

MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL HELD ON MONDAY, 8 JANUARY 2018
AT 7.15 PM IN THE CHAPEL SCHOOLROOM

Present: Councillor Mr M Jones (Chairman) Councillors Mesdames R Danjoux and E Foden, Messrs. N Bennington, S Cosgrove, M Fenwick, R Readman and N Thompson

District Councillor Mrs B Fortune. County Councillor Mr D Hugill

Mrs K Atkinson, KVA Planning

PC Crawford

19 members of the public

1. Apologies for absence were received from Councillors Mesdames D Medlock and J Helm and Mr J Nelson.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch.**

PC Crawford reported two incidents of anti-social behaviour – 9 and 28 December. Spar toilets had been vandalised. All youths have been identified and will be spoken to in front of their parents and banned for a period of 6 months. One report of criminal damage. The Chairman asked if the youths were of school age and PC Crawford said they were. The Chairman asked if Schools had been made aware. PC Crawford said there is a meeting once a month and this has gone into the report. Councillor Danjoux asked if they were from the village. PC Crawford said yes and also Stokesley and Great Ayton. District Councillor Mrs Fortune said a resident had reported parking on pavements on North Side to the Police. No further action will be taken because parking on the road would be an obstruction as the road is very narrow.

4. **Meeting open to the public**

A resident said an e mail concerning the Neighbourhood Plan made a number of incorrect statements concerning himself and others. He had asked the Council how it was going to handle the e mail. A second resident said due to the serious nature he would like to know how the Parish Council is going to investigate. He would be happy to answer any questions. Another resident said the community was happy with the process of the Neighbourhood Plan but it now seems that a group of people with different interests are questioning the correct balance of input. Another resident asked if the Council was happy with the way in which the prejudices of interest are being managed. Residents within this community may need to challenge the Parish Council because of the involvement of one member. There is a perceived conflict of interest with the role as the Chairman of this Council and involvement in the Neighbourhood Plan. It is up to the individual member to be absent from meetings. You might get challenged from other developers if the Neighbourhood Plan falls favourably upon Armstrong Richardson's land. It is in the Village's interest and the Parish Council's integrity to take a good look at

conflict of interest or perceived conflict of interest. A resident said everyone was happy with the process up to 25 October but after that meeting not everyone is happy. Another resident said he left a list of questions with the Parish Council and hopefully we shall get some answers tonight. The Chairman closed the meeting to the public.

5. Matters Arising

- a. Neighbourhood Plan. Mr Mortimer said there had been no meetings in the holiday period. He had invited Mrs K Atkinson, KVA Planning, to give a report on her view of how sound the process is. Mrs Atkinson said she would be happy to answer questions. On the process to date she has been particularly impressed with the Neighbourhood Plan Steering Group. A lot of dedication, organisation and work has gone on behind the scenes. In terms of the process to date her role is to act as a critical friend. They have consulted with the community and responded to the community. She is very impressed with the organisation and the extent to which the Steering Group has recorded responses. She was aware of how they have advertised, including door to door surveys and social media and is very content with that. It has not been her role to guide the Steering Group to any sites. At the moment the way the Neighbourhood Plan process works is that you have to get the community on board and eventually submit the Plan to Hambleton District Council and they have to agree with everything that has been done. An independent examiner will be appointed by the District Council. A slight concern arose at the last meetings about a change in administration. Communication now comes via the Parish Council. An Examiner may ask why it has been changed. The Neighbourhood Plan is created by people who live in the community. A pecuniary conflict of interest would raise alarm bells. From a process point of view she is happy with the Steering Group. Unfortunately in a Neighbourhood Plan there is always going to be people in the community who are not going to be happy. The community will have their say in the referendum. You want to get everyone on board. The Chairman of the Parish Council is not on the Steering Group but you are the Chairman of the Parish Council and it is something that has to be addressed but I do not know how.

The Chairman said the change to correspondence going through the Parish Council was requested by Hambleton District Council. The Neighbourhood Plan is the responsibility of the Parish Council and they wanted a single point of contact. The Steering Group has done all the work and are doing a Neighbourhood Plan on behalf of the Parish Council. Any concerns about the Neighbourhood Plan or the Steering Group should be raised with the Parish Council. The Parish Council are not doing any work on the Neighbourhood Plan. Up to date it has been done successfully by Allan Mortimer and his team. There are members of the Parish Council on the Steering Group. District Councillor Mrs Fortune explained why the District Council had asked for a single point of contact. There is nothing sinister and nothing to hide, it was taking resources from other people who are in the same boat. Mrs Atkinson said she understood having one point of contact and Hambleton District Council have been very helpful to the Neighbourhood Plan. It would be unusual if the Chair of the Steering Group is not the direct correspondent. A resident thought the important thing was to get information out whether it comes from the Steering Group or the Parish Council. It has been more comprehensive of late. Another resident thought the point of contact should be the Steering Group. There is a perceived conflict of interest. District Councillor Mrs Fortune said Hambleton District Council are aware that there is a site been put forward belonging to Armstrong Richardson, the same as other people have put in other plots of land. Parish Councillors have to declare all their interests. Councillor Fenwick said the Chairman

does not carry increased weight in decision making or a veto. The difficulty with the Neighbourhood Plan is that everybody in this room has an interest. A resident said it was different when you hold a public office.

Mr Mortimer said the Steering Group will deliver a document to the Parish Council and in that document the Belbrough Lane site will either be a preferred site or not. At that moment I think there will be a clear point of interest. The Chairman said he agreed that we need to make sure for the validity of the Plan. We need to make sure we are scrupulous. We will have to find out how we manage it. In answer to a query the Chairman said the change in the communication does not result in delays. Mr Mortimer said he had not seen the questions posed by a resident. It had been assumed that Mr Mortimer had a copy as they were available at the last meeting. A copy will be provided. Councillor Fenwick said a meeting between all Parish Councillors and all Steering Group members is needed in order to come back to the community with a plan. Hopefully it will meet the satisfaction of the people in the village. A lot of aspects have been questioned and it is good that people are engaging in the process. We will make a group decision by thrashing out all the aspects. In answer to a query, the meeting was informed that Parish Councillors visited every site. A member of the Steering Group said they had also visited the sites and have a folder with all the comments made by the community relevant to each site. The Chairman said collectively we wish to address the concerns of the community which have been raised.

Mrs Atkinson left the meeting.

- b. Footpaths. Nothing to report.
- c. Village Hall and Play Area. The Chairman had met with some members of the Management Committee as they wanted to clarify responsibilities. The Parish Council insures the play equipment, pays for the grass cutting and an annual tree survey. The Committee did not want a formal agreement regarding checks to the equipment, etc. but they do make checks before and after any event and also have a regular look around. When our insurance comes up for renewal we need to examine the details to see if there are any clauses about play equipment. The Management Committee are happy to fund 50% of the cost of repairs to the play equipment at the back of the Village Hall provided they have sufficient funds. At sometime the car park will need resurfacing and it is the responsibility of the Parish Council to arrange this. We will need to earmark a sum of money for it. The tree survey recommended that the tree at the front of the Village Hall should be felled. The stump will have to be ground out and the area levelled before a new tree can be planted. The survey also recommended that the tree overlooking the tennis courts had the crown removed but the stem be retained as 3m high standing stem for habitat.
- d. Sports Area. Councillor Cosgrove said a bit of maintenance is required. A lot of people were using the area over the Christmas period. It was noted even though there is a litter bin, plastic bottles are often left in the area.
- e. Village Green. The Chairman thanked everyone who helped take down the Christmas tree and move a few of the boulders to the bottom of the Green.
- f. Village Event. Councillor Foden has contacted a security firm and is waiting for a date for them to come to the Village. The provisional date for the Village Event is 30 June 2018. We are hoping we can hold it on this date subject to how we can manage the risk. We will then hold a meeting with the people who are prepared to help.
- g. Community Speedwatch. Councillor Thompson said the first training session took place this morning when 9 volunteers attended. There are still another 6 to be trained. Information will be put on the website. Hopefully it will make people aware of speeding and that they need to have consideration for others.

6. Finance

A letter was received from Barclays Bank informing that the new signing arrangements are in place. The Employer's summary for December 2017 and the Employer's tax summary for October – December 2017 were received from TP Jones & Co. The balances in the Council's accounts are as follows:

Community Account	£5,000.00 (14 December 2017)
Burial Account	£14,805.34 (14 December 2017)
Business Premium Account	£104,134.85 (13 December 2017)
Allotment Account	£1,381.10 (26 October 2017)

7. Reports from County and District Councillors

County Councillor Mr Hugill said NYnet is up and running. BT has been appointed as the contractor. The County Council have £2 million from the Local Enterprise Partnership to improve 4G and 3G coverage.

District Councillor Mrs Fortune congratulated the Council on the Christmas tree. She thought that parking by residents had been far more considerate over the holiday period.

8. Planning Applications

- a. Construction of garage and car port at Green Banks, Rudby Bank for Mr A Frank. 17/02671/FUL. The Council recommended approval.
- b. Single storey extension to 25 North End for Mr & Mrs M Cottle 17/02714/FUL. The Council recommended approval.
- c. An e mail was received from a resident at Skutterskelfe concerning a proposed planning application. The Council decided that they could not give their views as a formal application had not been received.

9. Correspondence

- a. E mails from YLCA concerning the General Data Protection Regulation which comes into force on 25 May 2018. The Council will have to appoint a Data Protection Officer. NALC is currently working on plans to develop a national DPO service and YLCA will circulate details as soon as they receive them. Councillor Foden will look at the information provided.
- b. E mail from Community First Yorkshire giving details of a free Hambleton Community Led Housing workshop to be held on 16 January at Kirkby Fleetham Village Hall. Posters have been put on the noticeboards.
- c. White Rose Update received by e mail from YLCA and circulated.
- d. Poster from YLCA concerning Bird Flu Protection. Information has been put on the noticeboards.
- e. Applications from Dales of Thirsk for erection of a new memorial and for additional inscriptions. These were agreed.
- f. Quotes had been received from Mossy Rock Ltd. by e mail for work required at the new Burial Ground and also at the land near the river owned by the Parish Council. It was noted that the quotes did not include scaffolding costs. Councillor Bennington thought repointing the wall will

not work. It was agreed that the area of the Parish Council land will be marked out and the vegetation cleared. A quote was received for planting a hedge inside the fence at the new Burial Ground. There is still work to do with the drainage and a delivery of clay to make a physical bund. The Clerk will reply to Mossy Rock Ltd. saying the Council will contact them in due course.

- g. News Digests for 18 December 2017 and 2 January 2018 received by e mail from Rural Services Network and circulated.
- h. Clerks & Councils Direct magazine received and circulated.

10. Planning Decisions of Hambleton District Council

- a. Works to trees in a Conservation Area at 25 North End for Mr M Cottle. Granted. 17/02429/CAT
- b. Internal and external alterations to 39 North End as amended by drawings received on 22 November 2017, for Mr & Mrs T Honeyman. Granted. 17/02129/FUL
- c. Work to trees in a Conservation Area for Rudby Parish Council 17/02457/CAT. Approved.

11. Accounts

a. T.P Jones & Co LLP – Payroll preparation for October – December 2017	£58.50
b. Northumbrian Water Business – Allotments water supply	£2.76 (DD)
c. KVA Planning – Attendance at meetings & travel expenses	£627.90
d. Elliott Consultancy Ltd. – Aerial inspection of tree at Village Hall	£180.00
e. HMRC – Tax 4 th quarter	£452.40
f. Clerk – Monthly salary December + broadband	£490.20
g. Methodist Church – Use of room for meetings August – December £125 + donation of £30 towards cost of electricity for Christmas Tree lights	£155.00
h. Cartridge Discount – Two ink cartridges	£5.98

Monies Received

Hambleton District Council – Grant for Neighbourhood Plan meetings, etc	£839.80
Barthrams Funeral Service – Interments and Plot purchases	£1,599.75
Lords Monumental Ltd. – Additional inscription	£63.00
Allotment Tenants – Rents	£90.00
Hutton Rudby Cricket Club – Donation towards Fireworks Display	£50.00

The Chairman declared the meeting closed at 8.40 pm.

**MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL HELD ON MONDAY, 12 FEBRUARY
2018 AT 7.15 PM IN THE CHAPEL SCHOOLROOM**

Present: Councillor Mr M Jones, (Chairman) Councillors Messrs N Bennington, S Cosgrove, M Fenwick, J Nelson and R Readman

District Councillor Mrs B Fortune. County Councillor Mr D Hugill

7 members of the public

1. Apologies for absence were received from Councillors Mesdames D Medlock and E Foden and Mr N Thompson.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.

3. **Police Report and Neighbourhood Watch**

A report was received from NY Police. Report from Spar of youths causing nuisance inside and outside of the store. Officers attended and asked them to leave. Two reports of suspicious circumstances – one concerning youths hanging around snicket at Garbutts Lane and one concerning report of unknown person in back garden. Police attended both. Community messages concerning a HMRC tax debt scam; BT scam; livestock worrying at Chop Gate. An e mail received concerning the attendance of Neighbourhood Policing Team at Community events. They will be contacted about the Village Event.

4. **Meeting open to the public**

A resident gave his views about developers and their involvement in the Neighbourhood Plan. He also suggested ways in which communications between the Parish Council and the community could be improved including that the minutes be published earlier than they were.

5. **Matters Arising**

- a. **Neighbourhood Plan.** Councillor Jones vacated the Chair and left the room. Councillor Cosgrove took the Chair. Mr Mortimer gave a report. There has been a pause in activity while various issues were looked at. The Steering Group had responded to all outstanding communications. The response to the Enterpen report is on the website. Mr Mortimer said there were two options to obtain feedback on the key decisions taken to date, either a questionnaire or consultation events. It was hoped to hold consultation events in February or early March to re-establish where we are to carry the community with us. There was no progress during December/January which means we have run up against a hurdle of the locality grant which has to be used before the end of the financial year. There has been no announcement about new funding. We will try to maximise the grant we have already secured to minimise the cost to the Parish. The heritage assessment will cost approximately £1,600 which will be funded by the District Council grant. The Steering Group would like to recommend that the Parish Council carry

over the £5,000 budget provision to the next financial year. Councillor Nelson proposed, seconded by Councillor Bennington that the £5,000 in the budget be carried over to the next financial year. This was agreed with all voting in favour. To date, £116 has been spent out of the £5,000. Councillor Bennington queried whether the events would involve more people than a questionnaire. Mr Mortimer said he was hopeful with the right publicity they can bring in a good turn-out. Councillor Bennington queried whether the cost of the heritage assessment could be defended. Mr Mortimer said the advice from Katie Atkinson is that this type of work is best commissioned by the Steering Group. An addition to the Terms of Reference in relation to how to handle conflicts of interest and a communications protocol will be forwarded to the Parish Council.

Councillor Cosgrove vacated the Chair. Councillor Jones took the Chair.

- b. Footpaths. Nothing to report.
- c. Village Hall and Play Area. An e mail had been received concerning a tree in the Village Hall Playground asking if the tree can be felled and two new trees planted in place. The arborist's report recommended that a stem of 3 metres be retained for habitat. The Village Hall Committee will be asked for their views at their meeting on Wednesday.
- d. Sports Area. Nothing to report.
- e. Village Green. The Council agreed to accept the quote for the new season's grass cutting. Only one response has been received so far for the work required on the trees on the Village Green and at the Village Hall.
- f. Village Event. Councillors Foden and Bennington had met with a security firm and spoken to them about what had happened at the Village Event last year. Councillor Bennington gave a report. The firm gave examples of events they had managed and recommended 6 security staff from 12 noon to 12 midnight. It is important for the village to see that we are taking last year's issues seriously. The Chairman said there is also increased liaison with the Police and the school. Councillor Bennington proposed, seconded by Councillor Fenwick that the Council employ the security firm and organise the Village Event. This was agreed unanimously. The Clerk will apply for the road closure. A meeting will be held to discuss the organisation of the day and it will be advertised to ask people who are interested to come along.
- g. Community Speedwatch. Councillor Thompson had sent an update. Five sessions have been carried out covering different sites at different times with varied results. He will analyse the results over the first 4 weeks of operation with the aim of focusing on the most effective times of the day. Good feedback has been received from the general public.
- h. General Data Protection Regulations. Carry over to next month.

6. Vacancies on the Council

Notices have been posted advertising the two vacancies. So far two residents have expressed an interest. The deadline for the receipt of nominations is 4.00 pm on Friday, 23 February. If an election is required the cost to the Parish Council will be about £2,300.

7. Finance

Letters were received from Barclays Bank announcing the closure of Eston and Stokesley branches. The third quarter figures had been circulated by Councillor Thompson. There were no queries. The

4012

employer's summary for January 2018 was received from TP Jones LLP. The Council's Financial Regulations and Risk Assessment had been circulated to Councillors for review. Councillor Nelson proposed, seconded by Councillor Readman that they be accepted. This was agreed by all voting in favour. The balances in the Council's accounts are as follows:

Community Account	£5,000.00 (12 January 2018)
Burial Account	£14,620.59 (12 January 2018)
Business Premium Account	£98,155.11 (12 January 2018)
Allotment Account	£1,381.10 (12 January 2018)

8. Reports from County and District Councillors

District Councillor Mrs Fortune congratulated the Community Speedwatch team. The Local Plan for Hambleton is progressing.

County Councillor Mr Hugill said the County Council are proposing 2.99% general tax increase on top of 2% for adult social care. Added to this will be the precept from parishes, the Fire Authority and the Police. We have saved £186 million but still need to save another £10 million.

District Councillor Mrs Fortune recommended that people read the pie chart that will come out with the bills. Hambleton is the collection authority and always has a low council tax.

