

**MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL HELD ON MONDAY, 14
JANUARY 2019 AT 7.15 PM IN THE CHAPEL SCHOOLROOM**

Present: Councillor Mr S Cosgrove (Chairman) Councillors Mesdames E Foden and D Medlock,
Messrs N Bennington, A Collingwood, M Fenwick, J Nelson, R Readman, N Thompson and A Voke

District Councillor Mrs B Fortune

County Councillor Mr D Hugill

26 members of the public

1. An apology for absence was received from Councillor M Jones.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. A report from the Police had been received and circulated. Items included 7 reports of burglaries in Skutterskelfe. Power tools and a quad bike were stolen. Community messages included 2 quad bikes stolen from Chop Gate; burglary from workshop at farm in East Harlsey; quad bike stolen from Ingleby Cross; arrest of suspicious persons near Great Broughton. The Police and Fire Commissioner's consultation on the precept ends on 20 January.
4. **Meeting open to the public**

A resident whose property had been burgled in Skutterskelfe said Police should be asked to patrol the area in more suitable vehicles as they are not allowed to pursue in transit vans. He said 20% of the residents in Skutterskelfe had been burgled in the last 2/3 months. The Chairman said the Council will write to the Police. A resident raised his concerns about the Council discussing items which were not on the agenda. He thought it did not help transparency. When the Enterpen site was under consideration a Heritage Impact assessment was commissioned and he thought one should be commissioned also for the Belbrough planning application. Another resident spoke about the Nolan Principles in public life. The seventh was about leadership. He thought the Council should challenge any behaviour that goes against these principles. He was concerned that a company, of which the Chairman of the Council is a Director, has put in a planning application when the Parish Council, which has overall responsibility for the Neighbourhood Plan, is trying to get it right for the whole village. Another resident thought it would be entirely wrong to make a decision on the Belbrough Lane planning application tonight. It has come in at the last minute and was not on the agenda. Most people have not heard about the application because it has not been publicised by the Council. A resident said they received a letter about the application from Hambleton District Council 2 days ago. Another resident thought that villagers will question the Parish Council's actions. Another resident said that the Parish Council has heard all the arguments today and we do not want it to be done sneakily. It should be done in an open manner. One resident had been unable to access the application on the District Council's website.

District Councillor Mrs Fortune explained that the District Council has had a problem with its IT. Parish Councils have no control over when they receive planning applications. A resident said

the application was received by HDC on the 14 December and validated on 19 December so there should have been plenty of time for HDC to post it out. Other residents were concerned that they had not received a letter from HDC although they had when the previous application was submitted. District Councillor Mrs Fortune explained what validated means at the District Council and said there is a statutory period of consultation. One resident commented that HDC have a track record for not getting things out in a timely fashion and it is not acceptable. A resident spoke about the Planning Statement which is on the HDC website and thought that some of the statements were incorrect. Another resident said the Parish Council should reflect the opinion of the parishioners it represents. A resident asked if this planning application would automatically be referred to the HDC Planning Committee or does this have to be requested. District Councillor Mrs Fortune replied that it will be automatically called in to be decided by the Planning Committee and gave the reasons why. She said the Steering Group are doing a fantastic job but the Neighbourhood Plan is not yet completed and it carries very little weight right now in planning.

A resident suggested that volunteers could be asked to patrol the village to make it more secure.

5. Matters Arising

- a. Neighbourhood Plan. Mr Mortimer, Chairman of the Steering Group, said the Steering Group deals with the Neighbourhood Plan and not planning applications. The Neighbourhood Plan in its current state is not sufficiently advanced if the planning application was being decided today. Steering Group members do not have a role in deciding planning applications.

A member of the Steering Group has tendered her resignation. Her hard work has been much appreciated. There has been no expenditure since the last report. The Housing Needs Report had been received and is on the Neighbourhood Plan website. Various meetings have taken place with Hambleton District Council, the Steering Group and Parish Council. The Parish Council Chairman has been involved in these which brings us into a conflict of interest. The Parish Council has overall responsibility for the Neighbourhood Plan and it delegated the development of a plan to the Steering Group. A lot of time and effort has been invested in it. We are in the home straight now but still have some work to do. It is about being open and transparent and we have to manage areas of conflict. The Parish Council and the Steering Group had a lengthy discussion about conflicts of interest with Councillor Jones as Parish Council Chairman. We came to a pragmatic solution. We agreed that at some stage we would reach a stage that Armstrong Richardson's land and the Neighbourhood Plan would come into a conflict of interest. We have managed previously by Councillor Jones asking me if I am going to raise anything that would raise a conflict of interest. We have now reached the line with the submission of the planning application. Conflict of interest is not the same as bias. Conflict of interest is when you are in a position where the decision you make can make you a financial gain. The planning applications may take a long time to reach a conclusion, this one will probably be later this year or even next year. Sometime in that period I hope the Neighbourhood Plan will have reached a stage that it is of material consideration when HDC make their decision. In my view, as a result of the planning application, we are now at the stage where we cannot continue as we have in the

past. Councillor Jones needs to be separate from the Neighbourhood Plan or we will have a conflict of interest which might undermine the Neighbourhood Plan. He no longer should participate in meetings on the Neighbourhood Plan and he should not receive any reports. Councillor Fenwick said he agreed that Councillor Jones should not have anything to do with the Neighbourhood Plan. Is he able to continue as Chair and be excluded from the Neighbourhood Plan? Mr Mortimer said his point was purely connected with the Neighbourhood Plan. Councillor Collingwood said that Councillor Jones carries out a lot of excellent work for the village but thought he should stand down as Chairman and continue as an active Councillor. The Neighbourhood Plan is a very big project for the Village. Councillor Bennington agreed with Mr Mortimer's sentiments concerning the Neighbourhood Plan. Other Councillors agreed. The Chairman said are we proposing that Councillor Jones steps away from being Chairman or steps away from all communication with the Neighbourhood Plan? Councillor Bennington proposed that Councillor Jones does not have anything more to do with the Neighbourhood Plan, Councillor Medlock seconded and this was agreed.

- b. Footpaths. Councillor Jones has a meeting with representatives from Spar and Broadacres on 29 January to try and progress the issue of the footpath. A Make A Difference Grant from the District Council has been applied for to help with the cost of resurfacing part of the river footpath.
- c. Village Hall and Play Area. Councillor Jones had met with John Bennett, Chairman of Village Hall Management Committee and a tree sculptor today. His recommendation is that we have a large bold structure. Councillor Collingwood had suggested involving the School and he agreed to contact the Head Teacher.
- d. Sports Area. Moles are in the area and Councillor Cosgrove will monitor the situation.
- e. Village Green. Nothing to report.
- f. Village Event. Councillor Bennington had provisionally booked the security for the event from 1.00 – 9.00 pm. It was agreed to make this a firm booking. The event this year on Saturday, 22 June, will be day time only. A meeting to plan the event will be held on Wednesday, 13 February at 7.00 pm in the Chapel Schoolroom. Councillor Foden will publicise this on the HR Appreciation page and tell the school. Everyone is welcome to come and give their views and offers of help. Birds of Prey had been in touch and it was agreed to ask them to attend this year's event.
- g. Communication. No progress to report.
- h. Elections. The Clerk had received Guidance Notices from HDC. The Parish and District Council Elections will be held on Thursday, 2 May 2019. Notice of the Election will be published by HDC on 19 March. The deadline for nominations is 4.00 pm on Wednesday, 3 April. Posters downloaded from NALC will be put on the notice boards and on the website. Information on "How to become a Councillor" is on the Parish Council's website at the bottom of the list showing the current Councillors.
- i. Telephone Kiosk. Three quotes had been e mailed to Councillors for the work to be carried out on the telephone kiosk. Councillor Bennington proposed, seconded by Councillor Thompson that the lowest quote be accepted. This was agreed unanimously.
- j. Community Speedwatch. The Annual Review had been circulated to Councillors and is also on the website.

6. Planning Applications

- a. Alterations to form 1st floor accommodation including changes to roof height of secondary roof, construction of new pitched roof over part of existing garage and conservatory, dormer windows to front and back elevation. Installation of stone plinth to all walls at 17 Blue Barn Lane. 18/02631/FUL. The Council recommended approval subject to the concerns of the neighbour being addressed.
- b. Single storey extension to side of 6 North Meadow with associated ramp and level paved platform area. 18/02679/FUL. The Council recommended approval.
- c. Single storey extensions to side and rear of 2 Hundale Road for Mr I Bailey 18/02716/FUL. A letter had been received from a neighbour and circulated to Councillors. The Council recommended refusal because it was over development of the site. It would create parking problems. The Council request a site visit.
- d. Proposed annexe extension to Glenavon, Garbutts Lane plus detached double garage 18/02687/FUL. The Council recommend approval.
- e. Application for outline planning permission with some matters reserved (considering access) for the construction of a new dwelling and vehicle access at Four Gables, Stokesley Road 18/02591/OUT. The Council recommend refusal as this is building in a domestic garden and may set a precedent. There were also concern about the access.
- f. Outline application with all matters reserved for the construction of up to 5 no. dwellings at OS field 4548 Belbrough Lane for Armstrong Richardson & Co Ltd. 18/02675/OUT. The Council agreed to request an extension to the date by which observations had to be received by the District Council. The next meeting of the Council is on Monday, 11 February and a delay until after that meeting will be requested.
- g. Demolition of existing conservatory. Construction of new single storey extension to rear of 1 Doctors Lane and associated internal alterations. 19/00019/FUL. The Council recommended approval.

7. Reports from County and District Councillors

County Councillor Mr Hugill asked if anything had been heard from Highways about the pavement in North End which is in need of repair. A response had been received acknowledging the report. He asked if the Council had any grit heaps in the Parish. The Parish has grit bins only.

District Councillor Mrs Fortune said crime should be reported to the Police rather than residents challenging people. The District Council Elections are also being held on 2 May 2019. Councillor Collingwood congratulated District Councillor Fortune on her actions concerning the shop opposite the Village Hall. He asked what was happening about the decking at the Bay Horse. District Councillor Mrs Fortune said it has to be removed.

8. Finance

The employer's summary for December and employer's tax summary for October – December were received from T P Jones & Co. LLP. Councillor Thompson will carry out a review of the Risk Management document and Financial Regulations. The balances in the Council's accounts are as follows:

Community Account

£5,000.00 (14 December 2018)

Burial Account	£15,918.94 (14 December 2018)
Business Premium Account	£107,537.99 (14 December 2018)
Allotment Account	£1,381.10 (14 December 2018)

9. Correspondence

- a. An email was received from a resident expressing his concerns about parking at the entrance to Levendale and asking the Council to support his request for yellow lines on the first few metres of the entrance/exit of Levendale. It is the responsibility of all residents to park considerately. Councillor Collingwood thought this was an instance for the Police to have a look at. The Council agreed that they did not support the request for yellow lines but would write to the Police to ask them to check in this area for inappropriate parking.
- b. Letter from NYCC asking if the Parish Council will continue to arrange for cutting of certain grass verges in the Parish. The Council agreed that this will continue. The funding from NYCC will be £246.54.
- c. E mail from YLCA giving details of Play Area Inspection Course training. Forwarded to Councillors.
- d. Legal Briefing from NALC on Section 137 expenditure received by e mail from YLCA and circulated.
- e. North Yorkshire Now newsletter received by e mail and circulated.
- f. NALC Chief Executive's Bulletin received by e mail from YLCA and circulated.
- g. White Rose Update and note on Committees of the Council received by e mail from YLCA and circulated.
- h. Rural Bulletins received by e mail from Rural Services Network and circulated.
- i. Clerks & Councils magazine. Circulated to Councillors.
- j. E mail from NYCC on the budget consultation. Circulated to Councillors.

10. Planning Decisions of Hambleton District Council

- a. Proposed loft conversion, as amended 16 October 2018, at Wellwood House, 26 North Side.18/02062/FUL. Granted.
- b. Works to trees in a Conservation Area at 6 East Side. 17/02263/CAT. Granted.
- c. Works to trees subject to TPO 1988/04 on land to rear of Wynd Close and Enterpen. 18/02095/TPO. Granted.
- d. Construction of a detached timber carport at Enterpen Cottage, 27 Enterpen 18/02313/FUL. Granted.
- e. Demolish existing conservatory and construct single storey rear extension at 7 Eden Close. 18/02341/FUL. Granted.
- f. Application for variation of conditions 6, 7, 10, 11, 15, 16 and 18 and removal of condition 12 (location of events within the grounds of the Hall) to previously approved application 15/00961/MRC at Rudby Hall, Skutterskelfe 18/01008/MRC. Refused.

11. Accounts

- a. Station Software – Renewal of ESET antivirus £30.00

1461

b. J M Barnfather Ltd – Work on new Burial Ground	£5,525.40
c. GGN Sportsclub – Interment of Ashes	£30.00
d. Hambleton District Council – supply and site litter bin at Sports Area	£319.80
e. HMRC – 3 rd Quarter Tax	£477.40
f. T P Jones & Co LLP – Payroll preparation October – December 2018	£58.50
g. Northumbrian Water – Tap Allotments	£57.09 DD
h. NYCC – Replenishment of 10 grit bins	£900.00
i. Clerk – Monthly salary December + broadband	£523.67

The Chairman declared the meeting closed at 9.00 pm.

**MINUTES OF THE MEETING OF RUDBY PARISH COUNCIL HELD ON MONDAY, 11 FEBRUARY 2019 AT
7.15 PM IN THE CHAPEL SCHOOLROOM**

Present: Councillor Mr S Cosgrove (Chairman) Councillors Mesdames D Medlock and E Foden, Messrs A Collingwood, M Fenwick, J Nelson, R Readman, N Thompson and A Voke

District Councillor Mrs B Fortune

26 members of the public

Councillor Mr M Jones has voluntarily resigned as Chairman of the Council.

District Councillor Mrs B Fortune took the Chair and asked for nominations for Chairman. Councillor Steve Cosgrove was proposed and seconded and elected unanimously as Chairman. He then took the Chair and asked for nominations for Vice-Chair. Councillor Emma Foden was proposed, seconded and elected as Vice-Chair unanimously.

1. Apologies for absence were received from County Councillor Mr D Hugill, Councillors N Bennington and M Jones.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch.** A report had been received from NY Police. The theft of a chain and padlock from an open gate was reported. No suspects. Van reported in suspicious circumstances. No further details other than a white van. Community messages received: van and quad bike stolen from farm in Carlton; power tools stolen from construction site near Great Ayton.
4. **Meeting open to the Public**

A resident was concerned that the proposed new members of the Steering Group would not know the history of something that has gone before such as the direction from Hambleton District Council that gardens should not come into green space nor land with planning permission and that land owners should be consulted. He thought direction should come from the Parish Council to the Neighbourhood Plan Steering Group. The Chairman said that we have all seen the guidance from Hambleton District Council. Councillor Foden said there will be a familiarisation exercise with the new members so that they have up to date knowledge. Another resident spoke about the fact that a heritage report had been commissioned for the Enterpen site and urged that the Parish Council ask for one for the Belbrough Lane site if they do not want to commission one themselves. A resident said that the heritage report raised a number of issues that probably many of us did not appreciate. The timing of decisions around the site selection process was probably done when there was less understanding so he did not think it was inconsistent to consider the merits of a heritage report on a site that is significant to us.

A resident said that a hedge on land opposite the Bay Horse was overgrown and should be trimmed as it was hanging over the road.

5. **Matters Arising**

- a. Neighbourhood Plan. Mr Mortimer said the Steering Group had asked for new volunteers and received a very good response. The Steering Group would like to recommend to the Parish Council that the Group be expanded from 10 to 15 members, including 3 members of the Parish Council, to take on all 6 of the candidates. Most have participated in meetings, etc. of the Steering Group. Councillor Thompson proposed, seconded by Councillor Voke, that the Steering Group membership be expanded from 10 to 15 members. This was agreed unanimously. The Steering Group is planning to have an induction session on 25 February to bring all the new members up to speed. There are many issues, including green space, which need to be covered. Mr Mortimer said that Hambleton District Council are still not yet in a position to set a housing target. A meeting was held with HDC, District Councillor Mrs Fortune, members of the Parish Council and the Steering Group on 31 January. A Planning Policy Officer and the Rural Housing Enabler talked about process and methodology. A target in the range of 20/30 houses is the sort of number that is likely. The Steering Group will adopt this as a target and work up a housing strategy. We will review the existing evidence we have. Councillor Fenwick said the target is in addition to anything that has been agreed by HDC. Mr Mortimer said the role of the landowner in green space designation was discussed with HDC and we were told that it is not mandatory but it is very helpful. KVA Planning is doing research on this. £11,172 has been spent to date. We are coming to the end of the financial year and the grant has not been spent to the extent we had hoped. We have been able, previously, to roll over the grant to the next financial year. If this can be done the Steering Group will be looking for about £500 from the precept for next year. Councillor Collingwood said HDC and District Councillor Mrs Fortune are very supportive of the Neighbourhood Plan.
- b. Footpaths. Councillor Collingwood reported on a meeting held with Councillor Jones and representatives from Spar and Broadacres concerning the footpath from Paddocks End to Spar. He thought it was a very positive meeting. Broadacres came with a plan and a sticking point has to be sorted out. The hedge will be netted and then taken out in preparation for the footpath. Councillor Foden queried whether Broadacres had the funding in place. Councillor Collingwood was able to confirm that they did. The Clerk said NYCC had advertised in the Darlington and Stockton Times that the bridge on the footpath to Potto from Sexhow Lane will be closed for a further period until 17 August 2019.
- c. Village Hall and Play Area. An e mail had been received from Jacksons Law asking if the Council wished to have the title deeds for the Village Hall returned. It was agreed to ask for the deeds to be returned. Councillor Collingwood gave an update on the tree outside the Village Hall. He said the school were very supportive of the idea that the children be given a chance to choose what the carving on the tree should be. He hoped that progress could be made before the school ends for summer holidays. The Village Hall Management Committee meeting is tomorrow night.
- d. Sports Area. The Chairman reported that moles have not encroached further into the area. The goalposts need to be moved and we may have to purchase some new nets. Councillor Collingwood said he had spoken to people who are using the Sports Area to exercise their dogs. They are driving to the area and letting their dogs out. Everyone he has spoken to has taken their dog away. There is a sign saying that dogs are not allowed in the Sports Area.
- e. Village Green. Nothing to report.
- f. Village Event. A meeting will be held on Wednesday, 13 February at 7.00 pm in the Chapel Schoolroom to plan this year's event. Everyone is welcome to attend. The meeting has been

advertised on HRAS page and the Council's website. Councillor Foden had sent an e mail to the school asking if they want to be involved.

