calming. Councillor Jones joined the meeting.

Councillor Danjoux said it has been particularly difficult over the last couple of weeks. The Chairman said we can discuss it in the Council meeting and perhaps agree to write to the Highways with concerns. The local Police could also be asked to look at the area and see if they will talk to the car owners.

The Chairman closed the meeting to the public.

5. **Matters Arising**

- a. **Footpaths.** Councillor Medlock said the pavement in Eden Park Road is very bad. A lady who has a mobility scooter has complained and she was asked to take photographs. Councillor Cosgrove said he would take some photographs which can be e mailed to Highways. The Council also agreed to write to Highways and contact the Police about Enterpen. There was a report of three trees in the river. Councillor Jones said they are too big for the Fishing Club to tackle but they have been reported to the Environment Agency and photographs have been sent also.
- b. **Village Hall and Play Area.** The Chairman had received an e mail from the Village Hall giving details of the work done on sound proofing. An inspection of the playground has found that the timber uprights are rotten so have been removed. They will probably need to replace all the items and ask if the Parish Council know of any funding source. The Clerk will reply.

- c.** **Sports Area.** Councillor Bennington showed signage for the trim trail equipment to the meeting. The cost would be £15.00 + VAT per sign. Posts will also be required for the signs. Councillor Parry proposed, seconded by Councillor Cosgrove, that the quote be accepted. This was agreed unanimously. One goal post has been taken down because it was cracked and is being repaired.
- d.** **Litter Notices.** Councillor Bennington had also received quotes for Litter Notices to go up around the Village. They would be A4 size and cost £15.00 plus VAT. District Councillor Mrs Fortune said people who litter are committing an offence. As litter seems to accumulate in lay-bys it was agreed that signs would be located there. Councillor Jones suggested they be put at a height where people cannot get at them. Councillor Parry proposed, seconded by Councillor Cosgrove, that 6 of each of the 2 different types of litter signs be purchased. This was agreed unanimously.
- e.** **Village Green.** Cars are still being parked on the Green and it was decided to use the leaflet the Chairman had drafted out. The Chairman will arrange for the notices to be printed. The telephone kiosk will be painted in the near future.
- f.** **Tour de Yorkshire.** A lot of knitted bunting has been supplied by the Knitting Together Group and other ladies in the village. Thank you letters will be sent. Three banners will be ordered. Funding is available from the District Council. A site needs to be agreed for the silver band. The organ will be put on the slip road. The Clerk will contact Great Ayton Parish Council to ask how much they are paying for a huge TdY flag. If they are available to buy Councillor Cosgrove proposed a budget of £250.00, Councillor Medlock seconded and all agreed. Mrs Hodgson will bring a fast food wagon for the day. The School and Tennis Club are doing some land art. District Councillor Mrs Fortune asked that people let her know about any land art and attractions proposed for the day. There will also be a display of vintage bikes.
- g.** **Village Event.** The road closure will be applied for.
- h.** **Queen's 90 Birthday.** A beacon is being manufactured to go on the Green. Councillor Medlock proposed, seconded by Councillor Cosgrove, that nine large rockets be purchased. This was agreed unanimously. Posters, made by Councillor Danjoux, will be displayed around the village and on the Parish Council website to advertise the event.
- i.** **Allotments.** The heap of rubbish at the allotments needs to be moved. Councillors said either they do it or pay someone to move it. The Clerk said a water bill for the taps at the allotments had been received for £244 which was much larger than any previous bill. There may be a leak. Councillor Cosgrove will check the meter.
- j.** **Wildflower Verges.** Cleveland Beekeepers Association can apply for a grant from Hambleton District Council. Councillor Parry proposed that the Council support the efforts of the Cleveland Beekeepers Association by agreeing to make a contribution towards the 25% match funding required, Councillor Danjoux seconded and all agreed.
- k.** **Living Leven Consultation.** Councillor Jones explained that Living Leven is a proposed £3 million Heritage Lottery Fund Landscape Partnership Project for the whole River Leven catchment. Question 4 of the consultation asks what the main issues/problems are that we would like to sort out in the area. Councillors agreed that repair of the river bank was of primary importance and also the improvement of the footpath from Levenside to Sexhow Bank. Funding is also coming from the Environment Agency because the Leven does not meet European legislation.

## **6. Finance**

The Annual Return was received from PKF Littlejohn LLP. The Annual Return has to be submitted by the 13 June. The Employer's summary for March 2016, Employer's tax summary for January – March 2016 and the Employer's year end summary for 2015-16 were received from Thirsk CCA. The balances in the Council's accounts are as follows:

Community Account	£5,000.00 (31 March 2016)
Burial Account	£22,849.93 (31 March 2016)
Business Base Rate Tracker	£100,565.72 (31 March 2016)
Allotment Account	£1,381.10 (31 March 2016)

**7.** District Councillor Mrs Fortune had nothing further to report.

## **8. Planning Applications**

- a. Proposed removal of existing flat porch roof to be replaced by new pitched roof at 7 Linden Close for Mr D McAsey. 16/00678/FUL. The Council recommended approval.
- b. Change of use of land to a private gypsy site and new access and the siting of a caravan and tourer at OS field 1856, Tame Bridge for Mr R Adams. 16/00522/FUL. The Council recommended refusal. This is an inappropriate site for a gypsy site as it is not close to any infrastructure. It is an attractive area of open countryside which would be spoilt. There is no foul drainage and as the site floods no foul water drainage can be installed. There are no mains drains. There are already enough gypsy sites in the area.
- c. Certificate of Lawfulness (existing) for dwelling to be occupied by residents not attached to agriculture at Parklands, Station Lane for Mrs B Milburn. 16/00671/CLE. The Council recommended refusal. Has the applicant demonstrated that the property has been advertised for sale or rent with the agricultural tenancy. There is a need for affordable housing in the area. The Council cannot shed any light on the 10 years statement.
- d. Revised planning application for 15/02668/FUL granted 14 January 2016. The proposed detached garage now to be re-sited adjacent to existing property at Willow Meads, Skutterskelfe for Mr A Robinson. 16/00709/FUL. The Council recommended approval.
- e. Proposed works to trees in a Conservation Area. Removal of tree overhang on 8 trees at Hollytrees, 13 Westholme for Mr J Ayrton. 16/00705/CAT. The Council recommended approval.
- f. Outline application for the erection of 56 dwellings, with associated access and landscape areas, with all matters reserved at OS field 4548, Belbrough Lane for Mr M Jones. 16/00633/OUT. The Council agreed to defer their recommendation for this application until after a meeting had been arranged where the members of the public could give their views. It is hoped the meeting can be held in the Village Hall as soon as possible.

## **9. Dates for Annual Assemblies**

The Rudby and Skutterskelfe meeting and the Hutton Rudby meeting will be held next month on 9 May before the Annual Meeting of the Parish Council. The Rudby and Skutterskelfe Assembly will begin at 7.00pm followed by the Hutton Rudby Assembly.

## **10. Correspondence**

- a.** Contract and transfer document received from Jacksons Law Firm regarding the purchase of land for a Burial Ground. The application for change of use is still going through the planning process. Planning have expressed concerns about drainage but the Council has already had pre-application approval from the Environment Agency.
- b.** Application from Mr N Allinson of Amey to do some tree work on land near the river owned by the Parish Council. This was agreed.
- c.** Letter and posters from NYCC detailing changes at the Stokesley Recycling Centre. Posters will be displayed on the notice boards.
- d.** An invitation from the District Council to attend a Site Assessment meeting at Stokesley on 3 May. Councillors were asked to let the Clerk know who was available to attend.
- e.** Request from Hambleton District Council for an update to the audit of village services. The Clerk had replied.
- f.** Details by e mail from Mr P Cole, Hambleton District Council of the Small Grant Scheme. Forwarded to Councillors.
- g.** E mail from NYCC giving details of the minor works programme for 2016-17. Forwarded to Councillors.
- h.** E mail from Mr J Walker, NYCC giving information on a new front page for Data NY. Forwarded to Councillors.
- i.** Letter from Hambleton District Council promoting the Hambleton District Council Business Awards 2016.
- j.** E mail from NYCC giving details of changes to supported bus services from April 2016. Forwarded to Councillors.
- k.** Application from Dales of Thirsk for erection of new memorial headstone. Approved.
- l.** Application from Darlington Memorials for erection of new memorial headstone. Approved.

- m.** North Yorkshire Now newsletter received by e mail from NYCC and forwarded to Councillors.
- n.** News Digests for 21 March and 4 April and Spotlight on the heart of the villages received by e mail from Rural Services Network and forwarded to Councillors.
- o.** E mails from Healthwatch North Yorkshire. Forwarded to Councillors.
- p.** Countryside Voice and Fieldwork magazines received from CPRE and circulated.
- q.** E mail from Mr D Washbrook regarding the legacy of shares of the late Mrs M Tarran.
- r.** Invitation from The Hub to attend their first anniversary. Councillor Medlock will attend.
- s.** Letter from NYCC giving details of the areas of grass cutting and the amount they will pay parishes.

### **11. Decisions of Hambleton District Council Planning**

- a. Outline application with all matters reserved for the conversion of building into a residential unit on land between Lily Pond House and Erran Bungalow, Skutterskelfe for Mr & Mrs B Dawson. 16/00001/OUT. Refused.
- b. Replacement of flat roof to a garden room to a pitched tiled roof at 11 Linden Crescent for Mrs H Bowers. 16/00142/FUL. Granted.
- c. Proposed works to trees subject to TPO No. 11/00002/TPO at land south of 15 Northfields for Mr F Laird. 16/00299/TPO. Granted.

### **12. Accounts**

a. HMRC – Tax 4 <sup>th</sup> Quarter	£438.80
b. AR Entertainments – Event Slide for 1 May 2016	£420.00
c. Valuation Office Agency – Report on land for Burial Ground	£1,196.57
d. Thirsk Community Care – Payroll preparation Jan – March 2016	£48.75
e. YLCA – Membership Invoice	£532.00
f. Society of Local Council Clerks – Annual Subscription	£103.00
g. NYCC – Temporary VAS Deployment	£1,470.00
h. PDS Building – Work on BMX Track	£1,960.00
i. Clerk – Monthly salary, March, + broadband	£453.13
j. NWA – Tap Allotments	£244.86 DD
k. Amberol Ltd. – 11 tubs for Care for our Village	£1,165.98

### **Monies Received**

Dales of Thirsk – New Headstone	£85.00
Darlington Memorials – New Headstone	£85.00

The Chairman declared the meeting closed at 9.20 pm

**MINUTES OF THE ANNUAL ASSEMBLY FOR THE ELECTORS  
OF HUTTON RUDBY HELD ON MONDAY, 9 MAY 2016 IN THE  
METHODIST CHAPEL SCHOOLROOM FOLLOWING THE  
ANNUAL ASSEMBLY FOR RUDBY AND SKUTTERSKELE**

Present: Councillor Mr J Cooper (Chairman) Councillors Mesdames R Danjoux and D Medlock, Messrs. N Bennington, S Cosgrove, M Fenwick, A Parry and N Thompson

District Councillor Mrs B Fortune

20 members of the public

1. Apologies for absence were received from County Councillor Mr T Swales and Councillor Mr J Nelson.
2. The minutes of last year's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. There were no matters arising.
4. The audited accounts for the financial year ended 31 March 2015 were available for inspection at the meeting.
5. The Chairman's report had been read at the previous meeting. It is available on the Parish Council's website [www.rudbyparishcouncil.org.uk](http://www.rudbyparishcouncil.org.uk)
6. Annual Reports from County and District Councillors

District Councillor Mrs Fortune said we had a magnificent Village Event, with positive feedback. She congratulated the Councillors who worked so hard to make it happen. The fireworks display went ahead safely and once again it is down to the Councillors and their diligence. The Christmas tree, provided by the Parish Council, is always wonderful and she enjoys watching it being erected. She expressed concern about the number of cars parking at the top of the village green making it difficult for elderly people crossing the road. The bus service has been reduced to nearly nothing which has made getting out of the village by public transport very difficult. People are moving from the village as we do not have a bus service. Although the winter was not a severe one there were traffic accidents at Champion Lane (3 pretty serious). She will be lobbying our MP about this. The County Council explanation is that Champion Lane is not on the gritting schedule; it is not a priority and accidents are measured in fatalities. She hoped the Parish Council will back her when she writes to our MP to try and get Champion Lane on the gritting schedule. Part lighting came in last winter and, after a few hiccups, seems to have settled down. It was a wonderful experience to see the Tour de Yorkshire coming through Hutton Rudby and she had worked hard to achieve this. The new homes at Paddocks End are all allocated and there will be an open day for people to have a look at this development. She is constantly giving out dog poo signs and notices but there are still irresponsible pet owners who do not pick up after their dog. There is a Dog Warden. The Neighbourhood Plan is back on the agenda and she hoped some of our long standing local people get involved and help protect our existing assets and plan for the future in a way that befits a service village. We are not a market town like Stokesley. An Officer from Hambleton District Council will help as and when things are ready to start. She has enjoyed the year working with the Parish Council and look forward to another year of consistent community team work. She is always available to the public and welcomes the opportunity to discuss concerns that may arise. She thanked the Councillors and the Clerk.

She also thanked the Bay Horse for their help with meetings, support and painting works for the Tour de Yorkshire. The cut out bikes she provided will now be used to raise money for Riding for the Disabled. Hambleton District Council had presented a plaque to the village to commemorate the Tour de Yorkshire.

County Councillor Swales' report was the same as for the Rudby and Skutterskelfe meeting.

7. No annual report was received from the Police but we do receive monthly reports.

## 8. Views and Comments from Parishioners

There is not a grit bin on Champion Lane and a resident said if one was provided he would be happy to spread the grit. District Councillor Mrs Fortune said we have been fighting for a long time to get the County Council to grit it. Councillor Danjoux said school buses use this route. The Chairman said grit bins at the moment are filled by the County Council, paid for by the Parish Council, with grit for pavements. We can ask them about grit for roads. Prestons also use this route and they written as well. There is no grit bin on Hutton Bank and this is because the County Council grit this road.

The Chairman declared the meeting closed at 7.30 pm

**MINUTES OF THE ANNUAL ASSEMBLY FOR THE PARISH OF  
MIDDLETON ON LEVEN HELD ON WEDNESDAY,  
25 MAY 2016 AT 7.30 PM AT LEVEN COTTAGE, MIDDLETON ON LEVEN**

Present: Councillor Mr J Cooper (Chairman) Councillors Messrs R Readman and A Parry

District Councillor Mrs B Fortune

3 Residents

1. Apologies for absence were received from Mrs K Burns, Mrs M Gotts and Mrs D Nutter.
2. The minutes of last year's meeting were agreed as a correct record and signed by the Chairman.

3. **Matters Arising**

A new notice board has been installed.

4. **Police Report and Neighbourhood Watch.**

An apology was received from NY Police who were unable to attend.

5. **Finance**

Last year's audited accounts were available for inspection at the meeting.

6. **Chairman's Annual Report**

The report is on the Parish Council's website - [rudbyparishcouncil.org.uk](http://rudbyparishcouncil.org.uk) – and copies were available at the meeting. It gives a resume of the Parish Council's year. The Chairman went through various items in the report such as planning/housing. Over the next few years the Parish Council will be working on developing a Neighbourhood Plan. The events run by the Parish Council include the Village Event, Fireworks Display, a beacon lit to celebrate the Queen's 90<sup>th</sup> Birthday and a Christmas tree for the village. Thanks were expressed to Councillor Readman for providing the beacon. The Parish Council has responsibility for the care and maintenance of the Village Green, Burial Ground, Sports Area and the Allotments. The Parish Council has set up a facebook page which is information providing rather than for discussion.

7. **Annual Reports from County and District Councillors**

District Councillor Mrs Fortune said it has been a good year even though there have been a lot of cuts. She congratulated the Council on the Village Event which went very well. She asked if the Play Space in the village was used and was told yes. She said the Hub in the middle of Hutton Rudby was a very good idea but she wished more people would walk to it rather than drive as cars are parked on the main road through the village. Some of the worst traffic accidents were in Champion Lane and she is lobbying our MP about getting Champion Lane onto the gritting schedule. Unfortunately the County Council measure accidents by fatalities. There was a lovely Christmas tree and she enjoyed watching it being put up by Parish Councillors. She was able to persuade the Tour de Yorkshire to come through Hutton Rudby and even though some people complained at least we got the bridge and potholes repaired. She supplied cut-out bikes which were displayed around the village and now hopes that these can be used to fund raise for Riding for the Disabled. She is the Cabinet member for Leisure and the Community. If there is anything needed for Middleton ask and you may be able to get a "make a difference" grant. She has been giving out a lot of signs to be displayed reminding people they must pick up after their dog.

County Councillor Swales had e mailed a report and this was read out by the Chairman. NYCC is still going through austerity measures and with the minimum wage going up this has put extra financial pressure on the adult services and extra care from external providers. More people are reaching retirement age and living longer so adult services are a priority. It will be a challenge for the Council budget to meeting all expectations. The Children and Young People's Services, which includes schools, is performing to a high standard. Highways have always been the service that has had its budgets cut but he considered the other two services to be more important and personal to the individual. The Council has received extra Government grants for highway improvements and although this is "catch up" he hoped people had seen some improvement.

