

**MINUTES OF THE MEETING OF RUDBY PARISH COUNCIL HELD 8<sup>th</sup> DECEMBER 2025 AT 7.30PM, IN THE HUB, METHODIST CHURCH, HUTTON RUDBY.**

**Present: Councillor Mortimer (Chairman) Councillors Barker, Bragg, Bury, Saxton, Simpson, Tate, Voke and Webster.**

1. **To approve apologies for absence.**  
Councillors Jopling and Puttick. RESOLVED to accept
2. **Declarations of interest.**  
Item 7.f.ii. Councillors Barker and Tate – Friends  
Item 14. Councillor Bragg – Trustee of SCCA
3. **Confirm the minutes of the Parish Council Meeting held 10<sup>th</sup> November 2025 as a true and correct record.**  
Subject to amendment of wording for item 8.f.ii to ‘source some copings’ – RESOLVED to accept.
4. **Meeting open to the public.**  
2 Members of the Public.
5. **Police Report.**  
Report of 2 Anti-Social behaviour, 1 Auto Crime, 1 dog bite and 1 other crime (5 in total). Noted RESOLVED to make enquiries with the Police regarding the anti-social path issue and dog bite.
6. **Report from North Yorkshire Councillor.**  
Cllr Hugill was unable to attend the meeting, but provided updates on ongoing matters between NYC and RPC;  
Wayleave Agreement South Side/Goldie Hill – RPC have been waiting a response from NYC since 9/9/25, Councillor Hugill has requested a response from NYC Property Services.  
Waymark damage Greenbank Terrace reported 20/5/25 – Cllr Hugill reports this is on the list of works due to be carried out by NYC, date unknown.  
Leven Grove Footpath – No further information from the Landowner or NYC Legal team.
7. **Matters arising.**
  - a. **Parish Neighbourhood Plan/ NYC Local Plan/EV Charging.**  
Draft S106 notice is now available to view on NYC planning portal regarding the site on Garbutts Lane. Points to note is the inclusion of 10 affordable rental units and 5 affordable shared ownership units of the 50 total units available. Full details can be accessed using reference 21/02719/FUL.  
Cllr Bragg suggested a request be made to NYC that some of the low-cost housing units be started early in the development. RESOLVED to submit comments.
  - b. **Footpaths and hedges**  
Report was received from a resident that some of the footpath from Sexhow Lane to Potto has been cleared. Thanks to NYC  
Clerk was requested to circulate a report to councillors regarding outstanding Footpath issues with NYC. Agreement from the Landowner has been received to install a further handrail at Crow Bank Steps. RESOLVED Councillor Saxton would provide location and work specification requirements to enable the Clerk to obtain contractor quotes.
  - c. **Allotments**  
Draft renewal letter has been previously circulated to Councillors. RESOLVED to accept
  - d. **Linen Mill**  
Due to adverse weather the Contractors are running behind with work schedules but hope to have the copings installed before the Christmas break.  
Ash saplings were diseased have been removed. It was proposed to replace them with a Cherry, Rowan and Holly tree. RESOLVED to fund from the environment budget.

e. **Sports/Play Areas**

i. Play Safety Inspections

Following recommendations from RoSPA Play Safety Inspector, two contractors have supplied quotations to install the recommended rubber matting around three pieces of equipment and some routine maintenance work. RESOLVED to accept the lower quotation from AB Playgrounds of £2650.00 (no VAT)

Councillor Barker is sourcing a new information sign, in line with the recommendations of the Safety Inspector.

f. **Village Green**

ii. East Side

Clerk has sourced some cobbles from a reclamation yard which appear to be a similar standard to others around the Village Green. RESOLVED to purchase the Cobblestones. Further RESOLVED to contact the resident offering to supply the cobblestones, at cost and giving a further 30 days to acknowledge they will do the work.

iii. Clock

Agreement to the safety boarding access work has been received from Hutton Rudby Methodist Church. Two quotes have been obtained to carry out the work, including safety handrail. RESOLVED to accept the revised lower quote from A B Milburn of £1585 plus VAT subject to confirming with Smith of Derby (Clock Repairers) that the work would meet their requirements.

iv. War Memorial Garden

Councillor Tate reported concerns that large conifer shrubs, which are in close proximity to the memorial, have the potential to cause foundation damage to the War Memorial.

RESOLVED to ask Stephen Johnson Tree Surgeon for advice on management of the conifers, with potential to remove.

g. **Speed limits signs**

Nothing to report

h. **Roadworks/repairs**

v. South Side/Goldie Hill – See item 6.

vi. School Parking Signs - A request for funding from Hutton Rudby Primary School to provide safety parking signs was received. Resolved that in pursuance of the powers conferred by S.137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure satisfies the requirements of that section, the Council approves expenditure in the region of £183.55 in respect of one pavement parking sign.