- g. Communication. Councillor Collingwood noted that the Facebook notice has been removed from the Council's website. The Clerk is having a meeting with Station Software about putting items onto the website.
- h. Elections. An e mail had been received from Hambleton District Council saying that following guidance from the Electoral Commission, prospective candidates must deliver their nomination paper, home address form and consent to nomination by hand to the Returning Officer, c/o room 220, Hambleton District Council, Civic Centre, Stone Cross, Northallerton DL6 2UU. Parish Clerks can also hand deliver the forms on behalf of the candidates.
- i. Community Speedwatch. Councillor Thompson said this is into its second year, but we are short of volunteers. Only 5 volunteers remain to cover the village. We are cutting down on deployments. A note has been put on the website asking for volunteers and hopefully there will be some response.

6. Planning Applications

- a. Outline application, with all matters reserved, for the construction of up to 5 No. dwellings on land adjacent to Belbrough Lane, OS field 4548 for Armstrong Richardson & Co. Ltd. 18/02675/OUT. Councillors Cosgrove, Fenwick, Nelson and Readman declared an interest and did not vote. A discussion followed with Councillors giving their views. Afterwards Councillor Thompson proposed, seconded by Councillor Collingwood, that the application be refused on the grounds that it contravenes Interim Policy Guidance Nos. 3 and 4: development must not have a detrimental impact on the natural, built and historic environment; development should have no detrimental impact on the open character and appearance of the surrounding countryside or lead to the coalescence of settlements. This was agreed unanimously by Councillors who voted.
- b. Proposed two storey extension to dormer bungalow at Hunters Hill, Skutterskelfe 19/00014/FUL. The Council recommended approval.
- c. Retrospective application for change of use of former agricultural land to commercial and the construction of decking area at Bay Horse Inn, 1 North Side. 19/00150/FUL. The Council recommended refusal because of concerns about the increased area which will have an impact on neighbours' amenities due to noise and also concern about the appearance of the decking. In answer to a query from Councillor Collingwood, District Councillor Mrs Fortune said removal of the decking would be on hold while this application was decided.
- d. Advance notification from a resident of his application to carry out tree works at 7 Levenside.

7. District Councillor Mrs Fortune had nothing to report.

8. Finance

Councillor Thompson had carried out a Review of the Risk Management document and the Financial Regulations. There were no major changes but a minor change in section 1.6 Risk to Play Equipment to make it current. The Council accepted his recommendations. The Employer's Summary for January was received from T P Jones & Co. Ltd. The balances in the Council's accounts are as follows:

Community Account

£5,030.00 (14 January 2019)

Burial Account	£16,299.09 (14 January 2019)
Business Premium Account	£103,383.94 (14 January 2019)
Allotment Account	£1,381.10 (14 January 2019)

9. Correspondence

- a. Letter from resident re a member of the Parish Council. Circulated to Councillors. Advice had been sought from YLCA and a reply sent to the resident. A further letter had been received from the resident and clarification is being sought from YLCA.
- b. E mail from resident about a leaflet he had received concerning two planning applications. Received.
- c. E mail from NYCC giving notice of the closure of Campion Lane on 12 February for works to be carried out. Circulated to Councillors.
- d. Letter from Hambleton District Council asking if the Council wishes to nominate a representative for the vacancy on the Standards Hearing Panel. No one on the Council wished to stand.
- e. Application from Dales of Thirsk for erection of new memorial headstone. This was agreed.
- f. E mail from Mr P Cole, Hambleton District Council giving dates for meetings for 2019 of the Stokesley & Villages Community Partnership. Circulated to Councillors.
- g. E mail from YLCA on a review by the Committee on Standards in Public Life. The report recommends that a new model code of conduct be written by the Local Government Association and proposes amendments to the Localism Act 2011 and subsequent transparency codes. Circulated to Councillors.
- h. E mail from YLCA notifying that RFO/Finance Year end Training will take place on 19 March in Doncaster. Received.
- i. Training programme for March/April 2019 received from YLCA by e mail and circulated to Councillors.
- j. E mail from YLCA circulated on behalf of a Parish Council asking for information on vehicular activated signs. Councillor Thompson had replied on behalf of the Council.
- k. Notification by e mail from YLCA of the Hambleton Branch meeting on 20 February. Councillors Collingwood and Fenwick gave their apologies.
- l. E mail from YLCA advertising Yorkshire Day on 1st August. Circulated to Councillors. The Council has a Yorkshire flag which will be flown on that day.
- m. White Rose Update received by e mail and circulated to Councillors.
- n. Chief Executive Bulletins received by e mail from YLCA and circulated to Councillors.
- o. Rural Bulletins received by e mail from Rural Services Network and circulated to Councillors.

10. Planning Decisions of Hambleton District Council

- a. Proposed construction of 3 bedroomed dormer bungalow at Blue Barn Cottage, Blue Barn Lane. 18/01897/FUL. Withdrawn.

11. Accounts

- a. Clerk – Monthly salary for January + broadband £523.46

Monies Received

1466

Northern Electric – Wayleave	£11.50
Allotment Holders – Rents	£190.00
Barthram Funeral Directors – Interment fee	£343.00

The Chairman declared the meeting closed at 8.15 pm.

**MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL HELD ON MONDAY, 11 MARCH
2019 AT 7.15 PM IN THE CHAPEL SCHOOLROOM**

Present: Councillor Mr S Cosgrove (Chairman) Councillors Mrs E Foden, Messrs A Collingwood, M Fenwick, M Jones, J Nelson, R Readman, N Thompson and A Voke

District Councillor Mrs B Fortune

County Councillor Mr D Hugill

13 members of the public

1. Apologies for absence were received from Councillors Mrs D Medlock and Mr N Bennington.
2. The minutes of last month's meeting had been circulated. The Chairman proposed that they were a true and accurate record of the meeting, Councillor Foden seconded and this was agreed by six Councillors with one voting against. Councillor Collingwood had voted against and said that he felt the report under 6a which stated Councillors had a discussion and gave their views was not an accurate reflection of what Councillors said about the Belbrough Lane planning application. He thought what was said should be minuted. He was not looking for a verbatim account. He also said the January minutes were circulated and put on the website in draft and he thought all minutes should be. Councillor Foden thought it was good to minute that we had a discussion but thought the discussion was a bit verbose to go in the minutes. The Chairman said information from YLCA is that minutes are not a verbatim record of events and conversations at council meetings. Councillor Collingwood proposed that the minutes should reflect points that were made at the February meeting and read out what he thought should be included. The Chairman asked if there was a seconder for the proposal. No other Councillor seconded so the proposal was not supported.

3. **Police Report and Neighbourhood Watch**

The Police report had been received and circulated to Councillors. A report of a male impersonating a contractor from Broadacres and obtaining cash from resident in Hutton Rudby. Males and dogs sighted in field. Officers conducted search. No one sighted. A crime survey can be accessed at www.tinyurl.com/RuralUrbanCrimeSurvey

4. **Meeting open to the public**

A resident asked for assurance that the decision under item 12 will be recorded in the minutes. He also asked that the Council consider the proposal to publish draft minutes in the future. A resident did not understand the reason why the Council had just voted not to include the detail of the discussion under 6a. What is the objection? It could be summarised. A resident spoke about his planning application and the reasons he had applied to demolish the dwelling and build a new house. He realised this is a village and had designed something suitable. The building is picturesque but has not been lived in for many years. HDC advised that 25% of the paddock should be changed to domestic land in order to put a fuel store there. No trees will be cut down. He has a meeting with HDC on Wednesday which may alter the design. A resident asked why the minutes of the February meeting were not available on line and why the January minutes still say draft on them. She was in agreement with Councillor Collingwood about the minutes. She

agreed with Councillor Foden that it is a little verbose but probably something in between could have been used. The Chairman said it has been put to the Council and a majority of Councillors agreed to accept the minutes. A resident thought credibility has been an issue for a long time. The Parish Council needs to think about how it is coming across. He would have liked some more detail. The Council needs to show that it follows good practice and takes note of the issues which have been raised by parishioners. It is in your interest to sort it out. He thought the Council owed it to themselves to record what is being said for transparency and credibility. The Chairman said the minutes are not supposed to be a verbatim record. We have followed the advice of the YLCA. The resident thought the Council was missing an opportunity to improve their credibility by not doing this. A resident spoke about his objections to planning application 6a. The house is in a Conservation Area and should not be demolished. He cited DP28 points 2 and 4 which covered identifying, protecting and enhancing Conservation Areas and protecting and preserving any other built or landscape feature or use which contributes to the heritage of the District. He also mentioned the bank of the river Leven on this site is designated as priority habitat inventory and change to domestic use should be rejected. He felt the new house would be out of keeping with surrounding buildings. Another resident who lives near the property expressed her concerns about the house being demolished and the new one being moved around and nearer to her property. She was concerned about the height of the new property. Another resident thanked Councillor Jones for his work whilst Chairman of the Council. He supported the demolition of Mill House. He also thanked HDC for sending out their green team to litter pick.

5. Matters Arising

- a. Neighbourhood Plan. Mr Mortimer gave a report. The costs to date are £11,686. The process for grants has changed slightly. Unspent funds do not have to be returned but can be carried over to 2019/2020. Extensive discussions have been held on green spaces. Hambleton District Council's advice on the Leven Valley means that a number of sites need to be reconsidered. A landowner had put forward a proposal for partial designation of a site between the River Leven and South View. The Steering Group did not support this. If the landowner wants to make a revised offer the Steering Group will continue discussions. On housing there is a revised target of 25 homes. Three sites were originally proposed but only one is left, Paddocks End/Langbaugh sites. A small working group is checking the selection criteria and will report back on any issues. It is hoped to hold a public consultation in early April.
- b. Footpaths. It was noted that a hedge bordering the proposed footpath to Spar has been netted. Councillor Jones gave an update on the river footpath. Tees River Trust is bidding for money from NYCC. The Council has applied for a grant from HDC.
- c. Village Hall and Play Area. The Chairman had attended the last meeting. Income has dropped due to lack of weddings. The Management Committee are still hoping to make a payment towards the loans. Councillor Collingwood said he will chase up the wood carver concerning the tree outside the Village Hall.
- d. Sports Area. When the road repairs were being carried out contractors used the Sports Area to store their machinery, without permission of the Council. They have left behind an oil drum and sandbag. County Councillor Mr Hugill will raise the matter with Highways.
- e. Village Green. Costs for the new season of grass cutting of Village Green, etc. had been received and circulated to Councillors. The Chairman proposed, seconded by Councillor Thompson, that these be accepted. This was agreed unanimously.

- f. Village Event. The County Council have granted the road closure on 22 June from 12 noon to 7.00 pm. Councillor Foden said it is a day time event only with more entertainment for children. She had booked various items. Councillor Thompson proposed, seconded by Councillor Nelson that the bookings be agreed. This was agreed, with one abstaining. Unfortunately the meeting to plan the Village Event on 13 February was not very well attended. The school did not send out anything to inform parents about the meeting. Councillor Foden will contact the school again. A further meeting will be held on Tuesday, 30 April at 7.15 pm in the Chapel Schoolroom. Councillor Bennington had circulated a quote for the supply of toilets. This was agreed.
- g. Communication. The Chairman said the Council has had a request at this meeting to put the draft minutes on the website in future. Councillor Foden proposed, seconded by Councillor Collingwood that draft minutes be put on the website. This was agreed.
- h. Elections. An election timetable is on the website. Nomination papers must be delivered by hand to the Returning Officer, c/o room 220, Hambleton District Council, Civic Centre, Stone Cross, Northallerton from Wednesday 20 March until 4.00 pm Wednesday 3 April. If candidates wish their papers to be checked at Hambleton District Council an appointment will be necessary. Call 01609 767236 or 767130. Information is available at www.hambleton.gov.uk/elections. The Clerk has details of the Electoral Numbers required.
- i. Community Speedwatch. Unfortunately no volunteers came forward as a result of the appeal on the website. Councillor Thompson said they are still operating with a limited number of people. County Councillor Mr Hugill said the County Council has changed its policy on vehicle activated signs. It still has to be approved by the Executive. Communities are to be given the chance to buy their own signs and position them.
County Councillor Hugill left the meeting.

6. Planning Applications

- a. Demolition of Mill House, 56 North End and outbuildings. Construction of a detached house and garage. Change of use of land to domestic for siting of field shelter/garden store 19/00175/FUL. After a discussion, Councillor Jones proposed approval with a note that the Council had concerns about the height of the proposed new dwelling. A site visit by HDC Planning Committee was requested. Councillor Fenwick seconded and 6 Councillors agreed with one abstaining.
- b. Ground floor extension to front elevation, extension and first floor to garage and single storey extension to rear of 1 North Meadow 19/00151/FUL. The Council recommended approval.
- c. Works to trees in a Conservation Area at Hutton House, East Side 19/00222/CAT. The Council recommended approval.
- d. Application for removal of condition 2 (Occupancy) relating to Planning Application 2/73/93D/PA at Linden Park, Station Lane. Councillor Jones proposed approval, seconded by Councillor Collingwood and all agreed.
- e. Application for works to reduce height of leylandii and pruning of silver birch tree at 25 Enterpen. 19/00352/CAT. The Council recommended approval.
- f. Application to change previously approved new double garage into a triple garage at Applegarth, Rudby Bank 19/00129/FUL. Residents of neighbouring properties had commented that the drawings were wrong. The extension would impact very closely on a neighbour's property. Councillor Fenwick proposed refusal as it was overdevelopment of the site, the drawings were not correct and concern about the proximity to a neighbour's property. Councillor Foden seconded and all agreed.

- g. Alterations to existing extension roof and a single storey extension at rear of 5 Eden Park Road. 19/00330/FUL. The Council recommended approval.
 - h. Work to trees in a Conservation Area at Highfield House, Enterpen 19/00404/CAT. Councillor Fenwick recommended refusal because no justification was given for felling the trees, Councillor Voke seconded and all were in favour.
 - i. Reserved matters application for construction of detached dwelling, garage and entrance gates at OS field 2719, Stokesley Road. 19/00302/REM. The Council recommended approval but would like the position clarified with regard to the public footpath which is to be constructed along the front of all the houses. All voted in favour.
 - j. Rendering of exterior, new windows and doors and conversion of conservatory to garden room at 16 Belbrough Lane. 19/00412/FUL. The Council recommended approval.
7. District Councillor Mrs Fortune said with the elections approaching she will soon be going into purdah.

8. Finance

Councillor Thompson had circulated to third quarter accounts. There were no queries. Councillor Fenwick proposed, seconded by Councillor Voke that the third quarter accounts be accepted this was agreed by all. The Employer's Summary was received from T P Jones & Co. LLP. The balances in the Council's accounts are as follows:

Community Account	£ 5,020.00 (14 February 2019)
Burial Account	£11,116.69 (14 February 2019)
Business Premium Account	£101,226.07 (14 February 2019)
Allotment Account	£1,381.10 (14 February 2019)

9. Correspondence

- a. Notification from HDC that they will no longer be issuing the outcome of planning applications by post of Parish Councils. This will be done by e mail instead.
- b. E mail from Mr P Cole, Hambleton District Council advising that the next meeting of Stokesley & Villages Community Partnership will be held on 13 March in Stokesley.
- c. E mails concerning proposed changes to the Friarage Hospital. There is a Facebook group called Save the Friarage and an online petition.
- d. E mail from YLCA giving details of planning seminars. Circulated to Councillors.
- e. E mail from YLCA concerning a survey on issues with anti social on street parking and lack of enforcement. The Chairman had completed the survey.
- f. White Rose Update received by e mail from YLCA and circulated.
- g. E mail from Community First Yorkshire asking Councillors to take part in a survey. Circulated.
- h. Chief Executive's Bulletin received by e mail from YLCA and circulated.
- i. Rural Funding Digest and Rural Bulletin received by e mail from Rural Services Network and circulated.

10. Dates for Annual Parish Meetings

The annual meeting for the electors of Rudby and Skutterskelfe Parishes will be held on Monday, 8 April at 7.00 pm in the Methodist Chapel Schoolroom to be followed by the annual meeting for

the electors of Hutton Rudby Parish. The monthly meeting of the Parish Council will follow these two meetings. The Middleton Parish meeting will be held on Tuesday, 2nd April at 7.00 pm at Leven Cottage.

11. Litter Pick

A litter pick will be held on Wednesday, 17 April from 6.00 pm. Everyone is welcome to come and help. Litter pickers will be provided. Meet at the Village Pump on the Village Green.

12. Planning Decisions of Hambleton District Council

- a. Proposed annexe extension to Glenavon, Garbutts Lane plus detached double garage. 18/02687/FUL. Granted.
- b. Alterations to form first floor accommodation including changes to roof height of secondary roof, construction of a new pitched roof over part of existing garage and conservatory, dormer windows to front and back elevation, installation of stone plinth to all walls and rendering of brickwork at 17 Blue Barn, as amended on 17 January 2019. 18/02631/FUL. Granted.
- c. Change of use of storage areas to domestic, installation of new windows and side doors/windows, as amended by plan showing revised extent to the application site received by HDC on 21 January 2019 at Foxton Lodge Farm, Middleton on Leven. Granted. 18/02503/FUL.
- d. Works to trees subject to TPO 1967/45 at 1 Linden Crescent. 18/02560/TPO. Granted.

13. Accounts

a. GGN Sportscafe – Interment	£165.00
b. Stephen Johnson Tree Services – Work to tree on Village Green	£264.00
c. Viking Direct – Inks for computer	£64.76
d. Clerk – Monthly salary February + broadband	£523.47
e. Cleveland Audio Services – PA & lighting for Village Event 2018	£550.00
f. KVA Planning – Neighbourhood Plan, travel expenses + critical friend fee	£627.90

Monies Received

Allotment rents	£90.00
Dales of Thirsk – Erection of new headstone	£91.00
Seaton Leng & Son Ltd. – Interment fees	£343.00

14. To resolve to exclude members of the press and public due to the nature of business to be transacted below being prejudicial to the public interest.

Complaint against Parish Councillor.

Members of the public and District Councillor Mrs Fortune left the room.

Councillors agreed the following: on the advice of the Monitoring Officer the Council will refer the matter to the District Council.

The Chairman declared the meeting closed at 8.40 pm.

