

DRAFT MINUTES OF THE MEETING OF RUDBY PARISH COUNCIL HELD 10th NOVEMBER 2025 AT 7.30PM, IN THE HUB, METHODIST CHURCH, HUTTON RUDBY.

Present: Councillor Mortimer (Chairman), Councillors Barker, Bragg, Jopling, Puttick, Saxton, Tate and Webster. NYC Councillor Hugill.

- 1. To approve apologies for absence.**
Councillors Bury and Simpson. RESOLVED to accept.
- 2. Declarations of interest.**
Item 8.f.iii. Councillors Barker & Tate – Friends.

Councillor Bury arrived 7.32pm
- 3. Confirm the minutes of the Parish Council Meeting held 13th October 2025 as a true and correct record.**
RESOLVED to accept.
- 4. Confirm the minutes of the Burial Board Meeting held 13th October 2025 as a true and correct record.**
RESOLVED to accept.
- 5. Meeting open to the public.**
3 Members of the public were present.
2 wished to observe the meeting only.
1 member of the public addressed the Council requesting consideration be given to erecting the Union Jack Flag on the Village Green for the majority of the year and was advised the request would be discussed under item 8.f.ii.
- 6. Police Report.**
Police report showed no reported incidents in October.
- 7. Report from North Yorkshire Councillor.**
Councillor Hugill reported discussions regarding a banking hub in Stokesley, the request has been rejected as it did not meet criteria regarding access for cash withdrawals. Councillor Hugill is requesting assistance from local communities to reverse the decision by writing to The Clerk at Stokesley Parish Council and to the Secretary of the NYC Richmond & Northallerton Area Committee. RESOLVED that RPC Clerk would contact Stokesley Parish Council Clerk and obtain information on how RPC could offer support.
A resident had written to Councillor Hugill regarding hedging at Hutton Bank, this was further discussed in item 10.
Footpath at Leven Grove – Councillor Hugill reported little progress, a scheduled meeting had not happened due to NYC legal representatives being unable to attend. It was hoped progress will be made at the next planning meeting. Councillor Puttick expressed concern that a meeting between interested parties, which was requested at the last meeting, still not had been arranged. Councillor Hugill would like to speak with NYC Legal Services before progressing further and anticipates having some constructive movement early in the New Year.
NYC has been awarded funding to deliver EV charging points at up to 14 Sites across North Yorkshire, this was discussed further in Item 8.a.
- 8. Matters arising.**
 - a. Parish Neighbourhood Plan/ NYC Local Plan/EV Charging.**
Nothing to report on the Neighbourhood Plan.
NYC Local Plan call for sites closes at the end of November, and it was noted that NYC itself has submitted some of its own land into the call for sites. The next stage for consultations is understood to be in around a years' time.
NYC Funding for EV Charging Points has been awarded, following discussions it was agreed that RPC could not meet the criteria to be considered for the scheme.
Councillor Webster provided information on a Tesla Supercharger Station. Following discussions, it was decided that this was a commercial scheme not suitable for RPC requirements.

b. **Footpaths and hedges**

Councillor Jopling provided photographic evidence of recent inconsiderate parking on pavements and hazardous vehicle charging cables across footpaths and pavements. RESOLVED to write to the resident requesting a safer method of charging their vehicle and to place an information notice on the Boards and social media reminding residents to park courteously and lawfully.

The hoardings at the Broadacres Site on Garbutts Lane, opposite Spar have been reported as being damaged. RESOLVED that the Clerk would email again to Broadacres and request that they are repaired, as soon as possible.

c. **Allotments**

A tenant has reported several thefts of tools recently from the allotments.

Despite emptying the green waste from the communal compost bin recently, it was disappointing that they had been refilled with waste almost immediately. Because the compost is not being turned and used, it was accepted that this facility will not be able to continue to be provided.

RESOLVED that an inflationary increase in rents for 2026 would be invited to renew at £48 for a whole plot, £24 for a half and to advise tenants at renewal that the communal compost bins would be removed within the coming months and tenants will be responsible for disposal of their own waste.

