

**MINUTES OF MEETING OF RUDBY PARISH COUNCIL HELD ON  
MONDAY, 9 JANUARY 2017 AT 7.15 PM IN THE CHAPEL  
SCHOOLROOM**

Present: Councillor Mr J Cooper (Chairman) Councillors Mesdames R Danjoux and D Medlock, Messrs S Cosgrove, M Fenwick, J Nelson, R Readman and N Thompson

District Councillor Mrs B Fortune

7 members of the public

1. Apologies for absence were received from Councillors Messrs N Bennington, M Jones and A Parry. The Chairman said Councillor Parry has not been able to attend the last six meetings. The Council unanimously agreed to approve his absence which was due to illness. The Chairman will contact him.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch.** The Police report had been received. No crimes had been reported. Community Watch messages included Defender and quad bike thefts; horses found at Great Broughton/Kirkby; an Amazon scam e mail alert; theft of sheep from Cold Kirby & Old Byland and property finance fraud alert.
4. **Meeting open to the public**

Councillor Cosgrove joined the meeting.

A resident spoke about his concerns concerning the planning application for the proposed construction of 25 dwellings on land to the north of Hutton Fields and The Wickets. He said last time this application came to the Parish Council meeting the Council recommended refusal. He thought the resubmission was basically the same except the affordable housing has been reduced by 50%. The site is still over-developed. 4 bedroomed houses go against the requirements of the village. There will be a 2 metre fence around most of the site. The gill is not covered as much as it was but garages are still built too close. He also had comments about the drainage report. It is still proposed to build houses on stilts. The tree survey raises some issues as does the protection of species. The new access is closer to Levendale. The traffic survey was undertaken when the illuminated traffic sign was in place. Hambleton District Council and the Planning Inspectorate were misled originally. He asked that the Parish Council reject this application for the same reasons as previously.

The Developer was present at the meeting and said the application has been substantially amended to address the concerns raised. The number of houses has been reduced and bungalows introduced next to the houses on Levendale to reduce the impact. All the technical reports required by Hambleton District Council and the planning guidelines have been produced. The site lines are adequate. The development will have less flooding than the green field site. The Highways Report will be studied by NYCC. He believed he had tried to address all concerns including drainage, flooding and ecological.

A resident said that the Highway Report does not take into account the exit from Levendale. Photographs were available last time showing this. Hambleton District Council say 18 houses per hectare and that is still the case. The bungalows are an improvement but there are still major issues with the narrowing road. Another resident said if this planning application goes ahead it will set a precedent and have a huge impact on future development.

The Developer said the issue of Levendale is a separate matter. NYCC will consider the application and he was confident they will support it.

The Chairman closed the meeting to the public.

## 5. Matters Arising

a. Neighbourhood Plan. Mr Mortimer said 401 questionnaire responses had been received, 22% of the target population. This is in the middle of the range suggested by Hambleton District Council of 20 – 30%. Half were paper submission and half completed on line. Charts and graphs will be sent out when we get the results. The Vision Statement received 90% approval. Messrs Mortimer, Percy and Cooper had interviewed Katie Atkinson from KVA Consultancy who was now the sole applicant. She has been working with CPRE on Neighbourhood Plans. It was felt that either candidate would have been a good choice. He was now asking the Parish Council to endorse the decision to employ KVA Consultancy. Councillor Danjoux proposed that KVA Consultancy be employed as a planning consultant for the neighbourhood plan, Councillor Thompson seconded and all voted in favour.

Councillor Nelson joined the meeting.

- b. Footpaths. The Clerk reported a telephone call from a resident who complained about the state of the path from Hundale Road to Garbutts Lane. This was a County Council responsibility and can be entered on the NYCC website for their reply. Councillor Thompson said a resident from Paddocks End was crossing the main road to get to the footpath when a car came speeding around the blind corner. District Councillor Mrs Fortune said the developer had to fund a footpath but this was not done because of the development on the site of Greaves Garage. She will keep an eye on this and check it.
- c. Village Hall and Play Area. The Chairman said there had been various e mails concerning the Play Area behind the Village Hall. There has not been a meeting of the Management Committee and the Chairman will contact them to find out what the Management Committee's thoughts are. There are no big functions planned for a number of months. Some play equipment needs replacing.
- d. Sports Area. An e mail was received from Councillor Bennington concerning some of the new equipment. He had not yet received a response for Sovereign Play Equipment.
- e. Village Green. The pothole on the slip road has been repaired. The Chairman had done a temporary repair to the damage caused by the Spar lorries and relocated one of the boulders. Eventually the problem will resolve itself. He expressed his thanks to everyone who helped take down the Christmas tree.
- f. Village Event. Nothing further to report.
- g. Allotments. The Clerk had received a query as to whether there was a discount for tenants of pensionable age but the Council had decided against this. A new set of rules will be distributed.
- h. Telephone Kiosk. Nothing to report.

## 6. Finance

The employer's summary for December and the employer's tax summary for October – December were received. The balances in the Council's accounts are as follows:

|                          |                               |
|--------------------------|-------------------------------|
| Community Account        | £5,000.00 (14 December 2016)  |
| Burial Account           | £18,230.64 (14 December 2016) |
| Business Premium Account | £98,725.70 (13 December 2016) |
| Allotment Account        | £1,381.10 (14 December 2016)  |

## 7. Report from District Councillor Mrs Fortune

District Councillor Mrs Fortune said the occupant of Brawith House has lost his appeal against refusal of gates which were erected without planning permission. The Enforcement Officer will be dealing with another case where a caravan was only there for the Christmas period but there are two more caravans which are without permission. She will look up details of the footpath from Paddocks End. She said she had lobbied everyone about the lack of gritting in Campion Lane, to no avail. The Chairman said the Council has ordered a grit bin from NYCC.

**8. Planning Applications**

- a. Proposed works to tree in a Conservation Area at North End House, 6 North End for Mr P Geiser. 16/02767/CAT. The Council recommended approval.
- b. Proposed construction of 25 dwellings as per amended plan received by HDC on 6 December 2016 at land to the north of Hutton Fields and The Wickets, Garbutts Lane for Mr R Baird. 16/01836/FUL. The Council recommended refusal. There are concerns about the drainage, density and housing mix. The Council were pleased to see a drainage report but did not know if it will work. There are also concerns about the visibility splays at the access and recommend that NYCC Highways look into this. A site visit is requested.

**9. Correspondence**

- a. The land registry title for the new Burial Ground was received by e mail from Jackson Law and circulated to Councillors.
- b. An e mail was received about the non-gritting of Campion Lane. This had been discussed previously. The Chairman suggested a short note about what has been done to try to get Campion Lane on the gritting schedule should be posted on the web site.
- c. An e mail was received from North Yorkshire Police on a public consultation on local funding for Police in North Yorkshire. Circulated to Councillors.
- d. Details from NYCC on the changes that will affect urban highway grass cutting 2017/18. They ask if the Parish Council wish to continue to carry out urban highway visibility grass cutting. The County will continue to fund 5 cuts per year of the visibility grass. It was agreed that the Parish Council will continue with the grass cutting. The funding for grass cutting from the County Council will be £130.74 for Rudby and £246.54 for Hutton Rudby.
- e. E mail from Mr P Cole, Hambleton District Council giving the meeting dates for the Stokesley & Villages Community Partnership. Circulated to Councillors.
- f. E mail from YLCA re business rates on cemeteries. Received.
- g. E mail from YLCA informing that Council Tax referendum principles have not been extended to local councils.
- h. Request by e mail from YLCA for details of Yorkshire based companies and providers to the sector.
- i. E mail from YLCA giving details of the proposal for beacons to be lit all over the nation at 7.00 pm on 11 November 2018. It was agreed that the Council will take part.
- j. Grant and Funding Bulletin received by e mail from NALC and forwarded to Councillors.
- k. Winter 2016 newsletter from CPRE. Circulated to Councillors.
- l. News Digests for 12, 19 December and 3, 9 January received by e mail from Rural Services Network.
- m. E news from Great North Air Ambulance. Forwarded to Councillors.
- n. Notification from NHS of Joint Commissioning of Primary Care Committee meeting to be held on 17 January. Forwarded to Councillors.
- o. Clerks & Councils Direct magazine. Circulated to Councillors.
- p. E mail from YLCA giving details of training seminars on planning, development and neighbourhood planning. Forwarded to Councillors.

**10. Planning Decisions of Hambleton District Council**

- a. Construction of a detached domestic garage with external staircase to first floor games room at Crossways, Middleton Road for Mr K Finch. 16/02018/FUL. Granted.
- b. Proposed work to 2 lime trees subject to TPO 1987/5 at 7 Goldie Hill and 25 South Side for Broadacres Housing Association. 16/02314/TPO. Granted.

**11. Accounts**

- |  |         |
|--|---------|
| a. Mr J Harron, Thirsk Payroll – Payroll preparation October – December 2016 | £48.75  |
| b. Clerk – Monthly salary + broadband  | £456.93 |

**1355**

|   |         |
|---|---------|
| c. HMRC – Payment of third quarter tax  | £427.40 |
| d. Hutton Rudby Methodist Church – Hire of schoolroom for meetings Sept – Dec 2016<br>plus donation towards cost of Christmas tree lighting | £137.50 |

**Monies Received**

|   |         |
|---|---------|
| Dales of Thirsk – Erection of headstone | £89.25  |
| Mrs E G Hosie – Ashes plot + interment  | £204.75 |

The Chairman declared the meeting closed at 8.10 pm

**MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL**  
**HELD ON MONDAY, 13 FEBRUARY 2017 AT 7.15 PM IN THE**  
**CHAPEL SCHOOLROOM**

Present: Councillor Mr J Cooper (Chairman) Councillor Mrs R Danjoux, Councillors Messrs N Bennington, S Cosgrove, M Jones, J Nelson, A Parry, R Readman and N Thompson

5 members of the public

1. Apologies for absence were received from County Councillor Mr T Swales, District Councillor Mrs B Fortune and Councillor Mrs D Medlock.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch.** The following Community Messages were received from NY Police – afternoon burglaries in Great Ayton and Hutton Rudby; attempted theft of quad bike in Swainby; 10 high value pedal cycles stolen from Thornton le Dale; theft from outbuilding at Welbury; HMRC and Apple gift card fraud; car vandalised on Stokesley High Street. A Police report for Hutton Rudby was received from PC Willoughby and detailed theft of a sheepdog from the yard of a farm on Garbutts Lane; anti-social behaviour at the Sports Area and four instances of suspicious circumstances.
4. **Meeting open to the public**

No comments. The Chairman closed the meeting to the public.

**5. Matters Arising**

- a. **Neighbourhood Plan.** Mr Mortimer reported that a Planning Consultant, Katie Atkinson, Director of KVA Planning Consultancy, had been appointed, as approved at the January Parish Council meeting. She has attended her first Steering Group meeting. There is another volunteer for the Steering Group, Mr Adrian Davey who lives on Levendale. Costs incurred to date are £676. The rate of spending will step up having engaged a planning consultant. The target for the referendum is March next year. 399 responses to the questionnaire were received and the e mail contact list is now 330. It was disappointing that the under 40s had the lowest response rate and Mr Mortimer suggested more specific efforts are required to get them engaged. Most of the responses were quite constructive. A small number, about 1%, were opposed to any type of development. 92% supported at least some type of development. The results were a very mixed bag. Affordable housing was the most favoured and community led development was also well supported. 772 comments were received which will be looked at and a response produced. This will be done by working groups.  
The Chairman thanked Mr Mortimer for the update and for all the work that has gone into it. Councillor Thompson proposed, seconded by Councillor Jones that Mr Davey be elected to the Steering Group. This was agreed unanimously.
- b. **Footpaths.** The Chairman reported a damaged footbridge at the end of the first field from Sexhow Lane to Potto. He said it was not safe. This will be reported to NYCC.
- c. **Village Hall and Play Area.** The Chairman had not yet managed to meet with the Management Committee to discuss how they want to go forward with the Play Area and the management of it.
- d. **Sports Area.** Councillor Bennington said the equipment was installed by Sovereign to the British Standard. He thought Streetscape should amend their report. A working party will be arranged to re-set the loose post.
- e. **Village Green.** Two quotes for grass cutting of the village green and other areas had been received and circulated to Councillors. The Chairman proposed, seconded by Councillor Jones, that the quote from GGN Sports care be accepted and all voted in favour.

- f. Village Event. Councillor Cosgrove has spoken to Mr Whitfield and he hopes to bring his bicycles to the event. The Chairman will be away on the day so Councillor Jones will take the lead.
- g. Allotments. Draft rules had been circulated to Councillors. The Chairman suggested that another rule be added forbidding the dumping of rubbish on the allotments. The Chairman will ask a contractor if he can do anything about the rubbish heap. It was agreed to ask GGN Sportscare to spray it a couple of times a year to keep the weeds down.
- h. Telephone Kiosk. Councillor Bennington will provide a quote for shelves.

## **6. Finance**

Councillor Jones had circulated the figures for the third quarter. There were no queries. The Council has to register with the Pensions Regulator. The Clerk will do the automatic enrolment. The Finance Committee had met in November and agreed a precept and a budget for the next financial year. Councillor Danjoux proposed, seconded by Councillor Bennington that the budget be accepted. This was agreed unanimously. The Employer's Summary for January 2017 was received from CCA Thirsk. The balances in the Council's accounts are as follows:

|                          |                              |
|--------------------------|------------------------------|
| Community Account        | £5,000.00 (14 January 2017)  |
| Burial Account           | £18,369.64 (14 January 2017) |
| Business Premium Account | £96,682.91 (14 January 2017) |
| Allotment Account        | £1,381.10 (14 January 2017)  |

- 7. **Reports from County and District Councillors.** None present.

## **8. Planning Applications**

- a. Removal of existing conservatory and construction of a single storey rear extension at 13 Rudby Lea for Dr M Fenwick. 17/00036/FUL. The Council recommended approval.
- b. Appeal against refusal of change of use of land to a private gypsy site and new access and the siting of a caravan and tourer for Mr R Adams. Appeal Ref: APP/G2713/W/16/3165207. The Council's original comments will be forwarded to the appeal.
- c. Change of use of agricultural land to domestic gardens – land to rear of Garbutts Lane and Willins Close for Mr J Kay. 17/00208/FUL. The Council recommended approval.

## **9. Parish Council land near the River Leven**

The Council will look at ways of using the land. The Chairman said we need to make it look attractive and also ensure that the wall is stable. Councillor Jones said at the AGM of the Fishing Club there was a discussion about some form of memorial to Barry Milburn who has recently died.

## **10. Correspondence**

- a. E mail from Mr P Cole, Hambleton District Council, on updates of the Local Plan for Hambleton.
- b. Letter from KVA Consultancy detailing how Katie Atkinson will be able to assist in the preparation of the Neighbourhood Plan. The overall cost of the project will be £9,000 excluding travel expenses.
- c. An e mail from NYCC detailing a new approach to categorising the public rights of way network. Comments are required by 19 March. This is a public consultation and a notice has been displayed on the Parish Council notice boards. Councillor Fenwick will be asked to look at this information.
- d. Hambleton District Council will be charging for the collection of garden waste from April 2017. The cost is £35 for the year.
- e. E mail from Mr P Cole, Hambleton District Council giving details of the Great British Spring Clean on 3 – 5 March. Circulated to Councillors.
- f. E mail from Mr A Collingwood concerning dog fouling and requesting that the name of the Parish Council be changed from Rudby Parish Council to Hutton Rudby Parish Council. Councillor Nelson

said he will arrange for signs to be sprayed on the footpaths as before. The Council decided against changing the name of the Parish Council.

- g. Letter from Northumbrian Water giving details of changes taking place in the water industry from April. The Government is introducing more competition for business customers so they can choose who will provide their retail water and sewerage services.
- h. E mail from YLCA offering a multi use games area for sale. Received.
- i. North Yorkshire Now received by e mail from NYCC.
- j. White Rose Update received by e mail from YLCA.
- k. News Digests for 16, 23, 30 January and 13 February received by e mail from Rural Services Network.
- l. E mail from Rural Vulnerability Services on rural broadband for January 2017.
- m. Updates received from Healthwatch North Yorkshire by e mail.
- n. E news received from Great North Air Ambulance.
- o. Request from Dales of Thirsk for erection of a memorial. Agreed.

#### **11. Planning Decisions of Hambleton District Council**

- a. Construction of a garden shed at 49A Enterpen for Mr P Harris. 16/02410/FUL. Granted.
- b. Extend The Cottage, Hall Gardens, Skutterskelfe to add a small annexe for the use of owner's family and 2 No. bedrooms-lounge-bathroom-sitting room for Mr R Hodgson. 16/02472/FUL. Granted.
- c. Proposed works to tree in a Conservation Area at Northend House, 6 North End for Mr P Geiser. 16/02767/CAT. Granted.
- d. Application for a Lawful Development Certificate for a proposed development including the conversion of loft space to form habitable space, rear dormer window and 2 No. roof lights to the front elevation, as amended by plans received by HDC on 17 January 2017, at 17 Doctors Lane for Mr & Mrs Harland. 16/02337/CLP. Granted.

