

MINUTES OF RUDBY PARISH BURIAL BOARD HELD ON MONDAY, 9 OCTOBER 2017 AT 7.15 PM IN THE CHAPEL SCHOOLROOM

Present: Councillor Mr M Jones (Chairman) Councillors Mesdames R Danjoux and D Medlock, Messrs. N Bennington, S Cosgrove, M Fenwick, J Nelson and N Thompson

District Councillor Mrs B Fortune

County Councillor Mr D Hugill

11 members of the public

The Annual Review of fees for the Burial Board was due. After discussion Councillor Thompson proposed that the fees were not increased this year, Councillor Danjoux seconded and this was agreed unanimously. Erection of fencing on two sides of the new Burial Ground has started.

MINUTES OF THE MEETING OF RUDBY PARISH COUNCIL HELD ON MONDAY, 9 OCTOBER 2017 AFTER THE ABOVE MEETING

Present: As above with the addition of Councillor Mrs J Helm.

Two applications had been received for the vacancy for a Councillor for Hutton Rudby but one had been withdrawn. Mrs J Helm had expressed an interest in the vacancy and Councillor Fenwick proposed, seconded by Councillor Bennington, that Mrs Helm be co-opted to fill the vacancy. This was agreed unanimously. The Councillor for Skutterskelfe, Andrew Parry, has tendered his resignation and notices advertising the vacancy will be displayed.

1. An apology for absence was received from Councillor Readman.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch.** A report was received from NY Police. There had been two reports of youths hanging around in the village. Youths identified on CCTV and officers aware. 101 is the non-emergency number for the Police. There is also an e mail address generalenquiries@northyorkshire.pnn.police.uk If you wish to remain anonymous please note this in your e mail. Residents can also sign up to receive important e mail alerts from North Yorkshire Police and Hambleton District Council at www.nycm.co.uk Community messages received included breeding sheep stolen from a field in Hutton Rudby and NYCC Safer Places Initiative. The Neighbourhood Watch AGM will be held on 24 October at 7.30 pm in the Methodist Chapel. Councillor Fenwick reported that a resident of Rudby had mud thrown at their windows. It was reported to the Police but no action was taken. He has been in touch with Stokesley School and hopes to have a meeting with the Headteacher to try and get a more co-ordinated approach. They do have someone in the school working on this and there are a number of avenues open. County Councillor Mr Hugill said he would also like to attend the meeting.
4. **Meeting open to the Public.** A resident said he attended a meeting two months ago to comment on the poor condition of public footpaths and pavements in Hutton Rudby and Hambleton as a whole. There are a number of obstructions occurring now on the pavements in the village. Hedges are

growing over pavements and a number of cars are parking almost entirely on the pavement. On Sunday lunchtime a number of cars are parking on the Green. Councillor Helm said she has tried speaking to the owners. The Chairman said you can take a picture showing the number plate and send it to the Police. A resident said there are a number of footpaths in the village and in the parish which are not being maintained. He did not know what action has been taken. Councillor Fenwick said if we can have a written list of where they are we can look at them. The resident said he would be quite happy to work and co-ordinate with you where these are. He mentioned various footpaths such as the one from North Side to Honeyman's field and to the bottom of North End and the back of Paddocks End. Councillor Fenwick said we took on board the details you gave before and did a survey and we are trying to get in touch with landowners. It is useful when the Council receive this information and Councillor Fenwick would like to work with you. County Councillor Hugill said he had walked the riverside path to Sexhow and thought the repairs were very good. A resident said the application in Rudby for 5 houses will be heard on Thursday at the District Council Planning Committee meeting and is recommended to be granted. A resident asked if the Council were looking at re-locating the notice board now that Spar has moved. District Councillor Mrs Fortune said people still walk past it especially those with dogs. A resident spoke about the gypsy site application which had been granted. District Councillor Mrs Fortune said the District Council's refusal had been overturned on appeal by the Planning Inspectorate.

5. Matters Arising

- a. Neighbourhood Plan Jonathan Cooper was a member of the Steering Group before his resignation from the Council Councillor Danjoux proposed, seconded by Councillor Medlock that Councillor Fenwick be nominated to take his place. This was agreed unanimously. Mr Mortimer said he would like to nominate Mr D Simpson as a member of the Steering Group as he has been heavily involved in the Neighbourhood Plan from the beginning. This was agreed by the Council. Mr Mortimer said the Stokesley Road planning application came up at the last meeting and he forwarded some information to the Planning Officer but he is not able to give the Neighbourhood Plan any weight in the process at the moment. At the request of the Parish Council Chairman, Mr Mortimer had written a briefing report on the Neighbourhood Plan. The Plan is on track for completion in 2018. Site selection is at the heart of the process. Every single site that has come forward is still in the game. We have not ruled anything out yet. On 23 September site presentations were given by four representatives. The Steering Group is working through the sites and there will be changes due to this process. They have a meeting with Hambleton Planning Policy Team on Tuesday of next week. An update will be published along with comments before we go into the site selection meeting which is planned for the 25 October. We have put a lot of work in to build up to where we are. It is aimed to get a draft plan written by the end of the year. The Chairman asked if they were aiming to have a definitive list after the 25th. Mr Mortimer replied that this was not 100% certain but they will get as close as they can. The Chairman said we are getting to a crucial stage of the Neighbourhood Plan and there will always be some difficult decisions to make. Councillor Fenwick said he was very impressed with the amount of detail and thought the team had done an incredibly good job. Mr Mortimer said everyone on the Steering Group will be involved with the exception of District Councillor Mrs Fortune. There is a balance of people across the Parish. He did not think there was a single consensus of what is the most important. Some judgement has to be applied in the process. Each member of the Steering Group will have their own opinions. The Chairman mentioned speeding and volume of traffic around the village, congestion around the school and, more