**MINUTES OF THE MEETING OF RUDBY PARISH COUNCIL HELD ON MONDAY, 8 APRIL 2019 IN THE
CHAPEL SCHOOLROOM FOLLOWING THE ANNUAL ASSEMBLIES FOR THE PARISHES OF
SKUTTERSKELFE, RUDBY AND HUTTON RUDBY**

Present: Councillor Mr S Cosgrove (Chairman) Councillors Mesdames D Medlock and E Foden, Messrs. N Bennington, J Nelson, R Readman and N Thompson.

District Councillor Mrs B Fortune

County Councillor Mr D Hugill

5 members of the public

1. Apologies for absence were received from Councillors Messrs A Collingwood, M Fenwick, M Jones and A Voke.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch**

A report was received from NY Police. Report of 8/9 males fighting at Point to Point. Report of poachers on land close to Black Swan. Officers located them at Exelby Services and three arrested on suspicion of going equipped and drug offences. Community messages included stolen mountain bike, Malton; CEO fraud alerts; magneto platform for on line payments; TV licensing fraud alert; vehicle broken into at Lord Stones, Carlton; livestock worrying.

4. **Meeting open to the Public**

A resident said he had attended the Planning Committee meeting at Hambleton District Council and was astounded and disappointed in what happened. The Planning Officer had recommended refusal of the Belbrough Lane planning application and this Parish Council had also recommended refusal, yet our District Councillor spoke in favour of the development at length, disputing the Officer's report. She said she knew the landowner and the family. The resident said she voted for the development and did not declare an interest until the end. He suspected that there will be a formal complaint. He asked how the Parish Council felt that the District Councillor did not support them. Another resident who had also attended the Planning Committee meeting stated that this was inaccurate and it was not what he had seen and heard. A third resident said he verified what the first resident said. Councillor Foden spoke up about the lack of respect with which the first resident was addressing District Councillor Mrs Fortune. He apologised and changed his manner of address. The Chairman said the District Councillor has to make up her own mind. District Councillor Mrs Fortune had taken legal advice from the District Council's solicitor and had acted professionally. District Councillor Mrs Fortune had information that challenged the Officer's report. The resident was incorrect as she did not vote for the development and, in fact, did not vote at all and deferred the decision on the matter to her colleagues. After further exchanges, District Councillor Mrs Fortune said she was not about to get involved in an argument and left the meeting.

5. Matters Arising

- a. Neighbourhood Plan. Mr Mortimer had circulated costings to members. It was agreed that Councillor Foden would be the signatory to the declaration in the Locality End of Year Grant Report on behalf of the Parish Council. The first of two consultation events took place on Saturday, 6 April in the Village Hall, the second will take place on Wednesday, 10 April in the same place. The reduced housing target and the sensitive issue of Green Space recommendations will be the main themes at both these events. The results will be analysed to see if there is a clear steer of direction on which we can begin to draft the plan. He thanked everyone for their efforts on the Neighbourhood Plan.
- b. Footpaths. The Council had received an offer of £5,000 from Hambleton District Council's Make a Difference Grant towards the repairs of the riverside footpath. The Council agreed to accept the grant. An e mail had been circulated by Councillor Jones concerning the Spar footpath. Broadacres are keen for the footpath to be built but have said it will take a few weeks to overcome some difficulties. They will get back to us. Councillor Foden said they have acknowledged that they need to put a footpath in. It may be a money or approval issue.
- c. Village Hall and Play Area. A quote had been received for work on the Play Area which had been flagged up in the inspection report. Councillor Foden proposed that the quote be accepted, Councillor Thompson seconded and all agreed. An e mail had been received from the Chairman of the Management Committee concerning the top section of a fir tree at the far end of the Play Area which had fallen into a neighbour's garden. The Council agreed to ask Stephen Johnson to look at this and also to look at felling the tree in front of the Village Hall.
- d. Sports Area The oil drum and sandbags which had been left by the road contractors have been removed.
- e. Village Green. Nothing to report.
- f. Village Event. Councillor Thompson proposed, seconded by Councillor Bennington, that the quote received for providing a PA system should be accepted. This was agreed unanimously. Councillor Foden will ring the proposed stall holders and the lady who offered to organise a dog show and ask them to attend the Village Event meeting on 30 April. She will also visit the primary school.
- g. Communications. The Chairman said some of the criticisms are valid and a solution will need to be found.
- h. Election. There will not be a contested election for the Parish Council as there were insufficient candidates. The election for a District Councillor will be held on 2 May.

6. Planning Applications

- a. Works to trees in a Conservation Area at 5 The Wynd. 19/00403/CAT. There was no indication of the work to be carried out and the applicant will be contacted.
- b. Change of use of Spar shop to domestic accommodation with alterations to 11A to become one dwelling at 11 and 11A South Side 19/00413/FUL. The Council recommended approval.
- c. Construction of detached dwelling, garage and entrance gates at OS field 2719, Stokesley Road 19/00302/FUL. The Council recommended approval but would like the position clarified with regard to the public footpath which is to be constructed along the front of all the houses.
- d. Works to 4 No. beech trees in a Conservation Area (crown thinning 10%) at 7 Levenside 19/00253/CAT. The Council recommended approval.

- e. Works to trees subject to TPO No. 1988/04 at 3 The Wynd 19/00406/TPO. The Council recommended approval.
- f. Works to trees in a Conservation Area at 23 Enterpen 19/00562/CAT. The Council recommended approval.
- g. Works to trees in a Conservation Area at All Saints Church, Rudby Bank 19/00662/CAT. The Council recommended approval.

7. Report from County Councillor Mr D Hugill

County Councillor Mr Hugill said there is another meeting tomorrow at County Hall of the Area Committee about the Friarage Hospital. The Trust will give a presentation. He thought that Planning while in purdah was a thankless task and he will be going to HDC to see whether or not we should be having Planning within the purdah period.

8. Finance

The end of the year Annual Governance and Accountability Return had been received from PKF Littlejohn. The Treasurer and Clerk will look at it. The Employer's End of Year Summary and Employer's Tax Summary January – March 2019 were received from T P Jones & Co. LLP. The balances in the Council's accounts are as follows:

Community Account	£5,000.00 (14 March 2019)
Burial Account	£11,520.69 (14 March 2019)
Business Premium Account	£100,890.53 (14 March 2019)
Allotment Account	£1,381.10 (14 March 2019)

9. Care for our Village

Councillor Medlock said a working party will be held on 1 May meeting at 3.00 pm at Goldie Hill House. Hopefully there will be some volunteers to help tidy up and plant cowslips.

10. Correspondence

- a. E mail from Hambleton District Council giving the registration of a new residential gypsy site at Skutterskelfe. Circulated to Councillors.
- b. The YLCA membership renewal form will be filled in by the Clerk and sent off with the subscription fee.
- c. E mail from NYCC Passenger Transport giving a summary of the changes to bus services. There were no changes for Hutton Rudby.
- d. Notification of special meeting at County Hall on 9 April at 3.00 pm on building a sustainable future for the Friarage.
- e. E mail from YLCA on a Consultation on a new code of Audit Practices. Circulated to Councillors. Councillor Thompson will have a look at it.
- f. Notice from NHS on temporary changes to services at the Friarage Hospital. All households had received a copy and it will be displayed on the notice board.
- g. E mail from Police, Fire and Crime Commissioner appealing for views on Fire and Rescue Priorities. Circulated to Councillors.

- h. North Yorkshire Now received by e mail from NYCC and circulated.
 - i. Hambleton, Richmondshire and Whitby CCG News received by e mail and circulated.
 - j. Rural News March 2019 received by e mail from Community First Yorkshire and circulated.
 - k. White Rose Update received by e mail from YLCA and circulated.
 - l. Rural Services Bulletins and Rural Funding Digest received by e mail from Rural Services Network and circulated.
 - m. E mail from Mallatle Road and Traffic Safety on Speed Indicator Devices received by e mail and circulated.
 - n. Notification of Annual General Meeting of CPRE to be held on 13 April 2019.
 - o. Letter from Hambleton District Council on vacancy for Parish Council representative on Standards Hearing Panel.
11. A Litter Pick will be held on Wednesday, 17 April from 6.00 pm. Meet at Village Pump. All volunteers welcome.

12. Planning Decisions of Hambleton District Council

- a. Demolition of existing conservatory. Construction of a new single storey extension to rear of 1 Doctors Lane and associated internal alterations. 19/00019/FUL. Granted.
- b. Proposed two storey extension to Hunters Hill, Skutterskelfe 19/00014/FUL. Granted.
- c. Application for works to reduce height of leylandii and pruning of silver birch tree in Conservation Area at 25 Enterpen. 19/00352/CAT. Granted.
- d. Ground floor extension to front elevation, extension and first floor to garage and single storey extension to rear of 1 North Meadow. 19/00151/FUL. Granted.
- e. Works to trees in a Conservation Area at Hutton House. 19/00222/CAT. Granted.

13. Accounts

a. Public Works Loan Board – Repayment of loans	£6,519.85 (DD)
b. YLCA – Membership fee	£570.00
c. T P Jones & Co LLP – Payroll preparation Jan – March 2019	£58.50
d. HMRC – 4 th Quarter Tax	£477.60
e. GGN Sportscare – Two Interments	£330.00
f. Hutton Rudby Methodist Church – Use of room PC and NP	£108.50
g. Northumbrian Water – Tap Allotments	£8.63 Cr.
h. Cleveland Audio Services – PA & Lighting for Village Event 2018	£550.00
i. Clerk – Monthly salary (March) + broadband	£523.47

The Chairman declared the meeting closed at 7.57 pm.

**MINUTES OF THE ANNUAL MEETING OF RUDBY PARISH COUNCIL HELD ON MONDAY, 13 MAY 2019 AT
7.15 PM IN THE CHAPEL SCHOOLROOM**

Present: Councillor Mrs E Foden (Chair) Councillors Messrs A Collingwood, M Fenwick, A Mortimer, R Readman, D Simpson, N Thompson and A Voke.

District Councillor Mrs B Fortune. County Councillor Mr D Hugill

9 members of the public

Election of Chairman: Councillor Fenwick proposed, seconded by Councillor Collingwood, that Councillor Mrs Foden be elected Chair. This was agreed unanimously and Councillor Mrs Foden was duly elected. She signed the Acceptance of Office form.

Councillor Readman proposed, seconded by Councillor Collingwood, that Councillor Fenwick be elected Vice-Chairman. This was agreed unanimously and Councillor Fenwick was duly elected.

All Councillors signed the Acceptance of Office forms. Register of Interest forms were distributed to Councillors. The forms must be returned to the District Council Monitoring Officer.

There are 3 vacancies on the Council: one for Hutton Rudby Parish, one for Skutterskelfe Parish and one for Rudby Parish. The Council agreed that the vacancies should be advertised on the noticeboards, website and social media. Councillor Collingwood will ask the Village Hall if they can advertise the vacancies to the clubs, etc. District Councillor Mrs Fortune queried what the Council was expecting from applicants and thought it would be unfair to expect them to produce a CV. The Chair said if a person is interested in one of the vacancies it would be good to know how long they have been in the village, what they are interested in and why they want to become a Councillor. It can just be a short paragraph about themselves.

Election of Committees

- a. Planning – Chair, Vice-Chairman, Councillors Readman and Thompson
- b. Finance – Chair, Vice-Chairman, Councillors Readman and Thompson
- c. Footpaths – Vice-Chairman and Councillor Collingwood
- d. Allotments – Councillor Voke
- e. Village Event – Chair, Vice-Chairman, Councillors Simpson and Voke
- f. Fireworks – Chair and Vice-Chairman
- g. Care for our Village – Councillors Collingwood and Thompson
- h. Neighbourhood Plan Steering Group – Chair, Vice-Chair, Councillor Readman in addition to the Chairman of NPSG – Councillor Mortimer and Councillor Simpson.

County Councillor Hugill joined the meeting.

Representation on Outside Bodies

- i. Village Hall Management Committee – Vice-Chairman and Councillor Collingwood
- ii. Yorkshire Local Councils Association – Councillor Mortimer
- iii. Bathurst Education Foundation – Councillor Thompson
- iv. Stokesley & Villages Community Regeneration Group – Councillor Mortimer

It was agreed that the Council would continue to meet on the second Monday in every month starting at 7.15 pm in the Chapel Schoolroom.

1. There were no apologies for absence.
2. The minutes of last month's meeting and the minutes of the Annual Meetings of the Parishes of Rudby and Skutterskelfe, Hutton Rudby and Middleton had been circulated. They were signed by the Chair after being agreed as correct records.
3. **Police Report and Neighbourhood Watch**

A report was received from NY Police which included report of a burglary at North End – enquiries on going; remnants of a cannabis farm found on Trenholme Lane; a make-off without payment at Spar petrol station – enquiries on going. Ringmaster messages included HMRC scam, TV Licence scam; Santandar scam; Fraud awareness and Amazon gift card scam.

4. **Meeting open to the Public**

A resident spoke about the planning application for a re-alignment of a section of Hundale Gill and expressed his concerns. He said the flood assessment report states the re-alignment is to reduce the need to culvert the stream. The diversion means that a retaining wall will not have to be built for the road. Environmentally they are culverting more than on the original plan. Is it for more housing or to widen the road? Another resident said most of what the previous resident said is factually incorrect and his comments should be addressed to the District Council. The gill is being moved a couple of metres. It will be better ecologically and there is no additional culverting. It makes it better, keeps the gill open for wildlife. The first bit coming from Garbutts Lane will be exactly the same. Councillor Fenwick queried why the work was being carried out. The resident replied that it keeps it open as a gill. He has support from Natural England. It does not mean that a wider road can be put in.

A resident said he was happy to support events in the village with practical help.

5. **Matters Arising**

- a. **Neighbourhood Plan.** Councillor Mortimer gave a report. Costs to date are £11,969.95 of which £116 has been charged to the precept. The end of year report has been completed. Consultation Events had been held in the Village Hall. A fairly clear steer was given to a single site at Paddocks End/Langbaugh Road. Green Spaces were discussed with a lot of interest in the Leven Valley designation. The Steering Group meeting will consider which should go forward. The consultation results will be published on the website. A planning support statement for promotion of residential development at Embleton Farm was received at the Steering Group meeting. It will be reviewed and responded to at a later date.
- b. **Footpaths.** An update is required on the riverside footpath and the proposed footpath from Paddocks End to Spar. Councillor Fenwick said the bridge is still not repaired on the footpath from Sexhow Lane to Potto. The Chair said we still need to keep the pressure on Broadacres concerning the Spar footpath. County Councillor Mr Hugill said he is trying to get Fiona Coleman from Broadacres and Highways on site together. As far as the river footpath is concerned Tees River Trust are putting a bid together to secure a pot of funding from NYCC and there may be an opportunity to put this footpath in with the bid. The Parish Council has secured £5,000 from Hambleton District Council's Make a Difference Grant. This must be spent between March 2019 and March 2020. A portion of the footpath could perhaps be done for £5,000.
- c. **Village Hall and Play Area.** John Bennet will continue as Chairman of the Village Hall Management Committee with Jonathan Cooper as Vice-Chairman. An e mail had been received from Mr Bennett

regarding a fir tree at the far end of the Play Area where the top section had broken off and fallen into a neighbour's garden. Councillor Thompson proposed, seconded by Councillor Voke, that the Clerk speaks to Elliott Consultancy about this. The Chair said with regard to the tree at the front of the Village Hall the Council had agreed that without a contribution from the Village Hall towards the cost of a carving on what was left, the tree would be felled. The Village Hall recently paid £1,000 to the Council but this was to help re-pay the loans which the Parish Council had taken out from the Public Works Loan Board for the Village Hall. The Council had received a quote for the removal of the rest of the tree and a further quote to grind out the stump. Councillor Fenwick proposed, seconded by Councillor Readman, that the quotes be accepted. This was agreed unanimously.

- d. Sports Area. Councillor Collingwood and Mortimer agreed to do periodic inspections of the Sports Area. The lock for the gate has disappeared.
- e. Village Green. District Councillor Mrs Fortune said she had been contacted by some residents who were complaining that sap from trees on the Village Green is causing damage to vehicles and woodwork. Councillor Collingwood did not think that the Council should take any responsibility for nature and protecting people from it. Councillor Fenwick thought the Council needed to understand the scale of the problem and see if there is a cheap and reasonable solution. The Chair thought that even if the trees were trimmed back this would not guarantee a solution. Councillor Mortimer was slightly concerned that the Council might be accepting liability for it. It was agreed to ask Stephen Johnson to look at these trees.
- f. Village Event. The Chair said the meeting on the 30 April was better attended than the previous one. The PTA have confirmed they are having a stall and Brownies and Scouts will be there also. The Nursery will be asked if they wished to look after the bouncy castle as in previous years. More volunteers are needed to help run the event. The races have to be organised. There is also the clearing up after everyone leaves. This year there will be a dog pageant. A formal approach is needed as to who is doing what. There is a Health and Safety document which needs to be completed. Another meeting will be arranged.
- g. Communication. Station Software have said they will no longer be able to manage the Council's website. Councillor Mortimer will contact Station Software and get details of what needs to be done in the short term but this would not be a long term solution. Councillor Simpson said the Council could develop a new system.
- h. Elections. The Council will receive a bill for £100 from the District Council as it was an uncontested election. Councillors must send in an expenses form even if it is a nil return.

6. Planning Applications

- a. Re-alignment of section of watercourse (Hundale Gill) and associated engineering works at Hutton Fields, Garbutts Lane 19/00680/FUL. Councillor Simpson declared an interest. After discussion the Council recommended approval subject to ecological compliance and clarification of why it needs to be done. 5 for approval, 1 against, 1 abstaining and 1 did not vote.
- b. Construction of an all weather non-illuminated equestrian paddock and fence and re-location of existing stock fence at land south of South View 18/01565/FUL. Amended plans or further information. Councillor Readman declared an interest and left the room. Councillor Fenwick declared an interest. The Council recommended approval subject to a satisfactory drainage solution. 4 for approval, 1 against, 1 abstaining and 2 did not vote.
- c. Listed Building Consent for replacement front door at 1 Old School, Enterpen 19/00559/LBC. The Council unanimously recommended refusal as the application fails to replace with a door design sympathetic to the building.

- d. Erection of an oak framed extension/garden room at New Close Farm, Black Horse Lane 19/00796/FUL. The Council unanimously recommended approval.

7. Reports from County and District Councillors

County Councillor Mr Hugill had nothing to report. The Chair offered congratulations to District Councillor Mrs Fortune on her re-election. District Councillor Mrs Fortune asked that the Council order any bins required for the Village Event.

