

**MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL HELD ON MONDAY, 9 MARCH
2020 AT 7.15 PM IN THE CHAPEL SCHOOLROOM**

Present: Councillor Dr M Fenwick (Chairman), Councillors Messrs A Collingwood, T Jopling, A Mortimer, D Simpson, S Tate, N Thompson, A Voke and G Wilson

District Councillor Mrs B Fortune

County Councillor Mr D Hugill

6 members of the public

1. Apologies for absence were received from Councillors Mrs E Foden and Mr R Readman.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record. The Annual Parish Meetings for Rudby and Skutterskelfe and Hutton Rudby will be held on Monday, 20 April 2020 before the next Parish Council meeting.
(These meetings have all been cancelled in view of the coronavirus pandemic).
3. **Police Report and Neighbourhood Watch.** No report was received from the Police. Councillor Collingwood noted that the latest burglary had been very close to others in the village. He also said that there had been a note about parking posted by the Police on the Hutton Rudby Appreciation Site and he would like to see this advice distributed more widely. Councillor Collingwood said he would like the Police to show a presence when the speed monitoring is taking place. Councillor Thompson said he has written to the Police but their reply was that they were too busy. The Chairman said there is not much we can do about the burglaries but we can ask the Police about the parking advice and what format they can send it in. Councillor Tate said there has been another incident of fly tipping. District Councillor Mrs Fortune said Hambleton District Council come and remove it at the taxpayers' expense and unfortunately the Police do not follow it up. She advised people to send a picture to Mr G Brown at Hambleton District Council if they see anything that has been tipped.
4. **Meeting Open to the Public**

Resident A said that they were not having any success with Broadacres Housing Association to try and alleviate the parking problems in Belbrough Close. Resident A has been contacting them since October asking if they can have off road parking but they have not given an answer. The Chairman said the houses were built prior to people having cars. Lately the Council has been concentrating on the path that Broadacres were building from Paddocks End to Spar. We can approach them to say we have another issue. Where people can, they have used their front gardens for parking. The Parish Council should support anyone who tries to do something about alleviating parking in the village. Resident A said they have asked to purchase the small area of land in front of their garden but Broadacres have refused but say the situation is still on going. Resident B said he has problems in Belbrough Close as people keep blocking his access. Councillor Mortimer said it is a safety issue as well. Resident A said that the refuse collectors have trouble turning their lorry round. Councillor Collingwood suggested that a letter be sent to Broadacres saying that there is an issue here so please come and talk to us about it. He said Councillor Foden was negotiating with Broadacres about the path to Spar and she has a line of communication with them.

We could write to Broadacres CEO to support their application. Resident A said they need access over the small area of grass to enable them to use their front garden for parking.

Councillor Collingwood referred to a matter of a few months ago when a resident had spoken about his views on road safety but nothing in writing has been received from him.

5. **Matters Arising**

a. Neighbourhood Plan. Councillor Mortimer said the expenditure to date is £14,903. No announcement has been made yet about the grant mechanism for the next financial year. About £1,000 will be needed from the precept. He reported on a meeting with the Preston family about the green space designation of the flagpole field. This has been noted at the Neighbourhood Plan meeting and it will be looked at after the draft plan has been reviewed by Hambleton District Council. There were a number of non- Neighbourhood Plan issues which came up, particularly parking and speeding issues in Enterpen. Broadacres Housing Association distributed a housing survey and we have arranged a meeting with them on Thursday which will be attended by Councillors Foden, Mortimer and Simpson. The Agent for the preferred site is looking to Broadacres to be the preferred developer. The Steering Group is recommending that the Parish Council authorise the circulation of the draft plan to Hambleton District Council and statutory consultees. Councillor Mortimer proposed, seconded by Councillor Thompson, that the recommendation of the Steering Group be agreed. All were in agreement.