9. Planning Applications

- a. Planning Appeal – Outline application with all matters reserved for 5 dwellings at OS field 2719, Stokesley Road for Mr D Bainbridge. Appeal Ref: APP/G2713/W/17/3190872. The Council's previous comments will be forwarded to the Inspectorate.
- b. Proposed works to trees in a Conservation Area at 5 Levenside for Mr B Nichols 18/00042/CAT. The Council recommended approval.
- c. Single storey rear extension 3 The Close for Mrs N Hughes 18/00039/FUL. The Council recommended approval.
- d. Proposed single storey extension to rear of Highfield, 10 West End for Ms H Cope 18/00072/FUL. The Council recommended approval.

10. Correspondence

- a. E mail from Mr P Cole, Hambleton District Council, enclosing the Stokesley and Villages Community Plan 2016-2020. Received.
- b. E mail from F Bainbridge, Community Engagement Officer, HDC asking parishes to participate in the Stokesley and Villages Community Partnership satisfaction survey. Circulated.
- c. E mail received from YLCA giving the date of the Hambleton Branch meeting to be held in Northallerton Town Hall at 7.00 pm on 28 February. Councillor Fenwick hoped to attend.
- d. E mail received from YLCA on a consultation by the Department of Communities and Local Government on a review of Park Homes legislation. Circulated.
- e. Copy of a Complaints Procedure received from YLCA and circulated to Councillors. It was agreed to adopt this procedure.
- f. E mail from Keep Britain Tidy. The Great British Spring Clean will be held 2 – 4 March. This will be brought forward next month.

**MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL HELD ON MONDAY, 12 MARCH
2018 AT 7.15 PM IN THE CHAPEL SCHOOLROOM**

Present: Councillor M Jones (Chairman) Councillors Mesdames D Medlock and E Foden, Messrs S Cosgrove, M Fenwick, J Nelson, R Readman and N Thompson

District Councillor Mrs B Fortune County Councillor Mr D Hugill

PC Crawford

8 members of the public

1. Apologies for absence were received from Councillor Bennington.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch.** PC James Crawford gave his report. A group of youths had been taking shovels and brushes from properties on North End on 1 March. Youths were located and spoken to by Officers. Property returned to owner and no further action to be taken. Community message about the attempted theft of a land rover defender from a farm in Ingleby Cross. A vehicle had made off with three occupants. A hat and screwdriver were found at the scene and these are going through forensics. He recommended that trackers are fitted to this type of vehicle. Councillor Cosgrove requested that as the nights get lighter, checks be made on the Sports Area.
4. **Meeting open to the Public.** A resident reported people walking dogs in the Sports Area. Last month a resident suggested additional avenues of communication for the Parish Council. The Clerk had looked at these e.g. Church, Village Hall and Spar notice boards but none were really suitable/available. The Council has three notice boards in the Parish and a website. Facebook is also used. Another resident asked if items on the agenda, such as correspondence, could be sent out so that members of the public could comment on it. Items of correspondence are sent to the Parish Council for their comments, put on the agenda which is in the public domain and discussed in open meetings. A resident noted that an application at Tame Bridge had been refused and thanked the Parish Council for recommending refusal. He gave his views on the application for the construction of new boarding kennels at Tame Bridge and saying that a noise impact statement had not been carried out, access was not good. He requested that the Parish Council object to the application to protect residents' amenities.

5. **Matters Arising.**

a. **Neighbourhood Plan**

The Chairman vacated the Chair and left the room. Councillor Cosgrove took the Chair. Mr Mortimer, Mr Percy and Mrs Atkinson will join the meeting at Hambleton District Council along with Councillors Jones and Cosgrove to discuss the Neighbourhood Plan. Mr Mortimer gave his report. A referendum is pencilled in for November but we need to make sure that this fits with the Hambleton programme. Last month we were on budget. Locality have still not released any

information on the new funding programme beginning in April. Mr Mortimer said that we would be hopeful of covering all the cost of the Neighbourhood Plan through grants. He had circulated information from firms who offer Heritage Assessments. He recommended a firm called Voyage Ltd. that quoted a slightly lower price and have not done any work in the Parish before. He also recommended that the owners of the site be contacted for confirmation. He had spoken to them in November but not since then. Councillor Cosgrove said when money is to be spent it needs to be in the public domain before the Council vote on it. It was noted in last month's minutes the approximate cost of the heritage assessment. Councillor Foden asked if timing was going to be an issue. Mr Mortimer said it will slow us down if a decision is not made tonight. Councillor Foden said nothing can be done until there is confirmation by the land owner and subject to what happens at the meeting next week. That would be her recommendation. Councillor Cosgrove said we need to make it clear that it is not Parish Council money. Mr Mortimer said he cannot confirm timing of the work until he can instruct the people who will carry out the assessment. Councillor Fenwick proposed, seconded by Councillor Foden that Voyage Ltd be employed to carry out the heritage assessment. This was agreed unanimously. Mr Mortimer said 87 people had signed in to the consultation event on 4 March. There is a follow up on 14 March. He was very pleased with the turn out and feedback. Councillor Cosgrove vacated the Chair and the Chairman returned. E mails had been received and will be replied to by the Steering Group.

- b. Footpaths. The Clerk had given Councillor Fenwick contact details for the owner of land to arrange a meeting to walk a footpath. The Chairman recommended that residents have a look at the work that the Tees River Trust carried out on the river footpath to see how it has stood up to the bad weather.
- c. Village Hall. A report is awaited from a second tree surgeon for work on the trees at the Village Hall.
- d. Sports Area. A resident's comments about dog walkers using the Sports Area have been noted.
- e. Village Green. Boulders have been moved to the bottom of the Green and seem to be effective in stopping cars parking on the Green. A report is awaited from a second tree surgeon for work on the Village Green trees.
- f. Village Event. Councillor Bennington will be the co-ordinator. District Councillor Mrs Fortune said she had the contact details for a band. The Chairman had spoken to the Army Cadet Force but they are otherwise engaged this year but happy to come next year. Another open meeting for the Village Event will be organised in April.
- g. General Data Protection Regulations. Councillor Foden is looking at these. With regard to the Neighbourhood Plan e mail list which cannot be used for anything other than information about the Neighbourhood Plan, Mr Mortimer will check to see if people signing up were asked about other Parish Council business. We have to be clear about what the e mail addresses would be used for.
- h. Election. A Notice of Poll and situation of the Polling Station has been received from the District Council and will be displayed from 14 March. The Chairman said it is not for the Parish Council to promote or not any of the candidates. A brief note from each candidate can be published on the Council's website and on Facebook if all 3 candidates agree to take part. A resident said he had been approached by people asking who was standing and he could not understand why the District Council did not send out the names of the candidates with the Poll Cards but that is their system. He hoped District Councillor Mrs Fortune might take this back to the District Council. The Chairman said it is Central Government and not HDC who make the laws.

- i. Community Speedwatch. Councillor Thompson said that it has been affected by the poor weather. So far it has gone very well and information has been gathered on all the areas. The details will now be analysed. We will be out at appropriate times during the day, in the light evenings and perhaps weekends. The Chairman expressed thanks to Councillor Thompson and his team.
- j. Litter Pick It was agreed to do a litter pick on Monday, 26 March at 6.00 pm meeting at the Village Pump. A note will be put on the website and facebook. All volunteers welcome. Some litter pickers will be requested from the District Council but people should bring their own gloves.
- k. Donation to Globe Community Library. Councillor Thompson proposed £200, seconded by Councillor Cosgrove and all agreed.

6. Finance

The Employer's summary was received from TP Jones & Co. The balances in the Council's accounts are as follows:

Community Account	£5,020.00 (14 February 2018)
Burial Account	£14,620.59 (13 January 2018)
Business Premium Account	£96,825.21 (14 February 2018)
Allotment Account	£1,381.10 (14 February 2018)

- 7. Dates for Annual Parish Meetings. The meeting for the Parishes of Rudby and Skutterskelfe will be held at 7.00 pm in the Chapel Schoolroom on Monday, 14 May 2018 to be followed by the Parish Meeting for Hutton Rudby. The Annual Meeting of Rudby Parish Council will follow the above meetings. The Parish meeting for Middleton on Leven will be held on Thursday, 17 May at 7.30 pm at Councillor Readman's home.

8. Reports from County and District Councillors

County Councillor Mr Hugill said the County Council has been very busy with winter maintenance. He said residents should report potholes. The NYCC website can be used. He has given money to help set up a Taekwondo club to help curb anti-social behaviour. It is starting up in Brompton but County Councillor Hugill was very keen to get it to Hutton Rudby even just to give a demonstration at the Village Event. The Minerals and Waste public examination is going on at County Hall. Fracking will be on the agenda tomorrow.

District Councillor Mrs Fortune said unfortunately cars abandoned in the bad weather delayed the clearing of the roads.

9. Planning Applications

- a. Construction of an office and storage building at Middleton Lodge Farm for Mr & Mrs D Bainbridge 18/00176/FUL. The Council recommended approval.
- b. Construction of proposed garage at 6 Belbrough Lane for Mr Swalwell 18/00011/FUL. The Council recommended approval subject to the District Council agreeing to the close proximity to the neighbour's property.

- c. Construction of new boarding kennels at South Lund Farm, Tame Bridge for Mr & Mrs N Robinson 18/00176/FUL. The Council commented as follows: there has not been an application for change of use from agricultural and the Council are concerned about the proposed use being inconsistent with existing planning. The Council are concerned about the proximity of kennels to existing properties and the noise which would lead to a loss of amenity. They request that a site visit be made.
- d. Alterations to roof to form additional living accommodation including the construction of 2 No. dormer windows to the front elevation and installation of roof lights at 4 Westholme for Mr I B Johnson 18/00296/FUL. The Council recommended approval.
- e. Work to trees subject to TPO at 3 Enterpen for Mr D Appleton 18/00337/TPO. The Council recommended approval.
- f. Proposed works to trees in a Conservation Area at 6 Levenside for Mr R Hill.18/00332/CAT. The Council recommended approval.

10. Correspondence

- a. An e mail was received from Mr Baird suggesting that a Road Safety audit be undertaken. The Chairman said that spending Parish Council money would be of limited value without discussions with the County Council. Mr Mortimer was of the opinion that this was a Parish Council matter rather than one for the Steering Group of the Neighbourhood Plan. Councillor Foden thought there was already a lot of information about what people can do if cars vehicles are exceeding the speed limit, parked in the wrong places, etc. The Chairman said we have a meeting next week with Hambleton District Council and will see whether this should be incorporated as part of the Neighbourhood Plan or whether we tackle it as a village wide issue.
- b. An e mail was received from Mrs Honeyman about the problems she has been experiencing with vehicles blocking access to her driveway. The Council agreed to write to The Hub about this although they will have a limited ability to know where people park. The Chairman suggested we could ask the County Council if they had any suggestions. He also suggested that if access is blocked to ring the Police on 101. County Councillor Mr Hugill may have some funds in his locality budget if the County Council come up with suggestions
- c. An application for the erection of a new headstone from Co-op Funeralcare. Agreed.
- d. E mail from Hambleton District Council confirming the registration of flat at 39a North Side.
- e. YLCA – Chief Executive’s Bulletin received by e mail and forwarded to Councillors.
- f. North Yorkshire Now received by e mail from NYCC and forwarded to Councillors.
- g. News Digests for 12, 19, 26 February, 5 March received by e mail from Rural Services Network and forwarded to Councillors.
- h. Clerks & Councils Direct magazine. Circulated to Councillors.
- i. Letter from Hambleton District Council concerning Parish Plans and Surveys. This will be copied for Councillors. Information on Hambleton District Council Business Awards 2018
- j. NALC – Chief Executive’s Bulletin concerning Data Protection Bill and GDPR. Review of Local Government Ethical Standards. National Planning Policy Framework – Delivering the right homes in the right places. Received by e mail and forwarded to Councillors.

11. Planning Decisions of Hambleton District Council

- a. Construction of garage and car port at Green Banks, Rudby Bank for Mr A Frank. Granted. 17/02671/FUL

- b. Construction of a stable block at Oakwood Farm, Tame Bridge for Mr Adams. Refused.
17/02320/FUL
- c. Single storey rear extension at 25 North End for Mr & Mrs M Cottle. 17/02714/FUL. Granted.
- d. Single storey rear extension at 3 The Close, Garbutts Lane for Mrs N Hughes. Granted.
18/00039/FUL

12. Accounts

a. KVA Planning Consultancy – Neighbourhood Plan expenses	£127.90
b. Globe Community Library – Donation	£200.00
c. Clerk – Monthly salary (February) plus broadband	£490.20
d. Public Works Loan Board – Repayment of loans	£6,728.20 DD

Monies Received

Allotment Tenants – Rents	£60.00
Dales of Thirsk – New Memorial + two additional inscriptions	£215.25
J Blenkiron & Sons Ltd. – Interment + plot purchase	£493.50
Residents – Plot Reserve	£157.50

Councillor Cosgrove was proposed, seconded and elected as vice-chairman and will chair next month's meeting in the absence of the Chairman.

The Chairman declared the meeting closed at 8.40 pm

MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL HELD ON MONDAY, 9 APRIL 2018
AT 7.15 PM IN THE CHAPEL SCHOOLROOM

Present: Councillor Mr S Cosgrove (Chairman) Councillors Mesdames D Medlock and E Foden, Messrs N Bennington, A Collingwood, J Nelson, R Readman and N Thompson

District Councillor Mrs B Fortune County Councillor Mr D Hugill

PC E Ellington

9 members of the public

1. Apologies for absence were received from Councillors M Jones, M Fenwick and A Voke.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch**

PC Ellington gave her report. There had been a report of males walking on land. Enquiries are on going into the theft of a land rover in Hutton Rudby. Netting placed over hedges in Garbutts Lane had been slashed. Patrols of the area are being conducted on a regular basis. Community messages received included – transit vans being targeted; information on a BT scam and fraud foiled by alert Post Office staff in Easingwold. The Police and Crime Commissioner is holding surgeries at Stokesley Library on 10 April 1.00 – 3.00 pm.

4. **Meeting open to the public**

A resident asked if there were any plans to replace the bush which had been cut down on the corner of Northfields and North End. The Council had no plans to do so. He noted there was a new planning application for 5 dwellings on Stokesley Road. He thought it did not look much different from the original one. He had not had a chance to look at the application for development in the Leven Valley. Another resident commented that the consultation events on the Neighbourhood Plan were a good idea and he had attended. He said he spoke on behalf of residents in Enterpen and Sexhow Lane. Of the comments on the Enterpen site 36 out of the 40 were negative. He was looking for re-assurance that these comments will be taken into account and that there will be feedback. The Chairman said Parish Councillors have visited all the sites and noted all the comments on the sites. There are regular updates and all is there for everyone to see. Mr Mortimer, Chair of the Neighbourhood Plan Steering Group said that they will go through all the comments individually and respond to each one and put it on the website. We treat them as a set rather than individual ones. The Chairman said it will eventually be for the village to judge which sites they prefer.

Another resident spoke about a planning appeal which was on the agenda. He was concerned that Hambleton District Council would not fare well at the appeal. He also spoke about the application for an indoor riding area and his concerns including drainage and if the riding area is used by the public. The Chairman closed the meeting to the public.

5. **Matters Arising**

- a. **Neighbourhood Plan.** Mr Mortimer said they were just about up to date with the correspondence from the public but a couple of matters came in over the weekend. One was a

follow up to the last Steering Group meeting. A member of the public was concerned about the accuracy of minute taking as the Chair of the meeting was also taking the minutes. We are taking that point on board and looking for another member of the Steering Group to take the minutes. There is an on going issue with the owner of the Levendale site. Mr Mortimer reported on the meeting held with members of the Parish Council, Steering Group and Hambleton District Council Planning Policy Officers. Another meeting will be held with the District Council on 24 April to discuss the wording in the local plan concerning site selection. He gave details of the costs and funding up to 31 March 2018. He calculates that we will have to return £3,064.00 of the Locality Grant. It is the Parish Council that has to sign off on that. The deadline is 14 April. Councillor Thompson proposed, seconded by Councillor Foden that the Council accept the End of Grant report and the refund of £3,064.00. This was agreed unanimously. A new grant fund regime has been announced. If you are dealing with site selection you can claim £17,000 from Locality. We assume that based on doing site selection and having 9 months to the referendum, we will need about £10,000 to complete the project. He will prepare the submission and forward to the Parish Council for approval. The heritage assessment had been approved at last month's meeting and the letter of engagement can be signed.

Mr Mortimer gave a report on the consultation events. They were very well attended and 127 people had signed in. Results were presented at the Steering Group meeting. A full write up and responses have still got to be worked through. He would be happy to arrange a session for the Parish Council to go through the report. There were 6 topics/sections including preferred sites, green spaces and settlement character, housing questions and site design. We did ask some questions about the size and type of housing but the response rate was much lower. Comments said we should not compromise on the mix, size and distribution. The majority are looking for something similar to that of the preferred sites. Distinct minority view who prefer the one site solution. There is no appetite for lots of little sites. Langbaugh and Paddocks End is a very popular site, while Enterpen was predominately unpopular. Sites cannot be eliminated just because they are unpopular. We need to focus on fully investigating issues to see if there is substance behind them. On Green Spaces - people will support pretty much any Green Space.

- b. Footpaths. A query had been raised about the bridge on the public footpath from Hutton Rudby to Potto. NYCC had put a notice in the Darlington & Stockton Times dated 16 February 2018 extending the temporary prohibition of pedestrians until 17 August 2018 or until the completion of the works i.e. bridge repairs. The Clerk had e mailed NYCC to ask for more details. An e mail was received from a resident in Middleton concerning the erection of a new footpath sign. County Councillor Mr Hugill said he had visited the site today. He thought it would have been best to put another arm on the wooden post. He suggested that the Council look for other signs that may need repair or replacing and he will set the wheels in motion. Councillor Fenwick and Mr Marshall will be asked for their input.
- c. Village Hall and Play Area. A quote for work on the trees on the Village Green and Village Hall had been received. Other quotes had been sought without success. Councillor Readman proposed, seconded by Councillor Medlock that the quote received should be accepted.
- d. Sports Area. The goal posts will be moved when the weather improves.
- e. Village Green. An e mail had been received with a photograph showing damage to the Green at the bottom of North End. The Council agreed to contact the County Council about the installation of grasscrete. The slip road leading from East Side had also suffered damage. The Council will look at installing boulders there.