## **8. Views and Comments from Parishioners**

Mr Gotts said he presumed the County Council had also got money from the EU under the urban scheme. The Chairman said he was sure the County Council will have looked at this. A letter from Mrs Burns asked if the village was likely to get faster broadband in the future? The Chairman said the Parish Council can lobby the County Council on your behalf. Mr Gotts said there was a Government initiative on rural broadband. Mrs McDougall said some years ago the Parish Council was going to get us a dog waste bin. District Councillor Mrs Fortune said she could ask for one if you think it is necessary. Mr Gotts asked whose responsibility the hedge was that bordered the play area. It is the boundary between the Church and the play area. It was thought that it probably belonged to the Church. Mr Gotts said the road near Middleton was closed for 6 weeks for repair. The standard of the repair is very poor near the post box. The Parish Council can report concerns to the County Council. In her letter Mrs Burns also asked if there was any chance of having a mirror on the opposite side of the junction coming out of Middleton as it is difficult to see what is coming from Hutton Rudby and the traffic does not always slow down. This request will be passed on to Highways.

Councillor Parry asked what would be the response of people in Middleton to being included in a Neighbourhood Plan. He wants the Plan to be inclusive. District Councillor Mrs Fortune thought that Middleton and Skutterskelfe should certainly be included as they are part of the combined parish. The steering group is a sub group of the Parish Council. It was suggested that Middleton put someone forward for the steering group to make sure that Middleton's needs are not overlooked.

The Chairman thanked everyone for attending and Councillor Readman for his hospitality. The meeting closed at 8.15 pm.

**MINUTES OF THE ANNUAL ASSEMBLY FOR THE ELECTORS OF  
RUDBY AND SKUTTERSKELFE HELD ON MONDAY,  
9 MAY 2016 AT 7.00 PM IN THE METHODIST CHAPEL  
SCHOOLROOM**

Present: Councillor Mr J Cooper (Chairman), Councillors Mesdames R Danjoux and D Medlock, Messrs N Bennington, S Cosgrove, M Fenwick, A Parry and N Thompson

20 members of the public

1. Apologies for absence were received from County Councillor Mr T Swales and Councillor Mr M Jones.
2. The minutes of last year's meeting had been signed on 13 July 2015 after being agreed as a correct record.
3. There were no matters arising.
4. The audited accounts for the financial year ended 31 March 2015 were available for inspection at the meeting.
5. The Chairman read out his annual report. This will be posted on the Parish Council's website – [www.rudbyparishcouncil.org.uk](http://www.rudbyparishcouncil.org.uk)
6. A written annual report was received from County Councillor Swales and read out by the Clerk. NYCC is still going through the austerity measures and with the minimum wage going up this has put extra financial pressure on Adult Services and Extra Care from external providers. More people are reaching retirement age and living longer so Adult Services are a priority. The Children and Young People Services, which includes schools, are performing to a high standard. County Councillor Swales does not agree with the Government's intent to make all schools academies. He is in discussion with the Cabinet Member and Officers hoping to find a solution for all schools. Highways have always been the service that has had its budget cut but he considers the other two services are more important and personal to the individual. The County Council have had extra Government grants for highway improvements and although this is catch up, he hoped people had seen some improvement.
7. No annual report was received from the Police but we do receive monthly reports.
8. There were no comments received from parishioners.

The Chairman declared the meeting closed at 7.15 pm.

**MINUTES OF THE ANNUAL MEETING OF RUDBY PARISH COUNCIL**  
**HELD ON MONDAY, 9 MAY 2016 IN THE CHAPEL SCHOOLROOM**  
**FOLLOWING THE ANNUAL ASSEMBLIES**

Present: Councillor A Parry (Chairman) Councillors Mesdames R Danjoux and D Medlock, Messrs. N Bennington, J Cooper, S Cosgrove, M Fenwick and N Thompson.

District Councillor Mrs B Fortune

18 members of the public

Election of Chairman. Councillor Cooper opened the meeting and asked for nominations for Chairman. Councillor Cosgrove proposed, seconded by Councillor Thompson that Councillor Parry be elected as Chairman. There were no other nominations. Councillor Parry was elected Chairman unanimously. Councillor Cooper thanked everyone for their support during his years as Chairman. Councillor Parry said Councillor Cooper has worked tirelessly for this village over the last 7 years. It will be difficult to fill his shoes. He had the utmost respect for what Councillor Cooper had done.

Election of Vice-Chairman. Councillor Medlock proposed, seconded by Councillor Danjoux, that Councillor Cooper be elected vice-chairman. This was agreed unanimously. The Clerk will continue to act as the Responsible Financial Officer.

Election of Committees

- a. Planning. Chairman, Vice-Chairman, Councillors Medlock, Readman and Thompson
- b. Finance. Chairman, Vice-Chairman, Councillors Jones, Readman and Thompson
- c. Footpaths. Councillors Fenwick and Nelson
- d. Allotments. Councillors Cosgrove and Nelson
- e. Village Event. Chairman, Vice-Chairman, Councillors Bennington, Cosgrove, Fenwick, Jones and Nelson
- f. Care for our Village. Councillors Medlock and Cosgrove
- g. Fireworks. Chairman, Councillors Bennington, Cooper, Cosgrove

Representation on Outside Bodies

- i. Village Hall Management Committee. Councillors Cooper and Medlock
- ii. Yorkshire Local Councils Association. Chairman
- iii. Bathurst Educational Foundation. Councillor Thompson
- iv. Stokesley & Villages Community Regeneration Group. Councillors Nelson and Readman

The Council will continue to meet on the second Monday in every month at 7.15 pm in the Methodist Chapel Schoolroom.

1. Apologies for absence were received from County Councillor Mr T Swales, Councillors Jones, Nelson and Readman.
2. The minutes of last month's meeting and the minutes of the extraordinary Parish Council meeting held on 18 April had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch**

An e mail had been received from North Yorkshire Neighbourhood Watch and Rural Watch Association and forwarded to Councillors. A report had been received from PCSO4829 Pete Lewis. The only item was a report of 3 males in a white van in the Langbaugh Road area selling fish.

4. The Chairman declared the meeting open to the public.

Residents from the Levendale area spoke about their concern regarding proposed housing sites. One resident gave details of how he had been approached by a firm of land speculators wanting to take an option on his home. He had rejected their approach. This was followed by a representative of the firm arriving on his doorstep who said they would make a generous offer. He had also contacted Hambleton District Council and sent a copy of the letter to them. The representative said even if he did not accept their offer they would build there anyway. Most residents agreed that a little bit of development was needed but they did not want to get to the edge of Ingleby Barwick. Several other people on Levendale have also been approached by this firm. It is obviously for them to gain access to the field behind. Councillor Bennington gave some insight as to how a developer works. They try to take an option with the landowner or householder. They still have to get planning permission. Two large sites have been approved at Stokesley. As long as the householders stay strong they can be prevented from gaining access. Large firms are able to outbid anyone and have more funds than local councils. Councillor Bennington said he was interested in keeping this village as a village and working for the people within the community. He is a builder but does not build houses but does have a working knowledge of how these people work. The Chairman said we are interested in forming a group to work on a Neighbourhood Plan which will be a statutory document. District Councillor Mrs Fortune said Neighbourhood Plans are relatively new and very few villages have actually completed one. It is a lengthy consultation to get the views of the people living in the area. The document has to be honest and accurate. The Chairman said if we do a Neighbourhood Plan it would have to be clear and robust. We want to be a village and work together as a village. Hambleton District Council has identified a potential need for housing of 270 houses for the whole of the district for each year. They are producing their own Local Plan. Some development is needed in some villages. Public consultation will probably be in September.

There are properties for sale in the village. There is a need for variably priced properties. We need to understand what we have got in the village already and how to incorporate it. District Councillor Mrs Fortune said the last time there was a call for sites some of the land allocated was behind The Wickets for 40 properties over 10 years. Unfortunately that has never been developed because the person who has the option on the land has not been able to develop it. It weakens our case against speculative developers. They are talking about larger numbers. A resident said he was encouraged when he got in touch with Hambleton that they are looking for development in Stokesley and Thirsk. The Chairman said there is a definite need to have a Neighbourhood Plan but you will not keep everyone happy. It is supposed to represent the village as a whole. Councillor Cooper said we have had one large application come in and it looks like we may be getting another one.

A resident said everyone says we must allow extra building but people will say they do not want it at the back of their houses. There must be preferences. Where are they? The Chairman said there are small areas which could be considered. Councillor Cooper said Hambleton called a meeting for Parish Councils from Great Ayton, Stokesley and Hutton Rudby. They wanted local knowledge of the sites which had been proposed. The planners will look at all the sites and see if any are feasible.

This firm is aggressive but do not win all the time. District Councillor Mrs Fortune said if they win one in five they think they are doing okay. One resident asked if the centre of the village is shifting as the Spar shop will be on the outskirts of the village.

A resident asked if there was any quality control of the work that takes place patching the roads. At the end of Doctors Lane the work is breaking up already. The Chairman said the Council can take it up with Highways.

The Chairman closed the meeting to the public.

## **5. Neighbourhood Plan.**

The Chairman said there is a suggestion from Mr Mortimer to set up a Hutton Rudby Steering Group to produce a Hutton Rudby Neighbourhood Plan. Councillor Cooper said he had a meeting with Mr Mortimer and we could use the terms of reference from Stokesley to help push things on quickly. We could look at Stokesley to get some ideas. We can also get help from Hambleton District Council. They are willing to come out and talk to us. We are not a town and we should have our own terms of reference. A Neighbourhood Plan covers a lot of areas in the village, not just planning. Planning is the most pressing need at the moment. District Councillor Mrs Fortune said she has spoken to two Officers and has been given a model village plan which we should be looking at. We can take the best from each. We are classed

as a service village. Councillor Cooper asked if we could just focus on planning but District Councillor Mrs Fortune did not think so. Councillor Fenwick thought the Council needed a lot of advice. Councillor Danjoux said we need to decide whether we are going to form a steering group. The Chairman said he was grateful for the terms of reference Mr Mortimer had produced. The Chairman suggested a public open meeting first before establishing a steering group. Councillor Fenwick said it needs to be very inclusive. He would like to know what it is we are trying to design. There should be representatives from various areas and demographics. He suggested we get advice from the Council and then have the open meeting when we have a lot more facts. Councillor Bennington said the Steering Group should not be filled with people whose sole topic is planning. A larger group may be necessary.

The Chairman opened the meeting to allow comments from members of the public.

Mr Mortimer said Stokesley put a small group together and rapidly expanded and set up a public meeting. The Chairman thought too big a group could become a talking shop with nothing getting done. He thought there should be an open meeting to see who wants to be on the Steering Group. Caroline Skelly, Planning Policy Team Leader, Hambleton District Council could be invited to attend. Councillor Cosgrove said there will be a lot of focus on planning and people might want to join the Steering Group to prevent any development near them. We need a broad church of people and good representation from the village. The Chairman proposed that a meeting be organised to determine expressions of interest in setting up a Steering Group, Councillor Danjoux seconded, and all agreed. Councillor Cooper said there is an urgency about moving things forward. District Councillor Mrs Fortune said she will talk to officers at Hambleton and other villages who are working on plans. Councillor Cooper commended Mr Mortimer for his input so far.

## **6. Matters Arising**

- a. Footpaths. Councillor Thompson was concerned about the time taken for repairs on the road towards Middleton. The quality of the road works will be discussed with the County Council. They will also be asked what progress is being made on repairs to the river bank.
- b. Village Hall and Play Area. Village Hall Management Committee meeting is on Wednesday. Councillor Bennington said he was surprised at the high figure quoted for play equipment in an e mail from the Village Hall Management Committee Chairman. Councillor Cooper suggested putting them in touch with Sovereign as they need to get quotes. Councillor Bennington asked if the Streetscape report mentioned any items. Councillor Fenwick said we have a degree of responsibility and if they are asking for money we are entitled to have a look and advise them. The Clerk said she had e mailed Lisa Wilson from Hambleton about funding and she had asked Kate Staines, Development Officer (Art and Recreation) to get in touch with the Village Hall Management Committee Chairman.
- c. Sports Area. The goalposts need to be replaced and Councillor Readman will be contacted about this. The signs for the trim trail equipment will be erected shortly.
- d. Village Green. Application has been made to Hambleton District Council for permission to do work on the trees.
- e. Village Event. The road closure has been agreed from 12 noon to midnight on 2 July. Barriers will be required. Chips and Things will again be catering. Bands have been booked. Councillor Cooper will book the PA system. The Clerk has a list of charities which she will e mail to see if they want to have a stall. Notices about stalls will be displayed on the Green.
- f. Tour de Yorkshire. The day went very well. Councillor Danjoux said a decision has to be made on where to display the plaque. The Village Hall will be asked if they want to display it. The Welcome to Yorkshire people have asked villages to display bunting and flags for as long as possible. District Councillor Mrs Fortune said a drone from Hambleton photographed the land art, etc. Councillor Danjoux said there was a professional photographer from Hambleton in the village for the day.
- g. Litter Pick. Thanks were expressed to everyone who took part. The litter signs will be displayed in lay-bys towards the A19.
- h. Queen's 90<sup>th</sup> Birthday. Thanks were expressed to Councillor Readman for arranging the manufacture of the beacon and Councillor Jones for lighting it. Pictures of the event were sent to London to the organiser of the Beacon Event. It was suggested that a plaque be put on the beacon saying it was for the Queen's 90<sup>th</sup> birthday.
- i. Allotments. Councillor Cosgrove had inspected the meter and said there seems to be a leak. The Clerk will contact Northumbrian Water.

- j. Wildflower Verges. A planting licence was received from NYCC and signed by the Chairman to be returned to NYCC. Work can now go ahead.
- k. Site Assessment Meeting. A map of the village had been e mailed from Hambleton and we are asked to highlight important places in the village and areas of natural beauty. Councillor Cooper said an interesting part of the meeting was to note the ethylene pipeline which runs through or near some of the sites.

## **7. Finance**

- a. Fourth Quarter Figures. These had been circulated to Councillors. Councillor Thompson had a query about the Clerk's broadband as to where it had been included. Councillor Jones will have this information.
- b. Section 1 of Annual Return. The Annual Governance Statement was for the Councillors to acknowledge their responsibility for ensuring that there is a sound system of internal control. The statements in the Annual Governance Statement were agreed at the meeting and signed and dated by the Chairman and Clerk.
- c. Section 2 of Annual Return. The Accounting Statements had been completed and were signed and dated by the Chairman and the Clerk.
- d. Insurance Renewal. The Council's insurance is due for renewal on 1 June 2016. The Council agreed to add the equipment for the trim trail, two new noticeboards and the new seats to the schedule of insurance.
- e. The employer's summary for April 2016 was received from CCA, Thirsk.

The balances in the Council's accounts are as follows:

Community Account	£5,002.00 (14 April 2016)
Business Base Rate Tracker Account	£100,565.72 (14 April 2016)
Burial Account	£22,617.71 (14 April 2016)
Allotment Account	£1,381.10 (14 April 2016)

- 8. District Councillor Mrs Fortune had nothing to add.
- 9. **Office Desk.** The Clerk was given permission to replace her office desk.
- 10. The annual meeting for the electors of Middleton on Leven will be held on Wednesday, 25 May 2016 at 7.30 pm at Leven Cottage, Middleton on Leven.

## **11. Planning Applications**

- a. Proposed work to fell 2 No. trees subject to TPO at Cornerways, Blue Barn Lane for Mr P Eyles. 16/00687/TPO. The Council recommended approval.
- b. Work to trees in a Conservation Area at Hutton Rudby Village Green for Rudby Parish Council 16/00948/CAT. The Council recommended approval.
- c. Construction of a new 4 bedroomed house and associated parking, garden and vehicle turning area at Hill Top, East Side for Mr & Mrs S Bury. 16/00812/FUL. The Council is concerned with the access to this development and think it is over-development of the site, particularly with a view to the retaining wall beneath it which borders Hutton Bank. The Council request a site visit.
- d. Extension to dutch barn and change of use of barn to industrial storage at Brawith House, Tame Bridge for Mr A Bruce. 16/00735/FUL. The Council is concerned about this development as it is not in an industrial area. The Council request a site visit.
- e. Proposed work to trees to crown reduce by 20% height and width at Mustard Garth, North End for Mrs J Bowyer. 16/00960/CAT. The Council recommend approval.

## **12. Correspondence**

- a. A new premises licence application received by e mail from the Licensing Team, Hambleton District Council for Kitson & Sons Limited, Five Houses Farm Buildings, Crathorne. The Council had no objections.
- b. Information from Mr D Washbrook concerning the estate of the late Mrs M Tarran received by e mail and circulated to Councillors.
- c. An e mail for YLCA including the new edition of Governance and Accountability – a Financial Guide. Circulated to Councillors.
- d. E mail from YLCA giving details of how to gain access to the NALC website. Received.
- e. White Rose Update received by e mail and circulated to Councillors.
- f. Clerks & Councils Direct magazine circulated to Councillors.
- g. Rural News Digests for 11 April and 3 May received by e mail from Rural Services Network and forwarded to Councillors.
- h. E mails received from Healthwatch North Yorkshire and forwarded to Councillors.
- i. E newsletter from Great North Air Ambulance forwarded to Councillors.
- j. Newsletter from Butterwick Hospice circulated to Councillors.

13. **Decisions of Hambleton District Council Planning.** None received.

**14. Accounts**

a. Signs & Plastic Products Ltd. – Litter signage and Sports Area signage	£414.00
b. Epic Fireworks – Fireworks	£134.55
c. GGN Sportscare Ltd. – Interment	£155.00
d. GGN Sportscare Ltd. – Grass cutting Burial Ground	£138.00
e. GGN Sportscare Ltd. – Grass cutting Village Green, Sport & Play area, Verges	£908.40
f. Jacksons Law – Professional charges for work on purchase of land for Burial Ground	£658.00
g. Clerk – Monthly salary April + broadband	£440.93
h. Kevin Graham Decorators – Repainting Telephone Kiosk	£195.00
i. Hutton Rudby Village Hall – Use of Hall for Meeting	£82.00

**Monies Received**

Hambleton District Council – 1 <sup>st</sup> ½ of precept	£21,500.00
Hutton Rudby Village Hall – Return of deposit after meeting on 18 April	£50.00

The Chairman declared the meeting closed at 9.10 pm.

**MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL**  
**HELD ON MONDAY, 13 JUNE 2016 AT 7.15 PM IN THE**  
**CHAPEL SCHOOLROOM**

Present: Councillor Mr A Parry (Chairman) Councillors Mesdames R Danjoux and D Medlock, Messrs. N Bennington, J Cooper, M Jones, R Readman and N Thompson

County Councillor Mr T Swales  
District Councillor Mrs B Fortune

PCSO 4310 Walshaw

17 members of the public

1. Apologies for absence were received from Councillors Messrs S Cosgrove and J Nelson.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch.**

A report had been received from PCSO Walshaw to which was attached information on 101 – the Police non-emergency number. The only item concerned 3 separate reports of suspicious activity of a male going door to door selling household goods. It is recommended that householders call on the 101 number so that the individual can be checked. Ringmaster messages included an appeal following A1 pursuit; Police forces unite to tackle cross border criminals; fraud action; missing person. The AGM of North Yorkshire Neighbourhood Watch and Rural Watch will be held on 19 July at Newby Wiske. PCSO Walshaw was thanked for attending and he left the meeting.

**4. Meeting Open to the Public**

A resident detailed the e mails he had sent to the Parish Council on various items. He did not think the format of Council meetings encouraged the village to participate easily. He thought little had been done about the e mails he sent in other than to suggest that someone other than the Parish Council was responsible and some were answered in what he considered a patronising manner. His answer would have been to set up an action group to address issues. He believed the Parish Council is in a group mind set and does not realise it. Is the Council sure it is open and transparent? His criticisms are meant in a constructive way. He referred then to the planning application at Belbrough Lane/Station Lane and asked why it had not been highlighted to the village. He said someone mentioned that a director of Armstrong Richardson, who own the land, was a Parish Councillor. A presentation on this application took place in the Meeting Open to the Public section of the December 2015 meeting of the Council. It is important that Councillors obey the rules and not abuse a position of trust. This Councillor should resign from the Parish Council as he has pursued his own self interest. Any good work he has done has to be put aside after these actions. The Chairman said the Parish Council is not a closed shop. It is open to anyone from the parishes to stand for election. It seems that the resident was implying that the Council is a self-interested group. The Chairman assured the resident that this is not the case. In some areas, e.g. regulating the speed on the roads through the village, the Parish Council has very little power. Both the District and County Councillors agreed that there is very little funding available for projects but they do their best. The Parish Council represents the parishioners and takes seriously any representations made to it. The Queen's Speech this year spoke about giving more powers to Parish Councils which may include giving Parish Councils the power to set speed limits. There are clear rules which govern the actions of Parish Councillors and the Chairman was confident that no-one has contravened any of these rules. If anyone has a specific allegation they wish to make it should be made to the authority which governs Parish Councils. He thought the Parish Council had acted with great dignity because of the actions by developers which has not been any of our doing.

There have been reports of intimidating behaviour from some people. Some people in this village would like to see development. The resident said he did not go out to intimidate people. The Chairman said no-one benefits from being on the Parish Council. The resident said he must agree to differ.

A resident asked when the last voting for the Parish Council took place. The Clerk said the last election took place on 7 May 2015 and the next election will be in four years' time. County Councillor Swales said the County Council elections will be held next year.

The Chairman said over the last few months the Parish Council has tried to improve its communications. Traditionally notices were posted on the Council's notice boards and this still applies but the Parish Council has now set up a website and a face book page. All of these will be used to publicise matters. Information will be passed on to the Hutton Rudby Appreciation page. As a village community we work together and do not want to become divided. He really hoped that all this can be put behind us so we can work together and respect all views. We are now moving towards a Neighbourhood Plan which gives us a lot of power in our community.

A resident said that the Chairman had talked about the principles the Parish Council are expected to adhere to. She felt a certain Councillor was not adhering to them and people feel they are the aggrieved party. She gave her reasons why she felt the Councillor had not behaved honestly and with integrity. The Chairman said the Councillor concerned is excluded from any decision making process involved with that application. The Parish Council has voted to recommend refusal of the application to the District Council. The resident said you are questioning why the people of this village have lost faith in the Parish Council and it is because of this. This Councillor's actions have damaged the whole Parish Council. The feeling of the village is that the Parish Council is damaged as long as this Councillor is a member. The Chairman said no rules have been broken. The resident thought by saying that he was condoning this behaviour. She suggested the Parish Council needs to seriously consider its reputation.

A resident asked if there was any way that the Parish Council or the County Council can put pressure on to stop lorries coming through the village loaded with all the waste from the Stokesley building site. County Councillor Swales said he would expect that traffic regulations would have been in the planning permission. The resident said they are not all going to the A172. County Councillor Swales said the road through the village is a main road and trucks are allowed to use it. He suggested contacting Hambleton District Council Planning Department to see what regulations were put on or seeing if there was a site manager. District Councillor Mrs Fortune said Mr T Wood from Planning would be able to clarify matters.

A resident spoke about an e mail he has received from the Chairman in which he says that Save Hutton Rudby is clearly an anti-development group. The resident said SHR is not anti-development within the context of the agreed plan. This group represents a sizable part of the people in the village. The Chairman said we now have to put that away to move forward with a Neighbourhood Plan. It is a question of perception as to whether it would be appropriate for the Chairman of SHR to also be Chairman of the Neighbourhood Plan Group. This could give an opportunity for developers to challenge the Plan.

A resident said she was one of the people out delivering leaflets to raise awareness of what was going on – over development and wrong development.

The Chairman said he thought Mr Mortimer was the best person to chair the Neighbourhood Plan Group but it was his view that he did not think he could also be chair of SHR.

A resident thought the Chairman's whole argument was based on the flawed premise that SHR is anti-development.

The Chairman said if we want to achieve everything that Hutton Rudby wants to achieve, the mechanism is through a Neighbourhood Plan. The Council has no objections to Mr Mortimer. He is extremely talented and has worked hard already on the Neighbourhood Plan. The National Planning Policy Framework is pro-planning.

A resident thought there was no evidence of anything preventing Mr Mortimer from being Chair of both.

A resident asked if the Chairman thought that SHR is anti-development. The Chairman said he thought it was set up initially with concerns about one development and ultimately with other sites around the village and then it has evolved. The Chairman said SHR can fulfil all of its aims through a Neighbourhood Plan. District Councillor Mrs Fortune thought a lot of time was being spent on just a few issues. She was sure Mr Mortimer was able to make his own decision. He can take time to look at it and think it through. She did not think it had to be with immediate effect. The discussion is just going round and round.

A resident said you are saying that the Parish Council will support a Neighbourhood Plan with Mr Mortimer if he comes off SHR. If he does not come off SHR then you cannot support it.

County Councillor Mr Swales gave details of his experience with a community trying to do a Neighbourhood Plan. He thought Hutton Rudby benefited tremendously from the work done by the Parish Council. He also thought the Council was very transparent as a group. Any resident can make a complaint because Councillors have a Monitoring Officer at Hambleton District Council who deals with this. District Councillor Mrs Fortune said it is already very stressful and we have not yet got off the starting blocks.

County Councillor Mr Swales said his recommendation was to take a step away from it.

A resident thought the underlying issues were not being resolved. The Council believe that SHR is incompatible with a Neighbourhood Plan and keep coming at it from the angle that SHR is anti-development. There is a Councillor on the Parish Council that makes people worry what is going on in the background. You need to recognise that there is a perception of a conflict of interests. The Chairman said there is a complaint process you can follow.

## **5. Matters Arising**

- a. Neighbourhood Plan. We have tried to gather as much information as possible about the process. The Chairman had attended a meeting in London on 7<sup>th</sup> June entitled "Is the Planning System Working?" We want to move forward and get the Neighbourhood Plan off the ground. The Council is very grateful to Mr Mortimer and all volunteers. It is very time consuming and it has been well done. The Chairman proposed that the Neighbourhood Plan covers the whole of Rudby Parish, Councillor Medlock seconded and this was agreed unanimously. The Chairman proposed that the Council set aside £500 to be made available for the Neighbourhood Plan process, Councillor Thompson seconded and all agreed. Mr Mortimer thought it was important to establish some members of the steering group at this stage. District Councillor Mrs Fortune said the names should be published and where they live. The Chairman said Mr Mortimer has suggested that we start off with a small group for evidence gathering. Representation should be from people of different ages, from different parts of the parish and from different backgrounds. It is planned to start with a small group to enable things to move forward. The Chairman proposed, seconded by Councillor Medlock, that the initial members of the Steering Group are Mr A Mortimer, Councillors R Danjoux and J Cooper and District Councillor Mrs Fortune. This was agreed unanimously (Councillors Danjoux and Cooper did not vote). A Terms of Reference document had been produced by Mr Mortimer. The Chairman said Councillors had one or two comments on it. As a Parish Council we have access to free legal advice from the Yorkshire Local Councils Association and it was agreed that their advice should be sought.
- b. Footpaths. Negotiations with the County Council about the repair of the river bank have been going on for a long time. County Councillor Swales said he would like to move forward with the consent for repair of the path. He asked would the Parish Council contribute towards the repair of the bank. Councillor Jones said he had spoken to Andrew Brown, NYCC Public Rights of Way Officer, who thinks we are unlikely to get any money at all for it. The footpath will keep eroding until it becomes impassable. It could be extinguished as a right of way. The County Council think it is a local issue and local people should pay for it. Councillor Jones had asked if there would be any match funding and Mr Brown will get back to us in a couple of weeks. The Living Leven project has put in for some lottery funding. If we make a contribution to the Living Leven Partnership we may be able to lean on the County Council as they are part of the partnership. The Living Leven Partnership may be able to do the repairs through the Tees River Trust. If there could also be some volunteer help that would help significantly in the bid process to demonstrate that the community is involved. The cost would be £7,800 for works in that area but there is a long area of footpath which needs repair. County Councillor Swales asked if the Parish Council was willing to make a contribution provided the County Council will do something as well. If he could get NYCC to contribute £4,000 would the Parish Council match it. Councillor Jones proposed, seconded by Councillor Thompson, that the Parish Council match fund. This was agreed unanimously. It was agreed to put out an appeal for volunteers now who would be willing to help when the time came. Councillor Thompson said the supports for the Middleton Road sign had rotted. This will be reported to Hambleton District Council.
- c. Village Hall and Play Area. The Village Hall Management Committee is looking to the Parish Council to help fund new play equipment. The figures they quoted were rather high and it was recommended

that they get quotes from various organisations including Sovereign who installed the new trim trail equipment. The Clerk asked about the inspection of the equipment and it was agreed the Village Hall play equipment, the BMX track and the equipment at Middleton should be included.

- d. Sports Area. Councillor Bennington has the signs for the trim trail and needs volunteers to help put them up. Councillor Cosgrove has suggested that new goalposts are needed. Councillor Bennington will get quotes and e mail them to Councillors. Councillor Cooper proposed that up to £750 could be spent, Councillor Readman seconded and all agreed.
- e. Village Green. It was suggested that a plaque be put on the beacon to commemorate the Queen's 90<sup>th</sup> birthday.
- f. Village Event. Councillor Cooper reported that the signs are up. More stalls are required.
- g. Allotments. A date needs to be arranged for the removal of the rubbish heap. A new water meter has been installed and Councillor Cosgrove will check the usage.
- h. Wildflower Planting. Care for our Village has asked if they can buy some plants for the hollowed out log which has been placed on the area adjacent to the Bay Horse car park. The cost would be about £15.00. This was agreed. Enquiries will be made about buying another boulder to stop people parking on that end of the Village Green.
- i. Matters Arising from Annual Assemblies. District Councillor Mrs Fortune said she had written to our MP Rishi Sunak about getting Champion Lane onto the County Council gritting schedule. She had included photographs of the last 5 accidents there. He has contacted NYCC and will get back to her. The Council agreed to await his reply before buying a grit bin. The lack of fast broadband in Middleton was another matter arising. The Chairman said it is also an issue in Skutterskelfe. County Councillor Mr Swales said NYnet are a subsidiary of the County Council and you have to apply to them. The poor state of road repairs was also mentioned. The Council can refer this to Highways. Comments can be left on the County Council website. A resident of Middleton also asked if a mirror could be installed at the junction. Councillor Readman said he will ask the resident who lives on the corner to cut the hedge and he will also cut the verge to see if this helps.

## **6. Finance**

A report and Annual Review had been received from the internal auditor and circulated to Councillors. The Internal Auditor's section of the Annual Return has also been completed. The Annual Return has been sent to our external auditors PFK Littlejohn. The internal auditor recommended that the Council look at the asset register in some detail and update it. There are some very old items which should probably be regarded as worthless. The Council agreed that the Finance Committee will look at this. The internal auditor has tendered her resignation as she is gradually reducing her workload. A letter of thanks for her help and experience over a number of years will be sent. The Council will need an internal auditor. It is not a requirement that they should be a qualified accountant. It has to be someone independent with knowledge of accounting principles and audit procedures.

The balances in the Council's accounts are as follows:

Community Account	£5,000.00 (13 May 2016)
Burial Account	£21,271.14 (13 May 2016)
Business Base Rate Tracker	£114,758.27 (13 May 2016)
Allotment Account	£1,381.10 (13 May 2016)

## **7. Reports from County and District Councillors**

County Councillor Mr Swales said a section of the fence on Hutton Bank had just been nailed in. It will be repaired correctly within the next two months. He asked if a member of the Parish Council wished to be on the committee for CCTV. Councillor Jones asked if they would be temporary cameras to be moved on elsewhere. Councillor Danjoux said we normally take advice from the Police if we are having any particular trouble. He said that regarding dog fouling, the Dog Warden from Hambleton District Council can put a camera up. District Councillor Mrs Fortune said the Dog Warden does do patrols. Councillor Cooper thought that the community policed it. The Chairman thought it would raise awareness. County Councillor Swales left the meeting.

District Councillor Mrs Fortune asked if the Tour de Yorkshire plaque was in place. Councillor Cooper said it was handed to the Village Hall Committee who are delighted with it. She spoke about the Make a Difference Grant which is not for Parish Councils but community groups, e.g. the Football Club could make an application for new goalposts. This information will be posted on the website.

## **8. Planning Applications**

- a. Proposed variation of conditions 2, 9 & 17 for 15/00325/FUL. Redevelopment of garage to provide convenience store, ATM, customer car park and associated petrol filling station at 36 Garbutts Lane for James Hall & Co. 16/01180/MRC. The Council wishes to be assured that the height of the fence will be adequate to protect the nearby residents from noise and light pollution. Siting the ATM outside gives concern as these machines have been the subject of criminal activity in various places.
- b. Construction of a new 3 bedroomed house and associated parking, garden and vehicle turning area at Hill Top, East Side for Mr & Mrs S Bury 16/00812/FUL. Amended plans or further information. The Council's previously submitted comments still apply. Over-development of the site: access; the retaining wall which borders Hutton Bank needs to be inspected before any work is carried out.
- c. Proposed construction of single storey extension to rear of 33 North End for Mr R Wilson. 16/01056/FUL. The Council recommend approval.

## **9. Correspondence**

- a. Letter from Latimer Hinks enclosing a cheque for £13,560.84 from the estate of the late Mrs M Tarran. The Clerk has acknowledged the cheque. The Council will think about what can be done to acknowledge the bequest.
- b. E mail from Mr P Cole, Hambleton District Council concerning the Stokesley & Villages Community Plan. There are 5 general themes and the Council is asked to identify a key issue within each of the 5 themes. A reply is requested by 1 July. The Chairman will deal with this.
- c. E mail from YLCA inviting attendance at a Local Democracy All Party Parliamentary Group and Civic Societies conference – Asking the Question Is the Planning System working for Local Councils? The Chairman had attended and reported on it.
- d. E mail from YLCA concerning the new external audit regime for smaller authorities – Chairman's Communication No. 4. Circulated to Councillors.
- e. E mail from YLCA giving details of the national salary award for local council employees. Circulated.
- f. An e mail from the Ministry of Defence asking Councils to fly the flag for Armed Forces Day. Councillor Cooper will see that this is done.
- g. North Yorkshire Now newsletter received by e mail from NYCC and circulated.
- h. News Digests for 9, 16, 23, 31 May and 6 June received by e mail from Rural Services Network and circulated.
- i. Updates from Healthwatch North Yorkshire received by e mail and circulated.
- j. E newsletter received from Great North Air Ambulance and circulated.
- k. Invitation from Hambleton Community Action to attend a Launch Party at the Village Inn, Brompton from 12.00 pm to 13.30 pm on Friday 15 July received by e mail and circulated.
- l. Request from a former resident to install a birdbath instead of a headstone in the Burial Ground. The Council had no objections in principle but would need to see that base and the bowl were safely secured.

## **10. Decisions of Hambleton District Council Planning**

- a. Proposed rear dormer extension, conversion of existing garage and yard to provide additional accommodation. Associated works for onsite parking at 1 The Wynd for Ms F Day. 16.00022/FUL. Granted.
- b. Proposed works to trees in a Conservation Area. Removal of tree overhang on 8 trees at Hollytrees, Westholme for Mr J Ayrton. 16/00705/CAT. Granted.
- c. Proposed works to fell 2 trees subject to a TPO 2005/15 at Cornerways, Blue Barn Lane for Mr P Eyles. 16/00687/TPO. Granted.

- d. Revised planning application for 15/02688/FUL, granted 14 January 2016. The proposed detached garage now to be re-sited adjacent to Willow Meads, Skutterskelfe for Mr A Robinson. 16/00709/FUL. Granted.
- e. Proposal to remove flat roof on existing porch and replace with lean-to roof at 7 Linden Close for Mr D McAsey. 16/00678/FUL. Granted.
- f. Proposed works to trees to crown reduce by 20% height and width at Mustard Garth, North End for Mrs J Bowyer. 16/00960/CAT. Granted.