#### **12. Accounts**

- |   |           |
|---|-----------|
| a. Northumbrian Water – Tap Allotments        | £10.80 DD |
| b. Clerk – Monthly salary January + broadband | £456.73   |

The Chairman declared the meeting closed at 7.56 pm

**MINUTES OF THE MEETING OF RUDBY PARISH COUNCIL HELD ON  
MONDAY, 13 MARCH 2017 AT 7.15 PM IN THE CHAPEL  
SCHOOLROOM**

Present: Councillor Mrs R Danjoux (Chair), Councillor Mrs D Medlock, Councillors Messrs. N Bennington, S Cosgrove, M Fenwick, R Readman and N Thompson

District Councillor Mrs B Fortune

3 members of the public

1. Apologies for absence were received from County Councillor Mr T Swales, Councillors Messrs J Cooper, M Jones and J Nelson.
2. The minutes of last month's meeting had been circulated and were signed by the Chair after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch.** Community messages received and circulated included request for witnesses to accident between Crathorne and Hutton Rudby; warning about fish sellers; landrover frelander stolen from East Side; scam telephone calls. A Police report was received and this included the theft of a Ford Ranger from a farm at Trenholme Bar.
4. **Meeting open to the Public.** A resident expressed his concern about the number of trees being felled in the parish. Various plans have been received this month which involve felling of trees. Councillor Danjoux said there is usually a report from a tree surgeon. District Councillor Mrs Fortune said people care very deeply for the trees. The Council can ask for Tree Preservation Orders to be put on. Trees and hedgerows add to the character of the parish.
5. **Matters Arising**
  - a. **Neighbourhood Plan.** Mr Mortimer said Mr Tom Pickering has been nominated as a new member of the Steering Group. Costs are just under £1,500 half way through the grant from Hambleton District Council. In the last month the big expenditure was for the planning consultant. The Steering Group has agreed that another traffic survey is not required as there is sufficient data provided by recent planning applications. No progress has been made on the grant application to My Community as work has been concentrated on the schedule of responses. Steering Group member have looked through all responses and the next stage will be workshops to focus on three main topics – housing mix, spatial strategy and traffic and transport. Input is requested from the Parish Council to the schedule of responses. Mr Mortimer is attending a community housing visit to Stocksfield which has been arranged by Amanda Madden. Councillor Danjoux said an incredible amount of work has gone into responses to the comments. Councillor Thompson proposed that Mr Pickering be elected to the Steering Group, Councillor Medlock seconded and all were in agreement.
  - b. **Footpaths.** Councillor Fenwick had replied to the Public Rights of Way consultation on behalf of the Council. He said most of the paths in the parish are category A. An e mail to District Councillor Mrs Fortune concerning the lack of a full footpath from Paddocks End had been copied to the Parish Council. District Councillor Mrs Fortune has been in contact with Broadacres Housing Association and Planning Department to remind them that a safe walkway is needed. There is a question about the ownership of the land. A grant of £1,000 has been received from County Councillor Mr Swales towards the cost of the work to be carried out on the river footpath.
  - c. **Village Hall and Play Area.** Councillor Medlock reported on a Management Committee meeting. More work is being carried out to alleviate the noise problem. Extra quotes have been requested for building a porch. The Management Committee has paid the Parish Council £21,000 towards the repayment of the loans since the building of the new Hall.

- d. Sports Area. An e mail had been received from Streetscape Products in response to the Council's query regarding the Inspection Report on the trim trail equipment. The Inspector has still failed the Body Twist equipment. Councillor Bennington will speak to Sovereign again. Councillor Cosgrove requested that the Police are asked to include the Sports Area in their patrols as there are signs of misuse.
  - e. Village Green. Councillor Medlock reported a tractor parked with two wheels on the Village Green. Councillor Fenwick had spoken to the owner of a pick-up parked on the Green and he did move it.
  - f. Village Event. Osmotherley Silver Jubilee band will be available to play at the Village Event. The Council agreed a donation of £50 towards their expenses. It is hoped they will play from about 2.30 pm and be sited near the flagpole.
  - g. Telephone Kiosk. Councillors agreed to meet before the next meeting on 10 April to inspect the kiosk.
  - h. Parish Council land near River Leven. A site meeting will be held at 6.45 pm on 10 April.
6. **Finance.** It was agreed to defer the Effectiveness of Internal Control until next month's meeting. The Employer's Summary for February was received. The balances in the Council's accounts are as follows:

|                          |                               |
|--------------------------|-------------------------------|
| Community Account        | £5,000.00 (14 February 2017)  |
| Burial Account           | £18,369.64 (14 February 2017) |
| Allotment Account        | £1,381.10 (14 February 2017)  |
| Business Premium Account | £96,937.36 (13 February 2017) |

7. District Councillor Mrs Fortune had nothing to report.

## **8. Planning Applications**

- a. Work to trees in a Conservation Area at 10 Levenside for Mr I Smith. 17/00273/CAT. The Council recommended approval.
- b. Proposed amenity building and garage at Hillside View Farm, Tame Bridge for Mr & Mrs McElvaney 17/002890/FUL. The Council recommended refusal. It is over development and amenities are already available. A site visit was requested.
- c. Proposed detached garage at front of The Moorings, Levenside for Mrs L Hanratty. 17/00317/FUL. The Council had concerns about the trees and requested that putting on Tree Preservation Orders be investigated.
- d. Work to trees in a Conservation Area at Hollytrees, 13 Westholme for Mr J Ayrton. 17/99272/CAT. The Council recommended approval.
- e. Proposed first floor rear extension including internal modifications at 27 North End for Mr & Mrs B Forbs. 17/00342/FUL. The Council suggested that a site visit be held to see the impact on the neighbours.
- f. Application for Certificate of Lawfulness (Existing) for the siting of a caravan at Fairview Farm for Ms A Hartford. 17/00388/CLE. The Council recommended refusal as it would set a precedent. A site visit was requested.
- g. Works to fell an ash tree in a Conservation Area at 40 South Side for Mrs S Slorach. 17/00249/CAT. The Council recommended refusal as there was not an arborist's report.
- h. Application for removal of conditions 2-3 attached to planning consents 2/134/6G/PA and 2/134/6D/PA agricultural occupancy condition at Leven Grove Farm, Stokesley Road for Mr S Bainbridge. 17/00381/MRC. The Council recommended approval as it is within the village boundary.
- i. Work to trees in a Conservation Area at 10 Wynd Close for Dr P Broadhurst. 17/00485/CAT. The Council recommended approval.
- j. Proposed work to fell sycamore tree in a Conservation Area at 43 Enterpen for Mr S Blackett. 17/00523/CAT. The Council recommended approval and was pleased to note that another tree will be planted.
- k. Proposed work to fell a willow tree in a Conservation Area at 6 Levenside for Mr R Hill. 17/00551/CAT. The Council recommended approval.
- l. Proposed two storey and single storey extension to Church House, Middleton on Leven for Mr K McLean 17/00479/FUL. The Council recommended approval.

**9. Correspondence**

- a. Notification from NYCC of road closure of Hutton Bank for part of 30 April 2017 to allow for Scout Parades to and from All Saints' Church.
- b. Invitation to attend the Hambleton Parish Liaison meeting on Thursday, 18 May at Stone Cross, Northallerton. Received.
- c. E mail from Amanda Madden, Rural Housing Enabler, detailing a community led housing visit to Stocksfield on 16 March 2017. No-one was available to attend.
- d. Letter from Hambleton District Council giving details of the categories for Business Awards 2017. Nominations close on 29 May. Received.
- e. E mail from NALC giving the Section 137 expenditure limit for 2017/18 which is £7.57.
- f. E mail from Plantlife giving details of a National Plant Monitoring Scheme. Details have been passed to the Garden Club.
- g. Request from Wheels to Work to display posters about the scheme. Posters are on the Council noticeboard.
- h. E mail from Tesco about grants from their Bags of Help funding. Received.
- i. Letter from Fields in Trust concerning protection of local green spaces for future generations. Received.
- j. E mail from Hambleton, Richmondshire and Whitby CGG giving details of a Governing Body meeting on 23 March. A poster is on the noticeboard.
- k. E news from Great North Air Ambulance. Circulated.
- l. News Digests for 20, 27 February and 6 March received by e mail from Rural Services Network and circulated.
- m. Healthwatch North Yorkshire update received by e mail and circulated.
- n. Information from CPRE about the Hambleton District Annual Meeting to be held at Borrowby Village Hall on 31 March 7.30 pm. The meeting will be followed by a presentation about Fracking in North Yorkshire The Facts and the Fiction.

**10. Planning Decisions of Hambleton District Council**

- a. Certificate of Lawfulness (Existing) for the removal of agricultural occupancy restriction at Marwin, Garbutts Lane for Mr & Mrs Peacock. 16/02634/CLE. Granted.
- b. Removal of existing conservatory and construction of a single storey rear extension at 13 Rudby Lea for Dr M Fenwick. 17/00036/FUL. Granted.

**11. Accounts**

|   |              |
|---|--------------|
| a. Public Works Loan Board – Repayment of loans | £6,936.55 DD |
| b. KVA Planning Consultancy – Fees              | £755.80      |
| c. Shaw & Sons Ltd. – Allotment Receipt Book    | £23.82       |
| d. Clerk – Monthly salary + broadband           | £456.93      |

**Monies Received**

|   |         |
|---|---------|
| Reservation of Ashes plot               | £89.25  |
| Dales of Thirsk – Erection of headstone | £89.25  |
| Allotment Rents                         | £280.00 |
| Chips & Things – Village Event          | £290.00 |
| Northern Electric – Wayleave            | £11.50  |

The Chair declared the meeting closed at 8.20 pm

**MINUTES OF THE MEETING OF RUDBY PARISH COUNCIL HELD  
ON MONDAY, 10 APRIL 2017 AT 7.15 PM IN THE  
CHAPEL SCHOOLROOM**

Present: Councillor Mr J Cooper (Chairman), Councillors Mrs D Medlock, Messrs N Bennington, S Cosgrove, M Jones, R Readman and N Thompson

District Councillor Mrs B Fortune

7 members of the public

1. Apologies for absence were received from Councillors Mrs R Danjoux, Messrs M Fenwick, J Nelson and A Parry.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch.** No Police report had been received. The Chairman said another Council had queried their Police report as to what crimes were recorded in it. Community messages received included the recruitment of Neighbourhood Support volunteers; warning of a scam call from HMRC and fraud alerts.
4. **Meeting open to the public**

A resident spoke about the Neighbourhood Plan and his concerns that information coming through from Hambleton District Council suggests a shift on locations. There have been discussions on whether we are one village or two villages i.e. with Rudby assessed separately. The U turn on the allocations is of concern. People have a keen interest in the Neighbourhood Plan. This may be leading to scepticism. A lot of people are really keen and anxious that we have a successful process to deliver a neighbourhood plan for the whole parish. He urged that the Parish Council take one step back. Are we on target? Are we doing everything to ensure that we do not become one of those parishes that does not deliver a neighbourhood plan. We need explanations from Hambleton District Council as to what is happening with allocations. We must ensure we continue to have that level of transparency to the more subjective areas of the allocations that gives an audit trail and confidence to the whole parish that we are running a completely objective process. Most people have a vested interest in the outcome. He asked the Parish Council what is happening about the U turn on allocations.

A resident made observations on the planning application in Doctors Lane. He said flat roofs are not looked on favourably in the VDS.

A resident said the contractors who cut the grass in Linden Crescent/Linden Close seem to cut as though it is a sports field and it does not look very nice. Residents try to tidy it up.

The Chairman closed the meeting to the public.

**5. Matters Arising**

- a. **Neighbourhood Plan.** Mr Mortimer spoke about the Locality grant application. £1,500 has been used from the grant from Hambleton District Council with another £500 to be used over the next month. We

can potentially get up to £15,000 from Locality but previous restrictions still apply about spending within 6 months. Mr Mortimer was fairly sure that they would get about £9,000. The Parish Council has to apply. The expression of interest has been done and we have 30 days to submit the application. It is proposed to hold a workshop on Sunday, 7 May to cover a number of areas. We will be looking at the sites from Hambleton District Council's call for sites and anything that has come out of the questionnaire. A project plan will be put on the website very shortly. The target for the referendum is March next year. We hope to have the plan substantially complete by the end of September to circulate around the Parish for comments. On the schedule of responses we need to get comments back from a number of other parties as well as the Parish Council. Councillor Jones had a query about VAT and also said that before site selection and spatial strategy is looked at you need to know what the need is. Density is different in rural villages. He thought these two issues needed addressing before any site evaluations can be made. Mr Mortimer said along with the demand information from Hambleton District Council this would be part of the developing strategy for all sites. Councillor Jones asked if they had an assessment of how the 70 houses should be split. Mr Mortimer said that is the purpose of the next phase of the work. We have the raw materials but we have not decided what that is. We are moving towards site selection. The Chairman said a meeting to discuss the Council's responses to the questionnaire will be held on 12 April. Councillor Cosgrove proposed, seconded by Councillor Medlock that the grant application be approved. This was agreed unanimously.

- b. Footpaths. A grant of £1,000 from County Councillor Tim Swales' budget has been received for work on the river path. Councillor Jones said Tees River Trust will apply for the closure of the footpath, etc. The Council need to buy hardcore for the footpath. Tees River Trust will reinforce the bank. Some of the Fishing Club members will volunteer to help but more volunteers would be welcome. The Clerk said the War Memorial railings are in a poor state and need to be re-painted. Quotes will be obtained. A large plant has grown over the sign at Northfields. It was agreed that Sportscare will be asked to trim it. Litter picking will take place on Monday, 24 April. The Chairman will advertise it on facebook.
- c. Village Hall and Play Area. A lobby on the side of the Hall will be put in. There are no weddings for a while. There is to be more monitoring by staff at weddings. A quote for £8,000 has been received to repair what is already there in the play area. If they decided to buy new then they will not be able to have as much equipment as now. Another quote is being sought. Councillor Jones asked who was paying. The Chairman had suggested that the Management Committee should continue to manage the play area. The Council will probably be willing to contribute but not pay for all of it. It is an important facility for the village. There are a couple of reports which the Chairman will circulate by e mail. The Management Committee have not yet decided how much they will pay towards the loans this year.
- d. Sports Area. The Clerk had e mailed the Police asking them to call in at the Sports Area when they are patrolling. Councillor Bennington said there had been no response yet from Sovereign.
- e. Village Green. Councillor Medlock said Care for our Village will be working to empty the old tubs and put plants in the new tubs and would appreciate volunteers. They will be working on 12 April from about 3.30 pm meeting at Goldie Hill House and 26 April meeting at the same time. The Chairman will put the request for volunteers on facebook. The Chairman said the Spar lorries have again caused damage to the Green. The Clerk will write again to Spar Head Office and enclose photographs. There is a hole next to the bust stop on the Green which needs to be filled in. A contractor will be asked to provide some soil.
- f. Village Event. The Chairman had circulated an e mail showing what has been booked so far. There should be about 6 classic cars on display. The Event will be advertised using facebook, the e mail list from the Neighbourhood Plan, posters in the shops and bunting around the trees. The road closure has been applied for.
- g. Telephone Kiosk. Councillors had inspected it before the meeting and it was decided to leave it as it is.

- h. Parish Council land near River Leven.** Councillors had a site meeting with an adjacent land owner and he is quite amenable and supportive of having the area tidied up. Councillor Jones will ask two landscape companies to give the Council some suggestions so that the area looks nice but has low maintenance.
6. **Burial Ground.** The new area will be grassed over and fenced. There is a wire fence which will be removed. Hopefully work will start next week.
7. **Finance.** A letter had been received from Mrs Banks detailing how she will carry out her internal auditor duties for the Council. This had been circulated to Councillors. Councillor Jones proposed, seconded by Councillor Thompson that the Council agree to the terms. This was approved unanimously. The annual review of the effectiveness of the internal audit was carried out on meeting the standards and the characteristics of effectiveness. The details were proposed for approval by Councillor Jones, seconded by Councillor Thompson and all agreed. Information had been received from the Public Works Loan Board giving details of the total balance outstanding from the loans taken out for the Village Hall. A copy will be sent to the Village Hall Management Committee Chairman. The Annual Return was received from PFK Littlejohn. Our completed and approved Annual Return must be submitted to them by 12 June 2017. The Employer's end of year summary, Employer's Summary for March 2017 and Employer's tax summary January – March 2017 were received from Thirsk CCA. Notification from Barclays Bank of the closure of the Acklam Road, Middlesbrough branch. The balances in the Council's accounts are as follows:

|                          |                            |
|--------------------------|----------------------------|
| Community Account        | £5,000.00 (14 March 2017)  |
| Burial Account           | £18,548.14 (14 March 2017) |
| Business Premium Account | £96,530.63 (14 March 2017) |
| Allotment Account        | £1,381.10 (14 March 2017)  |

8. District Councillor Mrs Fortune had nothing to report.
9. **Dates for Annual Parish Meetings.** The Rudby and Skutterskelfe meeting and the Hutton Rudby meeting will be held on 8 May beginning at 7.00 pm in the Chapel Schoolroom to be followed by the Annual Meeting of the Parish Council. The Middleton meeting will be held on Monday, 15 May at 7.00 pm.
10. **Planning Applications**
- a. Prior notification for a larger home extension to the rear of 17 Doctors Lane extending 6.5 m beyond the rear wall of the original dwelling, maximum height at eaves from ground level 2.6 m and maximum height of proposed extension 2.9 m for Mr P Harland 17/00745/RPN. The Council commented as follows – a flat roof is not in keeping with the parish VDS Statement Building Guidelines No. 8 which recommends pitched roof instead of flat. A flat roof dormer would be out of keeping with the rest of the property.
- b. Alterations, single storey rear extension, porch extension to the front elevation, alterations to first floor bathroom flat roof to create pitched, removal of part garage/outbuilding and construction of extension to provide additional living accommodation to include the installation of 11 no. roof lights at Clear View, The Grove for Mr J Shanks. 17/00608/FUL. The Council recommended approval.