8. Finance

Two quotes had been received for Council's insurance. Councillor Thompson has looked at both. He said our previous insurers have the lower quote and are experienced in the Local Councils section. He proposed accepting the quote from BHIB, Councillor Redman seconded and all agreed. It was agreed to have an extra meeting on the 29 May at 7.00 pm to look at the figures required for the Annual Governance and Accountability Return which had been received from PKF Littlejohn. The Council's accounts will be open for inspection by any person interested from 17 June 2019 until Friday 26 July 2019 and a notice advertising this will be displayed on the website and noticeboards. A new bank mandate is required and the Chair and Vice-Chairman will complete the forms required by Barclays Bank to be authorised to sign cheques on behalf of the Council, along with Councillor Thompson who is already authorised. The balances in the Council's accounts are as follows:

Community Account	£5,000.00 (12 April 2019)
Burial Account	£11,681.34 (12 April 2019)
Business Premium Account	£92,921.55 (12 April 2019)
Allotment Account	£1,381.10 (12 April 2019)

9. Correspondence

- a. E mail received from Hambleton District Council and circulated to Councillors concerning the requirement to complete the Register of Interests form.
- b. Letter from Hambleton District Council concerning the vacancy for a Parish Council representative on the Standards Hearing Panel.
- c. E mail from Mr P Cole, Hambleton District Council giving notice that the AGM of the Stokesley & Villages Community Partnership AGM will be held on 5 June. Circulated to Councillors.
- d. A guide to Community Infrastructure Levy (CIL) for Parish and Town Councils received by e mail from YLCA and circulated to Councillors.
- e. A Neighbourhood Planning Programme update received by e mail from YLC A and circulated to Councillors.
- f. E mails from YLCA concerning New Councillor training and the training programme for June – November. Circulated to Councillors.
- g. White Rose Update received by e mail from YLCA and circulated to Councillors.
- h. North Yorkshire Now received by e mail from NYCC and circulated to Councillors.
- i. Rural Bulletins received by e mail from Rural Services Network and circulated to Councillors.
- j. Rural News from Community First Yorkshire received by e mail and circulated to Councillors.
- k. Countryside Voice and Fieldwork magazines received from CPRE.
- l. Embleton Farm East Promotion Report received from Glenn McGill by e mail and circulated to Councillors. This is will considered by the Neighbourhood Plan Steering Group.

10. Planning Decisions of Hambleton District Council

- a. Application for removal of condition 2 (occupancy) relating to Planning Application 2/73/93D/PA at Linden Park, Station Lane 19/00292/MRC. Granted.
- b. Works to 4 no. beech trees in a Conservation Area (crown thinning 10%) at 7 Levenside 19/00253/CAT. Granted.
- c. Works to trees in a Conservation Area at 23 Enterpen 19/00562/CAT. Granted.
- d. Works to trees in a Conservation Area at All Saints Church 19/00662/CAT. Granted.
- e. Retrospective application for change of use of former agricultural land to commercial and the construction of decking area at Bay Horse Inn. 19/00150/FUL. Refused.
- f. Works to trees in a Conservation Area at Highfield House, Enterpen. Granted 19/00404/CAT.
- g. Construction of a detached dwelling, garage and entrance gates at OS field 2719, Stokesley Road. Granted. 19/00302/FUL

11. Accounts

a. GGN Sportscare Ltd. – Two Interments	£380.00
b. GGN Sportscare Ltd. – Grass cutting Burial Ground	£153.60
c. GGN Sportscare Ltd. – Grass cutting Village Green, Play Areas, Verges, etc.	£978.00
d. J A Cook, Cleveland Audio Services – PA & lighting for Village Event 2018	£550.00
e. KVA Planning – Attendance at SG meeting + travel expenses	£127.90
f. Clerk – Monthly salary April + broadband	£576.93

Monies Received

Hambleton District Council – 1 st half of precept	£21,500.00
Co-op Funeralcare, Darlington – Interment fees (double)	£846.65
Reservation of Burial Plot	£160.65
Allotment Holders – Rents	£40.00

The Chair declared the meeting closed at 8.55 pm.

**MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL HELD ON MONDAY, 10 JUNE 2019
AT 7.15 PM IN THE CHAPEL SCHOOLROOM**

Present: Councillor Mrs E Foden (Chair) Councillors Messrs A Collingwood, M Fenwick, T Jopling, A Mortimer, D Simpson, S Tate, N Thompson and A Voke

District Councillor Mrs B Fortune

3 members of the public

1. **Vacancies on the Council**

There were three vacancies on the Council – one each for the parishes of Hutton Rudby, Rudby and Skutterskelfe. Two applications had been received for the vacancy in Hutton Rudby. One of the applicants was unable to attend the meeting. Councillors expressed their views about whether to co-opt an applicant who was not present. The Chair proposed that the applicant who was present, Mr T Jopling, be co-opted onto the Parish Council as a Councillor for Hutton Rudby, Councillor Mortimer seconded and all agreed. The Clerk will speak to Hambleton District Council regarding co-option. A resident from Skutterskelfe said he was willing to be co-opted to serve on the Parish Council. The Chair proposed, seconded by Councillor Mortimer, that Mr S Tate be co-opted onto the Council as a Councillor for Skutterskelfe. This leaves one vacancy for Rudby Parish. The Chair said although we have four parishes the Council work together as a whole. She will speak to the other applicant. The Chair welcomed the two new Councillors to the Council. They signed the Acceptance of Office form and were given the Registration of Financial and Personal Interests to complete.

2. Apologies for absence were received from County Councillor Mr D Hugill and Councillor Mr R Readman.

3. The minutes of last month's meeting had been circulated and were agreed as a correct record and signed by the Chair. District Councillor Mrs Fortune asked if the names of members of the public who comment at meetings could be recorded in the minutes. The Clerk will ask YLCA for clarification on this point. The Chair said she is in favour of transparency.

4. **Police Report and Neighbourhood Watch.**

A report had been received from NY Police. There was a report of anti-social behaviour with youths chasing cows in the field near Spar. A garage burglary at Middleton was reported with power tools and bicycles stolen. Enquiries ongoing. Community Messages included: theft of a land rover from Tame Bridge which was found in a field; National Trading Standards scam; tools stolen in Runswick Bay; rogue traders; small business cyber security; scam victims to be refunded by Banks; courier fraud alert. The Clerk was asked to contact the Police saying it had been quite a while since an officer attended our meetings.

5. **Meeting open to the Public.** No comments were received.

6. Matters Arising

a. Neighbourhood Plan.

Councillor Mortimer gave a report and said the costs since the last meeting have been £14 for room hire for a meeting. Four people had enquired about joining the Steering Group and he had replied explaining the process and that Group is currently on quota. Two sites, one at Embleton Farm and one at Belbrough Lane are being promoted by agents. Initial responses have been sent to both with requests for clarification. One reply has so far been received. Each will be looked at by a small working group. Our focus is on the preferred site unless anything changes. The Green Space documentation has been through a review. All the documentation is just about there. The Steering Group will have an information stall at the Village Event. Councillor Jopling asked if there had been any movement on allocation. Councillor Mortimer replied hopefully we will get some update from Hambleton District Council.

b. Footpaths.

Councillor Collingwood reported that he had spoken to Fiona Coleman from Broadacres who is still waiting for a meeting with Highways about the proposed footpath from Paddocks End to Spar. He asked if the Council could get the name of the person in Highways that County Councillor David Hugill had spoken to. We need to continue pushing them about this. Councillor Fenwick said he will contact the Tees River Trust when the person to speak to returns from holiday. The Council has received a grant of £5,000 from Hambleton District Council's Make a Difference Grant. Tees River Trust will be asked how much of the river footpath can be upgraded for this amount. Councillor Collingwood thought the Council should ask for assurances from the County Council that the bridge on the footpath from Sexhow Lane to Potto will be repaired.

c. Village Hall and Play Area.

Elliott Consultancy are to inspect the fir tree in the Village Hall Play Area tomorrow.

d. Sports Area

The lock for the gate has disappeared.

e. Village Green

Nothing to report.

f. Village Event

Tasks were allocated to Councillors. Councillor Fenwick will contact the First Aider. Tables and chairs will be collected from Church House from 10.00 am on Saturday morning 22 June.

g. Communications

Councillor Mortimer reported that there was no cost in the Council taking over its website. It was more straightforward than he thought but coding experience is necessary. He will be looking at more options.

7. Planning Applications

- a. Construction of boarding kennels (Noise Impact Assessment) at South Lund Farm, Tame Bridge. 18/00165/FUL. The re-consultation period expired on 30 May and the Planning Officer was unable to grant an extension to this date. After a separate meeting the Council's decision was to recommend refusal because they were still concerned about the impact on neighbours and

to request a site visit so the Planning Committee could see the proximity of other dwellings. There has not been a change of use application from agricultural to commercial. If granted the conditions from Environmental Health should be included and it was noted that Highways have a condition on the proposed access.

- b. Application for variation of condition 3 (external materials) to previously approved application 05/01505/FUL – Variation of condition to state external materials “as built” at Football Pitch, Skutterskelfe 19/00651/MRC. The Council recommended refusal. The Council support the Planning Inspector’s condition that it should be clad in timber.
- c. Application for variation/removal of condition 2 relating to Planning Application 17/00290/FUL – Construction of an amenity building and garage at Hillside View Farm, Tame Bridge 19/00990/MRC. The Council recommend refusal as it would be an unnecessary impact on the rural environment and cumulative development. It also needs to be consistent with the drawings submitted.
- d. Construction of a single storey rear extension and internal alterations 21 South Side 19/00986/FUL. The Council recommend refusal as it is over development of the site. The Council ask for a site visit so the Planning Committee can see the impact it is going to have on neighbouring property.
- e. Demolition of Millhouse, 56 North End and outbuildings. Construction of detached house and garage. Change of use of land to domestic for siting of field shelter/garden store. 19/00175/FUL. Amended plans or further information. The Council recommended approval with 6 votes for and 2 against.

8. Reports from County and District Councillors

District Councillor Mrs Fortune had been contacted by Rounton Parish Council about speeding traffic. There were similar problems in Crathorne also. When the contract with the County Council for the VAS signs expires she wondered if the Parish Council would be prepared to consider sharing the cost of any equipment between three villages. Councillor Thompson said the County Council are looking at a scheme for Councils to buy their own equipment but a lot more information is required on costs, maintenance, etc. District Councillor Mrs Fortune recommended that representatives from the Parish Council attend the Hambleton Parish Liaison meeting.

County Councillor Mr Hugill had sent an e mail report which was read out by the Chair. He spoke about Doctors Lane and mentioned that there had been more complaints following some repairs which he had managed to persuade Highways to carry out. Funding has been received from Central Government for resurfacing works but the road needs to be in a reasonable condition for this treatment to work. Doctors Lane is not up to that standard. To make an effective repair, areas will need patching before resurfacing and currently there is no funding for roads outside of the current work programme to be repaired in this way. He has asked Highways to price up using his locality budget but unless it could attract extra funding it would probably only be able to do about 80 metres so it is probably a non-starter.

He had spoken to Highways about the proposed footpath from Spar to Paddocks End and they say they are continuing to chase the developer to complete this work. They are fully supportive of the footpath being constructed but the responsibility lies with the developer.

The Chair thought Doctors Lane had been appallingly patched up. Councillor Collingwood suggested we ask Highways what the criteria and scoring they use. Councillor Tate said the footpath in Doctors Lane is also not up to standard.

Councillor Collingwood said the sight line at the junction is Station Lane and Belbrough Lane is very poor due to overgrown vegetation. He had asked the Parish Council grasscutters to trim the area but thought County Councillor Hugill should be asked to ensure that the County Council trim this area back in future.

9. Finance

The year end figures had been circulated to Councillors as had Section 1 the Annual Governance Statement, Section 2 the Accounting Statements from the Annual Governance and Accountability Return for the financial year ended March 2019. The Internal Auditor's report had also been circulated. The Chairman and Clerk signed Section 1 at the meeting after approval had been given by the Council. The Chairman and Clerk signed Section 2 after approval from the Council that the figures were agreed. The Internal Auditor had completed her section of the Return. All sections of the Return plus the Statement of Accounts and Variances and Bank Reconciliation prepared by Councillor Thompson will be sent to the external auditors PFK Littlejohn. The Notice of Public Rights, Sections 1 and 2 of the Annual Governance and Accountability Report and the Internal Auditor's report will be available on the website. The Council accepted the Internal Auditor's report and her recommendations. A query had been raised about the money in the Allotment Account and whether this account could be closed and the money put into the Community Account. The Clerk will check with YLCA. The Employer's Summary for May was received from T P Jones & Co. LLP. The balances in the Council's accounts are as follows:

Community Account	£5,000.00 (14 May 2019)
Burial Account	£12,032.99 (14 May 2019)
Business Premium Account	£112,683.48 (14 May 2019)
Allotment Account	£1,381.10 (14 May 2019)

10. Correspondence

- a. Earlier in the year a member of the public had written a letter complaining that a Councillor had breached the Code of Conduct. The Parish Council referred the matter to the District Council's Monitoring Officer. An e mail reply had been received saying an assessment of the allegations had been carried out and in accordance with the Member Code of Conduct Allegations Procedure the allegations will not be referred for investigation.
- b. A resident had sent an e mail concerning land available for housing. This has been passed to the Neighbourhood Plan Steering Group.
- c. An e mail was received from a resident concerning the Green Space designation of Leven Valley. This has been forwarded to the Neighbourhood Plan Steering Group.
- d. An invitation to the Chair to attend the licensing of an assistant priest on 24 June at All Saints Church at 7.00 pm. The Chair is unable to attend. The Clerk will attend.
- e. The Parish Council is invited to send two representatives to the Hambleton Parish Liaison meeting to be held at 7.00 pm on Thursday, 18 July at the Civic Centre. Councillors to let the Clerk know if they are able to attend.
- f. E mails from residents concerned about the condition of Doctors Lane. This had been discussed earlier in the meeting. The County Council will be contacted and asked to provide information on the criteria and scoring they use for repairing roads.

- g. E mail from Bishop Monkton Parish Council via YLCA asking for information from Parish Councils about traffic calming and Community Speedwatch. Councillor Thompson will reply.
- h. E mail from YLCA concerning resolutions for debate at the YLCA Joint Annual Meeting to be held on 13 July. Circulated to Councillors.
- i. E mail from YLCA giving details of a Councillor's right to time off work. Circulated to Councillors.
- j. E mails from SSAFA, Armed Forces Charity, YLCA and Bruno Peek concerning the 75 Anniversary of VE Day on 8 May 2020. The 8 May will be a Bank Holiday. Councillor Collingwood suggested that next year's Village Event should be combined with the celebration of the anniversary of VE Day. He hoped the community would get involved with this.
- k. E mail From YLCA with an invitation to attend Yorkshire Day in Whitby on 1 August. Circulated to Councillors.
- l. Training programme for June – November received by e mail from YLCA. Circulated to Councillors.
- m. E mail from YLCA giving details of the Play Area Training Event to be held on 25 July in Knottingley. Circulated to Councillors.
- n. Note from BHIB on Reducing the Risks of Displaying Fireworks. The Clerk will circulate this.
- o. White Rose Update received by e mail from YLCA and circulated to Councillors.
- p. Chief Executive's Bulletins received by e mail and forwarded to Councillors.
- q. E mail from Herriot Hospice Homecare advertising a Walk for Herriot to be held on 14 July at Jervaulx Abbey.
- r. Rural Bulletins received by e mail from Rural Services Network and forwarded to Councillors.
- s. Letter from Hambleton District Council saying that Peter Hull from Tanfield Parish Council has been appointed as a Parish Council representative on the Standards Hearing Panel.

11. There were no Planning Decisions from Hambleton District Council.

12. Accounts

a.	NYCC – Installation of 2-way public footpath signpost in Middleton	£240.00
b.	AR Entertainments – Equipment, generator, etc for Village Event	£3,378.00
c.	Stockton, Thornaby District Scouts – PA for Village Event	£260.00
d.	GGN Sportscare – Interment	£190.00
e.	GGN Sportscare – Grass cutting Burial Ground	£153.60
f.	GGN Sportscare Ltd. – Grass cutting Village Green, Play Areas, Verges, etc.	£978.00
g.	Clerk – Monthly salary May + broadband	£576.93
h.	Clerk – Petty Cash	£40.00
i.	Lucid – Posters for Village Event	£89.00
j.	Mrs C Banks – Internal Audit	£120.00

The Chair declared the meeting closed at 8.35 pm

MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL HELD ON MONDAY, 8 JULY 2019
AT 7.15 PM IN THE CHAPEL SCHOOLROOM

Present: Councillor Mr A Mortimer (Acting Chairman) Councillors Messrs A Collingwood, D Simpson, S Tate, N Thompson, A Voke and G Wilson

District Councillor Mrs B Fortune

5 members of the public

An application had been received from Mr G Wilson to fill the vacancy on the Council for a Councillor for Rudby. Councillor Collingwood proposed, seconded by Councillor Simpson, that Mr Wilson be co-opted onto the Council. This was agreed unanimously. Councillor Mortimer welcomed him to the Council. Mr Wilson signed the Acceptance of Office form and was given the Registration of Financial and Personal Interests to complete.

1. Apologies for absence were received from County Councillor Mr D Hugill, Councillors Mrs E Foden, Messrs M Fenwick, T Jopling and R Readman.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record. An e mail had been received from YLCA in response to a query received at the last meeting. YLCA recommends that members of the public are not named when asking questions in the Open to the Public part of the meeting.
3. **Police Report and Neighbourhood Watch.** An e mail was received from Sergeant Ross apologising for the non-attendance at Parish Council meetings. They are influenced by staffing and operational commitments/priorities. The Chairman said the Council very much appreciated their help at the Village Event with anti-social behaviour on the day, especially when the private security firm booked for the day did not turn up. Community messages included appeal for information re car colliding with cyclist on Busby Lane; HMRC fraud; drivers targeted with fake fine scams.
4. **Meeting open to the public.** A resident spoke about his objections to the planning application 19/00912/FUL. He had hoped that the new application would take on board the previous comments made but the current application is virtually the same. It is slightly narrower but all other matters remain unchanged.
5. **Matters Arising**
 - a. **Neighbourhood Plan.** Councillor Mortimer gave a report. Costs so far are £11,997.95. The draft document on green space proposals has been put on the website. The publication draft of the Local Plan has been to Cabinet and is going to full Council later this month. There are good policies in the Neighbourhood Plan section. A meeting has been requested with Hambleton Planning Policy Officers towards the end of the month. It has also been requested that Amanda Madden, Rural Housing Enabler, revise the advice she gave to us following the housing survey. District Councillor Mrs Fortune said because the Local Plan will not be

adopted for a while, we are working to the existing Local Plan. The draft still has a few hurdles to overcome. The Council has been kept informed of the correspondence with the owners of the Embleton Farm and Belbrough Lane sites. The work of the Steering Group is on the preferred site and we will deal with other sites as a secondary priority.