**11. Accounts**

a. Clerks & Councils Direct – Subscription Renewal	£60.00
b. Stokesley Lawnmower Services – Strimmer service	£54.50
c. GGN Sportscare Ltd. – Grass cutting – Burial Ground	£138.00
d. GGN Sportscare Ltd. – Grass cutting – Village Green, Play & Sports Areas, Verges	£908.40
e. HMRC – 1 <sup>st</sup> quarter tax	£142.40
f. AR Entertainments – Equipment & generators for Village Event	£1,794.00
g. Lucid – Banners for Tour de Yorkshire	£144.00
h. AON – Renewal of insurance	£265.63
i. Clerk – Monthly salary + broadband for May 2016	£456.93
j. Hutton Rudby Village Hall – Hire of Main Hall for Public Meeting	£82.00
k. Mrs M Roberts – Internal Audit	£115.00

**Monies Received**

Hambleton District Council – Tour de Yorkshire Grant	£350.00
Hambleton District Council – Grant for Trim Trail	£10,000.00
Estate of late Frances Mary Tarran	£13,560.84

The Chairman declared the meeting closed at 10.05 pm.

**MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL**  
**HELD ON MONDAY, 11 JULY 2016 AT 7.15 PM IN THE CHAPEL**  
**SCHOOLROOM**

Present: Councillor Mr A Parry (Chairman) Councillors Mesdames R Danjoux and D Medlock, Messrs. J Cooper, S Cosgrove, M Fenwick, M Jones, J Nelson and N Thompson

District Councillor Mrs B Fortune

11 members of the public

1. Apologies for absence were received from County Councillor Mr T Swales, Councillors Messrs N Bennington and R Readman.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch**

A report was received from PC Dave Anderson. Two incidents were noted – the report of theft of a mobile phone at the Cornshed Festival and fly tipping of tyres on the road between East Rounton and Hutton Rudby. Ringmaster messages included the attempted theft of a land rover at Great Ayton; damage to a scooter in Stokesley High Street and information on rogue traders.

**4. Meeting open to the Public**

A resident expressed his concern about a planning application to fell a number of trees. He said none of the trees are diseased or damaging property and if this is allowed then any tree in the Conservation Area could be chopped down.

Another resident said he has heard rumours that the school is going to be moved. He asked if anyone had information about this. A resident said it was brought up at a Neighbourhood Plan Steering Group meeting. District Councillor Mrs Fortune said the school is not moving. A site was offered during the call for sites if there should ever be a need for a new school site.

A resident said he had been watching traffic recently and there are drivers coming into and out of the village doing at least 50 mph. He asked why there are not any traffic calming measures in the Garbutts Lane area the same as in other parts of the village. The Clerk replied that the Parish Council has paid NYCC for another VAS (vehicle activated sign) to be installed at Garbutts Lane on a rotation basis. This will begin in November 2016.

A question was asked about e mails concerning Cleveland View Holiday Park being available to the public. A resident said they are probably the e mails he sent a month ago and had circulated them. It certainly did not seem to stir up any great strength of feeling.

A question was asked if the work on the pavements was linked to the NYCC footway slurry sealing. The Clerk thought it was.

A resident said she had spoken to the clerk a few weeks ago about finding human faeces and blue roll on a path near the sewage works while out dog walking. It appeared the day after workmen had been at the treatment works strimming grass. It happened twice. She asked if there was any way to contact Northumbrian Water and notify them.

A resident suggested that the Council keep a list of people in the village who would be willing to help the Parish Council in various ways. The Chairman said he did put out an appeal on facebook and the Hutton Rudby Appreciation page for volunteers and three people replied. The Council did try to engage with people when we were doing litter picking. The Council does try and engage with the village as much as possible. The more we work together as a community the better.

A resident asked that when pictures are used on the facebook page, credit is given to the photographer. It was thought that the picture concerned was on the Hutton Rudby Appreciation page not the Council's facebook page.

The Chairman closed the meeting to the public.

## **5. Matters Arising**

- a. Neighbourhood Plan.** The Chairman expressed thanks to Mr Mortimer for the work he has been doing. Mr Mortimer said there was a very successful stall at the Village Event. Its main purpose was to broaden the engagement. They are trying to cover the issues people find important in the village which will be distilled into a vision statement on where the village wants to go for the next 10-20 years. The vision statement will be fed back out to see if people agree. They are hearing some things which are not a good fit but probably need some attention. The draft terms of reference were sent to YLCA who recommended amendments and these have been incorporated into a new draft. It is hoped it will be adopted tonight. Two new appointments are recommended for the steering committee – Clare Baird and Liam Percy. Councillor Cooper said he had forwarded their details to other Councillors. Councillor Cooper proposed, seconded by Councillor Danjoux that Clare Baird and Liam Percy be appointed to the Neighbourhood Plan steering committee. This was agreed unanimously. The Terms of Reference had also been circulated to Councillors. Councillor Cooper proposed, seconded by Councillor Danjoux that the Terms of Reference be adopted. This was agreed unanimously. Councillor Jones said there was a forecast of costs and given that the Neighbourhood Plan is for the village perhaps the Village Hall Management Committee might agree to give the room rent free. The Chairman said the Council had some data on social housing provided by Amanda Madden. Mr Mortimer said the numbers he quoted are from Amanda Madden. The Chairman said there were people on the list who wanted to downsize. District Councillor Mrs Fortune said she would get the statistics. There would have to be another survey if houses were to be built. The Chairman suggested we could look at resources elsewhere for that. Councillor Thompson requested a copy of the sample questionnaire. Councillor Cooper said the Council website now has a new page for the neighbourhood plan. Documents will be posted on it and also go up on the noticeboards.
- b. Footpaths.** Councillor Jones said the repair of the riverbank is down to funding and NYCC now say there is no funding but they will give us some money. County Councillor Mr Swales has his own budget and will give us £1,000, the Parish Council £4,000 and NYCC £5,000 and this is before any Heritage Lottery funding. If we are to get a grant from Heritage Lottery funding we need engagement from the community. Is the Parish Council prepared to spend money on what is really a NYCC responsibility? We need the land owners' consent to go in the lottery bid. Tees River Trust estimate the cost at £7-8,000. Does the Parish Council want to go ahead and support the Living Leven project? Councillor Fenwick said it would be terrible to lose the path. We have been trying to get money out of the County Council for a few years now. Councillor Cosgrove suggested drawing up a letter which the land owners can sign to give their consent. Councillor Jones said the river bank needs repairing first and then we can do the footpath. The bid for funding is hopefully going in by the end of July. Work cannot begin before the funding is decided. There is enough funding to carry out these works and Councillor Jones can speak to Tees River Trust. Councillor Fenwick proposed that the Council commit £4,000 for the repair of the river bank, Councillor Thompson seconded and all agreed. The Chairman said some residents have volunteered to help with the work. The Clerk reported that a small willow tree had fallen across the river.
- c. Village Hall and Play Area.** Councillor Cosgrove said there are two picnic tables which need to be removed. This is the responsibility of the Village Hall Management Committee. The play equipment at the Village Hall will be included in the independent inspection.

- d. Sports Area.** Councillor Cosgrove said new goalposts are needed. Councillor Bennington was looking into this. Unfortunately the “football club” does not qualify for the “make a difference” grant as they are not really a club and the grant had to be for £2,500 or more. Councillor Cooper proposed, seconded by Councillor Cosgrove that the Council authorise the purchase of new goalposts up to a maximum of £800. This was agreed unanimously. Councillor Bennington will be contacted about the erection of the signs at the trim trail.
- e. Village Green.** The Clerk reported that Stephen Johnson has given his services free of charge for clearing away the buddleia bush from the area of Village Green adjacent to the Bay Horse car park. Thanks were expressed to him.
- f. Village Event.** Councillor Cooper and his team were congratulated for organising a fantastic day. Councillor Cooper had e mailed an interim report and recommendations as to what we can do to make the event better next year. The bands were excellent but more expensive. He thanked the Chairman for sponsoring the first act. Thank you letters have been sent to Prestons of Potto and Church House. The go karting was getting risky but the Council could have their own built to ensure a safe environment. A letter of thanks will be sent to Mark Foden for his help. There were a number of issues with youths causing trouble. A number of comments were received from Spar and a letter from the Bowling Club. The Council might need to consider some sort of monitoring. In response to a query, Councillor Jones said Stokesley Show use a security company. The Chairman said this might add a lot to the expense. He suggested community policing. Councillor Cosgrove said he was disappointed that the Police did not attend. Councillor Cooper said two phone calls had been made to them during the day.
- g. Allotments.** Councillor Cosgrove had checked the meter again. It was agreed to write to Northumbrian Water concerning the large bill paid previously. Rubbish at the bottom of the allotments needs to be cleared away. Councillor Bennington will be asked to choose a date for the work to be done.
- h. Telephone Kiosk.** The Clerk said ideas were required for use of the telephone kiosk – a library and installation of a second defibrillator had been suggested.
- i. Estate of the late Mrs M Tarran.** Councillors suggested that some of the bequest could be used to improve the river footpath.

## 6. Finance

The employer’s tax summary for April – June 2016 and the employer’s summary for June 2016 had been received from Thirsk CCA. A letter was received from Barclays Bank saying that the amount of money protected under the Financial Services Compensation scheme will be reduced to £75,000. The Clerk said the Council needs to appoint a new internal auditor as Mrs Roberts has resigned. A resident at the meeting said that she would speak to Mrs Roberts to see what was involved. An e mail was received from a resident asking why the Council has a deposit exceeding the Government Protection Scheme, who the deposit is with and the current interest rate. The Chairman had replied saying the Council’s bank is Barclays and the deposit will be reduced when the Council pay for the land to be used as a new burial ground and also the cost of the ground works and landscaping. The balances in the Council’s accounts are as follows:

Community Account	£5,000.00 (14 June 2016)
Burial Account	£20,320.14 (14 June 2016)
Business Premium Account	£136,949.07 (14 June 2016)
Allotment Account	£1,381.10 (13 May 2016)

## **7. Report from District Councillor Mrs B Fortune**

District Councillor Mrs Fortune said she had received a reply from Rishi Sunak MP to her letter regarding gritting of Campion Lane. He made representations to David Bowe, Corporate Director – Business & Environmental Services, NYCC. Mr Bowe has said that Campion Lane is categorised as a Priority 3 gritting route and that in the past requests to have it upgraded have been declined because of the availability of a number of other gritted routes nearby which could be used. They have a process to consider requests for route changes so he has arranged for this to be formally submitted for consideration. District Councillor Mrs Fortune urged people to write to the MP and Mr Bowe to let them know that there is a large majority of people who want Campion Lane to be gritted. She had received an invitation to attend a dedicated Members' Briefing Session on a proposed new development in Rudby at 2.00 pm in the Village Hall. She had instead attended at 3.00 pm when it was open to the public.

## **8. Planning Applications**

- a.** Proposed alterations and extensions to 25 Woodside to include the construction of a detached garage for Mr & Mrs D Foden. 16/01363/FUL. The Council recommended approval.
- b.** Construction of a detached 3 car garage and detached single storey spa building at Leven View, Skutterskelfe for Mr A Pickett. 16/01270/FUL. The Council recommended approval.
- c.** Alterations and 2 storey extension to rear of 5 East Side for Mr M Hill. 16/01422/FUL. The Council had concerns about windows overlooking neighbour's property. It is over development of the plot. The Council requested a site visit.
- d.** Proposed removal of 7 conifers, 1 maple tree and 1 scottish pine in the Conservation Area at Hawthorne Cottage, 14 South Side for Mr T Popple. 16/01459/CAT. The Council recommended refusal. There was no arborist's report the Council have no knowledge about the state of the trees. The Council recommended a site visit.\*
- e.** Discussion of e mails received re Housing Issues – Cleveland View Holiday Park, Rudby. No formal application had been received but the Council agreed that they would recommend refusal of any application. It is premature as we are embarking on a neighbourhood plan; no need has been demonstrated; there is no footpath into the village; it is outside development limits.

\*Further information from Hambleton District Council was received re this application on Tuesday, 12 July. Councillors agreed to withdraw their previous comments but recommend that more appropriate indigenous trees are planted in their place.

## **9. Correspondence**

- a.** Letter from Jackson's Law saying that now planning permission had been granted the monies were due for payment for the land which will become a new Burial Ground. Councillor Jones proposed that the Council authorise payment in order for Jacksons Law to complete the transaction. Councillor Cooper seconded and all agreed. Councillor Jones said the vendor wants the Council to fence off the area when the transaction is complete. The type of fencing needs to be agreed as well as other matters. Councillor Cosgrove proposed, seconded by Councillor Medlock, that this be delegated to the planning committee. Councillors Cooper and Jones will look at various types of fence.
- b.** Information from NYCC on making a public path diversion and Definitive Map and Statement Modification Order for footpath No. 10.72/7 Hutton Rudby. The Council agreed to the proposal. Mr John Marshall is available for information on any issues regarding footpaths.

- c.** Mr Mortimer had circulated an e mail asking for views on potential development sites. Councillor Cooper asked Councillors to reply.
- d.** E mail from Mr P Cole, Hambleton District Council reminding members of the Stokesley & Villages Community Partnership AGM to be held on 13 July in Stokesley. Circulated.
- e.** Information received from NHS by e mail on Transforming our Communities. Various meetings will be held and a list of these has been posted on the noticeboards.
- f.** An invitation from YLCA to the Joint Annual Meeting to be held on 16 July received by e mail and circulated.
- g.** E mail from NYCC giving details of the footway slurry sealing programme. Circulated.
- h.** Invitation received by e mail from YLCA to nominate people for the Queen's Award for Volunteer Services (QAVS). Circulated.
- i.** E mail from YLCA giving information on an updated edition of "Being a Good Employer – Guide for Parish and Town Councils". Circulated.
- j.** The Annual Review of the YLCA received by e mail and circulated.
- k.** North Yorkshire Now newsletter received by e mail and circulated.
- l.** E mails received from Healthwatch North Yorkshire and circulated.
- m.** News Digests for 21 & 27 June, 4 July received by e mail from Rural Services Network and circulated.
- n.** Clerks & Councils Direct magazine. Circulated.

## **10. Decisions of Hambleton District Council**

- a.** Change of use of equestrian land to burial ground at land adjacent to All Saints Church for Rudby Parish Council. 16/00399/FUL. Approved.
- b.** Replacement of caravan with timber building for residential use at Fairview Farm, Skutterskelfe for Mrs A Hartford. 16/00329/FUL. Withdrawn.
- c.** Outline application with some matters reserved for the construction of 5 dwellings at Mires End, Middleton Road for Mr J Hughes. 16/00115/OUT. Withdrawn.
- d.** Certificate of lawfulness (existing) for dwelling to be occupied by residents not attached to agriculture at Parklands, Station Lane for Mrs B Milburn. 16/00671/CLE. Granted.
- e.** Change of use of land to a private gypsy site and new access and the siting of a caravan and tourer at OS field 1856, Tame Bridge for Mr R Adams. 16/00522/FUL. Refused.
- f.** Use of land and siting of caravan as a private gypsy site for one family on part of former football pitch, Skutterskelfe for Mrs S Foster. 15/01652/FUL. Refused.
- g.** Works to trees in a Conservation Area, Village Green, for Rudby Parish Council. 16/00948/CAT. Approved.
- h.** Outline application for the construction of 56 dwellings, with associated access and landscape areas, with all matters reserved at land adjacent to Belbrough and Station Lanes for Armstrong Richardson. 16/00633/OUT. Withdrawn.
- i.** Construction of a single storey extension to 33 North End for Mr R Wilson. 16/01056/FUL. Granted.

## **11. Accounts**

a. Teesdale Event & Site Services Ltd. – Provision of toilets for Village Event	£264.00
b. Thirsk Community Care – Payroll preparation April – June 2016	£48.75
c. Whitegates Nursery – Plants & compost (Care for our Village)	£369.98
d. N Sign Ltd. – Change of date on signs	£22.20
e. Stockton, Thornaby District Scouts – PA System for Village Event	£250.00
f. GGN Sportscare Ltd. – Grass Cutting – Village Green, Play Areas, Verges	£908.40
g. GGN Sportscare Ltd. – Grass Cutting Burial Ground	£138.00
h. Francis James Events – Bands for Village Event	£1,626.00

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i. Clerk – Monthly salary June + broadband	£456.73
j. Jacksons Law – Purchase price + legal costs on purchase of land for Burial Ground	£35,658.00
k. YLCA – Payment for two training courses	£90.00
l. Ms K Porter – Return of allotment bond	£15.00
m. Mike Driver – Magician at Village Event	£125.00
n. Councillor A Parry – Travelling expenses	£118.70

**Monies Received**

Hutton Rudby Village Hall – Return of deposit for hire of hall	£50.00
Rudby PCC – Payment for one flower tub (Care for our Village)	£84.15
Reserve of burial plot J67	£150.00
Re-reserve of burial plots E27 & E28	£120.00

The Chairman declared the meeting closed at 9.15 pm.

**MINUTES OF THE MEETING OF RUDBY PARISH COUNCIL**  
**HELD ON MONDAY, 8 AUGUST 2016 AT 7.15 PM IN THE**  
**CHAPEL SCHOOLROOM**

Present: Councillor Mrs R Danjoux (Chair) Councillors Mrs D Medlock, Messrs, N Bennington, M Fenwick, J Nelson and N Thompson

District Councillor Mrs B Fortune

21 members of the public

1. Apologies for absence were received from County Councillor Mr T Swales, Councillors Messrs A Parry, J Cooper, S Cosgrove, M Jones and R Readman.
2. The minutes of last month's meeting had been circulated and were signed by the Chair after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch**

A report was received from PC Jones detailing one incident of anti-social behaviour and one of criminal damage. An e mail was received informing of the termination of the ringmaster messaging system. A new Community Messaging service is available, log on to [www.nycom.co.uk](http://www.nycom.co.uk) to register. An e mail was received asking for any information on the Picton assault.