## 11. **Correspondence**

## 1365

- a. E mail from Mr M Southerton concerning Cleveland Hills View Holiday Park which is to be re-submitted to Planning. The Council has said in the past that they are unhappy about its location for people wanting to walk into the village. It is a long way from any services.
- b. E mail from Mrs A Sunley, Hambleton District Council explaining planning when it concerns work to trees in a Conservation Area. This is a useful guide and will be kept on file.
- c. Letter from Norris & Fisher, Insurance Brokers offering to quote for the Council's insurance. The Clerk will complete the form.
- d. E mail from Ms A Madden, Rural Housing Enabler giving details of a free event at Galtres Centre, Easingwold at 10.00 am in 24 April. Received.
- e. E mail from Mr I Wilson asking the Council for a contribution towards The Globe, Community Library, Stokesley. The Council decided against contributing.
- f. Governance and Accountability Financial Guide received by e mail from YLCA and circulated to Councillors.
- g. E mail from YLCA with a survey regarding benefits of neighbourhood plans. There are 4 questions and the Chairman will complete them. It is giving the community a say in future development.
- h. E mail from YLCA giving information on grants available for improved broadband service. Posters are on all the Parish Council noticeboards.
- i. Offer from YLCA for Good Councillor's Guide for 50p a copy. It was agreed to order a supply.
- j. White Rose Update received by e mail from YLCA and circulated to Councillors.
- k. Hambleton District Council Update received by e mail and circulated to Councillors.
- l. North Yorkshire Now newsletter received by e mail from NYCC and circulated to Councillors.
- m. News Digests for 20, 27 March 3, 10 April received by e mail from Rural Services Network and circulated.
- n. Letter from NWG Business about the changes for business customers of Northumbrian Water.
- o. Countryside Voice and Fieldwork magazines received from CPRE.
- p. E mail from Mr P Cole, Hambleton District Council advertising a "Fair Play" event to be held at 7.00 pm on 26 April at the offices of Romanby Parish Council. Circulated to Councillors.
- q. Letter from NYCC advertising vacancies for co-opted members on the Hambleton Area Committee. Nominations are invited from Parish Councillors.
- r. E mail from Valuation Office Agency detailing a new approach to delivering accounts receivable.

### **12. Planning Decisions of Hambleton District Council**

|  |           |
|--|-----------|
| a. SLCC – Renewal of membership                          | £108.00   |
| b. YLCA – Membership fee                                 | £551.00   |
| c. Thirsk CCA – Payroll preparation January – March 2017 | £48.75    |
| d. GGN Sportscare Ltd. – Interment                       | £155.00   |
| e. NYCC – Vehicle Activated Signs                        | £1,470.00 |
| f. Clerk – Monthly salary March + broadband              | £456.73   |

### **Monies Received**

|  |         |
|--|---------|
| Jacksons Law – Repayment of fees for purchase of Burial land | £658.00 |
| Reservations of Ashes Plots                                  | £267.75 |
| Barthrams Funeral Services – Interment                       | £336.00 |
| Allotment Rent   | £20.00  |

The Chairman declared the meeting closed at 8.27 pm



**MINUTES OF THE ANNUAL MEETING OF RUDBY PARISH COUNCIL**  
**HELD ON MONDAY, 8 MAY 2017 IN THE CHAPEL SCHOOLROOM**  
**FOLLOWING THE ANNUAL ASSEMBLIES**

Present: Councillor Mr J Cooper (Chairman) Councillors Mesdames R Danjoux and D Medlock, Messrs N Bennington, S Cosgrove, M Fenwick and N Thompson

5 members of the public

Election of Chairman: Councillor Cosgrove proposed, seconded by Councillor Medlock that Councillor Cooper be elected as Chairman. This was agreed unanimously.

Election of Vice-Chairman: Councillor Cooper proposed, seconded by Councillor Cosgrove that Councillor Danjoux be elected as Vice-Chair. This was agreed unanimously.

Responsible Financial Officer: Councillor Cosgrove proposed, seconded by Councillor Medlock, that Councillor Jones be elected as the Responsible Financial Officer. This was agreed unanimously.

Election of Committees:

- a. Planning – Councillors Cooper, Danjoux, Medlock, Readman and Thompson
- b. Finance – Councillors Cooper, Danjoux, Jones, Readman and Thompson
- c. Footpaths – Councillors Bennington, Fenwick and Nelson
- d. Allotments – Councillors Cosgrove and Nelson
- e. Village Event – Councillors Cooper, Danjoux, Bennington, Cosgrove, Fenwick, Jones and Nelson
- f. Fireworks – Councillors Cooper, Bennington, Cosgrove, Jones and Nelson
- g. Care for our Village – Councillors Medlock and Cosgrove

Representation on Outside Bodies:

- i. Village Hall Management Committee – Councillors Cooper and Medlock
- ii. Yorkshire Local Councils Association – Councillors Cooper and Fenwick
- iii. Bathurst Education Foundation – Councillor Thompson
- iv. Stokesley and Village Community Regeneration Group – Councillors Nelson and Readman

Meetings will continue to be held on the second Monday of every month beginning at 7.15 pm.

1. Apologies for absence were received from District Councillor Mrs B Fortune, Councillors M Jones, J Nelson, A Parry and R Readman.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch.** A Police report had been received. Community messages received included the theft of a power washer from business premises in Seamer, burglary at Duddle Hill Farm, Trenholme Barr. The latest news from NY Police was received by e mail and circulated.
4. **Meeting open to the public**

A resident spoke about a planning application on the agenda and thought that the flat roof was not appropriate as it is in a Conservation Area. He also thought the application for the removal of an occupancy restriction at Cleveland Hills View, Skutterskelfe should be opposed.

A resident thought it was commendable how the District Council, Parish Council and the village are working very well together. He hoped the new County Councillor will join in and become part of this community. A bridge was in need of repair on the footpath from Hutton Rudby to Potto. The Chairman

said this had been reported to NYCC via their website. A resident spoke about an application for changes to the new Spar. The Parish Council has not been notified and will contact Hambleton District Council. The Chairman closed the meeting to the public

## **5. Matters Arising**

- a. Neighbourhood Plan. Mr Mortimer reported that a grant of £8,857 had been approved, the paperwork completed and the money should be deposited within the next 3-5 days. The total spent so far is £1,600. Forecast expenditure up to November is covered by the grant with a reserve of about £1,400. A meeting had been held with Caroline Skelly, Hambleton District Council to ensure we are well connected with Hambleton and the local plan. It is hoped the draft local plan will be ready for cabinet approval on 5 September. Capacity considerations are not identifying as of significant concern although there may be issues around local sites as school and GP services capacity has been raised a lot. They are being independently checked and Mr Mortimer has been in contact with the County Education Department and the Practice Manager at the local surgery for their views. Phase 3 of site selection is being focused around the preferred sites as they are at present. In answer to concerns about the reclassification of Rudby, Hambleton District Council said there was a strong consultation response and they felt it was the right way to go. There is a bit of a muddle about green space and the planning application. Hambleton are getting pressure from the development community to raise their housing target by over 40%. Hambleton are sticking with their target of 320 houses per annum. It would take time to put a project together for community led housing. If we can establish a reasonably serious intent, the outline could come later. Mr Mortimer gave a report on the workshop held on 7 May. There has been a lot of progress in the settlement character work. The Rural Housing Enabler, Amanda Madden, will be asked to give a recommendation report on the housing strategy. A lot of information on site selection is coming from the questionnaire. A further workshop will be held in June and the Neighbourhood Plan will have a stall at the Village Event. Early July they hope to invite developers and landowners to put forward their proposals for sites that are in the system.
- b. Footpaths Nothing new to report on the river path. Councillor Medlock said the lines denoting where to turn right on the Stokesley – Middleton roads are very faint. NYCC will be informed. A post from the end of the fence bordering the road on Rudby Bank has fallen down. This will be reported to NYCC.
- c. Village Hall and Play Area. Various e mails had been circulated about the play area. The Management Committee still want to control the play area. They will contribute to repairs and manage it. If an agreement is required whereby it forms part of the hall we could go down that route. They are willing to part fund re-instatement of the play equipment. It is an important village asset. Two quotes have been received by the Management Committee. They are not replacing with new equipment because it is so expensive. Councillor Bennington thought it was sensible to have an agreement. Enquiries are being made about grants.
- d. Sports Area. Councillor Bennington reported that he had still not heard from Sovereign regarding the trim trail equipment.
- e. Village Green. An e mail had been received from a resident about the flower tubs and a reply will be sent thanking him for his comments. The flower tubs do prevent people from parking on the Green. Two quotes had been received for work on the War Memorial railings and the beacon. Councillor Cosgrove proposed, seconded by Councillor Thompson that the lower quote be accepted. This was agreed unanimously.
- f. Village Event. New signage boards have been ordered. Councillor Bennington will organise the human table football.
- g. Parish Council land near River Leven. The trees have been cleared. A landscape contractor has been to look at the area and will send a quote. The owner of the rest of the field is very supportive.
- h. Burial Ground. A start has been made on the land for the new Burial Ground. Some drainage may be required as it is soggy in parts. A new drain may be able to be connected into a drain in the original burial ground. Councillor Cosgrove proposed that the work went ahead. Councillor Bennington proposed, seconded by Councillor Thompson, that work can go ahead up to a cost of £3,000. This was agreed unanimously. Top soil will be required to make the ground level.

**6. Finance**

Councillors had received a copy of the annual governance statement for 2016/17 Section 1 of the Annual Return and the questions were answered at the meeting. It was then signed by the Chairman and Clerk. Councillors had received a copy of Section 2 Accounting Statements 2016/17 complete with all figures. It was then signed by the Chairman and Clerk. Councillor Thompson proposed that Section 1 and Section 2 of the Annual Return be agreed, Councillor Danjoux seconded and all agreed. The Annual Return and accompanying papers will now go to the internal auditor.

Two quotes had been received for renewal of the Council's insurance. It was agreed to stay with our present insurers.

7. **Reports from County and District Councillors.** None present.

**8. Planning Applications**

- a. Construction of a detached garden office at 10 Wynd Close for Mr P Broadhurst. 17/00791/FUL. The Council recommended approval.
- b. Variation of condition attached to 14/02611/MRC – Variation of condition 2 of planning consent 2/134/00008N – removal of occupancy restriction at Cleveland Hills View, Skutterskelfe for J & JW Developments Ltd. 17/00858/MRC. The Neighbourhood Plan questionnaire had shown 82% of replies to be opposed or strongly opposed to caravans or lodges.
- c. Proposed work to beech tree to raise and thin crown at Pyah, The Wynd for Mrs J Davis 17/00849/CAT. The Council recommended approval.
- d. Planning Appeal against the refusal of change of use of land to a private gypsy site with new access and the siting of a caravan and tourer for Mr R Adams. The appeal will begin on 23 May at 10.00 am at Stone Cross, Northallerton. Application Ref. 16/00522/FUL. Appeal Ref. APP/G2713/W/16/3165207.

**9. Correspondence**

- a. Local Plan Alternative Sites and local Greenspace consultation from Hambleton District Council. Notices had been posted on the village notice boards and circulated to Councillors.
- b. E mail from Mr P Cole, Hambleton District Council giving details of funding for community groups and voluntary organisations. Circulated.
- c. E mail from YLCA saying that the 2017 edition of the Good Councillor's Guide is now available.
- d. News digests received by e mail from Rural Services Network for 18, 24 April, 2 May and circulated.
- e. Letter from Butterwick Hospice Care requesting a donation. The Council decided against.
- f. E news from Great North Air Ambulance. Circulated.
- g. E mail from NYCC consulting on the new NY Permit Scheme. Circulated.

**10. Planning Decisions of Hambleton District Council**

- a. Proposed work to fell sycamore tree in a Conservation Area at 43 Enterpen for Mr S Blackett. 17/00523/CAT. Granted.
- b. Proposed works to fell willow tree in a Conservation Area at 6 Levenside for Mr R Hill. 17/00551/CAT. Granted.
- c. Works to trees in a Conservation Area at 10 Wynd Close for Dr P Broadhurst. 17/00485/CAT. Granted.
- d. Proposed two storey and single storey extensions at Church House, Middleton on Leven for Mr K Mclean. 17/00479/FUL. Granted.
- e. Proposed detached garage at front of The Moorings, Levenside for Mrs L Hanratty. 17/00317/FUL. Granted.
- f. Proposed first floor rear extension including internal modifications at 27 North End for Mr & Mrs B Forbs. 17/00342/FUL. Granted.

**11. Accounts**

**1339**

|   |           |
|---|-----------|
| a. GGN Sportsare Ltd – Grass cutting Village Green, play areas, sports area, verges | £921.60   |
| b. GGN Sportsare Ltd – Grass cutting Burial Ground                                  | £141.60   |
| c. AR Entertainments – Equipment for Village Event 2017                             | £2,340.00 |
| d. Repayment of Ashes plot reservation fee  | £18.00    |
| e. Clerk – Monthly salary + broadband   | £490.20   |
| f. Robs Jobs – Dismantling wire fence   | £50.00    |
| g. AON Ltd – Renewal of insurance   | £271.70   |

**Monies Received**

|  |            |
|--|------------|
| Hambleton District Council – 1 <sup>st</sup> half of precept | £21,500.00 |
| Allotment Rent   | £10.00     |
| Reservation of Ashes plot                                    | £89.25     |

The Chairman declared the meeting closed at 8.30 pm.

**MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL**  
**HELD ON MONDAY, 12 JUNE 2017 AT 7.15 PM IN THE**  
**CHAPEL SCHOOLROOM**

Present: Councillor Mr J Cooper (Chairman) Councillors Mesdames R Danjoux and D Medlock, Messrs. S Cosgrove, M Fenwick and N Thompson

District Councillor Mrs B Fortune

4 members of the public

1. Apologies for absence were received from Councillors Messrs N Bennington, M Jones, R Readman and A Parry.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch.**

A report was received from the Police and circulated. Three reports of anti-social behaviour were recorded, one of criminal damage and six reports of suspicious circumstances. Community messages included male bitten by dog at Great Ayton; sextortion; burglary of a shed at Picton and a message from Trading Standards about the roll out of smart meters.

**4. Meeting open to the public**

A resident said Hambleton has been recognised as one of the worst in the country for the maintenance of public rights of way. The situation will become worse as budgets are reduced. This year the County are doing nothing for 6 months while the officers consider where they are. There is certain work on some of paths in Hutton Rudby which can be done by the Parish Council and there are certain things which are the responsibility of the landowner. There are a certain number of landowners who are prevaricating. He would like to discuss what can be done in the Village. The Ramblers Association has asked the new County Council for a meeting to discuss rights of way in Hambleton.

A resident said he had received an e mail about the Spar planning modification expressing concerns about the footpath and the fence around the petrol station.

A resident said he was disappointed that a new County Councillor was not at the meeting. This was his second opportunity after the election. He thought it was important that the public, Parish, District and County Councils work together. He said it was a disgrace that the County Council refused to grit Campion Lane and are insisting that Doctors Lane is the main thoroughfare. The surface of Doctors Lane is very poor. He was surprised that the Police had not attended following the recent events in the village. He thought it was important that we encourage the Police to come here more than they have been. He asked whether the Parish Council has considered having volunteers from the village working in conjunction with the Police to monitor speeding in the village. He said speeding in this village is appalling and we need to do something about it. The Chairman said we have not considered that yet. The resident said he would be happy to volunteer. Speeding issues can be reported through the NYCC website where there is a speeding form that goes to the Safety Partnership for action. The more reports they receive the more likely they are to do something about it.

**5. Matters Arising**

- a. **Neighbourhood Plan.** Mr Mortimer said expenditure remains in line with plans and it is hoped to be able to complete within the agreed budget. The next workshop will be held on Wednesday of this week at 7.00 pm in the Village Hall. There will be a session on community led housing to help people understand what community led housing would mean. We will continue with settlement character and reviewing the VDS. There will also be work on site selection process. There will be a stall at the Village Event. In July there

will be a drop in session to keep people fully informed on site selection. Landowners and developers have been contacted to see if they are interested in participating and it is hoped to arrange a presentation some time in July. He thanked the Parish Council for their input to the schedule of responses.

- b. Footpaths. Copy of a letter to the District Council from Rambler's Association regarding the public right of way in relation to the Spar development had been received. The Ramblers' Association representative had been informed by the site construction manager that it will be maintained freely passable by cutting back the hedge. Councillor Cosgrove said he had been to have a look at the fence referred to. It was an open mesh fence before and now it is a closed fence. He thought if the hedge was trimmed back it would improve it. Councillor Fenwick suggested asking Spar if the posts are on their land. A resident said he had asked if the path could be widened but the County Council said no. The Chairman said we can complain to Spar if the hedge is not maintained. Councillor Fenwick said he was happy to have a meeting to go through what is required on the footpaths. The Chairman said the steps at the top of Crow Bank need shoring up again.
- c. Village Hall and Play Area. Nothing new to report. The Management Committee have agreed that it is their responsibility to police events. Councillor Medlock said they are making arrangements for lighting the car park.
- d. Sports Area. Councillor Cosgrove asked that the Police be requested to patrol the area in the evenings.
- e. Village Green. The contractors have been requested to cut the grass before the Village Event. The Chairman had sent an e mail to Spar Head Office about their driver who has twice driven over newly re-seeded grass and also saying that we will have to talk to them about repairing the green after Spar moves. They have replied and will speak to the driver.
- f. Village Event. The response from the Police to our request for a Police presence at the Event was very poor and unhelpful. Councillor Cosgrove will ask Mr Foden if he can supply plastic barriers. A meeting will be arranged to discuss final details.
- g. Parish Council land near river. One quote has been received and we are trying to get another one. Councillor Fenwick asked if there were any grants available. District Councillor Mrs Fortune said she will enquire.
- h. Parish Liaison Meeting held on 18 May. Councillor Medlock and Clerk had attended. The Clerk gave a report.