- b. Footpaths. An e mail had been circulated by Councillor Fenwick concerning the proposed repairs to the river footpath. Tees Rivers Trust will let the Council know how much of the footpath can be done for £5,000, which is the amount the Council received from Hambleton District Council's Make a Difference Grant. The Council has promised to inform the residents when the work is likely to take place and it was suggested a letter saying work will be taking place this year and more information will follow when we hear from Tees Rivers Trust, be sent out. Councillor Collingwood said there has been very little progress on the Spar footpath. He thought the Council needed to put pressure on to get Highways to meet with Fiona Coleman of Broadacres. The County Council will take over the footpath when it is built according to their specifications. District Councillor Mrs Fortune said it is Broadacres problem. Fiona Coleman has been reminded and the pressure is on and District Councillor Mrs Fortune will be meeting her again very shortly. She will forward some documents to Councillor Collingwood. The Clerk said a resident had asked if the Council could cut the hedge on the footpath between North End and Northfields. The Chairman said we shall have to find out who owns it and could Councillors have a look at the area.
- c. Village Hall and Play Area. An e mail had been received from Stephen Johnson saying that the tree in front of the Village Hall will be felled on 18 July. An e mail had been received from the Chairman of the Management Committee concerning trees in the play area. The neighbours of the Village Hall would like 2 medium conifers to be reduced slightly. An application will be made to HDC for permission to do the work.
- d. Sports Area. The Council agreed to purchase a new lock and chain for the gate.
- e. Village Green. Nothing to report.
- f. Village Event. The firm which were to provide security for the Village Event did not arrive. Councillor Foden had sent the Clerk an e mail on 12 June saying the security firm had confirmed they would be attending. Councillor Mortimer said the event seemed to go fairly smoothly although there were a few large groups roaming around.
- g. Communications. An e mail had been received from YLCA concerning public sector bodies websites. It is to do with accessibility regulations. A briefing was attached from NALC regarding the duties being introduced that will need to be adhered to by local councils. It is to make Councils websites as accessible as possible to members of the public. Councillor Mortimer said the Council will have to do a compliance assessment to mark out all the actions we need to take. More guidance is due to be published in the near future. Councillor Collingwood thanked Councillor Mortimer for taking this on.
- h. Hambleton Parish Liaison Meeting 18 July 2019. The Clerk will attend.
- i. Road Repairs. District Councillor Mrs Fortune said after the work on Belbrough Lane the drains were full of chippings. The road had been swept twice the next day and again later on. The debris will be cleared from the drains. County Councillor Mr Hugill had sent an e mail saying the job was not done as it should have been. District Councillor Mrs Fortune said drains used to be cleaned out by Highways twice a year. Councillor Collingwood said a vehicle is putting white lines down Campion Lane.
- j. YLCA Joint Annual Meeting. No one is available to attend this meeting to be held on 13 July.

6. Planning Applications

1488

- a. Construction of 3 bedroomed dormer bungalow at Blue Barn Cottage, Middleton Road. 19/00912/FUL. E mail from resident. The Council recommended refusal. The orientation of the proposed dwelling does not fit with the existing building. There are no clear defined parking areas for the existing house and no provision for a garage for the existing house. Trees, which are not shown on the plan, should not be disturbed.
- b. Change of use of agricultural land for construction of a detached dormer bungalow, garage and entrance gates at Plot 4, OS field 2719, Stokesley Road 19/01229/FUL. The Council recommend approval subject to the following concerns: the proposed dwelling is very tight to the boundaries of the plot and may affect the neighbouring properties. The highest part of the building is at the top end of the plot. The Council would also like the position clarified with regard to the public footpath which is to be constructed along the front of all the houses.
- c. Planning Appeal – Refusal of outline planning permission with details of access (all other matters reserved) for the construction of a new dwelling and vehicle access at Four Gables, Stokesley Road. 18/02591/OUT. Appeal Ref: APP/G2713/W/19/32229521. The Council did not wish to change its previous comments – Recommend refusal as approval of building in a back garden may set a precedent. The area of access is prone to flooding.
- d. Construction of a single storey rear extension at Orchard House, Middleton on Leven 19/01336/FUL. The Council recommends approval.
- e. First floor bedroom extension and ensuite at 1 Greenbank Terrace 19/01292/FUL. The Council recommends approval.

7. Reports from County and District Councillors

District Councillor Mrs Fortune was concerned about the anti-social behaviour at the Village Event mostly due to excess alcohol and drug use. Councillor Simpson said he cleared up a lot of items which had been left in Honeyman's field. District Councillor Mrs Fortune said there was a rowdy disturbance at about 11.30 pm. She said there are licensing conditions which say that patrons should be in a fit state to manage themselves when they leave licensed premises. Councillor Mortimer said the view of the Parish Council was that Event Day had to change to be more children orientated. It is still not right but was better. District Councillor Mrs Fortune said people who live in Paddocks End are concerned about plans to develop the field off Paddocks End. This is a purely speculative offer of land. People are very unhappy that there might be a route through Paddocks End to the new houses. According to the Local Plan this land is not needed.

County Councillor Mr Hugill had sent a report. He had toured around the village with the new local NYCC officer who looks after villages from Osmotherley northwards to the County border. County Councillor Mr Hugill had contacted him concerning the condition of the verges on Champion Lane and other areas. As there was no foliage overhanging the highway there was nothing he could do but make a recommendation regarding treatment before the next growing season. There have been two incidents of branches falling onto the highway in Champion Lane. Officers will be suggesting the landowner has the trees surveyed. All roads and footways in the parishes have been inspected and condition recorded. There is particular concern on footways where the slurry seal is coming away from property walls leaving a gap which could accelerate erosion. Further efforts are being made to find funding to improve Doctors Lane.

8. Finance

The Employer's Tax Summary for April – June 2019 and the Employer's Summary for June 2019 were received from T P Jones LLP. The balances in the Council's accounts are as follows:

Community Account	£5,000.00 (14 June 2019)
Burial Account	£13,318.74 (14 June 2019)
Business Premium Account	£112,750.42 (14 June 2019)
Allotment Account	£1,381.10 (14 June 2019)

The Council is still waiting authorisation from Barclays Bank for the new bank mandates.

9. Correspondence

- a. Letters had been received from a resident voicing her concerns about how an extension to a neighbouring property was affecting her. The Council agreed that they had no powers to become involved in this although they had sympathy with her predicament. It was a civil matter between neighbours. The Clerk will visit the resident.
- b. E mail from Hambleton District Council about some proposed planning training. Several Councillors had expressed an interest in attending training.
- c. E mail from County Councillor Hugill giving a roads update. This had already been discussed.
- d. E mail from Councillor Thompson on the extension of VAS protocol. Councillor Thompson suggested that an extra meeting was required to discuss whether the Council wanted to go forward with this. District Councillor Mrs Fortune said Crathorne Parish had expressed a wish to share the cost with other Councils. There are issues with moving the equipment on a regular basis and how we would manage the process. Councillor Collingwood thought it was an important feature but we are short of members for Community Speedwatch. Does or does not the village want speed monitoring? If they do, people have to volunteer. He thought we should put this back to the community who ought to get involved. Councillor Mortimer said we have to communicate the message correctly. It was agreed to discuss the matter later, after the holiday season.
- e. An e mail from YLCA in response to a query from the Council confirming that the allotment funds can only be used for capital expenditure and not day to day running costs.
- f. E mail from Mr P Cole, Hambleton District Council, advising that a meeting of Stokesley and Villages Climate Action Group will be held on 11 July in Stokesley Town Hall. No-one was available to attend.
- g. Leven on Line Radio newsletter received by e mail and circulated.
- h. Request from the Job Centre for a link to added to the RPC website. Councillor Mortimer will deal with this.
- i. E mail from YLCA on behalf of Cayton PC asking for information on Neighbourhood Planning. Councillor Mortimer will deal with this.
- j. E mail from YLCA giving details of the Play Area Training Event to be held on 25 July at Knottingley. Circulated.
- k. E mail from YLCA advertising a 1 day conference and the YLCA 75th anniversary celebration on 13 September at Skelton near York. Circulated.
- l. Reminder by e mail of the YLCA Joint Annual Meeting to be held on 13 July at Walshford near Wetherby. No-one was available to attend.
- m. YLCA Annual Review received by e mail and circulated.
- n. White Rose Updates for June and July received by e mail and circulated.
- o. NALC Chief Executive's Bulletin received by e mail from YLCA and circulated.
- p. Rural Bulletins received by e mail from Rural Services Network and circulated.
- q. NY Now received by e mail from NYCC and circulated.

10. Planning Decisions of Hambleton District Council

- a. Erection of oak framed extension/garden room at New Close Farm, Black Horse Lane. 19/00796/FUL. Granted.
- b. Construction of an all weather non-illuminated equestrian paddock and fence and re-location of existing stock fence at land south of South View 18/01565/FUL. Refused.
- c. Application for variation of condition 3 (external materials) to previously approved application 05/01505/FUL – Variation of condition to state external materials “as built” at Football Pitch, Skutterskelfe 19/00651/MRC. Granted.
- d. Application to variation/removal of condition 2 relating to Planning Application 17/00290/FUL – Construction of an amenity building and garage at Hillside View Farm, Tame Bridge 19/00990/MRC. Granted.

11. Accounts

a. GGN Sportscare Ltd – Grass cutting Burial Ground	£153.60
b. GGN Sportscare Ltd – Grass cutting Village Green, Play Area, Verges, etc.	£978.00
c. GGN Sportscare Ltd – Interment	£190.00
d. Society of Local Council Clerks – Annual Subscription	£136.00
e. Inside Outside Services – Work in Village Hall Play Area	£1,025.00
f. HMRC – 1 st quarter tax	£523.34
g. T P Jones & Co LLP – Payroll preparation April – June 2019	£58.50
h. Viking – Ink cartridges	£50.57
i. Northumbrian Water – Tap Allotments	£31.87 DD
j. Whitegates Nursery – Compost & Plants (Care for our Village)	£282.19
k. North Yorkshire Moors Birds of Prey – Village Event (Cash)	£365.00
l. Osmotherley Silver Band – Village Event (Cash)	£100.00
m. Clerk – Monthly salary June + broadband	£576.73

Monies Received

Village Event	£651.09
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The Chairman declared the meeting closed at 8.27 pm

**MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL HELD ON MONDAY, 12 AUGUST
2019 AT 7.15 PM IN THE CHAPEL SCHOOLROOM**

Present: Councillor Mrs E Foden (Chair) Councillors Messrs A Collingwood, T Jopling, A Mortimer, R Readman, D Simpson, S Tate, A Voke and G Wilson

District Councillor Mrs B Fortune
County Councillor Mr D Hugill

Sgt C Ross

2 members of the public

1. Apologies for absence were received from Councillors Dr M Fenwick and Mr N Thompson.
2. The minutes of last month's meeting had been circulated and after being agreed as a correct record were signed by the Chair.
3. **Police Report and Neighbourhood Watch**

Sgt. Ross apologised for the non-attendance at Parish Council meetings and said he will endeavour to get someone to attend. He gave details of incidents this month including the making off without payment from the Spar garage; suspected drug deal in the Spar car park and near Ingleby Arncliffe a huge amount of cannabis seized from a vehicle passing through the area. No-one was with the vehicle when officers attended. Councillor Collingwood thanked Sgt Ross for the Police's efforts on Village Event day. Sgt Ross said if residents see anything suspicious they should call the Police using 999 if the incident is going on at the time. Intelligence from the community helps the Police build up a picture. The Chair said a meeting is needed to catch up after the Village Event as the Council wants to hear everyone's views. Sgt Ross said there was still a small core of people causing trouble. The Chair thanked Sgt Ross and he left the meeting.

4. **Meeting open to the public.** No comments.

5. **Matters Arising**

- a. **Neighbourhood Plan.** Councillor Mortimer said that expenditure to date is £12,267.75. Amanda Madden, Rural Housing Enabler, had attended the Steering Group meeting on 5 August. She had been asked to review her advice on how to respond to the housing needs survey in the light of the emerging Local Plan and also her email on rural exception sites. She has reviewed the findings and 14 was still the number of affordable homes required. Ms Madden said she had been offered an exception site but the owner or the site was not disclosed. She has to make sure that the identified housing need is being addressed. There will be 10 affordable homes from Mr Baird's site and with another allocated site of 25 homes, 8 of which will be affordable, this is more than the number of affordable homes identified as current need. The public consultation showed a preference for a mixed site. Ms Madden did not seem to have taken into account the allocation from Mr Baird's site or from the new allocation. There was some mis-communication and he proposed that the Parish Council

should write to Ms Madden setting out these points. Councillor Jopling queried whether we were sure about 10 low cost housing on Mr Baird's site. Councillor Mortimer said it has 10 affordable housing units. We have no reason to think it is not going forward. The Chair said it is difficult if Ms Madden is talking to someone whose site has not gone through the Neighbourhood Plan process. She was happy to talk to her on behalf of the Parish Council with Councillor Mortimer. Councillor Collingwood did not think we wanted to be side-tracked. Councillor Jopling asked if there was some merit in having a reserve site. Councillor Mortimer said the planning permission has 18 months to run. The community said housing should be to meet local needs and not any more. His feeling is to proceed with what is known rather than speculative. District Councillor Mrs Fortune said notwithstanding the huge amount of work that has gone into the Neighbourhood Plan, an exception site could happen as it is an exception and only for affordable homes. She recommended not putting all your eggs in one basket as there is a long way to go yet. The location of the other site is confidential. Councillor Jopling said on Mr Baird's site that means 8 affordable and 16 at market price. There is the commercial aspect of the developer who has to make money. The Chair said we will write to Ms Madden setting out the position and if she wants to talk to the Parish Council/Steering Group we would be happy to engage.

Councillor Mortimer then spoke about the Local Plan proposal for designating green spaces in the Parish. There are a few differences between the Neighbourhood Plan and the Local Plan. He will draft a response and circulate it. It will have to be submitted through the consultation process. The Steering Group has started on the design process of the preferred site which will be made public at the next Steering Group meeting. On the Belbrough Lane site the working group has concluded that there is nothing put forward which changes the scoring. The Embleton working group will meet on 22 August. A team has been set up to start drafting the Neighbourhood Plan with other Steering Group members supporting the core team. We are hoping that the draft will be ready to go to Hambleton District Council for their initial review in October. After that there will be a consultation period of 6 weeks. Councillor Mortimer said that he had replied to Cayton Parish Council's enquiry and offered to talk to them on Neighbourhood Planning.

- b. Footpaths. Councillor Collingwood said he, with District Councillor Fortune and County Councillor Hugill, is in communication with Mrs Coleman from Broadacres Housing. She had promised to have something ready for tonight's meeting but nothing has arrived. Councillor Collingwood will contact her tomorrow. Councillor Tate queried whether the Parish Council should become involved with a lawyer to take over the ownerless land. He did not see why the Parish Council should take on someone else's problem. District Councillor Mrs Fortune said there is a ransom strip which does not belong to anyone. Councillor Tate said a condition of the Planning Approval was for Broadacres to provide a footpath and they should sort it out. Councillor Simpson said Broadacres cannot be forced to do it if no-one owns the land. Councillor Tate said unless they appeal that condition it is unlawful. They should be the ones being pro-active about the piece of land. Councillor Jopling asked whether it would be better to do things through the Parish Council. The Chair asked Councillor Collingwood to copy her into his e mail to Mrs Coleman.

Councillor Fenwick had contacted Tees Rivers Trust to ask them to let us know how much of the river footpath can be repaired for £5,000. He also said that some clearing work is required on the river path. It is the landowners' responsibility but he thought it might be an opportunity for a small working party as other areas need some tidying up as well. An e mail had been received from a resident regarding the state of the footpath. The working party will look at what needs to be done. It was agreed to leave any action on the hedge at Northfields for the time being.

An e mail had been received from a resident concerning the on going closure of the bridge on the footpath to Potto. County Councillor Mr Hugill said he will ask the County about this and may be able to use some of his locality budget.

- c. Village Hall and Play Area. An e mail had been received from the Chairman of the Management Committee concerning repairs to the surface mat. Councillor Collingwood said there are three or four other places which are starting to go. The Clerk will e mail the Chairman of the Management Committee about whether the area should be repaired or replaced.
- d. Sports Area. Councillor Collingwood will buy a chain and lock for the gate. He said there is one post damaged which needs to be replaced. The removeable gate is missing. It was agreed not to replace it.
- e. Village Green. A letter had been received from two residents on South Side concerning overhanging trees and the sap exuding from them. The Council had spoken to a tree surgeon who thought work to cut back the branches would unbalance the trees. The Council agreed to confirm to the residents that the trees did not require work at this time and will not be cut back. The trees will be surveyed this year and the firm doing the work will be asked to look specifically at these trees to see if any work is required. This had been discussed in May when District Councillor Mrs Fortune raised the matter. An e mail had been received from a resident pointing out that there is a hole in the area of the Green where the flagpole is situated. Care for our Village will deal with this.
- f. Village Event. The Chair suggested that the Council has a de-brief before or after the next Parish Council meeting. It was agreed to meet at 6.45 pm on 9 September.
- g. Communications. Councillor Mortimer said the Council's present website does not have the capacity to publish more papers relating to the agenda. He thought we should look at what we can do without committing to actually doing it. He will put together a scoping paper. The notice board at Rudby has been broken in some way and the Council agreed to obtain quotes for a new one. Councillor Collingwood suggested asking Spar if the Council could put a notice board on their fence. This was agreed.
- h. The Clerk had circulated a report on the Hambleton Liaison Parish meeting held on 18 July.
- i. VAS. An e mail had been received from Crathorne Parish Meeting expressing their interest in sharing equipment, etc for VAS machines. It was agreed that Councillors will be asked to provide dates when they are free to attend a meeting.