**4. Meeting open to the Public**

A resident gave his comments about the Duchy Homes proposal for Rudby. He was concerned about the increased traffic on Rudby Bank and sewage. Homes in Stokesley Road and Rudby Lea have been subject to flooding as the sewage pipe is not big enough to cope with the run off from the agricultural land and sewage from the proposed new development would exacerbate this. Councillor Fenwick said this concern would also apply to several of the sites submitted in Rudby.

Mr Southerton, Planning Consultant, acting on behalf of Cleveland Hills View said this is a fully serviced caravan site with 24 high quality lodge style units. All have a 10 year guarantee. The Housing and Planning Act has introduced the requirement for planning authorities to look at where housing need can be met from residential caravans. The application to allow the caravans to be used as full time residential homes has been withdrawn due to no support from the grass roots. There is, however, a strong demand for bungalows and down-sizing. Cleveland Hills View could meet that need. Conditions could be imposed to ensure it is used only for over 55s. He asked if there was any enthusiasm in the local community for this. It would relieve the pressure to find alternative sites. This is an existing site and is fully serviced. If the Parish Council or Neighbourhood Plan were to promote the idea that this is worth looking at. The Chair said we are not sure what the need is at the moment. Mr Southerton said it is almost too late to raise it. By the time the Neighbourhood Plan rolls out it will be water under the bridge. Hambleton District Council is not going to delay its process and wait for the Neighbourhood Plan. It will race ahead of the Neighbourhood Plan process and pre-determine the areas of land allocation. The Plan is going to end up out of sync. Government statistics have shown a need for over 55s accommodation. Cleveland Hills View single level houses would accommodate their needs in every way. They are top quality and high class which would suit over 55s. There has been a lot of interest from the local community but they would require the site to be residential. We might put leaflets out and tell people what we are trying to do. People who have been to the site have encouraged us to do this. If we do not act fairly quickly it will be gone.

A resident took issue with the comment about the Neighbourhood Plan being out of sync. We need to know how Cleveland Hills View fits within the requirement of the village. If you have information let the Neighbourhood Plan have it.

Mr Southerton said Hambleton lost an important appeal which is why they have to do another Local Plan. The change in legislation was only last month so they will have to look at it. A resident said we have to identify need and make sure it is right for the village.

A resident said the Neighbourhood Plan is at a preliminary stage at the moment but there has been no specific interest in Cleveland View but we have a reasonable amount of evidence on down sizing. All options are on the table. We are not formulating policies at the moment and we are not in a position to select preferred solutions. If Cleveland Hills View has information to feed in about demand, the Neighbourhood Plan will be interested in seeing it. Councillor Bennington said as a Parish Council we have decided to go down the road of a Neighbourhood Plan.

A resident said Hambleton has 9.7 years of land supply available which is above the 5 year limit. Pressure is not as great as it seems to be. Appeals can be won.

A resident spoke about a planning application for the removal of trees in last month's minutes. He asked about the information which came in after the meeting which made the Parish Council change their decision. District Councillor Mrs Fortune said a Planning Officer had been out to see the trees and taken photographs. The trees are vast and branches of the trees are encroaching on gardens and dwellings of neighbouring properties and they do not contribute to the Conservation Area. He also questioned how an application refused by Hambleton District Council could be the subject of an appeal so quickly and be granted. District Councillor Mrs Fortune said she would find out the details. A resident questioned the timing of the exhibition by Duchy Homes as a lot of people were on holiday. The Chair said she thought they were going to put on another display and a resident thought it was to be in September. The Chair said they have not put in a planning application. A resident said they would want to keep the area as a green space. The Neighbourhood Plan would value as many comments as possible. A resident had sent out a summary of comments received. A resident said people have written to our MP and NYCC about the gritting of Campion Lane but are getting the same response. A resident said he had been in touch with the Local Authority and told that no school buses use this route.

A resident gave his views on the proposed residential development at Garbutts Lane. The whole site is not available and there will be major access problems. There are housing density and flooding issues. The Cricket Club and the Fishing Club also have concerns. The Chair said all comments received are being summarised. A resident said with the development at Paddocks End, Spar and this site there will be a lot of change in traffic density in a very small area. People are worried. A planning application is likely to go in very soon. The Chair closed the meeting to the public.

## **5. Matters Arising**

- a. Neighbourhood Plan. Mr Mortimer said there have been two meetings in the last month. The terms of reference for the steering group are in place. Mr Mortimer has been elected Chair of the steering group. The election of a vice-chair was deferred. Councillor Readman of Middleton has been nominated to join the steering group. Clause 34 of the Code of Conduct deals with dispensations for certain disclosable pecuniary interests and other interests. Advice is being sought from YLCA about this as far as the steering group are concerned. The publicity period for the area designation finished on Friday. The area designation will go forward to Hambleton Cabinet on 6 September for formal approval. There is a contact list of about 400 people now and it is growing steadily. Mr Mortimer gave details of the three different ways in which the Parish could be going. These are for people to comment on. A questionnaire will be issued probably some time in September. Hambleton District Council will provide help with this. A satellite website off the Parish Council website has been set up.
- b. Footpaths. The Clerk has received two complaints about hedges, etc. obstructing footpaths. Councillor Jones has spoken to the residents about one and Councillor Fenwick will visit the other. An e mail was received from a resident about slurry sealing on the pavements. He had contacted NYCC about the poor work. Councillors were pleased that NYCC had given a positive response and agreed with the resident's comments about standards of work. Councillors Fenwick and Jones had been to see the residents in Levenside, whose gardens border the river, about the proposed work to the river bank and footpath. All residents had been fully supportive and had signed a letter agreeing to the work. An e mail had been received from a resident expressing concern about the removal of a large section of hedgerow alongside the public right of way from Greaves Garage to Campion Lane by contractors connecting water and sewage to Paddocks End. He cited 1997 Hedgerow regulations and asks why nothing has been done to re-instate the hedge. District Councillor Mrs Fortune will make enquiries.

- c. Village Hall and Play Area. A quote had been received for the tree surgery work required at the Village Hall which had been recommended in the tree survey. The Clerk had forwarded this to the Chairman of the Management Committee. The Chairman of the Management Committee had also agreed to the play equipment at the Village Hall being included in the forthcoming inspection.
- d. Sports Area. Two quotes had been received for the inspection of the Sports Area, Village Hall Play Area and the equipment at Middleton and these had been forwarded to Councillors. Councillor Bennington proposed that quote from Streetscape be accepted, Councillor Medlock seconded and all agreed.
- e. Village Green. A quote had been received and circulated to Councillors for the work to trees on the Village Green as recommended by the earlier tree survey. Councillor Thompson proposed, seconded by Councillor Medlock, that the quote be accepted. This was agreed unanimously.
- f. Village Event. Councillor Cooper had circulated a report on this year's event and his recommendations for next year. He thanked everyone on the Event Committee and villagers who worked hard to help organise, run and clear up after the event. He also thanked Hambleton District Council for efficiently removing the glass and a large stack of rubbish from the Green. The Village Event next year will be held on Saturday, 24 June 2017. Councillor Cooper suggested an Events Committee meeting to discuss next year's event is held as soon as possible. The Clerk reported that she has had no response to the two e mails sent to North Yorkshire Police about their non-attendance at the event. During the afternoon some youths from Stokesley were causing a nuisance and two calls were made to the 101 number but there was no response. The Clerk had also forwarded to the Police the e mail from the Bowls Club which detailed the problems they had on the day.
- g. Allotments. Councillor Bennington suggested Saturday, 20 August at 9.00 am to start clearing rubbish from the allotments, weather permitting. The Clerk will inform volunteers.
- h. Telephone Kiosk. An e mail had been received from the First Responders suggesting that more defibrillators in the village would benefit residents. The telephone kiosk had been suggested as a site for one. Electricity is required and Councillor Nelson thought the kiosk still had a supply. The clerk will check. Councillor Fenwick suggested that part of Mrs Tarran's legacy could be used to pay for at least one more.
- i. Northumbrian Water. A letter had been received from Northumbrian Water in response to the Council's concerning the public footpath at the Sewage Works. The Chair read out the letter. The Clerk will send the resident who raised the issue a copy of the letter.

## **6. Finance**

Councillor Jones had sent Councillors the first quarter figures. There were no queries. The Employer's Summary was received from CCA, Thirsk. The Chair said Mrs Banks has agreed to become the Council's Internal Auditor. She expressed the Council's thanks to Mrs Banks. The balances in the Council's accounts are as follows:

Community Account	£5,000.00 (14 July 2016)
Business Premium Account	£94,109.60 (14 July 2016)
Burial Account	£20,452.14 (14 July 2016)

## **7. Report from District Councillor Mrs B Fortune**

District Councillor Mrs Fortune hoped that all dog owners would have a responsible attitude and clean up after their pets. Parents of small children had complained to her that dog dirt had been left on the Village Green where their children were playing. The District Council now has 3 Dog Wardens who are always out on patrol. She urged Councillors to be cautious when expressing opinions about potential sites and developers as they could be seen to be pre-judging applications. She had available a booklet from Hambleton District Council and one from the Local Government Association which could help.

The bins from the bottom of North End are not being collected because the bin vehicle cannot get through because of parked cars. The bin lorries are now bigger because of all the recycling. A central collection point has been arranged and residents have been informed.

She explained about some work going on at Tame Bridge which it is hoped will stop the flooding which has happened in the past.

She provided the Council with a list of initials and what they stand for in regard to planning.

## **8. Planning**

- a. Duchy Homes had held an exhibition at the Village Hall on 14 July about a proposed scheme for land at Rudby. A planning application has not been received.
- b. The planning application at Cleveland Hills View, Skutterskelfe, to allow the caravans to be used as full-time residential homes has been withdrawn.
- c. A letter was received from England Lyle Good enclosing copies of a consultation leaflet which had been distributed in the area of Garbutts Lane advising of the proposed residential development. This land is included in the present Local Plan for housing.
- d. Notification from the Planning Inspectorate that the appeal by Mr R Adams at site address OS field 1856, Tame Bridge had been allowed. APP/G2713/C/16/3143204.
- e. Proposed new detached 4 car garage with accommodation above at White Lodge, Belbrough Lane for Mr L Percy. 16/01456/FUL. Observations from a neighbour were read out at the meeting. The Council agreed to re-iterate the concerns of the neighbour and ask for a site visit.
- f. Proposed construction of detached oak garage at The Byre, Campion Lane for Mr R Distasi. 16/01643/FUL. The Council recommended approval.
- g. Outline planning application with all matters reserved for construction of an agricultural worker's dwelling at Carr House, Holme Lane, Seamer for Mr R Barr. 16/01633/OUT. The Council thought that this area had been developed quite significantly and would like to request a site visit.

## **9. Correspondence**

- a. An e mail had been received from Jacksons Law confirming that the land purchase had been agreed. A further e mail was received attaching a quote for access indemnity. The Council agreed that this should be paid.
- b. An e mail had been received from NYCC giving details of the highways schemes agreed for 2017-18.
- c. An e mail was received from Hambleton District Council asking for nominations in various categories for the Hambleton Sports Awards 2016.
- d. E mail from NHS Hambleton, Richmondshire & Whitby Clinical Commissioning Group giving dates for various meetings to be held on Transforming our Communities. A full version and summary of the consultation document is available at [www.hambletonrichmondshireandwhitbyccg.nhs.uk/transforming-our-communities](http://www.hambletonrichmondshireandwhitbyccg.nhs.uk/transforming-our-communities).
- e. Notification from YLCA of their annual conference to be held in Scarborough on 28-30 October. Received.
- f. E mail from YLCA entitled My Community Round Up. Received.
- g. E mail from YLCA giving details of the North Yorkshire Warm and Well project.
- h. E mail from YLCA giving details of a training course on employment law to be held on Tuesday, 6 September in York.
- i. E mail from YLCA giving details of a finance training course to be held on Saturday, 1 October in York.
- j. E mail from YLCA giving details of a course on Chairmanship Training to be held in Harrogate on 24 October.
- k. E mail from YLCA giving details of a training event to be held on Monday, 7 November in York on Developing Your Skills as a Councillor.
- l. E mail from YLCA giving details of an allotment training event to be held in York on 15 November.
- m. E mail from YLCA giving details of training courses available from September – December 2016.
- n. Application from Darlington Memorials for erection of new memorial stone. Agreed.
- o. An e mail was received from Business Maps Ltd. showing an example of Parish maps. Councillor Thompson thought this information was available from Hambleton District Council. District Councillor Mr Fortune will check.
- p. North Yorkshire Now newsletter received by e mail from NYCC and circulated to Councillors.
- q. White Rose Update received by e mail from YLCA and circulated to Councillors.
- r. E mail from Northern Power about their intention to launch a number that can be used to report power cuts.

- s. News Digests for 19 & 26 July and 1 August received by e mail from Rural Services Network and also e mails on Rural Housing and Rural Broadband. Circulated to Councillors.
- t. Updates received by e mail from Healthwatch North Yorkshire and circulated to Councillors.
- u. Great North Air Ambulance newsletter received by e mail and circulated to Councillors.

**10. Decisions of Hambleton District Council**

- a. Proposed removal of condition 9 (holiday occupancy) of application Ref. 11/02143/FUL and condition 2 (holiday occupancy) of planning application Ref. 14/02611/MRC to allow caravans to be used as full time residential homes at Cleveland Hills View, Skutterskelfe. 16/01165/MRC. Withdrawn.
- b. Construction of new 3 bedroomed dwelling and associated parking, garden and vehicle turning area at Hill Top, East Side for Mr & Mrs S Bury. 16/00812/FUL. Granted.
- c. Proposed removal of 7 conifers, 1 maple tree and 1 scots pine in a Conservation Area at 14 South Side for Mr T Popple 16/01459/CAT. Granted.

**11. Accounts**

a. HMRC – 1 <sup>st</sup> Quarter Tax	£427.40
b. Matthew Wilkinson, Solicitors – Professional charges for sale of land by vendor for new Burial Ground	£2,400.00
c. GGN Sportscare Ltd. – Grass cutting Village Green, Play Area, Sports Area, Verges	£908.40
d. GGN Sportscare Ltd. – Grass cutting Burial Ground	£138.00
e. GGN Sportscare Ltd. – Interment	£155.00
f. Northumbrian Water – Allotments	£93.73 DD
g. Lucid – Banners & posters for Village Event	£172.50
h. Clerk – Monthly salary + broadband	£456.93
i. Clerk – Petty Cash	£40.00
j. Newitt & Co. Ltd. – Goal Posts	£697.99

The Chair declared the meeting closed at 8.50 pm.

**MEETING OF RUDBY PARISH BURIAL BOARD HELD ON MONDAY,  
12 SEPTEMBER 2016 AT 7.15 PM IN THE CHAPEL SCHOOLROOM**

Present: Councillor Mr J Cooper, Chairman, Councillors Mrs D Medlock, Messrs. S Cosgrove, M Jones, R Readman and N Thompson

District Councillor Mrs B Fortune

11 Members of the Public

Apologies for absence were received from Mrs J Kitching, Sexhow Parish; Councillors Mrs R Danjoux, Messrs. N Bennington, J Nelson and A Parry

It was agreed that an increase to the Burial Fees will be discussed next month. Quotes have been received for preparing the land, fencing and hedging for the new Burial Ground. Councillors had met with various contractors. Councillor Jones proposed, seconded by Councillor Thompson that Mr Barnfather's quote for ground work and top soil be accepted. This was agreed unanimously. One quote had been received from for the supply of fencing and a gate. Another quote is expected. Councillor Jones proposed that a budget of £2,240 for fencing is agreed, Councillor Thompson seconded and all agreed. No decision will be made until the second quote is received. Councillor Jones said we will still need seeding and a fence outside the hedge. A quote has been received for hedging. A quote from Mr Johnson for work on trees and clearing shrubs was accepted. A request had been received from a resident to reserve a burial plot for her mother who does not live in the parish. Councillors agreed to the request.

**MEETING OF RUDBY PARISH COUNCIL HELD FOLLOWING THE ABOVE MEETING**

Present: As above with the addition of Councillor Fenwick.

1. Apologies for absence were received from County Councillor Mr T Swales, Councillors Mrs R Danjoux, Messrs N Bennington, J Nelson and A Parry.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch.** A Police report had been received from PC 184 Jones and circulated. He gave details of an incident of anti-social behaviour; theft of a mountain bike from a vehicle parked overnight; report of males with dogs hare coursing; suspicious persons in red Subaru driving down lane to a farm. Community messaging included theft of a chain saw from Great Ayton and purse and wallet thefts in Whitby.
4. **Meeting open to the Public**

A resident asked for a copy of last month's minutes. The Chairman said all minutes and agenda are on the Parish Council website - [www.rudbyparishcouncil.org.uk](http://www.rudbyparishcouncil.org.uk). A resident spoke about the planning application for the construction of 30 dwellings at land to the north of Hutton Fields and The Wickets, Garbutts Lane. He gave his reasons why the application should be rejected including the area of the site which is not the full allocated site. He quoted from the Planning Inspectors decision on the original proposal. The area is prone to flooding as shown on the Environment Agency map. He showed photographs of previous flooding in Levendale and Hundale in 2007. The Developer's report identified flooding risks and recommends that some properties are built 600mm or 300mm above existing ground level to protect against flooding. There would be a major risk of flooding in Levendale and Hundale.