b. Footpaths. The footpath which begins at the side of the Spar garage and goes over the fields to the brick ponds is very narrow at the beginning because of an overgrown hedge. Councillor Tate thought NYCC should do an audit of the footpaths if we are going to sign the Path Keeper agreement. The Chairman said we need to look at the map and see what needs doing. NYCC needs to give us a decision about the width of the river path. Councillor Jopling queried how short of the 1.6 metres we were. The Chairman thought a lot. Councillor Tate suggested we should highlight that some of the path lines and fences are not accurate. The Chairman said the one that bothers him more is the Spar footpath. Councillor Collingwood suggested leaving the hedge where it is and look to re-locate the footpath. He suggested NYCC should look at it now while the Parish Council got on with other things. County Councillor Hugill said we decided that volunteering was the way forward but issues need to be sorted out by the County Council Legal Department. Councillor Collingwood suggested referring both paths, Spar and the river, back to NYCC. Councillor Tate said if you start maintaining something that is not correct it then becomes accepted as correct. He asked if everyone needed to walk a path. The Chairman said the Path Keepers agreement gives us authority to do minor works. He has asked the Volunteer Co-ordinator for a map. There are 9 walks which are about between 3 and 7 miles. It is aimed to do this twice a year which seems sustainable. He will circulate the 9 walks. A complaint had been received from a resident who uses a mobility scooter about a hedge on Garbutts Lane which was overgrowing the pavement. Councillor Collingwood volunteered to call at the address. The Chairman thought the new metal posts on the river path needed to be concreted in as they are loose. Tees Rivers Trust will be asked about this and also if there is sufficient foundation to the area which has been filled.

The Council agreed to sign the Path Keepers agreement.

c. Village Hall and Play Area. The Chairman had circulated a report on a Management Committee meeting he had attended. The Committee wants to change some part of the Constitution,

Including changing the name to the “Village Hall” and remove references to the recreational area. Concerns were voiced at the meeting and no decision was made. The Management Committee are match funding repairs to the Play Area. They are also looking for new, motivated members.

- d. Sports Area.** The BMX track is well used but is not in good condition at the moment. The Chairman had met with Mr Nelson to do an inspection. We have three options 1 – leave it as it is; 2 – maintain it like we used to; 3 – lay tarmac. Councillors Collingwood and Wilson were against using tarmac. It was agreed to maintain the surface as it is now. The Chairman will contact Mr Nelson again. The Clerk said the Playforce Inspection Report had brought up some small matters that needed attention. It was agreed that the Council would not accept Sovereign’s quote for the repairs. Councillor Collingwood said the goalposts needed to be moved. Councillor Wilson will use a metal detector to try and locate the sockets. The sign needs to be re-painted and the bike stands needs repairing. Councillor Voke thought the goalposts will be difficult to remove and a working party will be organised.
- e. Village Green.** A report had been received of a loose handrail on the steps. Councillor Wilson will inspect it. A quote had been received for this season’s grass cutting and was accepted by the Council. The small grassed area at the top of Northfields/Hundale Road will be added to the contract. The Clerk said there is quite a deep hole in the Green just outside the Methodist Chapel. Councillors will look at it after the meeting.
- f. 75th Anniversary of VE Day.** The Council has agreed that unfortunately the Event planned for Saturday, 9 May is cancelled.
- g. Trees for Tomorrow.** Councillor Simpson gave a report. 35 trees have been planted and some fencing behind the Village Hall has been replaced. Mr S Hill donated 100 yards of hedge. A letter of thanks will be sent. There are some fir trees next to the tennis courts which need to come down. They will be replaced by yew trees and native hedging. He suggested a sign for the fence saying “Please do not climb on the fence”. This was agreed. An oak tree will be planted in each of the parishes to commemorate VE Day. He has sent an e mail to the Rector of All Saints Church and Middleton Church asking for permission to plant trees in the Burial Grounds.
- h. Communications.** An audit is to be carried out on the website. The new notice board in Rudby is excellent.
- i. Speedwatch.** More volunteers are required in order for the scheme to continue.
- j. Allotments Drainage.** Councillor Wilson reported that the land drain is working perfectly. He had spoken to the tenant. Water is sitting on top of the allotment which is just clay. He suggested putting gravel strips in. It was agreed that Councillors Wilson and Tate will add sharp sand to the soil to try and improve it. Councillor Wilson suggested that he hire a machine to clear the rubbish dump. He thought a notice should be put up saying please take away anything that does not rot, including plastic.
- k. Doctors Lane – One Way Proposal.** At the February meeting the Council received a letter and petition from a resident in Doctors Lane asking for a one way system to be put in place. County Councillor Hugill declared an interest as his son had signed the petition. Councillor Mortimer said the residents are very concerned about traffic issues. The Parish Council is sympathetic but it is not up to the Council to say that a one way system is the right solution. County Councillor Hugill said Highways are looking for funding in order to repair the surface. There is money for the repair of potholes but not for resurfacing. The local engineer says it is the worst bit of road in his patch and he is actively searching for money. It will cost about £50/60,000.