latterly, anti-social behaviour. Mr Mortimer replied that 2 of the three were included but not ASB. The Chairman said this is relatively recent in the Parish but is becoming more important. Councillor Danjoux said it is important that all Parish Councillors understand the process. The Chairman thanked Mr Mortimer for preparing the briefing note.

- b. Footpaths. A hedge on Garbutts Lane is overgrowing the footpath and the Chairman will organise a hedge cutter. District Councillor Mrs Fortune will speak to the owners about their hedge on Belbrough Lane. Councillor Helm said a hedge at Linden is also growing over the footpath. A notice has been published by NYCC closing the footpath in order to repair the bridge in the fields off Sexhow Lane. The Chairman and Councillor Fenwick will walk the footpath from Rudby Bank.
- c. Village Hall and Play Area. Councillor Medlock said the Management Committee are going to pay for lighting in the car park. They have stopped their insurance of the Play Area as the Parish Council insurance includes play equipment. Councillor Bennington had looked at the car park and said it was larger than he thought and will cost more to resurface.
- d. Sports Area. Councillor Fenwick will spray off the BMX track.
- e. Village Green. It was agreed to move the boulders on the Green near the old Spar Shop to the bottom of the Green to prevent cars parking there.
- f. Village Event. Councillors had met to discuss the feedback from the letter circulated to residents. The overwhelming support was for the event to continue with added security. The Chairman and Councillors Bennington and Readman will meet with a security firm to work out how many people we would need and how much it would cost. We have had a few offers of people who would help out on the day. We need a much more visible presence of security and pro-active marketing beforehand. Spar will be requested not to sell alcohol to anyone under 25. Mr Cooper has offered his help to whoever takes on the bookings, etc. Councillor Helm agreed to take on this task. We need to involve youth workers, Police and security beforehand. The costs of the event will be increased. We may look for donations on the day to defray the expenses of increased security.
- g. Parish Council land near River. The Council has received e mails pointing out that the plant himalayan balsam is growing on the river bank and also on Parish Council land. Hutton Rudby Fishing Club is trying to get a local site on the River Leven allocated as a test site for a trial to naturally control this weed which is on the Environment Agency's list of the 10 most invasive plants.
- h. Community Speedwatch. Councillor Thompson thanked Mr Mortimer for circulating details of the Community Speed Watch Project. 15 volunteers have come forward. There will be a delay before any equipment can be installed on Stokesley Road and Belbrough Lane as the NY Fire & Rescue Service only has two pieces of equipment and 16 enquiries to deal with. Every road has to have an application submitted by a member of the public. We have those in place for the three main roads. Councillor Thompson will advise all volunteers of progress. The Chairman thanked Councillor Thompson for undertaking this task.
- i. Fireworks. The Council agreed to spend £1,500. Councillor Fenwick has organised a first aider.
- j. Gypsy Sites. Real concern was expressed because of the development on a site at Tame Bridge. The Appeal Inspector found some potential flaws in the District Council's decision sufficient to let the Planning Inspectorate allow the appeal. District Councillor Mrs Fortune has had meetings at the District Council to try to find out where we can apply pressure to make sure they are plugging the gaps. She has asked for a summary of the sites and what each is allowed to do. The Chairman said the District Council are looking to increase their enforcement team. Residents can e mail District Councillor Mrs Fortune if they see something happening which should not be.

- k. Parking on Pavements. Councillor Danjoux asked if it was possible to speak to the Headmaster and ask him to circulate a note about parking.

6. Finance

A letter was received from the District Council asking for the Council's precept amount for the next financial year by 31 December 2017. A meeting of the Finance Committee will be arranged. Hambleton District Council is consulting on its budget and would like to hear from residents. The survey can be completed on line at hambleton.gov.uk/survey/budget until 27 October. The employer's tax summary for July – September and the employer's summary for September were received from TP Jones. The Annual Audit was received from PKF Littlejohn, external auditor. Their report said that on the basis of their review of the annual return the information in the annual return is in accordance with proper practices. They drew the Council's attention to the fact that the Council should ensure that it has regard to the level of reserves held when considering future precept requests. Any earmarked reserves should be considered and formally approved by the Council. The balances in the Council's accounts are as follows:

Community Account	£5,000.00 (14 September 2017)
Burial Account	£18,842.09 (14 September 2017)
Business Premium Account	£102,552.39 (14 September 2017)
Allotment Account	£1,381.10 (14 September 2017)