## **6. Finance**

The Internal Auditor's report had been received and Councillor Danjoux proposed, seconded by Councillor Thompson, that the report be accepted. This was agreed unanimously. Another review of the Risk Management document is due and Councillor Jones will be asked if he will undertake this. It was last reviewed in 2015. The balances in the Council's accounts are as follows:

|                          |                           |
|--------------------------|---------------------------|
| Community Account        | £5,000.00 (12 May 2017)   |
| Business Premium Account | £116,715.45 (12 May 2017) |
| Burial Account           | £19,694.14 (12 May 2017)  |
| Allotment Account        | £1,381.10 (12 May 2017)   |

## **7. Report from District Councillor Mrs Fortune**

District Councillor Mrs Fortune said she regularly walked around the village and some people drove at extremely dangerous speeds. She has also seen people using their mobile phones whilst driving. Young people are causing problems in the village. It is the responsibility of the landowners to inform the Police if people are trespassing. Ring the 101 number.

## **8. Planning Applications**

- a. Proposed work to a tree in the Conservation Area at 9 Wynd Close for Mr K Salton. 17/00906/CAT. The Council thought the District Council should look at imposing a TPO. The tree is not diseased but is in need of pruning.

- b. Construction of a single storey side extension to Bathurst Cottage Rudby Bank for Mr & Mrs Kitson. 17/00937/FUL. The Council recommend approval.
- c. Variation of conditions attached to planning consent 16/00812/FUL. Construction of new 3 bedroomed dwelling and associated parking, garden and vehicle turning area at Hill Top, East Side for Mr S Bury. 17/00966/MRC. The Council recommend approval.
- d. Application for removal or variation of condition 2 following grant of planning permission 16/01180/MRC. Revisions to site layout and design of front elevations of buildings as per drawings received 30 March for James Hall & Company at Spar, 36 Garbutts Lane 17/01207/MRC. The Council recommend refusal on the grounds of the impact on the neighbour at 40 Garbutts Lane. They did not think the original assessment should be amended. It is to stop the noise coming through.
- e. E mail from Councillor Thompson expressing concern about a breach of planning regulations. District Councillor Mrs Fortune gave details of what had been granted. She has a meeting tomorrow morning with the Director of Planning. There are 3 vacancies on the Seamer site.

## **9. Correspondence**

- a. E mail invitation from Amanda Madden, Rural Housing Enabler to Stokesley self-build and community led housing conference at Stokesley Town Hall on Tuesday, 25 July. This will be on next month's agenda.
- b. E mail from NALC concerning the reform of data protection legislation and introduction of the General Data Protection Regulation.
- c. E mail from Mr P Cole, Hambleton District Council giving details of the support available for volunteer-led youth groups across Stokesley and surrounding villages. Further information is available at [Richie@nyy.org.uk](mailto:Richie@nyy.org.uk) Community First Yorkshire provides practical support to voluntary and community organisations across the county. For further information please visit [www.communityfirstyorkshire.org.uk](http://www.communityfirstyorkshire.org.uk) Broadacres Housing has a grant programme which makes available up to £500 to community projects in areas where Broadacres has housing. Details of the scheme can be found at <http://www.broadacres.org.uk/Customers/Getting-Involved-Volunteering/Getting-involved/Getting-Involved-Links/Community-Development-Fund/>
- d. E mail from an allotment holder raising concerns about weeds from an adjoining allotment. The Clerk will contact the person who has rented the allotment.
- e. North Yorkshire Now received by e mail from NYCC and circulated.
- f. Letter from Seafarers UK asking if the Council will fly the Red Ensign for Merchant Navy Day on 3 September. Councillor Cosgrove proposed, seconded by Councillor Fenwick that the Council buy a flag and support the campaign to raise public awareness of our ongoing reliance on seafarers and shipping. This was agreed unanimously.
- g. Bulletin received by e mail from the Chief Executive of NALC and circulated.
- h. White Rose Update received by e mail from YLCA and circulated.
- i. E mail from Shepherd Seeds, independent grass and wildflower seed supplier. Received.
- j. E mail from Tom Swinhoe giving details of his dry stone walling business. Received.
- k. Clerk & Councils Direct magazine received and circulated.
- l. Annual Review received from CPRE.
- m. News Digests for 15, 22, 30 May, 5, 12 June received by e mail from Rural News Services and circulated.
- n. Training programme received from YLCA and circulated.
- o. E mail from the Post Office about the proposed move to new premises in Spar, Garbutts Lane and branch modernisation. The consultation ends on 21 July 2017 and views can be shared through their online questionnaire via the link [www.postofficeviews.co.uk](http://www.postofficeviews.co.uk)

## **10. Planning Decisions of Hambleton District Council**

- a. Prior notification for a larger home extension to rear of 17 Doctors Lane extending 6.5 m beyond the rear wall of the original dwelling, maximum height at eaves from ground level 2.6 m and maximum height of proposed extension 2.9m for Mr P Harland. 17/00745/RPN. Granted.
- b. Alterations, single storey rear extension, porch extension to front elevation, alterations to first floor bathroom flat roof to create pitched, removal of part garage/outbuilding and construction to extension to

provide additional living accommodation to include the installation of 11 no. roof lights at Clear View, The Grove for Mr J Shanks. 17/00608/FUL. Granted.

- c. Application for removal of conditions 2 & 3 attached to planning permission 2/134/6D/PA (outline) and 2/134/6G/PA (reserved matters) relating to agricultural occupancy conditions at Leven Grove Farm, Stokesley Road for Mr S Bainbridge. 17/00381/MRC. Granted.
- d. Construction of detached garden office at 10 Wynd Close for Mr P Broadhurst. 17/00791/FUL. Granted.

**11. Accounts**

|   |         |
|---|---------|
| a. Fee for Internal Audit   | £120.00 |
| b. GGN Sportscare Ltd. – Interment  | £160.00 |
| c. GGN Sportscare Ltd. – Grass cutting Village Green, Verges, Play & Sports Areas | £921.60 |
| d. GGN Sportscare Ltd. – Grass cutting – Burial Ground                            | £141.60 |
| e. Lucid – Artwork and posters for Village Event                                  | £89.00  |
| f. HM Trading Ltd. – Bunting for Village Event                                    | £29.85  |
| g. Clerks & Councils Direct – Subscription Renewal                                | £60.00  |
| h. KVA Planning Consultancy – Attendance at May NP Steering Group                 | £127.90 |
| i. Clerk – Monthly salary (May) + broadband                                       | £490.20 |

**Monies Received**

|  |           |
|--|-----------|
| Groundwork UK – Grant for Neighbourhood Plan | £8,857.00 |
|--|-----------|

The Chairman declared the meeting closed at 8.30 pm.

**MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL**  
**HELD ON MONDAY, 10 JULY 2017 AT 7.15 PM IN THE**  
**CHAPEL SCHOOLROOM**

Present: Councillor Mr M Jones (Chairman) Councillors Mrs D Medlock, Messrs. M Fenwick, R Readman and N Thompson

County Councillor Mr D Hugill  
District Councillor Mrs B Fortune

Sgt. Ross North Yorkshire Police

2 members of the public

1. Apologies for absence were received from Councillors Mrs R Danjoux, Messrs. N Bennington, J Cooper, S Cosgrove, J Nelson and A Parry.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch.** A Police report had been received by e mail and circulated. Sgt Ross said there have been some recent issues in Hutton Rudby which are not normally experienced. Councillor Jones queried why there was no mention of the Village Event on the report which detailed incidents between 10 June and 5 July. A meeting is to be held between the Parish Council and NY Police on 14 July. Councillor Jones said issues at the Event caused a lot of consternation and the Council is as keen as the Police to discuss this. There has been an escalation of anti-social behaviour over a period. One of the problems is that many youths from outside the village come on Event day. Sgt Ross said a huge amount of alcohol was seized. The Neighbourhood Team had a meeting today and there are two new PCSOs. The Inspector is considering having named persons responsible as a point of contact. Councillor Jones said the Event is organised and run by the Parish Council and it would be a shame not to have it any more. We did request a Police presence as we were over-run. What can people do who want to help? Sgt Ross said unfortunately in some cases there is a lack of respect and no fear of the legal processes. Councillor Jones said we want to start thinking now about what we can do. The Clerk reported a complaint from a resident who had dialled 101 to report dangerous driving and held the line for 14 minutes but there was still no answer. Sgt Ross said the 101 service has been facing challenges and apologised. A resident said there were fears that with the school holidays this anti-social behaviour may increase. He asked if cameras could be used. Sgt Ross said they have had some issues around the picture quality. If there is a specific area that has a problem then this could be looked at. District Councillor Mrs Fortune said all cameras run by Hambleton District Council have been upgraded. Councillor Jones said we are always asking for patrols to call in at the Sports Area on Station Lane. You can buy CCTV off the shelf which gives very good pictures and perhaps more residents could be encouraged to have their own. A resident said he had volunteered to act as a speed monitor with the Council and the Police. He would like to think that the village do something about speeding. District Councillor Mrs Fortune said she would make enquiries with the Community Safety Partnership in Hambleton. The Police website gives information on community speedwatch.
4. **Meeting open to the Public.** A resident said her garden was one of those which was affected by the disturbances and we have a group of our own in Hutton Rudby, not only from outside the village, who are part of the problem. District Councillor Mrs Fortune said it might be worth looking at the Parish having community engagement people. She will speak to Mr Cole, Hambleton District Council, about this. They could come to a Parish Council meeting to explain what they do. Councillor Jones said we can use forums such as facebook, etc. to get information

around. A resident did not think the grass cutting at Linden was very good. She also said there is a big hole on the corner of Belbrough Lane and Eden Park Road where a tree had been felled. County Councillor Hugill will have a look. A resident thought the village as a whole has not been supporting the Parish Council. He was delighted to see County Councillor Hugill at the meeting. He was very disappointed that Mr Mortimer had to stand in at a planning meeting because there was no Parish Councillor available. He asked that the Council please make sure that a Parish Councillor is available in the future. He thought District Councillor Fortune's colleagues let her down during the Planning Committee meeting. Observing the interaction between the Parish Council and members of the public he thought the Parish Council might want to consider, to improve the dialogue, that the section of meeting open to the public is just before the planning applications. Councillor Jones said the Parish Councillors are all volunteers and planning is the most emotive. The Parish Council has to give a balanced view to the District Council and they make the decision.

## **5. Matters Arising**

- a. Neighbourhood Plan. An e mail had been received from Mr Mortimer and circulated to Councillors. Cost incurred to date is £3,141,30. Progress on settlement character work, spatial strategy and housing strategy is broadly on plan. Progress on site selection is moving more slowly. Three consultation/communication events have been held since last month – workshop on 14 June, information stall at the Village Event and a drop-in consultation at the Village Hall on 1 July to get community participation in the definition of site selection criteria. A further drop-in consultation will take place on 16 July and then provisionally for the weekends 29/30 July and 12/13 August.
- b. Footpaths. A meeting was held on 6 July with a representative from the Ramblers Association and Councillors Fenwick and Jones and the Clerk to discuss new ways of managing footpaths. The Council do require parishioners to point out issues. The discussion again covered the proposed repair of the river path and the RA representative said it should be NYCC or the landowners paying for the repairs. The Parish Council has taken legal advice and does have the legislative power to carry out the works. The river footpath is a village asset and should not be lost. The RA representative offered to walk all the paths around the Parish.
- c. Village Hall and Play Area. The Management Committee had obtained quotes for repairs to the Play Area. The cost will be £8,000 and has asked if the Parish Council will contribute half of this. Councillor Fenwick proposed, seconded by Councillor Medlock, that the Parish Council contribute £4,000. This was agreed unanimously.
- d. Sports Area. Councillors attending the meeting with the Police will raise the matters of patrols calling in regularly at the Sports Area.
- e. Village Green. An e mail had been received from a resident asking permission to site a skip on the cobbles at East Side for a limited time. The Council had no objection but any damage to the cobbles will have to be repaired.
- f. Village Event. There is a meeting with the Police on Friday and the Village Event team will also have a meeting to decide what to do. A number of people have expressed a willingness to get involved. The Clerk had prepared a financial statement.
- g. Parish Council land near River Leven. Councillor Jones gave a report on the land to be used for a Burial Ground extension. The current ditch is choked and overgrown and needs maintenance. A contractor will be contacted. There is a drain on the new land but we need to find out where it goes. The two full sides of the area will be fenced but not the wood side yet. Councillor Cooper will be asked to get in touch with the fencing contractor. An amount of clay will also be needed. County Councillor Hugill suggested a contractor who might do the drainage inspection. There is funding potentially available, via District Councillor Mrs Fortune, for the work required on the other piece of land across the road which belongs to the Parish Council. One quote for landscaping has been received and he has been requested to separate the quotes so that ours does not include the land owned by another resident. The wall, which is part of the village heritage, is in a poor state. It will need re-pointing on the river side as well. This will require scaffolding. The wall must be made safe. We need names of builders who might be interested in doing the work. There is willingness from the new owner of the Bay Horse to do work on the land to make it more attractive.

- h. Self-build and Community led Housing Conference. This will be held on Tuesday, 25 July in Stokesley Town Hall. Posters are on the noticeboards advertising the event.

## **6. Finance**

The Employer's Tax Summary for June 2017 and the Employer's Summary for June 2017 were received. The CCA in Thirsk will no longer be doing the payroll for the Parish Council but have organised a firm of accountants who will do the job for the same fee for a time. Councillor Jones had reviewed the Risk Management document. He recommended that all Council's files, etc. on the computer is backed up to cloud. All Councillors have a copy of the Asset Register. Councillor Fenwick will do an inspection of the benches. Councillor Jones will go through the Insurance document. Item 2.8 the Clerk will ask the County Council what the Parish Council should be doing in case of an emergency. The Clerk will contact the District Council with regard to potential risks at the Burial Ground. The balances in the Council's accounts are as follows:

|                          |                            |
|--------------------------|----------------------------|
| Community Account        | £5,000.00 (14 June 2017)   |
| Business Premium Account | £113,182.15 (14 June 2017) |
| Burial Account           | £19,597.54 (14 June 2017)  |
| Allotment Account        | £1,381.10 (14 June 2017)   |

## **7. Reports from County and District Councillors**

District Councillor Mrs Fortune said there had been fly tipping down near the water splash. Her and her husband with the help of some residents managed to get it to the edge of the road where it was collected by Hambleton District Council. Photographs were taken and forwarded to Hambleton. She was pleased to report that the rubbish from the Village Event incurred no cost and said the team who cleared up very quickly had done an excellent job.

County Councillor Mr Hugill said the County Council is different from Hambleton in many ways but is a fantastic Council. This year the County Council has to save £9 million and they have already had a lot of cuts to their budget. Only 5% of the road are deemed not to be in good condition. The budget for roads is well below what is needed. In North Yorkshire 26% of residents are over the age of 65. County Councillors have a locality budget and he tries to use it to get long standing jobs done. Councillor Jones said the gritting of one particular road will be brought up. It needs to be gritted. There is an icy corner which catches people out every year. District Councillor Mrs Fortune said the biggest concern is that it is used by school buses. The road is used far more than the County Council admit. Councillor Jones said it will be raised every time winter comes around. There surely has to be a certain amount of local knowledge fed into the process. County Councillor Mr Hugill said we have 72 elected members who probably all have a road like this and we have to save £9 million. Councillor Jones said it would be well worth you looking into it. County Councillor Hugill said he has a meeting on 21 July and will raise it then. The Council have launched a portal to report damage to roads.

## **8. Planning Applications**

- a. Proposed advertisement consent for illuminated store fascia sign and illuminated freestanding pole sign to forecourt of filling station at Spar, 26 Garbutts Lane for James Hall & Co. 17/01051/ADV. The Council has no objection to the illuminated store sign but recommend refusal for the illuminated pole sign as it is unnecessary and out of keeping in a village setting and the VDS.
- b. Works to trees in a Conservation Area at Chestnut Cottage, 29 Enterpen for Mr I Livesey 17/01263/CAT. The Council recommend approval.
- c. Alterations and extension to existing lean-to boiler house to accommodate an accessible disabled persons' toilet and installation of a boiler flue at All Saints Church. 17/01227/FUL. The Council recommend approval.
- d. Mr S Hesmondhalgh & Associates Ltd. – Notification of proposed planning application for Mr D Bainbridge on Stokesley Road received by e mail.

- e. Outline application with all matters reserved for 5 dwellings at OS field 2719, Stokesley Road for Mr D Bainbridge 17/01351/OUT. It was agreed to ask Hambleton District Planning for an extension of the date when comments should be returned in order for the application to be considered at the August meeting of the Council. The views from the community can then be taken into account.

## **9. Correspondence**

- a. E mail from NYCC giving consulting information on hazardous household waste. The consultation runs until 2 October and anyone wanting to take part can do so online at [www.northyorks.gov.uk/hhwconsultation](http://www.northyorks.gov.uk/hhwconsultation). Circulated to Councillors.
- b. Notification of YLCA Joint Meeting to be held on 15 July at University of York, Heslington Campus. Received.
- c. News Digests for 19, 26 June, 3, 10 July received by e mail from Rural Services Network and circulated.
- d. Clerks & Councils Direct magazine. Circulated.
- e. E mail from Mr P Cole, Hambleton District Council, giving details of Stokesley & Villages Partnership meeting to be held on 30 August at 7.30 pm in Town Close, Stokesley. Circulated.
- f. Councillor Thompson had informed Councillors about an incident involving a cyclist who had nearly knocked down an elderly lady who was crossing the road near All Saints Church. The cyclist resorted to verbal abuse. Councillors agreed that this was unacceptably bad behaviour but did not think that Highway signs would make any difference.

## **10. Planning Decisions of Hambleton District Council**

- a. Proposed work to tree in a Conservation Area at 9 Wynd Close for Mr K Salton. 17/00906/CAT. Granted.
- b. Variation of conditions attached to planning consent 16/00812/FUL – construction of a new three bedroomed dwelling and associated parking, garden and vehicle turning area at Hill Top, East Side for Mr S Bury. 17/00966/MRC. Granted.