- f. Village Event. Councillor Bennington had e mailed updates. Overall the costs are in line with last year with the exception of the cost of security. The budget is just over £5,000. Councillor Foden suggested sponsorship or shaking buckets as at the Fireworks Display.
- g. General Data Protection Regulations. Various e mails had been received concerning compliance with the new Regulations. Councillor Foden said there will have to be an audit of different e mails and the data we hold. The Clerk is attending YLCA training on 17 April.
- h. Election. Councillor Collingwood said this was the first time in a long time that there had been an election. He thought the turn out was pretty good even though the publicity was poor. He thought we should plan for contested elections and have a protocol. He was happy to work with other Councillors to help move this forward. Councillors Nelson and Thompson said we will have to be aware of the costs. Councillor Thompson said he was happy to work on this.
- i. Community Speedwatch. Councillor Thompson gave a report. There have been 16 sessions around the four sites at different times and days with varied results. In total there have been 30 incidents of excess speed, i.e. vehicles travelling at 35 mph or above. We are now undertaking less sessions but focusing on specific sites and times to have the biggest impact. Doctors Lane is not providing the results as expected considering it has had the greatest feedback from residents. This site has been covered on 3 separate occasions at different times of day and early evening without recording one excess speed. More importantly, on all three occasions the volume of traffic during a 45 minute session was 15, 15 and 29 vehicles. The latter being the later time. Obviously the state of the road has been very poor but I believe some temporary improvements have now been made. It is hoped to set up another couple of sessions over the next 2/3 weeks to see if this changes things in terms of traffic volume and possible speed activations. County Councillor Mr Hugill asked if agricultural vehicles were a problem. Councillor Thompson said not at the moment. Councillor Collingwood said there is a perception of speed. He complimented Councillor Thompson for the way he has researched, organised and set up Community Speedwatch.
- j. Litter Pick. The one in March was very successful. The Chairman said we need to organise another one before the grass verges grow too much. It was agreed Monday, 23 April to meet at 6.00 pm at the Village Pump.
- k. Road Safety Audit. The Council had been given an e mail address for the County Council road safety team and will contact them to ask their advice.
- l. Communication. Councillor Collingwood had circulated an e mail suggesting various places in the village which could be used to help communication between the Council and residents. Councillors agreed that places other than the Council notice boards would be a good idea.
- m. Parking Obstruction. The Clerk had replied to the resident and also written to the Hub and the County Council.
- n. Care for our Village. It has been suggested that the scouts could help with work. The Clerk will check with our insurance company. Councillor Medlock reported that leaves and a fallen tree had been cleared. Care for our Village will contact the beekeepers who planted wildflowers on the area of land near the Bay Horse to ask if they are doing the same this year.

6. Finance

The Annual Governance Statement for 2017/18 had been received from PKF Littlejohn with the external auditor instructions. These had been forwarded to the Chairman and Councillor Thompson. The Employer's Tax Summary January – March 2018; Employer's Summary March 2018 and the Employer's End of Year Summary for 2017-18 had been received from TP Jones & Co. LLP. The balances in the Council's accounts are as follows:

Community Account	£5,010.00 (14 March 2018)
Burial Account	£15,040.84 (14 March 2018)
Business Premium Account	£96,348.10 (13 March 2018)
Allotment Account	£1,381.10 (14 March 2018)

7. Review of Registration of Financial and Personal Interests. Councillors were reminded to keep their registrations up to date and report any changes.

8. Reports from County and District Councillors

County Councillor Mr Hugill said a long list of road works had been published and Hutton Rudby gets a mention. It is a year since there was a new way of working with libraries. There are 22 across the County with 2,500 volunteers supported by permanent staff. The County Council Community Awards are going to be held and he asked people to think about who to nominate. District Councillor Mrs Fortune said she was pleased that the Neighbourhood Plan is going on and making good progress. Some people think that HDC is making a U turn but they have always supported the Neighbourhood Plan. The District Council has a duty to co-operate with every other authority it touches on the Local Plan. We have to consider inclusivity in the Neighbourhood Plan and co-operation with your neighbours. She said changes are afoot and legislation is starting to come through that is going to stop "land banking". The NPPF gives a clear definition on what is an affordable property. No longer will it be acceptable to say the site is not viable with affordable homes. The affordable figure will be set. Developers will be told when they get outline planning how long they will get to build the houses. Permissions have been granted and people are sitting on land. There is a lot of support for community led housing.

9. Planning Applications

- a. E mail from HDC re application 16/01836/FUL. There was no breach of Planning Control.
- b. Outline application for the construction of 5 dwellings at OS field 2719, Stokesley Road for Mr D Bainbridge 18/00489/OUT. The Council recommend refusal. The need for housing assessed through the Neighbourhood Plan does not support the building of large houses. There is no provision for affordable housing. There would be 5 entrances on to a busy road out of the 30 mph limit.
- c. Construction of new indoor riding area at South Lund Farm, Tame Bridge for Mr & Mrs N Robinson 18/00163/FUL. The Council recommend refusal. There has been no application for a change of use. District Councillor Mr Fortune will ask for a site visit.
- d. Replacement of wooden sliding sash window (bathroom only) at The Elms, 5 North Side for Mr J Lees 18/00504/LBC. The Council recommend approval.
- e. Planning Appeal – Revised application for use of land and siting of caravan as a private gypsy site for one family for Mrs S Welch. Appeal Ref: APP/G2713/W/17/3183496. The Council agreed to add to their original comments recommending refusal. There is no proof that they are of the travelling fraternity. The cumulative effect of this plus the 2 other appeals is decimating the open countryside in this area and has reached saturation point.
- f. Construction of new detached dwelling on land east of Leven Valley and south of South View for Mr & Mrs R & J Readman 18/00576/FUL. Councillor Readman declared an interest and left the room. The Council agreed to ask the District Council if they can delay their response until the May meeting of the Council as the application was not received until 7 April.

**MINUTES OF THE ANNUAL MEETING OF RUDBY PARISH COUNCIL HELD ON MONDAY, 14 MAY 2018 IN
THE CHAPEL SCHOOLROOM AFTER THE ANNUAL ASSEMBLIES**

Present: Councillor Mr M Jones (Chairman) Councillors Mrs D Medlock, Messrs N Bennington, A Collingwood, S Cosgrove, J Nelson, R Readman, N Thompson and A Voke

County Councillor Mr D Hugill

District Councillor Mrs B Fortune

10 members of the public

Election of Chairman – Councillor Jones was proposed by Councillor Readman, seconded by Councillor Cosgrove and was re-elected as Chairman.

Election of Vice-Chairman – Councillor Cosgrove was proposed by Councillor Bennington, seconded by Councillor Medlock and re-elected as Vice-Chairman.

The Clerk will continue as the Responsible Financial Officer.

Election of Committees:

- a. Planning – Chairman, Vice-Chairman, Councillors Foden and Readman
- b. Finance – Chairman, Vice-Chairman, Councillors Foden, Readman and Thompson
- c. Footpaths – Councillors Bennington, Collingwood, Fenwick and Nelson
- d. Allotments – Councillors Cosgrove, Nelson and Voke
- e. Village Event – Chairman, Vice-Chairman, Councillors Bennington, Fenwick, Foden, Nelson, Voke
- f. Fireworks – Chairman, Vice-Chairman, Councillors Bennington, Nelson and Voke
- g. Care for our Village – Councillors Medlock and Collingwood

Representation on Outside Bodies:

- i. Village Hall Management Committee – Chairman and Councillor Medlock
- ii. Yorkshire Local Councils Association – Councillors Collingwood and Fenwick
- iii. Bathurst Education Foundation – Councillor Thompson
- iv. Stokesley and Villages Community Regeneration Group – Councillors Nelson and Readman

The meetings will continue to be held on the second Monday in every month starting at 7.15 pm.

1. Apologies for absence were received from Councillors Mrs E Foden and Dr M Fenwick.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch.** Already dealt with at the Annual Assemblies. Ringmaster messages included: Take Five to stop Fraud; fraud alert; scam awareness; crime survey; keyholder contacts for businesses and residents; farms in Seamer and Great Busby targeted – pressure washer stolen from one and attempted theft at another; TV Providers discount fraud; 10 frauds to look out for; security advice; how to keep the burglar out; Great Ayton incident.

4. Meeting open to the public

A resident asked if the security for the Village Event will be covering the Village Hall as a group of youths had been gathering again. Councillor Bennington said security has been employed from 12 noon to 12 midnight. There will be 6 security personnel, of which 4 will be positioned around the Event and the other 2 patrolling the village. They have been given an idea of where there was trouble before. They will telephone the Police if they cannot deal with any issue. It may be over the top this year but we hope it will be a success. Spar will not serve anyone under 25 with alcohol. The Event is focusing more on younger children. We have had an e mail from the Cricket Club about the vandalism they suffered last year. The Chairman said if the behaviour of a large group becomes anti-social at any time ring 101.

Another resident asked if any trees are felled would they be replaced. The one due to be felled outside the Village Hall will be replaced.

He thought that the Embleton Farm plan was similar to that of Stokesley Road, both involve very large plots for large executive dwellings which are not in line with the Parish and Hambleton's needs or the Neighbourhood Plan. The access is along a single track and the gas pipeline is very near. He hoped that the Parish Council would object to the application. He gave his views on the planning application in the Leven Valley. He thought it would be detrimental in many ways. The Village Design Statement says that the Leven valley is of great importance and should be protected. He thought it should be opposed by the Parish Council.

A third resident said it had been pointed out to him that there a quite a few supporting statements for this application from friends and relatives of Councillors. He thought many of the comments were not valid. As there is a lot of involvement he thought the Council should completely recuse themselves from the decision.

A request was made for a layby to be grassed over and tidied up as it serves no purpose. If people do stop there they leave litter. The Chairman said we could ask for guidance from the County Council. County Councillor Mr Hugill said covert surveillance can be used if it is a hot spot for fly tipping. It will be a question of cost for the County Council for grassing it over. Councillor Bennington said we have some signs about littering. In response to a question the Chairman explained about the Tarran legacy.

5. Matters Arising

- a. Neighbourhood Plan. The Chairman vacated the Chair and the Vice-Chairman took the Chair. Mr Mortimer thanked the Council for their continuing support over the year. Mrs Danjoux and Mr Cooper resigned during the year and he was very grateful for Councillors Foden, Fenwick and Readman for all their efforts. The Terms of Reference have been circulated incorporating comments from YLCA. Councillor Readman proposed, seconded by Councillor Bennington that these be accepted and all agreed. An e mail had been received from a member of public about minute taking at the Steering Group meetings. We now have a volunteer to take the minutes. For various reasons we did not get through all the work we had hoped and at the end of March we had to return £3,064.50 of the Locality Grant. We have a new grant of £8,893 from April onwards. There has been no cost to the Parish precept. We will draw down from the Hambleton grant and the balance is just over £1,500. Mr Mortimer reported on a meeting on 8 May with Hambleton District Council attended by members of the Parish Council, Steering Group, District Councillor Mrs Fortune and Mrs K Atkinson to discuss how to link the Neighbourhood Plan into the Local Plan structure. The heritage assessment has taken place and a report is due towards

the end of this month. Work will be carried out on green space assessments and settlement character. It is planned to have an information stall at the Village Event. Councillor Cosgrove vacated the Chair and Councillor Jones took the Chair again.

- b. Footpaths. Councillor Collingwood said a seat on Garbutts Lane near The Close is in need of repair. Councillor Bennington has the matter in hand. District Councillor Mrs Fortune said she had contacted Planning to ask why the footpath from Paddocks End has not been built. Not all the land is in the control of Broadacres or Highways, some belongs to Spar and some is not registered. More research is needed. There has been a meeting with Highways. Broadacres cannot progress until they have permission from all parties. She would like to have a meeting with Spar. There is no support from Highways because there is a footpath on the other side of the road. She will keep trying. The Chairman said if there is something that the Parish Council can do let us know. Councillor Bennington queried whether the Parish Council could claim the unregistered land. A resident said the sight lines from Spar car park are bad now that the weeds have grown. Councillor Collingwood said the gatepost at the end of the river path onto Sexhow Lane has rotted away. The County Council will assess and report back.
- c. Village Hall and Play Area. Nothing to report from Village Hall Management Committee meeting.
- d. Sports Area. Councillor Cosgrove said a bracket has been snapped off and will need replacing.
- e. Village Green. An e mail had been received from the County Council saying they have no objection to the Parish Council repairing the damage at the bottom of North End but will not fund it. It was agreed to ask a contractor to look at it. Councillor Medlock said the Community Bus has difficulty turning around because of cars parked in the turning area at the top of Goldie Hill. District Councillor Mrs Fortune said it did have No Parking painted on it. It was never intended to be a parking area. It was a turning area for the bungalows. A picture will be e mailed to Stokesley Police to see if they can help.
- f. Village Event. The Cricket Club will be on the list for the security people in light of what happened there last year. Signs are needed for the Village Green to advertise the Event. There will not be a fun run this year. The Playgroup will look after the bouncy castle. The contractors will be asked to cut the Village Green about a week before the Event.
- g. GDPR. The Chairman reminded Councillors that we have to be mindful of how we use any data we have.
- h. Community Speedwatch. Councillor Thompson gave a report. Community Speedwatch will continue and has been successful. Doctors Lane will no longer be monitored as there is not the volume of traffic.
- i. Communication. Councillor Collingwood thought we were making strides. The Village Hall, Spar, The Hub and the Tennis Club have agreed we can put notices up. The Agenda for meetings will be on the 3 Parish Council noticeboards, the Village Hall and Spar as well as the website. The minutes will be on the 3 noticeboards and in Spar. Notice of when the meeting takes place will be in the Church newsletter. YLCA have been asked how other Councils have used Facebook and websites.
- j. Litter Pick. The Chairman expressed thanks to everyone who helped.
- k. Road Safety Audit. District Councillor Mrs Fortune said there is no 106 money any more. She is hoping to get some CIL money to have a safety audit done.
- l. Elections. Councillors Collingwood and Thompson are gathering more information.

6. Finance.

The Parish Council will be insured with BHIB from 1 June for one year. The Annual Return is due to be sent to the External Auditors by 11 June. The balances in the Council's accounts are as follows:

Community Account	£5,000.00 (14 May 2018)
Business Premium Account	£119,611.44 (14 May 2018)
Burial Account	£16,909.84 (14 May 2018)
Allotment Account	£1,381.10 (14 May 2018)

7. Reports from County and District Councillors

District Councillor Mrs Fortune had nothing further to report.

County Councillor Mr Hugill said the County has 5,000 miles of road and each year a resurfacing programme is undertaken and will begin shortly this year.

8. Planning Applications

- a. Creation of new detached dwelling at land east of Leven Valley and south of South View for Mr & Mrs R & J Readman. 18/00576/FUL. E mail from resident. Councillor Readman left the room. After discussion the Council decided that no comment would be made due to conflicts of interest. A site visit will be requested.
- b. Outline application with all matters reserved for the construction of 4 detached dwellings at land off Embleton Farm, Garbutts Lane for Mr & Mrs S Cunningham. 18/00768/OUT. Councillor Medlock declared an interest and Councillor Voke said he lived nearby. The Council commented that the Neighbourhood Plan Steering Group has carried out research in the community and found that the preference for housing is a mix of affordable homes and smaller properties for young families. A site visit will be requested.

The Clerk reported to Hambleton District Council that the Council's recommendation was refusal as she had thought this was the Council's decision. The Chairman did not believe that this properly reflected the outcome of the meeting so advice was sought from YLCA. Their advice was that as a vote had not been taken the Council could neither support or object to the application. This was then reported to HDC.

9. Correspondence

County Councillor Hugill left the meeting.

- a. E mail from resident re cash balances, contact details for Councillors and the election. A reply will be sent.
- b. E mail from resident on the lack of a footpath from Drumrauch. The Council did have agreement from the landowner opposite Drumrauch for the construction of a footpath but the Residents' Association did not want an access through the pedestrian gate into Drumrauch so this was not pursued. The construction of a footpath was also put forward as part of the Neighbourhood Plan work. It is on the County Council's list but is unlikely to happen.
- c. E mail from NYCC giving details of carriageway resurfacing at Parsons Lane 18-24 May.
- d. YLCA Consultation Paper on Unauthorised development and encampments received by e mail from YLCA. The Chairman has replied.
- e. Letter from NYCC concerning GDPR asking the Council to complete an online survey. The Clerk will deal with this.

- f. Letter from North Yorkshire Archives consulting on what their service of the future should look like. Any volunteer /heritage groups which may have an interest are asked to visit the consultation webpage on <http://www.northyorks.gov.uk/recordofficesurvey>
- g. E mail from Rural Housing Enabler giving details of the Community Led Housing seminar to be held on 22 May in Easingwold.
- h. Chief Executive's Bulletin received from NALC by e mail and circulated.
- i. North Yorkshire Now newsletter received from NYCC by e mail and circulated.
- j. Rural News for April received from Community First Yorkshire by e mail and circulated.
- k. Application for a new memorial received from Stockton Memorials. Agreed.
- l. News Digests for 16, 23,30 April received from Rural Services Network by e mail and circulated.
- m. E mail from Hambleton Licensing Team concerning the variation of 3 conditions in the licence for Rudby Hall. The Council though condition 10 was there for the protection of local residents. Clause 11 should be able to be dealt with themselves by having discussions with local residents. Condition 13 the Council has no issue with.

10. Planning Decisions of Hambleton District Council

- a. Work to trees subject to a TPO at 3 Enterpen 18/00337/TPO. Granted.
- b. Alterations to roof to form additional living accommodation including the construction of 2 dormer windows to the front elevation and installation of roof lights at 4 Westholme 18/00296/FUL. Granted.