6. Planning Applications

- a. Construction of two-storey extension and single-storey extension to 46 Langbaugh Road 19/01360/FUL. The Council recommended approval.
- b. Change of use of agricultural buildings to stables, horse exercise area and a horse walker at Holme Farm, Holme Lane, Seamer 19/01208/FUL. This is a retrospective application. The Council recommended approval.
- c. Works to fir tree with a TPO (1984/10) to remove tree limbs of the canopy layer at Village Hall Play Area. 19/01369/TPO. The Council recommended approval.
- d. Certificate of Lawfulness (Existing) for use of rear land as a garden in association with Clan Chatten, Middleton on Leven 19/01384/CLE. The Council recommended approval.
- e. Planning Appeal – Construction of an all weather non-illuminated equestrian paddock and fence and re-location of existing stock fence at land south of South View. Appeal Ref: APP/G2713/W/19/3233253. Councillor Readman declared an interest and left the room. The Council agreed that their original comments should stand.
- f. Proposed single storey extension to side of Hunters Hill, Skutterskelfe. 19/01584/FUL. The Council recommended approval.

- g. Creation of single detached dwelling, with access considered, on land to the east of Mill Farm, Middleton on Leven 19/01580/OUT. The Council recommended refusal as it did not comply with Interim Policy Guidelines.
- h. Works to fell an ash tree within the Conservation Area at 5 Levenside 19/01667/CAT. The Council recommended approval and agree with the arborist's report that a new native tree should be planted in its place.

7. Reports from County and District Councillors

District Councillor Mrs Fortune said the UCI Road World Championships will be held in the district in September. A new crematorium is to be built in Hambleton. She was willing to help with feedback on the Village Event.

County Councillor Mr Hugill said he had toured the village with the Area Highways Inspector. The Inspector had thought the turn out of Station Lane was okay. The drain in Enterpen will be checked after flooding. Jetting will be done on the bottom of Hutton Bank. Doctors Lane is top of the list for a full repair and the Inspector is actively looking for funding. County Councillor Hugill was told about the e mail from a resident concerning the ongoing closure of the bridge on the footpath to Potto. He will look at using some of his locality budget to help speed up the repair.

8. Finance

A confirmation letter had been received from Barclays Bank that the Council's mandate change request was now in place. The 1st quarter figures had been circulated by Councillor Thompson. There were no queries. The Employer's Summary for July was received from T P Jones & Co LLP. The balances in the Council's accounts are as follows:

Community Account	£5,000.00 (12 July 2019)
Burial Account	£13,318.74 (12 July 2019)
Business Premium Account	£113,369.64 (12 July 2019)
Allotment Account	£1,381.10 (12 July 2019)

9. Fireworks Display

Councillors Jopling, Mortimer, Readman and Voke said they would volunteer to help at the fireworks display but it was felt that expert help and advice was needed from ex Councillors who had managed the display for many years. They had agreed to help. Councillor Thompson will again be responsible for manning the gate and the collection of donations and he has appealed for any young people who might be prepared to help do this.

10. War Memorial

Mr John Marshall who has looked after the War Memorial for many years has decided to retire. A letter of thanks will be sent for all his work. Councillors suggested the Scouts, Gardening Club or Care for our Village may be able to take over this task.

11. Proposal for tree planting within the Parish.

Councillor Simpson had circulated a paper and proposed that the Council look at where we might plant more trees and the cost, etc. The was agreed unanimously. District Councillor Mrs Fortune suggested a representative from the Council attend the Climate Change Committee meetings. Grants are available for tree planting.

12. Correspondence

- a. E mail from Hambleton District Council on a review of polling places. The Council agreed that the Village Hall was the most suitable venue.
- b. E mails from Hambleton District Council giving links to access Hambleton Local Plan; Infrastructure Delivery Plan; Local Green Space Assessment; Publication Draft and Sustainability Appraisals.
- c. E mail from Planning Policy Manager, Hambleton District Council on the statement of representations procedure.
- d. E mail from a resident concerning condition of Doctors Lane and speed and amount of traffic. Councillor Thompson had sent an email saying that the traffic volume was low in Doctors Lane without any speed activations at all.
- e. Letter from resident regarding Gardening Matters. Councillors felt that this was not a job for the Parish Council. Councillor Collingwood suggested it could go on the Hutton Rudby Appreciation page on Facebook. Councillor Simpson said there is a group in the Village who organise lifts to hospital, etc. and perhaps they might be interested.
- f. E mail from a resident asking permission to plant a tree on the Village Green outside their house. It was agreed to write back saying that the Council was looking into a strategy for tree planting in the Parish and will be in touch when this is completed.
- g. E mail from NALC via YLCA asking Councillors to complete a survey on the 2019 elections.
- h. E mail from YLCA advertising a one day conference on 13 September to be held at Skelton near York.
- i. Details of training for new Councillors to be held on 19 August at Horsforth received by e mail from YLCA and circulated.
- j. White Rose Update received by e mail and circulated to Councillors.
- k. NALC Chief Executive's bulletin received by e mail and circulated.
- l. Three applications from Dales of Thirsk for the erection of new headstones. Agreed.
- m. CPRE – Countryside Voice, Fieldwork magazine and note on CPRE's purpose and broadening of appeal circulated to Councillors.
- n. Rural Bulletins e mailed from Rural Services Network and circulated.
- o. Rural Funding Digest for August 2019 received by e mail from Rural Services Network and circulated.
- p. E mail from YLCA giving details of a conference/workshop in Local History and Community archaeology. Circulated.
- q. NY Now received by e mail from YLCA and circulated.

13. Planning Decisions of Hambleton District Council

- a. Listed Building Consent for replacement front door at 1 The Old School, Enterpen. 19/00559/LBC. Granted.
- b. Outline application, with all matters reserved, for the construction of 4 detached dwellings at land off Embleton Farm, Garbutts Lane. 18/00768. Refused.

1496

- c. Change of use of agricultural land for construction of detached dormer bungalow, garage and entrance gates at plot 4 OS field 2719, Stokesley Road. 19/01229/FUL. Granted.
- d. 1st floor bedroom extension and ensuite at 1 Greenbank Terrace 19/01292/FUL. Granted.

14. Accounts

a. GGN Sportscare Ltd – Grass cutting Burial Ground	£153.60
b. GGN Sportscare Ltd – Grass cutting Village Green, Play Area, Verges, etc.	£978.00
c. N-Sign Limited – Sign for Village Event	£50.76
d. Hambleton District Council – Recharge for uncontested election	£100.00
e. Councillor Foden – Repayment for cash paid out at Village Event	£465.00
f. Clerk – Monthly salary July + broadband	£576.93
g. Microsoft Office subscription	£59.99
h. Station Software – Hosting of website 18 August 2019 – 18 August 2020	£40.00
i. AR Entertainments – Equipment, etc for Village Event	£3,378.00

Monies Received

Hutton Rudby Village Hall – Repairs to Village Hall Play Area	£500.00
Barthram Funeral Services – Interment fees	£1,285.75

The Chair declared the meeting closed at 9.10 pm.

**MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL HELD ON
MONDAY, 9 SEPTEMBER 2019 AT 7.15 PM IN THE CHAPEL SCHOOLROOM**

Present: Councillor Dr M Fenwick (Chairman) Councillors Mrs E Foden, Messrs A Collingwood, T Jopling, A Mortimer, D Simpson, S Tate, N Thompson, A Voke and G Wilson

District Councillor Mrs B Fortune
PCSO N Dunn

1 member of the public

1. An apology for absence was received from Councillor Mr R Readman.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.

3. **Police Report and Neighbourhood Watch**

A report had been received from NY Police. PCSO N Dunn said there was one report of suspicious circumstances. Local beat surgeries at Great Ayton and Swainby have been put on hold as it is hoped to organise pop-in surgeries across all local areas. Officers will continue to attend the Stokesley Farmers Market on the first Saturday of every month. The Neighbourhood Policing Team will be attending the Happy Day Event to be held in Stokesley on Saturday, 5 October at the children's play park field on North Road at 10.00 am. Stockton Riverside College and Stokesley Police are working together to promote a 12 week Team Programme to be delivered to people aged 16-25 at Breckon Hill Community Centre in Middlesbrough commencing on 30 September. Councillor Collingwood thanked PCSO Dunn for attending the meeting and said it was much appreciated.

4. **Meeting open to the Public.** No comments.

5. **Matters Arising**

- a. **Neighbourhood Plan.** Councillor Mortimer gave a report. Expenditure to date is £12,359.00. The Working Group's review of Embleton Farm had been circulated. Councillor Mortimer will draft a letter to Amanda Madden about rural exception sites. The Steering Group has seen the proposed submission to the Local Plan consultation on green spaces and it has been circulated to Parish Councillors. The closing date for submissions is 17 September. The Neighbourhood Plan is moving into the closing stages. Councillor Collingwood proposed, seconded by Councillor Thompson, that the proposed submission on green spaces be approved. All voted in favour.
- b. **Footpaths.** Councillor Collingwood said Councillor Foden will now be pursuing Spar and Broadacres concerning the footpath between Paddocks End and Spar. We are waiting for County Councillor Hugill to see what NYCC are going to do. A letter had been received from a resident concerning the proposed upgrading of the river footpath. It was agreed that the Council will contact the resident when a reply has been received from Tees Rivers Trust. Councillor Wilson thought metal baskets would be better than what had been put in. The Chairman said

we need to have a word with Tees Rivers Trust about what has happened to what they installed. Ben Lamb will be asked to come down to inspect it. Parts of the river footpath are getting very overgrown and Councillor Collingwood suggested a letter should be sent to the landowners asking them to keep the right of way clear. The Chairman thought it was always better to make a personal visit. County Councillor Hugill is dealing with NYCC concerning the bridge in need of the repair on the Hutton Rudby – Potto footpath.

- c. Village Hall and Play Area. An e mail had been received from the Chairman of the Village Hall Management Committee concerning repairs to the surfacing of the play area and the equipment. The areas that have broken up or are cracked will be repaired and this should last until the complete area needs refurbishing in about 2 years' time. The Council agreed with this proposal.
- d. Sports Area. Councillor Collingwood reported that the missing gate has been returned. He had purchased a lock and chain for the main gate. The Chairman said the BMX track looks okay.
- e. Village Green. Nothing to report.
- f. Village Event. Commemorations across the whole country are being organised on the weekend beginning 8 May 2020 for the 75th anniversary of VE Day. The Council agreed to join in and hold an event on Saturday, 9 May 2020 in place of the usual Village Event. A circular had been received from Bruno Peek, Pageantmaster VE Day 75 which had been circulated to Councillors. Councillor Collingwood suggested that it should also be circulated to organisations in the Village. A working group of Councillors Foden, Fenwick, Collingwood, Jopling, Thompson and Voke will arrange a date to start the planning. Councillor Collingwood thought it should be the villages day and not a Parish Council day.
- g. Communications. The Clerk had written to James Hall & Co. (Spar) on 19 August asking permission to put a notice board on their fence but no reply had been received.

Councillor Foden joined the meeting.

- h. VAS – Meeting Dates. A meeting will be held on Thursday, 19 September at 7.00pm at the home of the Chair.
- i. Fireworks Display. The Clerk will contact AR Entertainments about providing sound and the Cricket Club for permission to use their grounds. Councillor Fenwick will be the first aider. The display will start at 6.30 pm. Councillors Foden, Fenwick, Jopling, Mortimer, Simpson and Voke will organise the display with the help of previous Councillors who have volunteered their help. Councillor Thompson will organise the gate collections and Councillor Foden will publish the event on the Hutton Rudby Appreciation Page.
- j. Proposal for tree planting within the Parish. Councillor Simpson will present a document at the next meeting and also a budget for the Finance Committee to take into account. District Councillor Mrs Fortune said the children at the school are growing trees for the future of the village. The Head Teacher is very keen to have the school involved and there are 30 children in the gardening club. Councillor Collingwood said we have to be very careful about allowing people to plant a tree on the Village Green. Councillor Mortimer thought that was a different issue, this will be a managed tree planting programme.
- k. Notice Board for Rudby. One quote had been received. It was agreed to extend the closing date in order for another quote to be received.

6. Planning Applications

- a. Application for reserved matters (appearance, landscaping, layout and scale) following granting of outline planning permission 18/01602/OUT at Plot 3 OS field 2719, Stokesley Road 19/01658/REM. The Council recommends refusal. This is a substantially larger property than was envisaged. It needs to go back to what was approved in the outline planning approval.
- b. Change of use of rear ground floor garage/store and disused first floor joiners' shop and first floor flat to form extension of existing hairdressing, tanning and beauty salon at buildings to the rear of and 1st floor flat, 8 South Side 19/01351/FUL. The Council recommends approval.
- c. Removal of existing conservatory and replacement with a single storey rear garden room extension at 35 North Side 19/01847/FUL. The Council recommends approval.
- d. Retrospective application for the construction of a general purpose storage building in association with gypsy site for general storage purposes/machinery and hay/horse feed at Oakwood Farm, Tame Bridge 19/01826/FUL. The Council recommends refusal because of the visual impact and over development of the site.
- e. Single storey extension to front elevation of 1 Westholme 19/01865/FUL. The Council recommends approval.

7. Report from District Councillor Mrs B Fortune

District Councillor Mrs Fortune said she had received several complaints about the foul smells in the village. Environmental Health had been called out.

8. Finance

The External Auditor's Report and Certificate had been received from PKF Littlejohn LLP on completion of the audit. There were no matters raised by the External Auditor. The relevant sections of the audit will be published on the Council's website and put on the notice boards. The Employer's Summary for August was received from T P Jones & Co. LLP. The balances in the Council's accounts are as follows:

Community Account	£5,000.00 (14 August 2019)
Burial Account	£13,608.89 (14 August 2019)
Business Premium Account	£105,804.62 (14 August 2019)
Allotment Account	£1,381.10 (14 August 2019)

9. Christmas Tree Lighting

This will take place outside The Hub on Sunday, 8 December 2019 at a time to be arranged. A tree will be ordered to be delivered on Thursday, 5 December.

10. Correspondence

- a. Letter received from Hambleton District Council concerning a temporary road closure on 10 November for the Remembrance Day parade. The Council expressed their agreement.
- b. E mail from Hambleton District Council notifying that Planning Applications determined by the Planning Committee will be sent out to Councils by e mail in future.

1500

- c. Model Financial Regulations received by e mail from YLCA and circulated to Councillors. Councillor Thompson proposed, seconded by Councillor Mortimer, that these be adopted. This was agreed unanimously.
- d. A NALC Legal Topic Note 22 on Disciplinary and Grievance Arrangements was received by e mail from YLCA and circulated to Councillors.
- e. E mail from Mr P Cole, Hambleton District Council saying that a meeting of Stokesley & Villages Community Partnership will be held on 2 October. Councillor Mortimer hoped to attend.
- f. E mails from YLCA on Training Events in September and a 1 day Conference on 13 September. Circulated to Councillors.
- g. White Rose Update received by e mail from YLCA and circulated to Councillors.
- h. NALC Chief Executive's Bulletins received by e mails from YLCA and circulated to Councillors.
- i. Rural Bulletins and the Rural Funding Bulletin for September received by e mails from Rural Services Network and circulated to Councillors.
- j. Clerks & Councils Direct magazine circulated to Councillors.
- k. E mail from YLCA on a consultation on proposed reforms to permitted development rights to support the deployment of 5G and extend mobile coverage. Responses are requested by 18 October.
- l. E mail from YLCA on a NALC policy consultation E-briefing 09-19 Independent Review into Local Government Audit. The review will make its initial recommendations to the Communities Secretary in December 2019.
- m. Minutes of Parish Liaison meeting held on 18 July received from Hambleton District Council.

11. Planning Decisions of Hambleton District Council

- a. Construction of a single storey rear extension at Orchard House, Middleton on Leven 19/01336/FUL. Granted.
- b. Construction of two-storey extension and single-storey extension at 46 Langbaugh Road. 19/01360/FUL. Granted.
- c. Construction of a single storey rear extension at 21 South Side 19/00986/FUL. Withdrawn.
- d. Construction of an oak framed extension/garden room – as amended to approved application 19/00796/FUL at New Close Farm, Black Horse Lane 19/01432/FUL. Granted.
- e. Works to fir tree with a TPO (1984/10) to remove tree limbs of the canopy layer at Hutton Rudby Village Hall 19/01369/TPO. Granted.
- f. Retrospective change of use of agricultural buildings to stables, construction of a horse exercise area and a horse walker at Holme Farm, Holme Lane, Seamer 19/01208/FUL. Granted.

12. Accounts

a. Public Works Loan Board – Repayment of loans	£6,415.68 DD
b. Stephen Johnson – Felling stem and grinding out stump at Village Hall	£240.00
c. Teesdale Event & Site Services Ltd – Provision of toilets at Village Event	£264.00
d. Councillor Collingwood – Lock and Chain for Sports Area gate	£30.18
e. GGN Sportscare Ltd. – Grass cutting Village Green, Verges, Play Areas, etc.	£978.00
f. GGN Sportscare Ltd. – Grass cutting Burial Ground	£153.60
g. Viking UK – Two black ink cartridges	£37.18
h. CPRE - Annual Membership Fee	£36.00 DD

1501

i. Allotment Tenant – Refund of returnable bond	£15.00
j. Clerk – Monthly salary for August + broadband	£576.73
k. PKF Littlejohn – External Audit Fee 2018-2019	£360.00

Monies Received

Barthrams Funeral Services – Interment fees	£1,510.95
Dales of Thirsk – Erection of Headstones	£273.00

The Chairman declared the meeting closed at 8.37 pm.

**MEETING OF RUDBY PARISH BURIAL BOARD HELD ON MONDAY, 14 OCTOBER 2019 AT 7.15 PM IN
THE CHAPEL SCHOOLROOM**

Present: Councillor Mrs E Foden (Chair) Councillors Messrs M Fenwick, T Jopling, A Mortimer, R Readman, D Simpson, S Tate, N Thompson, A Voke and G Wilson

District Councillor Mrs B Fortune and County Councillor Mr D Hugill

5 members of the public.

An apology for absence was received from Councillor Mr A Collingwood.

Councillor Thompson had circulated a proposal for the increase in fees. Councillor Fenwick proposed, seconded by Councillor Mortimer that this be accepted. All voted in favour.

Councillor Fenwick said some work is needed at the new Burial Ground. The drain needs finishing off and more soil is required. The soil is being supplied by Mark Jones with no cost to the Council. The Council will have to pay for the transport of the soil. Councillor Wilson suggested stock piling the soil in the field whereas Councillor Voke thought it might be better to spread it out and let winter do its work. Councillor Thompson proposed, seconded by Councillor Voke, that the necessary work be carried out. This was agreed unanimously.