Councillor Simpson arrived 8.30pm

d. **Linen Mill**

Reclaimed copings which were purchased have been delivered with some damaged and uneven depths. AL Robinson agreed to sort the stones at a cost of £200 plus VAT which resulted in two useable depths of stones, 70mm and 90mm approx. The suggestion is to lay the 70mm on the flat run and use the 90mm on the rise and slope of the wall. AL Robinson have reported that an additional 3-4m run of copings to replace the damaged ones would be required. RESOLVED that the suggestion of laying the two depths is acceptable, if the supplier is unable to provide replacements at either 70mm or 90mm for consistency and to request replacements for the damaged goods.

A report that some ash saplings had been cut down at the Linen Mill had been received. RESOLVED to make enquiries that this was authorised work.

e. **Sports/Play Areas**

i. Play Safety Inspections.

Following the recent safety inspections a working party provided a report to Councillors on the recommendations made by the inspector.

RESOLVED to obtain replacement capping's and carry out routine maintenance to equipment and goal posts/netting. Also, the Clerk is to contact the inspector for recommendations as to the type of matting which should be used and Councillor Barker to obtain costings for replacement sign, to include emergency contact information.

f. **Village Green**

i. Village Green Management Plan

There was a discussion regarding Flag Flying on the Village Green and the residents' request for raising the flag for the majority of the year. UK Flag Protocol was consulted, www.flaginstitute.org/wp/uk-flags/british-flag-protocol which states "Flags are normally flown from sunrise to sunset but they may also be flown at night, when they should be illuminated". It was also noted that it was not practicable for RPC to comply with this protocol over extended periods. It was also noted that the current RPC protocol is to raise the flag on designated flag days, funerals and other commemorative events, it was felt that to raise the flag permanently would detract from the significance of the flag at those times.

It was RESOLVED to adopt the Village Green Management Plan with the addition of the UK Flag Protocol recommendations and amendment that the Christmas Tree is erected outside of the Methodist Chapel.

ii. East Side

Work to reinstate the Village Green cobblestones has not commenced.

RESOLVED to obtain some cobblestones and that the Clerk will make an appeal on social media for any reclaimed ones which may be available to purchase of a similar specification.

iii. Clock

Still awaiting revised quotations for handrail.

g. **Speed limits signs**

An email has been received from Monk Fryston PC regarding Speed Indicator Devices (SIDs). They are seeking support from other Parish Councils in North Yorkshire to request that NYC change its VAS protocols which currently permits only standard Vehicle Activated Signs (VAS) while Speed Indicator Devices (SIDs) are not authorised. Research has shown that SIDs are more effective at reducing speeding. RESOLVED that the Clerk would write in support.

h. **Roadworks/repairs**

i.. South Side/Goldie Hill

The Clerk has sent numerous emails to NYC departments requesting implementation of the Wayleave Agreement to repair the damage to the road channel. No response to our request has been received and Councillor Hugill was asked to investigate.

9. **Planning applications.**

The following applications have been received by the Council. Full details of any responses are available on <https://planning.hambleton.gov.uk/online-applications>

ZB25/01632/LBC Linden Grange, Hutton Rudby. Application for listed building consent for removing the existing roof and reroofing, replace box gutter sections and bay top window covering. Re-bed coping stones. RESOLVED to submit no objection.

ZB25/00650/FUL Bumble Cottage, 20 North Side, Hutton Rudby. Application for front bay window extension as amended by revised plan received 24 October 2025. RESOLVED to recommend approval.

Decisions of North Yorkshire Planning

ZB25/01426/FUL The Bungalow, Windy Hill Farm, Stokesley. Application for planning permission for works or extension to a dwelling: alterations and additions to existing bungalow and new detached garage. GRANTED

ZB25/01714/CAT 18 Enterpen, Hutton Rudby. Proposed works to trees in a Conservation Area. Fell T1 (Pear Tree) and fell T2 (Fir Tree). GRANTED

10. **Hutton Bank.**

KS Site Services intend to commence work to the Pedestrian Railings on 24/11/25. Stephen Johnson has kindly offered to replace the failed beech hedging again (for a third time) after the railing work is finished. Letter has been sent to residents of East Side advising of potential disruption during the works.

