

**MINUTES OF THE MEETING OF RUDBY PARISH BURIAL BOARD HELD ON MONDAY 11 OCTOBER 2021 IN THE HUB, METHODIST CHAPEL, HUTTON RUDBY AT 7.15PM.**

**In attendance: Councillor E Foden (Chairman), Councillors K Clifford, A Collingwood, T Jopling, A Mortimer, J Saxton, D Simpson, S Tate, N Thompson, A Voke, District Councillor Fortune, County Councillor Hugill, three members of the public.**

1. **Apologies for absence.** Councillor McCluskey.
2. **Appointment of a grave digger.** Councillor Collingwood proposed that Nicholson & Co be appointed as gravediggers, seconded by Councillor Mortimer, agreed unanimously.
3. **Landscaping/removal of soil of new burials.** Councillor Simpson proposed that as part of the appointment in 2 above the gravedigger should be asked to spread out any soil removed, seconded by Councillor Saxton, agreed unanimously.
4. **Interment of ashes.** Councillor Simpson proposed that in the event of a family not having a funeral director, Barthrams should be asked to assist and be offered a fee for so doing, seconded by Councillor Voke, agreed unanimously.
5. **Fees.** Councillor Thompson had previously circulated the proposed revised fees, to reflect the additional costs being incurred by the Council and proposed that they be agreed, seconded by Councillor Collingwood, agreed unanimously.
6. **Safety of existing memorials.** Councillors Clifford, Saxton and Voke have all volunteered to be trained. Councillor Foden proposed that they be trained alongside the Clerk, seconded by Councillor Simpson, agreed unanimously.
7. **Burial ground and new burial ground issues – appointment of a consultant.** There was a full discussion, it was agreed that expert advice is needed, Councillor Tate volunteered to collate the questions to be asked. Councillor Mortimer proposed that CDS be appointed in line with their estimate once the issues on which guidance is needed have been clearly set out. Seconded by Councillor Thompson, agreed unanimously.
8. **Proposed memorial garden.** It was agreed to defer this item until further decisions have been taken on the new burial ground.

There being no further business, the meeting closed 8.25pm.

**MINUTES OF THE MEETING OF RUDBY PARISH COUNCIL HELD ON MONDAY 11 OCTOBER 2021 IN THE HUB, METHODIST CHURCH, HUTTON RUDBY, FOLLOWING THE ABOVE BURIAL BOARD MEETING**

**In attendance: Councillor E Foden (Chairman), Councillors K Clifford, A Collingwood, T Jopling, A Mortimer, J Saxton, D Simpson, S Tate, N Thompson, A Voke, District Councillor Fortune, County Councillor Hugill, three members of the public.**

1. **Apologies for absence.** Councillor McCluskey.

2. **Minutes of the meetings held on 13 September 2021.** Councillor Foden proposed that these be agreed, seconded by Councillor Simpson, agreed unanimously.

3. **Meeting open to the public.**

A member of the public said that since Doctor's Lane was re-surfaced traffic speeds have increased significantly. Recently a car mounted the pavement at full speed, a parent had to pull her child into the hedge to avoid them both being hit. The motorist did not stop, had the child been walking alone he would almost certainly have been hit by the car. The parent was not able to get the number plate and spent several days trying to report it to the police without being able to get through to speak to anyone. The head of the primary school has spoken to NYCC who have advised that they will not act unless there is a serious injury or fatality. That is totally unacceptable and there is a duty of care to children and carers who are doing the right thing by walking to school. The police have sent PCSOs to patrol, but they cannot be there every day. The school has suggested traffic calming measures such as reduced speed limits, flashing lights, speed bumps or for the road to be made one way but all these have been rejected.

Councillor Hugill said that NYCC highways officers have considered what can be done. Making the road one way may increase the speeds of cars. The 95 Alive road safety partnership aims to reduce road accident injuries and fatalities. He noted that support for a 20mph speed limit is on the agenda and support for that may help NYCC to take a positive view on this, however speed limits need to be self-enforcing as the police cannot always be there to monitor the limit. It is not NYCC policy to paint "slow" signs on roads.

Councillor Fortune suggested that residents could be asked if they would be prepared to have signs in their gardens. Speed bumps can be noisy for residents and are generally not supported by NYCC.

There was a detailed discussion. It was agreed that this is one element of a wider problem of speeding in the village and also poor parking at school drop off and pick up times although it is the speeding that is more likely to lead to a fatality or severe injury. It was agreed that the Council will draft letters to go to the police, NYCC, the campaign for a 20mph speed limit and the 95 Alive partnership. A senior member of the police will be asked to attend a future meeting to make clear the extent of the problem. Appleton Wiske Council is arranging a meeting with the Police and Crime Commissioner, Councillor Hugill will ensure that Rudby Parish Council is also invited. Rudby Parish Council are already looking to see if it would be able to fund some speed signs.