## **11. Accounts**

|  |           |
|--|-----------|
| a. KVA Planning Consultancy – Attendance at meeting, consultation event, etc.    | £1,155.80 |
| b. Duncan Bradbury – Painting of railings around War Memorial and Beacon         | £696.00   |
| c. Stockton, Thornaby District Scouts – PA System for Village Event              | £260.00   |
| d. Val Hill – Vocalist at Village Event  | £200.00   |
| e. GGN Sportscare Ltd. – Grass cutting Village Green, Verges, Sport & Play Areas | £921.60   |
| f. GGN Sportscare Ltd. – Grass cutting Burial Ground                             | £141.60   |
| g. WEL Medical Ltd. – Defibrillator and cabinet                                  | £1,424.28 |
| h. Whitegates Nursery – Plants and compost (Care for our Village)                | £282.10   |
| i. Clerk – Monthly salary (June) + broadband                                     | £490.20   |
| j. HMRC – 1 <sup>st</sup> Quarter Tax  | £452.40   |
| k. TESS – Provision of toilets for Village Event                                 | £264.00   |
| l. Thirsk CCA – Payroll preparation April – June 2017                            | £48.75    |
| m. Birds of Prey – Village Event   | £365.00   |
| n. NWG Business – Allotment Water Supply (DD)                                    | £20.02    |
| o. Hampshire Flag Co. – Red Ensign   | £33.60    |

## **Monies Received**

|                           |         |
|---------------------------|---------|
| Cash from Village Event   | £368.31 |
| Re-reserve of burial plot | £63.00  |

The Chairman declared the meeting closed at 9.15 pm



**MINUTES OF THE MEETING OF RUDBY PARISH COUNCIL HELD ON**  
**MONDAY, 13 AUGUST 2017 AT 7.15PM IN THE CHAPEL SCHOOLROOM**

Present: Councillor Mr J Cooper (Chairman) Councillors Mesdames R Danjoux and Medlock, Messrs. N Bennington, M Fenwick, J Nelson and N Thompson

District Councillor Mrs B Fortune. County Councillor Mr D Hugill

PCSO E Ellington

6 members of the public

1. Apologies for absence were received from Councillors S Cosgrove, M Jones, R Readman and A Parry.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch.** PCSO Ellington gave a report. Champagne had been stolen from Spar. A party held in the Village Hall had been closed by officers and youths dispersed. A group of youths on the Village Green were being loud and rowdy and were moved on by officers. Reports of poachers in the area. Garages had been burgled on 9 and 26 July and items taken. A cat had been shot with an airgun. Community messages included orange Jensen Healey stolen from Stokesley 17 June; digger bucket thief caught; outboard motor stolen from Gribdale; attempted theft of power tools from vehicle in Osmotherley and a BT telephone scam. The Chairman asked where the youngsters come from. PCSO Ellington said some are from the village and some from Stokesley. The Police are trying to show more of a presence in the evenings.
4. **Meeting open to the public.** A resident had been asked to pass on objections to the planning application on Stokesley Road including that it was outside the existing village boundary, not a preferred site, self build properties were a very low priority, no need for any new developments until the Neighbourhood Plan is produced. All landowners and developers will be invited to a meeting to state their proposals. There will be no contribution for affordable housing or CIL payments. The application is premature and should be rejected.
5. **Matters Arising**
  - a. **Neighbourhood Plan.** Mr Mortimer gave a report. The estimated cost of completion is £12,000 which should be covered by two grants. The Locality grant has to be used within 6 months but due to an adjustment of the project schedule we may have to return some of the funds and re-apply. Mr Mortimer has raised a query with Locality to see whether a scope adjustment can be made. A number of consultation events have been held to progress site selection. There were three stages i] choose criteria, ii] develop traffic light definitions, iii] assess sites. 72 people attended the second stage of consultation on site selection criteria. A

further 48 people attended the consultation events on 30 July and 9 August. There is a core group who attend but also a number of new people came. The drop in events seem to work the best. It is hoped to complete the site selection process by the end of September. The provisional date for a landowner/developer event is 24 September. People had questioned whether the school and the doctors' surgery had spare capacity. The surgery have said they can handle additional workload. The County Council did have some concerns about the school. 40% of the role is out of the catchment area. If development was phased this would work better. Preferences in the Neighbourhood Plan is for developments to be spread over a period of time. District Councillor Mrs Fortune said she was well aware that great work was being done but issued a word of caution when people were being urged to contact outside bodies if they have an opinion. You have to be completely impartial. If people have a view of any shape or form it should be discussed at parish level and fed through to the District. A resident said the Neighbourhood Plan is clear on its remit and very clear of the pit falls. Councillor Fenwick said he thought the Neighbourhood Plan was impartial but there is another group which is Save Hutton Rudby and it is sometimes unclear what is coming from each group. The Neighbourhood Plan Group is a sub-committee of the Parish Council.

- b. Footpaths. Thanks were expressed to Councillor Fenwick and his team for the work done on the footpaths. He had also carried out a survey of the seats and highway signs. The County Council will be contacted about the highway signs. Councillor Thompson said tree branches are blocking the fish pass in the river. Councillor Fenwick said there are a few seats that need to be repaired. He will approach the Scouts to see if they want to adopt a seat near their home to keep it clean and weed free. Councillor Fenwick thought it would be useful to have a group who would do the work and help to clear the paths. The Chairman said the first approach should be to the landowners. District Councillor Mrs Fortune and County Councillor Mr Hugill volunteered to contact the landowners. A resident said the poor visibility from Levendale onto Garbutts Lane is made even more difficult by branches from a tree which are overhanging the pavement. Councillor Bennington volunteered to contact the owner.
- c. Village Hall and Play Area. An e mail had been circulated detailing the work that has been carried out. The Parish Council has agreed to pay 50% of the cost of the play area equipment. The Chairman has mentioned to our solicitors that an agreement is needed with the Village Hall for the play area and the car park. The car park will need renewing in about 10 years. The white lining will need to be done sooner than this. A meeting will be held with all the users.
- d. Sports Area. The Clerk reported on a message from the grass cutters that the lock and chain for the small gate have disappeared. Councillor Nelson will buy a new lock. The goal posts will need moving again shortly.
- e. Village Green. Councillor Medlock said that Care for our Village had asked if they could plant one or two trees from the tubs at the Sports Area and on the Council land near the river. The Council did not think this was a good idea at the moment.
- f. Village Event. The Chairman reported on the meeting held with the Police. They are not going to provide cover. If there is an incident and are called they will attend. The Council has to make a decision on whether or not to continue to hold the event as usual with increased security. This will be publicised for residents' comments. We could reduce the attractiveness for those causing the problems. The Police will be discussing with Spar and the local pubs about making alcohol more difficult to obtain by not selling it to anyone under age 25 for that day. People have been volunteering to help as stewards. We could also look at stopping the event for one year or cancelling it for the foreseeable future.

- g. Parish Council land near the River Leven. The Chairman had a meeting with a fencing company at the new Burial Ground. Two sides will be fenced off leaving it open into the existing Burial Ground. The new quote is £1,465, 10% more than last year as materials have gone up. An extra cost for postsavers would be £180.00. Councillor Fenwick proposed, seconded by Councillor Thompson that the quote including the postsavers be accepted. This was agreed unanimously. Councillor Bennington has arranged for a scaffolder to look at the wall on the Parish Council land and how much it will cost.
- h. Community Engagement. District Councillor Mrs Fortune said Community Engagement Officers provide bespoke activities for people. They can come to a Parish Council meeting to explain what they do.
- i. Community Safety Partnership. Before a complaint about speeding can be taken forward a Speed Concern form has to be used. The forms should be returned to [speedconcerns@northyorkshire.pnn.police.uk](mailto:speedconcerns@northyorkshire.pnn.police.uk) The form is available on the North Yorkshire Police website. A resident said he had envisaged it being done through the Parish Council. Community Speed Watch cannot be set up without going through the appropriate process via the speed concern form.

## 6. Finance

Councillor Jones had circulated the first quarter figures. A letter had been received from our insurance company, Aon, saying they have decided to stop their involvement with the Local Councils market. They have arranged for a renewal invitation to be provided from BHIB Ltd. It was agreed to carry Risk Management over to the next meeting. The Employer's summary for July 2017 was received from TP Jones & Co. LLP. The balances in the Council's accounts are as follows:

|                          |                            |
|--------------------------|----------------------------|
| Community Account        | £5,000.00 (14 July 2017)   |
| Burial Account           | £20,210.84 (14 July 2017)  |
| Business Premium Account | £111,265.76 (14 July 2017) |
| Allotment Account        | £1,381.10 (14 July 2017)   |

## 7. Reports from County and District Councillors

County Councillor Hugill said he had met with the Area Manager about Campion Lane gritting. He explained about priority gritting. If the County gritted Campion Lane there would be pressure on them to do other roads, especially in the Yorkshire Dales. There are two gritting routes through Hutton Rudby. One from Crathorne through the village and one from the A19. County Councillor Hugill was proposing that one route goes to Campion Lane and then the village. It could cost the County Council a lot of money they have not got. He is working on it.

District Councillor Mrs Fortune had nothing to report.

## 8. Planning Applications

- a. Outline application with all matters reserved for 5 dwellings at OS field 2719 Stokesley Road for Mr D Bainbridge 17/01351/OUT. The Council recommended refusal as this site is not on the preferred list. The Neighbourhood Plan are assessing housing need in the village which

- may not be 5 large houses. There is no provision for affordable housing. 5 new entrances onto this busy road out of the 30 mph limit. The Council would like to request a site visit.
- b. Outline planning permission with all matters reserved for the construction of an agricultural worker's dwelling at Carr House, Holme Lane, Seamer for Mr R Barr 17/01274/OUT. The Council recommend approval.
  - c. Work to trees subject to TPO at The Clump, 18 Westholme for Mr J Autherson. 17/01385/TPO. The Council recommend approval.
  - d. Construction of a single storey timber framed structure at Hawthorn Lodge, 21 Langbaugh Road for Mr D Oliver. 17/01512/FUL. The Council recommend approval as long as it complies with land that used to be agricultural land.
  - e. Change of use from Post Office to Beauty Salon at 39 North Side for Mrs K Roberts 17/01553/FUL. The Council recommend approval.
  - f. First floor extension above garage, orangery, garage and replacement windows at Applegarth, Rudby Bank for Mr J Finch. 17/01494/FUL. Subject to the neighbour's concerns about proximity of the garage to the boundary and subsidence to neighbour's property, the Council recommend approval.

## 9. **Correspondence**

- a.** Letter from County Council who are undertaking a review of the registers of common land and village greens. Unit CL 129 (pieces of land situate at Hutton Rudby) are shown as being in the ownership of the Clerk but this should be the Parish Council. The Clerk will contact the Commons Registration at the County Council.
- b.** E mail from YLCA, forwarded to Councillors, about changes to the data protection law which will come into effect in May 2018.
- c.** E mail from North Yorkshire Police, forwarded to Councillors, about a public consultation "Working Better Together" – Options to improve collaboration between Fire and Police services in North Yorkshire. A poster has been displayed on the Council noticeboards.
- d.** Four copies of the Finance and Transparency Guidance booklet had been purchased from YLCA.
- e.** E mail from NYCC, forwarded to Councillors, on the Minerals and Waste Joint Plan – addendum of proposed changes to the draft plan.
- f.** E mail from Hambleton District Council, forwarded to Councillors, giving notice of a rolling road closure on Remembrance Sunday. The Council had no objections.
- g.** Application from Dales of Thirsk for erection of new headstone. Agreed.
- h.** E mail from YLCA, forwarded to Councillors, enclosing White Rose Update and training provisions.
- i.** North Yorkshire Now newsletter received by e mail from NYCC and forwarded to Councillors.
- j.** E mail from Rural Services Network seeking views in a survey on digital opportunities and barriers for rural businesses. Forwarded to Councillors.
- k.** News Digests for 17, 24, 30 July and 7 August received by e mail from Rural Services Network and forwarded to Councillors.
- l.** Countryside Voice and Fieldwork magazines received from CPRE and circulated.
- m.** Letter from NYCC giving a list of the grit bins which will be filled subject to the annual replenishment charge being paid by the Council. The replenishment charge will be £75 + Vat per bin.

- n.** Circular from the Post Office confirming that the Post Office branch will be located to Spar and will open at 13.00 on Wednesday, 6 September.
- o.** E mail from YLCA, forwarded to Councillors, asking member Councils what their most successful idea is to deal with cyclists using footpaths.
- p.** E mail from YLCA, forwarded to Councillors, giving details of a one day event on Village Greens and Common Land on Thursday, 26 October 2017 at Walshford near Wetherby.

**10. Planning Decisions of Hambleton District Council**

- a. Change of use of agricultural land to domestic gardens at land to the rear of Garbutts Lane and Willins Close for Mr J Kay. Granted. 17/00208/FUL
- b. Fell 2 hornbeam trees at Orchard Cottage for Mr A Rutherford. Granted. 17/01267/CAT.
- c. Works to trees in a Conservation Area at Chestnut Cottage, 29 Enterpen for Mr I Livesey. Granted. 17/01263/CAT.

**11. Accounts**

|  |           |
|--|-----------|
| a. LexisNexis – Local Council Administration Book                    | £59.50    |
| b. Microsoft Store – Office 365                                      | £59.99    |
| c. J.M. Barnfather Ltd. – Work on new Burial Ground                  | £1,316.40 |
| d. Station Software -New computer, keyboard and mouse                | £539.00   |
| e. Station Software – Renewal of registration & hosting of website   | £36.00    |
| f. Mike Barnfather Ltd. – Wiring for defibrillator on Church House   | £148.38   |
| g. GGN Sportscare Ltd. – Grass Cutting Burial Ground                 | £141.60   |
| h. GGN Sportscare Ltd. – Grass Cutting – Village Green, Verges, etc. | £921.60   |
| i. Fat Medicine – Performance at Village Event                       | £300.00   |
| j. Methodist Church – Use of Schoolroom Jan – July 2017              | £145.25   |
| k. Clerk – Monthly Salary + broadband + petty cash £40.00            | £530.20   |
| l. Cleveland Audio Services – PA System for Village Event            | £550.00   |
| m. KVA Planning Consultancy – Neighbourhood Plan                     | £330.80   |
| n. YLCA – Councillors Guide to Finance – 4 copies                    | £6.79     |

**Monies received**

HM Revenue & Customs – VAT Repayment Burial                      £1,056.50

The Chairman declared the meeting closed at 8.55 pm.



MINUTES OF THE MEETING OF RUDBY PARISH COUNCIL HELD ON Monday, 11<sup>TH</sup>

SEPTEMBER 2017 AT 7.15 PM IN THE CHAPEL SCHOOLROOM

Present: Councillor Mr M Jones (Chairman) Councillors Mrs D Medlock, Messrs. N Bennington, S Cosgrove, M Fenwick and R Readman

County Councillor Mr D Hugill District Councillor Mrs B Fortune

PCSO E Ellington

7 members of the public

To fill the vacancy caused by the resignation of the Chairman, Councillor Mr J Cooper, Councillor Jones was proposed, seconded and elected as Chairman. Councillor Thompson was proposed, seconded and elected as Treasurer.

Mr R Barstow, Youth Development Worker, Richmondshire and Hambleton North, North Yorkshire Youth attended the meeting and gave a short talk to the Council. He deals with youth provision in the villages and surrounding areas with an age range of 11 – 19. There is a team of 6 Youth Workers based in Thirsk. They mainly support volunteers who are running youth activities. There may be less numbers in smaller villages but they are still happy to support volunteers and perhaps other age groups. There is not a lot of activity provision for this age group. Transport and money are issues. He would be happy to support our community. A resident said there is an organisation called “Game On” on Wednesdays after school with 14 to 15 people involved. A family co-ordinator and a youth worker from Stokesley School have been employed and it is hoped to expand this into other things. Volunteers usually do not have time during the day. Mr Barstow said they can recruit volunteers. He suggested various things which could be done. He lives in Richmond but would like to get around the Hambleton North Area more. He said the majority of young people are fantastic and should be listened to. The Chairman said if the Parish Council can help or facilitate anything at all we will. Mr Barstow said he could come back to meet with volunteers. The Chairman thanked Mr Barstow for coming to the meeting and for the information he had provided.

1. Apologies for absence were received from Councillors Mrs R Danjoux, Messrs. J Nelson, A Parry and N Thompson.
2. The minutes of last month’s meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch.**

PCSO Ellington reported that youths had thrown a pebble at a passing cyclist on Belbrough Lane. Report from Levendale that 5 youths had been going door to door frightening residents. Youths have been given stern words of advice and their parents contacted to remove them from the area. Report from Linden Close of youths running through garden. Youths identified by CCTV and spoken to individually in front of their parents. PCSO Ellington said residents should let the Police know if they want anything marked with dot peen. The Chairman mentioned cars parking on the Village Green. PCSO said use 101 to report. She will talk to her Sergeant and report back to the Council.

**4. Meeting open to the Public**

A resident said the footpath that goes to the fish ponds is impassable once you get past the kissing gate. The farmer who owns the land will be contacted. District Councillor Mrs Fortune will ask Ms Madden who owns the land behind Paddocks End. A resident asked how wide a footpath should be. The Chairman thought it was a metre. A resident spoke about how his house had been set on fire and the Crown Prosecution services have decided not to prosecute those responsible. He said that he did want them to go through a process for them to understand what they have done. The Chairman expressed his sympathies and said it is not an acceptable situation. The Chairman said members of the Council had met with the Police after the Village Event but were told that their hands were tied due to the ages of those concerned. As a Parish we need to think about things we can do. A resident said there is a lot of suspicion and worry in Westholme about the incident and people are asking for CCTV in the street. District Councillor Mrs Fortune spoke about an intervention programme and Mr Barstow explained how it worked. The Chairman asked how these children could be brought into this type of meeting. District Councillor Mrs Fortune said it was something that needed to be investigated. There is a new committee being formed along with the Community Safety Partnership. She is a member and can bring this up as a topic. A resident spoke about the planning application to fell a mature healthy tree and felt that if this was allowed then any tree could be chopped down.