He read from Northumbrian Water's report. The Developer says the site is not at risk from flooding and precautions will be taken so there is no flooding elsewhere. The Developer has put in a new access from the field that is prone to flooding. He showed photographs showing the access from Levendale. Visibility is very limited. No traffic or speed survey has been undertaken. 30 dwellings for two thirds of the site is serious over development. He also had concerns about the effect on the environment and biodiversity. It was likely that the stream will have to be culverted which would have a detrimental effect on wildlife and plants.

Councillor Fenwick joined the meeting.

A resident said that there has been new development in the area including a Spar shop and petrol station. Extra traffic and HGVs will be using this area. He also said that the Police response to this development was not good. District Councillor Mrs Fortune said extra work on drainage had to be carried out at Paddocks End.

## **5. Matters Arising**

**a. Neighbourhood Plan.** The Chairman of the Steering Group gave a report on the last meeting. He gave a summary of the contacts they have had with developers and their agents. An open meeting has been arranged with our MP Rishi Sunak and John Howell MP for Henley who is the Government champion for Neighbourhood Planning at the Village Hall on 21 September from 6.00 – 7.00 pm. A questionnaire is being developed to be circulated to the village. He gave a summary of the costs incurred so far. A planning consultant will be employed. Hambleton District Council Cabinet approved the Neighbourhood Plan designation on 6 September. The approval guarantees the release of a £3,000 grant from Hambleton District Council. Other funding is available through the Department of Communities and Local Government and each portion has to be used within 6 months. The total amount available through this route is £9,000. The minimum application is £1,000. District Councillor Mrs Fortune mentioned the "make a difference" grant. Contacts with developers are not being actively sought as there is nothing substantial to say at the moment. So far we have had a pre-notification from Mr Baird of his application; a request from Mr Barlow to go on the mailing list and this has been accepted; lobbying from Cleveland Hills Park owners which was not taken any further and contact from Duchy Homes Planning Agents who were interested in having some kind of meeting with the Steering Group and Parish Council. It was agreed that it would not be appropriate to arrange a meeting with them at this point. The Steering Group are interested in what residents have to say. Councillor Danjoux and Mr Mortimer attended a meeting with officers from Hambleton District Council on the questionnaire. Residents will be asked what they think the main issues are on which the Neighbourhood Plan should be working. Hambleton District Council recommends that a planning consultant should be employed sooner rather than later. There are almost 50 different practices in the region. A short list will be drawn up. The criteria will include that the Planning Consultant should have experience in Neighbourhood Plans and be working in Hambleton. We will also have contact with other Neighbourhood Plan groups. Hambleton District Council thought that we seem to be further ahead in some aspects than we thought we were. HDC advised that we should do an intermediate step and send out an information leaflet asking for feedback before the questionnaire.

A resident asked if Duchy Homes has submitted a planning application and was informed that they have not.

**b. Footpaths.** It was noted that some hedges on Station Lane need trimming back. Councillor Jones said that the Parish Council can organise hedge cutting but the owner must give permission. The Chairman will inspect them. Councillor Jones said the application for work to the River Leven from the bridge has been submitted. The Council has enough funds to cover the footpath repair work. He has spoken to Tees River Trust. County Councillor Swales will be asked about the County Council funding. Missing kerb stones on Rudby Bank will be reported to the County Council.

**c. Village Hall and Play Area.** Correspondence has been received about a noise complaint at the Village Hall. The Management Committee are taking it very seriously.

**d. Sports Area.** The Chairman thanked everyone involved for helping to put in the new goalposts. Councillor Bennington has the signs ready for the fitness area.

e. Village Green. The Clerk reported a seat on the Village Green which had been damaged on Event Day. The seat in Garbutts Lane also needs some repair. Councillor Bennington will be asked to look at both. The Chairman said a lorry had caused damage to the Green.

f. Village Event. A Committee meeting will be held on Wednesday, 28 September at 8.00 pm. The Chairman has spoken to the bands we used this year and also e mailed local bands.

g. Allotments. Councillor Cosgrove said Councillors met at the allotments but the rubbish to be moved was far larger than was thought. He had spoken with the contractors who have quoted for part of the work required. Councillor Cosgrove proposed, seconded by Councillor Fenwick that their quote be accepted. This was agreed unanimously. Councillor Cosgrove said we may have to accept that the rubbish heap cannot be moved. The Chairman suggested that another contractor could be asked for a price to level it off. Councillor Fenwick said the allotment holders have a joint responsibility. The Chairman said the removal of the rubbish will cost quite a lot. We can look at a sensible increase in fees. The fees will be reviewed in November. The Clerk said a £20.00 cheque had been received from Northumbrian Water as they have not replied to the Council's letter concerning the leak in the statutory time.

h. Telephone Kiosk. An e mail had been received from BT Payphones replying to the Council's query about a defibrillator being installed in it. Councillors thought perhaps Church House or the Methodist Chapel might be a better site for a defibrillator. A resident had suggested that the kiosk could be used as a library. The Parish Council could arrange for shelves to be fitted if someone would be responsible for looking after it.

i. Business Maps Ltd. An e mail had been received from this company about providing maps of the village which could be put into the Neighbourhood Plan or on the Parish Council website. District Councillor Mrs Fortune has had maps made by Hambleton District Council and has gifted them to the Parish Council.

## **6. Finance**

The employer's summary for August 2016 was received. Councillor Jones will e mail dates to arrange a Finance Committee meeting. The balances in the Council's accounts are as follows:

Community Account	£5,000.00 (13 August 2016)
Burial Account	£17,914.14 (13 August 2016)
Business Premium Account	£94,109.60 (13 August 2016)
Allotment Account	£1,381.10 (13 August 2016)

**7. Report from District Councillor Mrs Fortune.** District Councillor Mrs Fortune said she had been invited to the meeting on the 21 September in the Village Hall.

## **8. Planning Applications**

- a. Proposed work to remove side limbs to sycamore tree in a Conservation Area at Enterpen House for Mr D Bell. 16/01776/CAT. The Council recommended approval.
- b. Proposed single storey rear extension to 2 The Close, Garbutts Lane for Mr & Mrs Lauwrens. 16/01845/FUL. The Council recommended approval.
- c. Proposed construction of 30 dwellings at land to the north of Hutton Fields and The Wickets, Garbutts Lane for Mr R Baird. 16/01836/FUL. The Council recommended refusal for the following reasons. Flooding. At the time of the Parish Council meeting there was no published response from the EA to the FRA submitted. The FRA is only based on a desk top survey of EA flood modelling. When assessing the proposal the Parish Council would like the EA to take account of the fact that when the houses in Levendale were built the surface water was designed to run off and soak away in the area of the proposed development. This area has suffered flooding in the recent past and development of this site will only make it worse. The FRA says that surface water and ground water flooding is likely and that the solution is simply to raise finished floor levels. This will not produce

a safe environment for residential dwellings, particularly if they are occupied by the elderly. There are no proposals to prevent the excess run-off of surface water from the site. There is a stream running through the site which would be totally lost in this dense development resulting in an adverse effect on surface water dispersal and the local flora and wildlife. The treatment of the stream is not clearly dealt with. If some sort of culvert is to be used there are no calculations to show the size of this and if a culvert is capable of coping with all the surface water from the new developments in the area. The development will have a negative effect on wildlife, trees and flora that have become established in the area. The plot is smaller than the original one proposed but the density is the same making it over-developed. There are no public open spaces included. The type and mix of affordable housing does not meet local needs. There is concern about the number of garages and parking spaces, 3 bedroomed dwellings are likely to have more than 1 car. The highway within the site is unlikely to be adopted. No traffic assessment has been carried out to ascertain what the visibility splays need to be. The Council has concerns about the visibility of the access. The amount of traffic in this area has increased since the site was approved for housing. The new development at Paddocks End and the development of Greaves Garage into a Spar shop will all contribute to extra traffic in a small area, including large delivery and petrol wagons for the new petrol station. The access is not the originally designated one. The Council request a site visit.

- d. Proposed works to tree in a Conservation Area – 1 ash tree at Hawthorne Cottage, 14 South Side for Mr T Popple. 16/01850/CAT. The Council recommended approval.
- e. Proposed single storey side extension to accommodate new kitchen and double garage at 1 Thoraldby Cottage, Skutterskelfe for Mr T Lomas. 16/01703/FUL. The Council recommended approval.
- f. Proposed extension to The Retreat, 17A Doctors Lane to form annexe for Mr P Stokes. 16/01882/FUL. The Council recommended approval.

**9. Fireworks Display.** Councillor Thompson had e mailed suggestions for this year's display and these were agreed. Councillor Jones proposed that we buy from the same supplier as last year on the same budget, Councillor Cosgrove seconded and all agreed. It is hoped that music will be provided.

**10. Christmas Tree.** The lighting ceremony will take place on Monday, 12 December at 6.15 pm. The tree will be ordered for delivery on 6 December at 3.00 pm. The Choir who practice in the Hub will be asked if they want to be involved.

**11. Care for our Village.** Councillor Medlock asked if the Council would be prepared to buy 12 new barrel planters. Councillor Cosgrove proposed, seconded by Councillor Thompson that the Council agree to this. All agreed. The Church will pay for two. Volunteers for working parties would be welcome on 20 September and 17/18 October. A note will be put on the Parish Council website.

## **12. Correspondence**

- a. A letter was received from Latimer Hinks, solicitors, enclosing a cheque for £6.33 from the estate of the late Mrs Tarran. The Clerk had acknowledged receipt.
- b. An e mail was received from Hambleton District Council concerning the proposed road closure for Remembrance Sunday. The Council had no objections.
- c. An e mail had been received from Hambleton District Council enclosing the Parish Update; a guide for Parish Councils on street naming and numbering; a Council Tax reduction poster and details of Parish training sessions. The poster had been put on the notice boards.
- d. E mail from Mr P Cole, Hambleton District Council enclosing papers for a meeting of the Stokesley & Villages Community Partnership meeting on 7 September.
- e. E mail from Hambleton District Council advertising a Fair Play Event to be held at the Civic Centre on 21 September.
- f. E mail from Amanda Madden, Rural Housing Enabler including an invitation to a NY and East Riding Rural Conference to be held in the Village Hall on 29 September. The Chairman and Clerk hoped to attend.

- g. A survey received by e mail from Rural Action Yorkshire on Community led housing in Rural North and East Yorkshire was completed at the meeting.
- h. An e mail was received from YLCA enclosing a NALC community led Housing Survey which was completed in the meeting.
- i. E mail from YLCA detailing the training events available in September/October.
- j. Notification by e mail from NYCC of the Hambleton Area Committee meeting to be held on 12 September at 2.00 pm in County Hall.
- k. Information from NHS Hambleton, Richmondshire & Whitby CCG and notification of the Governing Body meeting to be held on 22 September in Leyburn.
- l. Application from Dales of Thirsk for erection of new memorial stone. Agreed.
- m. Request from York Disabled Workers Co-operative to be considered as a supplier and for a donation. Their details will be kept on file.
- n. E mail from Northern Powergrid announcing the launch of the new 105 power cut number.
- o. Details from Hambleton & Richmondshire Citizens Advice giving details of the service to the local community. The Council decided against giving a donation.
- p. Countryside Voice and Fieldwork magazines received from CPRE and circulated to Councillors.
- q. News Digests for 8 & 23 August, 6 September; Rural Spotlight on the heart of the village and Rural Broadband received by e mail from Rural Services Network.
- r. E newsletter received from GNAA.
- s. Healthwatch North Yorkshire Updates received by e mail.

### **13. Decisions of Hambleton District Council**

- a. Alterations and 2 storey extension to the rear of 5 East Side for Mr M Hill. Granted. 16/01422/FUL.
- b. Extension to dutch barn and change of use of barn to industrial storage at Brawith House, Tame Bridge for Mr A Bruce. Withdrawn. 16/00735/FUL.
- c. Construction of detached garage with 1<sup>st</sup> floor ancillary accommodation at White Lodge, Belbrough Lane for Mr L Percy. Granted. 16/01456/FUL. Granted.

### **14. Accounts**

a. Jacksons Law Firm – Access Indemnity Insurance	£200.00
b. HMRC – Outstanding Tax Payment	£285.38
c. CPRE – Membership subscription	£36.00 DD
d. Methodist Church – Use of room for meetings January – August	£117.25
e. GGN Sportscare – Grass cutting – Village Green, Play & Sports Area, Verges	£908.40
f. GGN Sportscare – Grass cutting – Burial Ground	£138.00
g. Public Works Loan Board – Loan payments	£7,040.73 DD
h. Clerk – Monthly salary + broadband	£456.73

### **Monies Received**

Dales of Thirsk – New Headstone	£85.00
Darlington Memorials – New Headstone	£85.00
Northumbrian Water – Non-response to query within required time	£20.00
Latimer Hinks, Solicitors, Payment from estate of late Mrs M Tarran	£6.33

The Chairman declared the meeting closed at 9.12 pm.

**MINUTES OF MEETING OF RUDBY PARISH BURIAL BOARD  
HELD ON MONDAY, 10 OCTOBER 2016 AT 7.15 PM IN THE  
CHAPEL SCHOOLROOM**

Present: Councillor Mr J Cooper (Chairman) Councillors Mesdames D Medlock and R Danjoux, Messrs. N Bennington, M Fenwick and R Readman.

11 members of the public

A discussion took place on the Burial Fees charged at present. Councillor Medlock proposed, seconded by Councillor Fenwick that no charge is made for burials of persons less than 16 years of age. Councillor Danjoux proposed, seconded by Councillor Fenwick that a 5% increase is made to the fees from Tuesday, 11 October. Both proposals were agreed unanimously. The Burial Board will continue to charge double fees for persons who are non-resident, but with a connection to the Parish, who wish to be buried here.

The Chairman reported that work has begun on opening up the entrance way to the new Burial Ground to allow access for larger equipment. We can now estimate how much top soil is needed. A second quote for fencing is still awaited.

The Chairman closed the meeting of the Burial Board.

**MINUTES OF MEETING OF RUDBY PARISH COUNCIL HELD ON  
MONDAY, 10 OCTOBER 2016 FOLLOWING THE ABOVE MEETING**

Present: As above.

1. Apologies for absence were received from County Councillor Mr T Swales, District Councillor Mrs B Fortune, Councillors Messrs S Cosgrove, M Jones, J Nelson, A Parry and N Thompson
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch**

An e mail was received from Sergeant Hill about Police attendance at Parish Council meetings. North Yorkshire Police are now recruiting Special Constables. Community messages included – a container at fishing lake in Great Ayton broken into and items removed and a door knocker scam alert.

**4. Meeting open to the Public**

A resident said the bunting around the trees now looks a mess. The Chairman said we were asked to leave it up as long as possible but he agreed with the resident and it will be removed. A resident said the County Council have not changed their gritting schedules and Campion Lane will not be gritted. A resident expressed his concerns about a planning application on the agenda. He had drawn the District Council's attention to the problem earlier in the year. Work is being done without planning approval being in place. He detailed the various problems, in particular original plans showed a bedroom facing west with ensuite facing north. This was refused. Amended plans were submitted with the bedroom facing north and ensuite facing west. This amendment was approved. The applicant, however, has completely ignored this and has built the rooms as originally submitted. He was concerned that if the District Council approved the latest application for the

removal of condition 2 it will mean that the windows will be approved. There is an extra door and window for which planning permission has not been granted. He was advised by another resident that there is an enforcement notice form on the HDC Planning Portal to fill in. The resident said he has spoken to the District Council. The officer in charge is visiting the site some time this week. The Chairman said the Parish Council can ask for a site visit.

The Chairman closed the meeting to the public.

## **5. Matters Arising**

- a. **Neighbourhood Plan.** Mr Mortimer explained the areas of work they had been concentrating on – engagement of a consultant, short listing, costs/budget. A leaflet had been approved for issue. A workshop will be held on Wednesday, 12 October. He reported on the visit from Rishi Sunak MP and John Howell MP. He expressed his thanks to Mr Jewitt, Hambleton District Council who also attended. Two members of the Steering Group had been to see Rishi Sunak at his surgery and asked him to come back to Hutton Rudby in the New Year and he agreed. It is hoped that he will encourage other parishes in Hambleton to start a Neighbourhood Plan. At a Steering Group meeting Mr Percy volunteered to be vice-Chair and this was put forward for approval. Miss Baird has handed in her resignation from the Steering Group. A letter will be sent thanking her for her work. During the workshop it may be possible to get more people to join the Steering Group. He spoke about the process of selecting a consultant. It is a large field but it has been whittled down to about 10 at the moment. He gave details of the consultant engagement scenarios with costs. £3,000 has been awarded from Hambleton District Council and £9,000 is available from the Department of Communities and Local Government. £5,000 would be required from the Parish Council. When you apply for the £9,000 it has to be used within a relatively short time. This grant will be similar to the cost of drafting the plan and it would be used for that. He hoped to have offers in from the planning consultant candidates by the next Parish Council meeting if the Council agrees to the proposed strategy. Councillor Bennington proposed that the second scenario – project mentoring, document review plus plan drafting at a cost of £15,000, be accepted. Councillor Medlock seconded and this was approved unanimously. Mr Percy's nomination as vice-chair was also agreed unanimously. Mr Mortimer said the Cricket Club have had an approach from Gladmans about purchasing a strip of land. He has been invited to speak to the Cricket Club at their AGM. A resident asked who owns the Cricket Club and the Chairman said it is probably the trustees.
- b. **Footpaths.** The bid by Tees River Trust to the Heritage Lottery Fund has been unsuccessful. The footpath repair is, however, included in a bid to the Postcode Lottery. Councillor Fenwick said money is available for work on the repair of the footpath from the County Council and County Councillor Mr T Swales. The Clerk reported that stones from the bridge over the River Leven had been pushed out and were on the bank below. The County Council will be informed.
- c. **Village Hall and Play Area.** Nothing to report.
- d. **Sports Area.** The signs have been erected and Councillor Bennington was thanked for his work on this. The Chairman said the BMX track is looking good but the Council need to keep checking it for weeds.
- e. **Village Green.** Councillor Bennington had inspected the two seats which were in need of repair. The hardwood slats will cost £125.00. Councillor Medlock said Care for our Village has cleared the path between Garbutts Lane and Hundale but weedkiller is needed. Councillor Jones will be asked if he can arrange this.
- f. **Village Event.** A committee meeting was held and looked at ways of improving next year's event. It was agreed to try and book some local bands, 3 have been booked and also 2 for 2018. Other items include mini carts, side stalls, classic cars display, birds of prey, face painting and a silver band during the day. A bouncy castle and other inflatables will be ordered from AR Entertainments. The Chairman will itemise the costs. Councillor Bennington will try to organise human table football teams which will need advertising well before the event. The date of the event, 24 June 2017, will be advertised well in advance.