7. Reports from County and District Councillors

County Councillor Hugill said he has been approached by a resident regarding making Doctors Lane one way. This could be considered at a future meeting. County Councillor Hugill spoke about young people and how some had attended a day at the Army Training College. The NYMNP has appointed a young persons' officer. RAF Fylingdales are in discussion about how to engage with young people. District Councillor Mrs Fortune said she had taken details of the fire in Westholme to a new committee and asked what else could be done. Reparation can be achieved. An ex Police Officer has a specialist role in Stokesley School and the Headteacher is very much on board. A Langbaugh Road resident has asked about a 20 mph speed limit and parking restrictions. If people walked their children to school the problem could be alleviated. She has ordered a definitive map of the footpaths and supports the Ramblers Association Footpaths Officer in what he is doing.

8. Planning Applications

- a. Single storey rear extension to 42 Langbaugh Road for Mr & Mrs J Wyllie 17/01983/FUL. The Council recommended approval.
- b. Revised application for the construction of a detached house, garage and stable building at 23 Enterpen for Mr & Mrs C Jobson. 17/01987/FUL. The Council recommend approval subject to their being appropriate restriction on the contamination from effluent.
- c. Invitation to attend Hambleton District Council's Planning Committee meeting on 12 October when the application for 5 dwellings on Stokesley Road will be considered. Councillor Helm hopes to attend.

9. Remembrance Service. This will be held at All Saints Church at 10.00 am on Sunday, 12 December to be followed by a short service at the War Memorial at 11.00 am.

10. Correspondence

- a. Invitation from the District Council to attend the Parish Liaison Meeting to be held on 16 November at the Civic Centre, Northallerton. Councillor Medlock and the Clerk will attend.
- b. The YLCA Hambleton Branch meeting will be held on 25 October at Easingwold. Mark Harbottle will speak on responding to planning applications. District Councillor Mrs Fortune will ask if there are presentation notes which could be circulated.
- c. Community First Yorkshire advertising a free emergency planning event to be held in York on Tuesday, 21 November. Received.
- d. E mail from Mr P Cole, Hambleton District Council. Stokesley & Villages Community Partnership meeting to be held on 22 November at 7.30 pm in Town Close, Stokesley.
- e. Posters from Lisa Wilson, Hambleton District Council on Safeguarding Week 9 – 15 October. Posters have been displayed in notice boards.
- f. YLCA Training Programme update received by e mail and circulated.
- g. Community Led Housing News received by e mail from Amanda Madden, Rural Housing Enabler and circulated.
- h. E mail from Superfast North Yorkshire saying Middleton on Leven has been upgraded to fibre broadband. You can check what speed is available by entering your telephone number at <http://www.dslchecker.bt.com/adsl/adslchecker.welcome>
- i. NALC Chief Executive's Bulletin received by e mail from YLCA and circulated.
- j. White Rose update for September received by e mail from YLCA and circulated.
- k. The Annual Report Independent Health Complaints Advocacy Service received by e mail from Cloverleaf Advocacy and circulated.
- l. Notification received of General Meeting of CPRE North Yorkshire to be held at Coniston Hotel, Skipton at 6.00 pm on 16 October.
- m. News Digests for 18, 25 September, 2 October received by e mail from Rural Services network.

11. Planning Decisions of Hambleton District Council

- a. Works to trees subject to TPO at The Clump, Westholme for Mr J Autherson. Granted. 17/01385/TPO.
- b. Variation of conditions attached to 14/02611/MRC – Variation of Condition 2 of Planning Consent 2/134/0008N – Removal of occupancy restriction at Cleveland Hills View, Skutterskelfe for J & JW Developments Ltd. Refused. 17/00858/MRC
- c. Construction of 25 dwellings as per amended plan received by HDC on 11 August 2016, 11 November 2016 and 17 February 2017 at land to the north of Hutton Fields and The Wickets, Garbutts Lane for Mr R Baird. Granted. 16/01836/FUL.

12. Accounts

a. GGN Sportscare Ltd. – Interment	£160.00
b. GGN Sportscare Ltd. – Grass cutting Burial Ground	£141.60
c. GGN Sportscare Ltd. – Grass cutting Village Green, Verges, Play & Sports Area	£921.60
d. HMRC – 2 nd Quarter Tax	£452.40
e. KVA Planning – Neighbourhood Plan	£652.90
f. TP Jones & Co LLP – Payroll Preparation for July – September	£58.50
g. Jimmy's Fireworks Ltd – Fireworks Package	£1,500.00
h. Station Software – Renewal of domain name, registration & maintenance	£156.00

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i. Clerk – Monthly Salary September + broadband	£490.20
j. NWG Business – Water supply at allotments	£62.03 DD
k. PKF Littlejohn – External Audit	£360.00

Monies Received

Hambleton District Council – 2 nd half of precept	£21,500.00
Co-operative Funeral Services – Additional inscription	£63.00
Chips n Things – Donation from Village Event	£106.00

The Chairman declared the meeting closed at 9.00 pm