11. Accounts

a. GGN Sportscare Ltd – Grass cutting Village Green, Play & Sports Areas, Verges	£949.20
b. GGN Sportscare Ltd – Grass cutting Burial Ground	£146.40
c. Hambleton District Council – Election charges 22 March 2018	£2,150.00
d. Hampshire Flag Co. – Union Jack	£80.33
e. Viking Direct Co – Printer	£107.39
f. Viking Direct Co – Set of four inks	£63.55
g. Care for our Village – Grass seed	4.99
h. NYCC – Deployment of VAS	£1,470.00
i. Clerk – Monthly salary April + broadband	£523.67

Monies Received

Groundwork UK – Grant for Neighbourhood Plan	£8,893.00
Hambleton District Council – 1 st half of precept	£21,500.00

The Chairman declared the meeting closed at 9.12 pm

MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL HELD ON MONDAY, 11 JUNE 2018
AT 7.15 PM IN THE CHAPEL SCHOOLROOM

Present: Councillor Dr M Fenwick (Chairman) Councillors Mrs D Medlock, Messrs N Bennington, A Collingwood, N Thompson and A Voke.

District Councillor Mrs B Fortune. County Councillor Mr D Hugill

7 members of the public

1. Apologies for absence were received from Councillors Mrs E Foden, Messrs S Cosgrove, M Jones, J Nelson and R Readman.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record with the addition of Councillor Thompson on the Planning Committee.
3. **Police Report and Neighbourhood Watch.** A report had been received from NY Police. On 31 May report of a stone ornament being stolen from a resident's front garden. Ringmaster messages included property marking available; share your views on Neighbourhood Policing in North Yorkshire; car key burglaries.
4. **Meeting open to the Public**

A resident said the grass cutting at the corner of Eden Park Road and Belbrough Lane was not good. The attention of the contractor will be drawn to it. Another resident said he had attended the Steering Group meeting last week and had asked if he could see a copy of the Heritage Report. This was refused as it was being considered by the Steering Group and would be published within a few weeks. He wished to register his objection to that. It has been carried out by a professional body and should be in the public domain as quickly as possible. The Chairman said the initial one produced was a draft. We want to get it as accurate and clear as we can before putting it into the public domain. The Chairman said he understood the concern.

County Councillor Mr Hugill joined the meeting.

The resident said he thought the report would come back saying the Enterpen site is not a good one for the Neighbourhood Plan. The Chairman said the process is not to change its conclusion but to make the conclusion as clear as possible. Mr Mortimer said there would be no decisions made on recommendations until the next Steering Group meeting. They hope to have the report back from the consultants within a week.

Another resident asked what was happening about his suggestion of a road safety audit. District Councillor Mrs Fortune said she did ask if CIL money can be used to do a road safety report and it is up to us to ask for it. At the moment we do not know the total available. There is no more 106 money.

A resident of Skutterskelfe asked for the Parish Council's support to prevent Rudby Hall from varying a number of operating conditions which were imposed when the application was approved. It was going to be a very low key country house hotel doing bed and breakfast but from day 1 it has been a wedding venue. He was representing 9 households. In the original planning application it was stated that jobs would be created. No employment has been created. All the work is done by sub-contractors. When permission was given to vary the numbers from 72 to 150 residents were

concerned it was the thin end of the wedge. The variation and removal of conditions would remove all our protection as residents. He detailed the separate conditions. Over the last few years he has complained to the District Council Environmental Health Department that Rudby Hall are not abiding by the rules. Residents will be putting their views on the District Council Planning website.

5. Matters Arising

- a. Neighbourhood Plan. Mr Mortimer gave details of the latest status of Hambleton District Council's Local Plan. The date for publication of the Local Plan has been deferred until at least September. We will not get a definitive position on housing numbers until it comes out. We did get a bit of a hint that, across the District as a whole, housing numbers are likely to be reduced. Costs to the end of this month are £1,700 with £116 from the precept. £1,500 grant available from Hambleton and £6,600 from Locality. The draft Heritage Report was received just over a week ago and circulated to the Steering Group with a copy for information to the Parish Council. Parts of the report leading up to the recommendations were not as clear as they might have been and this was put back to the consultants. We are hoping to release it to the public by the end of this week. We will not be making any decision on the report until the public meeting on it. Members of the Steering Group had a walk around the prospective green spaces. We are going to use HDC's assessment process as set out in their documents using their pro-forma. At the July Steering Group meeting we will finalise a recommendation. It is not a final decision. At the Village Event we will have a stall as an information resource.
- b. Footpaths. Councillor Collingwood had reported to NYCC that the kissing gate at the end of the footpath on Sexhow Lane was broken. The fence alongside it was taken out when the river path was being repaired and it has not been replaced. NYCC say they will not be taking any further action as there is a large gap alongside the kissing gate and that if the fence is repaired it will be the landowner's responsibility to repair the gate. District Councillor Mrs Fortune said the gate was put in to stop children getting out onto the road. Councillor Collingwood said only a new post is needed, the gate is okay. Councillor Bennington will do a quote for a new post. A copy of the County Council e mail will be forwarded to County Councillor Mr Hugill. Parking on pavements is getting more prevalent. If people see this occurring they should take a photograph and send it to generalenquiries@northyorkshire.pnn.police.uk
- c. Village Hall and Play Area Nothing to report.
- d. Sports Area. Nothing to report.
- e. Village Green. The flagpole is in need of cleaning. Councillor Bennington will have a look at it. Councillor Collingwood will measure the area of the Village Green in North End where it is proposed that grasscrete will be installed.
- f. Village Event. Councillor Voke will put up the road closure notices a week before the Event. Posters and signs will be put up around the village. County Councillor Hugill said he had arranged a karate demonstration. A number of classic cars will also be on display.
- g. Communication. Councillor Collingwood gave a report on what was happening. He thought we needed to tell the community where the Spar noticeboard is as not many people know. It is round the corner towards the toilets. The Clerk said that Spar now ask anyone putting up a notice to fill in a form giving the date when the notice is to go up and when it can come down. Councillor Collingwood said the next stage is looking at our website and facebook page. He mentioned the Marketplace brochure which was delivered free to people's homes and wondered if the Council wished to put something in there.
- h. Election. Councillors Thompson and Collingwood had been collecting information. Councillor Collingwood said there had not been a contested election in over 30 years. He thought we have

to improve so that we get a wide selection of candidates for May 2019. He recommended starting publicity in January. He suggested we need to produce a guide which can be e mailed or downloaded about being a Parish Councillor, what it involves and even some thoughts from Councillors about what it is like. He thought it was important that we show a welcoming and positive demeanour to anyone who is standing. As there are 11 Councillors we can automatically sign up and call for an election. If not enough people sign up there will not be an election. Many people raised questions about why there was not a list of candidates in with the polling cards. This will not happen. How can we improve on that? A candidate can only stand for the Parish in which they reside, or work in, or live within 3 miles of. After the election he suggested the Council needed to decide whether we want to continue with four parishes or change to one. Community governance is the key to change. Hambleton District Council have their own processes and they will not change. District Councillor Mr Fortune said they are not HDC's rules they are national rules.

- i. Community Speedwatch. Councillor Thompson said this is on going.

6. Finance

- a. Internal Audit Report. This had been circulated to Councillors. Councillor Thompson said he had gone through the report in detail. There are 1 or 2 small things we need to do. Councillor Thompson proposed, seconded by Councillor Medlock that the report be accepted. This was carried unanimously.
- b. Notice of Public Rights and Publication. This has been published on the Council's noticeboards and website.
- c. Annual Report – Section 1 Annual Governance Statement. All questions were answered at the meeting and the Section was signed by the Chairman and Clerk.
- d. Annual Report – Section 2 – Accounting Statements. The figures had been circulated before the meeting. Section 2 was signed by the Chairman and RFO.
- e. Employer's Summary. The report for May 2018 was received in addition to a letter concerning GDPR.
- f. Barclays Bank. Letter received which detailed the changes to the way the Bank will accept cash payments into business accounts.
- g. E mail from resident re management of funds. YLCA have been asked for their advice and a reply is awaited. Councillor Thompson is carrying out research into potential investment accounts.

7. Reports from County and District Councillors

County Councillor Hugill reported on a new Highways guide which will explain to residents how the County Council do things when repairing roads. It is hoped to provide a clearer communication and will explain the timing, start and finish dates and traffic management. They want to achieve efficient and effective delivery of schemes on site. There is a new initiative to cope with the problems of recycling. A lot of items could be used by other people so a scheme has been launched called "Pass It on". Information can be found on the County Council website. The Director of Public Health at the County Council made an interesting presentation. Hambleton is a healthy place to live and Hutton Rudby is a very healthy place to live as the average age of people requiring social extra care is 75. It is 55 in other areas. At the Middleton Parish meeting a resident asked if a mirror could be provided opposite the junction. The County Council cannot approve mirrors because they are not a Government recognised method of road safety. Councillor Collingwood said he was disappointed

that Crathorne is getting their road re-surfaced but not Doctors Lane. County Councillor Hugill said it is about prioritising.

District Councillor Mrs Fortune said at the last meeting the footpath from Paddocks End to Spar was mentioned. She had made enquiries about the piece of land and who owned it. A question had been asked if the Parish Council could register it. They could but it would not be without risk. If you register it to the Parish Council then you have to get somebody to take on the footpath. If the real owner of the land appeared you would be trespassing and causing wilful damage. Legal advice would be required. She suggested a meeting on site about the footpath.

A resident of Campion Lane has contacted her asking why Campion Lane is not included on any part of the superfast NY broadband. There are three businesses and a working farm there. He has written to Superfast NY and would like the Parish Council's support.

A letter on the agenda from Hambleton District Council concerns a Tree Preservation Order. The tree is in a resident's garden and she has always maintained it. District Councillor Mrs Fortune said she would not be supporting the granting of a TPO.

8. Planning Applications

- a. Replace existing outward opening doors on brick porch with electric sliding doors or two way. Side windows to match existing at Village Hall 18/00802/FUL. The Council recommended approval.
- b. Works to trees in a Conservation Area at 2 Old School, Enterpen. 18/01058/CAT. The Council recommended approval.
- c. Proposed home office and garages at Hunters Hill, Skutterskelfe. 18/00982/FUL. The Council recommended approval.
- d. Approval of Reserved Matters for an equestrian worker's dwelling at Carr House, Holme Lane, Seamer 18/01003/REM. The Council recommended approval.
- e. Application for variation of conditions 6, 7, 10, 11, 15, 16 and 18 and removal of condition 12 (location of events within the grounds of the Hall) to previously approved application 15/00961/MRC for Rudby Hall, Skutterskelfe 18/01008/MRC. The Council recommended refusal. There are misleading statements in that they have not been abiding by the original conditions. There have been regular complaints from neighbours against the non-compliance with existing conditions. Rudby Hall was originally supposed to be a small country house hotel but has not been run as such. The number of jobs promised have not materialised and the majority of the work is done by sub-contractors.

9. Allotments Fence

Councillor Bennington said the fence had been erected properly and something has happened from the allotment side. It needs to be repaired. He will do a quote.

10. World War I.

It was agreed to ask surrounding Parish Councils, the school and other groups if they are doing anything.

11. Correspondence

- a. E mail from YLCA including revision to NALC's Standing Orders. A copy has been e mailed to Councillors.

- b. E mail from YLCA circulated to Councillors on Shaping our Future: New Strategic Plan of NALC. Comments are required to be submitted by Tuesday, 26 June.
- c. E mail from YLCA noting that Parish Councils are exempt from having to appoint a Data Protection Officer.
- d. A request from YLCA to complete a short survey to gather evidence on the adoption of CIL system received by e mail and circulated to Councillors.
- e. E mail from Hambleton District Council giving details of the registration of a new dwelling north of 18 and south of Hill Top, East Side.
- f. YLCA Training Programme for July – November received by e mail and circulated to Councillors.
- g. Information from Community First Yorkshire on Community Led Housing received by e mail and circulated to Councillors.
- h. Invitation from Rural Housing Enabler to join a bus tour on 2 July to tour housing sites received by e mail and circulated to Councillors.
- i. E mail from NYCC concerning the renewal of subsidised local bus services. Service Nos 80 & 89 by Abbots of Leeming are wholly subsidised. Comments are required by Friday, 13 July. Councillors thought it was still important that the service continued.
- j. E mail from South Tees Hospitals NHS Foundation Trust giving a Friarage Stakeholder update. Circulated to Councillors.
- k. Notice from Hambleton District Council concerning a Tree Preservation Order. The Council agreed to respond saying that the TPO should not be imposed. The tree is in a resident's garden and she has looked after it for many years.
- l. Application for a new memorial from Dales of Thirsk. Agreed.
- m. Notice from NYCC of a meeting of the Richmond (Yorks) Area Constituency Committee to be held on 13 June at Leyburn. No-one was available to attend.
- n. E mail from YLCA giving notice of a meeting of the Hambleton Branch to be held on 27 June at Easingwold. Passed to Councillors Fenwick and Collingwood.
- o. E mail from Clicktrans.com giving details of a competition for Your Favourite Cycle Ride in the Yorkshire and the Humber. Circulated to Councillors.
- p. Notification from CPRE North Yorkshire of the AGM to be held on 16 June at Old Swan Hotel, Harrogate. Received.
- q. Chief Executive's Bulletin received by e mail from YLCA and circulated.
- r. NY Now newsletter received by e mail from NYCC and circulated.
- s. News Digests for 21, 29 May, 4 June received by e mail from Rural Services Network and circulated.
- t. Clerks & Councils Direct magazine. Circulated.

12. Planning Decisions of Hambleton District Council

- a. Outline application for the construction of 5 dwellings at OS field 2719, Stokesley Road 18/00489/OUT. Withdrawn.
- b. Construction of new indoor riding arena at South Lund Farm, Tame Bridge 18/00163/FUL. Granted.

13. Accounts

- | | |
|---|---------|
| a. Internal Auditor – Internal Audit for year ended March 2018 | £120.00 |
| b. KVA Planning Consultancy – Neighbourhood Plan work April and May | £301.50 |
| c. Clerks & Councils Direct – Subscription Renewal | £60.00 |

1424

d. AR Entertainments – Equipment for Village Event	£2,568.00
e. GGN Sportsare Ltd. – Grass cutting Burial Ground	£146.40
f. GGN Sportsare Ltd – Grass cutting Village Green, Play Area, Verges, etc.	£949.20
g. Clerk – Monthly salary May + broadband	£523.47
h. A & B Joinery – Repair of seat on Garbutts Lane	£150.00

Monies Received

Barthrams Funeral Services – Interments, etc.	£1,307.25
Dales of Thirsk – New headstones	£357.00
Stockton Memorials – New headstone	£89.25
Allotment Rents	£70.00

The Chairman declared the meeting closed at 9.10 pm.

**MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL HELD ON MONDAY, 9 JULY 2018 AT
7.15 PM IN THE CHAPEL SCHOOLROOM**

Present: Councillor Mr M Jones (Chairman) Councillors Mesdames D Medlock and E Foden, Messrs. A Collingwood, S Cosgrove, J Nelson, R Readman, N Thompson, A Voke

District Councillor Mrs B Fortune County Councillor Mr D Hugill

PCSO J Crawford

5 members of the public

1. Apologies for absence were received from Councillor Mr N Bennington.
2. The minutes of last month's meeting had been distributed and were signed by the Chairman after being agreed as a correct record. The minutes of the Annual Parish Meetings of Rudby and Skutterskelfe, Hutton Rudby and Middleton had been circulated and were signed by the Chairman after being agreed as correct records.
3. **Police Report and Neighbourhood Watch.** PCSO Crawford said they were very pleased with the security at the Village Event. He thought it would have been better if someone had been on the door at the Spar shop. At the actual Event there were no issues but there were on the periphery. There was a group near the Village Hall and Prestons. There was under-age drinking in Honeyman's field. One person was arrested for drunk and disorderly behaviour. There were two further reports later on in the evening about youths being rowdy after the Event had finished. Groups from outside the area are attracted by the Event. The Police would like to have a meeting to review the day. Councillor Foden thought the Security Firm were good during the day but could have been better in the evening. Overall feedback was that it felt a lot safer with Police and Security. When she left about midnight there was still a lot of young people hanging around waiting for transport. Councillor Nelson said the Police did keep an eye on things for quite a while. District Councillor Mrs Fortune said there were people from Darlington, Redcar and Middlesbrough. County Councillor Hugill joined the meeting. PCSO Crawford said that if something had occurred elsewhere the Police would have had to leave. The Chairman said we appreciate what you did on the day and in the evening. Councillor Collingwood said at the last meeting incidents of badly parked cars was mentioned. PCSO Crawford said these should be sent to the Police as it is happening either by e mail generalenquiries@northyorkshire.pnn.police.uk or by ringing 101. This information is on the Parish Council's website. The Police do not issue tickets any more but will speak to the person concerned.

4. **Meeting open to the Public**

A member of the public queried why the Police had a tent at the Village Event. The Chairman said the Police have been attending a lot of events in the area to give out information on various topics and interact with the public. It is up to the organisers of any event to police it themselves. Police can be called to deal with anything that happens but cannot guarantee that they will have a presence at the event. The Police will say that if the Parish Council is going to hold an event it is up to the Parish Council to provide security for the event and the surrounding area.