- g. Allotments. A letter has been received from Northumbrian Water concerning the leak. They are awaiting another meter reading before any payments are made. A tap at the allotments was damaged but has been repaired. Another letter was received from Northumbrian Water detailing the changes taking place in the water industry from April 2017. All non-household customers will be able to choose who they buy their retail water and sewerage services from.
- h. Telephone Kiosk. A quote will be obtained for shelves. Church House was thought to be the best place for another defibrillator.
- i. Fireworks. Councillor Cosgrove will do the notices and collect the fireworks. A quote had been received from the same supplier as last year and this was agreed. Councillor Bennington will supply high visibility jackets. Councillor Fenwick will be the first aider.
- j. Christmas Tree Lighting. This will take place on Monday, 12 December at 6.15 pm. The tree has been ordered and will be delivered on 6 December at 3.00 pm. The choir who practice in the Hub have been invited to attend.
- k. Rural Housing Conference held on 29 September in the Village Hall. The Chairman and Clerk had attended. It was worthwhile attending and the speakers were excellent. Mr Mortimer said the Community Led Housing session was very interesting and worth looking into.

## **6. Finance**

The Finance Committee met last week and reviewed the Council's Financial Regulations. The new Regulations had been e mailed to Councillors. Councillor Fenwick proposed, seconded by Councillor Danjoux that the new Finance Regulations be adopted. Another Finance Committee meeting will be held to discuss the budget and precept. The Employer's Tax Summary for July – August was received and the Employer's Summary for September. The external auditor's report and certificate were received from PKF Littlejohn LLP. Our Annual Return was in accordance with proper practices and no matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met. A letter was received from Hambleton District Council concerning the Parish Precept and arrangements for the financial year 2017/18. The balances in the Council's accounts are as follows:

Community Account	£5,026.33 (15 September 2016)
Burial Account	£17,791.14 (15 September 2016)
Business Premium Account	£91,499.35 (14 September 2016)
Allotment Account	£1,381.10 (15 September 2016)

## **7. Report from District Councillor Mrs Fortune**

District Councillor Mrs Fortune had sent copies to the meeting of a letter from Rishi Sunak MP enclosing copy of a letter from Head of Highway Operations, NYCC. The request for a change to the County Council's gritting route policy to include Champion Lane had been discussed by the Corporate Director and Executive Members for Business and Environmental Services but not approved. Councillor Danjoux asked about the feasibility of providing a grit bin. This will be discussed under 9a.

## **8. Planning Applications**

- a. Replacement of existing single storey flat roof element of 36 Doctors Lane with pitched roof building incorporating additional bedroom accommodation in the roof space for Mr D Askew. 16/01969/FUL. The Council recommended approval.
- b. Construction of a detached dwelling at Highfield, 12 Enterpen for Mr & Mrs D Preston. 16/01771/FUL. The Council recommended approval although there is the potential loss of the amenity of the view across to the hills.

- c. LBC for replacement door and frame to front elevation and alterations to door step at 2 The Old School, Enterpen for Mrs P Dodds. 16/01993/LBC. The Council recommend approval.
- d. Alterations to roof height and alterations and extensions to 21 Woodside for Mr C Rallings and Ms R Broad. 16/01883/FUL. Concern was expressed about the effect of the new roof height on the street scene and the neighbours.
- e. Removal of condition 2 for 15/00706/FUL – Alterations to roof with dormer windows and garden roof extension as per amended plans received by HDC on 18 August and 14 September at Blue Barn Cottage, Middleton Road for Mr E McMordie. 16/01954/MRC. E mails from two residents. The Council recommend refusal. It is not in keeping with the originally approved plan. There is concern about a bedroom overlooking a neighbour which was refused in the original application. This work has been carried out without permission. The second set of drawings has a door and window in which the first set of drawings did not show. The Council are requesting a site visit.
- f. Proposed single storey rear garden room extension to replace an existing conservatory at The Folly, Rudby Bank for Mr P Grimwood. 16/02121/FUL. The Council recommended approval.

## **9. Correspondence**

- a. Letter from NYCC listing the grit bins which will be filled by the County Council at a charge of £75 plus VAT to the Parish Council. The Council agreed to request two other grit bins – 1 for Campion Lane and 1 for Rudby Bank.
- b. A budget consultation form was received from Hambleton District Council and completed at the meeting.
- c. E mail from NYCC giving details of the payments the Council will receive for cutting grass which the County Council used to cut.
- d. E mail from the Chair of a Working Group trying to save Stokesley Library from closure. Posters were enclosed giving details of open events and these will be displayed in the Parish Council notice boards.
- e. Notification from Hambleton District Council of the road closure timings in Hutton Rudby for Remembrance Sunday, 13 November.
- f. Details of a Sports and Playing Pitch strategy were received by e mail from Hambleton District Council. The Chairman will reply.
- g. Notice from YLCA of the Hambleton Branch Meeting to be held on 26 October at 7.00 pm in Northallerton Town Hall. Received.
- h. Notification from YLCA by e mail of the Annual Conference to be held in Scarborough 28-30 October. Received.
- i. Letter from Hambleton District Council giving details of the Hambleton Parish Liaison meeting to be held on 17 November at 7.00 pm in the Civic Centre. Councillor Medlock and the Clerk will attend.
- j. E mail from Mr P Cole, Hambleton District Council on the meeting of Stokesley & Villages Community Partnership to be held in Town Close, Stokesley on 9 November at 7.00 pm. Received.
- k. Details by e mail from YLCA of the Changing Places Conference to be held in London on 30 November. Received.
- l. E mail from Hambleton Community Action on the Wheels 2 Work scheme. There are a number of spare scooters available. Posters and leaflets will be displayed on the Parish Council notice boards.
- m. North Yorkshire Now newsletter received by e mail and circulated to Councillors.
- n. White Rose Update newsletter received by e mail from YLCA and circulated to Councillors.
- o. E mail from NHS Complaints Co-ordinator giving details of the NHS Complaints Advocacy Service which is available on [www.helpwithnhscomplaintsnorthyorks.org](http://www.helpwithnhscomplaintsnorthyorks.org).
- p. Updates received by e mail from Healthwatch North Yorkshire.
- q. News Digests for 19, 26 September, 3 October; Spotlight on Older People; Fuel Poverty received by e mail from Rural Services Network.
- r. Newsletter from GNAA received by e mail.

- s. E mail from Hambleton Licensing Team asking for comments on their draft policy to be sent to [licensingteam@hambleton.gov.uk](mailto:licensingteam@hambleton.gov.uk) by 4 November.

**10. Decisions of Hambleton District Council Planning**

- a. Proposed construction of a detached oak garage at The Byre, Campion Lane for Mr R Distasi. 16/01643/FUL. Granted.
- b. Outline planning permission with all matters reserved for construction of an agricultural worker's dwelling at Carr House, Holme Lane, Seamer for Mr R Barr. 16/01633/OUT. Refused.
- c. Proposed works to ash tree in a Conservation Area at Hawthorne Cottage, 14 South Side for Mr T Popple. 16/01850/CAT. Granted.
- d. Proposed works to remove side limbs to sycamore tree in a Conservation Area at Enterpen House for Mr D Bell. 16/01776/CAT. Granted.

**11. Accounts**

a. Whitegates Nursery – Plants and compost (Care for our Village)	£39.99
b. Thirsk Community Care – Payroll preparation	£48.75
c. GGN Sportscare Ltd. – Grass cutting Village Green, Play & Sports Area & Verges	£908.40
d. GGN Sportscare Ltd. – Grass cutting Burial Ground	£138.00
e. Amberol Ltd. – 12 Barrel planters (Care for our Village)	£1,254.72
f. Clerk – Monthly salary + broadband	£456.93
g. PFK Littlejohn LLP – Review of Annual Return	£360.00
h. HMRC – 2 <sup>nd</sup> Quarter Tax	£427.40
i. Jimmy's Fireworks Ltd. – Fireworks Package	£1,500.00
j. Neighbourhood Plan Steering Group – Expenses	£102.00

The Chairman declared the meeting closed at 8.40 pm.

**MINUTES OF MEETING OF RUDBY PARISH COUNCIL HELD ON  
MONDAY, 14 NOVEMBER 2016 AT 7.15 PM IN THE  
CHAPEL SCHOOLROOM**

Present: Councillor Mr J Cooper (Chairman) Councillors Mesdames D Medlock and R Danjoux, Messrs. N Bennington, S Cosgrove, M Fenwick, M Jones, J Nelson, R Readman and N Thompson

1. Apologies for absence were received from County Councillor Mr T Swales, District Councillor Mrs B Fortune and Councillor Mr A Parry.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch.** An e mail had been received and circulated concerning a Police and Crime Plan consultation. An e mail was received from Sgt Nick Hill saying that the absolute minimum for Police to attend Parish Council meetings is 1 in every 3 meetings.

**4. Meeting open to the public.** A resident was concerned about car parking on the Village Green especially Sunday lunchtimes. Cars are being parked on the small green outside the Doctors' surgery. On other parts of the green the flower tubs prevent people from parking there. He asked if notices could be erected as it was sad to see the green so maltreated. He hoped the Council could do something to help prevent it. His wife has written a letter to the Council expressing their concerns. Since then the number of cars parking on the green has diminished. He thought something had been on facebook. There is a notice in the Wheatsheaf asking customers not to park on the green. The Chairman said we have had this issue before.

A resident spoke about the Hambleton District Council Preferred Site Options which was out for consultation until 12 December. He had put his views into an e mail and attended the "drop in" session at Stokesley Town Hall. His view was that the only preferred site should be the whole area of S/073/001. He thought that there were many problems with sites S/073/006 and S/073/012 and site 2/073/010 would place a housing estate on a prominent, exposed site at an entry to the village. The site immediately next to Paddocks End on Garbutts Lane would not have the problems associated with the other sites and he asked the Council to put in objections to the other sites and recommend that site S/073/001 be the whole site for the new houses required.

The Chairman closed the meeting to the public.

**5. Matters Arising**

a. **Neighbourhood Plan.** The Chairman said the Neighbourhood Plan can give their opinion on the sites as well. The Council can put in suggestions to Hambleton District Council but this will be before we find out what the consensus is from the parish. The Local Plan has to go ahead. The Chairman said he was reluctant to go through each of the sites at this meeting. Councillor Danjoux was unsure whether we have enough information as we are not sure what the whole of the parish feels. If there are strong feelings then we can highlight those. The Chairman said Hambleton District Council is asking us to comment on all sites – ones which have been chosen and those which have not. The Neighbourhood Plan questionnaire should be distributed this weekend with a four week period for consultation. Mr Mortimer said we are asking what sort of development people want. Councillor Jones spoke about the event for Parish Councils held by Hambleton District Council last Wednesday night. He said even if the Parish Council waited until January they would keep taking more submissions. Are we happy as a Council with Hambleton formulating the plan and how it impacts on the parish as a whole. Councillor Danjoux said we should encourage everyone to comment. The Chairman said at this stage it is difficult to comment on how the parish feels on these sites.

Mr Mortimer said the Neighbourhood Plan will get evidence on how we would like to see the site selection here. Mr Mortimer said about 30 people attended the recent workshop. A vision statement was developed. The questionnaire will be available to complete on Hambleton District Council's website and

will be distributed around the parish. Hambleton District Council will collate the results. It will give evidence based for criteria to begin identifying the parish's site preferences. The costs incurred are about £700. The preferred planning consultants will be interviewed by a panel and hopefully by December the preferred candidate will be identified. The website is up and running. The Neighbourhood Plan would like to nominate Karen Picking to the Steering Group. The Chairman proposed Karen Picking is elected to the Steering Group, Councillor Medlock seconded and all agreed.

b. Footpaths. An e mail had been received about the state of the footpath from Hutton Rudby to Crathorne. The Clerk had sent a copy to the County Council Footpaths Section and to County Councillor Mr Swales. Hutton Rudby bridge has been repaired.

c. Village Hall and Play Area. A Management Committee meeting will be held next week.

d. Sports Area. Councillor Cosgrove reported that one of the posts surrounding the car park has snapped. He will install a new one.

e. Village Green. A letter had been received from a resident concerning cars parking on the Village Green and discussed in Meeting open to the Public. The Chairman said we can ask YLCA for advice and also put notices up on the green. Councillor Nelson asked what the responsibility was of the public houses. Councillor Jones suggested dialling 101 and giving details of the number plates of cars parked on the green. The Chairman said we can also get advice from the Police. The green is being damaged. Councillor Thompson queried whether more tubs could be used. The Chairman said we can look at re-locating some of them. Councillor Bennington suggested writing to the pubs. Councillor Danjoux said residents can ring the Police. It was agreed that the Clerk will write to the Police and notices will be erected.

f. Village Event. The Chairman had nothing more to add. Councillor Jones will look into costs of a Birds of Prey display.

g. Allotments. A rent review will take place next month. An e mail had been received from an allotment holder concerning unlet or unworked allotments which cause problems for other allotment holders as weeds spread. The Clerk had replied that the Council is arranging for the unlet allotments to be sprayed and work is on going to try and get rid of the large heap of rubbish in the top corner of the allotments. Two allotments have not been let to allow a way through for any machinery to move the rubbish. A cheque was received for £288.40 from Northumbrian Water. This is a refund in respect of overpaid water charges.

h. Telephone Kiosk It was agreed that shelves will be provided in the kiosk for a mini library.

i. Defibrillator. The cost of a fully automatic package with standard accessories is £750.00. Councillor Fenwick proposed, seconded by Councillor Jones, that the Council buys a second defibrillator for the village to be sited on Church House.

j. Fireworks Display. The Chairman thanked everyone concerned and said very good comments had been received from those attending. Councillor Cosgrove had collected the fireworks and provided the signs; Councillor Jones had provided the music; Councillor Thompson for managing the car parking and collecting donations. Councillor Thompson said the 3 boys who were collecting did very well. A letter of thanks will be sent to Dr Saxon for acting as a first aider on the night.

k. Christmas Tree. The tree will be delivered on Tuesday, 6 December at 3.00 pm. Tree lighting will take place on Monday, 12 December at 6.15 pm.

## 6. Finance

A Finance Committee meeting will take place on Tuesday, 29 November at 7.30 p, to discuss the budget and precept for the next financial year. Councillor Jones proposed that the Council buy a new computer with up to date Microsoft Office, Councillor Cosgrove seconded and all agreed. A budget of £800 was agreed. The YLCA had sent an e mail concerning grants for Parish Council and the Clerk will find out whether the Council will be eligible. The employer's summary for October was received. The balances in the Council's accounts are as follows:

Community Account	£5,000.00 (14 October 2016)
Burial Account	£17,653.14 (14 October 2016)
Business Premium Account	£103,788.63 (14 October 2016)
Allotment Account	£1,381.10 (26 October 2016)

## **7. Reports from County & District Councillors.** – None present.

## **8. Planning Applications**

- a. Construction of a detached domestic garage with external staircase to first floor games room at Crossways, Middleton Road for Mr k Finch. 16/02018/FUL. The Council recommended approval.
- b. Proposed work to 2 No. lime trees subject to TPO 1987/5 at Goldie Hill & 25 South Side for Broadacres Housing Association 16/02314/TPO. The Council recommended approval.
- c. Two storey and single storey extensions to rear of 22 North End for Mr K Smith. 16/02182/FUL. The Council recommended refusal. The Parish Council upholds the concerns of the neighbour. There is a potential loss of light. There are concerns about the design of the roof and the Council recommends it should be a pitched roof at a lower height. The extension may also affect ground water which could cause flooding to a neighbour's property. The VDS statement of the parish recommends pitched roof rather than flat – Building Guidelines No. 8. The Council has asked for a site visit.
- d. Proposed works to ash tree in Conservation Area at 22 North End for Mrs J Smith. 16/02329/CAT. The Council recommend refusal until more details of the proposed work are provided.
- e. Proposed work to alder, scots pine and larch trees at 25 North End for Mr M Cottle. 16/02286/CAT. The Council recommend approval.
- f. Application for Lawful Development Certificate for a proposed use of a ground floor extension with roof lantern and conversion of loft space to form habitable space, rear dormer window and 2 roof lights to the front elevation at 17 Doctors Lane for Mr & Mrs Harland. 16/02337/CLP. The Council recommend refusal as a flat roof is not in keeping with the parish VDS Statement Building Guidelines No. 8 which recommends pitched roof instead of flat. A flat roof dormer would be out of keeping with the rest of the property.
- g. Appeal by Mr A Bruce, Brawith House, Tame Bridge against the refusal of the construction of brick walls, metal rail fencing and gates. Appeal Ref: APP/G2713/D/16/3158453. The appeal is to be dealt with by means of a Householder Appeal Service. The HAS procedure does not offer an opportunity for interested parties to comment at the appeal stage. The Council's original representations have been forwarded to the Planning Inspectorate.