**5. Matters Arising**

- a. Neighbourhood Plan. Mr Mortimer gave a report. Costs of £3, 272.00 incurred. There was a concern that we might not complete all the work under the conditions of the grant from Locality but they have agreed to give an 8 week extension. A lot of consultancy work has been carried out in the summer. He detailed the public sessions. They are working to produce a first draft on site assessments. Sites should be at least half a hectare and a minimum of 11 homes. Six site owners or their agents have expressed an interest in attending a meeting on 24 September. It is hoped that in early October choices can be made and in mid October to write up the Plan. Hambleton District Council have offered to an early review of the draft. There will be a formal consultation with the Parish in the New Year. The Chairman asked about the District Council's timetable. Mr Mortimer said we are broadly pointing in the same direction. The Chairman suggested that Councillor Fenwick should replace Jonathan Cooper on the Steering Group.
- b. Footpaths. Councillor Fenwick's report has been forwarded to Highways. The bank and footpath have been repaired on the river footpath. It was agreed to ask Tees River Trust to give us a price for laying more stone and mesh along all of the footpath. The project for funding from the National Lottery was not successful.
- c. Village Hall and Play Area. An e mail was received from the Chairman of the Village Hall Management Committee concerning agreements for the Play Area and the main car park. The Chairman said that it is likely that the car park will need resurfacing in about 10 years and part of our reserves could be earmarked for this. The Parish Council owns the land of the Play Area but the Village Hall Management Committee are going to manage it. The Management Committee would like some clarity on what their liabilities are. Councillor Fenwick thought it was reasonable to have some form of proportionality. The Chairman will attend Management Committee meetings.
- d. Sports Area. Councillor Cosgrove will buy a new lock for the gate. The BMX track will need to be sprayed.

- e. Village Green. The Clerk had obtained a quote for a tree survey on the Village Green and at the Village Hall. The price is the same as last year. Councillors agreed to accept the quote. Councillor Cosgrove asked about the damage Spar lorries had caused to the road and if they would pay. This was the County Council's responsibility. Councillors will decide whether to move the stones which have been protecting the Green from damage near the old Spar site.
- f. Village Event. It was agreed that a meeting was needed to look at all the comments that have been received from residents. The Clerk will do a summary and e mail suggested dates to Councillors. Councillor Bennington proposed, seconded by Councillor Cosgrove, that the Council continue to hold the Village Event and have a meeting to clarify what we are going to do. This was agreed.
- g. Parish Council land near River Leven. Councillor Bennington had circulated an e mail about the retaining wall which will need to be repaired and the footpath. The initial cost would be about £10,000. He suggested the Council need to think about how important is the area. The wall will, however, need money spending on it at some point. Councillor Fenwick proposed, seconded by Councillor Medlock that work is done to retain the wall. It is preserving an historic asset. Councillors will clear some of the shrubs, etc. from the land.
- h. Common Land Unit CL129. The Clerk has spoken to NYCC and the land is now in the name of the Parish Council.
- i. Seats. Councillor Bennington had e mailed a quote of £168.00 plus VAT for repairing the seat on Garbutts Lane. The quote was accepted.
- j. Community Speedwatch. Councillor Thompson was unable to attend the meeting but had circulated an e mail explaining where we are at present with the CSW. It will be a lengthy process. He will ask for potential volunteers should any scheme go ahead. A resident said the VAS sign on Belbrough Lane is stuck on 30 mph.
- k. Garbutts Lane/Levendale Junction Visibility. Councillor Bennington had spoken to the owner of the tree and he said it had been cut back very recently. The Clerk reported a complaint about hedges overhanging the footpath from The Wickets to Garbutts Lane. Councillor Cosgrove will contact the developer to ask who owns the land. Councillor Bennington asked about the proposed footpath from Spar to Paddocks End. District Councillor Mr Fortune said she had asked several times about this but without success. The request for a pedestrian crossing and moving the 30mph signs further back were refused by the County Council.
- l. Vacancy for Councillor for Hutton Rudby Parish. Notices of the vacancy have been posted and if a request for an election is not received by 20 September, the Council can fill the vacancy by co-option.
- m. New Burial Ground. The hut is in a poor state. The contractors will be contacted to see if they are storing anything in it.

## 6. Finance

The Employer's summary for August 2017 was received from TP Jones. Some changes are required to the Risk Management document. Letter from BHIB Ltd., Insurance Broker, to introduce themselves. Our present insurer AON has decided to cease its involvement with Local Councils but our current policy will remain in place until our renewal date. The balances in the Council's accounts are as follows:

|                          |                              |
|--------------------------|------------------------------|
| Community Account        | £5,000.00 (14 August 2017)   |
| Burial Account           | £20,210.84 (14 August 2017)  |
| Business Premium Account | £106,329.65 (11 August 2017) |

**7. Reports from County and District Councillors**

District Councillor Mrs Fortune said she had been asked to report to the Council that the owner of house where the footpath is slipping away should be contacted. It is his responsibility as a riparian owner. She has spoken to the owner of the car which was parked on the Village Green and it will not happen again. She gave details of attempted fly tipping on the road out to the A19. A concerned cyclist had taken the registration number and District Councillor Mrs Fortune will e mail this to the District Council department concerned. Tours are being conducted around Northallerton Prison on 16 and 30 September from 10.00 am onwards.

**8. Planning Applications.**

- a. Works to trees in a Conservation Area at 5 Levenside for Mrs M Bonnard 17/01617/CAT. A letter had been received from Hambleton District Council placing a Tree Preservation Order on this tree. The Council recommended refusal.
- b. Proposed extension and refurbishment of Hill Crest, Rudby Bank for Mr & Mrs N Craddock 17/01838/FUL. The Council recommended approval.
- c. Site visit by Hambleton Planning Committee to OS field 2719, Stokesley Road. Councillor Fenwick had attended and gave a report.

**9. Fireworks Display**

It was agreed that the Fireworks Display will be held at the Cricket Club, with their permission, on Sunday, 5 November at 6.15 pm. Music will be arranged. The fireworks will be ordered from the same supplier as last year and Councillor Cosgrove will collect them.

**10. Christmas Tree Lighting**

The tree lighting will take place on Monday, 11 December at 6.30 pm. The tree will be ordered for delivery on Friday, 8 December at about 3.00 pm.

**11. Correspondence**

- a. A letter was received from Mrs Milburn, Secretary of the Bathurst Educational Foundation asking if the Parish Council will consider appointing Mrs A Beanland to join the Board in place of Mr M Parker, who has resigned. Mr Parker was one of the Parish Council representative trustees. The Council agreed that this should be done.
- b. E mail from Hambleton District Council concerning the registration of new premises at Tame Bridge. The Council agreed they would like someone at Hambleton to review the decision. District Councillor Mrs Fortune said the reason given was that they need an address so that a vet can find the animals. It was commented that vets do not need an address for every field. There has been a naming of a field so why is it called a new gypsy site. District Councillor Mrs Fortune said she had been speaking to Mr Jewitt about the same issue. County Councillor Mr Hugill said he was putting a question asking for the Council to get on the front foot because at the moment we are always on the back foot. It was agreed to write to the District Council asking them to review their decision and refuse it.

- c. E mail from Amanda Madden, Rural Housing Enabler giving details of a Community Led Housing Conference to be held on 4 October.
- d. E mail from YLCA on Neighbourhood Planning – What can we do for you?. Passed to Neighbourhood Plan Group.
- e. E mail from YLCA advertising a one day seminar on Successful Event Management for Local Councils. Unfortunately the content was not relevant for this Council
- f. E mail from YLCA advertising a one day course on village greens and common land. No-one was available to attend.
- g. YLCA Training Programme for September – November received by e mail and circulated.
- h. NALC Chief Executive’s bulletin received by e mail and circulated.
- i. Application from Lords Monumental to change memorial headstone and add inscription. Agreed.
- j. Information from Community First Yorkshire on ex-forces and community support and volunteering North Yorkshire. Details have been posted on the notice boards.
- k. E mail from NHS Hambleton, Richmondshire and Whitby CCG urging that patients order prescriptions on line to help manage medication and reduce NHS waste.
- l. E mail from NYCC informing that the Permit Scheme will start of the beginning of February 2018.
- m. North Yorkshire Now newsletter received by e mail from NYCC and circulated.
- n. Clerks & Councils Direct magazine. Circulated to Councillors.
- o. News Digests for 21, 31, August and 4 September received by e mail from Rural Services Network and forwarded to Councillors.

## **12. Planning Decisions of Hambleton District Council**

- a. Application for removal or variation of condition 2 following grant of planning permission 16/01180/MRC. Revisions to site layout and design of front elevations of building as per drawings received 30 March 2017, at Spar, 36 Garbutts Lane for James Hall & Co. Ltd. Granted. 17/01207/MRC
- b. Proposed advertisement consent for illuminated store fascia sign and illuminated free standing pole sign to forecourt of petrol station at Spar, 36 Garbutts Lane for James Hall & Co. Ltd. Granted. 17/01051/ADV.
- c. Alterations and extension to lean-to boiler house to accommodate an accessible disabled persons’ toilet and the installation of a boiler flue at All Saints Church. Granted. 17/01227/FUL
- d. First floor extension above garage, orangery extension and detached garage and replacement windows as amended by drawings received on 6 August 2017 at Applegarth, Rudby Bank for Mr J Finch. Granted. 17/01494/FUL
- e. Construction of a single storey timber framed structure at Hawthorn Lodge, 21 Langbaugh Road for Mr D Oliver. Granted. 17/01512/FUL
- f. Change of use from Post Office to Beauty Salon at 39 North Side for Mrs K Roberts. Granted. 17/01553/FUL

## **13. Accounts**

|   |              |
|---|--------------|
| a. GGN Sportscare Ltd. – Grass cutting Village Green, Verges, Sports & Play Areas | £921.60      |
| b. GGN Sportscare Ltd. Grass cutting Burial Ground                                | £141.60      |
| c. KVA Planning Consultancy – Neighbourhood Plan                                  | £127.90      |
| d. Public Works Loan Board – Repayment of loans                                   | £6,832.38 DD |
| e. Clerk – Monthly salary August + broadband                                      | £490.20      |

**1388**

|   |           |
|---|-----------|
| f. CPRE - Annual membership                     | £36.00 DD |
| g. NWG Business Limited – Water Rate Allotments | £20.02 DD |

**Monies Received**

|  |         |
|--|---------|
| NYCC – Grass cutting payments £130.74 + £246.54      | £377.28 |
| Refund from AR Entertainments                        | £378.00 |
| Donation from resident towards cost of defibrillator | £585.00 |
| Dales of Thirsk – New Headstone                      | £89.25  |

The Chairman declared the meeting closed at 9.25 pm.

**MINUTES OF RUDBY PARISH BURIAL BOARD HELD ON MONDAY, 9 OCTOBER 2017 AT 7.15 PM IN THE CHAPEL SCHOOLROOM**

Present: Councillor Mr M Jones (Chairman) Councillors Mesdames R Danjoux and D Medlock, Messrs. N Bennington, S Cosgrove, M Fenwick, J Nelson and N Thompson

District Councillor Mrs B Fortune

County Councillor Mr D Hugill

11 members of the public

The Annual Review of fees for the Burial Board was due. After discussion Councillor Thompson proposed that the fees were not increased this year, Councillor Danjoux seconded and this was agreed unanimously. Erection of fencing on two sides of the new Burial Ground has started.

**MINUTES OF THE MEETING OF RUDBY PARISH COUNCIL HELD ON MONDAY, 9 OCTOBER 2017 AFTER THE ABOVE MEETING**

Present: As above with the addition of Councillor Mrs J Helm.

Two applications had been received for the vacancy for a Councillor for Hutton Rudby but one had been withdrawn. Mrs J Helm had expressed an interest in the vacancy and Councillor Fenwick proposed, seconded by Councillor Bennington, that Mrs Helm be co-opted to fill the vacancy. This was agreed unanimously. The Councillor for Skutterskelfe, Andrew Parry, has tendered his resignation and notices advertising the vacancy will be displayed.

1. An apology for absence was received from Councillor Readman.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch.** A report was received from NY Police. There had been two reports of youths hanging around in the village. Youths identified on CCTV and officers aware. 101 is the non-emergency number for the Police. There is also an e mail address [generalenquiries@northyorkshire.pnn.police.uk](mailto:generalenquiries@northyorkshire.pnn.police.uk) If you wish to remain anonymous please note this in your e mail. Residents can also sign up to receive important e mail alerts from North Yorkshire Police and Hambleton District Council at [www.nycm.co.uk](http://www.nycm.co.uk) Community messages received included breeding sheep stolen from a field in Hutton Rudby and NYCC Safer Places Initiative. The Neighbourhood Watch AGM will be held on 24 October at 7.30 pm in the Methodist Chapel. Councillor Fenwick reported that a resident of Rudby had mud thrown at their windows. It was reported to the Police but no action was taken. He has been in touch with Stokesley School and hopes to have a meeting with the Headteacher to try and get a more co-ordinated approach. They do have someone in the school working on this and there are a number of avenues open. County Councillor Mr Hugill said he would also like to attend the meeting.
4. **Meeting open to the Public.** A resident said he attended a meeting two months ago to comment on the poor condition of public footpaths and pavements in Hutton Rudby and Hambleton as a whole. There are a number of obstructions occurring now on the pavements in the village. Hedges are

growing over pavements and a number of cars are parking almost entirely on the pavement. On Sunday lunchtime a number of cars are parking on the Green. Councillor Helm said she has tried speaking to the owners. The Chairman said you can take a picture showing the number plate and send it to the Police. A resident said there are a number of footpaths in the village and in the parish which are not being maintained. He did not know what action has been taken. Councillor Fenwick said if we can have a written list of where they are we can look at them. The resident said he would be quite happy to work and co-ordinate with you where these are. He mentioned various footpaths such as the one from North Side to Honeyman's field and to the bottom of North End and the back of Paddocks End. Councillor Fenwick said we took on board the details you gave before and did a survey and we are trying to get in touch with landowners. It is useful when the Council receive this information and Councillor Fenwick would like to work with you. County Councillor Hugill said he had walked the riverside path to Sexhow and thought the repairs were very good. A resident said the application in Rudby for 5 houses will be heard on Thursday at the District Council Planning Committee meeting and is recommended to be granted. A resident asked if the Council were looking at re-locating the notice board now that Spar has moved. District Councillor Mrs Fortune said people still walk past it especially those with dogs. A resident spoke about the gypsy site application which had been granted. District Councillor Mrs Fortune said the District Council's refusal had been overturned on appeal by the Planning Inspectorate.

**5. Matters Arising**

- a. Neighbourhood Plan Jonathan Cooper was a member of the Steering Group before his resignation from the Council Councillor Danjoux proposed, seconded by Councillor Medlock that Councillor Fenwick be nominated to take his place. This was agreed unanimously. Mr Mortimer said he would like to nominate Mr D Simpson as a member of the Steering Group as he has been heavily involved in the Neighbourhood Plan from the beginning. This was agreed by the Council. Mr Mortimer said the Stokesley Road planning application came up at the last meeting and he forwarded some information to the Planning Officer but he is not able to give the Neighbourhood Plan any weight in the process at the moment. At the request of the Parish Council Chairman, Mr Mortimer had written a briefing report on the Neighbourhood Plan. The Plan is on track for completion in 2018. Site selection is at the heart of the process. Every single site that has come forward is still in the game. We have not ruled anything out yet. On 23 September site presentations were given by four representatives. The Steering Group is working through the sites and there will be changes due to this process. They have a meeting with Hambleton Planning Policy Team on Tuesday of next week. An update will be published along with comments before we go into the site selection meeting which is planned for the 25 October. We have put a lot of work in to build up to where we are. It is aimed to get a draft plan written by the end of the year. The Chairman asked if they were aiming to have a definitive list after the 25<sup>th</sup>. Mr Mortimer replied that this was not 100% certain but they will get as close as they can. The Chairman said we are getting to a crucial stage of the Neighbourhood Plan and there will always be some difficult decisions to make. Councillor Fenwick said he was very impressed with the amount of detail and thought the team had done an incredibly good job. Mr Mortimer said everyone on the Steering Group will be involved with the exception of District Councillor Mrs Fortune. There is a balance of people across the Parish. He did not think there was a single consensus of what is the most important. Some judgement has to be applied in the process. Each member of the Steering Group will have their own opinions. The Chairman mentioned speeding and volume of traffic around the village, congestion around the school and, more

latterly, anti-social behaviour. Mr Mortimer replied that 2 of the three were included but not ASB. The Chairman said this is relatively recent in the Parish but is becoming more important. Councillor Danjoux said it is important that all Parish Councillors understand the process. The Chairman thanked Mr Mortimer for preparing the briefing note.