5. Matters Arising

- a. Neighbourhood Plan. Mr Mortimer said the possibility of a footpath between Belbrough Lane and Langbaugh Road had been raised and the Steering Group were looking into it. All we have done at the moment is said that there is a space where it can go. We have not looked into the legal issues or if it would be a safe access.
- Costs so far are about £10,000 with £116.00 from the Parish precept. We are probably going to have to apply for top-up funding which is available. There were fewer visitors at the Neighbourhood Plan stall at the Village Event. The Government has re-assessed the housing need and this had fed down to Hambleton District Council. We do not yet know what is going to happen. District Councillor Mrs Fortune said the draft Local Plan may well go to the September Cabinet. Until we know the target we are not bringing alternative sites forward. The Stokesley Road site was discussed and despite a planning application having been turned down by HDC and on appeal, the Steering Group felt there has been no material change and it remains as it is. The Steering Group meeting on the 2 July attracted about 25 members of the public because the Heritage Report was on the agenda. The main recommendation to remove the Enterpen site was unanimously endorsed. It is no longer a preferred site in the Neighbourhood Plan. Green Spaces are about protecting places that are somewhere special to the community. He gave details of the national criteria. We have looked at the sites that had gone through the HDC process and reviewed them. We were requested by people from Enterpen to look at Highfield House and the paddock behind. There is a technical issue in that there is planning permission on part of this site. Hambleton District Council will be asked for clarification. There is no public access behind Highfield House. Belbrough Lane field was discussed. We went along with HDC recreation space. At the next meeting we will complete local green space work and then look at housing mix and site design and the type of housing that the community would like to see. Hopefully we will have clarity on housing targets. If the numbers change a lot we would envisage doing some referendum on what the community thinks.
- b. Footpaths. The gate from the footpath on Sexhow Lane has been thrown over the fence. County Councillor Mr Hugill queried whether a kissing gate was needed. The Chairman asked whether we needed a gate there or not. County Councillor Hugill said if you put in a wide gate there will be access for vehicles if repairs are needed again to the river bank. Councillor Foden thought a gate was needed to prevent children and dogs running out onto Sexhow Bank. A price will be obtained for a gate. Councillor Foden is making contact with Broadacres re the proposed footpath from Paddocks End to Spar. Following receipt of an e mail from NYCC, the Clerk had written to the owner of land who had queried if a footpath across his land still existed. NYCC have confirmed that the footpath still exists but the owner can apply to the County Council for a formal extinguishment of the path.
- c. Village Hall and Play Area. A post on the car park has been cut off to enable better access.
- d. Sports Area. Work is required. Spare grit spreading on the BMX track, new posts, spray around the posts and sport equipment so they do not get damaged when the grass is strimmed. Councillors will do the work on Wednesday, 18 July meeting at 7.00 pm.
- e. Village Green. Only one reply had been received quoting for the work required in North End. It was agreed that more quotes would be requested. The Clerk reported a damaged seat on the Green on North Side.
- f. Village Event. In his absence Councillor Bennington was thanked for all the work he had done planning the Event. The date for the Event next year is Saturday, 22 June 2019. Councillor Nelson suggested the Council look at just having a day time event and missing out the music in

the evening. Councillor Foden said there were quite a lot of people hanging around after the bands had finished. It concerns her that people are coming from all over. She had had good reports about it being family friendly with a good atmosphere. There were more families during the day. It was agreed to defer a decision until after the meeting with the Police. There was zero tolerance by the Police at the Event. A meeting on the Village Event will be held after the meeting with the Police. Councillor Thompson suggested bringing some volunteers on board. Councillor Nelson reported that the Coffee Van had made a donation and he was talking to the other commercial food vendors about contributions. He also suggested that a larger bin was required for glass recycling next year.

- g. Communication. Councillor Collingwood reported that all the signs had been displayed and the agenda and minutes were being displayed in various locations. The date and time of the meeting was in the monthly Church newsletter. He suggested that the Council's website and facebook page needed to be looked at. The Chairman said we have a website manager who will be able to give advice. It was agreed that Councillor Collingwood will pursue this on behalf of the Council. The Chairman said we have to be careful that anything on our facebook page does not become personalised.
- h. Elections. Councillor Thompson had e mailed a draft of the suggested Guide to being a Councillor. He thanked Councillors for the useful feedback. It is aimed to get it out as soon as possible. Councillor Nelson queried what the actual aim was. Councillor Thompson said it was to give the public information with the aim of encouraging them to become Councillors. Councillor Nelson thought that if people wanted to come and enhance the village they would have done something about it. Some people might see it as a bureaucratic job. The Chairman said in the past people had to be almost press-ganged to join. Planning issues do galvanise people but that is not a reason to join the Parish Council. We want people who will come forward to take on work. Councillor Collingwood said you may find that there are people who would be happy to work on the Village Event or the Fireworks Display but do not want to be Councillors but they may eventually. We are trying to make it easier for people to help the community.
- i. Road Safety Audit. CIL can be used for a road safety audit. The Chairman said developers have to satisfy highways that what they are proposing is safe. There is a problem that that the County Council may not recognise a road safety audit from a road safety consultant. The Council agreed that there was nothing to gain at this point in time in pursuing this.
- j. World War 1. There will be the usual service in Church and at the War Memorial. The Council agreed to buy 4 silhouettes. It is hoped 2 will be in Church and two on seats near the War Memorial. Councillor Thompson said he had arranged for a bugler to be present when the beacon is lit. The knitting group are knitting poppies to go around the War Memorial.
- k. Allotments. Part of the fence separating the allotments from a private dwelling has come loose. An allotment holder present at the meeting said that the same thing was going to happen near his shed. The wood is contracting and damage may occur all down the fence. Councillors will visit the allotments. The Clerk had been in contact with the Council's insurance company and had been informed that all allotment tenants should be public liability insurance. This is usually available on home insurance. Councillor Thompson thought allotment holders should be informed about this now.
- l. Standing Orders. Updated Standing Orders have been received from YLCA. The Chairman will look at how they can be personalised for Rudby Parish Council.
- m. GPDR. Various documents are required to comply with GPDR. Councillor Foden will look at what is required.

6. Planning Application

- a. Proposed amenity building at Hillside View Farm, Tame Bridge 18/01364/FUL. The Council recommended refusal. There is no requirement for an amenity building. There is already a stable there. The Council disagrees with previous decision by the Planning Inspector.

7. Reports from County and District Councillors

District Councillor Mrs Fortune queried what is a caravan. She thought the description needs to be re-defined. She suggested the Council and individuals should write to Rishi Sunak, MP and Steve Quartermain, Director of Planning in London about inconsistencies in decisions. She expressed concern about the two signs on the Village Green advertising the Bay Hose as they obstruct the view. The Parish Council had given permission for one. She also was concerned about the tent that was in the car park taking up parking spaces. The Chairman thought it was only used on Village Event day. County Councillor Hugill spoke about the travellers' needs survey and where we are with it. We only need 1 site between now and 2023. District Councillor Mrs Fortune said we are always on the back foot. The Chairman asked what the Parish Council could do to support the District Council. We will write to our MP and Steve Quartermain.

County Councillor Mr Hugill said he had some funding for painting a white line at the entrance to a resident's driveway which was being obstructed by poor parking. The Parish Council had no objection to this. The County Council's Scrutiny and Health Committee has written to the Prime Minister expressing concern at the CCGs' budget deficit this year of £31 million. In the County as a whole CCGs are making huge losses. They should be merged into one rather than running individually. District Councillor Mrs Fortune said when the Village Event started out it was held at the cricket field. It could be controlled as there is a gateway.

8. Finance

Councillor Thompson said he had some information from YLCA concerning investing Council funds and what the guidelines are. He is looking at potential investments. The Chairman said we have to keep in mind easy access to funds.

The balances in the Council's accounts are as follows:

Community Account	£5,000.00 (14 June 2018)
Business Premium Account	£114,075.45 (14 June 2018)
Burial Account	£16,852.69 (14 June 2018)
Allotment Account	£1,381.10 (14 June 2018)

9. Correspondence

- a. An e mail had been circulated from YLCA concerning the sale of various booklets. It was agreed to buy 2 copies of the Good Councillor's Guide.
- b. E mail received from Community First Yorkshire and circulated.
- c. Letter from NWG Business giving information on their joint venture with Anglian Water Business.
- d. Chief Executive's Bulletin received by e mail from YLCA and circulated.
- e. White Rose Update received by e mail from YLCA and circulated. The Clerk said on the front page was a photograph of a telephone kiosk which had been fitted to for books and to display

maps, posters, etc. It was agreed to ask for a quote for doing the same to the kiosk on the Green.

1429

- f. Newsletter received from NALC by e mail and circulated.
- g. Newsletter received from North Yorkshire Now by e mail and circulated.
- h. News Digests for 11, 18, 25 June and the Rural Bulletin received by e mail from Rural Services Network and circulated.
- i. Rural Funding Digest for July received by e mail and circulated.

10. Planning Decisions of Hambleton District Council

- a. Construction of a detached dwelling at land east of Leven Valley and south of South View. 18/00576/FUL. Refused.
- b. Installation of glazing to existing porch on western elevation including bi-fold doors and windows to match existing at Village Hall 18/00802/FUL. Granted.
- c. Works to trees in a conservation area at 2 The Old School, Enterpen 18/01058/CAT. Granted.

11. Accounts

a. 1 Voyage Ltd – Heritage Impact Assessment	£1,597.50
b. Magician – Performance at Village Event	£150.00
c. Society of Local Council Clerks – Annual Membership	£115.00
d. Teesdale Event & Site Services – Supply of toilets to Village Event	£264.00
e. KVA Planning – Neighbourhood Plan	£500.00
f. T P Jones & Co LLP – Payroll preparation	£58.50
g. Tindalls DIY – Woodstain and sandpaper for Village seat	£15.39
h. HMRC – Tax 1 st Quarter	£477.40
i. Clerk – Monthly salary (June) + broadband	£523.47
j. Lucid – Village Event posters	£89.00
k. Whitegates Nursery – Compost, Bedding Plants (Care for our Village)	£243.36
l. GGN Sportsare Ltd – Grass cutting Village Green, Play Areas, Verges, etc.	£949.20
m. GGN Sportsare Ltd – Grass cutting Burial Ground	£146.40
n. GGN Sportsare Ltd – Interment	£165.00
o. Microsoft – Office 365	£59.99
p. All Events Security Ltd – Village Event	£1,080.00
q. The Fabs – Village Event	£500.00
r. The Fallen – Village Event	£500.00

Monies Received

Extra payment for allotment move	£10.00
Cash from Village Event	£189.60
Interment – Ashes	£115.50
Dales of Thirsk – Headstone	£89.25

The Chairman declared the meeting closed at 9.10 pm

**MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL HELD ON MONDAY, 13 AUGUST
2018 AT 7.15 PM IN THE CHAPEL SCHOOLROOM**

Present: Councillor Mr M Jones (Chairman) Councillors Mrs D Medlock, Messrs N Bennington, A Collingwood, S Cosgrove, M Fenwick, R Readman and A Voke

County Councillor Mr D Hugill

District Councillor Mrs B Fortune

PCSO J Crawford

5 members of the public

1. Apologies for absence were received from Councillors Mrs E Foden, Messrs J Nelson and N Thompson.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch.** PCSO Crawford gave a report. Two instances of anti-social behaviour. Report of noisy youths behind the Village Hall. Eggs and money stolen from Stokesley Road. Youth assaulted at ELIM Festival at Coulbeck Farm. Report of door-to-door fish sellers and check on two door-to-door sellers on Rudby Bank. Both reported to Trading Standards. Report of suspicious vehicle on 18 July turning into farm at Middleton on Leven. Not located. Beat surgeries have been held in Hutton Rudby. Councillor Collingwood mentioned cars parking on pavements. Letters have been sent to motorists and also a leaflet produced to make people understand about parking. The Chairman said we are waiting to hear from the Police about a suitable date for a meeting about the Village Event. A letter had been sent to the person whose car damaged the fence at the bottom of Hutton Bank. There has been no response. PCSO Crawford said it may require the Police having a word with him. He will speak to Sgt Ross first. The Police are dealing with an incident on Stokesley Road where a white BMW overtook a number of cars. A review is taking place of the No Cold Calling signage.
4. **Meeting open to the Public**

A resident said he had written to the Parish Council regarding road safety. He had read the Council's decision in the minutes but would like an answer in writing as to the reasons why the Council were not going to proceed with it. He was disappointed at the decision. Another resident voiced his objections to the planning application on Stokesley Road saying it was similar to the previous one which the Parish Council had objected to. A further resident spoke about the drainage issues in Enterpen and asked whether NYCC had been asked to look at it. District Councillor Mrs Fortune suggested that if the road floods pictures should be taken at the time and sent to NYCC Highways. District Councillor Mrs Fortune said the appeal at the gypsy site in Tame Bridge has been granted. We need to continue working with the District Council to see what we can do.

5. Matters Arising

- a. Neighbourhood Plan. Mr Mortimer gave an update. The Government released a new version of National Planning Policy Framework on 24 July and all planning decisions now have to link into the new version. The publication of the Local Plan has been moved back to at least October and HDC have asked us for a schedule update. It is proposed to reply that we will submit our draft plan within 3/6 months after they release the Local Plan. With reference to the Stokesley Road planning application, this is still a preferred site in the Neighbourhood Plan for the time being. We were asked to look at Leven Valley with reference to a green space. In terms of timing we would expect that the planning application in this area will be decided before the Neighbourhood Plan is published. He then gave details of the costs so far. It is still expected that the Neighbourhood Plan will be completed within the available grants. At the Steering Group meeting on 6 August concern was expressed about a proposal for a footpath with access onto Belbrough Lane. No progress has been made on this.

County Councillor Mr Hugill joined the meeting.

Mr Mortimer gave details of about criteria they are following concerning green spaces and the candidates for green space designation. The next topic for the Steering Group is site design and housing mix.

- b. Footpaths. The Chairman reported on a meeting with Broadacres regarding the proposed footpath from Paddocks End. He has also contacted the Property Department of James Hall & Co. who own Spar. They are sending him some information tomorrow. Hopefully some progress will be made.
- c. Village Hall and Play Area. Nothing to report.
- d. Sports Area. The Chairman thanked everyone who had helped with the work done at the Sports Area. The BMX track has deteriorated and it needs a new surface.
- e. Village Green. Four requests for quotes had been issued to install some grasscrete on the Village Green at North End. Only one reply was received. It was agreed to accept this quote. Councillor Collingwood said Steve Britton, Care for our Village, will repair a hole on the Village Green. A house in North End had been flooded in July and the householder had requested that he be allowed to do work on the Village Green in order to rectify the problem. This was agreed. It was noted that the grit bin had been moved.
- f. Village Event. It was agreed that there will be a follow-up meeting about this year's Village Event after we have met with the Police. Everyone will be welcome to attend. The date for next year's event is 22 June 2019. The Clerk will do a note of income and expenditure.
- g. Communication. Councillor Collingwood asked for Councillors views on the development of a new website.
- h. Elections. A paper has been produced and Councillors were asked for their agreement or otherwise. Another Councillor is needed to do a note about becoming a Parish Councillor.
- i. World War 1. One of the silhouettes that the Council has bought was available to see at the meeting. The Council agreed to buy 4 new tubs for the War Memorial. A letter was received from the Knit Together group offering to decorate the War Memorial railings with poppies for the 11 November. The Council were pleased to agree. A letter Y is missing from the War Memorial and enquiries will be made to get it replaced.
- j. Allotments. The Chairman and Councillor Cosgrove had been to inspect the fence at the allotments. An allotment holder had said that the fence near his allotment was about to come

loose too. The Chairman did not think it was the responsibility of the Parish Council. The owner of the fence will be informed. It was agreed that a letter will be sent to all allotment holders giving the information received from our Insurance Company and asking them to comply with the new rule.

- k. Standing Orders. The Chairman has looked at the information from NALC and will e mail Councillors. One section on Staff refers to an Employment Committee. It was agreed to only appoint one when the occasion arises.
- l. GDPR. An e mail had been received from YLCA giving a revised GDPR toolkit. This will be on next month's agenda.
- m. Telephone Kiosk. Councillor Bennington will do a note so that work on the kiosk can go out to tender.
- n. Fence. No response had been received to the Council's letter to the person whose car damaged the fence at the bottom of Hutton Bank. PCSO Crawford will speak to Sgt Ross about further action.

6. **Planning Applications**

- a. Listed Building consent for double glazed timber window on first floor east side elevation and removal of chimney stack on the rear elevation at The Elms, North Side 18/00504/LBC. The Council recommended approval.
- b. Construction of an all-weather non-illuminated equestrian paddock and fence and re-location of existing stock fence at land south of South View 18/01565/FUL. Councillor Readman declared an interest and left the room. E mail received from resident and circulated to Councillors. The Council agreed to ask the District Council Planning if they could have an extension to the date by which comments are required. YLCA will also be asked for advice about voting.
- c. Outline planning permission with some matters reserved (to consider access and layout) for the construction of 5 dwellinghouses at OS field 2719, Stokesley Road. The Council agreed with 6 votes for and one abstention to comment that their recommendation is for refusal because the need for housing assessed through the Neighbourhood Plan does not support the building of large houses. There would be 5 entrances on to a busy road out of the 30 mph limit.

Councillor Fenwick left the meeting.

7. **Reports from County and District Councillors.**

County Councillor Mr Hugill reported on changes to Area 2 and recommended when a new manager is appointed another request for gritting of Campion Lane is sent in. The County Council has been very helpful with his request for an 'H' bar to painted on the road to help with a resident's access problems. The Chairman said with reference to the flooding at Enterpen/The Wynd, the Council will send in a request to Highways but it needs more than gully sucking.

District Councillor Mrs Fortune said she was concerned about the number of young people roaming around the village in the early hours. Several people were concerned about the letting of the bungalows at Goldie Hill. If they are not taken by people in the village they can be offered elsewhere. They are not protected by a 106 agreement. One is empty and a 106 agreement is to be put on temporarily. The vacant house in The Wickets will be offered to the residents first.