## **9. Correspondence**

- a. Letter from Hambleton District Council giving details of public drop in sessions to view the Local Plan Preferred Options consultation documents and share their views with Planning Officers. Dates of Parish Council presentation followed by discussion were also given. Councillors Jones and Medlock and the Clerk had attended the Parish Council presentation on 9 November.
- b. E mail from Caroline Skelly, Planning Policy and Conservation Team Leader, HDC on Neighbourhood Plans and the emerging Local Plan. She explained how Officers see the relationship between Neighbourhood Plans and the Local Plan.
- c. E mail from NYCC attaching 2 plans indicating the street lighting column replacements programmes for the current financial year. Columns will be replaced in Levenside and Linden Close.
- d. Letter from Latimer Hinks, solicitors, enclosing a cheque for £576.43 from the HVC Tarran Discretionary Will Trust. Mr Tarran requested that the money be used for the maintenance of the Village Green and the trees and seats on the Village Green. The Clerk has acknowledged receipt.
- e. E mail from Hambleton District Council confirming the change of name of the property previously named Cobwebs to Clear View, The Grove.
- f. Application from Mr M Weatherill, stonemason, for the erection of two new headstones. Agreed.
- g. Agenda for meeting of Stokesley & District Community Care Association to be held on 9 November at Town Close, Stokesley. Received.
- h. E mail from YLCA giving details of the October 2016 edition on Notes on Neighbourhood Planning. It is now available and free to download on <https://www.gov.uk/government/publications/notes-on-neighbourhood-planning-edition-18>
- i. E mail from YLCA giving information on the Northern Powerhouse. The Commons Library Briefing Paper has just been published and can be accessed using the link:  
<http://researchbriefings.parliament.uk/ResearchBriefing/Summary/CBP-7676>

- j. E mail from YLCA about Government grants for a council website, computer, training, etc. The Clerk will contact YLCA.
- k. E mail from Sara Fryer giving information on the Stokesley and District Community Library and Information Hub. They ask for the Council to consider including in their precept a sum for a contribution towards the anticipated shortfall. Councillor Fenwick said libraries should be funded nationally.
- l. E mail from Paul Varney, Programme Manager, Groundwork. The Tesco Bags of Help grant scheme will now be permanently open for applications from community groups. The Clerk had forwarded the e mail to various village organisations. The link is:  
<http://www.groundwork.org.uk/Sites/tescocommunityscheme/pages/Category/apply-for-boh-grant-tes2>
- m. E mail from NHS Hambleton, Richmondshire and Whitby CCG confirming that a decision has been made following results of a public consultation on community health services. The full Governing Body meeting papers and results of the public consultation area available to view on the CCG's website: [www.hambletonrichmondshireandwhitbyccg.nhs.uk/governing-body-meetings](http://www.hambletonrichmondshireandwhitbyccg.nhs.uk/governing-body-meetings)
- n. Letter from Great North Air Ambulance asking if the Council will give a grant to the charity. The Council decided against.
- o. Rural Services Network e mails: News Digests 18, 31 October; Rural Opportunities Bulletin; Rural Transport October 2016; Rural Broadband.
- p. E mails from Healthwatch giving North Yorkshire Updates.

## **10. Decisions of Hambleton District Council Planning**

- a. Proposed single storey rear orangery extension, bay window to the rear and rear extension to existing garage at 2 The Close for Mr & Mrs Lauwrens. 16/01845/FUL. Granted.
- b. Proposed single storey side extension to accommodate new kitchen and double garage at 1 Thoraldby Cottage, Skutterskelfe for Mr T Lomas. 16/01703/ Granted.
- c. Proposed extension to rear of house to form annexe at The Retreat, 17A Doctors Lane for Mr P Stokes. Granted.
- d. Replacement of existing single storey flat roof element of 36 Doctors Lane with a pitched roof build incorporating additional bedroom accommodation in the roof space for Mr D Askew. 16/01969/FUL. Granted.

## **11. Accounts**

<b>a.</b> Stephen Johnson – Tree surgery work in new Burial Ground.	£540.00
<b>b.</b> Royal British Legion – Poppy Wreaths + donation	£100.00
<b>c.</b> NYCC – Replenishment for Grit Bins	£720.00
<b>d.</b> GGN Sportscare Ltd. – Grass cutting Village Green, etc.	£454.20
<b>e.</b> GGN Sportscare Ltd. – Grass cutting Burial Ground	£69.00
<b>f.</b> GGN Sportscare Ltd. – Strimming allotments and spraying weed killer	£300.00
<b>g.</b> Clerk – Monthly salary + broadband	£456.93
<b>h.</b> Whitegates Nursery – Plants & Compost (Care for our Village)	£337.73
<b>i.</b> CPRE – Annual Subscription	£36.00 DD

## **Monies Received**

Northumbrian Water – Refund Tap Allotments	£288.40
Latimer Hinks, solicitors – Mr HVC Tarran's Will	£576.43
NYCC – Grass cutting	£323.38
Fireworks Collection	£713.76
Hutton Rudby Brownies – Poppy Wreath	£19.00
Barthram Funeral Services – Interments	£640.00

The Chairman declared the meeting closed at 8.52 pm.



**MINUTES OF RUDBY PARISH COUNCIL MEETING HELD ON MONDAY,  
12 DECEMBER 2016 IN THE CHAPEL SCHOOLROOM FOLLOWING THE  
CHRISTMAS TREE LIGHTING**

Present: Councillor Mr J Cooper (Chairman) Councillors Mrs D Medlock, Messrs N Bennington, S Cosgrove, M Fenwick, M Jones, N Thompson

District Councillor Mrs B Fortune

2 members of the public

1. Apologies for absence were received from County Councillor Mr T Swales, Councillors Mrs R Danjoux, Messrs R Readman and A Parry.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch.** Community Watch messages were received concerning a burglary at Arcadia Garden Centre; lambs stolen from farm in Welbury and a request for sighting of a red Ford Galaxy FL04MPE. An e mail was received about speeding complaints procedure. All complaints in relation to speeding should be e mailed to [speedconcerns@northyorkshire.pnn.police.uk](mailto:speedconcerns@northyorkshire.pnn.police.uk) Complaints do not have to come via the Parish Council but can be e mailed direct by the complainant.
4. **Meeting open to the Public.** Fly tipping on Trenholme Lane was reported. Another car had crashed on Campion Lane on 18 November. NYCC has a website which shows the areas that are gritted. A resident thought there were odd decisions on there and wondered what was their criteria.
5. **Matters Arising**
  - a. **Neighbourhood Plan.** The questionnaire has been distributed. The final date for returns is 19 December. 229 have been returned so far. About a quarter of the returns are new e mail contacts. There should be some quantitative data early next year. Some progress has been made on the selection of a planning consultant. One had to pull out because of a family bereavement. One interview has taken place. There will not be a Steering Group meeting in January. An e mail had been received from Mr Southerton. There is a specific question in the questionnaire regarding park homes (caravans/lodges). Mr Mortimer had attended the Community Led Housing Workshop on 29 November in the Village Hall. He thought it would be worth exploring if there is a level of interest.
  - b. **Footpaths.** An e mail had been received from NYCC in response to a criticism about the unsafe and poor dilapidated state of the footpath from Hundale to Crathorne. NYCC are not able to fund the maintenance of stiles and gates on public rights of way. This responsibility is the land owners. NYCC are currently working with Crathorne Estates and ask for information of any other

landowners in this area. Information was received from a resident saying that the Highway Authority is under a duty to maintain a path along a riverbank, if necessary, by repairing the river bank. The Parish Council has agreed to go ahead and repair the path. Councillor Jones said the path will disappear if it is left and NYCC have no money to do it. They have agreed to make a contribution. It will be Spring before any work starts. The land owners are very supportive of the work.

The Chairman said there is a large pothole on the slip road across the Green and motorists are avoiding it by driving on the Green. The Clerk will report it to Highways.

- c. Village Hall and Play Area. The Chairman reported on how the Management Committee are working with a neighbour to look at her concerns about noise nuisance. The problem now seems to be the noise from the play area. The Management Committee have received letters from the neighbour's solicitors and have engaged their own solicitor. It will have to be resolved as to who manages the play area. The play equipment is reaching the end of its useful life and will need to be replaced. The Management Committee have been managing the play area. Councillor Bennington said there are quite a few suggestions as to what can be done in the Hall. They will have to be careful so it is not made unviable. The main complaint is noise from the rooms at the back and outside the Hall. Councillor Jones said in good weather people attending a function at the Hall will spill out into the play area. The Parish Council may have to look at measures to stop it happening, if possible. The Chairman said it has not been the Parish Council's responsibility to look after the play area. Councillor Cosgrove was of the opinion that the problem will not go away. Councillor Jones said there has to be a balance of what is reasonable. The Chairman said the Management Committee have done quite a lot already.

An e mail was received asking the Parish Council to consider the issue of lighting the Village Hall car park especially as children's groups use the Hall and come out after dark. The e mail has been forwarded to Mr Bennett, Chairman of the Management Committee. Councillor Jones suggested it might be possible to put one led light up.

An inspection of the Play Area had taken place by Streetscape. A copy of the report had been sent to Mr Bennett.

- d. Sports Area. Streetscape had carried out an inspection. They were happy with the BMX track. The step up ladder and the pull & press bars both needed action. Copy of the report will be sent to Councillor Bennington. Grass wearing in the goalposts should be monitored. At Middleton a safety surface is recommended if the grass wears.
- e. Village Green. Thanks were expressed to Care for our Village who cleared both Hutton and Rudby banks of leaves. Drains are blocked on both banks and on the slip road at North End. The Council have not cleared leaves from the Green this year and it was agreed to wait and see what happened in the Spring. The Green has been badly damaged on the slip road up to Spar. It was agreed to wait until Spar has moved and then ask that they pay for the Green

to be renovated. A quote was received for repair of two seats with new hardwood rails to match the original. This was accepted. It was noted that cars are not parking on the Village Green as much as before.

- f. Village Event. Councillor Jones said the Birds of Prey display do not charge Stokesley Show for attending but are given a donation.
- g. Allotments. Councillor Cosgrove reported that Sportscafe had done a good job but the rubbish heap is even bigger. The allotments are not of a uniform size. Councillor Jones proposed that the allotment rent for the forthcoming year be £20 for a full allotment and £10 for half. Councillor Cosgrove seconded and all agreed. It was agreed that the increased cost will go towards maintenance, the cost of water and bringing the allotment rents towards market value which is about £40.
- h. Telephone Kiosk. Quotes will be obtained for the cost of shelving the telephone kiosk to provide space for books.

## **6. Finance**

The employer's summary for November 2016 was received from Thirsk CCA. A quote was received for a new computer. Councillor Medlock proposed, seconded by Councillor Fenwick that the Council accept the quote and also the recommendation to use Microsoft Office 365 subscription service, which is currently £5.99 per month. This was agreed unanimously. A letter was received from Hambleton District Council concerning parish precepts. They require the amount which the Council has agreed as its precept by 30 December 2016. The Chairman had received a letter from the Pensions Regulator about the staging date which the law on workplace pensions comes into effect. It was agreed to ask advice from Thirsk CCA. The Clerk had been in touch with YLCA concerning their e mail on Easy to Get Grants for Parish Councils. Application was to the Transparency Fund for Smaller Authorities and as the Council already have a computer/scanner we cannot apply. Councillor Jones reported on a meeting of the Finance Committee held on 29 November. The Finance Committee recommend that the Council precept for £43,000 – the same as for this financial year. Councillor Cosgrove proposed, seconded by Councillor Bennington that the Council precept for £43,000 for the next financial year 2017-18. This was agreed unanimously. Councillor Jones said we have a healthy balance in the bank but expect that this year we will have a net cost of expenditure over income and next year will be the same. The Finance Committee felt it was not right to reduce the precept and then have to increase by a large amount later. He suggested that the Council look at the land owned by them near the river with a view to improving it. Councillor Cosgrove suggested that perhaps the Beekeepers might use it for wild flowers. The balances in the Council's accounts are as follows:

Community Account	£5,000.00 (15 November 2016)
Burial Account	£18,325.14 (15 November 2016)
Business Premium Account	£99,861.65 (15 November 2016)
Allotment Account	£1,381.10 (15 November 2016)

## **7. Report from District Councillor Mrs B Fortune**

District Councillor Mrs Fortune said she had good news. She had been given a letter received by a resident from Gladmans saying they no longer wished to promote the site in Hutton Rudby for development. She has spent the last three months working on Hambleton District Council's Gypsy Policy and the Policy is now in place.

**8. Planning Applications**

- a. Revised application for alterations and extensions to 11 Northfields to include 4 velux roof lights to the rear extension for Mr S Trodden. 16/02303/FUL. The Council commented that they were unsure why there was clear and obscure glass in the roof lights.
- b. Extension to The Cottage, Hall Gardens, Skutterskelfe to add small annexe for use of owner's family, add 2 bedrooms-lounge-bathroom-sitting room for Mr R Hodgson 16/02472/FUL. The Council recommend approval.
- c. Construction of a garden shed at 49A Enterpen for Mr P Harris 16/02410/FUL. The Council recommend approval.
- d. Revised application for the use of land and siting of caravan as a private gypsy site for one family at land adjacent to Ranch House for Mrs S Foster. 16/02540/FUL. The Council recommend refusal. There is no need for another gypsy site within the Parish. It is development on green land. Sites should be nearer to public transport and facilities. A site visit has been requested.
- e. Councillor Thompson said on the site next door a second caravan has appeared on the site. This was to be a replacement but the original one has not been removed.

**9. Correspondence**

- a. An e mail from Hambleton District Council regarding settlement character assessments. The Chairman will look at this. He said it is what we are already doing with the Neighbourhood Plan.
- b. Receipt by e mail of their Neighbourhood Plan proposal from KVA Planning Consultancy. Forwarded to Councillors.
- c. E mail from Mr M Southerton on Housing Issues /Cleveland Hills View Holiday Park. The Neighbourhood Plan Group are awaiting the results of the questionnaire to see what the residents want.
- d. E mail from YLCA giving an update from NALC on Council Tax Referendum Principles and Parish Polls.
- e. E mail from YLCA asking Councillors to complete a survey on Dependent Carers Allowance for Local Councillors.
- f. E mail from YLCA giving details of membership for 2017/18.
- g. E mail from YLCA passing on invitation from NYCC to join in the budget consultation.
- h. E mail from NYCC in response to residents' emails regarding the absence of gritting on Campion Lane.
- i. Letter from NYCC enclosing a public path diversion and definitive map and

statement modification order. A map will be put on the notice board showing Footpath No. 10.72/7 – parts to be added and parts to be deleted.

- j. Letter from Ms R Puttick asking for funding to help her travel to Transylvania as a research volunteer. The Council did not feel able to give any funding but suggested she try the Jack Brunton Trust in Stokesley and the Bathurst Educational Foundation.
- k. E mail from a resident regarding road improvements required to Parsons Lane. The Clerk had forwarded the e mail to NYCC and their reply to the resident.
- l. E mail from a resident about vegetation at the BT site on Belbrough Lane. This is probably the responsibility of Highways and can be reported directly to them on their website. Hambleton District Council Planning Department may have a full list of TPOs.
- m. Application from Dales of Thirsk for erection of new memorial. Agreed.
- n. Notification from NYCC of 1 day road closure for patching works at Doctors Lane/Enterpen.
- o. E mail from BT consulting on removal of public pay phones. The two phone boxes are sited on Belbrough Lane and at the top of Rudby Bank. The Council had no objections.
- p. Letter from Mr I Marr, Community Broadband Project Manager saying NYCC and BT are planning to upgrade most of the properties in Middleton on Leven to superfast broadband by the end of summer 2017.
- q. North Yorkshire Now newsletter received by e mail from NYCC.
- r. News Digests for 14, 21, 28 November and 5 December received by e mail from Rural Services Network.
- s. Countryside Voice and Fieldwork magazines received from CPRE and circulated to Councillors.

#### **10. Planning Decisions of Hambleton District Council**

- a. Construction of detached dwelling at Highfield, 12 Enterpen for Mr & Mrs D Preston. 16/01771/FUL. Granted.
- b. Listed Building Consent for replacement door and frame to front elevation and alterations to door step at 2 Old School, Enterpen for Mrs Dodds. 16/01993/LBC Granted.
- c. Removal of condition 2 for application No. 15/00706/FUL – alterations to roof with dormer windows and garden room extension as per amended plans received by HDC on 18 August and 4 September at Blue Barn Cottage for Mr E McMordie. 16/01954/MRC. Granted.
- d. Proposed single storey rear garden room extension to replace existing conservatory at The Folly, Rudby Bank for Mr P Grimwood. 16/02121/FUL. Granted.
- e. Proposed work to alder, scots pine and larch trees at 25 North End for Mr M Cottle. 16/02286/CAT. Granted.
- f. Proposed works to ash tree in a Conservation Area at 22 North End for Mrs J Smith. 16/02329/CAT. Granted.

#### **11. Accounts**

**1351**

a. Stephen Johnson – Work on Village Green trees	£636.00
b. GGN Sportscafe Ltd. – Interment	£155.00
c. Maynards Nursery – Christmas tree	£276.00
d. Clerk – Monthly salary + broadband	£456.73
e. Streetscape (Products & Services) Ltd. – Play Area Inspections	£264.00
f. Station Software – Repair of Computer. Anti-virus. Website	
£168.00	

**Monies Received**

Mr M Weatherill, stonemason – Erection of 2 headstones	£178.00
Bathram Funeral Services – Interment	£336.00
Hutton Rudby Scouts – Poppy Wreath	£19.00
Hutton Rudby Cricket Club – Donation towards fireworks	£50.00
Hutton Rudby Village Hall – Repayment of loans	£1,000.00

The Chairman declared the meeting closed at 8.30 pm.