

DRAFT MINUTES OF THE MEETING OF RUDBY PARISH COUNCIL HELD ON 13th OCTOBER 2025 AT 7.30PM, IN THE HUB, METHODIST CHURCH, HUTTON RUDBY.

Present Councillor Mortimer (Chairman) Councillors Barker, Bragg, Jopling, Puttick, Saxton, Simpson, Tate, Voke and Webster. NYC Councillor Hugill

- 1. To approve apologies for absence.**
Councillor Bury. RESOLVED to accept.
- 2. Declarations of interest.**
None.
- 3. Confirm the minutes of the Parish Council Meeting held 8th September 2025 as a true and correct record. Resolved to accept**
RESOLVED to accept.
- 4. Confirm the minutes of the Burial Board Meeting held 8th September 2025 as a true and correct record.**
RESOLVED to accept.
- 5. Meeting open to the public.**
Two members of the public who wished to observe the meeting only.
- 6. Police Report.**
Report contained notice of 2 Residential Burglaries. Noted
- 7. Report from North Yorkshire Councillor.**

Councillor Hugill reported that previous issues regarding overflowing bins appeared to be clearing and that the 4 day per week collections seems to be working, with more recycling being noted. NYC has introduced a robust policy on flags. When seen to be a danger, steps will be taken to remove them.

Broadband – NYC Engagement Officer has reported that the installation of Quickline Broadband is almost completed within our Parish.

Councillor Hugill reported of a meeting he had with Rights of Way Officer Sarah MacDonald and another meeting with the Landowner at Leven Grove Right of Way. Currently the situation is still with NYC's Legal department, with no definite timescales for progression. Councillor Hugill understands the Landowners Solicitors have written to NYC. It was hoped that as other legal enforcements will soon be resolved, Leven Grove could be brought to the forefront.

Councillor Mortimer confirmed RPC's position is that there should be a definitive unobstructed route that could be used and encouraged consultation meetings with all parties involved, including neighbours affected by the diversion of the Right of Way

The Clerk asked Councillor Hugill for his assistance in obtaining a reply from NYC Property and Area 2 Highways regarding road repairs at South Side/Goldie Hill.

Councillor Saxton gave information of a grant which has been approved by the Government (up to 75% of the cost, maximum £350) for laying cables across pavements to provide car charging facilities, he wondered if this was something that NYC will be offering. Councillor Hugill confirmed that NYC are considering various options. He will keep RPC updated.

8. Matters arising.

a. Finance

- Employers Summary. Noted.
- Barclays Bank have made some payment errors involving the sweep mechanism, including payroll. The Clerk has raised a complaint. RESOLVED to move payroll payments to 25th of each month.

b. **Parish Neighbourhood Plan/ NYC Local Plan/EV Charging**

Nothing to report

c. **Paddocks End and Hutton Fields developments.**

Nothing to report

d. **Footpaths and hedges**

A resident reported vegetation encroaching on the footpath at Woodside. The Clerk has reported the issue to Northern Powergrid who is believed to be the landowner. RESOLVED that Councillors will make some remedial trimming.

e. **Allotments**

The Allotment Committee submitted a report on overflowing compost bins.

It was RESOLVED to have the bins emptied once or twice a year, on a trial basis for 12 months, with the possibility of offering subsidised compost bins to individual plot holders. Clerk to obtain costings.

f. **Linen Mill**

The padlock and chain securing the vehicular access gate had been removed by persons unknown.

Councillor Saxton has installed a new chain and number padlock and pinned a notice showing a telephone number to call for access details. Noted.

Copings to complete the wall restoration have been delivered. It was noted that some damage had occurred in transit and that the issue had been notified to the supplier.

AL Robinson has been instructed to proceed with the work with an additional question on the possibility of pinning some of the copings, which may incur modest additional costs.

g. **Sports/Play Areas**

Play Safety Inspections have been carried out and reported: -

Middleton on Leven Play area – The rubbish bin is broken. Arrangements have been made with NYC to provide a replacement.

Station Lane Playing Field – The report said warning signs on the approach road should be installed. It was noted there are already two installed.

Other areas highlighted in the report questioned stability of a signpost and one fitness equipment, earth being insufficient as a surfacing under equipment, damaged football nets and updates needed to contact information signs.

It was RESOLVED that Councillors Voke and Webster would investigate the recommendations and report to The Council. It was noted that new football nets have been purchased and will be installed soon.

h. **Village Green**

Following the bi-annual Elliott Tree Report, planning permission has been obtained for the recommended work. Stephen Johnson Tree Surgeons will be doing the work before the end of the year.

Care for our Village anticipated costs for Autumn Planting estimated at £500. RESOLVED to accept.

Clock Boarding – Two estimates have been obtained to install a safety walkway for access to the Clock. RESOLVED to seek confirmed costings which include a handrail and submit proposals to the Clock repairers and to The Methodist Chapel for their approval.

Church House Steps and footpath across the Village Green – Following the resolution at the meeting held 9th December 2024 to repair and maintain the current steps, multiple endeavours to obtain two estimates to carry out the renovations have been unsuccessful. An estimate has been obtained from A L Robinson of £4460.85 plus VAT for step renovations and £4545.95 plus VAT for tarmac path and handrail replacement. Following a vote, it was RESOLVED to accept both quotes from A L Robinson. Councillors Barker and Tate requested that their objections be noted.

Following the recent storms numerous branches are littering the Village Green. LRSS have quoted £100 plus VAT to remove them. RESOLVED to accept.

i. **Speed limits signs**

Statistics for Garbutts Lane incoming show the last 2 months:

Daily average count of 1400 vehicles - an average of 390 a day doing 35mph, 170 a day doing 40mph, 35 a day doing 45mph and 5 a day doing 50mph. The fastest recorded was **65mph**.