4. **Police Report and Neighbourhood Watch.** The police report received 10 October 2021 was noted. It was noted that the report made by the Clerk regarding vandalism had not been included which raises questions as to the accuracy of the report. Given the issues around parking and speeding by the school it was agreed that a more senior police officer should be invited to a future meeting. Noted.

## 5. Matters arising.

### a. Neighbourhood Plan.

The consultation has now closed. The steering group are working through the submissions and Councillor Mortimer hopes to have a discussion paper available to the next RPC meeting. A meeting was arranged with Ronnie Baird but he subsequently cancelled it. Broadacres circulated a leaflet to parts of the village and RPC has published a position statement in response. A number of residents have also responded to the Broadacres leaflet; if RPC was copied in those responses are listed in the correspondence section.

There was a discussion regarding the approach being taken by Broadacres and whether RPC could or should be doing more in response. Councillor Mortimer said that he has taken procedural advice from our planning consultant. One site owner whose site was not previously selected has been in touch to put it forward again. If RPC want to re-open discussions it will be necessary to review all the potential sites and that is a step which is open to the Council although it would lead to a delay of at least 3-4 months. RPC met with Broadacres and their planning consultant on 20 July. It was made clear at the meeting that the Council will be flexible on the number of units on the Paddocks End site, subject to viability evidence being provided, but is not able to agree to any development on the Embleton Farm site without considering higher ranked sites first.

Two Councillors wished to write to senior management at Broadacres.

After much discussion Councillor Thompson proposed that there be a further discussion at the next RPC meeting, once Councillor Mortimer has produced the discussion document, and in the meantime RPC continues with its NP process and it will be for Broadacres to deal with their own process which may or may not include applying for planning permission for one or both sites. Seconded by Councillor Clifford, six Councillors were in favour, four abstained.

### b. Footpaths.

Councillor Hugill was thanked for obtaining the grant to enable the work to the footpath from the Wynd to Sexhow to be completed, the work should be done this week. The river footpath may need more remedial work in the future.

Chappies Field – The footpath will have been closed for a year from next month, it was agreed that this is not acceptable, and many villagers have commented, it is only a matter of time before someone is seriously injured on the barbed wire or ground roots. It is hoped that NYCC will act very soon, but Andy Brown has a heavy workload, and this is one of a number of footpaths around the County requiring enforcement action. The Clerk is hoping to meet with a Potto Council Councillor before the next meeting to see what they can do at their end.

Pathfinders – Councillors Clifford and Saxton will start walking paths to see what needs to be done. Councillor Foden will speak to Mike Fenwick to see if he would be willing to take a lead on this.

**c. Sports Areas**

- i. **Station Lane** - transfer of asset. The Clerk wrote to the Chief Executive and others to request the transfer. Both he and Lisa Wilson have said that HDC has had a number of similar requests and they are developing a policy on how to respond. Councillor Tate has also spoken to Lisa Wilson, there is concern about the number of requests they have had. HDC are examining whether it is in line with the localism agenda to disperse of this number of assets.
- ii. **Middleton on Leven** – Thank you to the resident who has cut the grass.
- d. **Village Green.** Stephen Johnson is now aiming to start work to raise the crowns of the trees w/c 18 October, there has been a delay due to staff isolating or getting Covid.

**6. Planning applications.**

The following applications have been received by the Council. Full details of any responses are available on [www.hambleton.gov.uk/homepage/16/planning](http://www.hambleton.gov.uk/homepage/16/planning)

- a. 21/01904/FUL Beech House 25 South Side Hutton Rudby. Remove Pebble Dash Render and replace with semi coarse white render, remove ad-hoc extensions to rear and replace with single storey rear extension with green roof. Reduce height of garage and convert to pool house to serve external in-ground swimming pool. The Council recommended approval. Noted.
- b. 21/01917/CLP 11 Hundale Road, Hutton Rudby. Application for Lawful Development Certificate for the proposed alterations to the rear elevation to fit new patio doors. The Council recommended approval. Noted.
- c. 21/02074/FUL Ober Green Farm North, Champion Lane Hutton Rudby. Retrospective application for the construction of a garden shed to rear courtyard of the dwelling house. The Council recommended approval subject to the views of neighbours and issues over the impact on the listed building. Comments regarding positioning of shed, neighbours have objected. Noted.
- d. 21/02104/MBN Lily Pond House, Skutterskelfe. Prior notification for the change of use from agricultural building to 1 no dwelling. The Council recommended refusal. Noted.
- e. 21/02102/FUL Wayside Cottage, Rudby Bank, Hutton Rudby. Single storey extension to the side/rear, single storey infill extension, 2 lantern windows, 11 roof lights and conversion of garage to form habitable room. The Council recommended approval subject to the finish and design. Noted.
- f. 21/02113/FUL Land south east of All Saints Church, Rudby Bank. Construction of a general purpose agricultural building. Councillor Fortune was asked if this could go to committee, on balance the Council was minded to recommend refusal due to the size and proposed location of the building so close to the church. Noted.
- g. 21/02189/TPO High Eden House, Belbrough Lane, Hutton Rudby. Works to trees covered by tree preservation order 1985/10. The Council recommended approval. Noted.