- b. Footpaths.** A hedge on Garbutts Lane is overgrowing the footpath and the Chairman will organise a hedge cutter. District Councillor Mrs Fortune will speak to the owners about their hedge on Belbrough Lane. Councillor Helm said a hedge at Linden is also growing over the footpath. A notice has been published by NYCC closing the footpath in order to repair the bridge in the fields off Sexhow Lane. The Chairman and Councillor Fenwick will walk the footpath from Rudby Bank.
- c. Village Hall and Play Area.** Councillor Medlock said the Management Committee are going to pay for lighting in the car park. They have stopped their insurance of the Play Area as the Parish Council insurance includes play equipment. Councillor Bennington had looked at the car park and said it was larger than he thought and will cost more to resurface.
- d. Sports Area.** Councillor Fenwick will spray off the BMX track.
- e. Village Green.** It was agreed to move the boulders on the Green near the old Spar Shop to the bottom of the Green to prevent cars parking there.
- f. Village Event.** Councillors had met to discuss the feedback from the letter circulated to residents. The overwhelming support was for the event to continue with added security. The Chairman and Councillors Bennington and Readman will meet with a security firm to work out how many people we would need and how much it would cost. We have had a few offers of people who would help out on the day. We need a much more visible presence of security and pro-active marketing beforehand. Spar will be requested not to sell alcohol to anyone under 25. Mr Cooper has offered his help to whoever takes on the bookings, etc. Councillor Helm agreed to take on this task. We need to involve youth workers, Police and security beforehand. The costs of the event will be increased. We may look for donations on the day to defray the expenses of increased security.
- g. Parish Council land near River.** The Council has received e mails pointing out that the plant himalayan balsam is growing on the river bank and also on Parish Council land. Hutton Rudby Fishing Club is trying to get a local site on the River Leven allocated as a test site for a trial to naturally control this weed which is on the Environment Agency's list of the 10 most invasive plants.
- h. Community Speedwatch.** Councillor Thompson thanked Mr Mortimer for circulating details of the Community Speed Watch Project. 15 volunteers have come forward. There will be a delay before any equipment can be installed on Stokesley Road and Belbrough Lane as the NY Fire & Rescue Service only has two pieces of equipment and 16 enquiries to deal with. Every road has to have an application submitted by a member of the public. We have those in place for the three main roads. Councillor Thompson will advise all volunteers of progress. The Chairman thanked Councillor Thompson for undertaking this task.
- i. Fireworks.** The Council agreed to spend £1,500. Councillor Fenwick has organised a first aider.
- j. Gypsy Sites.** Real concern was expressed because of the development on a site at Tame Bridge. The Appeal Inspector found some potential flaws in the District Council's decision sufficient to let the Planning Inspectorate allow the appeal. District Councillor Mrs Fortune has had meetings at the District Council to try to find out where we can apply pressure to make sure they are plugging the gaps. She has asked for a summary of the sites and what each is allowed to do. The Chairman said the District Council are looking to increase their enforcement team. Residents can e mail District Councillor Mrs Fortune if they see something happening which should not be.

- k. Parking on Pavements. Councillor Danjoux asked if it was possible to speak to the Headmaster and ask him to circulate a note about parking.

**6. Finance**

A letter was received from the District Council asking for the Council's precept amount for the next financial year by 31 December 2017. A meeting of the Finance Committee will be arranged. Hambleton District Council is consulting on its budget and would like to hear from residents. The survey can be completed on line at [hambleton.gov.uk/survey/budget](http://hambleton.gov.uk/survey/budget) until 27 October. The employer's tax summary for July – September and the employer's summary for September were received from TP Jones. The Annual Audit was received from PKF Littlejohn, external auditor. Their report said that on the basis of their review of the annual return the information in the annual return is in accordance with proper practices. They drew the Council's attention to the fact that the Council should ensure that it has regard to the level of reserves held when considering future precept requests. Any earmarked reserves should be considered and formally approved by the Council. The balances in the Council's accounts are as follows:

|                          |                                 |
|--------------------------|---------------------------------|
| Community Account        | £5,000.00 (14 September 2017)   |
| Burial Account           | £18,842.09 (14 September 2017)  |
| Business Premium Account | £102,552.39 (14 September 2017) |
| Allotment Account        | £1,381.10 (14 September 2017)   |

**7. Reports from County and District Councillors**

County Councillor Hugill said he has been approached by a resident regarding making Doctors Lane one way. This could be considered at a future meeting. County Councillor Hugill spoke about young people and how some had attended a day at the Army Training College. The NYMNP has appointed a young persons' officer. RAF Fylingdales are in discussion about how to engage with young people. District Councillor Mrs Fortune said she had taken details of the fire in Westholme to a new committee and asked what else could be done. Reparation can be achieved. An ex Police Officer has a specialist role in Stokesley School and the Headteacher is very much on board. A Langbaugh Road resident has asked about a 20 mph speed limit and parking restrictions. If people walked their children to school the problem could be alleviated. She has ordered a definitive map of the footpaths and supports the Ramblers Association Footpaths Officer in what he is doing.

**8. Planning Applications**

- a. Single storey rear extension to 42 Langbaugh Road for Mr & Mrs J Wyllie 17/01983/FUL. The Council recommended approval.
- b. Revised application for the construction of a detached house, garage and stable building at 23 Enterpen for Mr & Mrs C Jobson. 17/01987/FUL. The Council recommend approval subject to their being appropriate restriction on the contamination from effluent.
- c. Invitation to attend Hambleton District Council's Planning Committee meeting on 12 October when the application for 5 dwellings on Stokesley Road will be considered. Councillor Helm hopes to attend.

9. Remembrance Service. This will be held at All Saints Church at 10.00 am on Sunday, 12 December to be followed by a short service at the War Memorial at 11.00 am.

**10. Correspondence**

- a. Invitation from the District Council to attend the Parish Liaison Meeting to be held on 16 November at the Civic Centre, Northallerton. Councillor Medlock and the Clerk will attend.
- b. The YLCA Hambleton Branch meeting will be held on 25 October at Easingwold. Mark Harbottle will speak on responding to planning applications. District Councillor Mrs Fortune will ask if there are presentation notes which could be circulated.
- c. Community First Yorkshire advertising a free emergency planning event to be held in York on Tuesday, 21 November. Received.
- d. E mail from Mr P Cole, Hambleton District Council. Stokesley & Villages Community Partnership meeting to be held on 22 November at 7.30 pm in Town Close, Stokesley.
- e. Posters from Lisa Wilson, Hambleton District Council on Safeguarding Week 9 – 15 October. Posters have been displayed in notice boards.
- f. YLCA Training Programme update received by e mail and circulated.
- g. Community Led Housing News received by e mail from Amanda Madden, Rural Housing Enabler and circulated.
- h. E mail from Superfast North Yorkshire saying Middleton on Leven has been upgraded to fibre broadband. You can check what speed is available by entering your telephone number at <http://www.dslchecker.bt.com/adsl/adslchecker.welcome>
- i. NALC Chief Executive's Bulletin received by e mail from YLCA and circulated.
- j. White Rose update for September received by e mail from YLCA and circulated.
- k. The Annual Report Independent Health Complaints Advocacy Service received by e mail from Cloverleaf Advocacy and circulated.
- l. Notification received of General Meeting of CPRE North Yorkshire to be held at Coniston Hotel, Skipton at 6.00 pm on 16 October.
- m. News Digests for 18, 25 September, 2 October received by e mail from Rural Services network.

**11. Planning Decisions of Hambleton District Council**

- a. Works to trees subject to TPO at The Clump, Westholme for Mr J Autherson. Granted. 17/01385/TPO.
- b. Variation of conditions attached to 14/02611/MRC – Variation of Condition 2 of Planning Consent 2/134/0008N – Removal of occupancy restriction at Cleveland Hills View, Skutterskelfe for J & JW Developments Ltd. Refused. 17/00858/MRC
- c. Construction of 25 dwellings as per amended plan received by HDC on 11 August 2016, 11 November 2016 and 17 February 2017 at land to the north of Hutton Fields and The Wickets, Garbutts Lane for Mr R Baird. Granted. 16/01836/FUL.

**12. Accounts**

|  |           |
|--|-----------|
| a. GGN Sportscare Ltd. – Interment   | £160.00   |
| b. GGN Sportscare Ltd. – Grass cutting Burial Ground                             | £141.60   |
| c. GGN Sportscare Ltd. – Grass cutting Village Green, Verges, Play & Sports Area | £921.60   |
| d. HMRC – 2 <sup>nd</sup> Quarter Tax  | £452.40   |
| e. KVA Planning – Neighbourhood Plan   | £652.90   |
| f. TP Jones & Co LLP – Payroll Preparation for July – September                  | £58.50    |
| g. Jimmy's Fireworks Ltd – Fireworks Package                                     | £1,500.00 |
| h. Station Software – Renewal of domain name, registration & maintenance         | £156.00   |

**1394**

|   |           |
|---|-----------|
| i. Clerk – Monthly Salary September + broadband | £490.20   |
| j. NWG Business – Water supply at allotments    | £62.03 DD |
| k. PKF Littlejohn – External Audit              | £360.00   |

**Monies Received**

|  |            |
|--|------------|
| Hambleton District Council – 2 <sup>nd</sup> half of precept | £21,500.00 |
| Co-operative Funeral Services – Additional inscription       | £63.00     |
| Chips n Things – Donation from Village Event                 | £106.00    |

The Chairman declared the meeting closed at 9.00 pm

**MINUTES OF RUDBY PARISH BURIAL BOARD HELD ON MONDAY, 13 NOVEMBER 2017 AT 7.15PM  
IN THE CHAPEL SCHOOLROOM**

Present: Councillor Mr M Jones (Chairman) Councillors Mesdames J Helm and E Foden, Messrs N Bennington, S Cosgrove, J Nelson and R Readman

District Councillor Mrs B Fortune. County Councillor Mr D Hugill

16 members of the public

The Chairman gave an update on the work being carried out at the new Burial Ground. The contractor is hoping to do work to unearth the pipe in the next week or two. Some of the trees will need to be cleared back and a working party will be organised.

**MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL HELD ON MONDAY, 13 NOVEMBER  
2017 IN THE CHAPEL SCHOOLROOM AFTER THE ABOVE MEETING.**

Present: As above.

Two candidates had expressed an interest in filling the vacancy for a Councillor to represent Skutterskelfe. Both candidates gave a short introductory speech. Councillor Cosgrove proposed that Mrs E Foden be co-opted, seconded by Councillor Bennington, and all voted in favour. The Chairman thanked the other candidate, Mr Hall, for attending.

1. Apologies for absence were received from Councillors Mesdames R Danjoux and D Medlock, Messrs. M Fenwick and N Thompson.
2. The minutes of last month's meeting had been circulated and after being agreed as a correct record were signed by the Chairman.
3. **Police Report and Neighbourhood Watch.** A report was received from NY Police for 3 October – 8 November. Three burglaries were reported, anti-social behaviour and suspicious circumstances. The e mail address for people to report incidents to the Police [generalenquiries@northyorkshire.pnn.police.uk](mailto:generalenquiries@northyorkshire.pnn.police.uk) is on the Parish Council's website. The Chairman and County Councillor Hugill had met with the Headteacher of Stokesley School to talk about anti-social behaviour. It is something they take very seriously. They are looking to implement a more comprehensive programme and are keen to know if incidents happen outside of school. It is not necessarily going to address all the issues in the village but it is a step forward. There is a contact at Stokesley School and if the Parish Council is aware of issues they can be forwarded on. Councillor Helm queried whether the problems were arising because the street lights are switched off. This was not thought to be the case.
4. **Meeting open to the Public**

A resident said he was the Footpaths Officer for the Ramblers' Association for Hambleton, North Yorkshire and South Durham. He is consulted on footpaths on development sites. He said Spar have accepted that it is their responsibility to cut back the hedge but the footpath is still very narrow. The footpath at the back of Paddocks

End has been cleared and Broadacres' contractor will cut it back every year. Hundale Beck has been cleared but he expressed his concerns about safety and thought a fence should be erected to stop children getting in. Broadacres say it is not their responsibility. The footpath from the Green to Honeyman's field is eroding. It is a popular path and he would like to discuss it and move it forward with the Parish Council. The Chairman will contact Councillor Fenwick. The resident said he has been looking after the War Memorial for ten years and would like to be informed if any work is going to be done there. He has asked the Local History Society to look at the names on the small crosses which were left at the War Memorial on Remembrance Sunday. The hasp on the gate has been painted over and needs freeing. He said cars are parking on the pavement on North Side. He has reported this at Stokesley Police Station and it is in hand. He was concerned about two trees on the Green at North Side which he thought could fall. They are dangerous. There are also tree branches overlapping the road. The Council has recently had all the trees on the Village Green surveyed and the work recommended in the report will be carried out.

Several residents attended the meeting to express their concerns about Doctors Lane including the increased volume of traffic and the speed at which vehicles are travelling and the condition of the road surface. Since the Spar shop moved to Garbutts Lane traffic using Doctors Lane has trebled. One resident said he did not think traffic calming would make a tremendous difference. Doctors Lane has become a "rat run". County Councillor Mr Hugill said any request for traffic calming or 20 mph speed limit has to come from the Parish Council. He suggested arranging a site visit with a representative from Highways. The Chairman said it is Highways responsibility but the Parish Council can find out what it would cost. A resident said that the slow sign is on the wrong side of the road and past the school. Most schools have a 20 mph limit. County Councillor Mr Hugill said every Parish Council wants a 20 mph but the County Council has not funding for it.

## **5. Matters Arising**

a. Neighbourhood Plan. Mr Mortimer said at the last meeting they were in the throes of getting ready for site selection. A long meeting was held on 25 October and was a site selection meeting. Three sites were identified as preferred sites: between Langbaugh Road and Paddocks End 30-40 homes in two phases; Stokesley Road – 15 homes; Enterpen – 20 homes. Hambleton District Council have made slightly difference choices. This is not the end of the road as it is quite possible there will be changes. He has spoken to representatives of all three sites and there is still a considerable way to go. The Local Plan review has been moved back. National Government have complicated matters again by a different method of assessing housing need. This may or may not have an affect on the Parish in a change to the numbers. There is an additional grant which can be used if necessary.

Councillor Nelson joined the meeting.

District Councillor Mrs Fortune spoke about the Hambleton Local Plan and the Neighbourhood Plan. Another village is also doing a Neighbourhood Plan. Planning Policy have lost a member of their team and they are at capacity with work. It is the Parish Council that is responsible for the Neighbourhood Plan. The District Council needs a clear understanding of who is leading the Plan. It would be useful if there was just one person as a leading contact as this would help to ensure there is consistency and transparency. There should be one channel for feedback. If our Neighbourhood Plan fails the District Council will have a bill to pick up. The Chairman said the Parish Council is responsible for the Neighbourhood Plan. We need to make sure that our communication with the District Council is streamlined and the Parish Council need to be aware of what is going on. There has been an enormous

amount of work done to get where we are now. District Councillor Mrs Fortune said it is not a criticism of Hutton Rudby Neighbourhood Plan it is just that the department is being deluged. The Chairman said if there is a request for information it should come through the Parish Council. The Parish Council should ask the questions. We need to ensure that as we go through the latter stages of the Plan that it ticks all the boxes and is also not letting go of what we want to achieve for the village.

b. **Footpaths.** Councillor Fenwick will be contacted about the various items raised.

c. **Village Hall and Play Area.** The Chairman said the Village Hall Management Committee would like some clarification about the car park and the play area behind the Village Hall. The Chairman read out the proposal. Councillor Helm proposed, seconded by Councillor Readman that the proposal be accepted and all were in favour. This will now be sent to the Village Hall Management Committee for their agreement.

Councillor Thompson joined the meeting.

d. **Sports Area.** Nothing to report.

e. **Village Green.** A tree survey had been carried out on all the trees on the Village Green and at the Village Hall. A copy of report has been sent to Hambleton District Council requesting permission to carry out the work outlined in the report. A copy has also been sent to the Village Hall Management Committee. In the recommendations of the report mention was made of the age of the majority of the trees on the Village Green and that a programme of tree planting should be considered in the coming years. Councillor Cosgrove suggested that the author of the report be asked for suggestions about this. The report also mentioned that the tree to the front of the Village Hall has a number of decaying pruning wounds and recommends for the condition of the wounds and extent of decay to be assessed during an aerial inspection. Councillor Cosgrove proposed, seconded by Councillor Readman that the aerial inspection be carried out and all voted in favour. A working party will be arranged to move some of the boulders on the Village Green.

f. **Village Event.** The Chairman said the date for the Village Event for 2019 clashes with Stokesley Show anniversary ball. It was agreed to move the date to 22 June 2019. The Chairman will organise a meeting with a security firm to discuss costs, etc. A meeting of the Village Event Committee will be arranged.

g. **Parish Council land near River Leven.** It was agreed to peg out the area of Parish Council land.

h. **Fireworks.** Councillor Helm reported good feedback. District Councillor Mrs Fortune said she had had several complaints about fireworks going off all the weekend which was causing distress to animals. The Chairman thanked everyone involved in the display and the volunteers who rattled the buckets collected a good amount.

i. **Christmas Tree.** The tree will be delivered on Friday, 8 December at 3.00 pm. The tree lighting will take place on Monday, 11 December at 6.30 pm.

j. **Community Speedwatch.** Councillor Thompson had sent an update to Councillors and volunteers. All three roads have now been agreed and he has submitted the list of volunteers. The roads will be assessed and where the volunteers should be placed and training will be given. The Chairman thanked Councillor Thompson for progressing this.

## **6. Standing Orders**

Councillors had received a copy and Councillor Thompson proposed, seconded by Councillor Bennington that the Standing Orders be adopted. All voted in favour.

## **7. Finance**

Councillor Thompson had circulated the 2<sup>nd</sup> quarter figures. There were no queries. A Finance Committee meeting will be held on 22 November at 7.30 pm to discuss the budget and precept for the next financial year. The employer's summary for October was received. A letter was received from T P Jones & Co LLP who do the Council's payroll. A Letter of Engagement and form 64-8 to allow them to liaise with HMRC on the Council's behalf were received, signed by the Chairman and will be returned. The balances in the Council's accounts are as follows:

|                          |                               |
|--------------------------|-------------------------------|
| Community Account        | £5,000.00 (14 October 2017)   |
| Burial Account           | £18,763.49 (14 October 2017)  |
| Business Premium Account | £114,914.22 (13 October 2017) |
| Allotment Account        | £1,381.10 (13 October 2017)   |

## **8. Reports from County and District Councillors**

County Councillor Hugill suggested looking at all the options for Doctors Lane and that a letter should be sent to Area Office, Highways to arrange a site visit. He spoke about Nynet and the roll out of high speed broadband. There were gaps in the service and it was necessary to find out where these are. Middleton has been connected.