8. **Finance.**

The Employer's Summary for August was received from T P Jones & Co. Councillor Thompson had circulated the first ¼ figures. There were no queries. The balances in the Council's accounts are as follows:

Community Account	£5,000.00 (13 July 2018)
Burial Account	£17,357.29 (13 July 2018)
Business Premium Account	£109,697.38 (13 July 2018)
Allotment Account	£1,381.10 (13 July 2018)

9. **Correspondence**

- a. E mail from Hambleton District Council advertising the temporary road closure for Remembrance Sunday. The Council had no objections.
- b. Letter from the Primary School Head Teacher to parents, forwarded by resident to Parish Council and the Steering Group, regarding parking and driving near the School. Circulated to Councillors.
- c. E mail from Mr P Cole, Hambleton District Council informing that the next meeting of Stokesley and Villages Partnership meeting will be held on 5 September. Councillor Collingwood said he would like to know more details of what the Partnership did. District Councillor Mrs Fortune, who chairs the meetings, will send him a list of projects.
- d. E mail from Ms A Madden, Rural Housing Enabler with a poster advertising the vacancy at The Wickets. This will be put on the noticeboards.
- e. E mail from Community First Yorkshire about Community Led Housing. The Council decided against inviting a speaker to the meeting.
- f. E mail from YLCA enclosing a Government shale gas exploration and production planning consultation. Circulated to Councillors.
- g. E mail from YLCA enclosing a consultation on the Green Paper for Adult Social Care and Well Being. Circulated to Councillors.
- h. E mail from Mr P Cole, Hambleton District Council advertising a lecture at Northallerton Forum on 24 August about Chivalry and Barbarity.
- i. Letter from Hambleton District Council enclosing a poster inviting nominations for the Sports Awards 2018. The closing date is 10 September 2018.
- j. Various e mails had been received detailing complaints about the No. 80 bus service through the Village. It was agreed to write to NYCC Passenger Transport.
- k. Chief Executive's Bulletin received by e mail from YLCA and circulated.
- l. E mail from the Alzheimer's Society – Side by Side Hambleton and Richmondshire. Received.
- m. North Yorkshire Now received by e mail from NYCC and circulated.
- n. Rural Bulletin received by e mail from Rural Services Network and circulated.
- o. Countryside Voice and Fieldwork magazines received from CPRE.
- p. Letter received from Bathurst Educational Foundation asking if the Council wish to re-appoint Councillor Thompson as a Parish Council representative trustee for a further term – 2018-2022. This was agreed.
- q. Minutes of the Care for our Village Association meeting held on 13 March 2018. Received.
- r. The Chairman gave an update on work being carried out at the new Burial Ground. To date £1,500 has been spent in moving clay to the site to create a bund and drains. More soil will

needed on site and it will have to be levelled off. Armstrong Richardson have provided soil and clay free of charge which has saved the Council a lot of money.

10. Planning Decision of Hambleton District Council

- a. Proposed home office and garages at Hunters Hill, Skutterskelfe 18/00982/FUL. Withdrawn.
- b. Application for Certificate of Lawfulness (Existing) for the siting of a caravan for the purpose of permanent residential occupation at Fairview Farm, Skutterskelfe 17/00388/CLE. Granted.

11. Accounts

a. 1 Voyage Ltd. – Attendance at Steering Group meeting	£172.50
b. KVA Planning – Attendance at Steering Group meeting	£127.90
c. Viking Direct – 3 Black Ink Cartridges	£61.16
d. GGN Sportscare Ltd. – Grass cutting Village Green, Play & Sports Areas, Verges	£949.20
e. GGN Sportscare Ltd. – Grass cutting Burial Ground	£146.40
f. GGN Sportscare Ltd. – Interment	£165.00
g. Stockton, Thornaby District Scouts – PA for Village Event (Day)	£260.00
h. There but not There – 4 Silhouettes – Centenary of ending of World War 1	£182.18
i. Clerk – Monthly salary + broadband	£523.46
j. Methodist Church – Hire of Schoolroom for NP meeting April 2018	£14.00

Monies Received

M & B Rea – Interment, purchase and reserve	£651.00
Re-reserve of 2 Ashes plots	£60.00
J Barthram & Son Ltd. – Interments, purchase and reserves	£945.00
J Barthram & Son Ltd. – Interment, purchase and reserve	£651.00
Cash from Village Event	£94.50
Allotment Rent + bond	£15.00
Chips n Things – Village Event	£400.00

The Chairman declared the meeting closed at 9.15 pm.

**MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL HELD ON MONDAY, 10
SEPTEMBER 2018 AT 7.15 PM IN THE CHAPEL SCHOOLROOM**

Present: Councillor Mr M Jones (Chairman) Councillors Mesdames D Medlock and E Foden, Messrs. N Bennington, A Collingwood, S Cosgrove, M Fenwick, J Nelson, R Readman, N Thompson and A Voke

County Councillor Mr D Hugill

District Councillor Mrs B Fortune

6 members of the public

1. There were no apologies for absence.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch.** Community messages included: quad bike stolen from Great Broughton; review of "No Cold Calling" zones; damage to field by motor vehicle in Great Busby; vehicle stolen from business premises on Darlington Road, Northallerton.
4. **Meeting open to the public**

With reference to money available from Stokesley & Villages Partnership, a resident asked if any ideas had been forthcoming. Councillor Collingwood said he could not come up with anything because as a community we are not doing too badly. If residents have any ideas let the Parish Council know. The resident suggested planting new trees on the Village Green and perhaps one could commemorate the 100th anniversary of the ending of World War 1. The Chairman said the Council would discuss this under item 5e.

5. **Matters Arising**

- a. **Neighbourhood Plan.** Mr Mortimer said so far £10,175.75 has been spent with £116 charged to the precept. Hambleton District Council's Cabinet has a meeting on 9 October and the Local Plan should come to them for approval at that meeting. An update on the District housing needs has been published. It is very slightly down on the 320 target. There is a statement with the number of homes completed and those with planning permission which infers that the amount of land to be allocated will be less. There is to be a meeting with Hambleton District Council on 27 September to discuss housing targets. There has been an update from NYCC on school capacity. There is some capacity available in the forecast. The main area the Steering Group is working on now is green spaces. The Steering Group sent a number of queries to HDC and they have just replied. Some outstanding issues are being worked on from the consultation work done in March. Mr Mortimer clarified the role of the Neighbourhood Plan and the Steering Group with regard to planning applications. The Steering Group does not have a role in responding to planning applications. The statutory body for consultation on planning applications is the Parish Council. The Neighbourhood Plan does not have any weight in the planning process until it is more developed. Planning applications have to be decided on present

Councillor Nelson joined the meeting .

policy. With regard to school capacity Councillor Bennington asked if there was any information as to where the children at the school are coming from. Mr Mortimer said if we have more and more from Hutton Rudby they will not be taking children from outside. An increase in capacity in the village should not put any pressure on the school. The Chairman said it is a good school and nearly always full. The Chairman said one of the questions from HDC was what was needed in Hutton Rudby. We have a note from Amanda Madden on social housing requirements but this does not necessarily cover young people wanting to stay in the village or older people wanting to downsize. District Councillor Mrs Fortune said Central Government said we also had to offer shared ownership properties. Social Housing does not just mean houses for rent. It includes smaller properties, starter homes and part ownership. Mr Mortimer said we are waiting for what comes out of Hambleton's Local Plan.

- b. Footpaths. The Chairman had met with a fencing contractor who will provide a quote for a gate at the Sexhow end of the river footpath. Money, perhaps from a grant, could be spent on resurfacing the path. District Councillor Mrs Fortune said any grant from Stokesley & Villages Partnership is match funded. The river path is a well used leisure amenity. The Chairman said as a Parish Council we need to put something forward for the benefit of the village. We spoke to the landowners at the time of doing the work and all were happy to have the footpath improved. District Councillor Mrs Fortune said if you have any suggestions e mail them to Peter Cole with details of what you want to do. Councillor Fenwick asked about progress on the Spar footpath. The Chairman is in contact with the surveyor at James Hall Ltd and has sent a drawing and land titles. The next step is for Broadacres to tell Spar how much land they need to build a footpath. Broadacres are going to produce a drawing for Spar. There is a gap in the titles but it should not pose any problem. The Property Director at Spar is aware of it.
- c. Village Hall and Play Area. A tree has been felled at the back of the Play Area.
- d. Sports Area. Councillor Cosgrove said a new litter bin is required. The original bin has disappeared. Councillor Collingwood said people are walking their dogs in the Sports Area despite the sign saying dogs are not allowed.
- e. Village Green. The quote for the work to be carried out in North End was accepted. Quote for repair of a seat on the Village Green was accepted. The Chairman said most of the trees on the Village Green are of an age where we need to think about planting some new trees. It was agreed that next time the trees are surveyed the issue will be addressed and advice will be sought.
- f. Village Event. A date for a meeting with the Police has yet to be arranged. One band for next year has been booked and Councillor Bennington recommended that a second band is booked as soon as possible. An e mail had been received asking if the Council were interested in a play being performed at the Village Event. It was felt this was more for the Village Hall.
- g. Communication. Councillor Collingwood said the process is taking longer than he thought but it is in development.
- h. Elections. The note for the website is just about ready but another testimonial is required.
- i. World War 1. Councillor Thompson has arranged for a bugler to play at the War Memorial and in the evening at the lighting of the beacon. The Clerk is trying to find a firm that will be able to make the letter "Y" which is missing from the War Memorial. Revd R Opala will take a short service at 7.00 pm on the 11 November and bells will ring from All Saints Church.

- j. Allotments. A letter has been sent to the adjoining land owner setting out the Council's position with regard to the fence.
- k. Standing Orders. These have been updated as from July 2018. Councillor Thompson proposed, seconded by Councillor Medlock that Council adopt them. This was agreed unanimously.
- l. GPDR – Updated Tool Kit. Councillor Foden is looking at this.
- m. Telephone Kiosk. Councillor Bennington has suggested a budget cost for the work and will do a sketch so that letters can be sent asking for quotes for the work.
- n. Fence. The Clerk has sent an e mail to our previous insurers, copy to our present insurers, to ask for their advice.
- o. Christmas Tree lights. The Clerk had forwarded a e mail from a firm which offered two ranges of lights suitable for outdoor use. The Council agreed to buy a bundle deal of 8 sets of lights, starter plug and extension cable. The tree lighting ceremony is to be held on Sunday, 9 December this year. We will ask for the tree to be delivered on Thursday, 6 December.

Councillor Foden joined the meeting.

6. Planning Applications

- a. Construction of an all weather non-illuminated equestrian paddock and fence and re-location of existing stock fence at land south of South View 18/01565. E mails had been received from residents and from a Planning Consultant. All had been circulated to Councillors. Councillor Readman declared an interest and left the room. The Chairman explained the advice received from YLCA about voting. As a result the Chairman, Councillors Cosgrove and Fenwick will not vote. The Chairman summarised the concerns raised. Councillor Bennington proposed that the application be recommended for approval subject to the residents' concerns about size, illumination and flooding being addressed, Councillor Medlock seconded and 2 voted for the proposal, making a total of 4 in favour. Two Councillors voted against and one abstained.
- b. Change of use from agricultural land to domestic land for proposed home office and domestic garage at Hunters Hill, Skutterskelfe 18/01638/FUL. Councillor Cosgrove proposed the application be recommended for approval, Councillor Foden seconded. One Councillor abstained and others voted in favour.
- c. Single storey extension to rear of 7 Woodside 18/01749/FUL. Councillor Collingwood proposed that the application be recommended for approval, Councillor Thompson seconded and all agreed.
- d. Single storey extension to side and reduction in length of existing detached garage at 22 Doctors Lane 18/01824/FUL. Councillor Collingwood proposed that the application be recommended for approval, Councillor Foden seconded and all agreed.
- e. Demolition of selected parts of Hutton Fields Farm, Parsons Lane, Trenholme Bar to allow extensions and alterations including first floor accommodation above garage wing and current swimming pool 18/01816/FUL. Councillor Bennington proposed that the application be recommended for approval, Councillor Cosgrove seconded. Two Councillors abstained and all others voted in favour.
- f. Retrospective planning application for decking area in beer garden at Bay Horse Inn 18/01711/FUL. Councillor Collingwood proposed that the application be recommended for refusal because there are concerns about the increased area which will have an impact on Neighbours' amenities because of noise and also concern about the appearance of the

- decking. Councillor Fenwick seconded and 6 Councillors agreed. Two Councillors abstained.
- g. Relocation of existing garage and driveway to the side of 38 Langbaugh Road 18/01758/FUL. Councillor Thompson proposed that the application be recommended for approval, Councillor Voke seconded, two Councillors abstained and other Councillors voted in favour.

7. Reports from County and District Councillors

District Councillor Mrs Fortune said she had received complaints from East Side and South Side about noise from the Bay Horse with music from external events. Hambleton District Council are going ahead with a legal challenge regarding the private gypsy site at Skutterskelfe. It will go to Court. HDC's decisions are constantly being over-turned by Inspectors. Councillor Collingwood asked about the letter which the Parish Council were sending to HDC. This is in progress.

County Councillor Mr Hugill said he really welcomed what District Councillor Mrs Fortune has said. He quoted from a Planning Officer who had said that a retrospective application can be helpful sometimes because we get a chance of seeing what it looks like. The white lining outside a resident's property to help keep her driveway clear is now on the list. He has contacted Andy Brown, Footpaths Officer and he will put a gate in on Sexhow Lane. The footpath signs at Middleton – two will be replaced by one with two arms. He was pleased that the Speedwatch team were stationed near the Cricket Club to record. Councillor Thompson said the Police designate the area where we can stand. The Chairman said the footpath sign in Blue Barn Lane has come down. Councillor Foden said the patching work done in Doctors Lane is already starting to break up. County Councillor Mr Hugill said there are two types of repair, one is temporary. Next year it may be resurfaced. County Councillor Mr Hugill said the County Council equivalent of Stokesley & Villages Partnership is called Stronger Communities and they might be able to help fund a project.

8. Finance

Councillor Thompson had circulated his report on investment of Parish Council funds. The Chairman expressed his thanks to Councillor Thompson and it was agreed that investments will be looked at every year. The employer's summary for August was received from T P Jones & Co. The balances in the Council's accounts are as follows:

Community Account	£5,000.00 (14 August 2018)
Burial Account	£19,385.89 (14 August 2018)
Business Savings Account	£104,676.07 (14 August 2018)
Allotment Account	£1,381.10 (14 August 2018)

9. Correspondence

- a. An e mail had been received from a resident who had contacted the County Council regarding a parking problem at the junction of North End. He suggested that a double yellow line in front of the area where the War Memorial stands would make the junction safer. The Council were sympathetic as this area can be very congested but have always tried to avoid having yellow lines painted in the Village as it usually moves the problem somewhere else.

MINUTES OF THE MEETING OF RUDBY PARISH BURIAL BOARD HELD ON MONDAY, 8 OCTOBER 2018 AT 7.15 PM IN THE CHAPEL SCHOOLROOM

Present: Councillor Mr M Jones (Chairman) Councillors Mesdames E Foden and D Medlock, Messrs N Bennington, A Collingwood, S Cosgrove, M Fenwick, J Nelson, R Readman, N Thompson and A Voke

District Councillor Mrs B Fortune

PCSO E Ellington

4 members of the public

1. Review of fees. Councillor Thompson had circulated a proposal to increase the fees by 2%. Councillor Fenwick proposed that this be accepted, Councillor Medlock seconded and all voted in favour.
2. Request to place a wooden bench in Burial Ground. The Council agreed that in principle there was no objection but we needed to be flexible as to the timing as further work is needed in this area to make the ground suitable for burial of ashes.
3. Work in new Burial Ground. The Chairman said that work to create a bund has exposed a little spring which is running. He has spoken to the contractor today and they are moving soil around and will strip off top soil. More clay, about another 30 loads, will be delivered this week to raise the ground up a bit. We were thinking of putting in a new drainpipe but this might not be necessary. They are trying to grade the ground so it runs gently towards the river. It will then be left to settle before anything else is done.
4. The application for a new memorial headstone was agreed.

MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL HELD ON MONDAY, 8 OCTOBER 2018 IN THE CHAPEL SCHOOLROOM FOLLOWING THE ABOVE MEETING

Present: As above.

1. Apologies for absence were received from County Councillor Mr David Hugill.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch.** Ringmaster messages received included quad bikes stolen at Scugdale and Chop Gate and advice on fraud and scams. A Police report had been received and circulated. The Chairman asked if cones could be provided to stop cars parking in front of the War Memorial on Remembrance Sunday. PCSO Ellington said the Police do not provide cones. She advised that the Council contact Scarborough Borough Council about this. She reported on a beat surgery held last month and said that the Police are looking at holding the surgeries more frequently. A concern was raised by a resident at the beat surgery that a hedge line is protruding into the road on Rudby Bank which is causing vehicles to move towards the centre of the carriageway causing a number of near misses. The Police could not locate where the problem was. The Chairman said there has been a problem on Sexhow Lane with cars parked on both sides of the road preventing a tractor from getting through. PCSO Ellington said ring the Police when it is happening.

Councillor Nelson joined the meeting.

4. **Meeting open to the Public.** A resident reported on the work he has done at the War Memorial. The new tubs have been positioned. He said that some of the refuse bins in the Village were not being emptied. District Councillor Mrs Fortune will report this. The resident has also put stone, etc. down to shore up the edge of the footpath from Honeyman's field to Crow Bank steps as it was eroding. He is concerned that it will get worse unless something is done about it. He also spoke about the County Council and the Definitive Map. The Definitive Map cannot be altered without public consultation but the CC have altered the map and he is taking this up on behalf of the Ramblers Association. It is illegal. Another resident spoke about a planning application received for Skutterskelfe House. There is a long wall bordering the highway and they are looking at putting another opening in it. The Chairman said there is one opening there already and another access is proposed. It is a fast road and it will be difficult to create a visibility splay. The resident said the little swings at the Village Hall Play Area have twists in the chains.