**7. Decisions of Hambleton District Planning.**

None.

**8. Preparation of response to Local Plan main modifications consultation.**

Councillor Mortimer proposed that the Council instruct Council to prepare a submission at an estimated cost of £650 plus VAT, he did not anticipate any further costs in the immediate future. Seconded by Councillor Collingwood, agreed unanimously.

**9. Campaign for a 20mph speed limit.**

Councillor Collingwood proposed that the Council should support this, Councillor Tate said that it needs to be targeted at areas of particular need. Seconded by Councillor Tate, agreed unanimously.

**10. Reports from County and District Councillors.**

Councillor Fortune spoke of the ongoing issues of fly tipping, HDC have a team who respond as quickly as possible, any examples can be reported via the HDC online portal. She has provided guidance on fireworks displays to include some health and safety guidance. The crematorium is on track to open on time and will be a fantastic carbon neutral facility for the community. The unitary authority should come into being from 1 April 2023, a lot of collaborative work has already started.

Councillor Fortune gave some background to the licence application at the cricket ground, it will be a facility at the east end of the village where there are currently no pubs and may attract younger people to the cricket club. It has had day time and evening opening in the past.

Councillor Hugill said that today is the start of the gritting season, having only been completed in May this year, normally up to 4000 routes are covered but this year it was 9000. There has been a recruitment drive for new gritter drivers which received some 200 applications. 6 new gritters have been bought and are smarter so use less grit. There is an interactive sign to show where the gritters are working each day and night.

**11. Fireworks display.**

The fireworks display will go ahead on 5 November starting at 6.15-6.30pm. Councillor Thompson proposed that the Council spends £1500, seconded Councillor Foden, agreed unanimously. Councillor Mortimer to collect the fireworks next week. Councillor Jopling, Simpson, Voke and Mortimer to light them, former Councillors will also be asked to help. Councillor Foden to organise the gate collection and music. No fireworks or sparklers, Stephen Johnson has kindly agreed to organise the beacon.

**12. Activities list.** Updates and progressing the relevant items.

Councillor Jopling has an initial quote for work to the linen mill wall which needs re-pointing and matching bricks to be found; permission may be needed from HDC given its proximity to the bridge. He and Councillor Saxton have started a conversation with the adjacent landowner and they will come back with a proposal for the area.

Councillor Simpson said that GGN have agreed to replace the trees that have died as a result of strimming, and he will keep an eye on the other damaged trees. He is in the process of drafting a discussion paper in relation to the climate action plan consultation.

Remembrance Sunday - wreaths have been ordered. The Brownies will be in Swainby.

Councillor Foden proposed that contractors be appointed to draw up a specification of works to the steps over the green towards Church House, seconded by Councillor Mortimer, agreed unanimously.

Activated speed signs – it was agreed to contact NYCC for the type of signs we could use.

Queen's Jubilee – A special village event will hopefully go ahead to commemorate this.

### 13. Finance.

- a. Employer's summary September 2021.
- b. AGAR update. AGAR has been signed off by the external auditors and the relevant notices have been displayed. Noted.

### 14. Accounts

Clerk's salary September 2021	£ 587.57
2 <sup>nd</sup> quarter tax and NI payment to HMRC	£ 440.80
GGN Sportscare grass cutting green, sports area, verges September 2021	£ 1044.00
GGN Sportscare – grass cutting burial ground September 2021	£ 162.00
Ink payment HP September 2021	£ 9.99
Clerk ESET security subscription	£ 20.95
Jacksons solicitors interim fees regarding transfer of Village Hall	£ 316.80
PKF Littlejohn external audit fee	£ 360.00
TP Jones & Co second quarter payroll preparation	£ 58.50
Fireworks	£ 1500.00
AR Entertainments sound system for fireworks	£ 90.00
Anglian Water	£ 26.99
Public Works Loan Board	£ 5998.88
Stationery	£ 19.18
Clerk Microsoft 365 subscription	£ 59.99
<b>Money received</b>	
HDC precept	£21,500.00
Dales of Thirsk headstone erection Ina Duff	£ 67.00