**MINUTES OF THE MEETING OF RUDBY PARISH COUNCIL HELD ON MONDAY, 14 OCTOBER 2019 IN
THE CHAPEL SCHOOLROOM FOLLOWING THE ABOVE MEETING.**

Present: As above.

1. An apology for absence was received from Councillor Mr A Collingwood.
2. The minutes of last month's meeting had been circulated and were signed by the Chair after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch.** No report was received from the Police. Community messages received included – Use of Tasers in North Yorkshire – Public Survey; theft of quad bikes; suspicious lorry around Industrial Estates in Northallerton; suspect drug dealing in your neighbourhood; information wanted on white Ford Transit YP59 UJA; Happy in Stokesley Day to be held on 19 October.
4. **Meeting open to the public.** A resident urged the Parish Council to maintain its position regarding the planning appeal on Belbrough Lane and suggested that there may be other things the Council wished to raise. A resident said she had reported to the Police that some strangers had driven up their drive on Sunday afternoon. They were looking at the CCTV and burglar alarm.
5. **Matters Arising**

- a. Neighbourhood Plan. Mr Mortimer said that sadly a member of the Steering Group, Mr J Hulse, had passed away. He was very engaged in the process and a very impressive individual. The costs are just over £14,000 and the grant will probably see us through to the turn of the year. We can apply for more. The draft plan is being put together. Councillor Thompson had a query concerning the invoice from KVA Planning. Councillor Mortimer explained it was for writing the draft document.
- b. Footpaths. The Chair explained the up to date position with regard to the footpath to Spar from Paddocks End. Broadacres will do the work and extend the footpath to the end of Spar. Spar have given consent for the work. There was a query as to who owns the hedge because it will have to come out. They need confirmation that the County Council will maintain the footpath. County Councillor Hugill said that the County Council will adopt the footpath. The Chair will get in touch with Broadacres to see when they can start. Councillor Simpson asked if the hedge would be replaced. The Chair said it will not as there is not enough room. Tees River Trust have said they will repair the area on the river bank which was part of their original work. Councillor Fenwick said we need to remind them about the work which we intend to do and say we are going out to tender. The work will include some path resurfacing and river bank protection. Councillor Jopling said if they do the same thing it will fail again. Councillor Wilson said he would get some names of contractors who could quote for the work.
County Councillor Mr Hugill said the County are now insisting on concrete supports for the repair of the bridge on the footpath to Potto. The bridge has been on their priority list since 2017. He will fund the repairs. We need to have a partnership with the County Council so that we are insured.
- c. Village Hall and Play Area. Two quotes had been received for an inspection of the play area. Councillor Thompson proposed, seconded by Councillor Readman, that the Playforce quotation be accepted. This was agreed. A quote for the work required on a tree in the Play Area had been received and Councillor Thompson, seconded by Councillor Readman, proposed that this be accepted. This was agreed.
- d. Sports Area. The Playforce quotation covered the inspection of the Sports Area. An e mail had been received from SN Jenks who laid the BMX track. Councillors thought that no work was required at present. It was agreed to obtain a quote for the cutting of the hedge surrounding the Sports Area.
- e. Village Green. Councillor Wilson will fill in the hole in the Village Green. An e mail had been received from a resident on encroachment of the Village Green. Councillors had looked at the maps and decided that this area was not Village Green.
- f. 75th Anniversary of VE Day. The Council had agreed to join in with the celebration/commemoration of this anniversary and an event will be held on Saturday, 9 May, 2020 on the Village Green. An e mail will be sent to community groups asking them to become involved. The Chair has spoken to AR Entertainments about appropriately themed activities.
- g. Communications. Councillor Mortimer reported that he had put a number of items on the website.
- h. VAS. One volunteer has come forward in response to the request for volunteers. It was agreed to re-advertise.
- i. Fireworks Display. A quote of £75.00 had been received to supply the PA system, etc. Councillor Thompson proposed, seconded by Councillor Readman that this be accepted. This was agreed. The Chair proposed, seconded by Councillor Fenwick, that the same order of

fireworks as last year be purchased. The cost is the same - £1,500.00. This was agreed. The quote from N Sign for fireworks signs to be displayed around the Village was also agreed. Councillor Thompson will be responsible for collections at the gate. New and ex Parish Councillors will make up the team for carrying out the display. Councillor Fenwick will act as the First aider.

- j. Proposal for Tree Planting within the Parish. Councillor Simpson said that there is an oak tree on the Village Green. 140 years ago a group of parishioners planted 31 trees on the Village Green. He suggested that Care for our Village should be informed about what is proposed and queried how we let the wider community know what we are proposing. The Chair asked whether it was to get feedback as to where trees could be planted. Councillor Simpson it is to tell people what we are doing, to ask for help in planting, etc, and sponsorship. A list of Parish owned land will be required. The Chair asked if the Parish Council approved of a tree planting project and all were in favour. The Chair asked Councillor Simpson if he could provide something for the Parish website. Councillor Mortimer said he would create a separate webpage for it. District Councillor Mrs Fortune said several people could sponsor one tree. The Climate Action Group in Stokesley are also identifying areas for about 270 trees.
- k. Notice Board for Rudby. Two quotes had been received. Councillor Fenwick proposed, seconded by Councillor Simpson that the quote from Andrew Milburn be accepted. This was agreed.
- l. Christmas Tree. The tree has been ordered for delivery on 5 December. Councillor Wilson said a resident is interested in helping with Christmas lights for the Village. He thought it would not be expensive to light up the Village Green.
- m. Planning Training Session. Councillors Jopling and Simpson had attended the session and found it of interest. It was well attended. Various topics were covered including the appeal process and traveller/gypsy sites.
- n. Stokesley & Villages Community Partnership Meeting. Councillor Mortimer had attended the meeting held on 2 October. He thought it was useful for the Parish Council to send a representative as ideas can be obtained from people doing similar things.

6. Planning Applications

- a. Construction of a porch and new roof to bay window to front of property and a single storey extension including re-roofing of existing extension at rear of property at 22 Garbutts Lane. 19/01968/FUL. The Council recommended approval.
- b. Construction of a detached dwelling, garage and new vehicle access at Plot 3, OS field 2719, Stokesley Road 19/02064/FUL. The Council recommended refusal. This is a substantially larger property than was envisaged. It needs to go back to what was approved in the outline planning approval.
- c. Planning Appeal – Outline application with all matters reserved for the construction of up to 5 dwellings on land adjacent to Belbrough Lane. Appeal Ref: APP/G2713/W/19/3237629. The Council's original comments for refusal will be sent to the Planning Inspector. The Council agreed to add additional comments saying they support Hambleton District Council's decision to refuse the application. The Village is in the process of delivering a Neighbourhood Plan and another site has been chosen for housing. There were strong objections from the public to this application.
- d. Demolition of existing single storey flat and pantiled roof buildings to rear and side of property. Formation of new two storey side extension in matching materials and single storey

pitched roof structures to rear of building. Minor internal alterations to both ground and first floors at Bay Horse Inn, 1 North Side. 19/02060/FUL. Several Councillors thought that parking was an issue in this area. Parking in the Village as a whole is a constant concern. The Council agreed to recommend approval. Any works should comply with the requirements of Listed Building Consent and the ventilation of the premises should be adequately addressed.

- e. Demolition of existing free range egg unit and erection of 2 No. free range egg units and an egg packing building at Hill House, Middleton on Leven. 19/02043/FUL. The Council recommended approval.
- f. Appeal against refusal of planning permission for the construction of an all weather paddock and the erection of a stock fence. The Appeal was dismissed. Appeal Ref: APP/G2713/W/19/3233253.

7. Reports from County and District Councillors.

District Councillor Mrs Fortune had nothing to report. County Councillor Mr Hugill said work on the drains in Enterpen and the bottom of Hutton Bank had been completed and no obstructions were found. Councillor Wilson said it still floods at The Wynd.

8. Finance

The Clerk will e mail dates to the Finance Committee to arrange a meeting next month. A letter had been received from Hambleton District Council requesting the Council's precept for the next financial year by 31 December. The Employer's Tax Summary for July – September 2019 and the Employer's Summary for September were received from T P Jones & Co. LLP. The balances in the Council's accounts are as follows:

Community Account	£5,000.00 (30 September 2019)
Burial Account	£14,169.34 (30 September 2019)
Business Premium Account	£112,411.77 (30 September 2019)
Allotment Account	£1,381.10 (30 September 2019)

- 9. Remembrance Sunday.** The poppy wreaths have been ordered. The Service starts at 10.00 am Sunday, 10 November in All Saints Church to be followed by a procession to the War Memorial for a short service. All Councillors are invited to attend.

10. Correspondence

- a. E mail from Hambleton District Council giving the registration of a new dwelling.
- b. An e mail had been received from a resident concerning parking in Belbrough Close. The Parish Council has no powers to control parking. The County Council have responsibility for the roads.
- c. The minutes of the meeting of Care for our Village held on 10 September were received.
- d. E mail from Hambleton District Council giving permission for a temporary road closure on Remembrance Sunday.
- e. E mail from Hambleton District Council consulting on their budget. Circulated to Councillors.
- f. E mail from YLCA on an important consultation for the Parish Sector – the Redmond Review. Circulated to Councillors.
- g. E mail from YLCA giving details of Chairmanship Training events.

- h. E mail from YLCA giving details of the Hambleton Branch meeting to be held on Easingwold on 16 October.
- i. E mail from YLCA giving details of branch meeting dates, venues and speaker for Autumn 2019. Circulated.
- j. Flyer giving details of an event from Community Care Association in Stokesley. This will be circulated.
- k. E mail from Friends of the Earth detailing 20 climate actions for Town and Parish Councils. Circulated to Councillors.
- l. Rural Bulletins and Rural Funding Digest received by e mail from Rural Services Network and circulated.
- m. Request for donation from Citizens Advice, Northallerton. Councillors decided against making a donation.
- n. E mail from Robin Road Ltd on a mobile app platform. Councillor Mortimer had looked at this and did not think it was of interest to the Council.
- o. Chief Executive's bulletins received by e mail from NALC.
- p. White Rose Updates for September and October received by e mail from YLCA.
- q. North Yorkshire Now received by e mail from NYCC
- r. E mail from NHS Hambleton Richmondshire and Whitby CCG on the Friarage Hospital consultation. Councillor Mortimer will put it on the Council's website.

11. Planning Decisions of Hambleton District Council

- a. Change of use of grazing land to paddocks, school yard, post and rail fencing, construction of stable and storage building with 14 roof lights and associated access road and parking for recreational use at Skutterskelfe House. 18/02052/FUL. Granted.
- b. Works to fell 1 ash tree within a Conservation Area at 5 Levenside. 19/01667/CAT. Granted.
- c. Proposed single storey extension to side of house at Hunters Hill, Skutterskelfe. 19/01584/FUL. Granted.
- d. Creation of a single detached dwelling, with access considered, on land to the east of Mill Farm, Middleton on Leven 19/01580/OUT. Refused.
- e. Demolition of existing house and outbuildings. Construction of detached house and garage. Change of use of land to domestic for siting of field shelter/garden store at Mill House, 56 North End 19/00175/FUL. Granted.

12. Accounts

a. GGN Sportscare Ltd. – Grass cutting Village Green, Play Area, Sports Area, Verges	£978.00
b. GGN Sportscare Ltd. – Grass cutting Burial Ground	£153.60
c. GGN Sportscare Ltd. – Interment	£190.00
d. T P Jones & Co LLP – Payroll preparation July – September 2019	£58.50
e. Northumbrian Water – Taps Allotments	£29.21DD
f. HMRC – 2 nd Quarter Tax	£523.34
g. Clerk – Monthly salary September + broadband	£576.93
h. KVA Planning – Policy Preparation for Neighbourhood Plan	£1,400.00

Monies Received – Hambleton District Council – 2nd half of precept £21,500.00
Chips 'n Things – Village Event £70.00

**MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL HELD ON
MONDAY, 11 NOVEMBER 2019 AT 7.15 PM IN THE CHAPEL SCHOOLROOM**

Present: Councillor Dr M Fenwick (Acting Chairman) Councillors Messrs A Collingwood, T Jopling, A Mortimer, R Readman, D Simpson, S Tate, N Thompson, A Voke and G Wilson.

District Councillor Mrs B Fortune
County Councillor Mr D Hugill

9 members of the public

PCSO Nicki Dunn

1. An apology for absence was received from Councillor Mrs Foden.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch.**

PCSO Dunn said the Police Report has been streamlined. She gave details of incidents including 2 instances of auto crime, one of criminal damage, two of theft, 1 of violence against the person and 1 other crime. They are carrying out Operation Light which involves officers visiting houses which are left in darkness and a potential target for burglars. Officers leave crime prevention packs. Community messages included – free call blockers; damage to vehicle on South Side; farm burglary at Swainby; staying safe on-line; theft of tractor; Amazon scam call alert; stolen property recovered – sheep handling system.

4. **Meeting open to the Public**

A resident asked if there was a time or date fixed for holding the referendum on the Neighbourhood Plan. Councillor Mortimer replied that it would be around about 6 months from now. A resident said there had been 3 applications for development, of which he was in favour as they were all good for the village. He thought the Neighbourhood Plan should consider the parking issue and put it to the Parish Council to vote on. The Chairman said the Parish Council does consider parking and this was discussed on each application. It is difficult to find a site that will create additional parking spaces. The resident thought it was an issue and the Neighbourhood Plan should be looking at the parking problems in the Village. The Chairman recommended that he write to the Neighbourhood Plan Chairman and put his ideas forward. Another resident spoke about his planning application and the issues it had raised about parking and access. To his knowledge there had been no issues with the refuse collection lorry being unable to access the street. His application has a double garage so his cars will be parked on his land. A resident said she cannot now use her drive because the piece of land has now been taken over. The area where the garages where was used as a turning circle. She now has to reverse about 350 yards between cars parked either side. She has used her drive for 43 years. The matter is now in the hands of a solicitor to try and get an easement. Another resident said

she too had problems of access. The applicant said he is willing to have a meeting and that Highways have passed the application.

5. Matters Arising

- a. Neighbourhood Plan.** Councillor Mortimer said the costs to date were £14,133.65. The responses to the Embleton Farm submission had been reviewed and approved. There had been minor adjustments to the scoring but not enough to move it to a preferred site. Embleton Farm remains a non-preferred site. The main work being carried out is drafting the Neighbourhood Plan. KVA Planning are dealing with the policy.
- b. Footpaths.** We are waiting for NYCC, Broadacres and Spar to begin work on the footpath. The river path has been flooded again. The Make a Difference grant has to be used by March 2020. Councillor Collingwood thought the grant should be used to resurface the path. A new solution is needed for the river bank. Councillor Wilson said you cannot get machines down onto the path. It was agreed to ask Tees River Trust if they will come to a meeting on site to discuss options. County Councillor Hugill said because of the forthcoming election Councillors are in purdah and anything to do with locality money will not be considered at this time. The money he was going to use for the repair of the bridge on the footpath to Potto is now on hold.
- c. Village Hall and Play Area.** Nothing to report.
- d. Sports Area.** The hedge surrounding the area has been cut. It was agreed to consider moving the goal posts in the Spring. The BMX track was not in need of any work.
- e. Village Green.** The tree survey has been carried out and a report received which was circulated to Councillors. An application will now be made to Hambleton District Council for permission to carry out the work.
- f. 75th Anniversary of VE Day.** An e mail concerning this was received from YLCA and circulated to Councillors. A meeting to begin the planning of the proposed event on 9 May 2020 will be held on Wednesday, 27 November at 7.00 pm in the Chapel Schoolroom. Village organisations have been invited to send a representative.
- g. Tree Planting Leaflet.** Councillor Simpson said he has distributed the leaflet around the Village and it was on the Hutton Rudby Appreciation facebook page. Care for our Village had responded positively. An e mail from YLCA gave details of the free trees on offer from the Woodland Trust and a tree planting event on the 30 November. Councillor Simpson suggested that the Parish Council could become a member. It was agreed to support this.
- h. Communications.** Councillor Mortimer outlined the changes made and extra pages he had added to the Council's website. The Council has to be compliant with the Accessibility Regulations for websites which come into force on 23 September 2020. He thought we could probably make the current website compliant enough. The Transparency Code should not prove problematic. A new noticeboard for Rudby has been ordered.
- i. VAS.** Councillor Thompson reported that only one volunteer had come forward in response to the Council's request so the purchase of a VAS system is not going to be viable. Councillor Mortimer supported Councillor Thompson's view. Councillor Thompson said the current leasing system from the County Council has ended and it looks like we will no longer have a VAS system for the village. We will still have the Speed Monitoring and it does catch people who are speeding but more volunteers are required for this too. Councillor Thompson said the Council could fund the VAS but without volunteers to help in a practical way it is a non-starter. It is a big commitment. District Councillor Mrs Fortune said Ingleby Arncliffe are

sharing their speed monitoring equipment with Crathorne. Seamer and Newby are struggling. Councillor Tate queried whether we could employ a contractor to do the work. The Chairman said it could cost quite a lot.

- i.** **Fireworks Display.** The display went very well. Over £800 in donations was collected. Thanks were expressed to two ex Councillors who had come to help and support the new team and to all the collectors.
- k.** **Christmas Tree Lighting.** The Christmas tree will be delivered on Thursday, 5 December. On Sunday, 8 December The Hub will be open from 5.00 pm for Christmas crafts, etc. to be followed by the tree lighting at 6.00 pm.