5. **Matters Arising**

- a. **Neighbourhood Plan.** Mr Mortimer gave a report. Costs of £10,838.35 are roughly in line with what was budgeted for. NSPG are behind in their schedule because it is tied in with the Local Plan. To comply with a requirement in the NPPF update, Hambleton District Council wants to do a housing needs survey. It is hoped the Local Plan will go to the November cabinet meeting. The main item the Steering Group has been working on is green spaces. They have received some feedback from HDC and are identifying which sites that impacts upon. He gave a list of the sites which the NPSG was going back to. All the correspondence that has been received will be taken into account. The next meeting of the Steering Group will be held on Tuesday, 6 November. The Chairman queried whether the advice given by HDC was clear enough. Mr Mortimer thought it was generally true of the advice as a whole. Green space is part of the Neighbourhood Plan which is the responsibility of the Parish Council. The Chairman suggested going back to HDC asking if they can give any more clarity. Mr Mortimer said there are about 5 criteria which could make a site special. If there is only 1 it would be highly subjective. Councillor Fenwick said there were some that were incontrovertible. If you ask people if they would like a green space most people would say yes. Councillor Foden said there are implications when a site is designated and agreed we could go back and ask HDC for more clarity. In answer to a query the Chairman said it was in order to be more specific between a garden and an open field. If they say you have to make your own judgement then that is fine. Mr Mortimer said at some point we will have to decide we have the best advice and make a choice. There is a lot to go through. The Chairman said he thought it was important that the Neighbourhood Plan comes to the Parish Council before it is published. The Rural Housing Enabler is hoping to get the Housing Needs Survey out later this week. We would like to provide a covering letter. The Chairman said there is a real issue on the wording of the questions. If there is anything missed out let us know. Mr Mortimer volunteered to put together a covering letter. District Councillor Mrs Fortune said a lot of time has been spent on putting together the survey. The Chairman said it is to try and establish what the need is and as many people as possible should be encouraged to fill it in.
- b. **Footpaths.** County Councillor Mr Hugill has spoken to Highways about providing a 5 foot gate + posts for the Sexhow end of the river footpath out of his locality budget. The Clerk will e mail Noble Fencing to say that the gate will be provided by Highways but the Council would like a price for installing the gate and posts and for a new fence at the bottom of Hutton Bank. On the river footpath a hole has appeared behind the work done by Tees Rivers Trust. The Chairman will contact them. With regard to the footpath from Paddocks End to Spar we are currently

waiting for Broadacres to provide a drawing to Spar. Councillor Collingwood said he would pursue funding to improve the surface of the river footpath. Councillor Thompson said on Rudby Bank the tarmac has dropped and sunken in. Highways will be informed.

- c. Village Hall and Play Area. Councillor Medlock gave a report. The tree at the front of the Village Hall will be felled on 22 November. The car park will be closed and also the front entrance. The Treasurer and the Chairman have sought advice on where to invest the money the Hall has received. The Tennis Club and the Village Hall would like to tidy up the hedge at the back of the Play area and also put in some new hedging. This was agreed. Councillor Collingwood said adjacent to the Tennis Club there are some self-seeded trees. The Tennis Club suggest that these trees could be taken out and their garden extended. A report had been received from Streetscape on the Play Area and a copy sent to the Management Committee Chairman.
- d. Sports Area. It was reported that a man walking his dog around the Sports Field had found evidence of drugs there. The Chairman said in the past we locked the gate from time to time and we could do this again. It was agreed to lock the gate for a time. The Clerk said that the Council will have to buy a bin from HDC as they will not empty one bought from another source. District Councillor Mrs Fortune said she would try to get a bin from HDC. A report had been received from Streetscape. The Chairman said the report will need to be reviewed.
- e. Village Green. The seat on the Village Green has been repaired.
- f. Village Event. A meeting with the Police to talk about this year's Event and plans for next year will take place on 17 October. A meeting to discuss this year's Event will be organised after this.
- g. Communication. This month the agenda was late being posted on the website. Councillor Collingwood suggested we may have to look at another way of doing this. He had nothing to report concerning a Facebook page. The Chairman said one alternative is to use Facebook as an electronic notice board. It would be another medium to put notices up. If people are wanting information they will search. Councillor Collingwood said we also thought about cross referencing to the HRP. Draft minutes are circulated to Parish Councillors and formally approved at the next Parish Council meeting and then posted on the website. A suggestion had been made that we post the draft minutes. Councillor Collingwood said if members of the public say something at a meeting they do not know how it has been minuted until after the next meeting. In his time on the Council the draft minutes have always been agreed. The Clerk had contacted the YLCA for advice about this and the Chairman read out their reply. It was proposed and seconded that the publication of the minutes remains as at present. This was agreed by a majority of Councillors.
- h. Elections. Councillors Collingwood and Thompson had circulated a note about becoming a Parish Councillor which it is hoped that Councillors will agree to post on the website.
- i. World War 1 – Beacon Lighting. A short service will take place at 7.00 pm on Sunday, 11 November on the Village Green when the beacon will be lit and a bugler will play. The Council agreed not to do a collection but would decide at the December meeting whether or not to give a donation to one of the charities. Two of the silhouettes will be placed in Church at the beginning of November and the other 2 on benches near the War Memorial. The Knitting Together Group will decorate the War Memorial railings with poppies.
- j. Telephone Kiosk. Bring forward next month.
- k. Fence at bottom of Hutton Bank. Our Insurance Company was not optimistic about claiming damages for the fence. It was difficult to estimate how much of the fence the car driver had damaged. The Council agreed to get a quote for the repair of the whole fence.
- l. Christmas Tree Lights. The order has been sent off.
- m. Remembrance Sunday. The road to and from the Church to the War Memorial will be closed temporarily for the parade on 11 November. The Remembrance Service begins at 10.00 am in

All Saints Church and all Councillors are invited to attend. This will be followed by a short service at the War Memorial. At 7.00 pm on the Village Green the beacon will be lit.

- n. Speedwatch. Councillor Thompson said the organisation has run out of funds so we are having to share the equipment with 3 other parishes.

6. Planning Applications

- a. Works to trees in a Conservation Area at Wynd House, The Wynd. 18/01892/CAT. The Council recommended refusal as no report accompanied the application saying why the tree should be felled.
- b. Work to tree in a Conservation Area at 37 North Side. 18/01891/CAT. The Council recommended refusal as no reasons had been given for the work to be carried out.
- c. Proposed works to trees in a Conservation Area at 23 Enterpen. 18/01881/CAT. The Council recommended refusal as no reasons were given as to why the work needed to be carried out.
- d. Planning Appeal – Oakwood Farm, Tame Bridge – Refusal of construction of stable block. Application Ref: 17/02320/FUL. Appeal Ref: APP/G2713/W/18/3195895. The Council's original comments will be forwarded automatically to the Planning Inspectorate.
- e. Application for variation of conditions 6, 7, 10, 11, 15, 16, 18 and removal of condition 12 (location of events within the grounds of the Hall) at Rudby Hall, Skutterskelfe 18/01008/MRC. Amended plans or further information. The Council agreed that their original comments should stand.
- f. Construction of an all weather non-illuminated equestrian paddock and fence and re-location of existing stock fence at land south of South View 18/01565/FUL. Amended plans or further information. 18/01565/FUL. Copy of e mails from a resident to HDC had been circulated. The Council agreed that their original comments should stand.
- g. Change of use of grazing land to paddocks, school yard, post and rail fencing, construction of stable and storage building with 14 No. roof lights and associated access road and parking for recreational use at Skutterskelfe House 18/02052/FUL. The Council agreed to request a site visit because of highway concerns. The gate needs to be set sufficiently far back so that vehicles can stop at a closed gate without causing a hazard. It should be for domestic use only.
- h. Proposed loft conversion at Wellwood House, 26 North Side 18/02062/FUL. The Council recommended approval.

7. Report from District Councillor Mrs Fortune

District Councillor Mrs Fortune said bad parking near the Old School is blocking Sexhow Lane. A tractor could not get through. She has asked if the District Council can do anything about it but it is a highways issue. If people are persistently blocking roads or footpaths, ring the Police. She said that no planning permission had been given for a property in the village to be changed from domestic to business premises. Parking is a problem in the area also. If residents are concerned about noise they can contact HDC or keep a diary about the noise and feed it back to HDC. She gave an example of a resident who was worried out about the Village Event and asked if the Council would consider moving it to perhaps the Cricket Field. The Chairman said we have deferred having a further meeting until after our meeting with the Police. Councillor Collingwood said he had sent two photographs into the Police of examples of bad parking. He thought a lot of people living in the Sexhow Lane area are not parking as conscientiously as they could. Councillor Nelson agreed that parking was a problem. There are a lot of cars in the area. District Councillor Mrs Fortune was

worried that an emergency services vehicle would not be able to get through. Councillor Nelson will talk to people in the area. The Chairman said County Councillor Hugill is spending £300 out of his locality budget for a gate, posts and rails at the end of river path leading onto Sexhow Lane. Another £300 is being spent on changing the signposts at Middleton. He said the signpost on Blue Barn Lane has fallen down.

8. Finance

The Employer's Summary for September and Employer's Tax Summary July – September were received from T P Jones & Co LLP. A letter was received from Hambleton District Council about the precept for the following financial year. They would like the information from the Council by 31 December 2018. A Finance Committee meeting will be arranged for November. The Conclusion of the external audit was received from PKF Littlejohn LLP. The information will be posted on the Council's noticeboard and website. The balances in the Council's accounts are as follows:

Community Account	£5,000.00 (14 September 2018)
Burial Account	£19,725.49 (14 September 2018)
Business Premium Account	£100,966.12(14 September 2018)
Allotment Account	£1,381.10 (14 September 2018)

9. Firework Display

It was agreed to order the same fireworks as last year. The display will be held at the Cricket Club on Monday, 5 November starting at 6.15 pm.

10. Correspondence

- a. An e mail from District Councillor Mrs Fortune about parking on Sexhow Lane. This has already been discussed.
- b. E mail from NYCC regarding the vehicle activated signs review. Circulated to Councillors. Councillor Thompson said the report had been approved by the County Council Executive in principle but no details have been provided. Councillor Collingwood said signs that show your specific speed are more effective.
- c. E mail from Sam Hutchinson about the NY Police Community Mapping Project. It was agreed to reply that the Council were quite happy with our current contact with the Police and their regular attendance at our meetings.
- d. E mail from South Tees Hospitals NHS Foundation Trust giving a stakeholder update on the Friarage Hospital. Circulated to Councillors.
- e. Letter from HMRC giving details of a new online service to claim a VAT refund. Received.
- f. E mail from YLCA giving details of the Hambleton Branch meeting to be held on 17 October. No-one was available to attend.
- g. North Yorkshire Now newsletter received by e mail from NYCC and circulated to Councillors.
- h. E mail from YLCA giving details of training events to be held in October. Circulated to Councillors.
- i. Request from Great North Air Ambulance for a donation. The Council decided against.
- j. Poster from Royal Mail about scam mail. It will be displayed in the notice board.
- k. Chief Executive's bulletins received by e mail from YLCA and circulated to Councillors.

- l. Rural Bulletins and Rural Funding Digest received by e mail from Rural Services Network and circulated to Councillors.
- m. Information from BHIB Councils Insurance about the Aviva Community Fund. Received.
- n. Letter from Hambleton District Council informing that the Hambleton Parish Liaison meeting has been postponed until early in the New Year.

11. Planning Decisions of Hambleton District Council

- a. Listed Building Consent for installation of double glazed timber window on first floor east side elevation and removal of chimney stack on rear elevation at The Elms, 5 North Side 18/00504/LBC. Granted.

12. Accounts

a. KVA Planning – Attendance at Steering Group meeting	£127.90
b. HMRC – 2 nd Quarter Tax	£447.40
c. Northumbrian Water Business – Tap Allotments	£58.74 (DD)
d. Lights4Fun – Christmas Tree lights	£199.00
e. Streetscape Products & Services Ltd – Annual Inspection of Play Areas	£264.00
f. T P Jones & Co LLP – Payroll preparation – July – September 2018	£58.50
g. Shaw & Sons Ltd – Two Receipt Books for Burial fees	£46.50
h. GGN Sportscare Ltd – Grass cutting – Village Green, Play Areas , Verges	£949.20
i. GGN Sportscare Ltd – Grass Cutting – Burial Ground	£146.40
j. Amberol Limited – 4 Barrel Planters	£463.20
k. Clerk – Monthly salary September + broadband	£523.46
l. PKF Littlejohn LLP – External Audit year ended 31 March 2018	£360.00

Monies Received

Hambleton District Council – 2 nd half of precept	£21,500.00
Village Hall Management Committee – Towards repayment of loans	£1,000.00

The Chairman declared the meeting closed at 9.35 pm

**MINUTES OF THE MEETING OF RUDBY PARISH COUNCIL HELD ON MONDAY, 12 NOVEMBER 2018 AT
7.15 PM IN THE CHAPEL SCHOOLROOM**

Present: Councillor Mr M Jones (Chairman) Councillors Messrs N Bennington, A Collingwood, S Cosgrove, J Nelson, R Readman, N Thompson and A Voke

County Councillor Mr D Hugill

PCSO E Ellington

7 members of the public

1. Apologies for absence were received from District Councillor Mrs B Fortune and Councillors Mesdames Medlock and Foden.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. The Police Report gave details of report of theft of eggs and money from Stokesley Road; reports of suspicious vehicles; report of 6 males on land with dogs at Middleton. Search of area made, no complaints of damage or poaching offences. PCSO Ellington said she can confirm that no reports or calls have been received by Police about dog thefts in Hutton Rudby. Councillor Nelson asked if people should continue to report suspicious vehicles and PCSO Ellington said yes. The Chairman said the Council had received an e mail about speeding tractors and lorries. Councillor Collingwood said there is a perception that tractors are travelling faster than they are. Community Speedwatch has not picked up speeding lorries or tractors. Councillor Collingwood asked if it was correct that lorries have been banned from Hilton. PCSO Ellington was unable to comment as this was in the Cleveland area. The Chairman said we need to be armed with hard evidence about the speeding. Councillor Cosgrove said evidence of drug use has been found in the Sports Area and asked if the Police could include this area when they are patrolling to see if any cars are parked there but no one is using the equipment. PCSO Ellington said she will send some posters. Community Messaging included the availability of property marking; damage to crops at Trenholme Bar and Middleton; stolen motorbike at Skutterskelfe; machinery theft from Carlton.
4. **Meeting open to the Public.** A resident voiced his concerns about the application for a new property to be built at Blue Barn Cottage. It is quite a small plot and would be very close to the boundary of the next door property. There are items missing from the plan, including a conservatory on the property next door. He said the existing garage will be for the new build but where will be the garage for the existing house? Another resident said there had been 7 objections to the proposal. He gave his views including over-development of the site, not adhering to the building line, trees on the site not indicated on the drawing. He thought the requirement for a new garage for Blue Barn Cottage should be included in this application. A resident asked if the last month's minutes could be put on the website before the next meeting. The Chairman said the current process is that Parish Councillors see the minutes beforehand and they are approved at the next meeting and then put on the website. At the October meeting it had been agreed that the current process should continue otherwise we would be publishing minutes before they had been agreed. A resident requested that when trees in the Conservation Area are felled they should be replaced by a native tree.

5. Matters Arising

- a. Neighbourhood Plan. Mr Simpson said the Steering Group had been focusing on three areas – the Local Plan, environment and green spaces. Local Plan: a Housing Survey was issued by the Parish Council with a return date to Hambleton District Council of 16 November. A number of queries were raised by residents which were forwarded to the Rural Housing Enabler to answer. Hambleton District Council have issued a revised timetable for the Local Plan and it will now be published in June 2019. There is likely to be a small increase in costs for the Neighbourhood Plan with about £600 coming out of the precept. Immediate needs are covered by grants. Environment: the effort has been on collecting information from organisations locally and nationally. Nine have been approached. Green Spaces: At the last Steering Group meeting some of the earlier recommendations were reviewed. One recommendation was for the whole of the Leven Valley but this has been reviewed. The field opposite the Church will be looked at again. The top of the Valley was not supported the last time. Hundale Gill and Paddocks End south of Garbutts Lane have been deferred to the next meeting. The Chairman said guidance is that the land owners should be contacted to see if they support the designation. Some of the land owners have been contacted. The Chairman said it is a good part of the criteria. Mr Simpson was not sure if the owners of the flagpole field had been contacted about the designation. A member of the public did bring up a proposal at the meeting which is just beyond the boundary.
- b. Footpaths. An e mail had been received about the footpath at the end of Blue Barn Lane and the marking of the track across the field. The Chairman thanked Councillors who had walked the footpath and reported back. The landowner has said that he will spray the footpath. It will take a few weeks before the crop dies and the line is visible. With reference to the proposed footpath along Garbutts Lane to Spar a drawing is still awaited from Broadacres. Councillor Collingwood reported that he had gone as far as he could on investigating grants for work on the river footpath. He has sent the information to County Councillor Mr Hugill. The Chairman said County Councillor Hugill has provided a pot of money to be spent on road marking and a gate at Sexhow Bank. There may be some left over for other work. Councillor Collingwood said Tees River Trust have promised to let us have a cost for the work. Another quote will be sought.
- c. Village Hall and Play Area. A Management Committee meeting will be held on Wednesday. The tree outside the Hall will be felled on 22 November.
- d. Sports Area. In the light of the report from District Councillor Mrs Fortune it was agreed to ask the District Council to supply a replacement litter bin at the Sports Area.
- e. Village Green. An e mail had been received about disposal of leaves. Councillor Collingwood said that leaves can be taken to the Household Waste facility on Stokesley Industrial Estate. The same e mail said that a tree on the Village Green was touching their phone line which can cause loss of signal. The Clerk had spoken to the Tree Surgeon who will be able to carry out the work in January. Another e mail about a tree in North End had been received. No work was scheduled in the tree survey for this tree. It was agreed to ask the consultant who carries out the tree survey to pay special attention to see what work is required when the next survey is done.
- f. Village Event. The Chairman gave details of the meeting held with the Police to discuss the Village Event. The Police were at pains to stress that they did not want the Event to be stopped. On the Green with the security people in attendance it was broadly a trouble free event. Trouble occurred away from the Green. More and more people from out of the area are coming to the Event, particularly in the evening. The evening event has become a victim of its own success. Councillor Cosgrove said the bands have their own Facebook pages so people know where they

will be performing. The responsibility for keeping order is down to the organisers of the Event. The Council has the following options – do not have an Event next year; run it during the day only; carry on with the evening Event and have it in a different area to control it. The last option would mean the Council becoming a festival organiser. Councillor Bennington said regardless of what we do at the evening Event we are open to the sort of behaviour which happened this year. We cannot control everything. Police resources are not limitless and they may not be able to respond to trouble. The Chairman asked if we should make a day time event only which concentrates on children. We can have more items for 5 – 10 year olds. The finish time could be 6.00 pm. The Police suggest that we may want to keep security on until about 9.00 pm. We could budget for more money to be spent on the day time event. Councillor Collingwood did not think the other areas suggested were a good idea even if they are gated. He was in favour of a day time event. The Police thought we may well have a residue of people who turned up this year and will come next year anyway but the security people did a good job. Councillor Thompson said we would have to publicise that it was only a day time event. The Chairman said it would be a shame not to do any community event. Councillor Bennington proposed, seconded by Councillor Thompson that the Village Event next year will be day time only and the evening event will not be held. This was agreed unanimously. It was also agreed that we make the decision known and seek people's opinions.