## 15. Correspondence

- a. The Rural Bulletin dated 7 September 2021. Noted.
- b. Email from the Camping and Caravan Club dated 7 September 2021 with confirmation of decision not to proceed with a site at South Lund Farm. Noted.
- c. NALC policy consultation briefing relating to local nature recovery strategies dated 7 September 2021, for a response by 2 November 2021. Noted.
- d. YLCA remote conference 17 and 18 September 2021 notice of cancellation. Noted.
- e. Queen's Green Canopy initiative "Plant a Tree for the Jubilee" email dated 7 September 2021. For a decision regarding a tree and a plaque. Councillor Jopling proposed that the Council should do both, seconded Councillor Foden, agreed unanimously.
- f. Email regarding using Council noticeboards for village clubs and societies. It was agreed that they could be used where space allowed. The Clerk responded accordingly. Noted.
- g. Emails from a resident regarding fallen trees in Middleton on Leven across a public right of way. Councillor Tate examined the site. Trees subsequently removed. Noted.
- h. Email Royal British Legion Industries dated 10 September. Noted.
- i. White Rose update dated 10 September, 1 October 2021. Noted.
- j. Website update request from GoCompare with a flooding guide dated 10 September 2021. The Clerk advised that we did not wish to add a link on the Parish website. Noted.
- k. Email regarding dogs going on to the Sports Area, Station Lane dated 11 September 2021. For the avoidance of doubt dogs are not permitted anywhere on the Sports Area or its car park. The Clerk responded to the residents and a note will be placed on the Hutton Rudby Appreciation page. Noted.
- l. Email from a resident dated 13 September 2021 regarding the Neighbourhood Plan and the erection of fences in the Parish. The Clerk has replied in relation to the Neighbourhood Plan and sought clarification in relation to the fences.
- m. North Yorkshire Funding Summit – Funding the Future conference 30 September. Noted.
- n. Letter Hambleton District Council dated 17 September 2021 Use of gypsy site for holiday accommodation at Oakwood Farm, Tame Bridge, Stokesley. Noted.
- o. Letter from Hambleton District Council dated 14 September regarding the Parish Precept amount. Councillor Thompson will examine the figures and provide a proposal. Noted.
- p. Email dated 17 September 2021 regarding Complaints Council Hub, annual cost £135 plus VAT. It was agreed unanimously not to fund this.
- q. YLCA webinar training programme October 2021. Noted.
- r. Rural news September 2021. Noted.
- s. Action Network motion for a proposed 20mph speed limit dated 20 September 2021. This was decided under item 9 above.
- t. Application from Dales of Thirsk dated 21 September 2021 for an additional engraving on a headstone. Wording approved. Noted.
- u. NALC committee elections notice dated 22 September 2021; nominations close on 25 October 2021. Noted.
- v. Email from a resident dated 27 September 2021 regarding the NP and leaflet circulated to residents. The NP steering group has replied. Noted.
- w. Notice of Hambleton DC local plan consultation from 28 September to 9 November 2021. Noted.
- x. Notice of road closure A 684 Crakehall 11 October 2021 for two and a half weeks. Noted.

- y. NALC elections survey dated 28 September 2021. It was decided not to participate. Noted.
- z. Email from a resident and landowner dated 29 September 2021 regarding the Broadacres flyer. It was agreed to send a copy of the NP response. This was discussed under 5a above. Noted.
- aa. Email from a resident dated 30.09.2021 opposing the Broadacres proposals. Noted.
- bb. Email from a resident dated 30 September 2021 rejecting the Broadacres proposals. Noted.
- cc. Email from a resident dated 30 September 2021 opposing the Broadacres proposals. Noted.
- dd. Email dated 30 September 2021 regarding proposed green space designation of Flagpole Field. Noted.
- ee. Notice of essential resurfacing works between Trenholme Bar and Crathorne. The A19 will be closed between 8pm and 6am, there will be signed diversions. The works are programmed to start on the evening of Sunday 10<sup>th</sup> October 2021 for approximately 4 weeks (6 nights a week Sunday to Friday). In order to avoid conflict with Yarm Fair there will be no overnight closures 19 – 23 October 2021. Noted.
- ff. Respect and Protect letter dated 1 October 2021. Noted.
- gg. Climate Action Stokesley and Villages update 4 October 2021. Noted.

There being no further business the meeting finished at 9.51pm.