## **9. Planning Applications**

- a. Planning Appeal – Hillside View Farm, Tame Bridge – Construction of an amenity building and garage for Mr & Mrs McElvaney. Appeal Ref: APP/G2713/W/17/3183080. The Council's original comments will have been forwarded to the appeal.
- b. Internal and external alterations to 39 North End for Mr & Mrs T Honeyman. 17/02129/FUL. The Council recommended approval.  
Councillor Cosgrove left the meeting.
- c. Construction of a stable block, Oakwood Farm, Tame Bridge for Mr Adams. 17/02320/FUL. The Council recommend refusal as it follows the Appeal Inspector's decision in APP/G2713/W/3179394. The development will have a detrimental effect on the character and appearance of the countryside which is contrary to HDC's LDF Core Strategy Policy CP16 and DPD Policy DP30. The land is currently being used for the keeping of horses and it has never had planning permission granted for the change of use from agricultural land to social/recreational use. Then applicant states his business is the keeping and trading of horses. The size of this plot of land is not nearly big enough to support a genuine business. He also states he already keeps horses elsewhere therefore he must have stabling and feed storage arrangements there so there is no requirement to have any here to support his business.

## **10. Correspondence**

- a. Information received by e mail from YLCA on a talk about responding to planning applications and circulated to Councillors.
- b. E mail from Mr P Cole, Hambleton District Council giving an update on the Endeavour Way Cycle Route. Circulated to Councillors.
- c. E mail from Mr A Collingwood concerning attendance at planning meetings. The Clerk will reply.
- d. E mail from YLCA about next year's subscription fees. Received.

- e. NALC Chief Executive’s Bulletins for October 2017 received by e mail from YLCA and forwarded to Councillors.
- f. E mail from YLCA giving details of their upgraded website. Circulated to Councillors.
- g. E mail from Ms C Newman, Hambleton District Council giving details of Christmas events and activities in Hambleton. Received.
- h. North Yorkshire Now newsletter received by e mail from NYCC and circulated.
- i. Copy of Annual Report received from Citizens Advice Bureau and also a request for a donation. The covering letter states that they have given advice to a number of people in our Parish. Councillor Thompson proposed, seconded by Councillor Helm, that the Council give a donation of £50.00 and all voted in favour.
- j. Copy of booklet “Safe and Well in your Own Home” received from North Yorkshire Fire & Rescue Service.
- k. News Digests for 16, 23, 30 October, 6 November received by e mail from Rural Services Networks and circulated to Councillors.
- l. Clerks & Councils Direct magazine copies received and circulated.
- m. E mail from NHS about a meeting to be held on Thursday, 14 December at Northallerton Town Hall from 4.0-6pm – 6.00 pm on building a sustainable future for the Friarage. Circulated.

**11. Planning Decisions of Hambleton District Council**

- a. Work to trees in a Conservation Area at 5 Levenside for Mrs M Bonnard. Refused. 17/01617/CAT.
- b. Outline application with all matters reserved for five dwellings at OS field 2719, Stokesley Road for Mr D Bainbridge. Refused. 17/01351/OUT
- c. Proposed extensions and refurbishment of property at Hillcrest, Rudby Bank for Mr & Mrs Craddock. Granted. 17/01838/FUL
- d. Single storey rear extensions at 42 Langbaugh Road for Mr & Mrs J Wylie. Granted. 17/01983/FUL.

**12. Accounts**

|   |           |
|---|-----------|
| a. Tees Rivers Charitable Trust – Works to riverside footpath                   | £7,400.00 |
| b. KVA Planning – Attendance at meetings, policy writing, travel expenses       | £1,830.80 |
| c. GGN Sportscare Ltd. – Interment of ashes                                     | £30.00    |
| d. GGN Sportscare Ltd. – Grass cutting Burial Ground                            | £70.80    |
| e. GGN Sportscare Ltd – Grass cutting Village Green, Play & Sports Area, Verges | £460.80   |
| f. Whitegates Nursery – Plants & compost (Care for our Village)                 | £228.00   |
| g. Brian Noble Fencing Contractors Ltd – Installation of fence and gate         | £5,214.00 |
| h. Clerk – Monthly salary + broadband   | £490.20   |
| i. Ian Brass – Tracing drains at new Burial Ground                              | £120.00   |
| j. Royal British Legion – 4 Poppy wreaths - £72.00 + donation                   | £100.00   |
| k. S Holmes – Village Event posters   | £89.00    |

**Monies Received**

|   |         |
|---|---------|
| Hutton Rudby Brownies – Poppy Wreath          | £19.00  |
| Hutton Rudby Women’s Institute – Poppy Wreath | £19.00  |
| Cash collected at Fireworks Display           | £938.80 |
| Relph Funeral Service – Interment of ashes    | £115.50 |

The Chairman declared the meeting closed at 8.40 pm

**MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL HELD ON MONDAY, 11 DECEMBER  
2017 IN THE CHAPEL SCHOOLROOM**

Present: Councillor Mr M Jones (Chairman) Councillors Mesdames D Medlock and E Foden, Messrs. N Bennington, S Cosgrove, M Fenwick, R Readman and N Thompson

District Councillor Mrs B Fortune

12 members of the public

1. Apologies for absence were received from Councillors Mesdames R Danjoux and J Helm.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman as a correct record.
3. **Police Report and Neighbourhood Watch**

A community watch message was received about an attempted burglary at Potto. The Police are consulting on their precept [www.telljulia.com](http://www.telljulia.com) A report was received from NY Police. Two instances of autocrime were reported with one insecure vehicle and one secure vehicle entered overnight. Crops were damaged at Duddle Hill Farm by a vehicle which entered the field. Seven reports of suspicious circumstances were received by Police from residents.

4. **Meeting open to the public**

A resident distributed a list of questions concerning site selection by the Neighbourhood Plan Steering Group. He supported the idea of a Neighbourhood Plan and had engaged with the process.

Councillor Fenwick joined the meeting.

A resident said he had an issue with the latest part of the process i.e. the meeting held on the 25 October. He had attended the first part of the meeting. He was shocked by the choice of sites. He has concerns that none of the sites adjacent to where 6 members of the Steering Group live had been chosen. Only one declaration of interest is recorded in the minutes. He has looked at the criteria of all sites and could not see how we ended up with the selection of sites that we have. He said there are inconsistencies in the criteria that the Steering Group are using. A number of residents had asked an independent consultant to prepare a report. A resident suggested that perhaps having a meeting of such length on 25 October was not the right way to approach site selection. He was concerned that most of the discussion and talking seems to be done by about four individuals and felt it should be the Parish Council's concern also. If the examiner and Hambleton District Council feel the process has not been done in an appropriate manner the Plan risks failing. He believed Enterpen should not be put forward as an option. He understands that sites have to be found for the houses allocated to the village but nobody really wants the houses next to them. If it is found, after a fair process, that Enterpen is the best place to build extra houses then he would accept it although would not be happy about it. He was certainly not happy about the process. He wanted the Parish Council to ask questions, take a step back and look at whether the people on the Steering Group are doing the right job for everybody. He then introduced Mr G McGill who had prepared a report against the site selection process. He had been asked to look at the process by some of the residents of Enterpen. The Local Authority will look at the process to see

if a proper job has been done and whether the examiner feels that the process is robust. He felt it was not. He had carried out an assessment and examined the process. He gave instances of where he thought the process was wrong and mistakes made in the scoring. He thought the Plan was open to serious challenges because of significant weaknesses in the process.

The Chairman closed the meeting to the public.

**5. Matters Arising**

a. Neighbourhood Plan. Mr Mortimer said we have gone through the site selection which is an important stage. It is important to realise that it is just a step in the process and changes to the preferred sites are entirely possible. It is very similar to what the Local Authority do. Some sites fail, some go through. We need to put concerns into context. There are 350 people on the mailing list and 2,000 in the village. The Neighbourhood Plan has got to be right and has to carry the confidence of the community that things are being done right. The Steering Group is not operating individually as members we are working with a planning consultant who is genuinely independent. She is there to ensure proper process and confirms that the process will stand up to independent scrutiny. Given the disquiet that there is around the site selection Mr Mortimer has asked the consultant to do a health check identifying any concerns she has and she has provided a report. He suggested that she attends the next Parish Council meeting. Mr McGill's report will be carefully examined. The Neighbourhood Plan process we have gone through has engaged a large number of parishioners through many consultation events. It culminated in a decision on the 25 October. We hear the arguments about changing the criteria and we are putting together a full response. This is an important stage of the process and we need to regain any confidence lost. We have re-scheduled the project so we have more time. If we need more time to carry the village with us then we will add more time.

The Chairman said the Neighbourhood Plan Group is a committee of the Parish Council. There has been a lot of work put into site selection but we need to work on the mix and type of housing. The Parish Council needs to take a step back and see that we are comfortable with the process. The Parish Council takes recommendations from the Steering Group. It is healthy debate. Councillor Bennington queried whether Mr Mortimer had been copied into the various e mails the Council has received from residents. This has been done. The Chairman said it is important now that all communication comes from the Parish Council. Because of work commitments Councillors Danjoux and Fenwick are going to struggle to attend Steering Group meetings so the Chairman proposed that Councillor Foden joined the Steering Group, Councillor Bennington seconded and all agreed. Councillor Medlock proposed a change to the terms of reference to allow 11 members of the Steering Group, Councillor Thompson seconded and all agreed. Councillor Thompson said concerns have been raised and we need to look at them more closely. We need to be sure things are moving in the right direction. Mr Mortimer said the next step that was intended for the sites selected is to do a site design brief. The Chairman said it would be useful for the Parish Council and the public to see what the criteria are. A resident said very relevant issues are deliverability and viability and how this criteria is assessed and who will be doing it. The Chairman said we do not have that answer at this point in time. We need to listen to all the concerns and understand them properly. Councillor Readman said we should physically look at the sites. Councillor Fenwick said everytime a site has become contentious the people nearby or the developers become really engaged. Are we going to ask the Steering Group to reply to the new evidence and the scoring criteria? It may that there are other criteria to be added in as well. He suggested a meeting with the Steering Group to

say what we expect from them. Mr Mortimer said we need to explain how we move forward so people know what to expect.

- b. Footpaths. District Councillor Mrs Fortune gave the Council a definitive map of footpaths. Councillor Fenwick said he would like to carry out an engagement exercise with landowners as a more effective way of keeping footpaths in good condition.
- c. Village Hall and Play Area. A copy of the inspection of the Play Area by Streetscape had been forwarded to the Chairman of the Management Committee. The draft agreement submitted by the Council concerning the Play Area and Car Park was not what they were expecting. The Chairman said he would try in the New Year to talk about an agreement with the Management Committee.
- d. Sports Area. Councillors had received a copy of the inspection by Streetscape. Several items were highlighted which will be attended to. Councillor Bennington will compare the 2016 report with the new one.
- e. Village Green. A working party will move the boulders from the Green near old Spar to further down the Green.
- f. Village Event. A committee meeting will be arranged. Councillor Foden has spoken to a security company and they are coming to the village after Christmas. We will then find out what their ideas are.
- g. Christmas Tree Lighting. An e mail was received from the Secretary of the Local Ecumenical Partnership suggesting that carol singing could be combined with the Christmas Tree lighting. It was felt that if this was held on a Sunday, probably the second Sunday in December, during the late afternoon, people might like to bring their children. It could be followed by refreshments in the Hub. The Council agreed to this suggestion. The Clerk was given permission to look at quotes for different Christmas tree lights.
- h. Doctors Lane. A site visit by Highways has been carried out.
- i. Community Speedwatch. Councillor Thompson reported on a meeting with the CSW Volunteer Support. He requested that the Council agree a budget sufficient for booking a room when the time comes for volunteers' training. Councillor Fenwick proposed, seconded by Councillor Bennington that the Council pay for the meeting room for volunteer training. This was approved by all.

## 6. **Finance**

The Finance Committee had held a meeting and recommended to the full Council that a precept of £43,000 be requested from Hambleton District Council, the same as for a number of years. Councillor Readman proposed, seconded by Councillor Foden, that the recommendation be accepted. This was agreed unanimously. Councillor Thompson had circulated the 2018-2019 budget which had been discussed at the Finance Committee and was now recommended to the full Council. Councillor Readman proposed, seconded by Councillor Medlock that the budget be accepted. This was agreed unanimously. An e mail was received notifying that the Council's external auditor for the coming financial year will be PKF Littlejohn as in previous years. The employer's summary and the employer's tax summary for October – December 2017 were received from TP Jones. The balances in the Council's accounts are as follows:

|                          |                                |
|--------------------------|--------------------------------|
| Community Account        | £5,000.00 (14 November 2017)   |
| Burial Account           | £18,577.39 (14 November 2017)  |
| Business Premium Account | £112,187.02 (14 November 2017) |
| Allotment Account        | £1,381.10 (14 November 2017)   |

## 7. **Report from District Councillor Mrs Fortune**

District Councillor Mrs Fortune requested that people be asked to be considerate when parking. She said we have a lot of elderly and vulnerable people in the village and suggested that people should check in with them. A lot of other villages hold a party for elderly and isolated people.

## **8. Planning Applications**

- a. Construction of an amenity building for private gypsy site at Oakwood Farm, Tame Bridge for Mr R Adams. 17/02436/FUL. The Council recommended refusal. The original planning application was for grazing animals. The Parish Council request a site visit and that this should not be a delegated decision. A previous appeal inspector did not agree to this being a designated gypsy site but as a site for a static caravan and a tourer. Therefore, the good practice guide on designing gypsy and traveller sites does not apply. The plans show existing caravan and existing tourer. They are not there so they are not existing. The plan shows an existing septic tank and soakaway. There is no septic tank or soakaway. Historically the ground always floods here. It is development in open countryside. There is no requirement for further facilities as both a static caravan and tourer contain all the necessary facilities.
- b. Work to trees in Conservation Area at 25 North End for Mr M Cottle 17/02429/CAT. Granted.
- c. Planning Appeal – Cleveland Hills View, Skutterskelfe, removal of occupancy condition for J & JW Developments Ltd. Appeal Ref: APP/G2713/W/17/3186200. The Council's original response will be forwarded automatically to the Inspector.
- d. Alterations, application of render finishes, timber cladding, removal of trees fronting the highway and extensions to 11 Levenside for Mr G O'Brien. 17/02300/FUL. The Council recommended approval.

## **9. Correspondence**

- a. E mail from NYCC stating that the Council has commenced an ambitious programme to replace all its standard street lighting with LED technology.
- b. Request from a young resident Guide member for financial assistance to help her take part in the North East England contingent to Thailand in August 2018. The Council felt unable to offer a grant but Councillor Thompson suggested that if she wrote to the Bathurst Charity they may be able to help.
- c. E mail from Chairman of the Tennis Club requesting that an ash tree be felled in the Play Area. The Council has recently had all trees in the Play Area surveyed by consultants and their advice was to remove the crown and retain stem as 3m high as a standing stem for habitat. The Council decided that this advice should be followed rather than fell the tree.
- d. E mail from Mr P Cole, Hambleton District Council enclosing the Stokesley and Villages Community Plan review. Circulated to Councillors.
- e. E mail from Mr P Cole, Hambleton District Council giving details of the Hambleton Community Awards for 2018. Circulated to Councillors.
- f. Letter from the Maunby, Newby Wiske and South Otterington Parish Council detailing a vote of No Confidence in Hambleton District Council regarding the way in which a planning application by PGL was handled. All members of the Parish Council resigned.
- g. Letter from Dr Ives, Chief Executive, Hambleton District Council regarding the above letter. Hambleton District Council refute all the allegations.
- h. E mail from NYCC giving notice of the submission of the Minerals and Waste Joint Plan. Received.
- i. North Yorkshire Now received by e mail from NYCC and circulated to Councillors.

- j. E mail from Hambleton District Council including copy of Update; notices about Christmas tree collections and garden waste renewal; Parish street naming and numbering. The notices will be displayed on the notice board.
- k. Fieldwork and Countryside Voice magazines from CPRE. Circulated.
- l. News Digests for 20, 27 November, 4, 11 December received by e mail from Rural Services Network and circulated to Councillors.
- m. E mail from NYCC informing of the North Yorkshire County Council Permit Scheme Order 2017. It will come into effect on 7 February 2018 under the Traffic Management Act – Part 3.

**10. Planning Decisions of Hambleton District Council**

- a. Revised application for the construction of a detached house, garage and stable building at 23 Enterpen for Mr & Mrs C Jobson. 17/01987/FUL. Granted.

**11. Accounts**

|  |           |
|--|-----------|
| a. Elliott Consultancy Ltd. – Tree Survey                                    | £360.00   |
| b. Streetscape Ltd. – Inspection of Play Areas                               | £264.00   |
| c. NYCC – Replenishment of grit bins   | £900.00   |
| d. GGN Sportscare – Interments   | £400.00   |
| e. Les Sutton Haigh – Village Hall Play Area Refurbishment                   | £6,399.42 |
| f. Less Sutton Haigh – Materials for refurbishment of Village Hall Play Area | £1,600.58 |
| g. Maynards – Christmas tree + delivery                                      | £295.00   |
| h. Clerk – Monthly salary November + broadband                               | £490.20   |
| i. Station Software – Renewal of ESET anti-virus                             | £30.00    |

**Monies Received**

|   |           |
|---|-----------|
| NYCC – Contribution to repair of river footpath and bank            | £2,400.00 |
| Hutton Rudby Village Hall – Grant toward refurbishment of Play Area | £4,000.00 |
| Hutton Rudby Scouts – Poppy Wreath                                  | £19.00    |

The Chairman declared the meeting closed at 8.25 pm.