6. Planning Applications

- a. Application for outline planning permission with some matters reserved (considering access, appearance, landscaping, layout and scale) for the construction of a detached dwelling and double garage at land adjacent to 24 Belbrough Close 19/02007/OUT. Application for construction of a detached dwelling and double garage at land adjacent to 24 Belbrough Close – amended plans or further information 19/02007/FUL. The Council recommended approval but has concerns that the right of vehicle access of neighbours needs to be taken into consideration.
- b. Works to tree in a Conservation Area. Remedial works to horse chestnut tree to remedy issue of excessive shading of neighbouring garden at Chestnut Cottage, 29 Enterpen. 19.02072/CAT. The Council's comments had been sent in earlier due to the time scale for responses. The Council does not object to reasonable pruning but is concerned that no definition of the scale of the work is given. The Council requests that HDC consider carefully whether a TPO is required to provide appropriate control over these works to a tree in the Conservation Area.
- c. Works to fell 1 No. (T3) horse chestnut tree subject to TPO 1967/45 at Linden Lodge, Belbrough Lane. 19/01977/TPO. The Council recommends approval and hopes that the felled tree will be replaced by another one.
- d. The Chairman declared an interest and did not vote. Application for outline planning permission with access and scale to be considered (all other matters reserved) for a residential scheme of 5 dwellings at OS field 3100 Stokesley Road 19/02068/OUT . The Council recommends refusal. The application does not comply with Interim Policy Guidelines. It is cumulative development in this part of the village. Proximity to chicken farm. Inefficient use of such a large plot of land. The access is half way up the bank nearer to a bend in the road which could increase the possibility of accidents. Speed monitoring in this area has shown that many vehicles are exceeding the speed limit and the data is available to confirm this. If the application is approved the Council thinks that the access and the possibility of flooding due to run off from this site should not be left to reserved matters but be looked at now.
- e. Planning Appeal re refusal of the creation of a single detached dwelling with access considered on land to the east of Mill Farm, Middleton on Leven. Appeal Ref: APP/G2713/W/19/3238344. The Council agreed to keep to its original comments of recommending refusal as it did not comply with Interim Policy Guidelines.
- f. Application for tree works to trees subject to TPO at Cornerways, Blue Barn Lane. 19/02262/TPO. The Council recommended approval.

7. Reports from County and District Councillors

District Councillor Mrs Fortune congratulated the Council on the Fireworks Display. She spoke about the anti-social attitude of people having firework displays on the Sunday before and the Saturday after the 5th November. She supported the suggestion that all firework displays should be regulated and also without any loud bangs. She thought that the Parish Council should have to be informed of any unregulated firework displays in the village. Fireworks can cause a lot of stress. Councillor Collingwood agreed with District Councillor Mrs Fortune. The Chairman said we do not have the power to enforce this. Councillor Tate suggested that next year the Council could do a note about unregulated fireworks and post it on the website. District Councillor Mrs Fortune said there are regulations covering private firework displays.

County Councillor Mr Hugill said the County Council has a campaign about fireworks. He spoke about overgrown hedges on roads coming into the village from the A19. He has made contact with the farmer who is quite concerned about the speed of traffic along this road when he is cutting hedges.

8. Finance

Councillor Thompson reported on the Finance Committee meeting held last week. He had e mailed Councillors the proposed budget for 2020/2021. The budget for river path improvements has been increased to £10,000. Work is also required on the restoration of the mill area and the mill wall. It was agreed to obtain quotes for the repair of the wall. Finances are strong and the Finance Committee recommend no change to the precept of £43,000.

Councillor Fenwick proposed, seconded by Councillor Voke that the budget and precept be accepted. This was agreed unanimously. Councillor Thompson had e mailed the 2nd quarter figures to Councillors. There were no queries. Councillor Mortimer said we are within 10 years of paying off the Public Works Loan Board. Work is needed on the new Burial Ground. The Employer's Summary for October was received from T P Jones & Co. LLP. The balances in the Council's accounts are as follows:

Community Account	£5,000.00 (31 October 2019)
Burial Account	£13,825.74 (31 October 2019)
Business Premium Account	£108,946.79 (31 October 2019)
Allotment Account	£1,381.10 (31 October 2019)

9. Correspondence

- a. E mail from Councillor Collingwood on Community Governance Review. This was deferred until a later date.
- b. Planning Training by Hambleton District Council to be held on 18 November 6.30 pm – 8.00 pm at the Civic Centre. E mail circulated to Councillors.
- c. Update from NHS Hambleton, Richmondshire and Whitby CCG on the public consultation.
- d. E mail from YLCA giving General Election guidance for Local Councils. Circulated.
- e. An e mail from YLCA on a consultation on a North Yorkshire strategy for tackling loneliness and an e mail from NALC enclosing a New Guide to Tackling Loneliness. Circulated to Councillors.
- f. White Rose Update mid-October received by e mail from YLCA and circulated to Councillors.
- g. North Yorkshire Now received by e mail from NYCC and circulated to Councillors.
- h. Chief Executive's Bulletin received by e mail from NALC and circulated to Councillors.

- i. Rural Bulletins and the Rural Funding Digest received by e mails from Rural Services Network and circulated to Councillors.
- j. Clerks & Councils Direct magazine circulated to Councillors.
- k. Application for new memorial headstone from Dales of Thirsk. Agreed.
- l. E mail from Amanda Brown, Climate Action Stokesley and Villages, giving notice of meetings to be held on 14 and 19 November at The Globe, North Road, Stokesley. A poster will be put on the noticeboard.
- m. E mail from YLCA on Webinar Training in November/December 2019 and January 2020. Circulated to Councillors.

10. Planning Decisions of Hambleton District Council

- a. Re-alignment of section of watercourse (Hundale Gill) and associated engineering works at Hutton Fields, Garbutts Lane. 19/00680/FUL. Granted.
- b. Works to trees in a Conservation Area, reduce height, remove boughs of two conifers at Hutton Rudby Village Hall. Approved. 29/01912/CAT
- c. Removal of existing conservatory and replacement with a single storey rear garden room extension at 35 North Side. Granted. 19/01857/FUL.
- d. Single storey extension to front elevation of 1 Westholme. Granted. 19/01865/FUL.

11. Accounts

- a. Viking UK – Ink cartridges £39.44
- b. AR Entertainments – PA System for Fireworks Display £90.00
- c. Royal British Legion – 4 Poppy Wreaths £70.00 + £30 donation £100.00
- d. GGN Sportscare Ltd – Grass cutting Village Green, Play Area, Verges, etc £978.00
Invoice date 19 October 2019
- e. GGN Sportscare Ltd – Grass cutting Burial Ground Invoice date 19/10/19 £153.60
- f. Inside Outside Services – Work on Play Area at Village Hall Invoice Oct.19 £180.00
- g. Clerk- Monthly salary October + broadband. Invoice 11 November 2019 £576.93
- h. Jimmy’s Fireworks – Firework Package Invoice November 2019 £1,500.00
- i. KVA Planning – Attendance at SG Meeting + travel expenses. Invoice £164.00
date 4 September 2019
- j. KVA Planning – Attendance at SG Meeting, travel expenses, policy writing meeting, 1st quarter critical friend fee. Invoice date 4 September 2019 £683.70

Monies Received

Cash from Care for our Village from sale of small fir trees from tubs	£67.00
Donations from Fireworks Display	£807.00
Poppy Wreath – Brownies	£17.00
Poppy Wreath – WI	£17.00
Hutton Rudby Cricket Club – Donation to Fireworks	£50.00
Darlington Memorials – Erection of Headstone	£91.00
Co-operative Funeralcare – Interment + Purchase	£503.65
Dales of Thirsk – Erection of Headstone	£93.00

The Chairman declared the meeting closed at 9.00 pm.

**MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL HELD ON
MONDAY, 9 DECEMBER 2019 AT 7.15 PM IN THE CHAPEL SCHOOLROOM**

Present: Councillor Mrs E Foden (Chair) Councillors Dr M Fenwick, Messrs T Jopling, D Simpson, S Tate, A Voke and G Wilson.

1 member of the public

1. Apologies for absence were received from Councillors Messrs A Collingwood, A Mortimer, R Readman and N Thompson.

2. The minutes of last month's meeting had been circulated and were signed by Councillor Fenwick after being agreed as a correct record.

3. Police Report and Neighbourhood Watch.

A Police Report was received from PCSO Nicki Dunn and circulated. 1 Incident of anti-social behaviour, 1 incident of autocrime, 2 residential burglaries, 2 of theft, 1 of violence against the person were reported. Community messages included burglaries in Doctors Lane and Garbutts Lane; white transit panel van stolen from Appleton Wiske; Ifor Williams trailer stolen from field on Yarm Lane, Great Ayton; theft of quad bike from Chop Gate. New restorative justice services for North Yorkshire.

4. **Meeting open to the public.** A resident expressed her concerns about the planning application for Oakwood Farm. It would mean increased traffic on the road and the entrance is near an S bend. There is no footpath to enable people to walk into Stokesley. The plan accompanying the application was not correct. It says that there is 1 lodge there but there are 2 amenity blocks and a barn. It is supposed to be a living area for travellers. The paddock is minute. There is a little barn for a storage area for hay and straw. There is no need for that any more. There are more holiday lodges already in the area.

5. Matters Arising

a. **Neighbourhood Plan.** Councillor Simpson said Councillor Mortimer had circulated a copy of the draft plan to the Steering Group. There is a meeting next Monday for discussion on this. Work will then be done on any comments that are received. It is hoped to send a draft to the Parish Council in February. KVA Planning is drafting policies. Councillor Mortimer is putting an enormous amount of work into it.

b. **Footpaths.** E mails had been received from the Tees Rivers Trust giving a breakdown of the costs for work on the river footpath and asking if Councillors were available for a meeting in the week beginning 6 January. Councillor Fenwick was only available at 3.00 pm on Friday, 10 January. Councillors Jopling and Wilson thought Tees Rivers Trust should be asked for their ideas for a more robust solution for the river bank and a date for the resurfacing work. Councillors had previously agreed to add another £5,000 to the work on the river footpath. A resident who is planning some work to his fence on the river path will be informed when a date has been agreed for a meeting. The Clerk said some fencing or planting is needed on the river bank at the start of the river path from the steps near Levenside. The Communities Team from Hambleton District Council have asked for a progress report for the Make a Difference Grant. Work has begun on the footpath between Spar and Paddocks End.

- c. Village Hall and Play Area. An e mail report on the Play Area was received from Play Force and circulated to Councillors and the Village Hall Management Committee Chairman. A stepping post in the log walk had broken under testing. This has been dealt with. The report stated that their Inspector had been unable to find the Middleton on Leven site. The Clerk had given post codes for all the sites to Play Force. Play Force have said they will still charge the full invoice amount. Councillors thought that as the post code for Middleton had been provided, the Council should not have to pay the full amount.
- d. Sports Area. The Play Force e mail detailed that a post on the step up station at the Sports Area had snapped at ground level whilst under testing. Councillor Fenwick has removed the post. An ex Councillor who dealt with the installation of the equipment is speaking to Sovereign who installed the equipment in 2015. If the wood has failed due to rot then we are covered by them for 10 years. It was noted that someone had driven into the cycle rack.
- e. Village Green. Nothing to report.
- f. 75th Anniversary of VE Day. The meeting held on 27 November had been well attended. A note on the meeting had been circulated to Councillors and all Village organisations. The Chair reported that she had been unable to contact the Headmaster of the Primary School. District Councillor Mrs Fortune suggested trying the Chair of the Governors. E mails had been received giving progress on what had been discussed at the meeting on the 27th. Another meeting has been arranged for Wednesday, 15 January at 7.00 pm in the Chapel Schoolroom.
- g. Tree Planting. Councillor Simpson reported that the meeting held on 3 December went well with 14 people attending. There are 21 on the mailing list. A Steering Group has been set up from volunteers. The Scouts and Tennis Club have expressed an interest in being involved. Several people have offered to sponsor trees. Planting season finishes in March. Another meeting has been arranged for 17 December at 7.00 pm in the Chapel Schoolroom. Steering Group meetings will be open to the public. Councillor Tate spoke about his neighbours who are involved in planting trees in hedges. At the meeting three categories of land for planting trees were discussed. The Woodland Trust offers free trees. It was agreed that the Council apply to be a charter member of the Woodland Trust.
- h. Communications. Councillor Mortimer has said he should have an up date on accessibility compliance for the January meeting.
- i. Christmas Tree Lighting. The erection of the tree went very well with a new team of Councillors with great help from ex Councillors Mark and Steve. The tree will be taken down on 12 January at 11.30 am and Councillors Fenwick, Jopling and Wilson volunteered to help. Councillor Fenwick suggested we should have more lights on the tree or have a budget for employing a commercial organisation. We currently spend quite a lot of money on the fireworks display. Councillor Wilson said that a resident does want to get involved. He will be invited to the February meeting.

6. Planning Applications

- a. Construction of a detached dwelling, garage and new vehicle access at Plot 3 OS field 2719 Stokesley Road. Amended plans or further information. 19/02064/FUL. The Council recommends refusal. This is a substantially larger property than was envisaged for this plot. It needs to go back to what was approved in the outline planning approval. It was agreed that the District Council will be asked about the completion of the footpath in front of the full development.
- b. Change of use of land to use for the stationing of three timber lodges and associated parking at Oakwood Farm, Tame Bridge 19/02368/FUL. The Council recommends refusal. There is a

Planning Policy for Traveller Sites. Policy D states that rural exception sites should only be used for affordable traveller sites in perpetuity. This site is classified as a rural exception site.

Policy F states that Local Planning Authorities should not permit mixed use on rural exception sites. This site has a history of planning applications and appeals. The appeal for the gypsy site, which was allowed, states:

Condition 3 – the site shall not be occupied by any person other than gypsies and travellers.

Condition 4 – No more than 2 caravans.

Condition 5 – The caravans shall be sited in accordance with plan No. HN/15/024/003. This condition was imposed “to ensure that they are located on the hardstanding on the northern part of the site in the interests of the character and appearance of the area (Para 65 of the Appeal decision).

Condition 10 - No commercial activities shall take place on the land, including the storage of materials.

There is an over-supply of holiday homes within 3.5 miles, including 24 at Cleveland Hills View, Skutterskelfe, which was given approval in 2015 and has many empty sites. There is no demand for any more. There is no business plan provided to see if this is economically viable.

The change of classification of approximately 50% of the gypsy site to commercial use would be likely to mean that a similar sized parcel of land would then need to be classified as a replacement gypsy site. The existing gypsy site at Seamer has vacancies.

The Design and Access Statement Strategy Policy CP15 relates to agricultural businesses. As the applicant notes, this is a gypsy site and not an agricultural business. Similarly, CP15 relates to tourist attractions and not tourist accommodation. CP15 does not support this application.

The Council would like this application to be called in so that it can go to the Planning Committee.

- c. Construction of extension to existing detached garage at 6 North Meadow 19/02342/FUL. The Council recommends approval.
- d. Construction of new garage at Foxton Lodge Farm, Middleton on Leven 19/01931/FUL. The Council recommends approval.
- e. Proposed porch extension and proposed single storey extension to the rear at 7 Linden Crescent. 19/02437/FUL. The Council recommends approval.
- f. Construction of an oak framed two bay garage 6m x 6m at Applegarth, 14 Enterpen. 19/02465/FUL. Councillor Jopling declared an interest and left the room. The Council recommends approval.
- g. The Clerk had replied to the resident concerning the Council’s response to planning application 19/02007/FUL.

7. Report from District Councillor Mrs Fortune. District Councillor Mrs Fortune said the Christmas tree looks good. Another round of the Make a Difference Grant closes on 13 January 2020. Councillor Tate had attended the Climate Change meeting in Stokesley and grants were discussed.

8. Finance. The Employer’s Summary for November was received from T P Jones & Co. LLP. The balances in the Council’s accounts are as follows:

Community Account	£5,000.00 (29 November 2019)
Burial Account	£13,765.14 (29 November 2019)
Business Premium Account	£106,373.42 (29 November 2019)
Allotment Account	£1,381.10 (29 November 2019)

9. Correspondence

- a. An invitation was received from Revd Dr R Opala to attend a Service of Thanksgiving for the creation of the new Benefice of the Whorlton Group at All Saints Church, Hutton Rudby on Sunday, 15 December at 9.15 am. This has been circulated to Councillors.
- b. An e mail was received from a resident concerning the drainage at the allotments. Councillor Wilson had been to have a look and thought that there was nothing to be done. It is a land drain. The allotment concerned is at the bottom of the hill and the weather has been very wet.
- c. Circular received from E Gallafant of Hambleton District Council concerning free energy efficiency measures. This will be posted on the Council's website.
- d. E mail from Mr P Cole, Hambleton District Council giving details of an on-line survey on the Leadership Hub. Circulated to Councillors.
- e. E mail from Mr P Cole, Stokesley & Villages Community Partnership re meeting held on 4 December. Councillor Jopling had attended. He said there will be new trains on the Whitby line.
- f. Letter from NYCC concerning urban highway grass cutting. The Council will continue to cut the areas not cut by NYCC.
- g. E mail from YLCA on a consultation on strengthening Police powers to tackle unauthorised encampments. Circulated to Councillors.
- h. Updates and revised templates received by e mail from YLCA on NALC Legal Topic Note 22 – Disciplinary & Grievance Arrangements. Circulated to Councillors.
- i. E mail from Power for People concerning a Local Electricity Bill. Circulated to Councillors.
- j. E mail from YLCA giving details of YLCA and NALC membership subscription fees for 2020/2021.
- k. White Rose Update for November received by e mail from YLCA and circulated.
- l. NALC Chief Executive's Bulletin received by e mail and circulated.
- m. Rural Bulletins and Rural Funding Digest for December received by e mail from Rural Services Network and circulated to Councillors.
- n. Fieldwork and Countryside Voice magazines received from CPRE.

10. Planning Decisions of Hambleton District Council

- a. Construction of porch and new roof to bay window to front of property and single storey extension, including re-roofing of existing extension at rear of property at 22 Garbutts Lane. Granted.
19/01968/FUL
- b. Demolition of existing single storey flat and pantiled roof buildings to rear and side of property. Formation of new two storey side extension in matching materials and single storey pitched roof structures to rear of building. Minor internal alterations to both ground and first floors at Bay Horse Inn, 1 North Side 19/02060/FUL. Granted. Listed Building Consent 19/02061/LBC. Granted.
- c. Certificate of Lawfulness (Existing) for use of land as a garden in association with Clan Chatten, Middleton on Leven. 19/01384/CLE. Granted.

11. Accounts

- a. Whitegates Nursery – Compost, plants & small trees (Care for our Village) £431.86
Invoice date 12 November 2019
- b. N-Sign Limited – Sign & Banner for Fireworks Display £84.00
- c. Station Software – Eset Antivirus £36.00
- d. Inside Outside Services – Repair of Bailey Bridge in VH Play Area £210.00
Invoice date November 2019
- e. Clerk – Monthly salary November + broadband – Invoice 9 December 2019 £576.73
- f. NYCC – Replenishment of 10 grit bins. Invoice date 3 December 2019 £900.00

- g. Maynards Nursery – Christmas Tree + delivery. Invoice date 5 December 2019 £338.00

The Chair declared the meeting closed at 8.45 pm.