Councillor Hugill spoke of a resident contacting him about the failed hedging and vehicle manoeuvring. It was RESOLVED that the Clerk would write to the resident advising that this is the final attempt at growing the Beech Hedge and requesting assistance with watering when necessary and to confirm that the railings are for pedestrian guidance only, they are not for vehicle safety purposes, and no reliance should be placed on them during vehicle manoeuvres.

11. **IT/Website**

Work on the new website has commenced and the new .gov domain name has been secured. A new RPC Logo has been designed at a small additional cost. New email addresses are anticipated to be implemented from January 2026

12. **Staffing Committee**

Nothing to report.

13. Business Continuity Plan

Subject to the addition of updating the spare laptop every 6 months it was RESOLVED to adopt.

14. Assertion 10/ Data Protection

- i. GDPR Policy/General Privacy Notice. RESOLVED to adopt
- ii. IT/Email Policy. RESOLVED to adopt
- iii. RPC Privacy Notice for Employees and Councillors. RESOLVED to adopt

15. Village Hall/Tennis Club Lease

Awaiting a reply from Jackson's Solicitors regarding the Land Registration, once received the Registration and Leases should be completed.

16. Fireworks Display

Positive feedback has been received from residents following this year's display with no reported incidents or accidents. Thanks to all who participated. Donations of £2300.61 have been received.

Councillor Barker requested waterproof covers be purchased to protect the speakers during wet weather. RESOLVED that the Clerk would purchase some.

17. Remembrance Day Parade

Positive comments from Residents regarding the new Tommie's and Remembrance Bench have been received. A notice of thanks has been posted on social media for the decoration of the War Memorial and assistance given by the Scouts and other volunteers. Councillor Bury was thanked for representing RPC by giving a reading at the Church and laying a wreath.

18. Accounts & Finance

Staff salary October 2025, paid in accordance with contract.

Staff Pension contribution paid in accordance with contract

Lebara Mobile Phone	£ 5.00
Catch Designs	£ 745.20
Eset Security	£ 34.99
Eset Security (second laptop)	£ 15.00
CPRE	£ 36.00
PDK Charnwood Ltd (Collection Buckets)	£ 20.86
LRSS (Burial Ground Sept & Oct)	£ 840.00
LRSS (Village Cut Oct + Compost + Branches)	£ 1860.00
Whitegates Nursery	£ 435.81
AW Nicholson Plot N70	£ 300.00
Fergus Osborne Wreaths	£ 52.50
Maynards Xmas Tree	£ 420.00
Community TM Ltd (Remembrance Day parade)	£ 450.00

Money received.

VAT reclaim Q1 & Q2 Parish A/C	£ 2860.14
NYC CIL Payment	£ 2293.20

Employers Summary. Noted.

2026/2027 Budget

Draft budget proposals have been circulated.

It was RESOLVED to allocate the CIL reserve to the Burial Ground Benches and Church House steps works.

It was RESOLVED to accept the allocation of funding and reserves allocation.

It was reported that due to low burial rates and increases in running costs a significant increase in Burial Fees would be required to maintain a balanced budget for the Burial Ground. RESOLVED to increase the Burial fees by approximately 25% in 2026.

Barclays Complaint

A letter from Barclays has not given satisfactory reasons for the failed sweep. RESOLVED that the Clerk would request more information from Barclays.

19. Correspondence for decision.

9 October 2025 Email Resident regarding overgrown hedges at electric sub-station, Woodside, Rudby.

Councillors cleared most of the hedging which was encroaching on the footpath. The Clerk contacted Northern Powergrid who also said they would attend the site. Resident has confirmed the matter is now satisfactory.

10 October 2025 Emails Resident regarding grass cutting of verges at Rudby (2)

Two emails from the same resident have been received regarding grass cutting on verges.

RESOLVED that the Clerk would write to the resident advising that RPC only cut grass on land which is owned by RPC.

29 October 2025 Email Bathurst Educational – Trustee nomination

RESOLVED to nominate Mr Mallinson for a further term (2025-2029).

20. Correspondence for noting.

N/A

Meeting ended 21.48

Draft minutes published 13 November 2025