District Councillor Mrs Fortune said one of HDC officers took it to the Community Safety Partnership and she will check tomorrow on what is happening. The Parish Council agreed to send the resident's letter and petition to Tony Lewis of Highways asking for his comment on the suggestion and the other concerns about the traffic and the state of the road.

l. Christmas Lights. An e mail had been received from Stokesley Town Council in response to a query from the Clerk concerning who deals with their Christmas lights. They use a contractor from whom they purchased the lights. They have a contract with them to install, dismantle, store and test the lights each year. The Clerk will e mail to see if they would also erect a Christmas tree.

m. Burial Ground. The ditch needs to be maintained and other work is required to make the area level. The area for cremation plots in the present Burial Ground needs some work on it. Councillor Wilson will look at hiring equipment.

6. Planning Applications

- a.** Application for proposed work to trees subject to TPO 1967/45 at 16 Belbrough Lane 20/00144/TPO. The Council recommended refusal to the felling of two trees. The arborist's report states that the trees have between 25-30 years of perceived safe useful life expectancy (PSULE). A site visit is requested.
- b.** Removal of silver birch tree subject to TPO 2007/15 at Enterpen Cottage, 27 Enterpen. 20/00166/TPO. The Council recommended approval.
- c.** Notification of proposed works to fell 2 no. horse chestnut trees in a Conservation Area at 8 Levenside. 20/00378/CAT. The Council recommended refusal. These are healthy trees in a Conservation Area. A site visit is requested.
- d.** Demolition of existing conservatory and construction of a 2 storey extension to side of house, single storey extension to rear of house and a new pitched roof to front bay/porch and garage at 21 Linden Crescent 20/00239/FUL. The Council recommended approval but with a concern that the windows on the east side could overlook neighbours.
- e.** Proposed single storey extensions to east and west elevation and proposed porch extension at 31 Levenside. 20/00257/FUL. The Council recommend approval but with a concern about the proximity to the neighbours on the western side.
- f.** Conversion of loft space to form habitable room incorporating 4 no. roof lights to front at 2 School Close 20/00341/FUL. The Council recommended approval.
- g.** Application for variation of condition 3 (approved drawings) for previously approved application 16/02473/FUL. Amended drawing 19020 D (00) proposed layouts and elevations at The Cottage, Hall Gardens, Skutterskelfe. 19/02715/MRC. Amended plans or further information. The Council recommended approval.

7. Reports from District and County Councillors. District Councillor Mrs Fortune said she will check up on what is happening about Doctors Lane. The new crematorium near Northallerton will be carbon neutral. She said the Clerk has given long and very competent service to the Council and thanked her.

County Councillor Mr Hugill spoke about the Police guidance for parking and said only Police have the powers concerning vehicles parking on pavements. Coronavirus is a big issue but there have not yet been any cases in North Yorkshire. The budget has been set and we now need the Government to come up with some money.

District Councillor Mrs Fortune left the meeting.

8. **Finance.** Councillor Thompson undertook to review the Risk Assessment. The Employer's summary for February 2020 was received from T P Jones LLP. The balances in the Council's accounts are as follows:

Community Account	£5,000.00 (28 February 2020)
Burial Account	£14,616.14 (28 February 2020)
Business Premium Account	£100,379.93 (28 February 2020)
Allotment Account	£1,381.10 (28 February 2020)

9. **Flooding Concerns – Enterpen and Skutterskelfe.** Flooding had occurred again in Enterpen and outside Cleveland View in Skutterskelfe. Councillor Wilson said there was water in the house at The Wynd and the drains are blocked all the way up. Stone chippings are visible at the top of the grating. County Councillor Mr Hugill said he will get an officer back out to inspect. In Enterpen the water pipe belongs to the Water Board.
10. **Review of benches in the Parishes/Review of waste/recycling/dog waste bins.** Councilor Fenwick had carried out a comprehensive review of seats and other assets in the Parishes in 2017. This may need some updating. Councillor Collingwood suggested that the dog waste bin in Garbutts Lane be moved to the other side of the road so that residents from Paddocks End did not have to cross a busy road.
11. **Community Litter Pick.** Wednesday, 15 April at 6.00 pm was arranged. **This is now cancelled.**
12. **Resignation of Clerk.** The Clerk had tendered her resignation and given 6 months' notice. Councillors Foden, Collingwood, Fenwick, Jopling, Mortimer and Thompson will meet to discuss advertising the post and other matters.
13. **Correspondence**
- An e mail had been received from a resident about problems with parking on Belbrough Close. This had been discussed earlier in the meeting.
 - An e mail had been received from a resident expressing concern about parking at Hutton Rudby School. It was agreed to contact the Headmaster of the school.
 - Application for Stanway & Garnett Funeral Service for erection of new memorial headstone. This was agreed.
 - Application from Dales of Thirsk for additional inscription to be added to existing memorial. This was agreed.
 - E mail from Mr P Cole, Hambleton District Council giving date for next meeting of Stokesley & Villages Community Partnership and enclosing agenda and minutes of meeting held on 4 December 2019. Circulated to Councillors.
 - Request from Climate Action Stokesley and Villages Group for £300 donation. Councillor Tate had asked for this to be on the agenda for discussion. Some Councillors thought the Council needed to be able to justify any donation. Councillor Jopling thought the issue was being over-