Councillor Simpson suggested that RPC should have a policy with criteria for S137 funding. RESOLVED that Cllr Simpson would submit a proposal.

8. **Planning applications.**

The following applications have been received by the Council. Full details of any responses are available on <https://planning.hambleton.gov.uk/online-applications>

**ZB25/02070/FUL – 2 Willowgarth, Hutton Rudby.** Application for the removal and installation of windows, rendering building with through coloured render system, installation of folding doors to rear and glazed screen. Internal alterations and remodelling. Deadline for response 18/12/2025. RESOLVED to recommend approval

**Decisions of North Yorkshire Planning**

ZB25/00650/FUL Bumble Cottage, 20 North Side, Hutton Rudby. Application for bay window extension as amended by revised plan received 24/10/25. GRANTED.

9. **Hutton Bank.**

i. Railings - Work to the railings has been completed and a conclusion of work email has been sent to a resident. Noted

ii. Walling - The contractor carrying out the work to the railings informed RPC that a small boundary wall nearby was in poor repair. RESOLVED to pass the information from the contractor to the owner of the wall.

**10. IT/Website**

New Email addresses should be live by mid-January.

Councillor Simpson has drafted a new Environment Policy report which will replace the 'Trees for Tomorrow' page on the current website. RESOLVED that the Clerk will circulate for approval.

**11. Staffing Committee**

Nothing to report

**12. Village Hall/Tennis Club Lease**

Jacksons Solicitors agreed that reference to the Charity Commission should be made within the HM Land Registry Document. They have prepared the document and will submit to HM Land Registry upon receipt of a fee for £495. RESOLVED to settle the fee subject to receipt of invoice confirming the charge.

**13. Accounts & Finance**

Staff salary October 2025, paid in accordance with contract.

Staff Pension contribution paid in accordance with contract

Lebara Mobile Phone	£	5.00
G2 Fireworks	£	3000.00
The Hub room rental	£	168.00
Reclaimed Brick Company	£	65.00
Box Music (PA speaker Covers)	£	146.50
Next Day Paint (Bench Oil)	£	157.29
LRSS (Burial Ground Nov)	£	420.00
Hill Nurseries (Burial Ground)	£	1450.88
LRSS (Village Greens Nov)	£	810.00
R D Alderson (Station Lane Hedge)	£	180.00
Memsafe Memorial Inspection	£	1501.80
Charlton Services (Burial Bench Bases)	£	1470.00
KS Site Services (Railings)	£	4200.00

**Money received.**

Fireworks Donations	£	2300.61
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**Employers Summary** Noted.

**Allocation of CIL Funding to projects**

RPC have received two CIL Funding Grants one in Oct 22 for £12,820.50 and one in November 2025 (Skutterskelfe) for £2293.20. Total £15,113.70

Recent projects to refurbish Church House Steps and install new Benches and trees at the Burial Ground have total anticipated costs of £15,442.11.

RESOLVED to allocate the expenditure to the CIL Funding and the Clerk to draft a report for RPC approval, ready to submit to NYC.

**Budget**

The budget had been circulated to Councillors previously. RESOLVED to accept.

An email from North Yorkshire Council Community Governance Review has been received which asks RPC to give consideration of the possibility of merging RPC with Potto Parish Council. There was no provision made for costs of a merger in the Councils' budget and there would be significant impacts if one took place. Following a lengthy discussion, it was RESOLVED that Councillor Mortimer and the Clerk would make a submission to NYC rejecting their suggestion.

**Precept**

Following the discussion on the budget it was RESOLVED to request a precept of £53,275 which represents an increase of 3.8% or £1950 on last year.

**14. Correspondence for decision.**

12 November 2025 Email Resident regarding parking at Northside close to the Bay Horse. RESOLVED to write to the resident advising RPC has no authority to restrict parking and to give details of where Residents Parking Schemes can be accessed.

21 November 2025 Email Resident regarding Charging Cables South side. RESOLVED to write to resident confirming NYC Highways and NYC Police have official authority and that RPC can only make a request regarding safety.

1 December 2025 Email SCCA Funding request. Councillor Bragg in his capacity of trustee of SCCA made a presentation to RPC outlining challenges faced by SCCA with increased operating costs and lower income which has resulted in a £20,000 approx. budget deficit for the charity. They are therefore seeking donations/grants from local Parish Councils whose residents benefit from their service. Currently in our Parish 1 resident uses the befriending service, 6 sitting service, 55 car journeys, 18 bus passengers, 236 car journeys and 1 day centre user. RESOLVED to offer a one-off donation of £1800, subject to confirmation that similar contributions will be made by other Councils.

**15. Correspondence for noting.**

12 November 2025 Email Scouts – Message of thanks for Remembrance Parade organisation

13 November 2025 Email NYC Budget Consultation

18 November 2025 Email NYC Mobile Library Service – operating out of VH Car Park Jan 26

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