Statistics for Stokesley Road Outgoing show in the last 2 months:

Daily average count of 1000 vehicles - an average of 110 a day doing 35mph and 3 a day doing 40mph. The fastest recorded was **50mph**.

j. **Roadworks/repairs**

i.. South Side/Goldie Hill

Following a report from a resident of potholes at the entrance to South Side/Goldie Hill, enquiries have revealed a Wayleave Agreement in force between Hambleton District Council and RPC for the installation of a trench housing cables, which appears to be the area where potholes are located. The Agreement and request for repairs have been submitted to NYC Property and Area2 Highways. No reply has been received, and The Clerk has requested assistance from NYC Councillor Hugill.

Planning applications.

The following applications have been received by the Council. Full details of any responses are available on <https://planning.hambleton.gov.uk/online-applications>

ZB25/01714/CAT 18 Enterpen, Hutton Rudby. Proposed works to trees in a Conservation Area. Fell T1 (Pear Tree) and fell T2 (Fir Tree). RESOLVED to recommend no objection

Decisions of North Yorkshire Planning

ZB25/01414/TPO Hutton Rudby Village Hall, Enterpen, Hutton Rudby. Application for works to a Tree subject to a Tree Preservation Order. **GRANTED**

ZB25/01569/FUL 2 Willowgarth, North Meadow, Hutton Rudby. Householder application for planning permission for works or extension to a dwelling: Pitched roof extension to rear of property, various internal alterations to main building and attached double garage, removal of existing roller shutters to doors and windows. **GRANTED**

9. **Hutton Bank.**

K S Site Services have been instructed for repairs to the railings and hope to start work by end November. Noted

10. **IT/Website**

Work has begun with the new Website provider, Catch Designs. Councillor Mortimer asked for volunteers to help himself and the Clerk with the work. RESOLVED that Councillor Barker would also be a contact for the Website.

A new logo for the Council was circulated. RESOLVED to accept.

Information requested by Catch included photographs and Councillors contact information. It was RESOLVED not to supply Councillors contact information.

11. **Staffing Committee**

Payroll changes have been implemented. Noted.

12. **Business Continuity Plan**

YLCA has recently made a request for our Business Continuity Plan. A draft plan has been circulated to Councillors for consideration. One requirement is the need for an additional keyholder for the Council's document Cabinets, alongside the Clerk. RESOLVED that Councillor Simpson would be the second keyholder.

13. **Assertion 10/ Data Protection**

New Assertion 10 in the Annual Governance and Accountability Return (AGAR) for Year Ended 31/03/2026 has been introduced. This relates to Digital and Data Compliance. The Clerk is preparing new draft documents. The new Website is already incorporating some of the requirements. Noted.

14. Village Hall/Tennis Club Lease

The new Tennis Club Lease and Deed of Surrender documents have been signed by RPC and Hutton Rudby Tennis Club and will be returned to Jacksons. The draft of the First Registration of the Village Hall and surrounding Land has been received and approved (with one question) to Jacksons. As the work is almost complete it was RESOLVED to settle the invoice received in July.

15. Fireworks Display

Agreement has been reached with The Cricket Club Bar to allow limited reserved disabled parking which has been booked with the Cricket Club Bar, with arrival of authorised vehicles only before 5.15pm. It was noted there may be one or two additional staff vehicles scheduled to arrive around 5.30pm. RESOLVED that vehicles will only be admitted if it is safe to do so, and only those on an approved list containing Registration Numbers.

16. Remembrance Day Parade

A new Sustainable, British Grown Oak Bench has been ordered with the engraving 'Lest we Forget' and will be installed beside the War Memorial. New Tommie's have also been purchased. Road closures will be in operation from 9.20am – 11.30am

17. Accounts

Staff salary September 2025, paid in accordance with contract.

Staff Pension contribution paid in accordance with contract

Lebara Mobile Phone	£ 5.00
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Wave Water	£ 54.76
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Oxfordshire Association of Local Councils	£ 174.00
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SLCC Membership	£ 190.00
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LRSS (Payment made in July by Barclays in error)	£ 1620.00
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RoSPA Playsafety Inspection	£ 321.60
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TP Jones & Co LLP	£ 64.40
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Reclaimed Brick Company (Sample)	£ 145.00
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RBLI Tommie's	£ 350.00
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Reclaimed Brick Company (Copings)	£ 4405.00
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PWLB	£ 5165.58
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HMRC Q2	£ 885.71
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Teak Garden Furniture (Burial)	£ 4801.50
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Teak Garden Furniture (Parish)	£ 1696.50
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PWLB £4300.00 entry noted on the agenda was a duplicated administrative error, now removed. RESOLVED to accept

Money received.

Precept 2 nd Instalment	£25,662.50
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Burial Plot Reservation Y32	£ 135.00
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Q2 Cashbook and Budget Monitoring has been circulated. RESOLVED to accept.

18. Correspondence for decision.

24 September 2025 Email CFOV notice of Autumn Planting. RESOLVED in item 8.h

Correspondence for noting.

3 September 2025 Email Resident, advertising sign attached to School warning post.

15 September 2025 Email Resident regarding wildlife

15 September 2025 Email Resident East Side Cobbles

15 September 2025 Email NYC Community Governance Review

26 September 2025 Email NYC Nature Recovery Strategy acknowledgement.

28 September 2025 Email Resident Burial Plot sizes

1 October 2025 Email Resident regarding loose cobbles East Side/The Wynd