complicated as this is a group of people who are trying to link up with all Parish Councils and residents. Councillor Collingwood felt the Council should have a criteria. The group is already being funded by Hambleton District Council. The Council can give a donation under Section 137. Councillor Thompson said he was setting up a grants budget. Councillor Simpson asked if it was deferred it to next month is it going to cause problems? Criteria could be brought to next month's meeting. Councillor Tate said his preference was to vote tonight. Councillor Jopling said it is just seed money to get something going. The Chairman asked if Councillors supported Councillor Tate's request for £300 donation to the Climate Action Group. Six voted for, 2 against and 1 abstained. Councillor Simpson agreed to draft a proposal about how the Council deal with requests for grants.

- g. E mail from NYCC re a consultation on a new policy on developer contributions for education. Circulated to Councillors.
- h. E mail from NYCC Passenger Transport concerning a better deal for bus users and funding for supported bus services. Circulated to Councillors.
- i. E mail from Teesside Hospice suggesting that Hutton Rudby might hold an Open Gardens event like Stokesley. It was agreed to pass this to the Garden Club.
- j. E mail from Maximus UK who are bidding for a Ministry of Justice contract involving community pay back by offenders. The Council did not think it was something they could take part in.
- k. Minutes of meeting held on 3 December 2019 and agenda for meeting on 19 March 2020 received by e mail from Hambleton & Richmondshire Rural Transport and Access Partnership and circulated to Councillors.
- l. E mail from YLCA giving details of their new website. Circulated to Councillors.
- m. E mail from YLCA giving a response from Simon Bowen (Friends of the Earth) to questions at Hambleton Branch meeting held on 26 February 2020. Circulated to Councillors.
- n. Invitation from YLCA to attend a Service at Ripon Cathedral on 8 May for 75th Anniversary of VE Day received by e mail and circulated to Councillors.
- o. Training Programme for April – October received by e mail from YLCA and circulated.
- p. White Rose Updates received by e mail from YLCA and circulated to Councillors.
- q. Chief Executive's Bulletin received by e mail from YLCA and circulated to Councillors.
- r. Rural Bulletins and Rural Funding Digest received by e mails from Rural Services Network and circulated to Councillors.
- s. Clerks & Council Direct magazine. Received and circulated.

14. Planning Decisions of Hambleton District Council

- a. Application for the removal of the roof to a single storey extension at the rear of 30 South Side, internal alterations, re-roofing of the main cottage and single storey and two storey extensions to the rear. Granted. 19/02646/FUL
- b. Application for outline planning permission with access and scale to be considered (all other matters reserved) for a residential scheme of five dwellings at OS field 3100, Stokesley Road. Granted. 19/02068/OUT
- c. Work to trees in a Conservation Area. Remedial works to sycamore and leylandii trees as amended on 17 January 2020 at Chestnut Cottage, 29 Enterpen. Granted. 19/02072/CAT

15. Accounts

1533

a. A Hill & Sons Ltd. – Supply of trees, etc. Invoice date 13/02/20	£599.85
b. A Hill & Sons Ltd. – Fencing at Village Hall Invoice date 03/03/20	£215.45
c. Vistech Services – Security for VE Day Event Invoice date 12/02/20	£576.00
d. Stokesley Lawnmower Services – Strimmer service	£70.04
e. Viking UK – Two Black Ink Cartridges	£37.18
f. Public Works Loan Board – Repayment of Loans	£6,311.50 (DD)
g. Clerk – Petty Cash	£40.00
h. Clerk – Monthly salary – February + broadband Invoice 09/03/20	£576.93
i. Climate Action Group – Donation Request 3 March 2020	£300.00

Monies Received

Allotment Rents	£110.00
J Pickard & Son – New memorial headstone	£93.00
Re-reservation of 4 burial plots	£262.00

The Chairman declared the meeting closed at 9.45 pm.

All Parish Council meetings are cancelled until further notice.