- g. Communication. Councillor Collingwood said the Council must keep communicating with residents but was hitting a brick wall as to how we move forward. He had received information from another Council which looked good but it comes with issues. Facebook is set up for people to communicate with each other. The Chairman thought we could get access to our website without having to go through the Website Manager every time. The Council has to adhere to GDPR regulations when contacting anyone. We could use a Facebook page which is like a noticeboard informing people what is happening. The Clerk will contact the Website Manager for information.
- h. Elections. Councillor Thompson suggested that the Council should actively promote from January onwards the fact elections will be held next May. Information about being a Councillor is on the website.
- i. Telephone Kiosk. Defer until next month.
- j. Christmas Tree Lighting. This will take place on Sunday, 9 December at a time to be arranged. The Christmas tree will be delivered on Thursday, 6 December.
- k. Fireworks Display. The Chairman thanked everyone who had helped. It was well attended. Over £1,000 had been collected in donations. It was agreed that next year the Council will spend £2,000 on the display.
- l. Remembrance Services. There was a very good turn out for the beacon lighting. Councillor Collingwood volunteered to collect in the silhouettes on Wednesday. It is hoped they will be displayed again next year.
- m. Burial Ground. The Chairman said the ground now needs to settle and see if the drainage is working. It was agreed to meet at the Burial Ground at 2.30 pm on Thursday, 6 December.
- n. The Council's insurance company has said that all allotment tenants have to have £5 million public liability insurance. One of the allotment holders has sent the Council information about an allotment association which tenants can join for £10 per year and free public liability insurance. This information will be posted on the Council's website.

6. Planning Applications

- a. Proposed construction of 3 bedrooed dormer bungalow at Blue Barn Cottage, Blue Barn Lane 18/01897/FUL. E mails objecting to this application had been received from residents. The Council recommended refusal. The orientation of the proposed dwelling does not fit with the existing building. No clear defined parking areas for the existing house. No provision for garage for the existing house. Trees, which are not shown on the plan, should not be disturbed.
- b. Work to trees in a Conservation Area at 54 North End. 18/02071/CAT. The Council recommends approval.
- c. Work to trees in a Conservation Area at 6 East Side 18/02263/CAT. More information is required about what work is planned in order to pass comment.
- d. Work to trees subject to TPO at land to rear of Wynd Close and Enterpen 18/02095/TPO. The Council recommends approval.
- e. Construction of a detached timber carport at Enterpen Cottage, 27 Enterpen 18/02313/FUL. The Council recommends approval.
- f. The planning application by Rudby Hall will be heard on Thursday, 15 November at Stone Cross. No-one was available to attend.

7. Reports from County Councillor Mr D Hugill and District Councillor Mrs B Fortune

County Councillor Mr Hugill said the County has 5,800 miles of road and has been awarded £13.74 million in addition to the £35 million already awarded for repairs. We have the annual settlement review due in December to find out how much money the County Council will get. He is asking for money to be set aside to maintain cycle ways. The Chairman said a cycle way from Stokesley to Great Ayton would be a useful link. Signposts are getting done under annual winter maintenance. There is a list on the County Council's website of decisions for locality budgets.

District Councillor Mrs Fortune had sent a written report. The dog and waste bins are emptied every Wednesday. If there is a specific issue with any bin that is regularly overflowing the District Council will take action if made aware of it. Please report through Customer Services at Hambleton. The bin in the play area was removed by the District Council as it was badly damaged. The issue of drug litter has been raised at the Safer Hambleton meeting and a multi-agency approach can now be taken. The Waste and Street Scene Team have visited on several occasions since these issues were raised and no particular problems were evident.

8. Finance

The proposed budget is showing a loss of nearly £30,000 but we have substantial reserves. The budget includes renovating the wall bordering the river and reserves are earmarked for that. The Council need to look at increasing the spend on fireworks. The Finance Committee recommends the budget to the Council and that a precept of £42,000 be requested for the next financial year. Councillor Voke proposed, seconded by Councillor Readman that both be accepted. This was agreed unanimously. The precept is the same level as last year. The second quarter figures had been circulated by the Treasurer. There were no queries. The effectiveness of the annual audit had been examined by the Finance Committee at their meeting and it is recommended to the Council as correct procedure. The employer's summary for October was received from T P Jones & Co. LLP. A letter was received from Barclays Bank requesting that the Council's account information be updated. The Clerk will do this. The balances in the Council's accounts are as follows:

Community Account	£5,000.00 (12 October 2018)
Burial Account	£19,579.09 (12 October 2018)

Business Premium Account
Allotment Account

£114,040.90 (12 October 2018)
£1,381.10 (12 October 2018)

9. Correspondence

- a. E mails giving date of Stokesley & Villages Community Partnership meeting and copy of Plan for 2016-2020. Circulated to Councillors.
- b. E mail from YLCA explaining the subscription for 2019/20. Circulated to Councillors.
- c. Letter from NYCC detailing the grit bins which will be filled for the winter season. There are 10 grit bins at a cost of £75 per bin plus VAT. E mail enclosing Highway Safety Inspection manual. Circulated to Councillors.
- d. Telephone call from a resident expressing concern about cars being parked on the corner of Levendale and Garbutts Lane. If the situation is dangerous it is best to call 101.
- e. E mail about the state of the footway from No. 7 to 21 North End. This has been reported to Highways.
- f. North Yorkshire Now newsletter received by e mail and forwarded to Councillors.
- g. Application for erection of a headstone from Macklin Memorials. Agreed.
- h. Application for erection of a headstone from Darlington Memorials. Agreed.
- i. A commemorative certificate was received from Seafarers UK as the Council flies the Red Ensign for Merchant Navy Day on the appropriate date. It will be put on the website.
- j. E mails received from Rural Services Network – Rural Funding Digest and Rural Bulletin. Circulated to Councillors.
- k. Clerks & Councils Direct magazine. Circulated to Councillors.
- l. Application from Dales of Thirsk for erection of headstone. Agreed.

10. Planning Decisions of Hambleton District Council

- a. Single storey extension to rear of 7 Woodside 18/01749/FUL. Granted.
- b. Work to trees in a Conservation Area at Wynd House, The Wynd. 18/01892/CAT. Granted.
- c. Work to trees in a Conservation Area at 37 North Side. 18/01891/CAT. Granted.
- d. Retrospective planning application for decking area in beer garden at Bay Horse Inn 18/01711/FUL. Withdrawn.
- e. Relocation of existing garage and driveway to side of 38 Langbaugh Road 18/01758/FUL. Granted.
- f. Change of use from agricultural land to domestic land for proposed home office and domestic garage at Hunters Hill, Skutterskelfe 18/01638/FUL. Granted.

11. Accounts

a. GGN Sportscare Ltd – Interment	£165.00
b. GGN Sportscare Ltd. – Grass cutting Burial Ground	£73.20
c. GGN Sportscare Ltd. – Grass cutting Village Green, Play Areas, Verges	£475.80
d. Whitegates Nursery – Plants & compost (Care for our Village)	£308.88
e. J M Barnfather Ltd. – Work on new Burial Ground	£4,008.90
f. Jimmy’s Fireworks – Fireworks Package	£1,500.00
g. The Royal British Legion – 3 Poppy Wreaths + donation	£157.00
h. A & B Joinery – Repair of seat on Village Green	£90.00
i. Clerk – Monthly salary + broadband	£523.47

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|--|-----------|
| j. Rudby PCC – Photocopying | £6.25 |
| k. AWG Construction – Grasscrete Village Green North End | £2,328.00 |

Monies Received

NYCC – Grass cutting	£377.28
Fireworks – Donations	£1,081.00
Scouts – Poppy Wreath	£19.00
Women’s Institute – Poppy Wreath	£19.00

The Chairman declared the meeting closed at 9.00 pm

**MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL HELD ON MONDAY, 10 DECEMBER
2018 AT 7.15 PM IN THE CHAPEL SCHOOLROOM**

Present: Councillor Mr M Jones (Chairman) Councillors Mrs E Foden, Messrs. N Bennington, S Cosgrove, M Fenwick, J Nelson, R Readman and N Thompson

District Councillor Mrs B Fortune

4 members of the public

1. Apologies for absence were received from County Councillor Mr D Hugill, Councillors Mrs D Medlock, Messrs A Collingwood and A Voke.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. A report had been received from the Police. The only report received was of a suspicious vehicle in Deepdale. Community messages included – fake e mails threatening blackmail; action fraud; quad bike stolen from Chop Gate; identification of stolen property; security of sheds and outbuildings and prevent of Christmas burglaries.

4. **Meeting open to the Public**

A resident thanked the Council for providing the Christmas tree for the village.

5. **Matters Arising**

- a. **Neighbourhood Plan.** Mr Mortimer said as there had been no meeting last week, all business is carried over to the next meeting in February. The preliminary report on the Housing Survey was received asking if the Council and the Steering Group wanted to put forward some views. The Chairman and Mr Mortimer had agreed that the Rural Housing Enabler should be asked to report the data. It will be up to Hambleton District Council to come back with a proposal on numbers. Mr Mortimer thought the need aligns well with the preferences.
- b. **Footpaths.** An e mail had been received from a resident concerning previous improvements to the river path. The Council agreed that he will be kept informed before any work is done. A quote has been received from Tees River Trust and Councillor Collingwood had measured out the distance.

Councillor Bennington joined the meeting.

Another quote is required. District Councillor Mrs Fortune suggested the Council apply for a Make a Difference Grant.

Councillor Nelson joined the meeting.

The Chairman reported that a drawing had been received from Broadacres for the footpath from Paddocks End to Spar. It will cross some of the land owned by Spar. He has asked Broadacres for an estimate of how much they should be funding and what is the shortfall. The Planners will be asked how long the footpath should be. District Councillor Mrs Fortune said Planning say the

footpath should be from Paddocks End right across the grass verge to the zebra crossing. The Chairman said Spar have been helpful. Councillor Fenwick asked about the spraying of the footpath behind Rudby Lea. The Chairman said the two footpaths off Blue Barn Lane have been sprayed. He will ask about the one behind Rudby Lea. The Clerk said she had spoken to County Councillor Hugill about the pavement at North End which had been reported to Highways. He hoped to have an answer about this next week and was looking at using some of his locality budget.

e. Village Hall and Play Area. The Village Hall Management Committee Chairman has contacted a tree sculptor to have a look at the trunk of the tree outside the Village Hall. Chestnut is not ideal wood for carving and it would need annual maintenance.

d. Sports Area. Councillor Cosgrove reported that a lot of children are using the area. It was agreed to move in the goal posts in the Spring.

e. Village Green. The Chairman thanked everyone who helped to erect the Christmas tree and put on the lights.

f. Village Event. Councillor Bennington reported that the bands booked for next year have been cancelled and the PA system for the evening. The Council has agreed that next year will be a day time event only from 1.00 pm – 6.00 pm. Security will still be employed from 1.00 pm-9.00 pm. It was agreed to have meeting on Wednesday, 13 February 2019 beginning at 7.00 pm in the Chapel Schoolroom to invite people to come and share their ideas for the event and if they are interested in helping.

g. Communication. It is hoped to arrange a meeting with Station Software to arrange for the Chairman or the Clerk to be able to post items on the website. Facebook does not seem as though it is an option for the Council. The Hutton Rudby Appreciation page is a good communication medium.

h. Elections. Information had been received from YLCA about encouraging people to stand for election. Councillor Thompson will look at this.

i. Telephone Kiosk. Three further quotes have been sought for the work the Council has agreed to do inside the telephone kiosk.

j. Christmas Tree Lighting. It was a successful evening. The Council will think about buying more lights for the tree.

k. Burial Ground. Councillors had met on Thursday at the Burial Ground to look at the work which has been carried out and the work still required. The Chairman and Councillor Cosgrove will meet with Hambleton District Council to ask them to look at lopping back some of the branches of a tree which overhangs the Burial Ground and also to inspect the wall. The Council's grass cutting contractor will be asked to demolish the Burial Hut and the compost area. Another bin will be provided in the new Burial Ground near the gate which will make it easier to empty. Councillor Fenwick asked if the new Burial Ground will be seeded. The Chairman said it will self-seed and then need spraying off. We need to decide what type of hedging should be used. The gully from Church Wood needs to be cleared out. It was suggested that in response to a request for another bench in the Burial Ground, one could be sited against the fence near the wood.

6. Planning Applications

- a. Planning Appeal – Oakwood Farm, Tame Bridge. Construction of an amenity building for private gypsy site. Appeal Ref: APP/G2713/W18/3202014. The Council agreed that their original comments should stand.

- b. Change of use of storage areas to domestic, installation of new windows and side doors/windows at Foxton Lodge Farm, Middleton on Leven. 18/02503/FUL. The Council recommended approval.
- c. Listed Building Consent for the replacement of 5 windows and external trims, replacement of 2 doors and frames all on the front of 3 East Side. 18/02386/LBC. The Council recommended approval.
- d. Application for lawful development certificate for existing use of Linden Park in breach of an agricultural occupancy condition attached to the property. 18/02415/CLE. The Council noted the application and has no further comments.
- e. Works to tree subject to TPO 1967/45 at 1 Linden Crescent 18/02560/TPO. The Council recommended approval.
- f. Demolish existing conservatory and construct single storey rear extension at 7 Eden Close 18/02341/FUL. The Council recommend approval.
- g. Application for variation of conditions 6, 7, 10, 11, 15, 16, 18 and removal of condition 12 (location of events within the grounds) at Rudby Hall, Skutterskelfe. 18/01008/MRC. This application had been deferred from November and will now be heard on Thursday, 13 December. No-one was available to attend.

7. Report from District Councillor Mrs B Fortune

A beauty salon had been opened in Enterpen without any application for change of use. The premises are not registered for business use. It is very small scale with low usage. There is to be no advertising in the windows. It will remain under review. Ring the Hambleton District Council's Enforcement Officer if there is a problem.

8. Finance

The Employer's Summary for November was received from T P Jones & Co. LLP. The balances in the Council's accounts are as follows:

Community Account	£5,019.00 (14 November 2018)
Burial Account	£15,648.54 (14 November 2018)
Business Premium Account	£110,464.46 (13 November 2018)
Allotment Account	£1,381.10 (14 November 2018)

9. Correspondence

- a. E mail from NYCC giving notice of road closures for patching works. Circulated to Councillors.
- b. E mail from Hambleton District Council giving details of registration of new office next to Hunters Hill, Skutterskelfe. Circulated to Councillors.
- c. E mail from YLCA enclosing a suggested security policy. Circulated to Councillors.
- d. E mail from YLCA giving dates for Planning Seminars. Circulated to Councillors.
- e. E mail from YLCA giving dates for meetings of the Hambleton Branch. Forwarded to Councillors Collingwood and Fenwick.
- f. E mail from NY Police, Fire and Crime Commissioner giving details of the change in governance. Forwarded to Councillors.
- g. Application from Dales of Thirsk for erection of new memorial headstone. Agreed.
- h. Applications from Dales of Thirsk for additional inscriptions on headstones. Agreed.

- i. White Rose Update received by e mail from YLCA and circulated to Councillors.
- j. Hambleton, Richmondshire and Whitby CCG News for November received by e mail and circulated to Councillors.
- k. Rural Bulletin and Rural Funding Digest received by e mail from Rural Services Network and circulated.
- l. Countryside Voice and Fieldwork magazines received from CPRE.
- m. Chief Executive's Bulletin received by e mail from YLCA. Circulated to Councillors.
- n. News from Allerton Waste Recovery Park received by e mail and circulated.

10. Planning Decisions of Hambleton District Council

- a. Proposed works to trees in a Conservation Area at 23 Enterpen. Granted. 18/01881/CAT
- b. Demolition of selected parts of Hutton Fields Farm, Parsons Lane, Trenholme Bar to allow extensions and alterations, including first floor accommodation above garage wing and current swimming pool. Granted. 18/01816/FUL

11. Accounts

- a. KVA Planning -Attendances at Neighbourhood Plan meetings, attendance at HDC meeting + travel expenses and third quarter Critical Friend fee £831.50
- b. Stephen Johnson Tree Services – Felling of tree at Village Hall £1,380.00
- c. Brian Noble Fencing Contractors Ltd. – Post & rail fencing + gate, post & fencing £1,104.00
- d. Maynards Nursery – Christmas Tree £308.00
- e. Cardiac Science Holdings (UK) Limited – Defibrillator battery £228.00
- f. Clerk – Monthly salary November + broadband £523.46

Monies Received

NYCC – Grant £1,021.00

The Chairman declared the meeting closed at 8.05 pm